

**ACT 118**

A Bill for an Act Amending Chapter 94, Revised Laws of Hawaii 1955, as Amended, Relating to Wage and Hour.

*Be it Enacted by the Legislature of the State of Hawaii:*

SECTION 1. Section 94-6, Revised Laws of Hawaii 1955, is hereby amended to read:

**“Sec. 94-6. Employer’s records; posting of notices; furnishing of pay data; director’s rights and duties.**

(1) Every employer shall keep in or about the premises wherein any employee is employed a record of the name, address and occupation of each such employee, of the amount paid each pay period to each such employee, of the hours worked each day and each workweek by each such employee, and of such other information and for such periods of time as the director may by regulation

prescribe. The director or his authorized representative shall for the purpose of examination have access to and the right to copy from such records. Every employer shall furnish to the director or his authorized representative such information relating to the employment of workers and in such manner as the director may prescribe.

(2) Every employer shall post and keep posted such notices pertaining to the application of the law as shall be prescribed by the director in conspicuous places in every establishment where any employee is employed so as to permit such employee to observe readily a copy on the way to or from his place of employment.

(3) Every employer shall furnish each employee at every pay period a legible printed, typewritten or handwritten notice showing the employee's (1) total hours worked, (2) overtime hours, (3) straight-time compensation, (4) overtime compensation, (5) other compensation, (6) total gross compensation, (7) amount and purpose of each deduction, (8) total net compensation, (9) date of payment and (10) pay period covered.

(4) The director shall cause this chapter to be printed and copies thereof shall be furnished to interested persons upon request without charge. Copies of orders of the director and of rules and regulations of the director shall also be furnished to employers affected thereby without charge."

SECTION 2. Subsection (3) of section 94-6 as enacted by section 1 of this Act shall take effect on January 1, 1962 and all other parts of this Act shall take effect upon its approval.

(Approved May 25, 1961.) **H.B. 279.**

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