

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Dba:

Namahana Education Foundation

Namahana Education Foundation

Amount of State Funds Requested: \$ 1,380,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Namahana Education Foundation is requesting \$1,380,000 in capital funds to support the construction of 8 essential permanent classrooms for Namahana School. As the first and only public tuition-free charter middle & high school located on the North Shore of Kaua'i, Namahana School meets a critical need for access to public education for our North Shore students who currently must commute between 2-3 hours daily to reach the nearest public middle and high school. After decades of community engagement, Namahana School is welcoming its inaugural 7th & 8th grade classes in August 2025 in a temporary leased facility for the first year, with the option to renew one additional year. The school will add one grade per year until reaching full capacity with 360 students in 7-12th grades. With only two years available at a temporary facility that only accommodates two grades, and no alternative rental options on the North Shore, we must complete the permanent classrooms to remain operational. This capital grant request will allow us to complete the 8 essential permanent classrooms critically needed to service our students and remain operational beyond June 2026.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ \$2,519,604

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ \$125,000

Unrestricted Assets:

\$ \$2,519,604

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

P.O. Box 1353

City:

Kilauea

State:

HI

Zip:

96754

Contact Person for Matters Involving this Application

Name:
Melanie Parker

Title:
Executive Director

Email:
melanie@namahanafoundation.org

Phone:
808-652-2002



Authorized Signature

Melanie Parker, Executive Director

Name and Title

1/16/25

Date Signed



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: NAMAHANA EDUCATION FOUNDATION

Issue Date: 12/27/2024

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#: GE-1673017856-01

FEIN/SSN#: XX-XXX3805

UI#: No record

DCCA FILE#: 317449

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Namahana Education Foundation

(Typed Name of Individual or Organization)



(Signature)



(Date)

Melanie Parker

(Typed Name)

Executive Director

(Title)



NAMAHANA EDUCATION FOUNDATION

Statement of Public Purpose

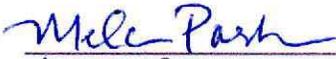
The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Namahana Education Foundation (NEF) shall use this grant for a public purpose pursuant to Section 42F-102. The public purpose of this grant is to construct essential permanent classrooms for Namahana School, a public tuition-free charter middle and high school on the North Shore of Kaua'i. Namahana School's mission is to serve the communities of Halele'a and Ko'olau with rigorous 'āina-based education through cultivating relationships with 'āina, kanaka, and ao. Namahana School will prepare students for professional and personal fulfillment, with skills that empower them to actively contribute to a resilient future on Kaua'i.

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Melanie Parker, Executive Director
PRINT NAME AND TITLE

1/16/25
DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

See Hawaii Express Certificate from the Comptroller of the Department of Accounting and General Services attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached Declaration of Statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

See attached Statement of Public Purpose.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Namahana Education Foundation (NEF) is an independent nonprofit organization incorporated in 2020 to advance Namahana School, a public charter middle and high school opening in August 2025 in Kīlauea on the north shore of Kaua'i. NEF manages the fundraising and construction process for the Namahana School campus, as well as generates ongoing community support to cover the operational costs not met by the state's per-student allocation.

As the first public tuition-free middle and high school on the North Shore of Kaua'i, Namahana School's mission is to serve the communities of Halele'a and Ko'olau with rigorous 'āina-based education through cultivating relationships with 'āina, kanaka, and ao. Namahana School will prepare students for professional and personal fulfillment, with skills that empower them to actively contribute to a resilient future on Kaua'i.

This coming August 2025, Namahana School will be welcoming its inaugural 7th and 8th grade classes in a temporary leased facility for the first year, with the option to renew one additional year. The school will add on one grade each year thereafter until reaching full capacity of 360 students in 7-12th grades.

Namahana School has gained significant momentum since 2015 with a broad base of community support:

2015-2018 - Extensive community outreach and involvement: The development of Namahana School involved a thoughtful and inclusive community engagement process, which included community listening sessions, surveys at PTA meetings, farmers' markets, churches, libraries and supermarkets, and individual input from stakeholders in the community, such as local businesses, local non-profit organizations, teachers, cultural practitioners kupuna, kumu, and hula halau. Students at the two elementary feeder schools participated in listening sessions and design workshops to develop the facilities conceptual design and master plan.

2019-2020: A high-profile Governing Board was established with respected and experienced community leaders. The Hawaii State Public Charter Commission approved Namahana School's Intent to Apply allowing the school to apply as for charter approval. Due to COVID, the charter application process was suspended until 2022.

2020: The Namahana Education Foundation, a 501(c)(3) nonprofit organization, was established to raise funds for the school and manage the land acquisition, permits, design and construction of the facilities. Following the publication of a competitive Request for Proposals, Group 70 International (G70) was selected to conduct a site and infrastructure feasibility analysis, complete a preliminary design and master plan, and develop a construction budget.

2022: The Hawai'i State Public Charter School Commission unanimously approved Namahana School as a pre-opening public charter school to open in Fall 2025. Namahana School was one of only two schools out of 12 statewide to receive approval. More than 40 individuals and organizations submitted oral or written testimony in favor of the school's application, including representatives of local community organizations and businesses, elected officials, principals from local public elementary schools, prospective students, parents, and residents from other parts of the island. NEF convened the first capital campaign committee to raise the needed funds to start the project. G70 facilitated several design charrettes with key stakeholders, and completed the conceptual design in September 2022

2023: An 11-acre property in Kilauea (TMK parcel (4)5-2-005:053) was purchased for the school site. NEF raised \$1.4 million in 3 months to secure the land. G70 completed the final master site plan for the Kilauea site in 2023. The Special Use Permit to build the school at the location was unanimously approved by the County in December.

2018 – 2024: Community Support and Involvement: Namahana Education Foundation, along with the Kauai North Shore Community Foundation and the Namahana School Governing Board, hosted large Community Meetings to keep the community involved and informed. To date, more than 1100 community members have been engaged and over 15 community-based organizations have signed up to serve as field study and internship sites. The school is supported by elected officials including Senator Mazie Hirono, Kaua'i Mayor Derek Kawakami and Kaua'i County Council members, including Felicia Cowden and Addison Bulosan.

Namahana School Facilities: Namahana Education Foundation is prioritizing the construction of the school's essential permanent classrooms, which will total 24 classrooms for 7th - 12th grades. 8 middle school classrooms must be completed by June 2026 and an additional 16 high school classrooms must be completed ongoing through June 2028. The site infrastructure, circulation, and buildings have been designed to meet ADA requirements and all applicable building and zoning regulations adopted by the County of Kaua'i, State of Hawai'i, Hawai'i Department of Education, Hawai'i Department of Health, and any other agency with jurisdiction.

NEF will be utilizing pre-fabricated structures and selected WABi Systems as the most energy efficient, sustainable, and financially responsible facilities. WABi Systems designs and fabricates customizable permanent state-of-the-art modular structures that use a galvanized steel framework and highly energy efficient panels to make extremely durable and energy efficient structures. The use of high-quality pre-manufactured structures saves both time and money as they are more affordable can be installed quickly to meet our current timelines.

NEF is currently working with our architect G70 and WABi Systems to finish the permit set, which includes our middle school classroom buildings, by the end of January 2025. G70 is Hawai'i's largest multidisciplinary design firm with extensive educational design experience, having designed more than 1 million square feet of K-12 educational facilities in Hawai'i and around the Pacific Rim.

NEF's environmental consultant, Terracon, has completed our draft Phase I Environmental Site Assessment report, which will be entering the federal review stage this month, January 2025. We are grateful to the state legislature for the FY2024 \$125,000 Hawaii GIA operating grant of \$125,000, which allowed us to complete this draft Environmental Assessment.

2. The goals and objectives related to the request;

Namahana Education Foundation is requesting \$1,380,000 for capital improvement funds to support the construction of essential permanent classroom facilities for Namahana School. With only two years available at a temporary facility that can accommodate just two grades, no alternative rental options on the North Shore, and approximately 120 students enrolling this fall and an additional 60 students each subsequent year for four years, Namahana School must complete its permanent facilities to remain operational beyond June 2026

Goal: To provide Kauai's North Shore families with access to a local tuition-free public education by constructing the first tuition-free public charter middle and high school facility for Namahana School. Core components of the project include the design, manufacturing and installation of 8 classrooms serving 120 students in two grade levels.

Objectives:

We are requesting funds to cover the installation costs of 8 middle school classrooms.

Objectives of the full project:

- 1) Complete construction documents for middle and high school classrooms
- 2) Hire a General Contractor
- 3) Receive permit approval from the County of Kaua'i to begin construction.
- 4) Fabricate, ship and receive Wabi Systems permanent modular classroom structures
- 5) Install modular classrooms
- 6) Complete Inspections and receive certificate of occupancy

3. The public purpose and need to be served;

The Namahana School campus will address our community's critical need for essential public educational facilities on the North Shore of Kaua'i. At capacity, the school will serve 360 middle and high school students and 39 staff. The campus will also serve as a North Shore hub that connects students to local businesses and organizations through local field studies and internship programs, provides extra curricular activities, hosts school-based community events, and provides accessible meeting spaces for the North Shore community.

Namahana School was born out of a decades-long community dream to have a public middle and high school geographically situated on the North Shore of Kaua'i. Currently, there is no public middle or high school on the North Shore, all students must commute 2-4 hours daily to get to the nearest public high school, which results in physical and social impediments to their education and emotional growth. Students often cannot participate in extracurricular activities, and parents face challenges trying to participate in their children's school. With periodic bus driver shortages, our local DOE public middle and high schools have been forced in the past to drop bus service to our North Shore families, making access to education even more difficult and sporadic. Over the last 30 years, the rural North Shore community (Anahola to Hā'ena) has faced continuous and substantial socio-economic stratification—a product of a burgeoning

population, lack of affordable housing, increased cost of living, low-wage jobs, and displacement of multi-generational families from their communities. The lack of access to a local public middle and high school only exacerbates these economic and social inequities.

Namahana School was modeled to act as a solution to these challenges and will be the first geographically sited and uniquely structured public middle and high school to meet the educational needs of the Kaua'i North Shore community. Namahana School will prepare students for professional and personal fulfillment, with skills that empower them to actively contribute to a resilient future on Kaua'i. Namahana's mission is founded and driven by these three community-determined values: Aloha 'Āina (to practice a shared understanding of our kuleana for 'āina), Aloha Kanaka (to respect and mālama our community, our families, and ourselves), and Aloha i ke Ao (to perpetuate pono practices to navigate cultures of the world).

Namahana plans to utilize 'Āina-based Learning ('ĀBL) throughout the school and across the curricula. 'ĀBL is a dynamic approach to education in which learners can deepen their relationship with the land and its resources, cultivate connections within their communities, and build critical skills that can be applied to real-world issues and meet the needs of the whole community (from student to kūpuna). This experience-based learning style and knowledge-sharing offers students the opportunity to engage in holistic, community-driven solutions that can address 21st century social, economic, and environmental challenges. 'ĀBL will help to instill a sense of kuleana (responsibility) to mālama (care for) place, people, and planet with the flexibility to tailor learning plans to the interests and goals of each student.

Namahana's campus design is unique in that it prioritizes connections with the 'āina and community; our 'āina-based learning model is deeply grounded in real-life experiences with and on the 'āina, in the very places many of our students and families have lived for generations. Namahana students will gain knowledge and skills from community organizations, kūpuna, local businesses, and other local leaders through field studies and internships. Students will also have opportunities to explore their interests through internships and work on addressing issues that directly affect the communities in which they live. All coursework of Namahana School will be designed to prepare students to successfully enter both college and/or a well-paying career in our community, depending upon the student's personal learning plans and interests. Finally, our 'ĀBL model and assessment practices differ from other place-based models in that students' learning must maintain and mālama (care for) relationships in the community.

4. Describe the target population to be served; and

Namahana School will open in August 2025 with 120 students in grades 7th and 8th, phasing in one grade/year in the following four years so that Namahana School will be in full operation by Year Five. The completed middle school will serve approximately 120 students and the completed high school will serve approximately 240 students, resulting in a total of 360 students at capacity. Namahana School will primarily serve

students in the geographic location of Halele‘a and Ko‘olau on Kaua‘i. We anticipate that the majority of Namahana students will come from Hanalei Elementary School and Kīlauea Elementary School with some possible enrollment coming from local private and homeschool entities. Based on an analysis of the total population from which our students will come, we anticipate these school enrollment percentages: 40% students eligible for the Free and Reduced-priced lunch program (FRL); 8% students receiving Special Education services, and 5% English Language Learners.

5. Describe the geographic coverage.

Namahana School will primarily serve students from the North Shore towns of Hā‘ena, Wainiha, Hanalei, Princeville, Kīlauea, Moloa‘a, and Anahola.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities.

Scope of Work: Namahana Education Foundation is requesting funds to cover construction of 8 middle school classrooms, serving 120 students in two grades, just over 30% of the school’s student population.

Entire Project Tasks: The following tasks will be performed:

- 1) Complete construction documents and permit set for the classroom buildings.
- 2) Hire a General Contractor to install the WABi classroom structures
- 3) Submission of sitework and building permits
- 4) Fabrication and Shipping of WABi classroom structures
- 5) WABi classroom installation by General Contractor
- 5) Inspections and receipt of certificate of occupancy

The Hawaii GIA funds would cover the cost of the installation and finishing of 8 middle school WABi classrooms. If the GIA funds are disbursed later than expected, NEF would request the funds be used toward the cost of manufacturing 8 high school classrooms.

Roles and responsibilities:

- WABi Systems will provide design and engineering for the pre-manufactured classroom structures.
- NEF’s architect, G70, will work with WABi to complete schematics and site plan; permit set and construction documents.
- Kurt Fischer Structural Engineering will review and stamp WABi designs to ensure they meet the 2018 International Building Code.

- Namahana’s Facilities Advisory Committee (FAC) will provide input and guidance during the design and construction document phase, review General Contractor candidates, and make a recommendation to the NEF board for hire. (see V.1 for FAC’s membership and qualifications)
- Namahana Education Foundation’s board and Namahana School’s Governing board will review and approve facilities construction documents and NEF’s board will hire the General Contractor.
- Hanalei CDM will provide Construction Management (CM) Services
- G70 is providing Project Management services, facilitating meetings between Owner, Architect, and Contractor to ensure project is on schedule and within approved budgets.
- Namahana Education Foundation’s Executive Director will work with the CM manager and G70’s Project Manager to provide oversight and management of the Phase I project.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The below table outlines key activities and timelines for the planning and construction of Namahana School’s classroom facilities: (Fiscal Year = July 1 – June 30)

Middle School Classrooms

- Permitting: FY25 Quarter 3 – FY26 Quarter 1
- Construction Documents: FY25 Quarter 3
- Hire General Contractor: FY25 Quarter 4
- Fabrication of Structures: FY25 Quarter 4
- Classroom Installation: FY26 Quarter 2 – FY26 Quarter 4
- Certificate of Occupancy: FY26 Q4

High School Classrooms

- Permitting: FY26 Quarter 1 – FY26 Quarter 3
- Construction Documents: FY26 Quarter 1
- Fabrication of Structures: FY26 Quarter 3
- Classroom Installation: FY26 Quarter 4 – FY27 Quarter 3
- Certificate of Occupancy: FY27 Quarter 4

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

During the construction phase, NEF’s Construction Manager (CM) will review and coordinate project scheduling with the construction contractor and conduct regular site visits to monitor construction contractor’s progress and ensure that each stage of the construction is started and completed according to our construction schedule. The CM will review any time extension requests or change orders and advise NEF on any anticipated schedule or cost impacts for the project. Any deviations from the anticipated

schedule or budget will be reviewed and addressed immediately by the NEF Executive Director and Facilities Advisory Committee. The CM will also verify materials delivered to the site and coordinate and receive County inspections. At minimum, bi-weekly progress reports will be provided by the CM to NEF's Executive Director and Facilities Advisory Committee. NEF's Executive Director and Facilities Advisory Committee Chair will provide monthly progress reports to the NEF Board of Directors. G70's Project Manager will facilitate bi-weekly Owner/CM/Architect/Contractor meetings, review and process monthly pay applications, review and process change proposals/change orders and coordinate the close out.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

NEF will assess and report on the effectiveness of the capital improvement project by reporting on the following measures:

Measure 1: Completion of construction documents and permit set

Measure 2: Selection of General Contractor

Measure 3: Receipt of Permit approval; and the commencement of construction

Measure 4: 100% of 8 classrooms purchased

Measure 5: 100% of 8 classroom structure installed

Measure 6: Inspections have been conducted and approvals received.

Measure 7: # of students and staff being served

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
	\$460,000	\$460,000	\$460,000	\$1,380,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

State per-pupil funding for charter schools does not cover any pre-opening operating expenses, nor does it provide funding for facilities construction. As a result, communities must seek funds through other contributions and grants for both operational and capital expenses to start a charter school.

The \$1,380,000 we are requesting for the installation of eight middle school modular classrooms by WABi Systems represents 18% of the total middle school campus construction cost, which is estimated at \$8 million. These modular structures were selected for their cost-efficiency, durability, and ability to meet expedited timelines, reducing overall construction costs compared to traditional methods. The use of high-quality, prefabricated systems minimizes labor costs, shortens the installation period, and ensures compliance with ADA and building standards.

NEF is currently raising funds for the construction of the middle school campus and pre-opening operating costs. Our goal is to raise \$10M. We have already raised \$6M and must raise the remaining \$4M. In addition to our Hawaii GIA capital grant request, we are seeking the following additional sources of funding:

- Federal HUD Congressional Appropriation request for Phase II high school construction: \$3M
 - Private donations and grants through our ongoing capital campaign.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

None

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

We have received the following state and federal grants:

Hawaii State GIA Operating Grant for \$125,000 for FY 2024 to conduct an Environmental Assessment (EA) of the school site and support the completion of pre-

assurances required by the Hawai'i State Public Charter School Commission. With this grant, NEF engaged Terracon, our environmental consultant, and Cultural Surveys Hawaii to complete required archeological literature reviews and Section 106 consultation. Terracon completed a draft Environmental Assessment report, which is now being finalized for federal agency review.

The Federal Charter School Program (CSP) grant: We received a 3-year grant from the federal Department of Education to support Namahana School's operating expenses for the next three years:

- \$206,468 for budget period 10/01/2023 - 09/30/2024
- \$431,506 for budget period 10/01/2024 - 09/30/2025
- \$373,303 for budget period 10/01/2025 - 09/30/2026

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

As of December 31, 2024, NEF's current unrestricted assets are: \$2,519,604

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Namahana Education Foundation (NEF) has established a strong track record of fundraising and project management, having raised over \$7 million for the school since its inception in 2020. In 2023, NEF raised \$1.4 million in three months to secure the 11.3 acre site for Namahana School. NEF has consistently demonstrated excellence in project management. NEF has managed the master planning and design process for the school's permanent site, secured necessary entitlements to move the project forward, and secured a temporary rental facility for Namahana School's opening year. We are excited to break ground in the summer of 2025 and provide a permanent home and bring this school to life for North Shore students and their families.

On-going operations: Long-term, Namahana School is in an excellent position of financial solvency. The school received a \$2.08 million grant from a private donor for operating expenses, payable at \$150,000 per year through 2032 to fund pre-opening operating costs for Namahana School. These funds are for operations only and cannot be used toward capital costs. Namahana School also received \$1.1M in Charter School start up federal funds between October 2023 – September 2026 for school operation, and the New School Venture Fund grant for \$215,000 this year. Namahana School plans to apply for a \$1 million federal Charter School Program expansion grant to

support the roll out of additional grades after the first year of operations. Once Namahana School is operational in August 2025, the school will receive per-pupil funding starting in July 2025 from the Hawai'i State Charter School Commission to cover school operational costs.

Fundraising: NEF's capital campaign steering committee is laser-focused on raising the needed funds to complete campus construction, and will include private, state and federal grants. The committee is comprised of respected and influential community members to lead the fundraising effort. NEF hired a full-time Chief Development Officer in January 2024 and engaged a capital campaign consultant to give advanced training to the capital campaign committee and foundation staff.

NEF's board and staff bring extensive skills and experience in educational fundraising, financing, real estate, impact investing, community development, and nonprofit management. Namahana School's leadership and board include a highly capable and experienced School Leader and governing board consisting of school administrators, educators, former nonprofit directors, attorneys, and current and former corporate managers. The Facilities Advisory Committee, which provides oversight of the campus design and build out, consists of NEF and Governing board members and community members with expertise in facilities development, real estate, project management and educational programming (see VI.1 for qualifications of key personnel and leads).

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Namahana School's facilities will be located on 11.3 acres, directly in the heart of Kīlauea town. This new site is the ideal location for a public middle and high school, and will provide multiple benefits to the students and local community: 1) our middle and high school students can walk and bike to school, reducing traffic and easing the transportation burden for parents; 2) nearby businesses and local organizations can serve as walkable/easily accessible internship sites, many of whom have already provided letters of support to serve as internship sites; 3) because the site is located on the future main access road to Kīlauea which will connect directly with Kūhio Highway, parents and students who live north of Kīlauea will be able to access the school without driving through town; and 4) the site is adjacent to two future affordable housing developments which will increase housing options for our teachers.

Namahana School's Master Plan includes four phases: Phase 1 includes middle school classrooms, administrative facilities, a Maker Space and Resource Center; Phase 2 includes 9-12th grade high school classrooms; Phase 3 is a Learning Commons for whole school gatherings and a High School Maker Space; and Phase 4 is a gym.

The campus contains three advisory clusters: one for its middle school and two for its high school. Each cluster contains eight advisory classrooms and a central outdoor courtyard that serves as a piko. These classrooms are where curriculum instruction takes place outside the designated advisory periods. The advisory clusters each have a unique identity inspired by a natural element and reflected in artwork and architectural features: 'āina (land), ua (rain) and makani (wind). Surrounding each cluster are edible and educational gardens fed by rainwater catchment systems that support Namahana's 'āina-based curriculum.

The advisory is a pillar of Namahana's personalized and relationship-driven learning philosophy. Each advisory classroom includes a larger and smaller interior space to support different types of individual or group learning experiences. Shared between each pair of advisories are outdoor covered lānai. Designed for ample cross-ventilation, the interior and exterior spaces are interconnected to promote the flow of air, ideas and student interaction. We are requesting funds to construct 8 of these advisory classrooms.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The following is a list of key personnel who will be supporting this request:

Melanie Parker, Namahana Education Foundation Executive Director. Melanie brings 20 years of nonprofit and public sector experience spanning a variety of environmental nonprofits, county agency and public school programs. She managed a USDA-funded nutrition education program for 14 schools in Berkeley's public school district, and secured bridge funding and long-term sustainable funding streams for her program. Prior to joining NEF, Melanie served as the Namahana School Governing Board Chair through the charter application process. The NEF Executive Director manages all operations of the foundation, including oversight of fundraising and the Phase I facilities build out, working in conjunction with the Construction Manager, architect, Chief Development Officer and Facilities Advisory Committee.

Bridget Thorpe, Chief Development Officer: Bridget brings extensive experience in communications and marketing in both the nonprofit and corporate sector. She worked with Schneider Electric advising global Fortune 500s on renewable energy, carbon, and sustainability marketing initiatives. She received her MBA from University of Colorado at Boulder with an emphasis in Marketing and Corporate Governance from San Diego State University. Bridget will be overseeing the capital campaign, working with the

Executive Director, Capital Campaign Fundraising Consultant, and Namahana Capital Campaign Steering Committee to raise funds for Phase I construction.

Facilities Advisory Committee (FAC) Members

Billy Eckert, FAC Chair: Billy brings extensive real estate and marketing experience, having been involved in over \$800 million dollars in real estate transactions and 10 years in sales and marketing in the surf industry. Billy has successfully guided hundreds of local, national and multinational clients with their real estate acquisitions and dispositions, and has consistently been an award-winning and top producing agent. Billy is serving as the Co-Chair of the Facilities Advisory Committee and is a member of the Namahana Education Foundation Board.

Adam Roversi, FAC Member: Adam currently serves as Housing Director for the County of Kaua'i, where he oversees sizable affordable housing and infrastructure projects from concept to completion including pre-development, site evaluation, contract negotiation, project oversight, and eventual move-in and management of completed projects. He also served five plus years as Deputy County Attorney for the County of Kaua'i. Adam also worked as a former licensed contractor on Kaua'i specializing in residential construction. Adam is serving as the Co-Chair of the Facilities Advisory Committee and is a member of the Namahana School Governing Board.

Jack Lewis, FAC Member: Jack brings over 17 years of project management in commercial construction projects on the mainland and in Hawai'i ranging \$800K - \$600MM. As Director of Development with the North Shore Preserve he managed permit applications, and construction for golf course renovation, utility/infrastructure projects, and vertical building construction with values totaling over \$50M. While at Hensel Phelps Construction Co. on O'ahu, he managed the design-build clinic renovation project for Tripler Army Medical Center from an RFP concept design for five spaces in the active hospital and completed approximately 30,000 SF of dental surgery, administration, physical therapy, and occupational therapy spaces for the hospital over approximately two years. Jack is serving as a member of the Facilities Advisory Committee.

Dr. Kapua Chandler, School Leader for Namahana School brings a wealth of knowledge, history, and educational leadership to the position. Born and raised in Kīlauea, Kapua is a kupa'āina and lineal descendant of Ko'olau and Halele'a. Dr. Chandler has been facilitating key partnerships, working closely with 'āina-based educators, the governing board, and Big Picture Learning to develop a school model that is reflective of and responsive to the community. She completed her Ph.D. program from UCLA in Higher Education and Organizational Change and holds two master's degrees, in Higher Education and Organizational Change (M.A. from UCLA) and Educational Administration (M.Ed. from UH Mānoa). As School Leader, Dr. Chandler oversees all Namahana School operations and works closely with the board's Academic Committee to develop the school's educational program and curriculum.

Pam Murphy, Namahana School Governing Board Chair: Pam served on Mammoth Mountain Ski Resort's senior management team for nearly 20 years and in her tenure oversaw many divisions including marketing, resort operations, retail, rental, ticket sales, ski and snowboard school, events, hospitality, planning, sponsorships and more. As Senior Vice President she planned and administered annual operating budgets of \$25 million and held accountability for over \$100 million in annual revenues. In her role as Governing Board Chair, Pam provides oversight and leadership for the Governing Board.

Marion Paul, Namahana School Governing Board Member: Marion brings 30+ years of experience in the nonprofit management sector. She is a non-profit consultant working to improve the island's nonprofit capacity. Marion most recently served as president of Kaua'i Planning and Action Alliance (KPAA), including their flagship Keiki to Career Kaua'i, an island-wide collective impact initiative to create great futures for all of Kaua'i's youth. As executive vice president of Junior Achievement, Marion raised eight million dollars and oversaw the construction of a 10,000 square foot mini-city called BizTown, where students learn how to run businesses and manage their money. In addition to serving on the Namahana School Governing Board, Marion is also a member of the Facilities Advisory Committee and Governance Committee.

Contractors:

Charles Kaneshiro, Group70 International (G70): Charles Kaneshiro is President and COO of G70, Hawai'i's largest multidisciplinary design firm with extensive educational design experience, having designed more than 1 million square feet of K-12 educational facilities in Hawai'i and around the Pacific Rim. Charles specializes in the planning and design of educational and institutional facilities. He has effectively and successfully guided projects from master planning to programming, design and construction. A former high school math and chemistry teacher, Charles has taught in both public and private schools. As one of the first LEED accredited professionals in Hawai'i and 2007-2009 Green Schools advocate for the USGBC Hawai'i Chapter, Charles has a passion for designing sustainable schools. Charles Kaneshiro is leading the G70 team to provide design and planning services for Namahana School's Phase I facilities.

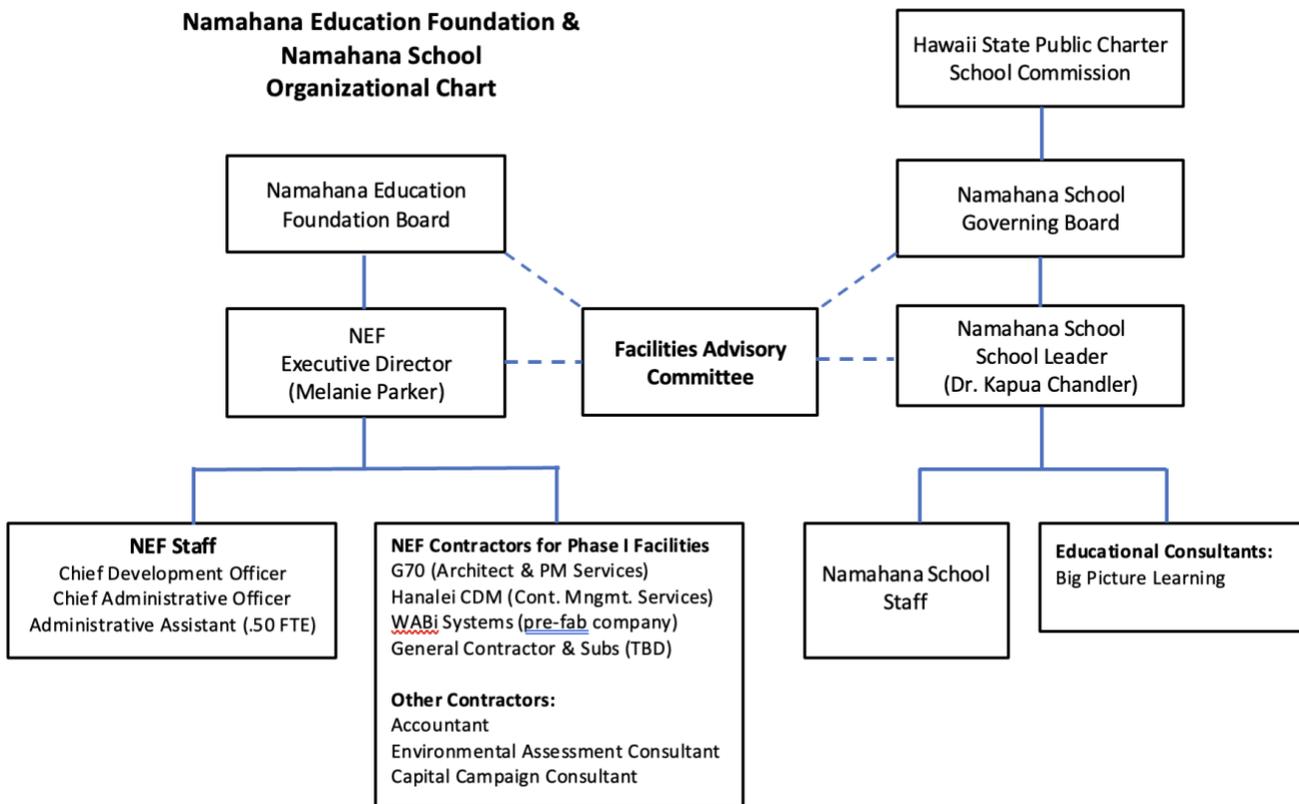
Karl Plunkett, Director & Owner of WABi: Karl Plunkett draws on more than 30 years of building and construction experience matched with a proven ability to complete projects on time and within budget. Karl established successful building company, WABi Constructions, in 1996 and Eco Beach Resort in Broome, Western Australia, where he commenced working on the prototype for the WABi villa, Eco Tents, and facility building. WABi Constructions has since delivered over 200 projects in Australia and globally, and has evolved to deliver the WABi Systems construction methodology as part of the WABi Group.

Jack Edghill, Construction Manager, Owner Hanalei CDM: Jack has been involved in residential and commercial construction for over 40 years. He started his own company in California over 25 years ago and obtained his Hawai'i Contractor's License in

February 2005. In March 2012, he formed Hanalei CDM, Inc. Through his company Jack provides experienced construction management and supervision for all construction activities. He has extensive experience in problem-solving, project management, and managing subcontractors and staff. Jack’s past experience has given him a comprehensive knowledge of construction protocols and standards. During his time with Howard CDM & Mammoth Mountain Ski Area, Jack served as Superintendent for Mammoth Village Project which included ground up construction of several large commercial buildings. He also served as Construction Manager for tenant Improvements for Starbucks, McCoy Sports, Panache, New York Deli, Unbound Snowboard Shop, Mammoth Daycare Center, Hyde Night Club, and remodels and renovations in large restaurant and retail spaces and the Nordic cross-country center. Jack also served as General Contractor for numerous commercial renovations including Mogul Restaurant, Berger’s Burgers, Mammoth Dental Office, Roberto’s Restaurant, Ocean Harvest Restaurant, Mammoth Gallery, and 8050 Discovery Center. Jack will be providing Construction Management Services for Namahana Education Foundation.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Namahana Education Foundation Executive Director: \$100,000 - \$115,000

Namahana Education Foundation Chief Development Officer: \$100,000 - \$115,00

Namahana School Leader \$100,000 - \$115,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The applicant is a 501(c) 3 charitable organization.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

Namahana Education Foundation is implementing a comprehensive fundraising plan to raise the funds needed to complete campus construction and support operating costs. This plan includes a current \$10 million capital campaign to construct the middle school campus through private, state and federal grants, as well as private donations and community partnerships. We have raised \$6 million toward that goal. NEF has

constructed a capital campaign committee comprised of respected and influential community members to lead the fundraising effort. NEF hired a Chief Development Officer in January 2024 and engaged a capital campaign consultant to ensure the structure of the campaign is sound and to give advanced training to the Executive Director, Chief Development Officer, capital campaign committee and staff. NEF is also currently exploring options to secure a construction loan to provide any additional capital needed to complete construction until the required funds are secured. And for the long term, NEF plans to apply for a USDA Rural Development Community Facilities loan. To support school operating expenses beyond FY2025, NEF secured \$1 million in federal funding from the federal DOE's Charter School Program, which provides operating funds for three years to support high quality start-up charter schools. Namahana School also plans to apply for an additional CSP grant in the first year of school operations for \$1 million over three years for operating support.

In addition to the current funds raised by NEF, the Kauai North Shore Community Foundation (KNSCF) received a \$2.08 million grant from a private donor for operating expenses for Namahana School, payable at \$150,000 per year through 2032. NEF entered into an MOU with KNSCF and is currently receiving annual disbursements of \$150,000 to fund pre-opening operating costs for Namahana School. Once Namahana School is operational in August 2025, the school will receive state per-pupil funding starting in July 2025 from the Hawai'i State Charter School Commission to cover school operational costs.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Namahana Education Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	1,380,000			
TOTAL (A+B+C+D+E)	1,380,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,380,000	Melanie Parker		808-652-2002
(b) Total Federal Funds Requested		Name (Please type or print)		Phone
(c) Total County Funds Requested		<i>Mel Pa</i>		1/16/25
(d) Total Private/Other Funds Requested		Signature of Authorized Official		Date
TOTAL BUDGET	1,380,000	Melanie Parker, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Namahana Education. Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				0.00
JUSTIFICATION/COMMENTS: N/A, we are not requesting funds for personnel				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Namahana Education Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS: N/A, We are not requesting any funds for equipment				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS: N/A, We are not requesting any funds for motor vehicles				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Namahana Education Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			1,380,000			
EQUIPMENT						
TOTAL:			1,380,000			
JUSTIFICATION/COMMENTS: \$1,380,000 will be used to construct 8 essential permanent classrooms for Namahana School						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Namahana Education Foundation

Contracts Total: 125,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Hawaii State GIA Operating Grant, received in FY2024 and funded Namahana School site Environmental Assessment	FY 2024	State Public Charter School Commission	State of Hawaii	125,000
2					
3					
4					
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