



BOBBY BENSON CENTER
Application for State GIA 2025
Capital Grant
January 17th, 2025

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



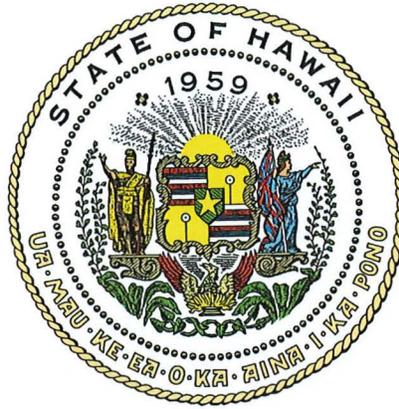
AUTHORIZED SIGNATURE

Sione Naeata; Executive Director

PRINT NAME AND TITLE

01/17/2025

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

BOBBY BENSON CENTER

was incorporated under the laws of Hawaii on 01/02/1986 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 16, 2025

Director of Commerce and Consumer Affairs





STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: BOBBY BENSON CENTER

DBA/Trade Name: BOBBY BENSON CENTER

Issue Date: 01/16/2025

Status: **Compliant**

Hawaii Tax#: 40422550-01
New Hawaii Tax#: GE-1225973760-01
FEIN/SSN#: XX-XXX3991
UI#: XXXXXX5074
DCCA FILE#: 103641

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Bobby Benson Center

(Typed Name of Individual or Organization)



(Signature)

(Date)

Sione Naeata

Executive Director

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

Hawaii Compliance Express Certificate

- Certificate of Vendor Compliance- Attached immediately after Cover Page
- Certificate of Good Standing- Attached immediately after Cover Page

Declaration Statement - Attached immediately after Cover Page

Public Purpose

Bobby Benson Center
55-660 Kamehameha Hwy
Kahuku, HI 96731

January 17, 2025

Application for Grant-in-Aid - Public Purpose:
Applicant: **Bobby Benson Center**

I, Sione Naeata, Executive Director of the Bobby Benson Center (BBC), hereby affirm that BBC complies with Section 42F-103, Hawaii Revised Statutes. BBC understands and adheres to the requirements set forth in this section, including ensuring that grant funds are used solely for the purposes outlined in the application, and that the proposed activities comply with applicable laws and regulations. BBC further commits to providing all necessary documentation and reports as required by the expending agency and the State of Hawaii. The Bobby Benson Center (BBC) affirms that the requested grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. The infrastructure upgrades, including the replacement of the commercial generator and front gate motor, are essential to maintaining the safety, security, and operational capacity of our facility, which serves at-risk youth in the community. These improvements will directly benefit the youth residing at BBC and support the broader public interest by ensuring the facility operates effectively, safely, and without disruption. BBC is committed to using the grant funds exclusively for the proposed public purposes and in compliance with all relevant legal and regulatory requirements. We affirm that BBC is in good standing with all state and federal laws, and that any potential conflicts of interest have been disclosed as required by the statute.

Signed, 

Sione Naeata
Executive Director
Bobby Benson Center
Cell: (808) 376-3002
Email: snaeata@bobbybenson.org

II. Background and Summary

The Bobby Benson Center (BBC) has been a trusted provider of residential treatment services for Hawaii's youth since 1990. Licensed by the State of Hawaii Department of Health (DOH) as a 30-bed Special Treatment Facility, BBC specializes in serving at-risk youth aged 13-17 who face substance use challenges, co-occurring mental health disorders, and trauma. With over three decades of experience, BBC is committed to delivering high-quality, evidence-based care to improve the lives of Hawaii's most vulnerable adolescents.

Goals and Objectives:

The primary goal of this request is to enhance the safety, security, and operational reliability of BBC's facility through the replacement of critical infrastructure. Specifically, we seek funding for:

- A new commercial generator to ensure uninterrupted power during outages, critical for sustaining essential operations and client care.
- A replacement motor for the front gate to maintain a secure and controlled environment for our residents, staff, and visitors.

Public Purpose and Need:

The requested upgrades are vital to ensuring the continuity of services and safeguarding the well-being of the youth in our care. An operational generator is essential for emergency preparedness, while a reliable front gate is critical to the safety and security of the facility. These improvements directly support our mission to provide a stable and therapeutic environment for at-risk youth.

Target Population:

The target population consists of adolescents aged 13-17 from across the state of Hawaii, with a focus on those from low-income families or homes affected by substance use and mental health challenges. Approximately 85-90% of our residents are from Oahu, and many come from high-risk environments that necessitate specialized care and support.

Geographic Coverage:

BBC serves youth from all islands within the state of Hawaii, providing a central and accessible location for families statewide. Our facility in Kahuku on the North Shore of Oahu acts as a critical resource for addressing the unique needs of Hawaii's adolescents facing behavioral health challenges.

By addressing these urgent infrastructure needs, BBC will be better equipped to continue providing safe, secure, and effective care to Hawaii's vulnerable youth.

III. Service Summary and Outcomes

The Bobby Benson Center (BBC) proposes a proactive approach to address critical infrastructure deficiencies that threaten the safety, security, and operational integrity of our facility. This request includes two primary components:

Replacement of Commercial Generator:

- The current generator is over 25 years old, fails to operate reliably, and is increasingly costly to maintain.

- The new generator will ensure uninterrupted power during emergencies, enabling BBC to continue providing essential services to youth, including medical care, security, and therapeutic activities.
- Installation will include a thorough review of electrical systems to optimize performance and reliability.

Replacement of Front Gate Motor:

- The existing motor is over 20 years old and requires frequent repairs, compromising the security of our residents and staff.
- The new gate motor will restore reliable access control, enhancing the safety of the facility while reducing maintenance costs.
- Implementation will include a security audit to ensure the gate system meets current standards.

Results and Outcomes:

Enhanced Facility Operations:

- Uninterrupted power during outages will ensure continuity of care and operations, minimizing risks to clients and staff.
- A secure and functional gate system will reinforce the safety and controlled access to the facility.

Improved Safety and Security: Residents will benefit from a safer, more stable environment, reducing potential risks associated with power outages and unauthorized access.

Cost-Effectiveness: Reduced maintenance and repair costs will allow funds to be redirected toward enhancing programs and services for the youth.

Measures of Effectiveness:

Operational Reliability:

- Zero instances of power outages disrupting services or compromising safety within one year of generator installation.
- A fully functional and secure gate system with no major repairs required within the first two years of replacement.

Client Safety and Satisfaction:

- Increased client and staff satisfaction, measured through surveys post-implementation.
- No reported incidents related to power failures or security breaches after upgrades.

Cost Savings: Documented reductions in maintenance costs compared to previous years, with funds reinvested into client programs and facility improvements.

Through these targeted infrastructure improvements, BBC will ensure that our facility remains a secure and reliable environment for the vulnerable youth we serve, aligning with our mission to provide effective and compassionate care.

Scope of Work:

The Bobby Benson Center (BBC) will undertake infrastructure upgrades to enhance safety, security, and operational reliability through:

1. Replacement of the aging commercial generator.
2. Replacement of the front gate motor to improve facility security.

Tasks and Responsibilities:

Planning and Procurement:

- Bobby Benson Center has already identified and will procure a commercial-grade generator and gate motor that meet facility requirements.
- Obtain necessary permits and approvals for installation.

Installation and Implementation:

- Coordinate with licensed contractors for the safe removal of old equipment and installation of new systems.
- Ensure installation aligns with state safety and operational standards.

Training and Transition:

- Train staff on the operation and maintenance of the new equipment.
- Develop a maintenance schedule to ensure long-term reliability.

Monitoring and Reporting:

- Conduct regular evaluations of the new systems to ensure they meet performance expectations.
- Provide updates and final reports to the State agency on the outcomes of the upgrades.

Projected Annual Timeline

Quarter 1:

- Finalize planning and design specifications.
- Obtain necessary permits.
- Initiate procurement process for generator and gate motor.

Quarter 2:

- Contract licensed vendors for installation.
- Remove existing equipment and begin installation of new systems.

Quarter 3:

- Complete installation of generator and gate motor.
- Train staff on operation and maintenance.

Quarter 4:

- Conduct post-installation evaluations.
- Submit a final report to the State agency detailing project outcomes.

Quality Assurance and Evaluation Plans

Quality Assurance Plan:

Vendor and Contractor Standards: Use licensed and reputable contractors to ensure high-quality installation.

Post-Installation Testing: Conduct functionality tests to verify system reliability.

Ongoing Maintenance: Develop and implement a maintenance schedule to ensure continued effectiveness.

Evaluation Plans:

1. Monitor generator performance during power outages.
2. Assess gate motor reliability through security system audits.
3. Collect feedback from staff and clients on the improvements.

Continuous Improvement: Address identified issues promptly to maintain high safety and operational standards.

Measures of Effectiveness

The following measures will be reported to the expending State agency:

Operational Reliability:

- Number of power outages during which the generator successfully operated without failure.
- Percentage of time the front gate system is operational and secure.

Safety and Security Metrics:

- Reduction in reported safety incidents due to power or security failures.
- Increased staff and client satisfaction with facility safety, measured through surveys.

Cost Efficiency: Documented reduction in maintenance and repair costs compared to prior years.

If the appropriation amount differs from the application request, the measures of effectiveness will be adjusted to align with the funded scope and communicated to the expending agency.

IV. Financial

Budget

- Budget request by source of funds *See Attached Pg. 8
- Personnel salaries and wages *Not Applicable See Attached Pg. 9
- Equipment and motor vehicles *See Attached Pg. 10
- Capital project details *See Attached Pg. 11
- Government contracts, grants, and grants in aid *See Attached Pg. 12

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Bobby Benson Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	121,700	0	0	50,000
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	125,300	0	0	150,000
TOTAL (A+B+C+D+E)	247,000	0	0	200,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	247,000	Sione Naeata (808) 293-7555		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	200,000	01/17/2025 Date		
TOTAL BUDGET	447,000	Sione Naeata; Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES Period: July 1, 2025 to June 30, 2026

Applicant: Bobby Benson Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
150KW Aluminum Genset Backup Generator	1	\$101,700.00	\$ 101,700.00	100700
All-O-Matic Lift Gate Operator	1	\$8,000.00	\$ 8,000.00	8000
Main entrance lift gate	1	\$12,000.00	\$ 12,000.00	12000
			\$ -	
			\$ -	
TOTAL:	3	\$121,700.00	\$ 121,700.00	120,700

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NA			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Applicant: Bobby Benson Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	125300	50000	0	0
EQUIPMENT	0	0	121700	150000	0	0
TOTAL:	0	0	247,000	200,000	0	0
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Bobby Benson Center

Contracts Total: 3,846,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Department of Health CAMHD Contract	12/28/24-12/27/30	Department of Health	State	2,865,000
2	State of Hawaii Judiciary Contract	7/1/23-6/30/25	Department of Justice	State	281,000
3	State of Hawaii ADAD Contract	10/1/24-9/30/26	Department of Health	State	700,000
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Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$35,000	\$212,000	\$0	\$0	\$247,000

CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
Department Of Health	7/1/22-6/30/23	CAMHD	State	3,292,300
JUDICIARY	7/1/22-6/30/23	JUDICIARY	State	233,600
Department Of Health	10/1/21-9/30/23	ADAD	State	245,000
Federal Courts	10/1/22-9/30/24	USPOHI	US	150,000
Commercial Insurances	7/1/22-6/30/23	HMSA, KAISER, UHA	State	219,000
City & County GIA	10/1/21-9/30/22	C&C	Honolulu	199,836
State GIA	7/1/19-6/30/20	State	State	250,000

Bobby Benson Center did not apply and are not planning to apply for any State or Federal Tax Credits.

Bobby Benson Center’s balance of unrestricted current assets as of December 31, 2024: \$840,817. Experience and Capability

V. Experience and Capability
Necessary Skills and Experience

The Bobby Benson Center (BBC) has over three decades of experience operating as a licensed residential treatment facility, providing critical services to at-risk youth in Hawaii. BBC’s staff and leadership have extensive expertise in facility operations, safety, and compliance with state and federal standards. This expertise ensures we are well-equipped to manage the proposed infrastructure upgrades.

Key areas of demonstrated capability include:

Facility Management Expertise: BBC maintains a 30-bed facility licensed by the Department of Health (DOH) as a Special Treatment Facility, demonstrating our ability to manage and maintain complex infrastructure.

Operational Reliability: BBC has consistently passed audits with scores of 95% or higher from regulatory bodies such as the Commission on Accreditation of Rehabilitation Facilities (CARF), CAMHD, and OHCA.

Emergency Preparedness: BBC has a history of implementing effective operational protocols during power outages and security incidents, underscoring the importance of reliable infrastructure.

Relevant Experience (Most Recent Three Years)

1. **CARF Accreditation (2022-2025):**
 - BBC earned a three-year accreditation from CARF, recognizing our adherence to high operational standards. This process required demonstrating facility readiness, safety protocols, and operational effectiveness.
2. **Child and Adolescent Mental Health Division (CAMHD) Contract (Ongoing):**
 - BBC has maintained a long-standing contract with CAMHD to provide residential treatment services. This partnership requires ongoing compliance with state standards, including facility safety and emergency readiness.
3. **Coordinated Access Resource Entry System (CARES) Contract with ADAD (Ongoing):**
 - BBC provides care coordination under this contract, assisting clients in accessing the appropriate level of care. Managing this contract necessitates efficient operations and infrastructure to ensure continuity of services.
4. **Successful Renovation of Client Dining Facilities (State GIA, 2019):**
 - BBC successfully completed a comprehensive renovation of its client dining facilities using funds from a State Grant-in-Aid in 2019. This project involved planning, procurement, and coordination with contractors to ensure high-quality results while minimizing disruption to client services.
5. **Facility Maintenance and Renovation (2021-2023):**
 - BBC has undertaken multiple facility upgrades, including renovations to client living areas and installation of updated safety systems, ensuring compliance with DOH and OHCA requirements.

Appropriateness for Providing the Proposed Service

BBC's track record of maintaining a safe, operational, and compliant facility directly aligns with the proposed infrastructure improvements. Our skilled team, which includes licensed maintenance staff and administrators with experience managing large-scale projects, ensures that we can effectively oversee the generator and gate motor replacements.

Through years of experience, BBC has proven its commitment to fostering a safe, secure, and therapeutic environment for Hawaii's at-risk youth. This request aligns with our ongoing mission and operational capacity, and we are fully prepared to execute the proposed upgrades efficiently and effectively.

Facilities

The Bobby Benson Center (BBC) operates a licensed 30-bed residential treatment facility located in Kahuku, Hawaii. The facility provides a safe, structured environment for at-risk youth aged 13-17. Our campus is specifically designed to meet the needs of this population, offering therapeutic and recreational spaces that promote healing and growth.

Key components of our facilities include:

1. **Residential Units:** Dormitory-style accommodations that provide a comfortable and secure living environment.
2. **Therapeutic Spaces:** Designated areas for individual and group therapy sessions, including private offices and group meeting rooms.
3. **Recreational Facilities:** Outdoor spaces for physical activities and structured recreational programs, including sports courts and open play areas.
4. **Dining and Kitchen Areas:** A newly renovated client dining facility (State GIA, 2019) that enhances the dining experience and supports the nutritional needs of our youth.
5. **Administrative and Support Areas:** Office spaces for staff, as well as dedicated areas for educational and vocational training.

Demonstration of Adequacy in Relation to the Request

The facilities are well-maintained and meet the operational standards required for residential treatment. However, two critical infrastructure components—the commercial generator and the front gate motor—require immediate replacement to ensure the safety, security, and reliability of the facility:

Commercial Generator: the existing generator, over 25 years old, has become unreliable, failing to provide consistent backup power during outages. A new generator is essential to maintaining critical systems, including lighting, HVAC, and security systems, during emergencies.

Front Gate Motor: The motor controlling the facility's entrance gate is over 20 years old and requires frequent repairs. This gate is vital for controlling access to the property, ensuring the safety and security of residents and staff.

Plans for Securing and Upgrading Facilities

BBC has a detailed plan to replace both the generator and gate motor:

1. **Planning and Procurement:**
 - Work with licensed vendors to identify and procure appropriate equipment that meets the facility's operational needs.
2. **Installation:**
 - Contract with certified contractors to safely install the new generator and gate motor, ensuring compliance with state and local regulations.
3. **Ongoing Maintenance:**
 - Implement a proactive maintenance schedule to ensure long-term reliability of the new systems.

By addressing these critical infrastructure needs, the Bobby Benson Center will continue to provide a safe, secure, and supportive environment for the youth we serve.

VI. Personnel: Project Organization and Staffing

Proposed Staffing, Staff Qualifications, Supervision and Training

The Bobby Benson Center (BBC) has an established and effective staffing structure to oversee and manage the proposed infrastructure upgrades. The current staffing pattern ensures appropriate expertise is allocated to support the replacement of the generator and gate motor while maintaining the center's day-to-day operations.

Staffing for the Infrastructure Project:

Executive Oversight: The Executive Director will provide high-level oversight to ensure the project aligns with organizational goals and funding requirements.

Facilities Coordinator: Responsible for coordinating with vendors, supervising the installation process, and ensuring compliance with safety and regulatory standards.

Maintenance Team: Trained staff members will support routine inspections, assist contractors, and maintain the new equipment post-installation. (Currently the team includes Executive Director, Facilities Coordinator and Per Diem Maintenance Staff)

Service Capacity: Upgrading critical infrastructure ensures uninterrupted services for all residents and supports the safety and security of the facility, particularly during emergencies.

Qualifications and Experience of Personnel

Executive Leadership: The Executive Director has extensive experience in managing state-funded projects, overseeing facility operations, and ensuring compliance with grant and regulatory requirements.

Facilities Coordinator: The Facilities Coordinator is experienced in coordinating large-scale projects, with certifications in safety compliance and equipment maintenance. They have successfully overseen prior upgrades, including the renovation of the client dining facility funded by the State GIA in 2019.

Maintenance Team: Team members are certified in HVAC, electrical systems, and general maintenance, ensuring they are qualified to support the installation and upkeep of the new generator and gate motor.

Administrative Staff: The Grants Coordinator has a proven track record of managing funding requests and ensuring compliance with reporting requirements, providing administrative support throughout the project.

Supervision, Training, and Administrative Direction

BBC has a robust framework for supervising and supporting staff to ensure the success of this project:

1. Supervision:

- The Facilities Coordinator will provide direct oversight of installation activities, ensuring contractors meet project timelines and quality standards.

- Regular check-ins with the Executive Director will keep the project aligned with organizational goals.
- 2. **Training:**
 - Maintenance staff will receive vendor-led training on operating and maintaining the new generator and gate motor.
- 3. **Administrative Direction:**
 - The Grants Coordinator will monitor expenditures, track progress, and submit required reports to ensure compliance with state funding requirements.

This combination of qualified personnel, a clear staffing structure, and effective oversight ensures the viability and success of the proposed request.

Organization Chart

*See Attached.

Compensation

Executive Director- \$150,000

Clinical Director - \$85,000

Accountant/Human Resources Manager - \$75,000

VII. Other

Litigation

The Bobby Benson Center (BBC) is not currently a party to any pending litigation, nor does it have any outstanding judgments.

BBC remains committed to maintaining transparency and adhering to all legal and regulatory requirements. Should any legal matters arise, they will be disclosed promptly in compliance with reporting requirements.

Licensure or Accreditation

The Bobby Benson Center (BBC) holds several key qualifications, licensure, and accreditations that demonstrate our capability to manage the proposed infrastructure upgrades effectively:

Licensure: Department of Health, Office of Health Care Assurance (OHCA) Licensing:

BBC is a licensed 30-bed Special Treatment Facility, certified by the Hawaii Department of Health. This licensure is crucial for ensuring that we meet the state's standards for operating a residential treatment facility.

Accreditation: Commission on Accreditation of Rehabilitation Facilities (CARF): BBC is fully accredited by CARF for the period 2022-2025. This accreditation acknowledges our commitment to maintaining high standards in facility operations, quality of care, and safety.

Alcohol and Drug Abuse Division (ADAD): BBC maintains accreditation with ADAD, ensuring compliance with their standards for youth residential treatment services. **Child and**

Adolescent Mental Health Division (CAMHD): BBC has long-term agreements with CAMHD to provide services to youth with mental health challenges, highlighting our qualifications in specialized care for youth.

Experience with State Grants and Funding: BBC has successfully managed state grants, including the **State GIA (2019)** for the renovation of client dining facilities, demonstrating our ability to comply with state funding requirements and effectively manage large projects.

These qualifications and accreditations ensure that BBC is well-equipped to handle the proposed infrastructure improvements and continue providing safe, high-quality services for at-risk youth.

Private Educational Institutions

The Bobby Benson Center (BBC) is a **non-sectarian** organization and does not operate as a private educational institution. The requested grant will not be used to support or benefit any sectarian or private educational institution. BBC is a residential treatment facility focused on providing services to at-risk youth, and the proposed infrastructure upgrades (commercial generator and gate motor replacement) will directly enhance the safety, security, and operational capacity of the facility. These improvements are solely for the benefit of our treatment programs and the youth we serve.

Future Sustainability Plan

In the event that the grant is received for fiscal year 2026 but not continued thereafter, the Bobby Benson Center (BBC) is committed to sustaining the benefits of the proposed infrastructure upgrades (commercial generator and gate motor replacement). To ensure continued operational stability and the long-term effectiveness of these improvements, BBC has developed a sustainability plan:

1. Internal Funding and Budgeting:

- BBC will allocate resources from its annual operational budget to support ongoing maintenance and repairs for the new generator and gate motor. This will include reserving a portion of funds specifically for infrastructure-related expenses.
- The Facilities Coordinator will prioritize maintenance tasks and budget for routine inspections and repairs to ensure the longevity of the systems installed.

2. Leveraging Other Funding Sources:

- BBC will actively pursue alternative funding opportunities, including applying for additional grants through state, federal, and private sources. These may include grants from agencies such as the Department of Health, the Substance Abuse and Mental Health Services Administration (SAMHSA), and private foundations.
- We will continue to work with our established partners, including the Alcohol and Drug Abuse Division (ADAD) and the Child and Adolescent Mental Health Division (CAMHD), to explore any potential funding opportunities that may arise for facility improvements or operational support.

3. Fundraising and Community Support:

- BBC will increase its efforts to engage with the community through fundraising campaigns and partnerships with local organizations, businesses, and philanthropic donors. These efforts will help offset any costs related to infrastructure upkeep.

- Special events and donor campaigns, focused on raising funds for facility maintenance and upgrades, will be regularly organized to help cover costs that may not be addressed through other funding sources.
4. **Cost Optimization and Efficiency Improvements:**
- BBC will continue to implement operational efficiency measures to reduce costs across other areas, ensuring that funds are available for the maintenance and operation of the new infrastructure. This may include streamlining administrative processes, reducing energy consumption, and exploring cost-effective solutions for ongoing facility needs.
5. **Long-term Vendor Relationships:**
- BBC will negotiate long-term service contracts with vendors for the new generator and gate motor to lock in favorable terms for maintenance and repairs. These contracts will help to minimize unexpected costs and ensure reliable support after the initial grant funding period.

By following this sustainability plan, BBC will ensure the continued functionality of the upgraded systems and maintain a safe, secure, and operational environment for our residents, even in the absence of future grant funding.



Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 0223343108
Sep. 12, 2013 LTR 4168C 0
99-0243991 000000 00

00028930
BODC: TE

BOBBY BENSON CENTER
% ADMINISTOR
56-660 KAMEHAMEHA HWY
KAHUKU HI 96731-2210



023438

Employer Identification Number: 99-0243991
Person to Contact: F WALKER
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 25, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in March 1986.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

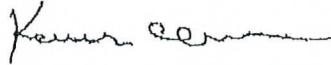
Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0223343108
Sep. 12, 2013 LTR 4168C 0
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BOBBY BENSON CENTER
% ADMINISTOR
56-660 KAMEHAMEHA HWY
KAHUKU HI 96731-2210

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Kenneth Corbin, Acting Director
Exempt Organizations



STATE OF HAWAII
DEPARTMENT OF HEALTH
LICENSE

BOBBY BENSON CENTER is hereby granted a license to operate a
SPECIAL TREATMENT FACILITY

at 56-660 KAMEHAMEHA HIGHWAY, KAHUKU, HAWAII
with a capacity of 26 beds. This license is valid for ONE YEAR
ending OCTOBER 31, 2025 unless revoked for just cause.

This license is granted in accordance with provisions of the state public health laws and regulations.

Effective Date: NOVEMBER 1, 2024

Date Issued: OCTOBER 23, 2024

OHCA#53-STF

Establish Date: 7/1/96

- Post in a conspicuous place.
- License is not transferable.
- License shall be surrendered upon a suspension or revocation

Director of Health

By


Office of Health Care Assurance

MALE AND FEMALE RESIDENTS AGES 18+
COTTAGE #1 - 8 BEDS; COTTAGE #2 - 6 BEDS
COTTAGE #3 - 8 BEDS; COTTAGE #4 - 8 BEDS
MEMORANDUM OF AGREEMENT ADAD AND CAMHD

June 13, 2022

Elizabeth Nowland, BA
Bobby Benson Center
56-660 Kamehameha Highway
Kahuku, HI 96731

Dear Ms. Nowland:

It is my pleasure to inform you that Bobby Benson Center has been issued CARF accreditation based on its recent survey. The Three-Year Accreditation applies to the following program(s)/service(s):

Intensive Outpatient Treatment: Integrated: SUD/Mental Health (Adults)
Outpatient Treatment: Integrated: SUD/Mental Health (Adults)
Outpatient Treatment: Integrated: SUD/Mental Health (Children and Adolescents)
Residential Treatment: Integrated: SUD/Mental Health (Children and Adolescents)

This accreditation will extend through April 30, 2025. This achievement is an indication of your organization's dedication and commitment to improving the quality of the lives of the persons served. Services, personnel, and documentation clearly indicate an established pattern of conformance to standards.

The accreditation report is intended to support a continuation of the quality improvement of your organization's program(s)/service(s). It contains comments on your organization's strengths as well as any consultation and recommendations. A Quality Improvement Plan (QIP) demonstrating your organization's efforts to implement the survey recommendation(s) must be submitted within the next 90 days to retain accreditation. The QIP form is posted on Customer Connect (customerconnect.carf.org), CARF's secure, dedicated website for accredited organizations and organizations seeking accreditation. Please log on to Customer Connect and follow the guidelines contained in the QIP form.

Your organization should take pride in achieving this high level of accreditation. CARF will recognize this accomplishment in its listing of organizations with accreditation and encourages your organization to make its accreditation known throughout the community. Communication of the accreditation to your referral and funding sources, the media, and local and federal government officials can promote and distinguish your organization. Enclosed are some materials that will help you publicize this achievement.

Your organization's complimentary accreditation certificate will be sent separately. You may order additional certificates from Customer Connect (<https://customerconnect.carf.org>).

If you have any questions regarding your organization's accreditation or the QIP, you are encouraged to seek support from Vidal Ramirez by email at vramirez@carf.org or telephone at (888) 281-6531, extension 7131.

CARF encourages your organization to continue fully and productively using the CARF standards as part of its ongoing commitment to accreditation. CARF commends your organization's commitment and consistent efforts to improve the quality of its program(s)/service(s) and looks forward to working with your organization in its ongoing pursuit of excellence.

Sincerely,

A handwritten signature in black ink that reads "Brian J. Boon Ph.D." The signature is written in a cursive style with a large, stylized initial 'B'.

Brian J. Boon, Ph.D.
President/CEO

Enclosures

November 25, 2024

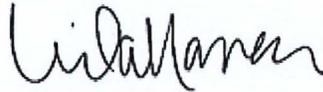
Elizabeth Nowland, MBA
Quality Assurance Coordinator
Bobby Benson Center
56-660 Kamehameha Highway
Kahuku, HI 96731

Dear Ms. Nowland:

This letter is to confirm the extension of accreditation for Bobby Benson Center from April 30, 2025 to June 30, 2025 on survey 155118. The organization's survey will be scheduled between May 1, 2025 and June 30, 2025 and the current accreditation will remain in effect until the outcome of the survey is available. The organization should receive its accreditation report and the official level of accreditation award for this resurvey no later than August 30, 2025. Please be advised that this extension will be disregarded when issuing any new expiration date.

If more information is required, please contact me.

Sincerely,

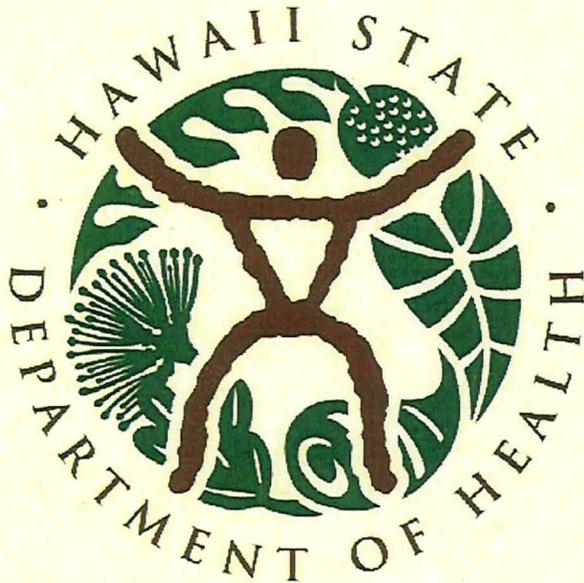


Leila Nassar
Manager, Survey Services
888-281-6531, Extension 7150
lnassar@carf.org

Company 21228
Survey 192990

Certificate of Accreditation

The Hawaii State Department of Health, Alcohol & Drug Abuse Division
hereby acknowledges attainment of **FULL** accreditation to:



BOBBY BENSON CENTER

**56-660 Kamehameha Highway
Kahuku, Hawaii 96731**

This FULL accreditation for 30 beds is valid from December 22, 2023 through December 21, 2024 unless revoked for just cause.

This accreditation is awarded in accordance with State of Hawaii statutes and administrative rules.

Angela C. Bolan, MAET, CSAC, ICADC
Chief: QAIO, Alcohol & Drug Abuse Division

January 2, 2024
Date Issued

Bobby Benson Center Organizational Chart

Board of Directors

Executive Director
Sione "Ford" Naeata (FT)

Operations Manager
Sione "Ford" Naeata (Interim)

700 Shift Leaders
Ray Watson (FT)
Karen Manumaleuna (FT)

1500 Shift Leaders
Jordan Jefferson (FT)
Bubba Manumaleuna (FT)
Menima Fesolai (FT)

2300 Shift Supervisor
Jheryl, Makaiau (FT)

2300 Shift Leaders
John Moleni
Sela Pasi (PT)

Youth Counselors 700 Shift

Brenden Sharp
Sione Tongi
Tulima Malufau
Toiva Tufaga
Jolinda Fogle
Makatogialiu Kioa
Sefanaia Tupou

Youth Counselors 1500 Shift

Tiloi Lolotai
Jason Murphy
Kaleo Beatty
Maka Kioa
Jane Bochnia
Jomar Gutierrez
Cheyenne Schoenfeld
Jason Murphy
Bryan Jackson
Fonzie Appleton

House Managers 2300 Shift

Stephen Blackhurst
Ilaisaane Kauvaka
John Moleni
Sela Pasi
Catherine Teriipaia
Lolie Pauni
Lucas Matagi
Jackson Mapu

Clinical Director
Joseph Spurrier (FT)

Clinical Supervisor
Williams Falevai (FT)

Therapist
Stacey Ross (FT)
Williams Falevai (FT)
Setaleki Mailau (PT)

Intake Coordinator
Andrea Nakashima (FT)
Andrea Tuialuuluu

SUD/MH Counselor
Pearl Kahana Awai
Jason Murphy

BBC Continuum of Care
Program Manager/Therapist
Allyson, Mau (FT)

SUD/MH Counselors
Vegod Dutt
Hannah Campanile
YC/Outreach Counselors
Katie Schneiter
Kaylin Helepololei

Registered Nurse
Christine Reynolds (FT)
Sierra Semenchuk (PD)
Robyn Falemalu (PD)

Facilities Technician
Peter Tailele PT (PT)
Amani Suiniika (FT)

QA & Grants Coordinator
Elizabeth Nowland (FT)

Food Service Manager
Joaquin Alcalá (FT)

Cooks
Jonathan Ahquin (PT)
Faith Naeata (PT)

Accountant & HR Coordinator
Qiana-Sophia Heffernan (FT)

Credentialing Clerk
Wanda Napeahi (FT)
AR/Payroll Clerk
Sonnie Muaina (FT)
A/P Clerk
Vika Toelupe (FT)
Administrative Asst/Front Desk
Jenna Tufanga

Contracted Providers
Medical Director
Marc Shlachter MD
Psychiatrist
Rodney Yamaki MD
Dietician
Nena Harrington

FY25 Bobby Benson Center Board of Directors List & Contact Info

#	NAME	POSITION	ADDRESS	Phone	Email	AFFILIATION
1	Rick Tabor	Chairman/Director	232 Koalele Street Honolulu, HI 96813	C: 808-285-5936	rtabor12@twc.com	Mental Health Professional
2	Ashley Wiberg	Vice Chairman/Director	600 Ala Moana Blvd #1005 Honolulu, HI 96813	C: 509-551-2750	ashwiberg@gmail.com	Therapist
3	Linda Coble	Secretary/Director	700 Richards Street #1105 Honolulu, HI 96813	C: 808-284-2000	lindacoble@icloud.com	Retired, TV Broadcaster
4	Jayson Harper	Treasurer/Finance Chair/Director	UH Manoa Honolulu, HI 96822	C: 808-228-1897	jaysonharper657@gmail.com	Director, UH Manoa
5	Barbara Yamashita	Director	99-174 Holo Place Aiea, HI 96701	C: 808-256-0484	babsyamz@hawaii.rr.com	Retired Government
6	Fritz Johnson	Director	31 N. King Street Honolulu, HI 96817	C: 808-255-5112 W: 808-536-2767	fritz@fjarchitect.com	FJ Architects, Pres.
7	Marc Shlachter, MD	Director	55-510 Kamehameha Hwy. Laie, HI 96762	W: 808-293-8558 C: 808-291-1789	marcb.shlachter@gmail.com	Physician
8	James Harrow	Director	129 Aala Drive Kailua, HI 96734	W: 808-523-0121 C: 808-220-6488	info.secalarm@gmail.com	Security Alarm, CEO
9	Judith Moea'i	Director	PO Box 73 Laie, HI 96762	C: 808-343-1801	jmoeai@hotmail.com	Retired Social Worker, MSW
10	A. Warren Duryea	Director	1320C Kamahele Street Kailua, HI 96734	C: 808-282-0630	hawaii.warren@gmail.com	Retired CPA
11	Ronald Rex	Director	2836 Manoa Road Honolulu, HI 96822	C: 808-864-8283	ronaldwrex@gmail.com	Retired CPA
12	Jeffrey V. Nash	Director	PO Box 801 Kaneohe, HI 96701	C: 808-221-8337	jnash@habilitat.com	Habilitat Executive Director
13	Deena Ray	Director	Awaiting Contact Info			
14	Sione Naeata	Executive Director	55-506A Iosepa Street Laie, HI 96762	C: 808-271-5467	snaeata@bobbybenson.org	Exec Director, Bobby Benson Center

FY25 Bobby Benson Center Executive Team & Contact Info

NAME	POSITION	Office Phone	Phone	Email
Sione Naeata MBA	Executive Director	56-660 Kamehameha Hwy. Kahuku, HI 96731	C: 808-271-5467	snaeata@bobbybenson.org
Joseph Spurrier LCSW, CSAC	Clinical Director	56-660 Kamehameha Hwy. Kahuku, HI 96731	W: 808-376-3008	jspurrier@bobbybenson.org
Elizabeth Nowland	QA & Grants Coordinator	56-660 Kamehameha Hwy. Kahuku, HI 96731	W: 808-376-3014	enowland@bobbybenson.org
Qiana-Sophia Heffernan	Accountant/HR Coordinator	56-660 Kamehameha Hwy. Kahuku, HI 96731	C: 808-393-8176 W: 808-376-3015	qheffernan@bobbybenson.org