

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Megan Fox, Executive Director

PRINT NAME AND TITLE

1/15/25

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Amount of State Funds Requested: \$ _____

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Mālama Kauaʻi is seeking funds to establish to an 87-acre agricultural park facility on the east side of Kauaʻi that will support land access for farmers and increased production of local food, while supporting the Kauaʻi community with increased local food access.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ _____

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

City:

State:

Zip:

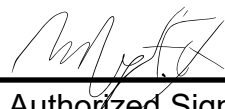
Contact Person for Matters Involving this Application

Name:

Title:

Email:

Phone:



Authorized Signature

Name and Title

1/15/25

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2024.



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **Malama Kauai**

DBA/Trade Name: **Malama Kauai**

Issue Date: **01/02/2025**

Status: **Compliant**

Hawaii Tax#: 00451317-76
 New Hawaii Tax#: GE-0045131776-01
 FEIN/SSN#: XX-XXX7488
 UI#: XXXXXX1691
 DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Mālama Kaua'i affirms its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Mālama Kaua'i affirms this project and respective funding request is for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes to build an agricultural park facility that will support land access for farmers and increased production of local food, while supporting the Kaua'i community with increased local food access. The grant request is for \$2,000,000.



Megan Fox, Executive Director, Mālama Kaua'i

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in 2006, Mālama Kaua'i (MK) is a community-based, nonprofit focused on increasing local food production and access for Kaua'i. With diverse, responsive programs over the past 16 years and equity and resilience at its core, MK:

- Grows community capacity by leveraging workforce and economic development efforts; partnerships and innovative community-based programming.

- Spearheads increased food access for the island’s most vulnerable, leads community food systems development efforts, and provides technical assistance and resources to food producers.
- Alleviates inequities by prioritizing the needs of small and minority farmers and food insecure residents.
- Supports farmers and community through programs and projects including farm to school, farmer support, workforce development and emergency response.
- Increases local food access for low-income residents through gleaning, keiki and kūpuna food programs, and Supplemental Nutrition Assistance / Double Up Food Bucks incentives through their food hub.

Since starting their food hub programs in 2020 to meet the need for local food aggregation and distribution for Kauaʻi, MK has purchased an average of \$500,000 of local food from over 100 producers annually for resale and distribution. The organization presently consists of 10 staff working out of their Līhuʻe office and Moloaʻa ʻĀINA Center - a food processing facility officially opened in February 2024 in partnership with the Moloaʻa Irrigation Cooperative.

2. The goals and objectives related to the request;

	PROJECT GOAL	DESCRIPTION
GOAL 1	To complete shovel-ready plans for Phase 1 of the ag park	Deliverables include detailed site plans, infrastructure and building designs, and water system plans
GOAL 2	To fill the first 25 acres of the ag park project with sublessees	To have all 25 acres of Phase 1 of the park secured with lessees
GOAL 3	To obtain all permits	Deliverables include submission and approval of all design and engineering plans to the County of Kauai and State of Hawaii
GOAL 4	To begin construction of site improvements	Site improvements to include excavation, utilities, buildings, PV system, water systems and irrigation

3. The public purpose and need to be served;

2030 Kauaʻi Food Access Plan

MK's current Food Access Plan development process has included over 200 community members across 8 meetings island-wide, focusing on food access agencies, farmers/ranchers, and residents. Out of the 25+ potential objectives developed by the community for the plan, a few stand in the forefront and are directly supported by this project including the need for community gardens, long-term land access for farmers/ranchers, increased community access to local food, more food hubs and farmers markets, beginning farmer support, and post-harvest meat processing facilities.

Beginning Farmer Land Access

MK has been supporting Kauaʻi Food producers for over 15 years, most recently listening to their needs through MK's 2017 Kauaʻi Farmer & Rancher Survey, 2020 and 2021 Focus Groups, and 2022 Farmer/Ranchers Needs Assessment meetings for the Food Access Plan. In every effort, projects such as this are requested, which provide long-term land access, large markets, and shared use of equipment and facilities.

High Local Food Demand

The DOE has a "30% by 2030" procurement goal and local hospitals have formalized commitments and targets to source local, yet enough food isn't produced on island to even meet current needs by food access programs, residents, and commercial clients. MK has the buyers clamoring for food - and has long been seeking access to land so producers can grow more food to meet the needs in the community.

Regional Scarcity

There are no agricultural park opportunities like this in the east side area currently - for farmers, residents, or visitors. This project will breathe life and health into the area, bringing it back to its history of agricultural productivity and community pride.

4. Describe the target population to be served; and

Many people across Kauaʻi will benefit from this facility and its related programmatic expansion, as described in the above section on Public Purpose & Need to Be Served, but those who will benefit most directly are the users of the facility - the farmers. There are currently several professional farmers at risk of losing their lands currently leased through Grove Farm, and many beginning farmers on the east side who do not have access to any land leasing opportunities in the area. The ag park itself is next to Kauaʻi's Kapaʻa schools, providing an excellent opportunity to partner for various farm to school programs.

5. Describe the geographic coverage.

This project primarily serves the County of Kaua'i, but also contributes and interacts with the statewide food system and food hub network, and products that cannot be sold on Kaua'i can be made into value added products in MK's Moloa'a center and shipped to other islands' food hubs for distribution.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Mālama Kaua'i is partnering with My Kapa'a, LLC (The Bette Midler 'ohana) to launch an 87-acre agricultural park, The Olohena 'ĀINA Center, for the east side of Kaua'i - mauka side of the bypass along Olohena Rd. in Kapa'a. The intent to lease has been executed and final negotiations are underway, expected to result in the final lease agreement executed in January.

The ag park that will focus on increasing local food production to feed into MK's food hub programming to meet growing demand, and help newer farmers begin to build or expand their small agricultural businesses with a built-in market for their products through MK projects and programs.

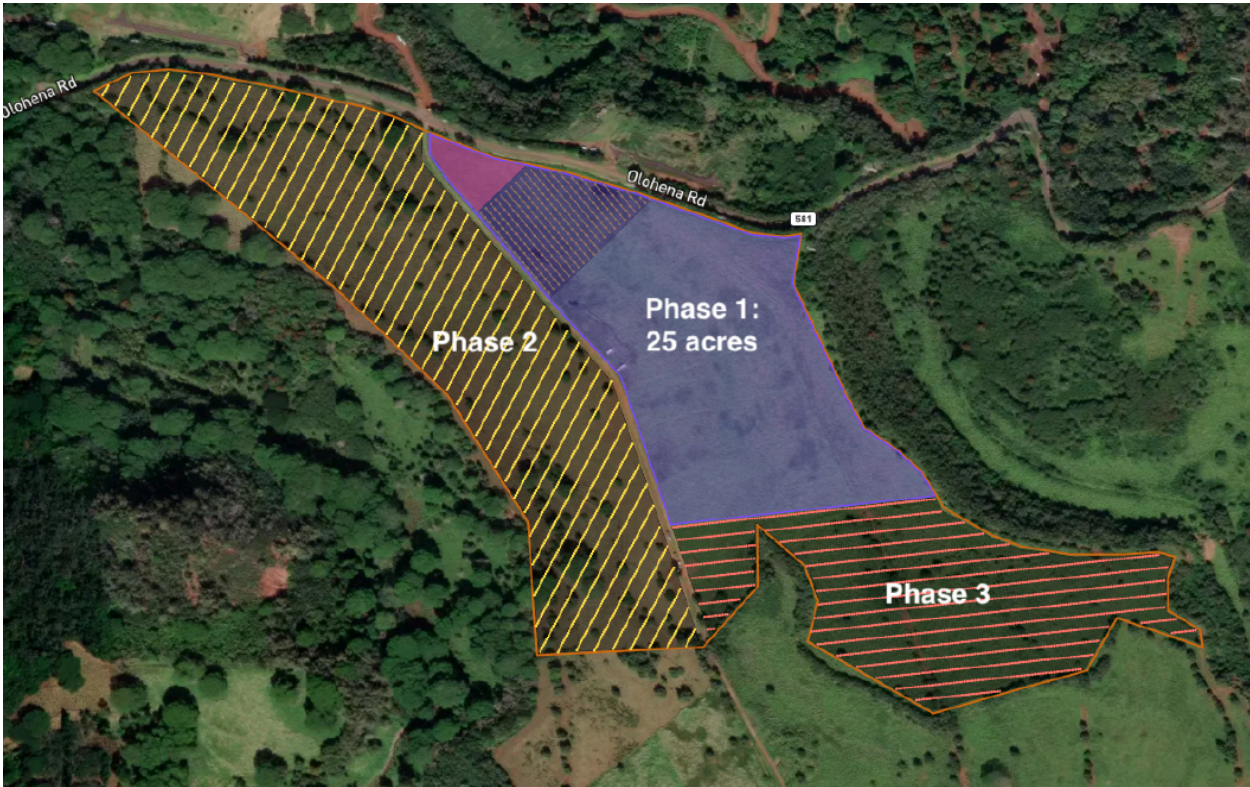
This project addresses the initial development needs of Phase 1 of the project, to include a 5-acre baseyard and hub, with 20 acres of sublicensed agricultural lands, as well as necessary project components of Phase 2, such as fencing, gates, and water system connections, to open up the additional acreage.

The baseyard will include a propagation greenhouse, cold storage and equipment storage containers, wash station, bathroom/shower area, small business office, farmer meeting space, farm stand retail booth, and orchards. Many of these facilities will be shared for both MK and sublicensee use to lessen the need for individualized infrastructure by farmers, for efficient and multi-purpose investments.

The initial first steps funded by this project include site plan design and architectural development, water systems plan development, greenhouse installation, and starting field management. Within the first year, permits will be obtained and site improvements will begin. The site improvements will be phased as funding allows with priorities being excavation, utilities, fencing, greenhouse, water systems and irrigation, followed by buildings and PV system. GIA funding will be expended within one year, but

exactly which components of the work will be determined based on when the funding becomes available.

By the end of the project period, MK aims to have the 20 acres of land not included in MK's baseyard sublicensed to farmers, so they can begin on Phase 2 land development for continued expansion of sublicensed lands. The sublicensed plots will be from 1 to 10 acres for a variety of agricultural producers, from beginning incubator plots to professional farmer plots (especially for those who may need to relocate from Grove Farm). Producers in these plots will have access to business intelligence and demand data provided by MK to guide the production of in-demand crops with priority opportunities for large production contracts.



The project is phased as follows:

Phase 1:

- Partnership with NRCS and other entities for water improvements engineering, design, and installation to enable waterflow to all 87 acres
- Open first 25 acres, including MK baseyard and 20 acres of sublicensed plots
- Lot 1 perimeter fencing and irrigation layout completed
- Baseyard improvements:
 - Bathroom & outdoor shower area

- Produce wash station
- Office w/solar and internet solution
- Farmer and community meeting space
- Farm stand retail booth
- 20-40' walk-in chill container
- 20-40' storage container/shed
- Large propagation greenhouse - with greenhouse tables, advanced automated watering and cooling system

Phase 2:

- Open 2nd plot of 35 acres of sublicensed plots, with perimeter fencing and irrigation connections completed
- Baseyard improvements:
 - 20' x 40' Quonset hut for wash stations, greywater system, packing tables, locking storage
 - Pavilion area
 - PV system and backup generator

Phase 3:

- Open 3rd plot of 27 acres of sublicensed plots, with perimeter fencing and irrigation layout completed

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

MEASURABLE PROJECT OBJECTIVE	PROJECT ACTIVITIES	TIMELINE (BY GRANT QUARTER)	WORK PERFORMED BY
Site plan developed	Coordinate various partners (MK team, community, design, contractors, County building/planning departments) to facilitate the site plan and related infrastructure/buildings	Q0	Project Manager, Executive Director
Water systems plan developed	Coordinate various partners (design, engineering, NRCS, ADC, landowner) to develop and agree to water systems plan for the 87-acre parcel	Q1-Q2	Project Manager

MEASURABLE PROJECT OBJECTIVE	PROJECT ACTIVITIES	TIMELINE (BY GRANT QUARTER)	WORK PERFORMED BY
	Outline the cost and funding sources to install the solution, including working with NRCS programs		
Shovel-ready plans developed	<p>Coordinate various partners (MK team, community, design, contractors, County building/planning departments) to facilitate the completion of shovel-ready engineering plans including civil, structural, mechanical, electrical, plumbing, and landscape</p> <p>Outline the cost and funding sources to install the infrastructure, including working with various contractors for design feedback and bidding</p>	Q1-Q2	Project Manager
Mower purchased	Bring mower onsite to maintain property	Q2	Project Manager
Excavation complete	Grading, grubbing, and minimal excavation complete; permit should not be required as minimal dirt will be moved	Q2	General Contractor, overseen by Project Manager
Greenhouse installed	After design and engineering is completed, make purchase of materials for greenhouse and install	Q1-Q2	Project Manager
Fencing installed	After excavation is complete, install perimeter fencing and smart lock	Q2	General Contractor, overseen by

MEASURABLE PROJECT OBJECTIVE	PROJECT ACTIVITIES	TIMELINE (BY GRANT QUARTER)	WORK PERFORMED BY
			Project Manager
Utilities installed and service active	Submit applications after building and electrical plans are submitted, follow up with utilities monthly until service is active	Q1 - Q4	Project Manager
Begin additional site improvements	Details to be determined based on funding obtained	Q3 - Q4	General Contractor, overseen by Project Manager
Secure sublicenses for the property	Begin farmer and community outreach activities, including site visits, co-design session, and release application process Complete lease agreement with lawyers (landowner and MK), and begin sublicensing process	Q2-Q4	Executive Director / Project Manager

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Detailed estimates have been obtained from vendors. Expenses will be processed weekly and the month-over-month budget forecast reviewed and updated monthly. Weekly monitoring of project milestones and overall timeline will take place. The Project Manager will escalate any issues and risks to the Executive Director via their weekly status meeting.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs

from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Formal status reporting with a narrative of accomplishments and next steps will be provided quarterly, along with performance against budget and timelines. Formal change requests will be documented for approval of any change in scope, with signature required from the Executive Director. Changes that result in impact to the budget or timelines will also be subject to change control procedures. Inspections will take place on site following each major milestone and on an unannounced, regular basis to ensure quality control.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Page 6](#))
 - b. Personnel salaries and wages ([Page 7](#))
 - c. Equipment and motor vehicles ([Page 8](#))
 - d. Capital project details ([Page 9](#))
 - e. Government contracts, grants, and grants in aid ([Page 10](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$300,000	\$400,000	\$600,000	\$700,000	\$2,000,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

While startup capital will be sourced from government and private grants, business and individual donors - the ongoing operations will be supplemented with the addition of earned income sources, such as farm plot rent and food/tree sales revenue.

MK has \$26,000 in matching funds currently dedicated to this project from two local family foundations; \$8,000 in matching funds from a State/Federal award for the greenhouse installation; and \$29,000 in in-kind discounts on project management

contractor services. \$100,000 has been requested from the County of Kaua'i's Ag Expansion Program.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

A property tax exemption was received from the County of Kauai for the Moloa'a 'ĀINA Center for 2024. The 2025 application is currently under review and exemptions will be applied for each year in perpetuity.

A tax credit is planned for submission as part of 2024 income tax filing for both Federal and the State of Hawaii for the costs of the Photovoltaic system installed in early 2024 for the Moloa'a 'ĀINA Center.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

The enclosed page "GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID" document outlines the \$3,742,827 received from the government in grants and contracts within the past three years.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

\$1,890,985. Consists mainly of the Moloa'a 'ĀINA Center facilities and equipment, including vans and trucks. Does not include 2024 depreciation which is a non cash item.

V. Experience and Capability

1. Necessary Skills and Experience The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Mālama Kaua'i has been working to increase agricultural production across the island since 2006. MK assisted in the initial development and fundraising phase of the Kilauea Ag Park, managed a 8-acre community farm and community garden for over a decade, recently built out a \$3M food processing facility in Moloa'a, has distributed over \$1M in grant funding to local ag producers, and has over 20 years of experience in managing large-scale grant projects, including Federal fund management - as outlined on Page 10.

This next phase of MK's work is to address the continued bottleneck in agricultural land access to beginning and small-scale food producers. With over 20 years of experience supporting Kaua'i's farmers and food system, MK is uniquely positioned to launch the next ag park on Kaua'i to meet community-wide goals of increasing agricultural production, in order to increase land access for beginning farmers.

2. Facilities The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The lease is currently under review and expected to be finalized and signed by both parties by February 28, 2025. A Letter Of Intent was signed by both parties on January 2, 2025.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Two of MK's staff are directly overseeing this project, with project work being performed by experienced licensed contractors.

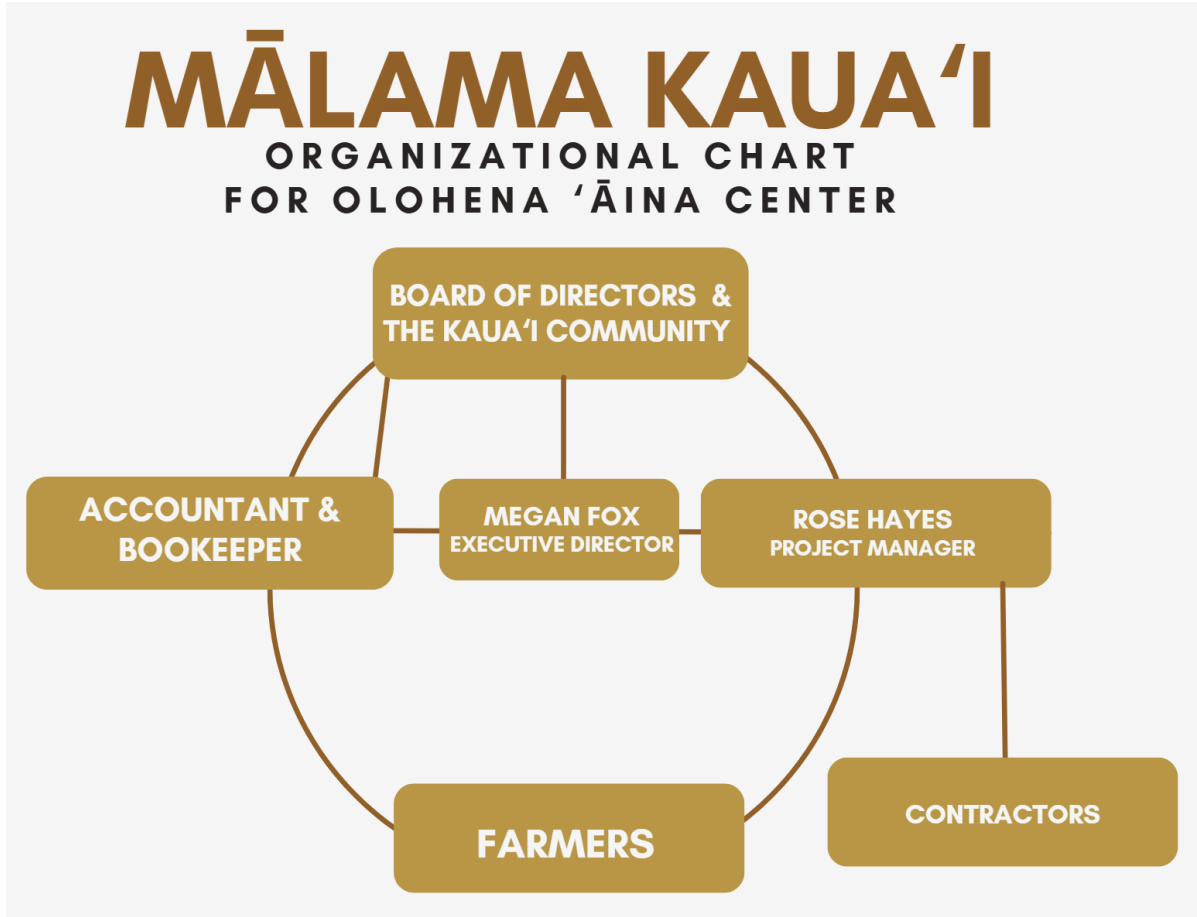
Executive Director, Megan Fox has over 15 years of experience creating workforce development programs across three states and oversees finances, operations, program management, fundraising, and marketing for the nonprofit. She has been with MK since 2014, and was promoted to Executive Director in 2017. She holds a BS in Management and Public Policy with a Human Resources minor. She is also a published author on

creating job centers in public libraries and a Certified Master Gardener who is passionate about fruit tree orchard management. Megan managed the Community Farm for six years and will oversee the entire project, including fundraising, community outreach, administration, and strategic direction.

Project Manager, Rose Hayes, has 20+ years of experience delivering successful projects in the private and nonprofit sectors and holds a BA from Columbia College and Project Management Professional (PMP) certification. She will oversee the project's operations and startup management, including budget and project scope adherence, as a Certified PMP. Rose's most recent project was managing the development of the \$3M Moloa'a 'ĀINA Center food hub buildout.

All contractors will be fully licensed and insured. Formal Request For Proposal (RFP) methodology is used in the solicitation of bids and selection of contractors. Weighted averages are used to score participants and reference checks completed prior to the final selection and award of contract.

2. Organization Chart The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

- Executive Director - \$90,000
- Program Manager - \$62,400
- Food Hub Manager - \$62,400

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Department of Agriculture Produce Dealer

Rose Hayes holds Project Management Professional (PMP) Certification

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

These funds are one-time costs for the startup of the project and will not need continued funding. Funding for operations after the establishment of the ag park will be sustained through grants, donations, food product sales from the land, and sublicense fees.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

(Typed Name of Individual or Organization)



(Signature)

(Date)

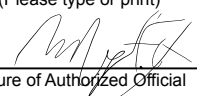
(Typed Name)

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Mālama Kaua'i

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	10,000			10,000
2. Payroll Taxes & Assessments	1,500			
3. Fringe Benefits	656			
TOTAL PERSONNEL COST	12,156			10,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Contract Services				
10. Project Management Contractor (10%)	173,630		29,000	
11. Administration (10%)	200,000		6,000	5,000
12. Greenhouse				8,000
13. Miscellaneous/ Contingency				6,000
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	373,630		35,000	19,000
C. EQUIPMENT PURCHASES	17,000		10,000	
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	1,597,214		55,000	5,000
TOTAL (A+B+C+D+E)	2,000,000		100,000	34,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	2,000,000	Megan Fox 808-828-0685		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	100,000			
(d) Total Private/Other Funds Requested	34,000	Signature of Authorized Official Date 1/12/25		
TOTAL BUDGET	2,134,000	Megan Fox, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Mālama Kaua'i

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1 FTE	\$100,000.00	10%	\$ 10,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				10,000.00
JUSTIFICATION/COMMENTS:				

Applicant: Mālama Kaua'i

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Mower	1.00	\$17,000.00	\$ 17,000.00	
			\$ -	
			\$ -	
TOTAL:	1		\$ 17,000.00	

JUSTIFICATION/COMMENTS:
Only partial funds requested for State funding

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Applicant: Mālama Kaua'i

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN			10000	60000		
CONSTRUCTION			1587412			
EQUIPMENT			17000			
TOTAL:			1,614,412	60,000		
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Mālama Kauaʻi

Past 3 Years, 2022-2024

Contracts Total:

\$3,742,827

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	GIA: Ag Internship Program	07/01/2019 - 12/31/2022	DoA	State	\$45,000
2	WIC EBT Expansion to Farmers Markets	05/21/2021 - 12/31/2022	DoH	State	\$49,750
3	Moloaʻa ʻĀINA Center: Catalyzing Kauaʻi Ag	05/25/2021 - 12/25/2022	DoA	State	\$250,000
4	Kauaʻi Farm to ECE Project	07/20/2021 - 06/30/2022	USDA	US	\$95,212
5	2021 Farm to School	07/20/2021 - 09/30/2022	USDA	US	\$95,212
6	Kauaʻi Poultry Egg Education Project (PEEP)	09/01/2021 - 08/31/2024	USDA	US	\$226,947
7	Kauai Food Access Capacity Building Project	10/01/2021 - 09/30/2022	DoH	State	\$49,945
8	2022 State GIA CIP for AINA Ctr	03/01/2022 - 02/29/2024	OCS	State	\$300,000
9	Kauai County Food Access Summit	08/01/2022 - 07/30/2023	DoH	State	\$26,000
10	Food Access Capacity Building Project for Kauai County	10/03/2022 - 09/30/2023	DoH	State	\$49,945
11	Farmers Enhancing Equitable Distribution	10/31/2022 - 04/30/2024	OED	Kauaʻi County	\$50,000
12	Farm to School Pilot	10/31/2022 - 10/30/2023	OED	Kauaʻi County	\$40,000
13	Farmers Enhancing Equitable Distribution Orchards	04/24/2023 - 07/01/2024	DLNR	State	\$50,000
14	Rural Development Community Facilities	05/01/2023 - 08/30/2024	USDA	US	\$492,000
15	Kaukau 4 Keiki Summer Food Service Program	05/01/2023 - 08/31/2023	DOE / HCNP	State / US	\$214,561
16	Rural Business Development Grant	06/30/2023 - 06/29/2024	USDA	US	\$57,000
17	Kalo to Kula	09/01/2023 - 08/31/2025	USDA	US	\$220,476
18	Local Food Promotion Program	09/30/2023 - 09/29/2026	USDA	US	\$749,809
19	Value Added Workshop Grants	11/15/2023 - 10/31/2024	OED	Kauaʻi County	\$21,000
20	Food Access Capacity Building Project for Kauai County	02/01/2024 - 01/31/2025	DoH	State	\$49,900
21	Kaukau 4 Keiki Summer Food Service Program	05/01/2024 - 08/31/2024	DOE / HCNP	State / US	\$301,204
22	Kaulunani IRA	05/25/2024 - 03/31/2027	DLNR	State	\$65,768
23	Kalo to Kula	11/02/2024 - 10/31/2024	OED	Kauaʻi County	\$49,972
24	DOE Food Box Program (Subcontract)	01/01/2025 - 07/31/2025	DOE	State	\$193,125