

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db:

Amount of State Funds Requested: \$ 200,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

We are seeking financial support to acquire essential furniture, fixtures, and equipment for our 9.298-acre Kailua-Kona campus, enabling us to enhance educational experiences and deepen community connections. At Innovations Public Charter School, we are committed to providing place-based learning that connects students to the unique cultural, environmental, and historical aspects of our region while fostering essential 21st-century skills like collaboration, critical thinking, and creativity. This funding will allow us to create dynamic, flexible spaces that support innovative programs in STEM, cultural studies, music, drama, and robotics, equipping students to thrive in a rapidly changing world. By upgrading our facilities, we can expand hands-on learning opportunities that celebrate the heritage of our island while embracing cutting-edge technologies. These improvements will elevate the quality of education we provide, while also strengthening our ability to serve as a resource for the broader community through workshops, events, and initiatives that inspire lifelong learning and shared stewardship. Your support will play a pivotal role in creating an enriching environment where students are empowered to explore, innovate, and achieve lasting success.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 450,000.00

Unrestricted Assets:

\$ 2,980,488.00

New Service (Presently Does Not Exist): ☐

Existing Service (Presently in Operation): ☒

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

75-5815 Queen Ka'ahumanu Hwy.

City:

Kailua-Kona

State:

HI

Zip:

96740

Contact Person for Matters Involving this Application

Name:
Julie "Lee" Nelson

Title:
Business Manager

Email:
leenelson.ipcs@gmail.com

Phone:
808-756-5492



Authorized Signature

Schel Leatherman Board Secretary

Name and Title

1/15/2025

Date Signed

Application Submittal Checklist

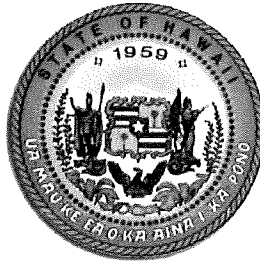
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Schel Leatherman Board Secretary
PRINT NAME AND TITLE

1/15/2025
DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: INNOVATIONS PUBLIC CHARTER SCHOOL FOUNDATION

Issue Date: 01/06/2025

Status: **Compliant**

Hawaii Tax#: 35286204-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX8474

UI#: No record

DCCA FILE#: 206444

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISD STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Innovations Public Charter School Foundation

(Typed Name of Individual or Organization)



(Signature)

1/15/2025

(Date)

Schel Leatherman

Foundation Board Secretary

(Typed Name)

(Title)

Statement of Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

Innovations Public Charter School Foundation (IPCSF) shall use the grant for a public purpose pursuant to Section 42F-102. Specifically, directing these funds towards the acquisition of furniture tailored to support diverse educational methodologies for public charter school students not only aligns with the Foundation's mission but also serves as a strategic investment in the broader community. This initiative transcends the mere procurement of furniture; it signifies a commitment to advancing education and fostering community welfare. By creating versatile learning environments that cater to various teaching approaches, IPCSF aims to elevate academic excellence, promote inclusivity, and enhance the overall well-being of students, thereby contributing to a more enriching and sustainable educational landscape for the community at large.

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

See attached Compliance Express Certificate.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached Declaration Statement signed by Foundation Secretary.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

See attached Statement of Public Purpose.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Innovations Public Charter School Foundation (IPCSF) is dedicated to the advancement of Innovations Public Charter School. Our mission encompasses the provision of cutting-edge facilities, the orchestration of impactful capital campaigns to secure essential funding, and the cultivation of a robust endowment for the sustained excellence of Innovations Public Charter School. In addition, IPCSF actively fosters positive community relations, extending a warm invitation to the community to engage in meaningful partnerships through various

school community initiatives. Together, we shape a future where education thrives and community bonds flourish.

2. The goals and objectives related to the request;

The goals of this request are to:

- **Enhance Learning Environments:** Well-designed furniture fosters a positive and adaptable learning environment. This can positively impact students' engagement, focus, and overall academic performance.
- **Support for Diverse Teaching Methods:** Furniture that supports various educational methodologies enables teachers to implement innovative and effective teaching strategies. It accommodates project-based learning, outdoor activities, STEM projects, and cultural-based learning, providing educators with the tools to enhance the learning experience.
- **Promote Collaboration and Teamwork:** Collaborative furniture fosters teamwork and communication skills, preparing students for real-world scenarios where collaboration is crucial. This aligns with the development of essential interpersonal skills needed for success in future careers.
- **Foster Inclusivity and Cultural Representation:** Furniture that reflects and respects cultural diversity contributes to an inclusive learning environment. It recognizes and values the cultural backgrounds of students, promoting a sense of belonging and cultural pride.
- **Create Community Engagement and Pride:** Investing in furniture that supports diverse learning methodologies demonstrates a commitment to the community's educational needs. It can enhance community pride and engagement by providing students with an enriched learning experience.
- **Prepare for Technological Advancements:** Furniture that accommodates technology supports the integration of digital tools and resources in education. This prepares students for the technologically advanced demands of the modern workforce.
- **Enable Flexibility for Evolving Educational Approaches:** As educational methodologies evolve, flexible furniture allows schools to adapt to new trends and approaches without the need for frequent and extensive renovations. This flexibility supports the long-term sustainability of educational spaces.

- **Ensure Overall Student Well-being:** Investing in ergonomically designed furniture contributes to the overall well-being of students. Comfortable learning environments positively impacts students' physical health and well-being.

The objectives of this request are to:

- **Procure New Furniture:** Secure funding to purchase and install a range of ergonomic, multifunctional furniture pieces suitable for different educational activities and classroom layouts.
- **Enhance Collaboration Spaces:** Designate specific areas with collaborative furniture to encourage teamwork, group discussions, and project-based learning initiatives.
- **Integrate Nature-Inspired Elements:** Incorporate furniture designs that connect students with nature, promoting a holistic and environmentally conscious approach to education.
- **Support STEM Education:** Acquire furniture conducive to hands-on STEM activities, providing students with the necessary tools and spaces to explore and engage in science, technology, engineering, and mathematics.
- **Celebrate Cultural Diversity:** Integrate culturally relevant furniture elements that honor and celebrate the diverse backgrounds of students, creating a more inclusive and culturally sensitive educational environment.
- **Ensure Durability and Longevity:** Select furniture with a focus on durability, ensuring a long lifespan to maximize the investment and minimize future replacement costs.
- **Involve Stakeholders:** Engage parents, teachers, and students in the selection process to gather input and preferences, fostering a sense of ownership and community involvement in the improvement of learning spaces.

3. The public purpose and need to be served;

The public service facilitated by the furniture request is grounded in the overarching commitment to fostering community well-being and educational advancement. The upgraded furniture is designed to serve the diverse needs of West Hawaii, transcending the confines of traditional academic settings. The facility's capacity and flexibility are strategically leveraged to benefit various community groups, such as scouts, sports teams, and organizations. This inclusivity extends to afterschool and weekend activities, as well as healthy cooking classes and meals, offering a holistic approach to community engagement.

The furniture becomes a catalyst for inclusive learning environments, creating spaces that cater to the diverse needs of students from different socioeconomic backgrounds. This initiative aligns with a broader public need for educational opportunities that go beyond the traditional classroom, ensuring that the benefits extend to every segment of the community, particularly those facing economic challenges.

Furthermore, the furniture request embodies a forward-looking vision, recognizing the long-term impact it can have on the community. The estimated useful life of 15 years for the furniture underscores a commitment to sustained public service, eliminating the need for frequent requests and ensuring a lasting positive effect. By addressing both immediate and future needs, this initiative contributes to the establishment of a thriving and interconnected educational environment, fostering community.

4. Describe the target population to be served; and

The upgraded furniture will cater to the diverse needs of the entire West Hawaii community. The facility is designed with the capacity and flexibility to accommodate various community groups, including scouts, sports teams, and organizations. In addition to serving the general community, Innovations' students and families will have access to numerous afterschool and weekend activities.

5. Describe the geographic coverage.

IPCSF is in the heart of Kailua-Kona. Innovations' students come from all over West Hawaii as far south as Ocean View and as far north as Waikoloa.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work for executing the furniture purchase for Innovations Public Charter School Foundation involves various tasks and responsibilities. The following is a comprehensive breakdown:

- Needs Assessment:
 - Conduct a thorough assessment of the current furniture inventory
 - Collaborate with educators, administrators, and other stakeholders to identify specific furniture needs based on educational methodologies, subject areas and student requirements
- Budget Development:
 - Work closely with the finance team to develop a detailed budget for the furniture purchase.
 - Research and obtain quotes from reputable furniture suppliers, considering quality, durability and cost-effectiveness.
- Vendor Selection and Contract Negotiation:
 - Evaluate potential furniture vendors based on their product offerings, reputation, and ability to meet the school's specific requirements.
 - Secure contracts with selected vendors, addressing pricing, delivery, schedules, and warranty terms.
- Stakeholder Engagement:
 - Engage stakeholders, including teacher, students, and parents, in the selection process to gather input on preferred furniture designs and styles.
 - Communicate project updates and involve the school community in the decision making process.
- Logistics and Delivery Planning:
 - Coordinate logistics for the delivery and installation of the new furniture.
 - Ensure a seamless transition by developing a delivery schedule that minimizes the disruption to ongoing school activities.
- Quality Assurance:
 - Implement a quality assurance process to inspect and verify the received furniture for compliance with specifications and standards.
 - Address any issues or defects promptly, coordinating with vendors to resolve concerns.
 - Ensure a seamless transition by developing a delivery schedule that minimizes the disruption to ongoing school activities.
- Installation and Setup:
 - Oversee the installation of the new furniture, working with a professional installation team if required.
 - Ensure that classrooms, collaborate spaces, and other designated areas are set up according to the approved layout.
 - minimizes the disruption to ongoing school activities.
- Training and Documentation:

- Provide training sessions for educators and staff on the proper use and maintenance of the new furniture.
 - Develop documentation, including user manuals or guidelines, to support ongoing care and management.
 - Feedback and Evaluation:
 - Solicit feedback from teachers and students regarding the functionality and comfort of the new furniture.
 - Conduct a post-implementation evaluation to assess the impact of the furniture purchase on the learning environment.
 - Project Reporting:
 - Prepare comprehensive reports detailing the progress, expenditures, and outcomes of the furniture purchase project.
 - Share project updates with key stakeholders, the school board, and any granting organizations involved.
 - Conduct a post-implementation evaluation to assess the impact of the furniture purchase on the learning environment.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The following is a projected timeline:

- Needs Assessment – Completed August 2024
 - Budget Development – Completed October 2024
 - Grant Application – Completed January 2025
 - Secure Funding – June 2025
 - State Holder Engagement – July1, 2025 – June 30, 2025
 - Vendor Selection – August 2025
 - Logistics and Delivery Planning - October 2025
 - Delivery and Quality Assurance – January 2026
 - Training and Documentation – February 2026
 - Feedback and Evaluation – April 2026
 - Project Reporting – May 2026
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Quality Assurance Plan includes the following:

Delivery Inspection:

- Conduct a thorough inspection of each item to ensure they meet the specified quality standards including design, materials and workmanship.

Vendor Accountability:

- Establish clear quality standards in contracts with furniture vendors.
- Hold vendors accountable for delivering furniture that adheres to agreed-upon specifications.

Feedback Mechanism:

- Implement a feedback mechanism where teachers and staff can report any issues or concerns regarding the quality of the delivered furniture.

Post-Delivery Audit:

- Conduct a post-delivery audit to verify that all delivered furniture items match the order and meet the approved quality criteria.

Durability Testing:

- Subject furniture items to durability testing to assess their resilience and longevity under normal usage conditions.

Evaluation Plan includes the following:

User Feedback Sessions:

- Organize regular feedback sessions with teachers and students to gather insights on the functionality, comfort and overall satisfaction with the new furniture.

Surveys and Questionnaires:

- Distribute surveys and questionnaires to stakeholders to assess their experiences with the furniture and identify any areas for improvement.

Usage Analysis:

- Analyze the patterns of furniture usage in different spaces, including classrooms, collaborative areas, and common spaces, to ensure they are meeting intended purposes.

Maintenance Reports:

- Monitor and analyze maintenance reports to identify any recurring issues or areas where furniture may need adjustments or repairs.

Comparison with Initial Goals:

- Compare the actual outcomes with the initial goals and objectives outlined in the furniture request to measure the project's success in enhance learning environments.

Continuous Improvement includes the following:

Iterative Feedback Implementation:

- Implement and iterative feedback loop, incorporating suggestions and concerns from stakeholder to make ongoing improvements to furniture and its usage.

Adaptive Changes:

- Be adaptive to changing needs and emerging trends in educational furniture by continuously exploring innovative solutions and incorporating them into future purchases.

Regular Reviews:

- Conduct regular reviews of the furniture's performance and its impact on the learning environment, making data-driven decisions for improvements.

Benchmarking:

- Benchmark the furniture against industry standards and best practices to identify areas where the school can surpass expectations and set new benchmarks for quality.

By incorporating these quality assurance and evaluation measures, Innovations Public Charter School Foundation can proactively monitor the effectiveness of the furniture purchase, address any challenges, and continuously enhance the learning environment for students.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The effectiveness of the furniture grant will be assessed through several key measures to provide a comprehensive and objective evaluation for the State agency. These measures include:

- **Utilization Rates:** IPCSF will track the utilization rates of the upgraded furniture with the school and community spaces. This measure will assess how frequently and effectively the furniture is being utilized for various educational, community, and extra-curricular activities.
- **Long Term Value and Benefits:** IPCSF will examine the long-term benefits to students of this initial investment in infrastructure via surveys. To do this, we will create and administer a survey to collect feedback from teacher perceptions and student experiences about changes to the learning environment after facility and equipment upgrades.
- **School Quality Survey Results:** IPCSF will use School Quality Survey (SQS) parent section to collect data about parents; perceptions of safety and student engagement at the school to examine the benefit and impact of facility improvements. The Hawaii Department of Education annually administers the SQS to capture the voices of the school personnel, students, and parents/guardians in public DOE and Charter Schools.
- **Attendance Rates:** Use IPCS attendance rates to examine student academic improvements and engagement in school.
- **Panorama Surveys:** Use results of the Panorama surveys to examine student learning experience. The Panorama survey measures student sense of belonging, engagement and overall learning environment.
- **Equity and Inclusivity Indicators:** Assessing the inclusivity of the program by examining the participation rates of students from diverse socioeconomic backgrounds, especially those eligible for free and reduced lunch. This measure aims to ensure that the benefits of the upgraded furniture are reaching all segments of the student population equitably.
- **Community Engagement Metrics:** Monitoring the engagement of community groups, including scouts, sports teams, and organizations, in utilizing the facility. Metrics will include the number and diversity of community groups participating in activities facilitated by the upgraded furniture.

These measures will be regularly reported, offering a standardized and objective framework for assessing the achievement and overall success of the program. In the event of any changes in the level of appropriation, the measures of effectiveness will be promptly updated and communicated to the expending agency to ensure ongoing transparency and accountability.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

See all forms attached to this application.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
100,000	100,000			200,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

Innovations' Foundation has a successful history of fund development. The foundation has purchased 9.298 acres and constructed over 30,000 sq. ft. of classroom and community use space.

We have been fortunate to be funded by Cooke Foundation, Atherton Foundation, Bill Healy Foundation and Change Happens Foundation. If a recipient of this grant-in-aid, we will leverage the award by expanding our community outreach activities which will lead to an increase in the overall sustainability of our programs.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

No other funds have been secured for this project

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

The balance of unrestricted net assets at December 31, 2024 is \$2,980,488.00.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The IPCSF Board is composed of 50% real estate and financial experienced professionals including certified public accountant, real estate developers and business owners,

The IPCSF Board successfully acquired 9.298 fee-simple ocean-view acres in Kailua-Kona, furthering its commitment to enhancing educational and community facilities. Over the years, the board has built or retrofitted more than 30,000 square feet of classroom and administrative space to serve the school and surrounding community.

In 2023, the board completed a 3,000-square-foot community recreational pavilion, a project fully funded by a State of Hawaii Grant-In-Aid (GIA). Continuing its sustainability efforts, the foundation reroofed two existing buildings and installed a solar energy system in 2024, providing clean, renewable power—also funded by a State of Hawaii GIA.

Throughout these projects, the foundation has consistently adhered to all state GIA contract requirements without any issues, demonstrating its dedication to responsible stewardship of resources and delivering impactful results.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Innovations Public Charter School Foundation (IPCSF) operates on a 9.298-acre campus featuring over 30,000 square feet of building space. All facilities are fully ADA-compliant and meet or exceed state, county, and school building code requirements, ensuring accessibility, safety, and suitability for educational and community use.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The project will be directly supervised by the Innovations Public Charter School (IPCS) Construction Committee, a team with extensive experience and expertise in financial management, construction oversight, and project development. The committee is led by Lee Nelson, Foundation Volunteer Business Manager, whose extensive financial background includes significant experience with construction industry projects. For the past 15 years, she has successfully managed Innovations' campus growth and expansion, including the financing and fundraising for the 30,000-square-foot Innovations Elementary Campus.

William Wong, CPA, has served on the Innovations Foundation Board for 15 years. With a strong background in financial management and involvement in various community and development projects, he will provide financial oversight for this initiative.

Ed Rapoza, a commercial real estate development specialist, has been a valued member of the Innovations Foundation Board for 20 years. His role will focus on ensuring project timelines are met, maintaining construction quality, and liaising with the architect, project manager, and general contractor to ensure the project's success.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The project will be directly managed by the IPCSF Board of Directors and its volunteers, as the organization has no paid staff. All board members and the volunteer business manager will contribute their expertise to ensure the project's success. Below are the roles and bios of the key individuals involved:

Kiley Nakagawa, Board Chair

Kiley has over 15 years of experience in the food and beverage industry and five years in real estate, mortgage, and financial services. Born and raised in Kona, he has a deep passion for community service and giving back.

William Wong, Board Treasurer

William L. Wong, CPA, PFS, CVA, holds a degree in Finance with an emphasis on Business Economics from the University of Hawaii and attended the UH Graduate School of Business. A recipient of the U.S. Small Business Administration's Accountant Advocate of the Year award in 1999, he has served in key roles such as Taxation Chair of the Governor's Task Force on Regulatory Relief and member of the Taxation Working Group for the State of Hawaii. He is a Certified Public Accountant, Personal Financial Specialist, Certified Valuation Analyst, and a Registered Investment Advisor.

Schel Leatherman, Secretary

Schel graduated from Stanford University with a BS in Biology. With extensive experience working across multiple school districts and educational philosophies, she is currently the owner and operator of Kona Wine Market.

Kimberly Yamasaki, Board Member

Kimberly holds a business degree from Chaminade University and serves as the office and accounting manager for Wes Thomas Associates.

Ed Rapoza, Board Member

Ed is the owner of Island Land Company Inc., with extensive experience in residential and commercial real estate development. He specializes in project marketing, sales, management, and operations and has a strong background in working with government agencies, developers, and the business community.

Rebecca Morton, Board Member

Rebecca trained at the Lines Institute of Choreography and the San Francisco Ballet before moving to Kona in 1996 to teach at West Hawaii Dance Academy. She has been a real estate broker since 2001 and is currently with Coldwell Banker Real Estate.

Christina Collins, Board Member

Christina is a physician in Kailua-Kona and a Dartmouth College graduate (Class of 1991). She brings health and business expertise to the board.

Lee Nelson, Volunteer Business Manager

Lee graduated from the University of California, Santa Barbara, with a degree in Business Economics. She worked as a certified public accountant at Deloitte, specializing in high-tech companies, before operating her own accounting and financial management services practice in Southern California, focusing on startup internet companies. Since 2006, she has served as the Business Manager for Innovations Public Charter School.

The IPCSF Board will collectively oversee all aspects of the project, ensuring compliance, accountability, and efficiency through a collaborative and structured management approach. An organizational chart is available upon request to illustrate the lines of responsibility and supervision.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The organization does not compensate its officers or directors, as they all serve on a volunteer basis. Additionally, the organization has no paid employees and is fully operated by volunteers.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable - The applicant does not have any pending litigation or any outstanding judgments.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The applicant is 501 (c) 3 charitable organization.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2025-26 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2025-26, but
- (b) Not received by the applicant thereafter.

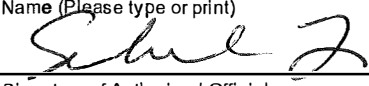
Securing the requested funds will enable Innovations Foundation to complete a comprehensive replacement of all existing furniture, ensuring a significant and effective upgrade. This one-time investment represents a self-contained project, eliminating the need for additional funding in subsequent years.

The upgraded furniture will have a lasting impact on the sustainability of our educational and outreach programs, which are essential to serving and enriching the West Hawaii community. By enhancing the learning environment, this initiative supports our long-term commitment to educational excellence and community well-being, positioning our programs for continued success and growth.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Innovations Public Charter School Foundation

B U D G E T C A T E G O R I E S	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	200,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	200,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Julie "Lee Nelson 808-756-5492		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 01/15/25		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	200,000	Schel Leatherman Board Secretary Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Innovations Public Charter School Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
Innovations Public Charter School Foundation has no paid				\$ -
employees. The Foundation is managed by the board and				\$ -
utilizes volunteers to manage all programs.				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS: Innovations Foundation has no paid employees. The Foundation is managed by the board and utilizes volunteers to manage all programs.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Innovations Public Charter School Four

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Tables Designed for PBL - Collaborative Learning	42.00	\$1,500.00	\$63,000.00	\$63,000.00
Heavy Duty Student Chairs	243	\$200.00	\$48,600.00	\$48,600.00
Science Lab Tables	6	\$2,000.00	\$12,000.00	\$12,000.00
Classroom Storage Cabinets	10	\$2,000.00	\$20,000.00	\$20,000.00
Student Lunch / Lounge Seating - Elementary and Middle	3	\$10,000.00	\$30,000.00	\$30,000.00
Teacher Desks	12	\$1,200.00	\$14,400.00	\$14,400.00
Teacher Chairs	12	\$300.00	\$3,600.00	\$3,600.00
Maker Space Tools and Equipment	2	\$4,200.00	\$8,400.00	\$8,400.00
TOTAL:	330		\$200,000.00	\$200,000.00

JUSTIFICATION/COMMENTS:

Listed equipment purchases will go directly towards supporting current and future student education and success of Innovations Public Charter School Students.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A - No motor vehicles Requested				
TOTAL:				
JUSTIFICATION/COMMENTS:				
N/A				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Innovations Public Charter School Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT		50000	200000			
TOTAL:		50000	200,000			
JUSTIFICATION/COMMENTS: In the previous fiscal year, FY2024-2025, the Innovations Public Charter School Foundation (IPCSF) requested \$250K for classroom furniture and equipment but was awarded a reduced amount of \$50K. If the full requested amount for FY2025-2026 is granted, IPCSF will be able to address all equipment and furniture needs. These purchases are essential to supporting both current and future student education and success.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Innovations Public Charter School Foundation

Contracts Total: 450,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Furniture, Fixtures and Equipment	Awarded 24-25 GIA	State of Hawaii GIA - Office of Community Services	State of Hawaii	50,000
2	Solar electricity system and re-roofing of administrative building and adjacent afterschool community use / kindergarten building.	4/1/2023 - 3/31/2024	State of Hawaii GIA - Office of Community Services	State of Hawaii	200,000
3	Construction of Community Recreational Facility	2/01/2020 - 1/31/2023	Office of Community Services	State of Hawaii	200,000
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