

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db a:

Hawaii Executive Collaborative

Amount of State Funds Requested: \$ 740,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ 150,000

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 45,000

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☒

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

827 Fort Street Mall, 2nd Floor

City:

Honolulu

State:

HI

Zip:

96813

Contact Person for Matters Involving this Application

Name:

Lynelle Marble

Title:

Executive Director

Email:

lynelle@hec.org

Phone:

(808) 748-8230

Lynelle Marble

Authorized Signature

Lynelle Marble, Executive Director

Name and Title

1/16/2025

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

Lynelle Marble

AUTHORIZED SIGNATURE

Lynelle Marble, Executive Director

PRINT NAME AND TITLE

1/16/2025

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HAWAI'I EXECUTIVE COLLABORATIVE

Issue Date: 01/09/2025

Status: Compliant

Hawaii Tax#:

New Hawaii Tax#: GE-1978411520-01

FEIN/SSN#: XX-XXX1099

UI#: XXXXXX8550

DCCA FILE#: 313959

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Executive Collaborative

(Typed Name of Individual or Organization)

Lynelle Marble

(Signature)

Lynelle Marble

(Typed Name)

1/16/2025

(Date)

Executive Director

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. **Public Purpose:** The grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. It directly supports the public by: improving access to essential services; facilitating community development; ensuring inclusivity and equity; and strengthening local nonprofit organizations' capacity to serve. These outcomes align with the broader goal of enhancing the well-being, quality of life, and sustainability of Hawaii's communities.

II. Background and Summary

Mission: - We inspire, empower, and leverage the collaborative leadership of top decision makers to create local and global change that is rooted in Hawai'i's Soul

The Hawai'i Executive Collaborative (HEC), a 501(c)3 nonprofit, brings together leaders from all sectors to accelerate systemic change by incubating innovative ideas to transform the status quo, fill gaps, and amplify existing efforts.

HEC focuses on fostering a collaborative leadership culture by serving as a convenor and bridge builder, providing backbone support to shared actions to help create a more resilient economy and state. HEC prioritizes building new and unlikely relationships and cultivating existing ones to fortify trust, broaden perspectives, and nurture responsibility and accountability for their actions to each other.

HEC's Rediscovering Hawai'i's Soul (RHS) initiative addresses critical issues causing division and impacting Hawai'i's communities and economy. It provides a collaborative space for leaders from all sectors to: engage in open dialogue, find common ground, build trust and shared solutions in areas including: stewarding of Kingdom Lands, housing access and affordability, the relationship between the military and community, climate resilience, and culturally rooted education. Through establishing of common ground and trusted relationships between unlikely leaders, shifts in thinking and actions take place that result in faster and more amicable decision making. This equity journey promotes unity and progress, guided by Hawaiian values and practices and inclusive of all leadership across Hawaii.

HEC helps leaders use common data to create shared goals that drive collective action and encourages, builds, and supports leaders who are committed to:

Collaborative Leadership: HEC leaders believe in the power of collaboration and are driven by a deep conviction to aligning in purpose and taking bold action to help build a more resilient Hawai'i and world.

Collective Action: HEC leaders leverage their expertise and influence — whether as leaders or as supporters — to transform systems to accelerate and improve outcomes informed by community needs.

Commitment to Change: The work of HEC is grounded in Hawaiian values, inspiring a leadership culture built on mutual trust, shared knowledge, and a common connection and commitment to this 'āina and its people. The collaborative and connective power of the HEC network serves as a global model for community transformation.

The RHS initiative uses: multiple preparation meetings; facilitator sessions; accelerator workshops; and network gatherings – projected to expand from 43 - 70 activities statewide -- to facilitate collaboration and address key issues. Success is measured by: engagement and trust-building among stakeholders; shifts in behavior and relationships; actions benefiting diverse sectors; and advancing solutions for Hawaii's societal challenges.

RHS encourages inclusive discussions that empower stakeholders to collaborate on issues affecting all of Hawai'i's communities, particularly those struggling with: high living costs; affordable housing; and limited access to economic opportunities, safety and resilience, and education. This approach is rooted in Hawaiian values, aiming for equity-driven models to provide both immediate and lasting benefits.

Community Priorities and RHS Intervention: Hawai'i community members express concerns about: the lack of community and caring for each other; a growing divide between the haves and have-nots; a growing divide in a values system that preserves Hawai'i's culture; a lack of collective decision making for the benefit of all of Hawai'i; a growing mistrust in government. RHS works to build bridges, bring together diverse people, and provide tools that are guided by kupuna, Native Hawaiian practices, and leaders from all backgrounds to create more aligned thinking and actions.

Guided by Native Hawaiian leaders, cultural practitioners, kūpuna, this initiative is rooted in Hawaiian values and culture and embraces all the diverse cultures that make up Hawai'i. to ensure economic development preserves cultural heritage. RHS also focuses on preserving the soul of Hawai'i by ensuring that everyone, regardless of background or ethnicity understands what it means to live with island consciousness and in reciprocity with land and people.

HEC's Commitment: RHS is dedicated to promoting equity and inclusion by uniting Hawaii leaders from government, business, and community organizations to find solutions benefiting Hawai'i's diverse populations and it's land.

Partnering with Reos Partners*, RHS used transformative scenario planning to explore future pathways and align community-centered goals.

**Reos Partners is a global social impact company. that, through their Transformative Scenario Planning process, helps people work together, across differences to achieve systems change*

and address complex societal issues by enhancing your multi-stakeholder collaboration.

The success of RHS activities -- including workshops and leadership training that utilizes the four Possible Futures of Hawai'i's Soul and Hawai'i's Soul framework as tools to establish common ground and values -- are measured by development of trusted relationships, shifts in thinking and actions, cross-sector collaboration and positive impacts on communities, nurturing a thriving, inclusive, and culturally grounded Hawai'i. Each activity ensures that solutions are actionable, aligned with Hawaiian values, and build resilience for future generations.

Project Goal: The goal is to replicate and expand the successful HEC RHS model from 43 Oahu-based activities to 70 statewide activities to improve community well-being, strengthen collaborative networks, and support economic development across all Hawaiian counties, while promoting sustainable growth and addressing inequalities.

Project Objectives:

1. **Replicate Successful Model:** Extend successful Oahu model to Maui, Kauai, and Hawaii counties.
2. **Enhance Statewide Community Well-Being:** Improve quality of life by collaboratively addressing statewide economic; social, and environmental challenges.
3. **Strengthen Collaborative Networks:** Encourage strong cross-sector collaborations among community leaders.
4. **Support Economic Development:** Create and support initiatives driving economic development and community resilience, focusing on housing, job creation, and education.
5. **Facilitate Community Engagement:** Expand community engagement and ensure inclusive decision-making.
6. **Measure Impact and Progress:** Establish measurable outcomes to: track progress; gauge community impact; and assess effectiveness.
7. **Promote Sustainable Growth:** Advocate for sustainable growth in green energy, tourism, and technology sectors.
8. **Benefits to Hawaii Populations:** Directly address barriers faced by Hawai'i residents, creating opportunities for affordable housing, job access, and educational advancement.

Objectives Are Accomplished By:

- Creating a safe, confidential space for leaders from all sectors with diverse backgrounds and ethnicities to build and strengthen trusted relationships
 - Encouraging a collaborative leadership culture that is bold, aligned, rooted in Hawai'i's Soul, and held accountable to actions based on common ground, established relationships, and focused first on Hawai'i
 - Serving as a touch point to share progress on work being done, identify opportunities for collaboration, and create an exchange of ideas between local and global leaders
 - Encouraging innovative thinking and create solutions that break the status quo to address our most difficult challenges
3. **Public Purpose And Need Served:** The project serves several key public purposes and addresses critical needs within Hawaii's communities:
 1. **Improving Quality of Life:** By focusing on various statewide areas, this project enhances the overall quality of life for residents and addresses economic, social, and environmental challenges that affect community well-being.
 2. **Economic Development:** This initiative drives economic growth by encouraging

- collaboration between community leaders and stakeholders, promoting job creation, and supporting sustainable business practices. This helps build a more resilient local economy.
3. Addressing Housing and Job Accessibility: The project specifically targets root issues such as housing instability and job accessibility, which are critical barriers for many residents. By developing solutions in these areas, it helps improve economic mobility for Hawaii populations.
 4. Community Engagement and Empowerment: By engaging diverse community leaders and fostering collaboration, the project promotes active participation and empowers residents to take part in decision-making processes that affect their lives.
 5. Sustainability and Resilience: This initiative focuses on creating sustainable solutions that not only meet immediate needs but also prepare communities to face future challenges, thereby enhancing long-term resilience to economic and environmental shifts.
 6. Building Collaborative Networks: The project strengthens connections across sectors, encouraging collective action and resource sharing that can lead to greater efficiency and impact in addressing community issues.
 7. Educational Access and Workforce Development: By improving access to education and workforce training, the project supports skill development, which is crucial for economic advancement and meeting the demands of the evolving job market.
 8. Alignment with Statewide Goals: The project's objectives align with broader state priorities by addressing economic disparities, promoting social equity, and fostering a sustainable future for all residents of Hawaii.
 9. Healing Generational Pain: The project acknowledges and addresses the historical and generational traumas that have impacted many communities in Hawaii. By promoting open dialogue and understanding, it fosters healing and reconciliation among community members. This healing process is essential for building trust, which enables more effective communication and collaboration among diverse groups.
 10. Building Trusted Relationships: By cultivating relationships based on trust and mutual respect, the project aims to create a foundation for resolving issues more quickly and amicably. When community members feel secure in their relationships, they are more willing to engage in collaborative problem-solving and collective action, leading to positive outcomes for the community as a whole.
 11. Systemic Change for Progress: The initiative, through its holistic approach, focuses on creating shifts in the systems that have historically held various sectors of the state back from progress. By addressing the root causes of community challenges, the project seeks to dismantle barriers and promote equitable access to resources and opportunities, thereby driving systemic change that benefits all residents.

Overall, this project fulfills a vital public purpose by creating a framework for collaborative action, addressing systemic challenges, healing generational wounds, and promoting equitable growth and resilience across Hawaii's communities.

4. Target population to be served: Hawai'i's various statewide communities.
5. Describe Geographic Coverage: The State of Hawai'i.

III. Service Summary and Outcomes

1. Describe: Scope of Work; Tasks; and Responsibilities:

The scope of work to expand the HEC RHS model from 43 Oahu-based activities to 70 statewide activities involves several key tasks and responsibilities across multiple counties. The project's success hinges on effective coordination, communication, and resource allocation.

Scope of Work: The project's scope encompasses the replication and adaptation of the successful Oahu HEC RHS model to Maui, Kauai, and Hawaii counties. This includes the planning, execution, and evaluation of a series of activities designed to foster collaborative leadership, build trust among stakeholders, and address critical issues impacting each county's well-being. The scope also includes comprehensive monitoring and evaluation of the project's impact.

Tasks:

1. Model Adaptation and Replication: Adapt the Oahu model to the unique contexts and needs of each county, ensuring cultural sensitivity and relevance. This involves careful analysis of each county's specific challenges and stakeholder landscape.
2. Stakeholder Engagement and Recruitment: Identify and engage key stakeholders (CEOs, decision-makers, community leaders) in Maui, Kauai, and Hawaii counties. This will involve: outreach efforts; relationship building; and creating a welcoming and inclusive environment for participation.
3. Activity Planning and Execution: Plan and execute the scheduled activities (i.e., preparation meetings, facilitator sessions, accelerator workshops, network gatherings, 30x30 planning meetings, Key Stakeholder Convenings) in each county. This requires: detailed scheduling; venue selection; materials' preparation; and facilitator training.
4. Resource Management: Secure and manage necessary resources including: funding; personnel; technology; and materials. This includes: budget management; grant applications; and efficient allocation of resources across counties.
5. Communication and Coordination: Establish clear communication channels among project staff, stakeholders, and county representatives. This is critical for: consistent messaging; timely updates; and resolving any arising issues.
6. Data Collection and Evaluation: Collect data on participation, stakeholder satisfaction, and outcomes achieved in each county. This data will inform future iterations of the project and support reporting on overall impact.

Responsibilities:

- Project Management: The executive director will oversee the entire project, ensuring tasks are completed on time and within budget.
- County Coordinators: Managing activities within each county, engaging local stakeholders, and providing on-the-ground support.
- Facilitators: Leading meetings and workshops, ensuring productive discussions and collaborative outcomes.

- Communication Team: Managing communications, creating reports, and disseminating project updates.
- Data Analyst: Collecting, analyzing, and reporting on project data and impact.
- Financial Manager: Managing project finances, ensuring appropriate resource allocation and reporting.

Successfully accomplishing the expanded HEC RHS goal requires careful planning, strong leadership, and collaborative efforts across all involved parties. Regular monitoring and evaluation are crucial for ensuring the project stays on track and achieves its objectives.

2. Provide annual project timeline for accomplishing results or outcomes;

July 2025:

- Maui: Four Preparation Meetings.

August 2025:

- Maui: Four Preparation Meetings.

September 2025:

- Maui: Four Preparation Meetings.

October 2025:

- Oahu: Four Preparation Meetings.
- Oahu: Two Facilitator Meetings
- Maui: Four Preparation Meetings.
- Kauai: Four Preparation Meetings.

November 2025:

- Oahu: Four Preparation Meetings.
- Oahu: Two Facilitator Meetings
- Maui: One Key Stakeholder Convening
- Kauai: Four Preparation Meetings.
- Hawaii Island: Four Preparation Meetings.

December 2025:

- Oahu: Four Preparation Meetings.
- Oahu: Two Facilitator Meetings
- Oahu: Four 30 X 30 Planning Meetings
- Maui: Four Preparation Meetings.
- Kauai Four Preparation Meetings.
- Hawaii Island: Four Preparation Meetings.

January 2026:

- Oahu: One Accelerator Workshop
- Oahu: Four Preparation Meetings.
- Oahu: Two Facilitator Meetings
- Oahu: One Full Preparation Meeting.
- Maui: Four 30 X 30 Planning Meetings
- Kauai: Four Preparation Meetings.
- Hawaii Island: Four Preparation Meetings.

February 2026:

- Oahu: Four 30 X 30 Planning Meetings
- Maui: Four 30 X 30 Planning Meetings
- Kauai: One Key Stakeholder Convening
- Hawaii Island: Four Preparation Meetings.

March 2026:

- Kauai: Key Stakeholder Convening
- Maui: Four 30 X 30 Planning Meetings
- Kauai: Four 30 X 30 Planning Meetings
- Hawaii Island: Key Stakeholder Convening

April 2026:

- Oahu: Four 30 X 30 Planning Meetings
- Kauai: Four 30 by 30 Planning Meetings
- Hawaii Island: Four 30 by 30 Planning Meetings

May 2026:

- Kauai: Four 30 X 30 Planning Meetings
- Hawaii Island: Four 30 X 30 Planning Meetings

June 2026:

- Oahu: Four 30 X 30 Planning Meetings
- Oahu: One Network

3. Describe quality assurance and evaluation plans. Specify how applicant plans to: monitor; evaluate; and improve its results; and

Monitor:

- Develop a Monitoring and Evaluation (M&E) Plan: HEC will create an M&E plan at the project's outset. This will include defining: indicators of success; determining how to collect data; setting a timeline for review; and identifying who will be responsible for the monitoring tasks.
- Regular Reviews and Check-Ins: HEC will hold regular meetings to: review progress on tasks; address challenges; and make necessary adjustments to ensure project remains on track.
- Surveys and Feedback: Regular feedback will be collected from staff, volunteers, and project beneficiaries, using methods such as: questionnaires; focus group discussions; and one-on-one interviews.
- Documentation and Reporting: To maintain accountability and transparency, HEC will document all project aspects.

Evaluate:

- Internal Audits: HEC will conduct regular internal audits to: ensure all operations are compliant with agreed standards; identify areas for improvement; and monitor the project's financial management.
- Risk Management: HEC will continuously assess and manage project risks by identifying potential issues and developing strategies to mitigate them.
- Professional Development and Training: HEC will provide staff ongoing professional development and training opportunities to ensure their skills and knowledge remain relevant to effectively manage the project.

Improve:

- Continuous Improvement: HEC's Board of Directors will review the M&E data and audit results to identify trends, issues, and areas of improvement. They will use these insights to update strategies, approaches, and activities for the project's continuous improvement.
- Partner Collaboration: HEC will collaborate on external project evaluation with partners and stakeholders to gather a broader perspective on the project's performance and identify potential improvements.
- Reporting to Funders: Regular reports will be prepared for the State GIA's funding agency – and other stakeholders -- providing updates on: progress; spending; and challenges. Feedback from funders will help guide improvements and adaptations to the project.

4. Measures Of Effectiveness:

1. Participation and Engagement:

- Number of participants: Total number of CEOs, decision-makers, and community leaders engaged in activities across all counties. This will be broken down by county and type of activity.
- Diversity of participants: Representation of various sectors (e.g., business, government, non-profit, community organizations) and demographics (age, gender, ethnicity) to demonstrate inclusivity.
- Participant satisfaction: Measured through surveys and feedback sessions to gauge engagement levels and the perceived value of the program.
- Attendance rates: Percentage of invited participants attending each activity.

2. Collaborative Outcomes:

- Number of collaborative initiatives launched: Track the number of new projects or partnerships initiated as a direct result of the HEC RHS program.
- Specific achievements: Quantifiable results achieved through collaborative actions (e.g., number of affordable housing units developed, jobs created, educational programs implemented).
- Number of shared solutions developed: Track the number of solutions created through collaborative effort and planning sessions.
- Cross-sector partnerships formed: Number of new partnerships established between different sectors (e.g., government and business, non-profit and community).

3. Community Impact:

- Qualitative feedback from communities: Gather feedback from communities on how the project has: improved well-being; addressed challenges; and enhanced resilience.
- Improved quality of life indicators: Changes in relevant metrics such as: unemployment rates; housing affordability; access to education; and environmental sustainability (where applicable and measurable).

- Changes in community perceptions: Measure changes in community: perceptions of collaboration; trust in leadership; and hope for the future through surveys and focus groups.

4. Program Effectiveness and Sustainability:

- Cost-effectiveness: Compare project costs against achieved outcomes to assess efficiency and resource allocation.
- Sustainability of initiatives: Assess the long-term viability of the collaborative initiatives launched through the program.
- Replication potential: Evaluate the feasibility of replicating the model in other parts of the state or other regions.
- Adaptability of model: Measure the success of adapting the model to different county contexts.

Reporting Frequency: Regular project progress will include both quantitative data and qualitative insights. A final comprehensive report at the project's conclusion will provide a complete overview of the achieved outcomes and lessons learned.

IV. Financial**Budget**

1. Submit a budget, using enclosed budget forms, to detail request costs.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. Provide anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$185,000	\$185,000	\$308,500	\$61,500	\$740,000

3. List all other sources of funding applicant will seek in FY 26.
Federal Grants, Foundation Grants, and State and City & County Grants
4. List all state and federal tax credits granted within the prior three years. List all state and federal tax credits applicant has applied for or anticipates applying for pertaining to any capital project.
N/A
5. List all federal, state, and county government contracts, grants, and GIAs applicant:
 - a) was awarded in 2022, 2023, and 2024; and
N/A
 - b) will be receiving for program funding in FY 26.
N/A
5. Provide balance of its unrestricted current assets as of December 31, 2024. \$45,000

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Hawaii Executive Collaborative

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	205,000		50,000	
2. Payroll Taxes & Assessments	41,000		5,250	
3. Fringe Benefits				
TOTAL PERSONNEL COST	246,000		55,250	
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	64,000			
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	100,000			
5. Staff Training				
6. Program Supplies	75,000		14,750	
7. Telecommunication				
8. Utilities				
9. Travel expenses for Program Meetings	255,000			
10. Executive Lead			50,000	
11. Coordinator			30,000	
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	494,000		94,750	
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	740,000		150,000	
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	740,000	Marie Villa (808) 518-5223		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	150,000	Lynelle Marble 1/16/2025		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	890,000	Lynelle Marble, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: _Hawaii Executive Collaborative _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: ____Hawaii Executive Collaborative__

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	N/A					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: ___Hawaii Executive Collaborative_____

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	N/A				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

V. Experience and Capability

1. Necessary Skills and Experience

Demonstrate necessary skills, abilities, knowledge of, and experience relating to the request. State experience and appropriateness for providing the proposed services. List verifiable experience of related projects or contracts pertinent to request in most recent three years.

A recent example is the Coming Together for Lahaina Convening (February 15-17, 2024), where HEC brought together 40 key stakeholders, including: kūpuna; civic leaders; government officials; and business leaders, to address Lahaina's recovery after the devastating August 8, 2023 fires.

Proven Success of Lahaina Convening:

- This convening created a safe, inclusive space for diverse perspectives to converge and explore resilient solutions. Utilizing Reos Partners' Radical Collaboration approach, HEC facilitated cross-sectoral trust-building, essential for effective and unified community recovery efforts. This collaborative model is key to addressing complex issues impacting Hawai'i's communities.
- The convening helped participants reach a shared understanding of Lahaina's current needs, identify priorities for community-led resilience, and develop actions to transition from recovery to rebuilding. This structure reflects RHS's effective methodology of setting clear objectives and building consensus, which is essential for advancing long-term economic development, cultural preservation, and environmental resilience.
- The Lahaina convening not only supported local recovery but also established a replicable model for addressing other deep-seated issues, such as those at Mauna Kea. By encouraging multi-sectoral trust and a shared vision, HEC demonstrated how complex, statewide issues can be tackled through inclusive, well-organized engagement.

Previous RHS Convenings: In 2022, the inaugural RHS Scenario Team convening included a cross-section of community members who developed four future scenarios for Hawai'i. This planning exercise provided insights into the systemic changes needed for a sustainable and inclusive Hawai'i. The success of this scenario planning set a precedent for effective, future-oriented collaborative planning in RHS activities, showing HEC's capacity to address Hawai'i's unique challenges through structured dialogue.

Facilitation by Reos Partners: HEC's partnership with Reos Partners, a global social impact organization, brings expertise in transformative facilitation. Reos's Radical Collaboration methodology enables participants to bridge divides, prioritize shared goals, and work effectively within the RHS framework.

Key Outcomes from Prior Convenings:

- Trust and Commitment: In both the Lahaina convening and the 2022 RHS Scenario Team, HEC achieved a 75% participant commitment rate for ongoing collaboration, showing

strong engagement beyond the initial convenings.

- Diverse Representation and Impact: Each RHS event includes a broad spectrum of Hawai'i's community, ensuring decisions resonate across diverse cultural and social groups, leading to outcomes that reflect shared priorities.
- Sustainable Visioning: RHS's approach to scenario planning and resilience building has helped participants create and commit to long-term visions, advancing community resilience, economic stability, and environmental stewardship.

2. Facilities:

Main Office: HEC manages a high-quality facility that fully support its range of diverse services. HEC's primary office is located at 827 Fort Street Mall, 2nd Floor, Honolulu, Hawai'i 96813. The facility is equipped with the necessary spaces and special equipment to meet client needs and designed to promote a supportive environment for individuals with diverse RHS activities and requirements.

HEC's established fiscal management capabilities allow it to allocate funds efficiently, ensuring that staffing, facilities, and logistical needs for each convening and workshop are met. HEC strategically selects and contracts facilities across the state -- like the Turtle Bay Resort -- for in-person convenings to provide a conducive environment for intensive collaboration.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training: HEC has the expertise, resources, and partnerships necessary to achieve the proposed RHS outcomes. As a convener, HEC's strength lies in its ability to unite diverse stakeholders from businesses, civic organizations, and Native Hawaiian and non-Hawaiian communities to effect systemic change.

Organizational Knowledge and Staffing: HEC's leadership team provides strategic guidance, cultural insight, and facilitation expertise:

- Duane Kurisu, HEC Chairman: As the founder of HEC, Kurisu shapes the organization and initiative's vision and strategy, leveraging high-level connections to mobilize support across sectors.
- Lynelle Marble, HEC Executive Director: Oversees the strategies of HEC and RHS initiative, designs convenings, maintains relationships with key stakeholder, develops backbone structure for support of collective actions, ensuring alignment with HEC's mission and driving effective collaboration.
- Kamana'opono Crabbe, Executive Lead for RHS: A cultural expert and HEC contractor, Crabbe provides essential cultural knowledge and guidance, grounding RHS activities in Hawaiian values and practices.
- Hannah Ishida, Network Engagement Lead for RHS: Maintains and weaves relationships for the RHS network

This team is complemented by a robust network of 15+ local volunteer facilitators trained by Reos Partners. These facilitators play a crucial role in leading convenings, applying skills to manage complex group dynamics and develop trust among participants.

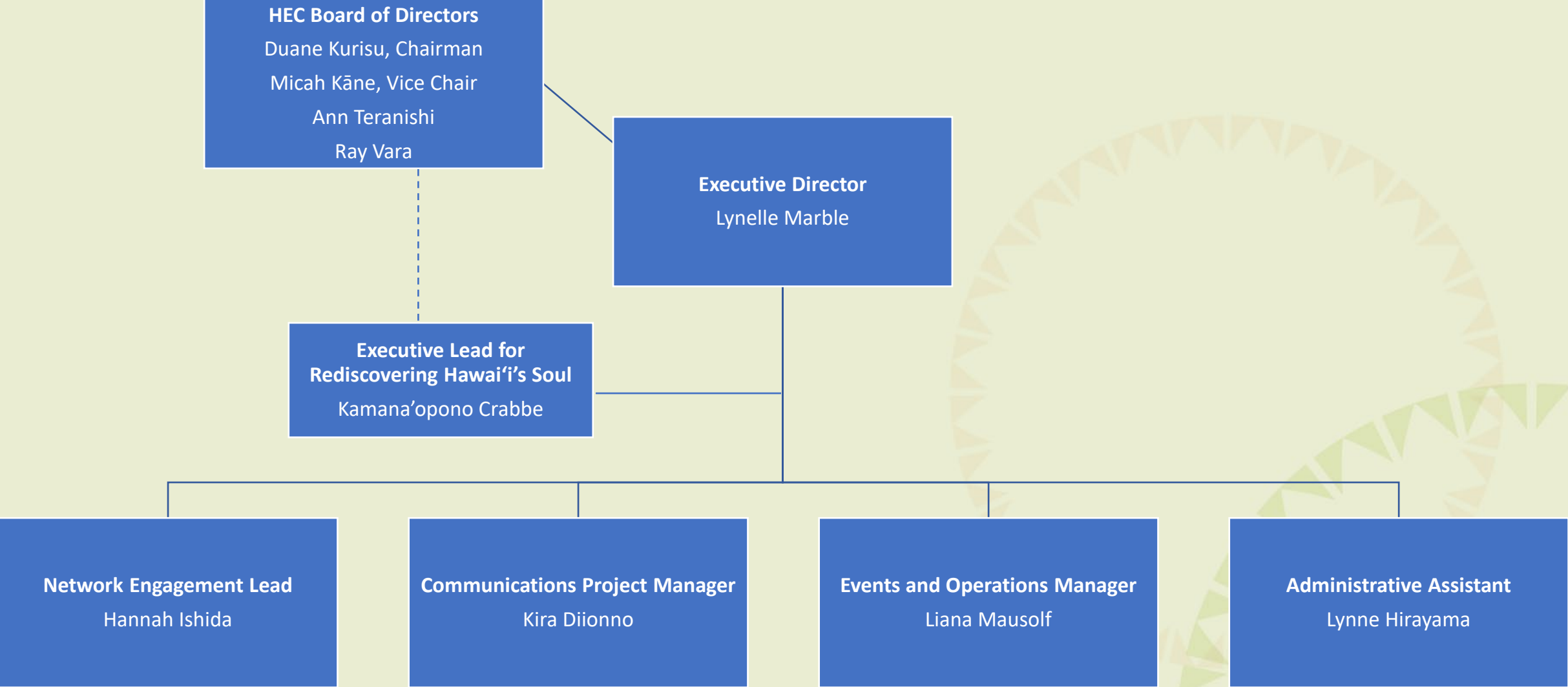
2. **Organization Chart:** Show position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request. See Attachment
3. **Compensation:** Provide annual salary range paid to three highest paid org officers, directors, or employees by position title, not employee name.

Executive Director- \$180,000

Network Engagement Lead – \$110,000

Executive Lead – \$100,000

Hawai'i Executive Collaborative Organizational Chart



VII. Other

1. Litigation: Not Applicable
2. Licensure or Accreditation: Not Applicable
3. Private Educational Institutions: Not Applicable
4. Future Sustainability Plan:

Provide a plan for sustaining FY 26 activity funded by grant if the grant is:

- (a) Received for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

Future Sustainability Plan: HEC is committed to ensuring the long-term sustainability of our programs and services. As we prepare for a future without recurring state grant funding, we are proactively implementing strategies to diversify our revenue streams and build a resilient financial foundation. This is our detailed sustainability plan, which outlines key initiatives to sustain and grow our organization's impact:

1. Diversifying Funding Sources:

Grants and Foundations:

- Continue leveraging our dedicated grant writing team to identify and secure funding from local, mainland, and national foundations.
- Develop tailored proposals to target foundations aligned with our mission and programs.
- Build multi-year grant partnerships with funders who support capacity-building and programmatic growth.

Corporate Sponsorships and Partnerships:

- Forge deeper relationships with local corporations and small businesses by demonstrating alignment between their community engagement goals and our mission.
- Offer sponsorship opportunities for programs, events, and initiatives, providing recognition and partnership visibility.
- Engage corporate employees through workplace giving campaigns and volunteer programs.

Individual Giving:

- Launch targeted fundraising campaigns to attract individual donors, emphasizing our program's impact through compelling stories and testimonials.

- Develop a structured donor engagement plan, including regular communications, donor appreciation events, and impact reports to retain and cultivate supporters.
- Implement a recurring giving program to secure sustainable, predictable revenue.

2. Strengthening Internal Capacity:

Fundraising Skills Development:

- Invest in professional development opportunities for staff and board members to enhance fundraising, donor relations, and grant writing skills.
- Create a culture of philanthropy within the organization, ensuring every team member contributes to fundraising efforts.

Strategic Fundraising Plan:

- Work with the grant writing team to finalize and execute a multi-year strategic fundraising plan.
- Set measurable goals for grant applications, corporate sponsorships, and individual giving campaigns.

3. Expanding Community Engagement:

Public Awareness and Outreach:

- Increase visibility through storytelling campaigns, social media, and community events to highlight our work and impact.
- Build a robust digital presence, leveraging email campaigns and donor management systems to engage supporters.

Volunteer Engagement:

- Recruit and retain a strong volunteer base to support programs and fundraising initiatives, creating a sense of ownership and connection among community members.

Collaboration with Other Non-Profits:

- Partner with organizations that share complementary missions to pool resources and apply for collaborative funding opportunities.

4. Generating Earned Income:

Fee-Based Programs and Services:

- Explore offering certain program components as fee-based services to sustain operational costs.
- Develop scalable products or services, such as workshops, trainings, or digital resources, which align with our mission.

Social Enterprise Initiatives:

- Investigate opportunities for social enterprises that generate income while supporting our mission.

5. Measuring Impact and Building Trust:

Impact Measurement:

- Establish metrics to measure program success and communicate outcomes to funders, donors, and the broader community.
- Publish annual impact reports showcasing accomplishments and demonstrating financial accountability.

Transparency and Trust-Building:

- Maintain transparent financial practices and demonstrate efficient use of funds through regular updates to stakeholders.
- Strengthen relationships with donors and funders through open communication and a consistent emphasis on long-term impact.

6. Conclusion: Through a diversified funding base, strong partnerships, and a culture of philanthropy, HEC is confident in OUR ability to sustain and scale its impact. While the GIA grant will provide critical support this year, HEC's goal is to continue advancing the collaborative work of CEOs and top decision makers, from different sectors, to help build a more resilient economy and state well into the future, long after this GIA grant period ends.

Hawai'i Executive Collaborative_740000_OP

Final Audit Report

2025-01-16

Created:	2025-01-16
By:	Marie Villa (marivia7@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAamRZ-KMgKLjtz2apOJtfuDdlhdr8HiFQ

"Hawai'i Executive Collaborative_740000_OP" History

-  Document created by Marie Villa (marivia7@gmail.com)
2025-01-16 - 9:09:28 PM GMT- IP address: 75.85.96.87
-  Document emailed to Lynelle Marble (lynelle@hec.org) for signature
2025-01-16 - 9:10:42 PM GMT
-  Email viewed by Lynelle Marble (lynelle@hec.org)
2025-01-16 - 9:27:29 PM GMT- IP address: 104.47.58.126
-  Document e-signed by Lynelle Marble (lynelle@hec.org)
Signature Date: 2025-01-16 - 9:28:33 PM GMT - Time Source: server- IP address: 141.239.182.192
-  Agreement completed.
2025-01-16 - 9:28:33 PM GMT



Powered by
Adobe
Acrobat Sign