

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Waianae Economic Development Council

Amount of State Funds Requested: \$ 3,070,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Since its inception in 2014, the Waianae Economic Development Council (WEDC) has provided training, technical assistance and support to businesses and entrepreneurs on the Waianae Coast. Over the course of its work, WEDC has identified four significant barriers to business growth. These challenges include the access to capital, financial literacy, communications and information, and location and technical support for startups and those businesses attempting to grow to levels that provide sufficient income to create full time employment opportunities. To address the first three issues, WEDC created an emerging community development financial institution (CDFI), developed and delivers financial education in the community and in high schools, and created a communications infrastructure to provide businesses with relevant and timely information. This application is to address our fourth challenge by purchasing a facility, centrally located on the coast, to serve as a business incubator and shared office space for small business.

Amount of Other Funds Available:

State: \$ 400,000

Federal: \$ 0

County: \$ 150,000

Private/Other: \$ 50,000

Total amount of State Grants Received in the Past 5

Fiscal Years:
\$ 315,000

Unrestricted Assets:

\$ 110,000

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

P.O. Box 194

City: State: Zip:
Waianae HI 96792

Contact Person for Matters Involving this Application

Name:
Joseph Lapilio

Title:
President and CEO

Email:
j.lapilio@thnewedc.com

Phone:
(808) 265-3975


Authorized Signature

Joseph Lapilio

Name and Title

January 15, 2025

Date Signed

II. Background and Summary

1. Applicant's Background

The Wai`anae Economic Development Council (WEDC) was formed in 2014 by a coalition of community organizations to identify and develop economic opportunities on the Wai`anae Coast. WEDC's vision is to create a community with a thriving, diverse and sustainable economy. Our mission is to increase opportunities for Wai`anae Coast residents by developing the community's rich natural, cultural, historical, and human resources.

WEDC is guided in this work by the values of aloha and inclusivity, an assets and strengths-based perspective, integrity and mutual respect, community involvement and benefit, and value creation. We collaborate with the community to identify economic development priorities and address these priorities utilizing existing community resources, collaborations, and partnerships, and by creating new initiatives. WEDC has taken on the following roles and responsibilities:

- Building capacity by providing training and ongoing technical assistance.
- Improving access to financing, capital, and other resources.
- Facilitating the promotion and marketing of Wai`anae Coast products and services.
- Developing community driven and collaborative community development initiatives that support existing businesses and/or stimulate further development.

Our Strategic Priorities for 2025-2027 include:

- Support ongoing, sustainable, and long-term community planning and take responsibility for community planning and community development needs on the Wai`anae Coast.
- Stimulate entrepreneurial initiatives by providing business, nonprofit, and community development training and technical assistance.
- Improve access to capital, information, technology, and other resources.
- Construct the physical, intellectual, and social infrastructure catalytic to further community economic development and/or to stimulate new growth.

Our Programs

Since its inception in 2014, the Waianae Economic Development Council (WEDC) has provided training, technical assistance and support to businesses and entrepreneurs on the Waianae Coast. These services include the following:

1. Business Development Services are focused on assisting entrepreneurs with business startups and existing businesses with the information and training they need to maintain and grow their enterprises. Using various methods, the following assistance is provided:
 - Small business formation start-up information and assistance.
 - Small business training for groups (our Small Business Cohort and Ho`okele Digital).
 - Ongoing community events focused on various business topics and issues.
 - Business coaching and consulting.
 - Information and referral.

2. Nonprofit Development Services assist individuals and community groups to establish their standing as a domestic nonprofit and/or a tax-exempt organization, and to govern and/or manage their businesses. Our services include:
 - Nonprofit formation start-up information and assistance.
 - Nonprofit training for groups (cohorts)
 - Ongoing community events focused on various nonprofit related topics and issues.
 - Individual consulting (leadership coaching, strategic planning, and related topics)
 - Information and referral.
 - Fiscal sponsorship, project development and project management.

Over the course of this work, WEDC has identified significant barriers to business and economic growth. These challenges include:

- inaccessible capital for business start-ups and/or growth and expansion
- inadequate levels of relevant financial literacy and fiscal management
- marketing and advertising products and services
- poor communications and flow of information, and
- lack of a location to conduct business and get technical support as needed (particularly during the start-up and initial stages of the enterprise).

To address these challenges, WEDC provides the following services:

1. Access to Capital is required for businesses, nonprofits, and the community in general, to start a business and/or support ongoing or expanding operations. Without adequate capital, emerging businesses are handicapped from the onset and are unprepared and under resourced. The Wai`anae Economic Development Council created the Pakini Fund, an emerging Native Community Development Financial Institution (CDFI) and a subsidiary of WEDC. The Pakini Fund provides small business and operating loans from \$1,000 to \$50,000, provides access to other loan products from other lenders as a third-party underwriter and loan manager, and provides information and referral to other lenders that may be better suited or appropriate to our clients.
2. Financial Education was identified as a critical barrier to accessing loans and to managing business budgets and accounting needs. Low credit scores, or no credit, prevented access to loans, as well as other needs. To address this, WEDC provides personal, home, and business financial literacy workshops and classes. We assist with business financial planning and budgeting, provide business coaching and consulting, and help with personal and business credit building.
3. Marketing and Advertising services are provided to help Wai`anae Coast businesses reach markets locally or online. In addition to our Ho`okele Digital Cohort, WEDC provides website design and maintenance, videography and video production, access and placement in local print media, pop-up markets and referrals and support to relevant community events.

4. Communications and Information were identified as critical issues during the pandemic when many of the businesses on the Wai`anae Coast lacked information and were unaware of the programs and procedures to secure assistance, and the information on how they could adjust their businesses or identify new and alternative opportunities to survive. WEDC has placed a major focus on communication and information dissemination by publishing a weekly online business bulletin, placing educational and informational articles and advertisements in the local community newspaper, and regular outreach to community organizations and forums.

This application requests funding to address a challenge we have not yet met – a need for our businesses (emerging and existing) to have a place to conduct business, learn and get information relevant to their business needs, and to network with other businesses and entrepreneurs. In addition, access to certified kitchens is a challenge with most located off the coast. We lack a state-of-the-art technology site to prepare ads, communicate with customers, or design and implement marketing and advertising materials. small businesses. To address these needs, WEDC will establish a Business Incubator and Business Services Center.

2. Goals and Objectives

The Wai`anae Coast Economic Development Council is requesting funds to create a Business Incubator and Business Services Center (Wai`anae Business Center) on the Wai`anae Coast. The Wai`anae Business Center will improve the economic well-being and self-sufficiency of the Wai`anae Coast by strengthening emerging and existing small businesses and nonprofits, building a network of businesses and entrepreneurs, and influencing community perception and support of business and economic development as a strategy and key ingredient to improve community well-being.

Strengthen emerging and existing small businesses and nonprofits. A consistent criticism of business development services, particularly for those services provided in group sessions, cohorts, or seminars, is the lack of follow-up by the providers and the tendency for training participants to be placed in a “sink or swim” position. This is particularly challenging for those entering business for the first time. This is also challenging for those whose homes or shelters are not conducive or supportive. The Wai`anae Business Center will provide the following:

- Create a safe and easily accessible location that is facilitative and conducive to conducting business.
- Provide the physical and technological infrastructure participants need including desks, office and business machines, and electronic and audio-visual equipment.
- Provide business and nonprofit training and technical assistance including site-based training and availability to resource personnel.

Build a network of businesses and entrepreneurs. An ongoing request from our business clients is their need to network with other businesses in the community as peer learners and as potential customers and/or providers. The community lacks a location for low-cost networking sites as many sites lack the space or facilities to host events. In addition, there is limited access for for-profit companies to host events. The Wai`anae Business Center will achieve the following:

- Provide shared office spaces that facilitate communication, peer-learning, and synergy among clients.
- Provide a low-cost site for company meetings, group events, and networking activities.

Influence community perception and support of business and economic development as a strategy and key ingredient to improve community well-being. The Wai`anae Business Center will achieve this objective with the following:

- Create a highly visual presence that supports business and economic development by locating the Business Center in the middle of the town fronting a highly used highway.
- Sponsor highly visible and positive community events and activities that attract residents.
- Serve as the foundation of a Wai`anae Main Street project that will revitalize and re-energize the core of the Wai`anae Coast.

3. The Public Purpose and Need to be Served

Since its inception in 2015, the Wai`anae Economic Development Council has made business development one of its core activities. These activities include workshops, seminars and quarterly business symposiums targeted towards existing and emerging businesses on the Wai`anae Coast. Each year, more than 120 businesses receive direct training and technical assistance from our organization. More than four hundred other businesses and entrepreneurs receive indirect support from WEDC through information and referral services, educational articles in the monthly community newspaper and through our network of community partners.

This project addresses the income disparity between households on the Wai`anae Coast and the State of Hawai`i. As an organization primarily serving the Wai`anae Coast, we are familiar with the economic disparities our community faces. In 2020 the U.S. Department of Housing and Urban Development (HUD) concluded that "low income" for an individual living on Oahu is considered \$93,000, nearly double the national average.

According to 2015-2019 Census data, the Median Household Income (MHI) for the four Census Designated Places (CDPs) along the Wai`anae Coast (including Nānākuli, Lualualei, Wai`anae, and Makaha) were all under the HUD designated low-income level, ranging from \$50,992 in Makaha to \$88,395 in Mā`ili. All but Mā`ili had MHIs lower than the state median of \$81,275 with the Wai`anae MHI \$20,000 below the state median and Makaha about \$30,000 below the state median.

Economic disparity is also exacerbated by low employment rates, especially among our Native Hawaiian communities. According to Census data, the Wai`anae Coast had the lowest employment rate for Native Hawaiians in the state, ten percentage points behind the Honolulu region and nine percentage points behind that of the state (Ka Huaka`i, 2021).

To address the issue of economic disparity and center on the resilient strength of our community, WEDC's educational programming for individuals and small businesses provides the tools and knowledge needed to create employment opportunities for themselves and others, increasing income for our families and communities. But this may not be enough. For long term resilience and sustainability, we need to influence the way the community sees business and economic development and how it behaves (and supports) these efforts.

Efforts to improve community perception and support business and economic development on the coast have been a multi-year effort beginning in the 1992 Wai`anae Coast Community Summit. In this event, community leaders called for a perceptual shift in our community that would incorporate an economic lens to community well-being. This vision is being realized. On average, four businesses are created in the 96792 Zip Code each week. WEDC or other business and economic development organizations are consistent participants in community forums related to issues affecting the community. The value of financial education and youth enterprise is taking hold as more activities supporting these are occurring.

4. The Target Population to be Served

The Wai`anae Coast is home to approximately 50,000 residents. There are about 1,500 businesses registered within the 96792 Zip Code. Recent surveys show that most of these businesses have revenues averaging \$20,000 per year and have less than one full-time employee. By establishing an incubator and a centralized business services center, we will focus on those entrepreneurs that can scale their operations and generate revenues that allow their businesses to grow, provide livable income, and stimulate employment.

5. The Geographic Coverage

The Wai`anae Economic Development Council serves the Wai`anae Coast, the area from Kahe Point to Kaena Point, also known as the Waianae Moku. Our primary geographic coverage extends from Kahe Point to Ka`ena Point and includes the populated ahupua`a of Nānākuli, Lualualei, Wai`anae and Makaha.

III. Service Summary and Outcomes

1. Scope of Work, Tasks and Responsibilities.

This application is for funding to purchase a building that will be used by the public for business training, incubation, and support. Based on our experience with public funding, we do not anticipate the purchase, if this application is funded, to be completed by FY2026. Given this limited timeframe, the scope of work for this project is specifically and solely focused on acquiring the site, addressing safety and security concerns, and addressing aesthetic issues. The actual development of the building to meet our program goals will not take place until FY2026-2027 and are outlined in the timeline section of the application. The major tasks of this project specific to FY2025-2026 are described below:

- 1) Identifying and securing a real estate broker to assist us in the process. Following inquiries made with several real estate agents and brokers, WEDC entered a Buyer Representation Contract with Berkshire Hathaway HS Hawaii Realty (RB-21863) in November 2024.
- 2) Establishing a legal relationship and commitment with the seller. In January, a Commercial Real Property Purchase and Sale Agreement was submitted to the seller, Cushman, and Wakefield – Chaney Brooks. As of the time of this application, we are awaiting a reply and counteroffer from the seller.

- 3) Creating a board level planning and oversight committee to guide us in the process. A preliminary advisory group has been formed to assist WEDC in the purchase process. In early 2025, additional members will be added to the advisory group to assist with integrating the center into the immediate area and complementary to neighboring business and residents.
- 4) Soliciting and securing funding for the purchase of the building. Funding for the building begins with this Grant-in-Aid application. Additional funding sources will be contacted for support.
- 5) Funding will also be solicited to hire a fundraiser to plan and implement a capital campaign for the building and the integration plan.
- 6) An initial overview of the site has been conducted, and immediate and noticeable safety and security issues have been identified. If this application is funded, a more thorough review of the facility will take place to identify these issues in detail. Recommendations from the advisory committee will guide us in determining the best course of action to mitigate any safety and security risks.
- 7) Implementing actions to improve safety and security of the building. Depending on the issues to be addressed and the remedies identified to address them, we will acquire any permits or allowances needed to proceed to mitigate those issues.
- 8) Building community support for the project. Initial activity to generate community interest in the project will be modest. WEDC will host pop-up markets and other outdoor events at the site. Small scale beautification projects will also be planned and implemented. Our first market and community event are planned for October/November 2025. It is intended that this event will become an annual activity.
- 9) Soliciting and securing funding for programs and services. This is an ongoing activity and will occur regardless of the disposition of this application. If funding is approved for the purchase, however, the nature and content of our funding requests will be modified to reflect the addition of this resource.

2. Projected Timeline

These tasks will be completed along the general timeline as described below:

Items have, or will be, completed prior to the project year.

- Identify and secure a real estate broker to assist us in the process.
- Establish a legal relationship and commitment with the seller.
- Create a board planning and oversight committee to guide us in the process.
- Determine the appropriate legal structure of the project and implement changes, if needed.
- Solicit funding for the purchase of the building.
- Conduct an initial overview and safety and security issues have been identified.

Project Year - Quarter 1

- Secure additional members for the advisory group.
- Hire a fundraiser to plan and plan and implement a capital campaign.
- Conduct a review and make recommendations to mitigate any safety and security risks.
- Develop a preliminary beautification plan for the area in which the building is located.

Project Year – Quarter 2

- Secure any permits or allowances needed to make safety and security improvements.
- Implement beautification plan and host a community event at the site.

Project Year – Quarter 3

- Implement actions to improve safety and security of the building.
- Build community support for the project.
- Finalize program plan and identify physical requirements for implementation.
- Complete plans for FY2026-2027 and FY2027-2028.
- Ongoing fund development for the building and programs.

Project Year – Quarter 4

- Preparation of the site for client use.
- Soliciting and securing funding for programs and services.

3. Quality Assurance and Evaluation

This project is specific to the purchase of a building on the Wai`anae Coast for a Business Incubator and Business Services Center. The primary criteria for quality assurance and evaluation within the context of this project is guided by statute relating to real estate and State of Hawaii law.

IV. Budget

See attached documents.

V. Experience and Capability

1. Necessary Skills and Experience

The Wai`anae Economic Development Council is governed by a Board of Directors who volunteer and bring a wealth of experience and expertise in community economic development. The members of the board are also active members of the Wai`anae Coast community and bring a broad perspective to the planning and implementation of this project and the organization's larger goals. The members of the board of directors include:

Joseph Lapilio, President, and CEO of the Wai`anae Economic Development Council, has worked on the Wai`anae Coast for more than forty years. Joseph is a community and organizational development consultant. He was executive director of the Wai`anae Coast Coalition for eleven years and coordinated community projects focused on economic development. He was appointed to the Governor's Economic and Community Navigator Task Force and is a member of the State House of Representatives Select Committee on Economic

and Financial Recovery to help with post-COVID planning. Joseph is the immediate past president of and the Native Hawaiian Chamber of Commerce, active in the community including the Wai`anae Coast Rotary Club, the Lualualei Hawaiian Civic Club, among others.

Georgianna Navarro is Vice-President and Director. She has lived in the Wai`anae Moku for 70 years and is a resident of the Wai`anae Valley Hawaiian Homestead. She has worked in a variety of jobs primarily in the hospitality industry and received a Certificate in Hospitality Training from Leeward Community College. She is currently the President of Ka`anani`au O Wai`anae (a coalition of Westside Hawaiian Civic Clubs), a member of the Ho`omau Ke Ola Board of Directors and was previously president of the Makaha Hawaiian Civic Club. She is currently a planning committee member of Made on the Wai`anae Coast and a member of Wai`anae Moku 2030.

Annie Ferreira is the Board Secretary/Treasurer and a Director. Annie graduated from Wai`anae High School and comes from a family of active community members and sees herself following in her father's footsteps, leaving a legacy of community development initiatives that will benefit the coast for years to come. Annie started her community work in Wai`anae with Model Cities and worked in a succession of jobs serving the community. She has served for fifteen years in the USDA Rural Development Housing Program.

Daniel Gomes is a director. He is also a member of Ulu Mau Development LLC, a firm specializing in business development projects benefiting the Wai`anae Coast. Prior to this, Dan was the business consultant at Wai`anae High School and managed the construction of the culinary arts facility at the school. He has retired from Pitney Bowes where he was the District General Manager. Dan is also the president of the board of directors for the Wai`anae Coast Comprehensive Health Center and a member of the board of directors for the Wai`anae Boys and Girls Club.

Stephanie Kawelo is a director. She is a resident of the Wai`anae Valley Hawaiian Homestead. She has lived in Wai`anae since 1960 and graduated from Wai`anae High School in 1969. She is currently the Vice President for the Wai`anae Hawaiian Civic Club and Secretary for Ka`ananiau O Wai`anae. Stephanie retired from the Kuakini Medical Center after working there for 22 years.

Verna Landford-Bright is a Director Emeritus. She has lived on the Coast most of her life and is a Job Specialist with the City and County, Department of Community Services, WorkHawaii Program. Prior to this, Verna worked at the Wai`anae Mental Health Center. She volunteers for the Visitor Aloha Society of Hawaii and assists visitors in need. Verna is Co-Founder of the Wai`anae High School Alumni Foundation and was President for five years. Verna is a member of the Wai`anae Coast Comprehensive Health Center Research Committee and Secretary of Valley of Rainbows.

2. Facilities

WEDC's current office is located at 85-888 Farrington Highway in the heart of Wai`anae town fronting Farrington Highway and very accessible for those using public transportation. Our office is approximately 1,000 square feet and is used as a shared office by several agencies and is the site of our current training programs. The proposed site is the building known in Wai`anae as

the Orita Building at 85-070 Farrington Highway. The building is about two hundred feet from our current site.

The immediate benefits of the Orita building include:

- Centralized and visible location.
- Ground level and large space for shared open office concept.
- Good parking for larger group activities.
- Private ownership will allow expanded pop-up activities (i.e., food trucks, vending)

Longer term benefits include:

- Anchor position for large community development projects.
- Expansion potential. The attached room on the ground level can be used to develop a certified kitchen. The front area can be used for a coffee stand that would also support participants using the facility.
- Initiates community ownership of the Waianae core.

The most desirable/valuable features to WEDC

- Visible from the highway.
- Large area for shared use.
- Potential for expansion.
- The parking area is underutilized and has potential.
- Recognizable name and history.
- Income potential by renting out offices on the second floor.
- Income potential from rent for support services – food provider, coffee stand, etc. In addition to the possible certified kitchen in the rear of the ground floor, considering the size of the parking area in back, we will consider a higher and better use of the highway frontage.
- Proximity to Golden House and SNL Building opens potential for partnership to redesign the area and create mutually beneficial activity encompassing all three properties.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

WEDC Personnel

Joseph Lapilio is President and Chief Executive Officer. Joseph is an experienced nonprofit executive, serving in several nonprofit organizations and has demonstrated experience with planning, project development and management, and community leadership. Joseph has a master's in public administration from the University of Hawaii at Manoa and a Bachelors in Community Development from Antioch University. Joseph will oversee the project and be responsible for contract/project management, contract and grant compliance and oversight of fiscal management and personnel.

Shavone Lave is WEDC's Program Director. Shavone has a bachelor's degree in science in Criminal Justice from Chaminade University and earned a master's degree in business

administration from Phoenix University. More recently, Shavone owned and operated a bakery on the Wai`anae Coast and was the principal of a bakery consulting company prior to joining the Wai`anae Economic Development Council. The Program Director is responsible for the planning, execution, coordinating and management of WEDC’s development services including financial education, business and nonprofit development, and our for-profit business consulting company. The Program Director also maintains and enhances the link between development services and other programs and services inside and external to WEDC. The Program Director reports to the WEDC President and CEO and serves as a liaison with the community.

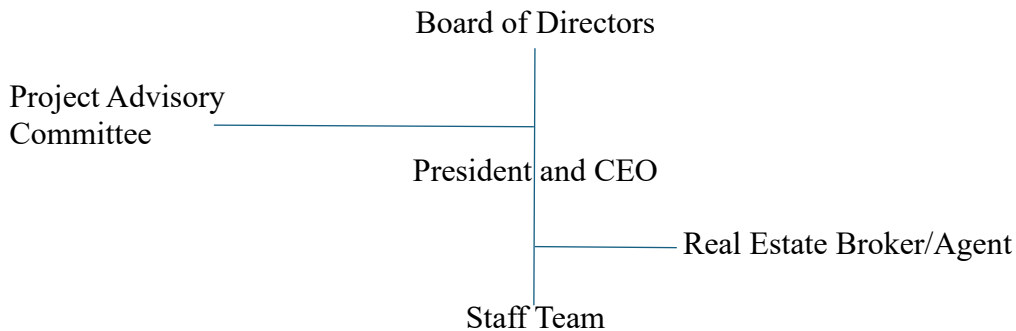
Vicki Paresa is Chief Administrative Officer for the Wai`anae Economic Development Council. She is responsible for the oversight, coordination, and management of the administrative, fiscal, and human resource operations of the organization including its subsidiaries, the Pakini Loan Fund, Wai`anae Moku Navigators, and Made on the Wai`anae Coast. Vicki is a HUD certified housing counselor and received a Bachelor of Arts in business administration from UH West O`ahu. She has a wealth of experience in her line of work.

Contractors and Consultants

WEDC entered a Buyer Representation Contract with Berkshire Hathaway HS Hawaii Realty (RB-21863) in November 2024.

2. Organization Chart

WEDC Organizational Chart
State of Hawaii CIP GIA – 2025



3. Compensation

Waianae Economic Development Council staff will not be compensated with the funds awarded from this GIA.

Compensation for help from Berkshire Hathaway HS Hawaii Realty is established by contract and will be paid by the seller and are not included in this GIA application.

VII. Other

1. Litigation

There is no pending litigation to which WEDC or any of its staff are a party. There is no outstanding judgement on WEDC or any of its staff.

2. Licensure or Accreditation

WEDC does not have any special qualifications, licenses, or accreditation relevant to this request. However, our subsidiary, the Pakini Fund is classified by the Department of Treasury, Native American Community Development Financial Institution (NA-CDFI) Program as an Emerging NA-CDFI. We are in the process of completing the requirements necessary to receive certification. Certification is anticipated in 2025.

3. Private Educational Institutions

This grant will not be used to support or benefit a sectarian or nonsectarian private educational institution.

4. Future Sustainability Plan

The funding from this proposal will support expansion of our existing services and continue support for our shared office space that serves as a training site and incubator for businesses and nonprofits that require help during their formation or as an ongoing back office for those functions they wish to outsource.

These functions will include bookkeeping and accounting, marketing support, general office reception and clerical support, office and meeting spaces, fund development and fundraising, and event and meeting planning and support. In addition, the Wai`anae Economic Development Council offers fiscal sponsorship services for emerging nonprofits or for specific and temporary nonprofit activities.

We believe that we can create a self-supporting business center for our community that will be funded through the services and activities we provide that bring value to businesses, nonprofits and to the community. Our current funding supports our planning and preparation for financial sustainability, and we anticipated that this start-up period would require two years for us to organize and develop. If awarded, this funding would help us with Year Two activities and complete our plan.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waianae Economic Development Council
(Typed Name of Individual or Organization)


(Signature)

Joseph Lapilio
(Typed Name)

January 15, 2025
(Date)

President and CEO
(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

App Wai'anae Economic Development Council

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	190,560	0	190,560
2. Payroll Taxes & Assessments	0	24,773	0	24,773
3. Fringe Benefits	0	38,112	0	38,112
TOTAL PERSONNEL COST	0	253,445	0	253,445
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	24,000	0	24,000
4. Lease/Rental of Space	0	36,000	0	12,000
5. Staff Training	0	18,000	0	12,000
6. Supplies	0	12,000	0	6,000
7. Telecommunication	0	3,600	0	3,600
8. Utilities	0	12,000	0	0
9. Contractors - Broker Fees	84,000	0	0	0
10 Advertising	0	12,000	0	12,000
11 Closing costs	26,000	0	0	0
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	110,000	117,600	0	69,600
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	2,960,000	0	0	0
TOTAL (A+B+C+D+E)	3,070,000	371,045	0	323,045
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	3,070,000	Joseph Lapino (808) 265-3975		
(b) Total Federal Funds Requested	371,045	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	Signature of Authorized Official January 15, 2025		
(d) Total Private/Other Funds Requested	323,045	Date		
TOTAL BUDGET	3,764,090	Joseph Lapino, President and CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Wai`anae Economic Development Coun

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS: Not Applicable

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS: Not Applicable

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Wai`anae Economic Development Co

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	0	0	110000	0	75000	50000
LAND ACQUISITION	0	0	2700000	0	0	0
DESIGN	0	0	0	150000	150000	0
CONSTRUCTION	0	0	150000	75000	375000	250000
EQUIPMENT	0	0	0	0	100000	100000
TOTAL:	0	0	2,960,000	225,000	700,000	400,000
<p>JUSTIFICATION/COMMENTS: Planning funds include the costs of an Environmental Assessment if needed and planning for the perimeter fence, security and parking lot lighting, and safety issues related to the parking area in the front of the building. Land Acquisition costs requested are for the purchase of the land and building. Funds for Constuction will be needed to plan and coordinate improvements to the perimeter fencing, installation of security lighting, repaving the parking are in the front of the building, and installing additional security and safety features.</p>						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Wai`anae Economic Development Council

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Government Contracts, Grants, and other Grants-in-Aid				
2	will be solicited pending the approval and award of this				
3	application. If awarded, funding will be needed to plan				
4	design a certified kitchen and shared office space in the				
5	building.				
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STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **WAIANAE ECONOMIC DEVELOPMENT COUNCIL**

Issue Date: **01/07/2025**

Status: **Compliant**

Hawaii Tax#: 83264439-01
New Hawaii Tax#:
FEIN/SSN#: XX-XXX6700
UI#: No record
DCCA FILE#: 244692

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Joseph Lapitro, President and CEO

PRINT NAME AND TITLE

1/15/25

DATE