



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: Hale Kipa, Inc.

DBA/Trade Name: Hale Kipa, Inc.

Issue Date: 01/06/2025

Status: **Compliant**

Hawaii Tax#: 20055500-02
New Hawaii Tax#: GE-1970831360-01
FEIN/SSN#: XX-XXX1499
UI#: XXXXXX1263
DCCA FILE#: 18427

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

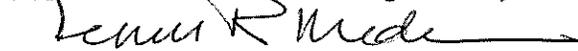
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hale Kipa, Inc.

(Typed Name of Individual or Organization)



January 10, 2025

(Signature)

(Date)

Venus Kauiokawkiu Rosete-Medeiros

President & CEO

(Typed Name)

(Title)

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



Venus Kau'io Kawekiu Rosete-Medeiros,
President & CEO

January 10, 2025

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

Please see the attached Certificate of Vendor Compliance dated January 6, 2025.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Please see the attached Declaration Statement of Applicants for Grants Pursuant to Chapter 42F, Hawaii Revised Statutes, dated January 13, 2025.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Hale Kipa confirms that, if appropriated, these funds will be used for the public purpose of providing services for the youth, young adults, and families it serves.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hale Kipa was established as an emergency shelter in 1970. Responding to community needs over the past 55 years, we now offer 21 programs serving 1500 youth annually (unduplicated), including emergency shelters, independent and transitional living, street and community outreach, foster care for youth ages 5-25, and behavioral/mental health services. Hale Kipa's mission is to provide opportunities and environments that strengthen and encourage youth, their families, and the community to actualize their potential and social responsibility.

With an annual operative budget of \$9.5M and 125 staff, the agency plays a vital role in Hawaii's social welfare safety net. Youth and families who receive services from Hale Kipa do not pay for services, and the agency depends on government and private sources to fund its operations. With an array of residential and nonresidential services for at-risk

youth that spans an entire continuum of need, Hale Kipa remains committed to a community-based framework of support. Since so many young people and families we serve have adversities, our entire staff is trained in Trauma-Informed Care and Safety Care approaches. We see the potential of all of those we serve, and we respect cultural backgrounds. Most importantly, we recognize our youth are neither their histories nor their behaviors, and are full of potential.

The Board, CEO, and staff bring years of knowledge, experience, and expertise to this project and bear the responsibility of bringing it to fruition.

‘Ohana Resilience Support Services (‘ORSS) is one of Hale Kipa’s newer programs developed based on a community need. It is designed to strengthen families and promote resilience within families and the community. ‘ORSS launched Hale Kū Ola in October 2023 to serve as a family resource center. ‘ORSS offers a holistic approach that supports youth and parents, helping them navigate challenges such as housing insecurity, financial instability, and other vulnerabilities. Hale Kū Ola integrates services such as an emergency family shelter, case management, youth/young adult workforce development training and workshops, life skills training, and family strengthening activities. The goal is to build resilience in caregivers, children, and youth, ensuring a comprehensive support system that addresses their immediate and long-term needs.

2. The goals and objectives related to the request;

When a parent or caregiver faces vulnerabilities like housing insecurity, financial instability, or social risk factors, it becomes challenging to be consistently responsive to the needs of their child and family. Responsive caregiving, marked by warmth, sensitivity, and attentiveness, is critical in shaping a child’s ability to cope with life’s challenges through parental resiliency. Our goal is to improve parental caregiving capacity and resilience that directly benefits the entire family and the community they live in, whether ‘Ewa Beach, Waipahu, or another island community. No ‘ohana is turned away for services no matter where they reside.

The Kahuali’i Youth Workforce Development Program is already in place. By sustaining this comprehensive youth workforce development program that includes a workforce development curriculum, case management, financial literacy, and life skills classes, we not only support youth and young adults in acquiring critical skills but also address their vulnerabilities, especially those identified within the populations traditionally served by Hale Kipa. Financial literacy and workforce development are critical skills for youth and young adults, especially as they enter the workforce, return to their homes, or transition out of Hale Kipa services. While the DOE provides financial literacy in K-12 schools statewide, it is a non-credit course and is not required for graduation from high school. Many of the youth in our care may experience gaps in their education for various reasons due to being a runaway, transitioning out of home placement, or legal involvements, which could have a lasting deficit impact on their education. By maintaining these offerings, critical classes, and workshops, we support and empower our youth to gain essential skills and knowledge that may otherwise be inaccessible due to the challenges they and their families face.

3. The public purpose and need to be served;

When parents experience hardships such as homelessness or financial distress, their ability to respond to their children’s needs diminishes, which impacts parent and child emotional well-being. Family strengthening programs that include case management, parenting classes, and more are all part of the ‘Ohana Resilience Support Services comprehensive offerings. These are critical and help connect parents and families with the support(s) necessary to thrive, thus reducing parental stress and enhancing resilience.

The Kahuali’i Youth Workforce Development Program provides youth with the tools and skills to succeed despite disruptions in their environments. They are provided with various opportunities to strengthen their cultural identity and enhance essential skills in financial literacy, workforce development, life skills, and comprehensive case management that are often out of reach.

4. Describe the target population to be served; and

Youth and young adults, ages 12-27, and families with children.

5. Describe the geographic coverage.

‘Ohana Resilience Support Services and Hale Kū Ola -‘Ohana Resource Center is located at: 91-1259 Renton Rd, Ewa Beach, Hawaii 96706. Families served by the Ohana Resilience Support Services can be served outside the geographic area. Hale Kipa serves youth ages 12 -27, families with children, and the ‘Ewa /Waipahu District community. Residents of the Hale Kū Ola’s Emergency Shelter will reside at the location.

III. **Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The ‘Ohana Resilience Support Services (‘ORSS) is Hale Kipa's program designed to strengthen families and promote resilience through a holistic and culturally grounded approach. Building upon our extensive service history, ‘ORSS has expanded its offerings to provide comprehensive support for parents, families, youth, and young adults, particularly those facing housing insecurity, financial instability, and other at-risk vulnerabilities.

Key Components of ‘Ohana Resilience Support Services (‘ORSS):

Emergency Shelter for Houseless or at-risk Mothers with Children and ‘Ohana Strengthening Services: A critical aspect of ‘ORSS is Hale Kū Ola -‘Ohana Resource Center, an Emergency Family Shelter brought forward to support houseless, pregnant, or parenting mothers and their children or those on the brink of homelessness. This shelter offers a safe, nurturing environment while addressing the immediate housing needs of families. The shelter is designed to support not only physical needs, but also emotional and mental well-being within a space where families can rebuild stability, including securing safe and long-term housing. The program offers a range of services beyond basic shelter, including access to case management and an ‘Ohana Success Coach. Supportive parenting programs include *Kamalama* Parenting Classes and other resources aimed at helping mothers and children thrive despite their vulnerabilities. The ‘ORC residents participate in all of ‘Ohana Resilience Support Services that support resiliency and coping skills for their vulnerable situations such as houselessness, parental stress, and more. The approach utilizes Hale Kipa’s core values of aloha, mālama, laulima, hilina’i, and pilina, with an additional value, kūpa‘a, that helps to guide attitudes, behaviors, and decisions to strengthen their connections with their community, family, and each other.

Mōhala, a six-week culturally aligned curriculum, integrates principles that cultivate resilience and highlights the impact the residents' choices and behaviors have on others, particularly their children.

‘Ohana Strengthening Services: ‘ORSS offers comprehensive family support services, including family strengthening case management for parents and caregivers. Our work emphasizes strengthening resilience and protective factors, including the knowledge of parenting and child development, access to concrete support during times of need, nurturing social connections, building parental resilience, and nurturing children's social and emotional competence. Utilizing a strengths-based approach, we strive to meet the unique needs of parents and families by addressing immediate and long-term needs while recognizing how parental attitudes influence parental actions and behaviors. Services such as informal family counseling support, parent coaching, and life skills training help families develop resilience and navigate life’s challenges. We offer *Kamalama* Parenting Classes, a 10-week curriculum grounded in Native Hawaiian values, universal parenting competencies, and healthy principles.

Potential Outcomes: Our continuous quality improvement process includes weekly supervision and Quality Case Reviews. Weekly supervision occurs between the Director of ‘Ohana Resilience Support Services and the ‘Ohana Success Coach, who evaluates the client's progress towards the outcomes stated in the family support plan. Quality Case Reviews (QCR) are performed yearly through a peer review process including the case record's direct supervisor. Reviews are an evaluation of client services and client progress towards outcomes. The PHQ-9 is a widely used tool for screening for depression and provides a framework for discussion about mental health and well-being. Within the context of family support, it can be an effective way to address parental stress that can ultimately contribute to healthier parent-child dynamics thus reducing potential for harm. The following is a general selection of two outcomes for parents/caregivers in the Family Strengthening program that the ‘Ohana Resilience Center utilizes:

Outcome 1	Example Objective/Indicators	Means of Measurement
100% of residents will be linked to long-term and supportive housing.	<ul style="list-style-type: none"> Completed housing needs assessment Actively connected with long-term housing provider or supportive housing program prior to transitioning out of the ORC 	<ul style="list-style-type: none"> Tracking completion of housing needs assessments and referrals made on residents' behalf and link to long-term housing solutions. Qualitative measures to include the PHQ-9 depression screening scale
Outcome 2	Example Objective/Indicators	Means of Measurement
80% of participants who complete the Ohana Success Plan will achieve progress on treatment goals related to parental resilience and competence	<ul style="list-style-type: none"> Increased parental resilience: enhanced coping, self-efficacy Enhanced parental competence: provided tools, resources and training that support more responsive, supportive and effective caregiving 	<ul style="list-style-type: none"> Qualitative measures to include the PHQ-9 depression screening scale Performance measures as indicated on the Ohana Success Plan

Kahuali‘i Youth Workforce Development Program: The program equips youth with the critical skills and attitudes necessary for success and links them with workforce opportunities to earn a livable wage and thrive. With the goal of strengthening workforce readiness, the program also integrates cultural strengthening activities, weaving in cultural practices that deepen their connection to their heritage and nurturing a strong sense of place, belonging, and purpose.

The approach prepares them for professional success and instills a deeper understanding of their cultural identity, empowering them to navigate their personal and professional lives with confidence and resilience. Cultural activities, regardless of ethnicity, build resilience and a stronger sense of self and strengthen youth's overall identity. Collective community and stewardship are intrinsic values in Hawaiian and indigenous cultures. A highlight of the program is the intentional integration of opportunities for youth to deepen their mana‘o (knowledge) and ‘ike (understanding) of aloha ‘āina (the literal translation is “love of the land”). It encompasses more, including mālama (stewardship), respect and well-being. It connects the importance of a reciprocal relationship we share with ‘āina on multiple levels and identifies the concept of lōkahi: a harmonious or unbroken relationship as essential to well-being. The traditional practice of mālama is aligned with modern approaches to hydroponic freight farming and aquaponics. It blends both and honors ancestral wisdom and respectfully utilizes modern technology to promote sustainable food practices. Hale Kipa is well on its way for both implementations, having purchased a freight farm that will soon arrive pre-assembled and a traditional hale being built concurrently. Hale Kipa has a unique opportunity to serve youth facing the adversities they come into our care for by offering them a chance to see beyond their current circumstances through immersive, culturally sound, hands-on learning.

The following is a synopsis of our Kahuali'i Program's classes and workshop offerings and services:

- **Workforce Development Curriculum:** a structured weekly class designed to equip youth and young adults with a comprehensive toolkit to thrive personally and professionally and navigate Hawaii's job market and cultural landscape to earn a livable wage.
- **Financial Literacy:** *Kahua Waiwai* 'ōpio edition: a structured weekly class that supports youth in learning critical financial life skills such as money matters, managing finances, and understanding credit.
- **Life Skills:** *Ho'omau I Ka Niu* utilizes the coconut, often referred to as "The Tree of Life," as a metaphor for self-discovery, helping youth gain the attitudes and competencies needed to be successful in their personal lives and careers.
- **Workforce Development Case Management:** A workforce development-specific case management program offers personalized guidance and support. It connects youth and young adults to education, trades, careers, and employment/work resources that they may need to meet their specific needs, passions, and career goals.
- **Workforce Development Tracks/Trades:** We can also connect interested youth and young adults with diverse career tracks that link them with community partners ready to mentor, coach, and provide internships through hands-on training to include industry people in film, car engineering, the arts, maritime industry, and more.

Potential Outcomes: Our continuous quality improvement process includes weekly supervision and Quality Case Reviews. Weekly supervision occurs between the Director of 'Ohana Resilience Support Services and 'The Ohana Success Coach, who evaluates the client's progress toward the outcomes stated in the family support plan. Quality Case Reviews (QCR) are performed yearly through peer review, including the case records direct supervisor. Reviews are an evaluation of client services and client progress towards outcomes. The PHQ-9 is a widely used tool for screening for depression and provides a framework for discussion about mental health and well-being. Depression and mental health struggles may already accompany many of our vulnerable youth served, and by identifying potential issues early, this tool can allow case managers and program staff to create enhanced support plans that address mental health concerns alongside workforce development case management goals. The following is a general selection of two outcomes that youth/young adults utilize in the Kahuali'i Youth Workforce Development Program:

Outcome 1	Example Objective/Indicators	Means of Measurement
80% of youth/young adults served in Kahuali'i Workforce Case Management will have increased workforce readiness	<ul style="list-style-type: none"> • Youth able to navigate the job market and secure employment or advance in trade, skill or career 	<ul style="list-style-type: none"> • Performance measures as indicated in their Workforce Development Case Management Success Plans • Qualitative measures to include the PHQ-9 depression screening scale
Outcome 2	Example Objective/Indicators	Means of Measurement
80% of youth/young adults referred to Kahuali'i classes/workshops will successfully participate in 80% of sessions offered.	<ul style="list-style-type: none"> • Monitor participation and engagement in the program 	<ul style="list-style-type: none"> • Attendance tracking, completion of program milestones/benchmarks, and pre/post-program surveys

Outcomes	Outputs
<p>‘Ohana Strengthening Services</p> <ul style="list-style-type: none"> 95% of at-risk families will not be confirmed for child abuse and neglect while in the program 90% of at-risk families will not be confirmed for child abuse and neglect within 6 months of case closure 90% of homes with children under age 5 will have medical home (health insurance coverage) at the time of case closure 100% of at-risk families will develop a success plan based upon their identified risks and stressors 80% of at-risk families will successfully complete their success plan. 	<ul style="list-style-type: none"> 25 family assessments completed 25 family success/service plans completed 75 youth/families served
<p>Kahualii Youth Workforce Development Program</p> <ul style="list-style-type: none"> 100% of youth enrolled in case management will develop a success plan based on their identified career goals. 80% of youth enrolled in case management will successfully complete their success plans 	<ul style="list-style-type: none"> 25 comprehensive workforce development assessments completed 25 workforce development success plans completed 4 Financial Literacy/Life Skills/Workforce Development Classes to be hosted.
<p>Community Outreach Program</p> <ul style="list-style-type: none"> 100 youth/individuals/families will increase their knowledge in preventing CAN (Child Abuse and Neglect) by participating in family strengthening activities and programs provided through the Ohana Resilience Center 	<ul style="list-style-type: none"> 12 family strengthening activities and programs will be offered at the ‘Ohana Strengthening Services 5 community presentations will be provided 6 volunteer opportunities will be provided
<p>Community Engagement Events</p> <ul style="list-style-type: none"> At least 2 community-wide events will be planned and implemented promoting skills, activities and values that prevent CAN. 	Needs determined by community and family/youth needs identified.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Annual Timeline	Family Strengthening Activities	Community Presentations	Volunteer Opportunities	# of Youth and Families Served
Quarter 1 (July-Sept 2025)	3	1-2	1-2	25
Quarter 2 (October 2025-December 2025)	3	1-2	1-2	25
Quarter 3 (January 2026-March 2026)	3	1-2	1-2	25
Quarter 4 (March 2026-June 2026)	3	1-2	1-2	25
Totals	12	5-8	6-8	75-100

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Council of Accreditation evaluates a range of administrative (ethical, risk, fiscal, information technology/information systems) and program standards. Hale Kipa (HK) has consistently adhered to identified best practice standards. The following components highlight how HK audits, evaluates, and improves: a) process of service delivery and b) outcomes. It focuses on ensuring that internal procedures and contractual agreements are followed, how data collection is done, and how to use data to evaluate services and make course alterations as needed.

- Monthly Utilization Management (MUM): HK conducts MUM reviews to ensure that documentation requirements and standards are met.
- Quality Case Review: This service review assures that client documentation is strength-based and complete, outcomes are observable, measurable, and participant-specific, and collateral services are evidenced. It supplements weekly supervisory and team meetings when participant progress and barriers are addressed.
- Internal Program Development: Staff meet regularly to review and document the quality of program/service operations, structure, contractual/funding mandates, best practices, policies, procedures, learning opportunities, client trend analysis, and other topics. The Chief Program Officer (CPO) and/or Chief Clinical Officer (CCO) monitor adherence to the contracts and agency procedures in weekly supervision with the Program Directors, who do the same with the staff. Quarterly consumer satisfaction and Health, Engagement, and Wellness (HEW) surveys are reviewed and used for program improvements.
- Continuous Quality Improvement Advisory Groups: Staff and Board of Director groups meet monthly to quarterly to review Hale Kipa's Continuous Quality Improvement Plan goals, outcomes, and activities.

Additional Quality Assurance/Quality Improvement Activities Related to Program Implementation and Evaluation:

- Internal compliance with COA and licensing policies, including strict confidentiality and incident report procedures.
- Timely documentation and approval process.
- Data collection tools (excel sheet, Electronic Health Records) that ensure Hale Kipa collects required data. Hale Kipa has been able to provide numbers and a backup for output and outcome statistics. Measures look at engagement, wellness, and progress.
- Quarterly progress reports allow the program to track milestones to determine its positive effect, and quarterly reflection enables staff to make program adjustments if progress is stalled or when faced with unanticipated barriers. The following outcomes will be tracked through the Electronic Health Records platform and tracking sheets completed by staff: Documenting all requests for shelter, quick admission of all eligible youth into shelter, and providing each of them with assessments and development of safety and service plans. Each resident will be linked to additional support services, assisted with meeting their goals and finding more permanent housing, and follow-up calls to assess the status of the youth post-discharge.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The first measure worth noting is program staff. 'Ohana Resilience Support Services have already in place program staff to deliver services, including Program Director Brandy Akimo; 'Ohana Success Coach (OSC) Kim Rivera; Mulimuli Kamana-Tilo, Cultural Engagement Specialist (CES); and Hayley Oya, Administrative Assistant (AA). The role of the Director is to provide strategic oversight of all 'ORSS programs and services, develop programming and facilitate implementation, manage resources, and develop metrics and evaluation tools, ensuring data collection and reporting is

carried out. The ‘Ohana Success Coach plays a vital role in supporting parents and caregivers by providing family-strengthening case management, parent coaching, and facilitating. The focus is on building resilience and protective factors and encouraging healthy parenting practices. The CES's role is to integrate cultural protocols, knowledge, and practices into workforce readiness programs that help facilitate youths' deeper connection to their identity and develop resilience. The AA provides administrative support and implements program logistics.

The second measure uses the PHQ-9 (depression screening) to establish a baseline and track progress or improvement when administered at the start of programming, every three months, and/or when there is a significant change in risk/vulnerable factors. It demonstrates how the program supports participants, youth, young adults, and families in building resilience and improving emotional well-being.

The third measure is the Cultural Connectedness Scale, which is currently in development. This scale assesses participants' initial connection to their cultural identity and traditions and their ongoing connection at periodic intervals throughout and after program participation. It helps to identify the impact of programs on strengthening cultural engagement and identity.

The fourth measure can be obtained through client satisfaction surveys identifying and assessing satisfaction in 6 domains.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$156,487	\$121,987	\$121,987	\$121,988	\$522,449

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

The following is a list of agency-wide funding sources:

- Annual Pa’ina fundraiser
- Private foundations, including and not limited to Cooke Foundation, Atherton Foundation, Maui Strong, McInerney Foundation, Bank of Hawaii Foundation, Clarence T.C. Ching Foundation, Harry & Jeanette Weinberg Foundation, and other local and national foundations as appropriate.
- Federal grants and appropriations.
- Voluntary donations – All donations are welcomed and are used to support program operations.
- AUW and Combined Federal Campaign for program operations.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable. Hale Kipa is a 501(c)(3) not-for-profit organization, and as such, has not been granted any state and/or federal tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

See attached *Government Contracts, Grants, and/or Grants In Aid*.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

The balance of unrestricted current assets as of December 31, 2024 (unaudited) is \$14,609,000.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Hale Kipa began as an emergency shelter for runaway, abused and neglected girls and women and has for 55 years provided a range of outreach, prevention, and residential programs for Hawaii's youth. Because of its service experience, resource array, and history of working successfully with State agency personnel, Hale Kipa has been able to offer pilot programs, such as our new endeavor to embed hydroponic and aquaponic farming into our daily curriculum and operations and support families and the community with our 'Ohana Resilience Services at Hale Ku Ola. Hale Kipa has a long history of collaborative relationships with other nonprofits, small businesses, State and County agencies, local universities, and our volunteers.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Hale Kipa owns nearly 4.25 acres of land at 91-2128 Old Fort Weaver Road in Honouliuli, Ewa Beach, Oahu, Hawaii. Hale Kipa completed the construction of the Campus in December 2019 and moved in January 2020. Hale Kipa built this facility to include two 8-bed emergency shelters providing easy access for our youth, young adults, and families. In addition, Hale Kipa has two (2) transitional living programs and an independent living program for young adults within a mile of the Campus; the 'Ohana Resilience Services at Hale Ku Ola is within 3 miles, and two (2) other emergency shelter housing facilities within 10 miles of the Campus. Hale Kipa also leases an office at Kukui Center on the edge of downtown Honolulu and an office in Hilo on Hawaii Island.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Ron Musch, Chief Program Officer (CPO), 10% FTE, supports and supervises the Director by providing administrative and supervisory assistance and direction, including monitoring outcomes, reporting, and integration with other agency programs and partners. Ron has over four decades of international experience in nonprofit and government agencies.

Brandy Akimo, Ohana Resilience Support Services Director, 100% FTE, oversees the Ohana Resilience Center's daily activities and partnerships and supervises the Ohana Success Coach, Cultural Engagement Specialist, and Administrative Assistant. Brandy is a Licensed Mental Health Counselor with over 20 years of experience in child, adolescent, and adult mental health and family strengthening programs.

Kim Rivera, Ohana Success Coach, 100% FTE, assists parents, families, and the community in connecting families to partner organizations and provides case management support, focusing on strengthening resilience. Kim is a Certified Peer Support Specialist and QBS Safety-Care Behavioral Safety Trainer. She has worked with families for over 20 years in a variety of ways to support and enhance their resilience.

Mulimuli Kamana-Tilo, Cultural Engagement/Workforce Specialist, 100% FTE, has over 10 years of experience with youth and adults with severe and persistent mental health needs and other vulnerabilities. She combines her extensive knowledge with a profound commitment to cultural practices. She is a curriculum developer and authored Ho'omau I Ka Niu, a Life Skills curriculum workshop offered to our program participants.

Hayley Oya, Program Assistant, 100% FTE, directs clients and families served by the 'Ohana Resilience Support Services staff and programs and provides administrative support to the program.

Laura Brucia Hamm, Chief Quality Improvement Officer, 7% FTE, oversees quality improvement and training related to the program. Laura holds a Master's Degree in Education and has played a pivotal role in advancing Hale Kipa's transformation into a Trauma-Informed Organization.

Sean Spriggs, Facilities Farm Manager, 10% FTE, is responsible for maintaining and repairing the program and site and works in partnership with the Director and program staff. Sean has over 20 years of experience in facility maintenance and repair and farming/landscaping. He is also a private business owner.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See the attached Agency Organizational Chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

CEO: \$168,000

CFO: \$113,300

CAO: \$103,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Currently, Hale Kipa does not have any pending litigation.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation, that the applicant possesses relevant to this request.

Hale Kipa has current, valid Child Placing Organization and Child Caring Institution licenses issued by the State of Hawaii as needed. In addition, Hale Kipa is accredited by the Council of Accreditation, a nonprofit Accreditor of Human Services, and has been in good standing since our original accreditation in 1999.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

Hale Kipa has provided quality, effective services to Hawaii's youth and young adults since the 1970s and has demonstrated the capacity to sustain services through challenging periods. The agency utilizes diversified funding from Federal, City, State, and other agencies. By necessity, the agency consistently pursues funding from other sources; these supplemental funds are critical because government funding sources are inadequate to cover operating costs. We

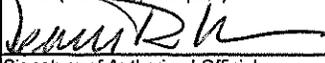
have had to expand or shrink services depending on the availability of resources. There is a basic cost to operate a shelter even if only a single resident is being housed. Long ago, we committed to the community to provide these unique services; as we have demonstrated in the past, we will utilize whatever sources and adjust current programs and services to ensure the continuation of these services.

No fees are assessed to program participants, so all program funding comes from grants, individual donations, congregational donations, private foundations, the City & County of Honolulu, and the State of Hawaii. Many of our hygiene supplies (deodorant, shampoo, etc.) are donated by community service organizations. We diversify our funding as much as possible to ensure financial longevity. Our fund development committee (comprised of board members and leadership) meets monthly to seek new avenues and funding opportunities. All board members assist annually with fundraising events, donate annually, and provide individual donor lists for our annual appeal letter. If the State GIA award is not awarded for subsequent years, we will proceed with the program while utilizing other funding streams and seeking other diversified revenues. Like most nonprofits, we continue seeking new funding streams while engaging our stakeholders to support our youth, young adults, and families.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Hale Kipa Inc

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	261,808			85,000
2. Payroll Taxes & Assessments	31,417			10,200
3. Fringe Benefits	44,507			10,200
TOTAL PERSONNEL COST	337,732			105,400
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	9,000			
3. Lease/Rental of Equipment	2,000			
4. Lease/Rental of Space	2,000			
5. Staff Training	5,000			
6. Supplies/Printing/Postage	23,000			
7. Telecommunication	6,000			
8. Utilities	16,000			
9 Repairs & Maintenance	12,000			
10 Contractual - Admin	19,940			
11 Vehicle/Mileage	1,600			
12 Program activities/Client Assistance	1,500			
13 Food	8,000			
14 De Minimus Indirect allocation at 10%	44,177			
15 Ohana Fair, Community Events				40,000
16 WorkForce Development				100,000
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	150,217			140,000
C. EQUIPMENT PURCHASES	34,500			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	522,449			245,400
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	522,449	Gwen Okamoto 808-589-1829		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	245,400	Signature of Authorized Official Date		
TOTAL BUDGET	767,849	Venus Kaiokewekiu Rosete-Medeiros, President & CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Hale Kipa, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Chief Program Officer	1	\$ 92,700	10.00%	\$ 9,270
Director	1	\$ 90,177	100.00%	\$ 90,177
Ohana Success Coach	1	\$ 59,516	100.00%	\$ 59,516
Cultural/Workforce Specialist	1	\$ 58,350	100.00%	\$ 58,350
Program Assistant	1	\$ 32,136	100.00%	\$ 32,136
Chief Quality Improvement Officer	1	\$ 100,786	7.00%	\$ 7,055
Facilities Manager	1	\$ 53,047	10.00%	\$ 5,305
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				\$ 261,808

JUSTIFICATION/COMMENTS: Personnel costs are documented with signed and approved timesheets. Salaries include estimated annual increase of 3%. See Personnel in section VI.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Hale Kipa Inc

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
HVAC unit and installtion	1.00	\$34,500.00	\$ 34,500.00	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 34,500.00	

JUSTIFICATION/COMMENTS: There is no air conditioning at Hale Ku Ola located in Ewa Beach where training and workshops for the community are held. The noise from stand up fans and heat are not condusive for training and workshops. Air conditioning will provide a space that is safe, comfortable and conducive to the health and well-being of the community we serve.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Hale Kipa, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENT Not Applicable						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hale Kipa

Contracts Total: 23,527,521

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	CAMHD - Intensive In Home	7/1/18 - 12/28/24	DOH	State	Fee for service
2	CAMHD - Therapeutic Family Homes	7/1/18 - 12/28/24	DOH	State	Fee for service
3	CAMHD - Intensive In Home	12/28/24 - 9/30/25	DOH	State	Fee for service
4	CAMHD - Therapeutic Family Homes	12/28/24 - 9/30/25	DOH	State	Fee for service
5	CAMHD - Expanded Crisis Support	6/28/24 - 12/31/25	DOH	State	2,044,719
6	Emergency Shelter Program	12/28/19 - 6/30/25	Dept of Human Services	State	5,325,000
7	Community Based Residential Services for Youth - Independent Living Program	7/1/19-6/30/25	Office of Youth Services	State	543,500
8	Community Based Residential Services for Youth - Emergency Shelter	7/1/19-6/30/25	Office of Youth Services	State	Fee for service
9	Community Based Outreach Advocacy - Oahu	7/1/19-6/30/25	Office of Youth Services	State	899,000
10	Community Based Outreach Advocacy - Kauai	7/1/19-6/30/25	Office of Youth Services	State	186,000
11	Aftercare Monitoring Program	1/1/22-12/31/25	Office of Youth Services	State	500,000
12	Kauai School Success	7/1/18-6/30/23	Office of Youth Services	State	250,000
13	Outreach Services for Homeless Youth	1/1/23-12/31/23	Dept of Human Services	State	250,000
14	Outreach Services for Homeless Youth	1/1/24-12/31/25	Dept of Human Services	State	500,000
15	Transitional Living Program	7/1/20-6/30/25	Homeless Programs Office	State	1,056,195
16	Independent Living Program/Imua Kakou	7/1/23-6/30/26	Dept of Human Services	State	1,099,931
17	Independent Living Program/Trng Apts	7/1/19-6/30/25	The Judiciary	State	Fee for service
18	Emergency Shelter Program	7/1/19-6/30/23	The Judiciary	State	Fee for service
19	Emergency Shelter Program	7/1/23 - 6/30/25	The Judiciary	State	Fee for service
20	Kalihi Juvenile Assessment Center	3/1/22-2/28/26	Office of Youth Services	State	1,200,000
21	WRAP	7/1/19-6/30/25	Office of Youth Services	State	1,800,000
22	Housing First, Increment IV Project	5/13/20-5/14/23	City & County of Hon.	C&C of HON	410,738
23	Housing First	5/15/23-5/15/25	City & County of Hon.	C&C of HON	473,680
24	Intensive Monitoring Program - Oahu	1/1/20-6/30/25	Office of Youth Services	State	1,100,000
25	Intensive Monitoring Program - Hawaii	1/1/20-6/30/25	Office of Youth Services	State	1,100,000
26	Emergency Shelter - HLAC	7/1/22 - 6/30/24	Office of Youth Services	State	800,000
27	Emergency Shelter - HHP	7/1/24 - 6/30/26	Office of Youth Services	State	800,000
28	Youth Homeless Demonstration Program	9/23/20-9/30/22	HUD	U.S.	390,993

29	Youth Homeless Demonstration Program	10/1/22-9/30/23	HUD	U.S.	195,496
30	Youth Homeless Demonstration Program	10/1/23-9/30/24	HUD	U.S.	195,496
31	Youth Homeless Demonstration Program	10/1/23-9/30/25	HUD	U.S.	195,496
32	CDBG Program	12/22/22-6/30/24	City & County of Hon.	C&C of HON	135,138
33	ESG Program	6/30/23-6/30/24	City & County of Hon.	C&C of HON	128,391
34	Ohana Resilience Services	8/31/23-8/30/25	DHHS ACF/OPRE	U.S.	500,000
35	Freight Farm	8/31/24 - 8/30/25	DHHS ACF/OPRE	U.S.	521,000
36	State GIA - Freight Farm	6/1/24 - 5/31/25	OCS	State	300,000
37	Emergency Shelter	7/1/21-9/30/23	City & County of Hon.	C&C of HON	626,748

BOARD OF DIRECTORS
Venus Rosete-Medeiros
 President & Chief Executive Officer

John Cruz
 Director of IT / IS

+ 1 IT Manager

Gerry Labiste
 Communications & Design Manager

Sean Spriggs
 Facilities Farm Manager

 + 1 Sr. Accountant
 + 1 Payroll Administrator
 + 1 A/P, Donor Syst Coord

 + 1 Sr. HR Manager
 + 1 HR Manager

Brandy Akimo
 Director of 'Ohana Resilience Services

 + 1 'Ohana Success Coach
 + 1 Cultural Engagement Specialist

Constance Bell-Mullen
 Director of Prevention & Outreach Services

Stacy Peiler
 Director of Residential Services

Akoni Kanaele
 Director of Clinical Programs

O'AHU Ka'i Like Sugki Suguitan Program Manager Guide on the Side Housing First Mobile Crisis Outreach Youth Outreach (YO!) Alika Campbell Program Manager Interdependent Living, Higher Education, Imua Kākou (IHI) Brooke Ward Program Manager Community-Based Outreach & Advocacy Ho'okala Attendant Care Program Kalihi Juvenile Assessment Center Safe Place Phillip Humphrey Program Manager	HAWAI'I ISLAND Ka'i Like Wainani Lee Program Manager STATEWIDE Transition & Aftercare Support Services Wraparound Services Sugki Suguitan Program Manager
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O'AHU Emergency Shelters (OFWR, Makuahine) Annie Tuiolemotu Program Manager Hale Ho'opakele ('Ewa) Leinani Yahiku Program Manager Independent Living Program Training Home (A'awa) Transitional Living Program (Apa'a, Maka'aloa) Hāloa House Nalani Nahinu Program Manager
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O'AHU Intensive-In Home Program Intensive Independent Living Skills Program Transitional Family Home Program Expanded Crisis Services Greg Spangler Clinical Program Manager Trafficking Victim Assistance Program (Statewide) KAUA'I and HAWAI'I ISLAND Intensive-In Home Program Intensive Independent Living Skills Program (Hawai'i Island only) Transitional Family Home Program (Hawai'i Island only) Expanded Crisis Services (Hawai'i Island only) Teal Sargent Clinical Program Manager
