

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



Walter Kunitake, Chair

1-16-2025

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: JAPANESE CULTURAL CENTER OF KONA

Issue Date: 01/13/2025

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#: GE-1801520128-01

FEIN/SSN#: XX-XXX4020

UI#: No record

DCCA FILE#: 281568

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Japanese Cultural Center of Kona

(Typed Name of Individual or Organization)

Walter Kunitake

1-16-2025

(Signature)

Walter Kunitake

(Date)

Chair

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification - Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for public purposes to educate local, state and international visitors about the legacy of Kona's Japanese roots and history. It will also bring communities closer together for interaction with one another while enjoying the diverse cultural activities and events the Center has to offer. People can feel safe in a comfortable and peaceful environment at the natural and authentic Japanese gardens. **Developing a cultural hub with rich offerings will become a destination that the people of Hawaii could be proud of as a *Gathering Place of the World*.** It will also serve as a bridge among people from around the globe to share common and unique cultural practices.

II. Background and summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Japanese Cultural Center of Kona (JCCK) began in October 2018 as a 501(c)(3) non-profit organization. The mission of JCCK is to preserve and educate the world about Kona's Japanese roots and history by establishing and operating a unique and internationally recognized facility.

Over the past nine years, the formation and foundation of the organization was built by interested and energetic community leaders now serving as Board members of JCKK. This 11-member Board of Directors listed in a later segment personally contributed to build the initial working cash balance for JCKK. They volunteered their services and recruited and received a wide array of cash and in-kind contributions from the community. They have been successful in obtaining pro bono services from many outside professionals to achieve essential milestones.

They participated in a capital campaign fundraising workshop provided by a professional fundraiser and Planner Beth Lum from Honolulu on a pro bono basis. The Board also engaged in a two-day strategic planning session led by a professional facilitator Jane Testa at no charge that resulted in the March 2017 JCKK Strategic plan. The facilitator now serves as a Board of Governor.

With the strategic plan in hand, the Board engaged in planning charrettes with over 60 community members that offered additional ideas for the Center. This resulted in the development of a conceptual master plan for the JCKK venues including a 7 minute 3-D rendering. The three session meetings were led by Glenn Kimura of his Glenn Kimura International entity. Cost estimates were also provided for each building. Glenn Kimura engaged J Uno & Associates for the cost estimates. The master plan with cost estimates were completed by December 2019. The master plan could be viewed on JCKK's website JapaneseCulturalCenterofKona.com. The cost of developing the master plan was funded by the Hawaii State GIA.

Bruce Meyers of Okahara and Associates conducted two pro bono feasibility engineering studies, one in August 2022 and in March 2024 on the targeted 50acre lot in the heart of Kailua Kona. The March 2024 engineer's field report is attached with this application as Appendix A.

The 11-member Board bring a wide variety of skills and experiences in leadership positions in large and small projects. Board members have experiences organizing festivals and events large and small, including golf fundraisers and banquets. Board members have strong networking ties with experts globally in developing an ambitious Cultural Center as planned. Board of Governors listed below also expands the network attracting even broader support in fundraising, professional services, program specialists and much more. Board members with the guidance and advice from the Board of Governors, and many paid and pro-bono experts statewide and beyond have experiences how to monitor, evaluate, and continuously improve on the demands of this complex and ambitious project development. The expansion of the team of supporters is experiencing great momentum in building supporters globally.

The list of Board of Directors and Board of Governors below provide the list of core members behind the planned Center. To view individual member photo and biography, see the website JapaneseCulturalCenterofKona.com. Building of team members including those not listed here that provide expert advice will continue throughout 2025 and beyond.

Officers and Board of Directors

Walter Kunitake, Chair
Claudia Chang, Vice Chair

Steven Kaneko, Treasurer
Jean Kadooka, Secretary
Tony Takai, Japanese Secretary
Takeo "Uki" Izawa, Board Member
Gilbert Kaneko, Board Member
Cheryl Kurashige, Board Member
Nathan Kurashige, Board Member
Linda Nagai, Board Member
Carol Zakahi, Board Member

Board of Governors

Tricia Buskirk
Susan Duprey
Miki Ebara
Earl Fry
Janne Fujimoto-Watase
Carole Hayashino
Margaret Masunaga
Dwayne Mukai
Toyoei Shigeeda
Jane Testa
Ross Wilson Jr.

2. The goals and objectives related to the request;

Goals: To hire a strategic planning consultant to develop programs for the new Japanese Cultural Center of Kona, promoting the contributions of the Japanese to Kona coffee, cultural values integral to the aloha spirit, and fostering tourism. Also, for travel costs to Japan for members of the JCKK leadership to interface with leaders in Japan to gain important knowledge about how to best promote the importance of Japanese and Hawaii's unique culture to the world.

Training workshops for Board members are essential for their understanding to perform their fiduciary roles and responsibilities commensurate to their tasks at hand.

The Japanese Cultural Center of Kona seeks funding to engage professionals to create a comprehensive strategic plan. This plan will guide the development of programs and initiatives for our new ocean-view facility. The programs will highlight the profound impact of Japanese immigrants on Kona coffee farming and the incorporation of Japanese cultural values into the spirit of aloha. These programs aim to enrich Kona's cultural offerings, attract both local and international visitors, and position the center as a hub for cultural exchange and education.

The Consultant Services are summarized here as Follows:

Consultant Services:

- Community Engagement Activities: \$25,000
- Program Design and Development: \$25,000

- Marketing and Business Plan Development: \$25,000
- Facility Utilization Strategy: \$50,000
- Board Training Workshops \$15,000

The Japanese Cultural Center will celebrate and promote this unique heritage. In doing so, it will support Kona's longstanding bid to becoming an international gathering place. Given the Japanese cultural centers and gardens that exist elsewhere in Hawaii, this Center is planned to be of such scale, depth and variety to earn it a distinctive position in Hawaii's visitor and cultural landscape.

Objectives: To detail the vision for the Center. The vision for the Center includes a complex of buildings and venues developed on land that would be large enough to accommodate future expansion from the planned 30acre layout. In accordance with its purpose, the buildings' interior and exterior would be designed architecturally to evoke a Japanese ambiance.

For over a century, Japanese immigrants have played a pivotal role in shaping Kona's coffee industry and cultural identity. Their resilience, dedication, and values have deeply influenced Kona's community and the essence of the aloha spirit. Recognizing this, JCKK is committed to preserving and sharing these contributions through a state-of-the-art cultural center that celebrates Japanese heritage and its role in Hawaii's history.

The center, nestled in a breathtaking ocean-view location, is uniquely positioned to:

- Educate the public about the history of Japanese coffee farmers and their contributions.
- Highlight the cultural values of gaman (perseverance), omoiari (compassion), and ki o ka na'au (spiritual awareness).
- Serve as a bridge for Japanese visitors seeking to connect with Kona's heritage.
- Provide a gateway for Western audiences interested in exploring Japanese culture.

Short descriptions of various components to the Center follow.

*A large capacity, flexibly designed, a multi-purpose auditorium supported by a commercial kitchen that could host events such as community banquets, karaoke nights, manga festivals, weddings, martial arts competitions, demonstrations, *matsuris* (festivals), *kabuki* and hon dances. With a certified kitchen available, an International Poke Festival could be held. The auditorium could be rented out to community organizations or groups for events listed above. Hula halau groups have sprung all over Japan wanting opportunities to visit and perform in Hawaii. However, opportunities are few. Many visit Hawaii during the Merrie Monarch Festival hoping they could win a lottery ticket to watch live. The Center in Kona could provide opportunities for these groups from Japan and abroad annually on a chosen HULA DAY.

*A world-class acoustically sound concert hall will serve as a significant component of the Center. A well-established 100 plus member Kona Choral Society from Kona that attracts about 700 local people at their events here, scramble to find a place to perform. They have received an invitation to perform at the Carnegie Hall and also in beautiful concert halls in Japan. Further, they have performed with signers from Japan in Osaka and Tokyo. With the planned concert hall in place, popular rock bands and signing groups from around the globe could gather here

making music together. Symphony orchestras from all locations could be similarly brought to Kona. Performing arts of all kinds will be supported not only by a warm and welcoming hall, but ample parking, and other comfortable support facilities will be available to the performers and audiences as well.

*Exhibition spaces will be dedicated for permanent and rotating displays memorializing the heroes and celebrities of Kona such as Ellison Onizuka, Rodney Yano and Harold Sakata who had roles as Toshi Togo and Odd-Job. Artifacts from the life and times of early Japanese immigrants, specialty items from the various prefectures of Japan, contemporary works of art, and displays for *ikebana* and other Japanese crafts could be displayed.

*Smaller meeting spaces for Japanese immigration social organizations (aka Kenjinkais) and other community organizations, and for use as classrooms for lectures, workshops, and recreational classes.

*An expansive and authentic Japanese garden is planned comparable to famous gardens of Japan such as Korakuen, Kairakuen, and Kenrokuen. It should use materials appropriate to Kona's environment and incorporate the aesthetics of serenity and harmony, artfully integrating ponds, waterfalls, pathways, bridges, rocks, sand, and plant life. Famous wisteria, willow, and pine trees, azaleas, hydrangea, and camelia flowers would be artfully planted to add to the beauty of the serene atmosphere.

* Garden areas showcasing trees, plants, flowers unique to Kona and Hawaii and plant products used by early Japanese immigrants as were cultivated by early Hawaiians will be included. Lauhala hats, baskets and hands-on demonstrations on how they are woven are examples. A conservatory for *bonsai* displays would add to the Center's ambiance.

*Included will be an authentic Tea House located in a quiet and scenic location of rock gardens with traditional *tatami* mats where tea ceremonies could be conducted.

*A *dojo* will bring many martial art events such as training, demonstrations, and competitions to the Center. Many black belts from around the globe including those competing in the Olympics could be invited. Possibly sumo *rikishi* could bring excitement to the community.

*The Board has begun to interact with individuals, organizations, businesses and government officials throughout the 47 prefectures in Japan to welcome them to participate in events unique to their location, and for them to provide in-kind donations and any other support will be welcome toward the Cultural Center's development.

*Commercial facilities configured as small shopping plazas, casual street vendors, or perhaps something reminiscent of Japanese arcades, with cafes offering snacks and drinks, and gift shops selling souvenirs and omiyage of Kona. Such rental spaces would be amenities for visitors and provide long-term income for the Center.

*An on-site coffee farm, which could serve as a revenue-generating component while also providing a living and historical guide on how Japanese immigrants enabled coffee crops to become the world-famous Kona

Coffee. Growing *koshihikari* rice, *wasabi*, *kaki* (persimmon), *biwa* (loquat), and other food related plants would complement the farming component of the Center.

*The Center will feature attractive and iconic Japanese Shinto *torii* gates as an important symbol of sacred the entrance. Stone lanterns called *toro* will adorn the entire Center's grounds especially along the gardens' pathways.

The entire complex will be powered by 100% renewable energy consistent with Hawaii State's 100% renewable energy goal by 2045 and the international climate change goals such as those agreed upon at the U.N. Climate Change Conference, COP26, held in Glasgow in November 2021 and other recent related conferences. The Center will be built with environmentally sustainable techniques and materials where possible qualifying for LEED platinum rating. The Center will be equipped to receive optimum solar energy to produce off-grid capacities of electricity. With an abundance of solar energy, a system to produce hydrogen fuel through electrolysis will enable service of fuel cell vehicles on site as well as service hydrogen fueled stoves in the kitchens. Charging stations for all EV vehicles, such as cars, trucks, buses, and golf carts will be available on the Center grounds.

Transportation egress and ingress access to the Center will be designed to ensure convenience and safety for community users, for large groups in major events, for people with disability and mobility issues, and for delivery of supplies. Plans are to provide over 500 parking spaces strategically located, many covered by solar panels. There is a shortage of ample and convenient parking in West Hawaii for public events. A well-designed roadway and parking is planned and will be welcome to the community for especially well attended events.

To implement the vision, JCKK organizers have made great progress in nine years by passionate team members in achieving this ambitious vision.

*In 2016; JCKK was organized and Articles of Incorporation, bylaws, and conflict of interest policies adopted. The Board of Directors included representatives from the Kona Fukuoka Kenjinkai, Kona Hiroshima Kenjinkai, Kona Kumamoto Kenjinkai, Kona Okinawa Kenjinkai, Kona Yamaguchi Kenjinkai, Kona Japanese Civic Association and other leaders and representatives from the community.

*In 2017, a strategic plan for the project was developed.

*JCKK received approval in 2018 to become a 501(c)(3) nonprofit corporation.

*In 2019, JCKK was awarded \$75,000 in GIA funds by the Hawaii State to master plan the project, and an inaugural charity golf tournament fundraiser was successfully held, netting about \$18,000. Also, JCKK formed a Land Acquisition Task Force actively reviewed many possible large parcels of land in North and South Kona.

*In January 2020, a successful inaugural banquet, netting about \$25,000, was held prior to the pandemic arrived.

*2021: Board of Directors and Board of Governors have been added to include not only local members but nationally as well. JCKK has also reached out to include members internationally. Preliminary discussion of the acquisition of land from Mr. Wheelock commenced.

*2022: (a) In May 2022 the landowner submitted a tentative three lot subdivision of his 129acre parcel. JCKK expressed interest in acquiring one of the 50acre subdivided lot, (b) JCKK retained in March 2022 attorneys from law firm Damon Key Leong Kupchak Hastert to represent JCKK in the acquisition of the 50acre lot, (c) JCKK held a charity golf tournament in April 2022 netting \$45,000, and (d) JCKK obtained in August 2022 an engineering firm Okahara and Associates to perform a field study of the 50acre lot for the Center's feasibility. The engineer's field study was provided pro-bono whose report will be provided in this GIA application.

*2023: JCKK launched a fundraising gala on January 22 netting \$100,000. The golf tournament in October netted almost \$30,000.

*2024: The Charity Golf Tournament held on November 16 at the Kona Country Club grossed over \$80,000, netting over \$73,000. This is testament that individuals and business entities in the community support the development of the planned Center.

*2025: JCKK will be launching a major fundraising capital campaign to acquire the parcel of land and to help secure funds for costs for archeological and environmental studies, site specific master plan, preliminary engineering, permitting and entitlements, internal road access and other related costs.

3. The public purpose and need to be served;

The prevalence of cross-cultural marriages, international travel, global media and the like has brought people of the world much closer together. Seeing and experiencing more of other ethnic groups and their culture coming together will only enhance this positive trend with an inclusive Cultural Center. The more this broadening experience expands, the more harmonious and peaceful the world could become. The Center's programs, events and activities will support building positive bridges to link diverse cultures and countries, especially when conflicts around the globe are at an all-time high.

Over one hundred fifty years ago, the first generation of Japanese immigrants settled on the Kona's upland slopes and helped to build a premier coffee industry. The first generation of immigrants, known as *issei*, started from humble beginnings as coffee farmers and left a legacy that has evolved in a distinctive community which blends Japanese traditions and the spirit of Aloha. The Center is envisioned as a singular destination that will showcase Japanese-American contributions to the diversity that is Hawaii. It will be a gathering place to share and perpetuate the culture, provide opportunities to maintain ties with today's Japan. It will provide broad experiences that can be enjoyed by

the diverse individuals, bringing the community closer together. In short, the Center will provide bright and deep experiences for all.

Kona experiencing the fastest growing population in the State is without a large and modern venue for conferences, concert, performances and meeting places with adequate access to diverse cultural events as those available in other bigger towns and cities. As an example, by building a world class concert hall, locals could experience performing in it, as well as bringing in world class performers and performances. The Maui Arts & Cultural Center is prime example to provide opportunities to the people on the island of Maui.

4. Describe the target population to be served; and

The target population span a wide range from the very young to *kupuna groups*, and from local residents to people across the globe. Youngsters could participate in lantern parades, girls' and boys' day activities, *shichigosan* ceremonies, origami making, Japanese dancing, as well as attending adult events. Children of Japanese heritage will begin to learn more about their own cultural roots, while other will learn more about their neighbors.

Students from local schools could be provided with educational tours and classes at the Center. They could be brought in through group excursions, including from neighbor islands. International student exchange programs hosted by the Cultural Center will help foster beneficial relationships across continents.

The adult population local or international will be provided a wide range of experiences at the museum, outdoor amphitheater, gardens, tea ceremonies, gallery, coffee farm, and performing art events. Performers from abroad in turn become visitors themselves.

Volunteers will be an important component in making the Cultural Center a success. By promoting volunteerism in the development and maintenance of the Center, the more ownership they will feel toward the Center while gaining knowledge of the Japanese Culture. It's a way to increase staffing needs while maintaining a cost-effective budget.

Professional performers, artisans, experts and speakers from around the world participating and sharing at the Cultural Center in Kona will provide the community with an experience of a richer lifestyle. Otherwise, local residents can only experience first-hand by traveling abroad.

5. Describe the geographic coverage.

The geographic coverage spans the entire globe. Kona is a highly desirable destination for visitors from all over the world. This will continue as there are more direct flights to Kona from the mainland, Japan, and other corners of the globe. The trend is supported by Kona's global reputation for Kona coffee, deep sea fishing, Iron Man competition, stargazing, clean air, the hospitality of the Kona people, and the laid-back country and natural atmosphere of paradise. The stable year-round mild climate and a safe and conflict free environment adds to Kona's allure as a visitor destination. But Kona also exerts a powerful

pull for new residents as well, they are moving to Kona at record numbers and making it their home.

III. **service summary and outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities

The scope of work:

1. **Community and Stakeholder Engagement:** Facilitate meetings with local residents, Japanese community leaders, and tourism stakeholders to gather input.
2. **Program Development:** Create programs focusing on:
 - o **Kona Coffee Heritage:** Interactive exhibits and workshops on Japanese coffee farming techniques.
 - o **Cultural Values:** Educational experiences showcasing how Japanese values integrate with the aloha spirit.
 - o **Tourism:** Special offerings for Japanese tourists, including language-friendly tours and cultural immersion experiences.
 - o **Western Audience Engagement:** Programming to introduce Japanese arts, tea ceremonies, calligraphy, and culinary traditions.
3. **Business and Marketing Plan:** Develop a marketing strategy to attract tourists and position the center as a top cultural destination in Kona.
4. **Facility Utilization Plan:** Propose ideas for leveraging the center's ocean-view location to enhance visitor experiences.

This initiative will:

- **Preserve and Promote Heritage:** Ensure the stories and contributions of Japanese immigrants are honored and shared widely.
- **Enhance Tourism:** Attract Japanese visitors seeking cultural connections and Western tourists interested in learning about Japanese traditions.
- **Support Economic Development:** Increase visitor foot traffic to Kona, benefiting local businesses and the broader economy.
- **Foster Community Connection:** Provide educational opportunities for residents and schools, deepening cultural understanding.

Provide a projected annual timeline for accomplishing the results or outcomes of the service;

A summary outline is provided below with ongoing fundraising to match the action plan.

2025: Plans are under way to hold two golf tournaments to match funds necessary to meet requirements for operations and hiring professional strategic planners and board training.

2026-2030: Ongoing program development and annual strategic planning to meet the needs with constantly changing demands and needs.

2. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The JCK Board members have worked closely and will continue to work closely with consultants, advisors, and fundraisers to address the many and any challenges that

3. list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Effectiveness of the strategic plan will be measured by what programs developed are implemented. Board will set up evaluation procedures and determine number of participants and their level of satisfaction with the program. Regarding Board training, the number members trained be tallied.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter4	Total Grant
\$50,000	\$50,000	\$50,000	\$25,000	\$175,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

Individuals, businesses, charitable foundations, and governmental grants in Hawaii and Japan will be solicited throughout fiscal 2026 and to complement capital and operating needs for the project development. JCKK is planning to hold a Charity Golf tournament on Friday May 9, 2025 at the Makani Golf course. And another tournament is planned at the Kona Country Club on November 16, 2025 Sunday.

Annual tournaments have been held over the past 4 years. The November 16, 2024 tournament grossed \$83,000 netting \$73,000.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

2021-2022: Federal, none; State, none; Hawaii County, \$9,900
 2022-2023: Federal, none; State, \$250,000; Hawaii County, \$11,000
 2023-2024: Federal, none; State, \$50,000; Hawaii County, none
 2024-2025: Federal, none; State, \$160,000; Hawaii County, none

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

The balance of unrestricted current assets as of December 31, 2024 is \$200,000.

V. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Japanese Cultural Center of Kona has no paid employee and is led by an all-volunteer Board that receives no compensation. All eleven members of the Board are leaders of the community with vast experiences and knowledge in planning, project development, fundraising, human resources, marketing, banking and more. Board members serve as presidents of the Kona Fukuoka, Kona Hiroshima, Kona Kumamoto, Kona Okinawa Kenjinkais, vice president of the Kona Yamaguchi Kenjinkai and president of the Kona Japanese Civic Association.

They also have extensive knowledge of Japan and the Japanese culture. Two board members were born and raised in Japan. Other members have visited Japan dozens of times. Board members range from being *issei* (first generation Japanese) to *yonsei* (fourth generation Japanese). Many of the members grew up on the coffee farm, several of whom continue to farm coffee who own and operate heavy construction equipment.

The Board team includes a banker, a former educator in accounting and two Board of Governors with extensive finance backgrounds. A volunteer team member served as the CEO of the Japanese American National Museum in Los Angeles. Former chief curator, landscape architect and garden designer of the Portland Japanese Garden Sadafumi Uchiyama will be assisting by providing advice on the development of

the Japanese gardens. A specialist from a statewide recognized renewable energy entity has been advising on solar energy systems development. Reputable experts in engineering, cultural issues, surveying, planning, and construction are also assisting in the project. The vast team of experts are generously supporting the advancement of the project pro bono. There is clear understanding by all that this magnificent and ambitious project is a major undertaking for a nonprofit entity yet are collectively confident that the project is spiritually and financially viable.

Two Board of Governors are Japanese residing in Japan. Ms. Miki Ebara served as Chief International Correspondent and Executive Producer of NHK World and former Consul General of Japan in Honolulu Toyoei Shigeeda both serve as JCK's Board of Governors. Their involvements are invaluable.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

JCK does not have any facility of its own. It uses space for meeting and storage as an in-kind donated space by a Board member.

The request in this application is to help fund the acquisition of the land so facilities could be built to accommodate daily operational functions.

VI. personnel; project organization and staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

There is no paid staff at this time. Volunteer Board members and many other volunteers spend countless hours and resources in carrying out generously the work in progress necessary in developing the Cultural Center. When feasible, paid staff will be hired.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

As explained, there is no paid staff and therefore, no organization chart exists.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

There is no compensation paid to any officer, director, or employee at this time.

VII. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Grant will not support any sectarian or non-sectarian private educational institutions.

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

(a) A detailed proforma plan has been prepared to ensure the sustainability of the project that includes funding from Federal, State, County, charitable and private foundations, businesses, and individual donors. JCKK has begun approaching and will be expand reaching out to businesses, individuals, and governmental units in Japan for participation and support. The Cultural Center will include a wide range of components of Japanese culture so it will be absolutely essential to collaborate, work with, and ask for support from appropriate matching units in Japan to successfully develop an authentic Japanese Cultural Center.

The income to sustain the Center will be from multiple sources. Direct fundraising such as request for funds is just one category of fund sources. The attractive gardens, daily and special events, interesting collection of displays in the museum, unique stories of

the Kona pioneers, and many other opportunities will result in increased foot traffic and visitor fees. Membership and corresponding membership dues are expected to increase as well. Sales at the gift shop, vending machines, and restaurant will add revenue. Renting of various facilities such as the ball rooms for private parties will not only bring patrons on site for its rental income, but will bring more future and repeat visitors to the Center. Weddings held on site will bring in income as well.

JCKK will solicit gifts through endowments, apply for federal grants, grants from private foundations, and other philanthropists.

In sum, implementing a plethora of well-planned long term fund sources will enable the Center's sustainability as a gathering place and serve as a cultural hub at the same time. See attached Pro Forma Financial Statements accompanied with a Compilation Report by CPA David Clark in Appendix B.

By receiving funds via this application, it will send the message to other donors that this project, in the eyes of the Hawaii State government officials, is a worthy and viable project for the local and greater community.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Appanese Cultural Center of Kona

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	0		0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	2,000			
2. Insurance	3,000			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	5,000			
7. Telecommunication				
8. Utilities				
Travel Cost to Japan	25,000			
Board Training and Workshop	15,000			
Consultant Services	125,000			
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	175,000	0	0	0
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)	175,000	0	0	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	175,000	Walter Kunitake 808 938-3624		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	<i>Walter Kunitake</i> 1-15-2025		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	175,000	Walter Kunitake Chair		
		Name and title (Please type or Print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Japanese Cultural Center of Kona

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				0.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Japanese Cultural Center of Kona

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Japanese Cultural Center of Kona

Applicant: _____

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
Not Applicable						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App

Japanese Cultural Center of Kona

Contracts Total:

-

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	None				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					

Japanese Cultural Center of Kona

Appendix A

Okahara and Associates, Inc. Feasibility Engineering Report
Regarding Lot 2 for the Japanese Cultural Center



Okahara and Associates, Inc.

ENGINEERS AND LANDSCAPE ARCHITECTS

A site visit was conducted on March 7, 2024, from 8 a.m. to noon.

Attendees included Richard Wheelock, Walter Kunitake, Tony Takai, Bruce Meyers, and Chris Rivera. Weather was sunny and partly cloudy.

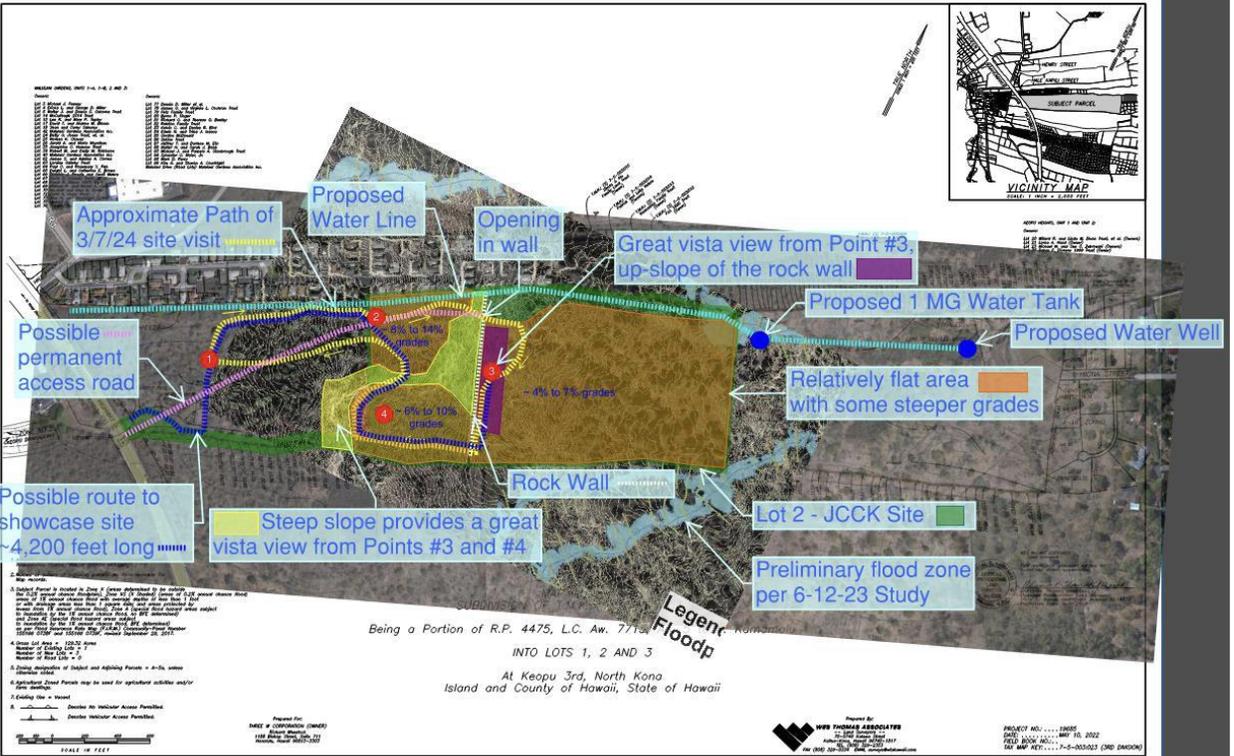
Walter drove the first four listed above in his truck and Chris drove in his truck to Point #1 shown on the site visit map (below) and group walked the rest of the way along the path shown by the yellow dashed line on the map.

1. Point #2: This is the approximate location of where we entered into Lot #2, which is where the north-south road stubout is in the adjacent Malulani Subdivision. This is a relatively flatter area below the steep slope that runs across the site shown in yellow shading.
2. Point #3: This is the flattest area in the site with average grades between 4% to 7% mauka of the rock wall, with some scattered steeper places. The area just above the existing rock wall has a very nice vista viewing area and the area mauka is likely to be the main building area. We discussed cutting down the highs and filling in the lower areas to create a large flat area for the building cluster.
3. Point #4: This is another relatively flat area with average grades between 6% to 10%. We walked along what appears to be a roadway that runs along the top of the steep slope. This area could serve as a viewing area.
4. Possible Showcase Route (light blue dashed line): This would be a graveled road to serve as a temporary access to showcase the site to potential donors. The shown alignment is approximately 4200 feet long and follows grades that will be traversable for cars once it is graveled. Isemoto is possible contractor to track and gravel the road.

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*Ranked as one of Hawaii's **Best Places to Work** in 2024 by **HawaiiBusiness** magazine*



Japanese Cultural Center of Kona

Appendix B

Pro Forma Financial Statements

JAPANESE CULTURAL CENTER OF KONA

Pro Forma Financial Statements

CLARKE & ASSOCIATES, LLC

75-240 Nani Kailua Drive Ste 5

Kailua Kona, HI 96740

Ph: (808)331-8150 Fax: (808)331-8154

Accountant's Compilation Report

To The Board of Members of
Japanese Cultural Center of Kona

I have compiled the accompanying pro forma financial information of Japanese Cultural Center of Kona (JCKK) for the years ending December 31, 2030 thru December 31, 2039 as of November 20 2023, reflecting the business' projected financial position and the projected statement of activities for that period. I have not audited or reviewed the accompanying pro forma financial information and, accordingly, do not express an opinion or provide any assurance about whether the pro forma financial information is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the pro forma financial information in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the pro forma financial information.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of pro forma financial information without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the pro forma financial information.

The objective of this pro forma financial information is to show public and interested parties the feasibility of such a cultural center and to garner support for such endeavor.

Pro forma financial statements are inherently speculative and do not reflect actual past or present performance. Furthermore, they cannot account for all external factors that could affect a company's future performance such as changes in customer preferences or new competition entering the market.

David Clarke, CPA

David Clarke, CPA
Clarke & Associates, LLC

November 20, 2023

Japanese Cultural Center of Kona
Statement of Financial Position Pro Forma
For the Years Ended 2030 thru 2034 and Years 2035 - 2039

Assets		2030	2031	2032	2033	2034	2035-2039
		Projected Year 1	Projected Year 2	Projected Year 3	Projected Year 4	Projected Year 5	Projected Year 6 thru 10
Current Assets							
	Cash and cash equivalents	472,539	34,543	99,414	223,417	350,005	1,715,365
Total Current Assets		472,539	34,543	99,414	223,417	350,005	1,715,365
Long Term Assets							
	Land and buildings	118,800,000	118,800,000	118,800,000	118,800,000	118,800,000	118,800,000
	Investments	0	0	100,000	500,000	1,000,000	14,500,000
Total Long Term Assets		118,800,000	118,800,000	118,900,000	119,300,000	119,800,000	133,300,000
TOTAL Assets		\$ 119,272,539	\$ 118,834,543	\$ 118,999,414	\$ 119,523,417	\$ 120,150,005	\$ 135,015,365
Total Liabilities and Net Assets							
Liabilities							
Total Liabilities							
Net Assets							
	Unrestricted Assets	119,272,539	118,834,543	118,899,414	119,023,417	119,150,005	120,515,365
	Temporarily Restricted Assets	0	0	100,000	500,000	1,000,000	14,500,000
Total Net Assets		119,272,539	118,834,543	118,999,414	119,523,417	120,150,005	135,015,365
TOTAL Liabilities and Net Assets		\$ 119,272,539	\$ 118,834,543	\$ 118,999,414	\$ 119,523,417	\$ 120,150,005	\$ 135,015,365

	2030	2031	2032	2033	2034	2035-2039
REVENUE	Projected Year 1	Projected Year 2	Projected Year 3	Projected Year 4	Projected Year 5	Projected Year 6 thru 10
Admission Fees (Per Person x # Visitors)	\$ 987,500.00	\$ 1,234,375.00	\$ 1,776,800.00	\$ 2,373,850.00	\$ 2,968,240.00	\$ 15,793,944.00
Coffee Sales (#'s of Coffee to be Sold) Based on 10 acres of coffee	\$ 650,000.00	\$ 675,000.00	\$ 721,000.00	\$ 771,358.00	\$ 771,430.00	\$ 2,085,229.00
Concert Hall Income (Net) Flat Fee + 10-20% of tickets	\$ 50,000.00	\$ 52,500.00	\$ 56,825.00	\$ 63,781.25	\$ 66,977.00	\$ 159,573.00
Donations/Sponsors	\$ 100,000.00	\$ 100,000.00	\$ 103,000.00	\$ 110,194.00	\$ 110,204.00	\$ 208,523.00
Events Program sales, Spring Festivals, Art Festivals	\$ 12,000.00	\$ 12,000.00	\$ 15,000.00	\$ 16,000.00	\$ 17,000.00	\$ 25,000.00
Fundraising (golf tournaments, gala)	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Gift Shop Sales (Net)	\$ 50,000.00	\$ 60,000.00	\$ 70,000.00	\$ 75,000.00	\$ 75,000.00	\$ 90,000.00
Grants	\$ 50,000.00	\$ 50,000.00	\$ 77,300.00	\$ 82,646.00	\$ 99,184.00	\$ 250,228.00
Investment Income Interest on Reserve Account	\$ -	\$ -	\$ 3,000.00	\$ 18,000.00	\$ 51,000.00	\$ 486,000.00
Memberships	\$ 210,000.00	\$ 448,125.00	\$ 692,387.50	\$ 922,048.00	\$ 1,383,890.00	\$ 7,444,269.00
Naming Opportunities Trees	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
Hydrogen fuel stations EV will be free of charge	\$ 7,200.00	\$ 14,400.00	\$ 21,600.00	\$ 28,800.00	\$ 36,000.00	\$ 72,000.00
Rental Income Ballroom, ampitheatre	\$ 25,000.00	\$ 35,000.00	\$ 45,000.00	\$ 55,000.00	\$ 65,000.00	\$ 110,000.00
Vending Machines	\$ 12,000.00	\$ 12,000.00	\$ 13,000.00	\$ 13,000.00	\$ 14,000.00	\$ 16,000.00
Total Income	\$ 2,313,700.00	\$ 2,853,400.00	\$ 3,754,912.50	\$ 4,689,677.25	\$ 5,817,925.00	\$ 26,900,766.00

	2030	2031	2032	2033	2034	2035-2039
EXPENSES	Projected Year 1	Projected Year 2	Projected Year 3	Projected Year 4	Projected Year 5	Projected Year 6 thru 10
Reserve Fund - Future renovations/repl	\$ -	\$ -	\$ 100,000.00	\$ 500,000.00	\$ 1,000,000.00	\$ 3,500,000.00
<i>Work up to 6% annual of building cost, equipment, vehicles, mowers, etc</i>						
Tax Preparation Fees - CPA	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 35,000.00
Taxes	\$ 90,426.29	\$ 112,931.78	\$ 149,136.24	\$ 186,967.51	\$ 231,949.29	\$ 1,082,565.83
<i>GE Taxes (ticket sales, sponsorships, membership, RPT)</i>						
Utilities	\$ 300,000.00	\$ 315,000.00	\$ 330,750.00	\$ 347,287.50	\$ 364,651.88	\$ 465,398.46
<i>Sewer/water/gas/cable/electricity (doing PV)</i>						
Total Operating Expenses	\$ 3,043,191.29	\$ 3,253,609.53	\$ 3,596,022.33	\$ 4,183,647.31	\$ 5,213,412.42	\$ 9,788,400.42
Total Net Income (Loss)	\$ (729,491.29)	\$ (400,209.53)	\$ 158,890.17	\$ 506,029.94	\$ 604,512.58	\$ 17,112,365.58