

# RÉSUMÉ OF JO-ANN M. ADAMS

## BUSINESS CONTACT INFORMATION

GOV. MSG. NO. 589

### EDUCATION (DEGREES CONFERRED)

**J.D., SANTA CLARA UNIVERSITY SCHOOL OF LAW**, Santa Clara, California  
**M.B.A., PACIFIC LUTHERAN UNIVERSITY**, Tacoma, Washington  
**M.A., CALIFORNIA STATE UNIVERSITY**, Los Angeles, California  
**B.A., POMONA COLLEGE**, Claremont, California  
**A.A., PASADENA CITY COLLEGE**, Pasadena, California

### CURRENT WORK EXPERIENCE

**LECTURER, PART-TIME** July 2015 - Present Kapolei, Hawaii  
UNIVERSITY OF HAWAII WEST O'AHU

As part of the business school faculty, taught three upper-division courses online. Beginning in Fall 2023, I teach only two sections in Business Law. In the past, I have also taught: Strategic Management, Global Management and Organizational Behavior and Leadership in Organizations.

**CONSULTANT, PART-TIME** Summers 2016-2018, June 2019 - Present  
Reneau Kennedy, Ed. D. Forensic Psychologist Portlock, Hawaii

Assist in the development and drafting of custody evaluations when Dr. Kennedy is appointed by the courts as a Custody Evaluator in Family Law Cases. Assist as needed in other cases. Develop PowerPoint presentations for Dr. Kennedy to present at local, national and international professional conferences.

**ATTORNEY, PART-TIME** Dec 1996 - Present Honolulu, Hawaii & Cupertino, California  
LAW OFFICES OF JO-ANN M. ADAMS, LLLC

Hawaii: Transactional practice devoted to estate planning; form limited liability companies, prepare deeds, review and draft contracts, prepare documents for opening probate; probate and trust hearings.  
California: General civil litigation practice with emphasis on probate, landlord/tenant, and commercial disputes. Transactional work preparing contracts, probate documents and estate plans.

### POLITICAL WORK EXPERIENCE

**CAMPAIGN MANAGER** MAR - AUG 2012  
**Kia'aina for Congress (Second Congressional District)** Honolulu, Hawaii

Oversaw and coordinated all aspects of the statewide campaign, including communications/media, field organization and internal campaign administration.

### INFORMATION SYSTEMS WORK EXPERIENCE

**CONSULTANT, SYSTEMS MANAGER, PROJECT MANAGER**  
**SUPERVISING SYSTEMS ANALYST, SYSTEMS ENGINEER, SYSTEMS ANALYST** California, Washington, Hawaii  
Twenty-year career in information systems working for public sector [State of Hawaii, Thurston County, Riverside County] and private sector [IBM, Boeing Computer Services, Servco Pacific & others].

### COMMUNITY SERVICE

- **UNITY CHURCH OF HAWAII** 2010-2019 Honolulu, Hawaii  
Board President (03/2018 - 03/2019), Board Member (07/2018 - 05/2019);  
Chair, Minister Search Team (2016-2017 & 2014-2015); Kitchen Coordinator (2010-2013)

- **FOUNDING MEMBER, FAMILY EQUALITY COALITION** 2007-2013 Honolulu, Hawaii

- **BOARD MEMBER, WAIKIKI NEIGHBORHOOD BOARD** 2005-2018 Waikiki, Hawaii

- **DEMOCRATIC PARTY** 2001-2016 Honolulu, Hawaii

- **ALCOHOLICS ANONYMOUS & AL-ANON, MEMBER** Dec. 1983-present Washington, Hawaii

- **NATIONAL ORGANIZATION FOR WOMEN** 1975-1979 California  
Member of Ethics Committee for California NOW; Co-Chair of San Bernardino Chapter;  
Chair of the Legislative Task Force of San Bernardino Chapter.

# COMPLETE HISTORY OF EDUCATION, WORK EXPERIENCE, PUBLICATIONS, ACTIVITIES, AWARDS & RECOGNITION

## EDUCATION

<b>SANTA CLARA UNIVERSITY SCHOOL OF LAW</b> <b>Juris Doctor</b>	Santa Clara, California May 1996
OXFORD UNIVERSITY, MAGDALEN COLLEGE Tutorial: Computers and the Law Moot Court, Gray's Inn of Court, London, England	Oxford, England Summer 1994 Jul 1994
<b>UNIVERSITY OF HAWAII</b> <b>Graduate Certificate in Telecommunications and Information Resource Management</b>	Honolulu, Hawaii May 1993
<b>PACIFIC LUTHERAN UNIVERSITY</b> <b>Masters of Arts in Business Administration</b>	Tacoma, Washington May 1983
SAN BERNARDINO VALLEY COLLEGE Business Data Processing	San Bernardino, California Sep 1973 - Jun 1975
<b>CALIFORNIA STATE UNIVERSITY AT LOS ANGELES</b> <b>Masters of Arts in Psychology</b>	Los Angeles, California Dec 1971
<b>POMONA COLLEGE</b> <b>Bachelor of Arts in Psychology</b>	Claremont, California Feb 1970
<b>PASADENA CITY COLLEGE</b> <b>Associate of Arts in Social Sciences</b>	Pasadena, California Jun 1968

Note: Degrees are in bold

## WORK EXPERIENCE

### WORK EXPERIENCE IN CONSULTING

<b>CONSULTANT, PART-TIME</b> Reneau Kennedy, Ed. D. Forensic Psychologist Assist in the development and drafting of custody evaluations when Dr. Kennedy is appointed by the courts as a Custody Evaluator in Family Law Cases. Assist as needed in other cases. Develop PowerPoint presentations for Dr. Kennedy to present at local, national and international professional conferences.	Summers 2016-2018, June 2019 - Present Portlock, Hawaii
<b>LECTURER (FULL-TIME 2015-2023; PART TIME 2023- PRESENT)</b> UH West O'ahu As part of the business school faculty, taught three upper-division courses online using the University of Hawai'i Lailima System: <ul style="list-style-type: none"><li>Fall 2015: Business Law, Strategic Management, Leadership in Organizations;</li></ul>	July 2015 - Present Kapolei, Hawaii

- Spring 2016: Business Law, Strategic Management, Global Management and Organizational Behavior
- Summer 2016: Strategic Management
- Fall 2016: Business Law (3 Sections)
- Spring 2017: Business Law (3 Sections)
- Fall 2017: Business Law (3 Sections)
- Spring 2018: Business Law (3 Sections)
- Fall 2018: Business Law (3 Sections)
- Spring 2019: Business Law (2 Sections)
- Summer 2019: Business Law
- Fall 2019: Business Law (3 Sections)
- Spring 2020: Business Law (3 Sections)
- Summer 2020: Business Law
- Fall 2020: Business Law (3 Sections)
- Spring 2021: Business Law (2 Sections); Strategic Management
- Fall 2021: Business Law (3 Sections)
- Spring 2022: Business Law (2 Sections); Strategic Management
- Fall 2022: Business Law (2 Sections); Strategic Management
- Spring 2023: Business Law (2 Sections); Strategic Management
- Fall 2023: Business Law (2 Sections)
- Spring 2024: Business Law (2 Sections)
- Fall 2024: Business Law (2 Sections)

**ADJUNCT PROFESSOR, SANTA CLARA UNIVERSITY SCHOOL OF LAW** Santa Clara, California  
 Taught "High Tech Moot Court" and coached the moot court teams while maintaining a full-time practice.

**PART-TIME EVENING INSTRUCTOR** Jun 1983 - Mar 1984  
**Olympia Technical Community College** Olympia, Washington

Taught "Introduction to Data Processing" for three quarters part-time in the evenings while working full-time for Thurston County Central Services Department.

**PART-TIME EVENING INSTRUCTOR** Sep 1977 - Jun 1979  
**Riverside Community College** Riverside, California

Taught "Introduction to Data Processing" for three semesters part-time in the evenings while working full-time for Riverside County Data Processing Department.

**SECONDARY TEACHER** Sep 1970 - Jun 1971  
**South Pasadena Unified Schools** South Pasadena, California

Taught eighth-grade science and seventh-grade mathematics.

## **WORK EXPERIENCE IN POLITICS**

**CAMPAIGN MANAGER** MAR - AUG 2012  
**Kia'aina for Congress (Second Congressional District)** Honolulu, Hawaii

Oversaw and coordinated all aspects of the statewide campaign, including communications/media, field organization and internal campaign administration. While the Congressional District covered rural Oahu, Hawaii, Maui, Molokai, Lanai and Kauai, the campaign reached out to supporters living the First Congressional District. Therefore, the campaign was statewide. Reviewed and modified campaign plan drafted by Dewey Square from Washington, D. C. Modified plan to adapt to changing circumstance of the campaign. Coordinated closely with the teams organized on each of the islands, particularly rural O'ahu and Maui, where the campaign was most active. Developed and oversaw campaign fundraising, including the volunteers who raised money for other statewide campaigns and a major national nonprofit organization. Most of the campaign staff was in place when I was hired; however, I worked closely with the Field Operations Manager and the consultants retained to handle media/communications and campaign finance reporting. Managed contracts with vendors and consultants, including television media buys. I presided over several of the statewide volunteer meetings. Worked closely with legal advisors, the campaign treasurer (who was an attorney) and the consultants retained from the mainland to ensure full compliance with campaign finance laws.

## **WORK EXPERIENCE IN LAW**

### **ATTORNEY**

**Law Offices of Jo-Ann M. Adams, LLC**

**JAN 2001 - PRESENT**

**Honolulu, Hawaii**

Transactional practice devoted primarily to estate planning for probate avoidance purposes; prepare estate plans which include Revocable Living Trust, Short Form Trust Agreement, Last Will And Testament, Advance Health Care Directive and Durable General Power of Attorney; form limited liability companies, prepare deeds, review and draft contracts and other legal documents as needed for clients.

[Note: Formed as a sole proprietorship in January 2001; formed limited liability law company on December 31, 2004].

### **ATTORNEY, PART TIME**

**Bervar & Jones, Attorneys at Law, A Law Corporation**

**JULY 2002 - APRIL 2003**

**Honolulu, Hawaii**

Prepared estate planning documents for prepaid legal services clients. Answered a variety of legal questions for prepaid legal services clients and performed legal research as required.

### **ATTORNEY**

**Law Offices of Jo-Ann M. Adams**

**DEC 1996 - JAN 2001**

**Cupertino California**

General civil litigation practice with emphasis on probate, internet, landlord/tenant, and commercial disputes. Transactional work preparing commercial contracts, probate documents and estate plans.

### **LAW CLERK/CONTRACT ATTORNEY**

**Self-employed**

**Oct 1995 - Apr 1996**

**San Jose, California**

Performed legal research and prepared memos on various topics: whether Board Approval is required for contract formation; whether a director must forfeit profits from a potential investment if the disclosure is made prior to the investment; whether a single photograph identification is impermissibly suggestive; whether a copyright can be assigned as a preincorporation activity; whether a research paper can be developed for a new employer based on data in the public domain which was incorporated into a proprietary product of the former employer; whether a vendor may terminate contract if the opposing party has failed to make commercially reasonable efforts to maximize sales and net profits; whether a list of distributors is considered a trade secret.

### **SUMMER ASSOCIATE**

**Law Offices of Thomas R. Hogan**

**Jun - Aug 1995**

**San Jose, California**

Replace firm's only legal assistant while she took a two-month leave of absence. Performed legal research, filed motions, drafted interrogatories, integrated interrogatories and responses, attended depositions.

### **JUDICIAL EXTERN**

**U.S. District Court, Northern District San Jose, California**

**Jan - May 1995**

Analyzed briefs. Prepared bench memos. Reviewed request for reimbursement of attorney's fees; reviewed request line-by-line for reasonableness. Drafted over twenty discovery orders and one findings of fact and conclusions of law. Orders drafted included: bar expert witness; case management, scheduling, status; compel deposition, expert discovery, document production, inspection of property; deny continuance, protective order, sanctions; extend discovery cutoff dates; initial status conference; leave to propound additional interrogatories; quash; protective orders; reconsider compelling discovery; sanctions.

## **INFORMATION SYSTEMS WORK EXPERIENCE**

### **DATA PROCESSING CONSULTANT**

**Dec 1993 - Jun 1994**

#### **Self-Employed**

**Saratoga, California**

As consultant, worked remotely from Saratoga from December 1993 - April 1994. Worked in Honolulu from May -June 1994. Provided consulting services tying and auditing the current version of the Juvenile Justice Information System (JJIS) with the historical versions. Developed an approach for a standardized transaction record to be used by the city, county, and state agencies when interfacing to JJIS.

### **DATA PROCESSING SYSTEMS ANALYST**

**Nov 1991 - Jul 1993**

#### **Department of the Attorney General, State of Hawaii**

**Honolulu, Hawaii**

Chaired the JJIS Technical Subcommittee. Made regular presentations to the Juvenile Justice Information Committee, comprised of Judges, Court Administrators, Prosecutors, and Chiefs of Police. Assisted in budget preparation for the project using Lotus 1-2-3. Prepared materials to educate the legislature on the project's progress and need for continued funding using DrawPerfect. Prepared Requests for Proposals for consulting services and equipment acquisition. Supervised the work of three teams of consultants: reviewed deliverables, monitored project status, began developing a prototype of the system using KnowledgeWare Rapid Application Design tool. Reviewed the design of the logical data model for the project.

Systems: Juvenile Justice Information System (Requirements Definition, System Design, Detail Design, Data Base Modeling)

### **PROJECT COORDINATOR**

**Aug 1991 - Oct 1991**

#### **Hawaiian Memorial Park Cemetery**

**Kaneohe, Hawaii**

Created software specifications for system to support Hawaiian Memorial Park Cemetery, which were started while working for Scott Software Systems. Performed cost analysis of alternatives for development and implementation. Recommended courses of action to the President/Chief Financial Officer. Systems: Integrated system to include all park operations: accounting, inventory, sales (Program Specifications)

### **PROJECT MANAGER**

**Aug 1990 - Aug 1991**

#### **NEW BUSINESS REPRESENTATIVE**

**Feb 1990 - Aug 1991**

#### **Scott Software Systems**

**Honolulu, Hawaii**

As PROJECT MANAGER determined software requirements. Performed a needs analysis study. Developed both internal and external requirements. Developed prototype screens and reports. Participated in the design of the logical data model for the project. Used the Planning, Analysis, and Design workstations of KnowledgeWare to capture the data gathered. Wrote program specifications for software to be developed on an IBM AS/400 using Synon/2E.

As NEW BUSINESS REPRESENTATIVE prepared proposals, called on clients, gave demonstrations, sent correspondence, and followed up on prospects. Developed and offered presentations at the IBM Customer Service Center using Freelance Plus. The two presentations were on Computer Aided Software Engineering, one of which was specifically on Knowledge Ware's Planning, Analysis, and Design workstations.

Systems: Integrated system to include all operations for Hawaiian Memorial Park and Cemetery: accounting, inventory, sales (Requirements definition, System Design, Detail Design, Program Specifications)

### **PROJECT MANAGER**

**Mar 1989 - Feb 1990**

#### **Servco Pacific, Inc. Honolulu, Hawaii**

Determined software requirements for Rex Tires and Evergreen Nursery. Created Requests for Proposal for

both projects and evaluated responses. Managed computer system installation for Servco Equipment Leasing: hardware, software, communications equipment and training.

Systems: Accounting and inventory system for Rex Tires (Systems requirements, Request for Proposal, Bid Evaluation, Vendor Selection, Hardware Requirements and Acquisition, Supervised Installation of Hardware and Software); Accounting and inventory system for Evergreen Nursery (Systems requirements, Request for Proposal)

**CORPORATE SALES REPRESENTATIVE  
UNIGLOBE Metropolitan Travel**

**Nov 1988 - Mar 1989  
Honolulu, Hawaii**

Marketed to corporations in Hawaii to have them use UNIGLOBE Metropolitan Travel as their agency for business travel. Make cold calls using telemarketing, set appointments, made presentations, enrolled clients, delivered tickets, followed up with clients.

**REAL ESTATE SALES AGENT  
PROPERTY MANAGER  
Dower Realty**

**Dec 1987 - Dec 1990  
Jan 1988 - Mar 1989  
Honolulu, Hawaii**

As REALTOR, assisted clients in the purchase and sale of real estate. Received GRI designation (Graduate of Realtor Institute). As PROPERTY MANAGER, managed over twenty properties, including eleven short-term rentals. Made reservations, checked tenants in and out, collected rent, deposited money, made minor repairs, authorized and monitored major repairs, prepared monthly statements for owners, kept books,

**SYSTEMS ANALYST  
University of Hawaii Honolulu, Hawaii**

**Oct 1987 - Nov 1987**

Temporary assignment to modify text downloaded from an IBM mainframe to make it compatible for an Apple Macintosh. Formatted and edited eight major texts for the Department of Special Education.

**ACCOUNT SYSTEMS ENGINEER  
IBM, Integrated Systems & Professional Services Division**

**Dec 1984 - Aug 1987  
Seattle, Washington**

Provided data processing consulting. Responsible for marketing to the Boeing Company. Designed and coded COBOL programs for an IBM DB/DC environment. Served as lead analyst for a team of ten analysts. Wrote user requirements using Structured English. Developed programming standards, program prototypes, and design guides to insure standard program development. Prepared two multi-media presentations for Western Regional Conferences, including script preparation, story board preparation, and photography.

Systems: IERS - Integrated Employee Record System (Requirements Definition, Detail Design, Program Specifications, Programming, Module Testing, Program Maintenance)

**DATA PROCESSING SYSTEMS MANAGER  
SENIOR SYSTEMS ANALYST  
Thurston County Central Services Dep't**

**Jun 1983 - Nov 1984  
Jan 1981 - Nov 1983  
Olympia, Washington**

As DATA PROCESSING SYSTEMS MANAGER was responsible for data process project planning, scheduling and development. Managed and directed staff of eleven: two project leaders, five programmer/analysts, one systems programmer, two computer operators and one word processing specialist. Worked with department heads and elected officials to develop long-range data processing plans. Provided technical direction and guidance to data processing staff. Conducted a County-wide Application Transfer Study on Office Automation. Managed the final stages of installing an IBM 4341 and computer-room expansion.

As SENIOR SYSTEMS ANALYST managed seven people in six major data processing development projects. Prepared systems development plans for justice and public services departments. Appointed ACTING DATA PROCESSING SYSTEMS MANAGER in June 1983. Monitored computer room expansion in preparation for the installation of the IBM 4341. Began installation process.

Systems:

Assessor: OASIS — On-line Appraisal System (Directed acquisition, installation, and tailoring); Tax Assessment (Manager, Project Manager, Maintenance); Sales Analysis (Manager, Project Manager, System Requirements, System Design, Detail Design, Testing, Implementation, Maintenance)

Auditor: Financial Control System - Chart of Accounts Payable, Budget, Accounts Payable (Manager, Project Manager, Requirements Definition, Systems Design, Detail Design, Testing, Implementation, Maintenance); Elections Processing (Manager, Project Manager, Maintenance); Phone Billing (Manager, Project Manager, Maintenance); Recordings (Manager, Project Manager, Maintenance); Voter Registration (Manager, Project Manager, Maintenance); Warrant System (Manager, Maintenance)

County Commissioners: Phone Directory (Manager, Maintenance)

Facilities: Key Control (Manager, Project Manager, Systems Design, Development, Maintenance)

Human Services: CETA Management Information System for (Manager, Project Manager)

Parks & Recreation: Mailing Labels (Maintenance)

Prosecuting Attorney: Offender Tracking System (Requirements Definition); Case Management System for Title IV-D (Project Manager, Requirements Definition, System Design, Detail Design, Program Specifications, System Testing, Implementation)

Public Works: Labor Cost Distribution System (Project Manager for System Redesign); Road Inventory System (Project Manager, Maintenance); Sign Inventory System (Project Manager, Maintenance)

Regional Planning: Permit Tracking (Manager, Project Manager, Requirements Definition)

Sheriff: Information Retrieval/Records Management System (Manager, Project Manager, Maintenance); Incident Reporting (Manager, Project Manager); Jail Booking (Manager)

Treasurer: Tax Collection & Distribution (Manager, Project Manager, Maintenance), Revenue & Miscellaneous Receipts (Manager, Project Manager); Warrant Redemption (Manager, Project Manager)

SYSTEMS ANALYST, COMPUTING

**Boeing Computer Services**

**Energy Technology Application Division**

**Aug 1979 -Jan 1981**

**Seattle, Washington**

Served as lead analyst for the Systems Integration and Architecture group - a team of three analysts. Served as project manager on a system design and development project for E. G. & G. Idaho, Inc., facilities manager for Idaho National Engineering Laboratory. Identified the user requirements for a comprehensive, integrated Nuclear Safeguards/Materials Management System. Identified, evaluated, and published a consolidated, annotated list of data processing aids applicable in the design and development of large data base systems for the Department of Defense. Developed and edited proposal for data processing services. Developed proposals for data processing services (U. S. Treasury, Idaho National Engineering Laboratory, Electrical Power Research Institute).

Systems: Security (Project Manager), Safeguards & Hazardous Materials Management (Project Manager, Requirements Definition, System Design, Detail Design)

SUPERVISING SYSTEMS ANALYST

SYSTEMS ANALYST III

SYSTEMS ANALYST II

**Riverside County Data Processing Department**

**Aug 1976 - Aug 1979**

**Aug 1975 - Aug 1976**

**Jul 1974 - Aug 1975**

**Riverside, California**

As SUPERVISING SYSTEMS ANALYST managed the Criminal Justice Team. During term as manager, the Criminal Justice Team grew from a team of three to a team of twenty-one people: two senior analysts, one senior programmer, one data base administrator, six systems analysts, six programmers, four trainees, and one clerk typist. Chaired the Criminal Justice Offender Information System Steering Committee, a group of upper management representatives from the various criminal justice agencies. Supervised the development of a system proposal for an Offender Based Tracking System which proposed a five-year, \$2.5 million development project with ten minicomputers functioning in a distributed system; this was a one-year effort funded by a \$100,000 LEAA grant. Managed the installation and ongoing maintenance of the on-line network for the criminal justice community, which included fifty video display terminals and twenty printers from various vendors installed in over twenty agencies in ten communities. Prepared an annual data processing budget of \$1.5 million and a five-year plan for the Criminal Justice Team.

Developed a training curriculum and budget for training new employees. Structured the Criminal Justice Team into development and maintenance functions to be more responsive to users' maintenance needs while minimizing the impact on development. Interviewed and recommended hiring and firing of all systems analysts. Evaluated performance of all systems analysts.

As SYSTEMS ANALYST III maintained an on-line accounting system for the Probation Department. Helped implement on-line criminal history file for use by all law enforcement agencies within the County. Created user documentation. Trained users in systems operation and basic equipment handling of CRT's and printers.

As SYSTEMS ANALYST II designed and developed an on-line residential appraisal system. Determined requirements; designed system; assisted the Data Base Administrator in designing data bases; wrote program specifications; created test data; tested programs; put programs into production by creating JCL and operator instructions. Maintained the residential sales analysis and sales letter systems.

Systems:

Assessor: Residential Appraisal (Project Manager, Requirements Definition, Systems Design, Detail Design, Program Specifications, Testing, Implementation); Sales Data Letters (Project Manager, Maintenance); Sales Analysis (Project Manager, Maintenance)

County Clerk: Documents Index - Civil, Criminal, Juvenile, Probate, Business Name, Marriages, Supervisors' Minutes (Project Manager, Maintenance)

District Attorney: Child Support Enforcement (Manager, Project Manager, Maintenance)

Municipal Court: Bail/Fine Accounting System (Manager); Index System (Manager); Traffic Citation System (Manager)

Probation: Probation Accounting - Child Support, Adult/Juvenile Fines & Restitutions, Consumer Fraud, Juvenile Traffic & Cost of Court, Public Defender (Manager, Project Manager, Maintenance)

Sheriff/Police: Arrest & Booking Statistics (Manager); Automated Name Index (Manager, Project Manager, System Requirements, Systems Design, Detail Design, Program Specifications, Testing,

Implementation, Maintenance); Bicycle Licenses System (Manager, Project Manager, Maintenance); Civil Records (Manager, Project Manager, Maintenance); Interface County's law enforcement system to the California Law Enforcement Terminal System (Project Manager); Jail Booking (Manager, Project Manager, Maintenance); Police Deployment Statistical System (Manager), Stolen and Recovered Property System (Manager, Project Manager, Maintenance); Want Warrant System (Manager)

**APPRAISER II**  
**APPRAISER I**  
**Riverside County Assessor's Office**

**Apr 1973 - Jul 1974**  
**Feb 1972 - Apr 1973**  
**Riverside, California**

As APPRAISER II performed many functions of systems analyst. Determined systems requirements, designed forms, designed report layouts for on-line real property appraisal system. Wrote user manuals and trained users on a real property sales system.

As APPRAISER I participated in a pilot project for on-line real property computer-assisted appraisal

system. Evaluated appraisal system in terms of its ability to meet user requirements and made recommendations for modifications. Inspected homes and evaluated sales values for residential reappraisal. Inspected churches and camps receiving property exemptions for administrative update of appraised value. Appraised new single-family and multiple residential homes. Appraised one new dairy.

## **PUBLICATIONS**

A NEW DAY IN HAWAII. Self-published through Create Space and offered through Amazon.com, January 2011, How the legal status of the LGBT Community was improved and lessons learned.

*Controlling Cyberspace: Applying the Computer Fraud and Abuse Act to the Internet*, SANTA CLARA COMPUTER & HIGH TECHNOLOGY LAW JOURNAL, Volume 12, p. 403, August 1996.

*Juvenile Justice Information Committee Summary and Response to "A Study Related to the Possible Integration or Cooperative Development of the Offender-Based Transaction Statistics/Computerized Criminal History System and the Juvenile Information System"*, STATE OF HAWAII, DEPARTMENT OF THE ATTORNEY GENERAL, December 1991.

*Collection and Evaluation of Large Data Base System Design Concepts and Tools*, BOEING COMPUTER SERVICES, DOCUMENT NUMBER, BCS-40295, February 1980.

*Riverside County Offender Based Tracking System: System Application Design Guide*, RIVERSIDE COUNTY OFFICE OF CRIMINAL JUSTICE PLANNING, GRANT NUMBER OCJP-A-2782-2-77, December 31, 1978.

## **LEGAL ACTIVITIES**

### Legal Organizations

CSBA (California State Bar Association (1996 - present)

HSBA (Hawaii State Bar Association (1997 - present)

ABA (American Bar Association (1997 - 2007)

Santa Clara Bar Association Member (1996 - 2001)

Member, Rainbow Committee, Santa Clara Bar Association (1996 - 2001)

Chair, Rainbow Committee, Santa Clara Bar Association (2000)

### Law School Organizations

Senior Managing Editor, SANTA CLARA COMPUTER AND HIGH-TECH LAW JOURNAL, Vol. 12 (1995-96).

IPA (Intellectual Property Association): Fundraising and Outreach Chair (Spring 1994); Moot Court Chair (1995-96).

SBA (Student Bar Association): Second-year representative (Fall 1994), Member of Student/Faculty Liaison Committee (1994-95)

Member, GLBT Law Students Association; Black Law Students Association

### Moot Court Competitions

Russell W. Galloway, Jr. Criminal Law Moot Court Competition, Finalist (Spring 1994)

Moot Court, Gray's Inn of Court, London, England, Participant (Summer 1994)

Saul Lefkowitz Trademark Moot Court, 3rd Place Regional Award (1995).

## AWARDS & RECOGNITION

Hawaii Women's Political Caucus (2007)

Honolulu Pride Parade Grand Marshall (two years)

American Jurisprudence Award: Constitutional Law (Spring 1996)

### Superior Performance Awards

IBM SE (Systems Engineer) Symposium (National Recognition) (Jan 1986)

IBM Western Region Manager's Award (Nov 1985)

IBM Informal Awards (Jun 1985, Jan 1986, Jun 1986)

Boeing Computer Services

Thurston County Central Services Department

### Listed in *Who's Who*

WHO'S WHO IN AMERICA

WHO'S WHO IN AMERICAN LAW

WHO'S WHO OF AMERICAN WOMEN

WHO'S WHO OF EMERGING LEADERS

WHO'S WHO OF OUTSTANDING LAW STUDENTS

WHO'S WHO IN THE WEST

WHO'S WHO IN THE WORLD

## LEGAL VOLUNTEER EXPERIENCE

### LEGISLATIVE LIAISON

**GLBT CAUCUS OF THE DEMOCRATIC PARTY** 2003-2010 Honolulu, Hawaii  
Drafted legislation, analyzed bills, met with legislators, prepared testimony, testified at hearings.

**ATTORNEY, VOLUNTEER LEGAL SERVICES OF HAWAII** 2002-2007 Honolulu, Hawaii  
Made presentations on various aspects of estate planning; prepared estate plan documents.

**ATTORNEY, QUEEN LILI'UOKALANI FOUNDATION** 2003-2005 Big Island, Hawaii  
Made presentations on various aspects of estate planning; prepared estate plan documents.

## COMMUNITY SERVICE

**UNITY CHURCH OF HAWAII** 2010-2019 Honolulu, Hawaii  
Board President 03/2018 - 03/2019

Board Member

- Elected

03/2018 - 05/2019 (resigned)

- Appointed

07/2017

Chair, Minister Search Team

2016-2017

Chair, Minister Search Team

2014-2015

Kitchen Coordinator

2010-2013

**FAMILY EQUALITY COALITION, Founding Member** 2007-2013 Honolulu, Hawaii

**DEMOCRATIC PARTY OF HAWAII'I** 2001-2017 Hawaii

**GLBT CAUCUS OF THE DEMOCRATIC PARTY** 2001-2017 Honolulu, Hawaii

Founding Member, Chair, Vice Chair, Secretary (current), Legislative Liaison

**AFFIRMATIVE ACTION COMMITTEE FOR NATIONAL DELEGATE SELECTION**

**STATE CENTRAL COMMITTEE, Member** 2005-2017 Hawaii

STATE CONVENTION Delegate	2002, 2008, 2010, 2012, 2014	Hawaii
NATIONAL CONVENTION Delegate	2008	Denver, Colorado
<b>WAIKIKI NEIGHBORHOOD BOARD, Member</b>	2005-2017	Waikiki, Hawaii
<b>ALCOHOLICS ANONYMOUS</b>	1983-present	
General Service Representative	2005-2006	Waikiki, Hawaii
Co-Chair, Aloha Round-Up (Conference)	2003-2004	Honolulu, Hawaii
Registration Co-Chair	2002-2003	Honolulu, Hawaii
Co-Chair, GLBT Conference	1987	Seattle, Washington
Registration Co-Chair, GLBT Conference	1984	Seattle, Washington
<b>QUEEN LILI'UOKALANI FOUNDATION, Pro bono attorney</b>	2003-2005	Big Island, Hawaii
<b>VOLUNTEER LEGAL SERVICES OF HAWAII, Pro bono attorney</b>	2002-present	Honolulu, Hawaii
<b>AL-ANON</b> Founding Member of GLBT Meeting	1987	Honolulu, Hawaii
<b>DEMOCRATIC PARTY OF CALIFORNIA</b>		
Alternate Delegate	1978	California
Ethics Committee Member	1978	California
<b>CALIFORNIA NATIONAL ORGANIZATION FOR WOMEN</b>		
<b>SAN BERNARDINO CHAPTER</b>	1985-1978	Redlands, California
Co-Chair. Chair of the Legislative Task Force		