

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual: Db:

Aloha Medical Mission

Amount of State Funds Requested: \$ \$200,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Aloha Medical Mission continues to be the only safety net for FREE basic dental care in Hawaii for the poor. AMM will provide at least 200 dental visits per month for a total of 2,400 visits or an increase of 15% for the disadvantaged population on Oahu, including women, older adults, immigrants, low-income residents, uninsured, underinsured, unemployed, folks transitioning from restricted situations, and the homeless.

AMM retains 4 volunteer dentists, assisting us in maintaining the availability of appointments. Additionally, we will drop the Federal eligible poverty level from 200% to 150% and implement a walk-in policy for returning patients with the understanding that they may have to wait or may not be seen.

Our basic dental services complement the comprehensive services provided by the community health centers. Additionally, AMM serve Medicaid adults because their treatment only covers extractions and older adults with Medicare A- because the coverage is for hospitalization and catastrophic care. By providing preventive services we are able to avoid serious dental problems, minimize dental costs, and avoid emergency visits to Hospitals resulting in millions in

Amount of Other Funds Available:

State: \$ 105,000

Federal: \$ 0

County: \$ \$150,000

Private/Other: \$ \$300,000

Total amount of State Grants Received in the Past 5

Fiscal Years: \$ 270,000

Unrestricted Assets:

\$ 791,453

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

200 N. Vineyard B-120

City: Honolulu                      State: HI                      Zip: 96817

Contact Person for Matters Involving this Application

Name: Mei Ling Isaacs	Title: Executive Director
Email: meiling.isaacs@alohamedicalmission.org	Phone: 808-281-0144

  
\_\_\_\_\_  
Authorized Signature

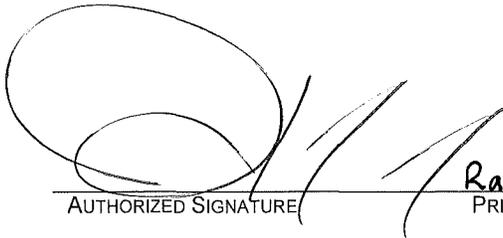
Mei Ling Isaacs, Executive Director  
Name and Title

1/16/25  
Date Signed

## Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - ~~c) Equipment and motor vehicles ([Link](#))~~ N/A
  - ~~d) Capital project details ([Link](#))~~ N/A
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
\_\_\_\_\_  
AUTHORIZED SIGNATURE      PRINT NAME AND TITLE      DATE

Rae Mei Ling Isaacs, Executive Director      1/16/25



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** ALOHA MEDICAL MISSION\*

**DBA/Trade Name:** ALOHA MEDICAL MISSION\*

**Issue Date:** 01/15/2025

**Status:** **Compliant**

Hawaii Tax#: 40420564-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX4811

UI#: XXXXXX0720

DCCA FILE#: 54003

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**Aloha Medical Mission**

(Typed Name of Individual or Organization)

(Signature)

**Rae Mei Ling Isaacs**

(Typed Name)

**1/15/2025**

(Date)

**Executive Director**

(Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter “not applicable”.*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

**This grant will be used to provide free basic dental services to the uninsured, underinsured, and those with no means of paying for dental care.**

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Aloha Medical Mission has been in the healthcare business since 1983, motivated by its mission of “Bringing Hope and Impacting the Lives of People We Serve”. Its impact has affected people in over 18 countries overseas, and then, expanded to Hawaii in 1995. The free Dental Clinic provides basic dental services, such as oral examinations, x-rays, cleanings, fillings root canals, extractions, and emergency care, and is the last safety net for the marginalized population in Hawaii.

AMM has demonstrated the stability of its local programs with the continuation of no-cost dental treatment since 1995, without break, 5 days per week, 8 AM to 4 PM, possible through the support of government grants, private and charitable foundations, and a cadre of volunteer dentists for the clinic and for its outreach missions in Hawaii.

AMM introduced **Welcome Smile** in 2016, which provides specialized temporary restorative treatment to women who are victims of domestic violence or are transitioning out of prison as fully employed community residents.

2. The goals and objectives related to the request:

The goals and objectives of this request is to improve the dental status of Hawaii residents who lack access to dental care due to insufficient finances, lacking insurance/underinsured, unemployed, live in remote rural communities (including students who need prevention services), folks who are transitioning from a restricted situation such as incarceration, elderly living alone, domestic violent households or who are immigrants seeking a better life.

- AMM will provide at least 167 dental visits per month for a total of 2,000 visits or an increase of 15% for the disadvantaged population on Oahu, including women, older adults, immigrants, low-income residents, uninsured, underinsured, unemployed, folks transitioning from restricted situations, and the homeless.
- Retain 4 volunteer dentists, assisting us in maintaining the availability of appointments. Additionally, we continue to implement a walk-in policy for returning patients with the understanding that they may have to wait or may not be seen.
- At least 3 new WELCOME SMILE (WS) women will be treated per month for a total of 36 patients. This group of folks have extremely high dental needs as a result of lack of proper dental care for years, drug use or domestic violence.
- AMM will preserve our current clinic staff of 6, who are key to operating the free clinic 5 days a week. This will help to reduce visits to the emergency rooms for untreatable dental problems and unnecessary hospitalizations, reduce dental costs, and minimize dental and medical complications. We will be able to serve at least 167 patients/month with current staffing.
- It is also critical to maintain the Executive Director, who is responsible for the overall operation of the organization and the free Dental Clinic.
- The Office Manager assists the dental director with the supervision of clinic staff and occasionally serves as a receptionist at the front desk. Retaining funding, maintaining good relationships with supporters is essential, managing clinic schedule, and clinic protocol and keeping staffing safe & maximizing productivity is an important function of running a successful clinic so AMM can serve 2,000 patients/year.
- AMM will retain its 4 volunteer dentists who are essential to increasing clinic hours and the availability of appointments for growing patient demands for necessary dental services on Oahu.
- AMM will recruit at least 2 more volunteer dentists with the understanding that they will have malpractice coverage through the Federal Torts Claim Act (FTCA) under the clinic.
- Our community partners are indispensable, helping us increase the number of visits and WS women treated. We have looked after these relationships through mobile contacts, virtual contacts, and email messages, reminding them of the free dental services and the new clinic site.
- AMM will continue to enlist 35 UH Dental Hygiene and the Kapiolani Community College Dental Assisting Programs which enhances our services and add to the availability of appointments. This also allows us to mentor future health

professionals and increase our volunteer pool; thus, leveraging our limited resources.

- First Smile-AMM will continue to reach out to 3,000 Hawaii students . AMM Dental Hygienist will continue to make appointments with preschools, including Head Start, and elementary schools on Oahu, and Kauai. She will assist outer island dental promotion & disease prevention plans.
- The outreach dental hygienist is also working with the Hawaii Dental Service on their “Kupuna Smiles” program, educating caregivers of older adults on good oral hygiene practices. AMM intends to increase the number of seniors by 25%.
- As a good tenant and the need for a physical site, AMM promises to maintain the AUW facility, take any corrective action in its care, and pay the monthly rent on time.

3. The public purpose and need to be served;

The public purpose is dental health promotion, disease prevention, reduction of unnecessary ER services at hospitals, and prevent co-morbidity of other diseases such as diabetes, heart disease and strokes for the needy.

Our basic dental services complement the comprehensive services provided by the community health centers. We serve Medicaid adults because the new adult Medicaid dental benefits are underutilized due to the public’s unawareness of these benefits, the FQHCs’ appointments are booked 6 months to a year out, and few private providers are accepting Medicaid insurance.

Tooth decay is the most common chronic disease for adults, which can lead to severe tooth loss and reduced employment prospects. In addition, 60% of Native Hawaiians and other Pacific Islanders, 58% of those below the poverty level, and 76% of the uninsured have difficulty accessing dental care. Access to oral health services in Hawaii needs to be improved, especially in the rural and low-income areas, which are federally designated health professional shortage areas for dental health. The State also needs to fund oral preventive services for Medicaid because the increase in dental emergencies can be attributed to increased demand for care. In addition, dental problems seem to be more severe among new immigrants, especially Micronesians and Filipinos, which can be attributed to lack of preventive care in their own home countries. Such inequities result in higher medical care costs, lost work productivity, and economic losses due to premature deaths.

Poor oral care can have significant negative health impacts, affecting a person’s ability to eat, speak, work, communicate, and learn. Severe tooth loss is associated with lower general health and having other chronic diseases, such as diabetes and heart disease. According to the Health Policy Institute, as of 2015 low-income adults in Hawaii stated that their mouth and teeth were in poor condition so that 22% felt embarrassed; 18% reported the effects of interviewing for a job; and 29% lessened their social interactions. The risk factors for oral health disparities, identified in 2016 by the Hawaii State Department of Health, were that 32% did not see a dentist within the past year, 47% had their permanent teeth removed, and 17.8% ended up using the emergency room.

In “A Community Health Plan - Healthy Hawaii 2020”, strategies to decrease such disparities are expanding affordable and accessible preventive dental services to the low-income population, increasing adult Medicaid dental services, and conducting ongoing oral health educational campaigns. This is what AMM free Dental Clinic has provided in Honolulu County over the last 19 years through its free DENTAL CLINIC, through WELCOME SMILE, restorative care for abused or incarcerated women, and through FIRST SMILE, an oral health education program for keiki and kupuna.

4. Describe the target population to be served; and

Patients who are uninsured, underinsured, unemployed, elderly/kupuna, students, rural communities, and those who meet 150% of the federal poverty guidelines and who have dental needs.

The people we serve are the low-income population with 54% coming from the Honolulu area and the majority between 41 to 65 years of age. However, Amm serves residents from age 18 to 80+ AMM collaborates with scores of other non-profits who serve poor folks, such as the Salvation Army, Programs in Development, Rehabilitation Centers for former incarcerated women & men, Churches such as the Filipino Congregational Church, St Elizabeth in Kalihi, “We are Oceana”, Community Associations such as Papakolea Community Association, Kohala Community Association, RYSE, Youth Shelters, and the YWCA-Fernhurst, AMM works with the Hawaii Oral Health Coalition, Hawaii Dental Service, Community Health Centers such as Waikiki , Kalihi , Waimanalo, and Waianae, Big Island Community Health Center, Queens Hospital, Pahala Community Health Centers, and Molokai Community Health Center.

According to the National Women’s Law Center, April 2021, more than a year of COVID-19 has had a devastating long-term effect on the health and well-being and economic security of women and their families. In addition, domestic violence against women has increased due to loss of jobs, caring for children not in school, and isolation at home. Unfortunately, women and communities of color have experienced health disparities, creating a significant public health problem in Hawaii and forcing them to neglect their dental health.

In addition to restorative care, these women receive basic preventive services. Although the treatment is temporary for these women, it restores their “smile” and transforms them into confident individuals, who are willing to seek a better outcome for their families and avoid the aftereffects of poor health choices.

Before the COVID-19, people of color, low-income individuals, women, older adults, and people with disabilities remained at increased risk of being uninsured, creating barriers to health care accessibility and comprehensive health care services, essential to ensuring quality of life for everyone. Significant health disparities in Hawaii affect the socially deprived groups so that they are more likely to have dental problems, less likely to visit a dentist regularly and less likely to achieve optimal health. This pandemic has taken a toll on the financial security and well-being of the low-income group because they have lost their jobs and health insurance, are isolated at home, and must cope with increased insecurity in meeting basic necessities.

According to the ALICE (Assets Limited, Income Constrained, Employed) Report of 2020, 42% (611,403) of Hawaii's households were below the ALICE threshold and have difficulty making ends meet. During this current pandemic, ALICE households increased because of the rising cost of living and stagnant wages. Of this group, 54% (10,370) were Native Hawaiians and 38% (33,566) Asians and 11% (36,527) were 45 to 65 years of age and 10.8% (33,564) 65 years and older. ALICE population is as diverse as the general population, composed of people of all ages, genders, races, ethnicities, and living on all islands.

In 2018 64% (1,107,096) of Hawaii's adults were employed. However, the reality is that 33% (190,390) of these households struggled to support themselves, including older adults who were working and those retired. According to the Institute of Women's Policy Research, in 2018 only 61% of Hawaii's working adults (19-64 years) were economically secure but 81% of single women with children WERE NOT. Currently, traditional jobs have become hourly wages with fewer benefits, such as health insurance or retirement. The strength of our economy is closely associated with the financial stability of its residents, including those socially disadvantaged, earning enough to meet basic needs not only during times of economic growth but also during periods of crisis and recovery.

ALICE households and their surrounding communities have been impacted by the current pandemic because of very little job security, continued lower wages, and having little or no savings to pay for unexpected expenses. The ALICE population consists of people in our neighborhood, working but still struggling to get by each month. Low income is associated with less education, high rates of unemployment, and poorer dental health. The benefits of adequate income for ALICE households would be access to quality health care, leading to better mental and physical health, including increased life expectancy, improved access to preventive care, increased work/school productivity, and less need for emergency care. For the community, it means nominal health care costs, improved work, and increased health equities.

The baby boomers are aging and live longer, comprising 16% (255,707) of the population in 2018. They, too, are having trouble meeting basic needs after retirement due to rising housing costs and additional costs for chronic diseases. Healthy People 2020 have identified social factors, such as education, employment status, income level, gender, and ethnicity that impact health disparities. Improvement of economic stability, investment in quality education, and expanding access to primary care and preventive services are important to help people remain healthy and improve the health of the community.

5. Describe the geographic coverage.

This grant will be used to serve residents living on Oahu, Isolated Rural communities on the Big Island and Molokai.

Tooth decay is the most common chronic disease for adults, which can lead to severe tooth loss and reduced employment prospects. In addition, 60% of Native Hawaiians and other Pacific Islanders, 58% of those below the poverty level, and 76% of the uninsured have difficulty accessing dental care. Access to oral health services in Honolulu County needs to be improved, especially in the rural and low-

income areas, which are federally designated health professional shortage areas for dental health. The State also needs to fund oral preventive services for Medicaid because the increase in dental emergencies can be attributed to increased demand for care. In addition, dental problems seem to be more severe among new immigrants, especially Micronesians and Filipinos, which can be attributed to lack of preventive care in their own home countries. Such inequities result in higher medical care costs, lost work productivity, and economic losses due to premature deaths.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The free clinic provides basic dental procedures, such as oral examinations, x-rays, fillings, extractions, root canal treatment, emergency care, and health education. The funds requested will support two part-time dentists, two dental hygienists, two full-time dental assistants, a percentage of administrative costs, and a percentage of the rent. The staff is exclusively dedicated to providing dental services to our target population and can be relied on to meet the continual demand for these services. They will ensure that services are of quality and the clinic is operating 5 days per week. The ability to pay professional level staff provides increased stability and dependability to the operation of the clinic.

Retention of capable and reliable clinic staff and volunteer dentists is essential to the success of the clinic. Weekly staff meetings are held to share any concerns, problems encountered, and positive occurrences at the clinic. The Executive Director has held staff retreats, fostered good working relationships, and has arranged for educational trainings for staff to attend and paid by the organization. Additionally, all staff are certified in OSHA/HIPAA/CPR training each year in anticipation of a federal or state audit.

AMM continues to do outreach into the community through First Smile, sanctioned community events, and emergency departments. By conducting these activities, we will be able to educate children about good oral health practices in schools and at community programs; promote awareness of dental health issues in the community through coalition meetings and other relevant community events; and stimulate interest in the free services of the dental clinic.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Timeline for FY26 Grant Year,

- 1) Ongoing – Maintain current AUW facility.
- 2) Ongoing – Preserve current dental staff of 6 to provide direct dental services.
- 3) Ongoing – Utilize and retain 4 volunteer dentists.
- 4) Ongoing – Uphold clinic hours of 5 days a week.
- 5) July 2025 to June 2026 – Provide at least 167 dental visits per month for a total of 2,000.
- 6) July 2025 to June 2026 – Treat at least 3 Welcome Smile women per month for a total of 36.
- 8) July 2025 to June 2026 – Renew partnerships with 12 community agencies, educational institutions, and Emergency Departments to enlist them in referring eligible patients to the clinic.
- 9) July 2025 to June 2026– Schedule First Smile – The Virtual Program with at least 6 preschools and elementary schools on Oahu and at least 4 preschools and elementary schools on Kauai. 1,200 STUDENTS
- 10) July 2025 to June 2026 – Rotate eligible students in dental hygiene and dental assisting programs in the clinic setting. 28 STUDENT INTERNS
- 11) July 2025 to June 2026 – Participate in at least 3 Oahu community events.
- 15) December 2025 – Recognize our faithful volunteer dentists.4 DENTISTS
- 16) January 2026 – Attend the Hawaii Dental Association Convention, if held.
- 17) February 2026 – Recruit at least 2 more volunteer dentists.
- 18) Ongoing – Maintain relationship with AUW as a good tenant and partner.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

- 1) AMM plan satisfaction surveys for patients
- 2) AMM keeps records of all its dental activities on Dentrix so it can see progress with monthly reports and annual & reports of progress. We can track patients, dentists, outreach activities, and determine in-kind hours.
- 3) AMM holds weekly staff meetings to discuss clinic services, status, and progress and to make adjustments as needed.
- 4) The ED and the Dental Hygienist meet regularly with community partners and with Dental Hygiene and Dental assistant interns.
- 5) The Dental Director is active with the Hawaii Dental Association. It's a professional group that assists with fund raising and recruitment of volunteer dentists.

The Quality Assurance (QA) Program is in place to ensure the delivery of high-quality services to all of our patients. The QA Program also serves to evaluate that the clinic functions (i.e., administrative, personnel, and clinical) effectively and efficiently and implement any needed changes to improve our services. It ensures that we are meeting legal requirements and current standards of care in the dental industry. The components of this plan include the following:

- 1) Health Care Practitioner Credentialing and Privileging Process is an important part of the Federal Torts Claims Act (FTCA), which provides malpractice coverage for licensed clinic volunteers free of charge after they have been credentialed and allowed the privilege to work at the clinic.
- 2) Peer Review Process is conducted periodically on the volunteer dentists and other licensed health professionals to ensure protocols are being followed, federal and state requirements are being met, and patient care provided are according to best practices in dentistry.
- 3) Patient Care Protocols ensure that standard procedures are followed in the clinic.
- 4) Employee Handbook ensures that Hawaii's best practices in human resources are followed by AMM.
- 5) Volunteer Policies and Procedures ensure that all clinic volunteers know and follow the policies regarding volunteering.
- 6) Compliance with Health Information Portability Accountability Act (HIPAA) ensures the confidentiality of all patient health information.
- 7) Compliance with Occupational Safety and Health Administration (OSHA) requirements ensure the safety of the staff, patients, and volunteers and that training of staff is conducted annually.
- 8) Annual CPR certification ensures that clinic staff can provide life-saving measures in an emergency.
- 9) Emergency Preparedness Manual ensures that the latest in emergency and disaster protocols are available to staff, volunteers and students.
- 10) Recertification of dental equipment, as required, ensures safety and accuracy of equipment used on patients.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The measures of effectiveness that will be reported to the State agency through grant funds appropriated are the following:

1. patients seen-category of patient 2,000/ANNUALLY

2. Treat at least 36 new Welcome Smile women
3. Outreach schools, 4 communities, 4 events attended
4. In-kind services from 4 volunteer dentists
5. Educate at least 1,200 children on good oral health practices

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. ~~Equipment and motor vehicles ([Link](#))~~  
N/A
  - d. ~~Capital project details ([Link](#))~~  
N/A
  - e. Government contracts, grants, and grants in aid ([Link](#))
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000	\$50,000	\$50,000	\$200,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.  
Amm plans to submit funding from:
  1. City & County of Hawaii
  2. Hawaii Dental Services Foundation
  3. Hawaii Community Foundation
  4. Atherton Foundation
  5. Hawaii Women’s Legal Fund
  6. Hawaii Women’s Fund
  7. Hawaii Dental Association
  8. Private Donors
  9. Fund Raising Events
  
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

No Capital Improvements planned.

The following table is the ERTC received. No other credits are expected.

		CK #	Amount
Fed ERTC	Q3 2020	56650697	65,796.30
Fed ERTC	Q2 2021	56628520	19,628.76
Fed ERTC	Q2 2020	5778368	41,142.63
Fed ERTC	Q1 2021	5754998	63,199.01
Fed ERTC	Q3 2021	5780422	59,824.27

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

AMM received \$105,000 in GIA in 2024. No grants in 2023, & 2022

AMM received \$150,000 in C&C GIA in 2024.:.None in 2023: C&C GIA 2022-\$162,894.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

Fixed Assets	\$235,449.01
Operating Net Assets	\$294,769.10
Quasi Endowments	\$337,569.73
Net Assets w/o Donor Restrictions	\$337,569.73
Total	\$867,787.84

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Over the last 30 years, AMM has demonstrated its success in providing free basic dental services to the disadvantaged and vulnerable population in Hawaii, in spite of challenges with funding and adequate staffing and the COVID-19 pandemic. There has been a steady growth in patients and dental visits; continuation of the clinic; development of strategic partnerships with community agencies and educational institutions; recruitment and retention of volunteer dentists and students; and success in attainment of funds to continue the free dental services.

From 2014 – 2020 we have provided 15,817 dental visits to 5,429 individuals, of whom 22% were Native Hawaiians, 20% Other Pacific Islanders, 18% Caucasians, 12% Asians, and 12% Filipinos; 18% were immigrants; 89% had incomes below \$25,000; 45% were unemployed; 47% lived in the Honolulu District, 22% Leeward Oahu, 16% Windward Oahu, and 14% Central Oahu; 59% were uninsured and 54% underinsured; and 56% were females. The average volunteer hours put in by the dentists for the last 6 years were 728 hours for an average of 60.7 hours per month.

In 2024 of the 2,000 dental visits, Districts II captured 20.9% of the visits, VI 16%, V 14.8%, and III 10%; 57% (370) were women; 21% were Caucasians, 17% Native Hawaiians, 16.9% Asians, 11% Pacific Islanders, and 10% Filipinos; 56% had

Medicaid; and 9.6% (233) were emergency walk-in visits due to fractured tooth, severe caries, abscess, and gum disease.

Public health interventions, addressing one or more of the three levels of prevention, are 1) primary prevention, averting the onset of a dental problem which First Smile does; 2) secondary prevention, providing early intervention, which is the Dental Clinic; and 3) tertiary prevention, decreasing the impact of a particular problem, which Welcome Smile does to improve teeth appearance. AMM helps to remove the obstacles to dental care and decrease health disparities among the marginalized so that everyone has a “fair and just opportunity to be healthier”.

Our community partnerships have been positive as reflected in the number of referrals made, reports of the impact of the treatment on the lives of their clients, and the affirmative comments made by patients surveyed. It is estimated that over the last 6 years AMM has provided over \$3,435,915 in dental procedures for an average of \$572,653 annually.

We have been able to execute this grant activity through the commitment and loyalty of our staff, which has ensured that the clinic is open 5 days a week, that quality services are afforded to all patients, and that everyone is respected. Through team effort problems are resolved, feasible improvements are made, and good working relationships are promoted. Our resiliency over the years can be attributed to our dedicated staff, our volunteers, the Executive Director, and to the Board of Directors, who continue to support the organization and its mission.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The AMM Dental Clinic is situated in the Aloha United Way Building on the ground level. It is a fully renovated space with adequate plumbing, electricity, internet connectivity, 3 operatories, digitized X-rays, both intraoral and panoramic, computerized stations for each operatory, a waiting room & receptionist desk, security entrance between waiting room and operatory, and a storage room.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

In the past 2 years the Board of Directors has changed, bringing in new people with skills in finance, human resources, marketing, dental care, medicine, and accounting. With their guidance and unwavering belief in the mission of AMM, especially during the COVID-19 disaster, the Dental Clinic has been able to achieve the 2021 deliverables within in 9 months. The Board is still in the process of developing the Strategic Plan, which will definitely help us to evolve, streamline our operations, expand our services into all parts of Honolulu County, and eventually achieve financial security.

Currently, staffing is adequate so that the clinic is able to operate smoothly and efficiently. Our personnel has demonstrated their devotion to the patients by ensuring that the clinic is open 5 days a week, that best practices for dental care are utilized, that each and every patient is valued and respected, and that sanitation and hygiene are maintained at all times. Patients, who have been surveyed, have provided affirmation of this.

The Executive Director has demonstrated her talent in working with various community groups, donors, foundations, sponsors, and government agencies in the administration of the organization and the clinic. She has her master's in public health from UH-Manoa collaborated with community groups to become stakeholders in what we do and what we offer; engaged strategic partners; retained and recognized our volunteer dentists annually. She has 30 successful years administrating Non-profit Health systems in Hawaii.

The Staff Dentist /Dental Director has 40 years' experience as a Hawaii dentist capable of basic dentistry, restorative, and health promotion & disease prevention activities.

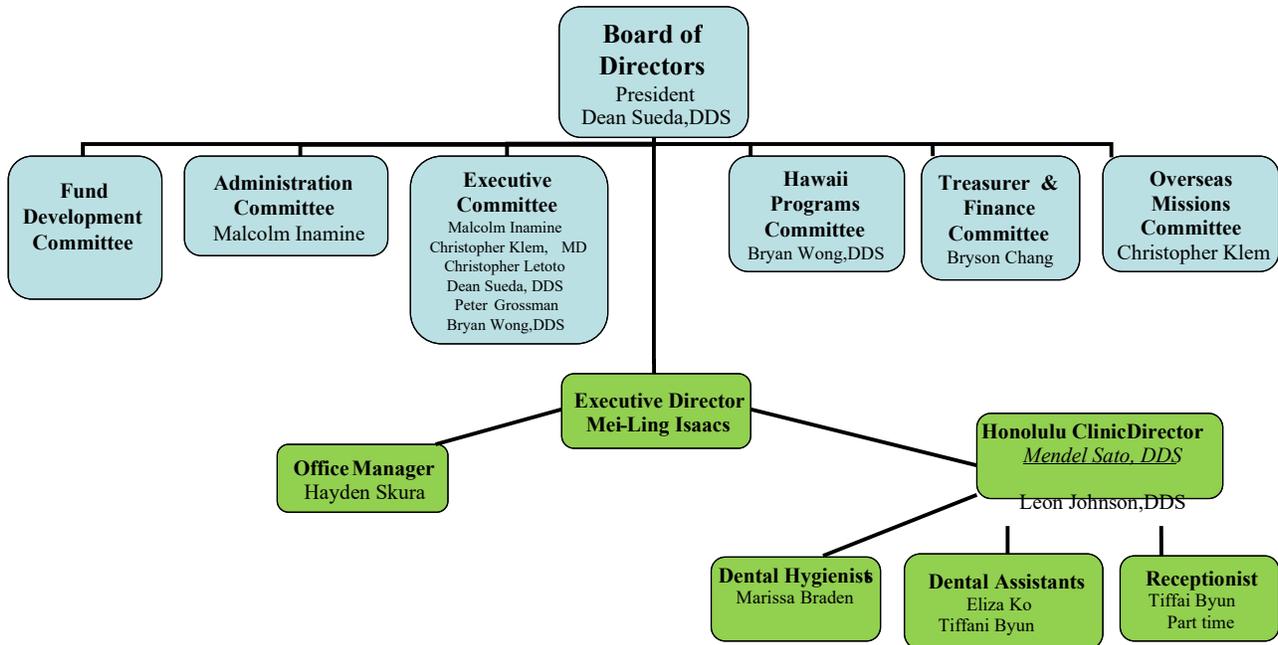
The Office Manager is a ten year Navy Submarine nuclear engineer.

Our contracted CPA has done an excellent job of keeping track of our fiscal resources and expenditure and has assisted Executive Director and the organization in the development of the annual budget. She has years of experience in dealing with the City GIA contracts and is proficient in doing the required monthly reports.

AMM has a core of steadfast fiscal investors, such as the Hawaii Dental Service Foundation and the City Grant-in-Aid, which bolsters the financial stability of the clinic that generates no income. It helps to keep up operations for the benefit of the needy living in Honolulu County. Our community patrons continue to support our mission in Hawaii, utilize our services for their clients, and provide positive feedback on the difference our services has made on their lives and that of their families.

## **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



### 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Dentist	\$75.00 to \$80.00 Hour
Executive Director	\$ 90,000 to \$96,000 Annually
Office Manager	\$ 62,000 to \$65,000 Annually

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

No litigation

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

All AMM staff & volunteer dentists are licensed to practice dentistry in Hawaii. The AMM Dental Hygienist is licensed to practice in Hawaii.

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

No funding shall be given to any Educational Institution

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

AMM will be working with the Hawaii Adult Medicaid Services to qualify & credential its professional staff in anticipation of invoicing Medicaid for adult dental services

- (a) Received by the applicant for fiscal year 2026, but  
N/A
- (b) Not received by the applicant thereafter.  
N/A

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: ALOHA MEDICAL MISSION - DENTAL CLINIC

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	148,700		118,332	88,807
2. Payroll Taxes & Assessments	15,228		10,993	15,910
3. Fringe Benefits	4,111		3,289	662
<b>TOTAL PERSONNEL COST</b>	<b>168,039</b>		<b>132,614</b>	<b>105,379</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				900
2. Insurance				4,299
3. Lease/Rental of Equipment				2,291
4. Lease/Rental of Space	25,000		17,386	11,114
5. Staff Training				0
6. Supplies	6,961			40,839
7. Telecommunication				4,167
8. Utilities				0
9. Repairs & Maintenance				6,060
10. Professional Services				21,314
11. Volunteer/Staff Appreciation				5,000
12. Miscellaneous				5,674
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>31,961</b>		<b>17,386</b>	<b>101,658</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>200,000</b>		<b>150,000</b>	<b>207,037</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Name (Please type or print) _____ Phone _____		
(b) Total Federal Funds Requested		Signature of Authorized Official _____ Date _____		
(c) Total County Funds Requested	150,000			
(d) Total Private/Other Funds Requested	207,037			
<b>TOTAL BUDGET</b>	<b>557,037</b>	Name and Title (Please type or print) _____		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: ALOHA MEDICAL MISSION - DENTAL CLINIC

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Dentist	0.60	\$92,552.00	50.00%	\$ 46,276.00
Dental Hygienist / Outreach	1.00	\$92,123.00	50.00%	\$ 46,062.00
Dental Assistant	1.00	\$44,990.00	50.00%	\$ 22,495.00
Dental Assistant	0.50	\$19,282.00	50.00%	\$ 9,641.00
Dental Assistant	0.50	\$19,282.00	50.00%	\$ 9,641.00
Executive Director	1.00	\$98,880.00	5.00%	\$ 4,944.00
Office Manager	1.00	\$64,272.00	15.00%	\$ 9,641.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
<b>TOTAL:</b>				<b>148,700.00</b>
<b>JUSTIFICATION/COMMENTS:</b>				

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: ALOHA MEDICAL MISSION - DENTAL CLINIC

Contracts Total: 1,489,480

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Dental Clinic -- Free basic dental procedures	11/1/18-9/30/19	Dept of Community Svc	C&C of Honolulu	125,000
2	Dental Clinic -- Free basic dental procedures	07/1/19 - 06/30/20	Dept. of Health	State	120,000
3	Dental Clinic -- Free basic dental procedures	1/20 - 12/20	Dept of Community Svc	C&C of Honolulu	125,000
4	Dental Clinic -- Free basic dental procedures	1/21 - 9/21	Dept of Community Svc	C&C of Honolulu	200,000
5	Dental Clinic -- Free basic dental procedures	10/21 - 9/22	Dept of Community Svc	C&C of Honolulu	200,000
6	Dental Clinic -- Free basic dental procedures	3/23 - 2/24	Office of Community Sv	State	150,000
7	Dental Clinic -- Free basic dental procedures	10/24 - 9/25	Dept of Community Svc	C&C of Honolulu	150,000
8	Dental Clinic -- Free basic dental procedures	7/24 - 6/25	Dept. of Health	State	105,000
9					
10	COVID RELIEF				
11	Hawaii Community Foundation - CARES ACT	5/22/20 - 10/31/20		U.S.	119,552
12	Hawaii USA FCU - SBRRF	3/22/20 - 12/31/20		Federal pass thru	10,000
13	COCH Pivot	2020		U.S.	10,000
14	PPP #1	5/8/20 - 7/2/20		U.S.	82,423
15	PPP #2	2/25/21 - 4/21/21		U.S.	92,505
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