

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

*Carl Anderson*

AUTHORIZED SIGNATURE

Carl Anderson, Director of Development

PRINT NAME AND TITLE

01/17/25

DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** HAWAII THEATRE CENTER

**DBA/Trade Name:** HAWAII THEATRE CENTER

**Issue Date:** 01/10/2025

**Status:** **Compliant**

Hawaii Tax#: 20361062-01  
New Hawaii Tax#: GE-1886750720-01  
FEIN/SSN#: XX-XXX9658  
UI#: XXXXXX4641  
DCCA FILE#: 57000

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Theatre Center

\_\_\_\_\_  
(Typed Name of Individual or Organization)

\_\_\_\_\_  
(Signature)  
Gregory D. Dunn

\_\_\_\_\_  
01/17/25  
(Date)  
President and Chief Executive Officer

\_\_\_\_\_  
(Typed Name)

\_\_\_\_\_  
(Title)

Hawaii Theatre Centre is a 501(c)3 non-profit organization. Hawaii Theatre has played a significant role in Honolulu's cultural landscape since 1922. The mission of the non-profit Hawaii Theatre Center, established in 1984, is to provide a broad range of entertainment, cultural, and educational experiences; promote redevelopment and revitalization of Downtown Honolulu and Chinatown while enhancing the quality of life in Honolulu. The restored Hawaii Theatre re-opened in 1996, and attracts over 100,000 patrons a year to its auditorium. The theatre's primary geographic reach is the Island of Oahu, although theatre patrons and performing artists come from across the state to attend many of the local, national, and international shows that do not travel to the other islands.

The theatre's interior architectural lighting consists of highly inefficient lighting sources and fixtures which utilizes hundreds of incandescent lamps. These lamps create heat which unnecessarily increase the load on the HVAC systems, negatively impact finishes and are prohibitively expensive to operate and maintain.

Through programs that will replace the lighting in the lobbies, chair aisle and wall-mounted aisle lights, Weyand Room, restrooms, box office, administrative offices, dressing rooms, backstage areas, catwalks and exterior and façade the theatre will mitigate ongoing operating costs, increase attendee comfort and safety and reduce maintenance burdens and facility degeneration.

Hawaii Theatre Center (HTC) seeks funding to transition from standard incandescent light bulbs to energy-efficient LED lighting throughout its facilities. The principal objectives of this project are:

1. **Environmental Impact:** Reduce HTC's carbon emissions by decreasing energy consumption associated with outdated lighting.
2. **Economic Savings:** Lower electricity and maintenance costs by utilizing long-lasting LED technology.
3. **Enhanced Experience:** Improve lighting quality and reliability for performers and audiences alike.

This project aligns with HTC's commitment to environmental stewardship and fiscal responsibility. By replacing outdated lighting systems, HTC will significantly reduce its carbon footprint, lower energy costs, and enhance the overall experience for patrons and performers. A standard incandescent bulb emits 4,500 pounds of CO<sub>2</sub> annually, while LED bulbs contribute only 451 pounds of CO<sub>2</sub> per year. LED lights also give off very little heat compared to other types of lighting, and last 20 times longer. The theatre lights are on virtually 24 hours a day, 7 days a week, leading to electricity costs of more than \$16,300 per month. By replacing the theatre's estimated 485 standard light bulbs with more energy-efficient LED light bulbs, the theatre could save approximately \$3,000 per month.

The scope of the project is as follows:

- **Audit and Planning:** Conduct a comprehensive assessment of all existing lighting fixtures and identify suitable LED replacements.
- **Procurement:** Acquire high-efficiency LED bulbs and fixtures that meet the theater's operational and aesthetic requirements.
- **Installation:** Engage qualified professionals to replace the current lighting system with LEDs, ensuring minimal disruption to HTC's programming.
- **Monitoring and Maintenance:** Establish protocols to measure energy savings and maintain the new lighting system.

Expected outcomes include a significant reduction in energy consumption and overall maintenance and utility expenses.

- **Energy Efficiency:** Achieve as much as an 80 percent reduction in electricity consumption.
- **Cost Savings:** Realize annual savings of approximately 75 percent in electrical expenses.
- **Environmental Benefits:** Achieve as much as a 90 percent reduction in CO2 emissions from lighting.

When HTC has secured 70 percent of funds needed for this project it will start the process of purchasing materials and working with vendors. Leidos and Hawaii Energy are already secured as key partners in the project. The actual process of switching to LED lighting will commence soon thereafter and take approximately two months to complete. Hawaii Theatre will remain open and in business during the conversion process. HTC will utilize contractors for this project, providing job opportunities and boosting the local economy.

For quality assurance purposes, HTC will track the project's success through:

- **Energy Monitoring:** Measure monthly electricity usage before and after installation to quantify energy savings.
- **Cost Analysis:** Compare utility and maintenance expenses pre- and post-transition.
- **Community Feedback:** Collect surveys from patrons and performers regarding the improved lighting quality.

This tracking will allow Hawaii Theatre Center to provide the State of Hawaii with detailed data showing the effectiveness of this project.

The Hawaii Theatre Center's proposed transition to LED lighting represents a vital step toward environmental sustainability and operational efficiency. By investing in this project, the State of Hawaii will play a critical role in preserving the cultural legacy of HTC while supporting a greener future for Oahu.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Hawaii Theatre Center

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>Total Federal Funds Requested (b)</b>	<b>Total County Funds Requested (c)</b>	<b>Total Private/Other Funds Requested (d)</b>
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Contracted Workers				
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TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	<b>150,000</b>			<b>950,154</b>
D. MOTOR VEHICLE PURCHASES				

E. CAPITAL				
<b>TOTAL (A+B+C+D+E)</b>	<b>150,000</b>			<b>950,154</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	150,000	Carl Anderson	(808)791-1323	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested		Signature of Authorized Official		
(d) Total Private/Other Funds Requested			Date	
<b>TOTAL BUDGET</b>	<b>150,000</b>	Carl Anderson, Director of Development	1/13/2025	
		Name and Title (Please type or print)		

Applicant: \_\_\_\_\_

DESCRIPTION EQUIPMENT			NO. OF ITEMS	COST PER ITEM	TOTAL COST
ETC	LUSTR 2 S4	5°	20.00	\$2,700	\$ 54,000.00
ETC	SOURCE 4	750W	6	\$2,300	\$ 13,800.00
ETC	LUSTR 2 S4	10°	10	\$2,700	\$ 27,000.00
ETC	CS	SPOT 15-30°	8	\$2,000	\$ 16,000.00
ETC	SOURCE 4	575W 15-30°	3	\$2,300	\$ 6,900.00
ETC	CS	SPOT 25-50°	34	\$2,000	\$ 68,000.00
ETC	SOURCE 4	575W 25-50°	100	\$2,300	\$ 230,000.00
ETC	SOURCE 4	Fresnel	12	\$1,200	\$ 14,400.00
ETC	SOURCE 4	Barndoors	12	\$900	\$ 10,800.00
ETC	SOURCE 4	PAR	10	\$900	\$ 9,000.00
ALTMAN	SCOOP	10"	1	\$2,400	\$ 2,400.00
MAC	VIPER XIP	MOVERS	10	\$15,800	\$ 158,000.00
LYCAN	M2	SPOT	2	\$19,920	\$ 39,840.00
<b>LED WALL ADJ</b>	VS System	ESTIMATE	1	\$350,000	\$ 350,000.00
<b>TOTAL:</b>			<b>229</b>		<b>\$ 1,000,140.00</b>

**JUSTIFICATION/COMMENTS:**

DESCRIPTION	NO. OF	COST PER	TOTAL
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OF MOTOR VEHICLE	VEHICLES	VEHICLE	COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
<b>TOTAL:</b>			

**JUSTIFICATION/COMMENTS:**



BUDGETED

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Appr

Hawaii Theatre Center

Contracts Total:

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>
1	Grant for educational programming	6/2018 - 5/2019	HSFCA	State
2	Grant for educational programming	6/2019 - 5/2020	HSFCA	State
5	Biennium grant for general programming	6/2022 - 5/2023	HSFCA	State
6	Biennium grant for general programming	6/2023 - 5/2024	HSFCA	State
7	C&C GIA	2021	GIA	Honolulu
9	State GIA	2022	DAGS	State
10	State GIA	2023	DAGS	State
11	Emergency Financial Assistance	2021	NPRP	Honolulu
12	Emergency Financial Assistance	2021 - 2022	SVOG	U.S.
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Applicant: Hawaii Theatre Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT			150000	950154		
<b>TOTAL:</b>			150,000			
<b>JUSTIFICATION/COMMENTS:</b>						
Funding will be requested in succeeding years if requested funding has not been met by end of 2026.						



HAWAII THEATRE  
CENTER

# Organization Chart

Lighting Project 2025

