

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



Daylynn Kyles, President, Aloha 'Īlio Rescue

01/13/2025

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: ALOHA ILIO RESCUE

Issue Date: 01/09/2025

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX5854

UI#: XXXXXX7332

DCCA FILE#: 265157

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

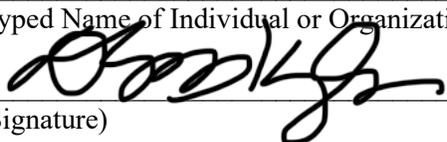
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

(Typed Name of Individual or Organization)


(Signature)

(Date)

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

Please see Attachment 1

2. Declaration Statement

Please see Attachment 2.

3. Public Purpose

Aloha 'Īlio Rescue is a non-profit agency that provides a much needed and community-supported public service by spaying/neutering and rehoming stray, abandoned and owner-surrendered dogs, providing medical and other support to help struggling pet owners keep their pets and educating the public about the responsibilities of pet ownership.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Aloha 'Īlio Rescue (AIR) was founded in 2010 in response to the overpopulation of dogs in east Hawai'i and quickly became a trusted and valued resource for the Island of Hawai'i. The rescue has grown from rehoming less than 200 dogs/year to more than 600 dogs in 2024. This work is accomplished with a small team of dedicated staff, fosters and volunteers, with a small facility on one acre of land in the lower Puna district on the east side of Hawai'i Island.

of veterinary care. We provide assistance with medical care and pet food as much as our funding allows in order to try to keep families together and prevent abandonment. When people cannot keep their dog, AIR provides a safe place for these families to bring their pets, where they can be assured that the dog will be well cared for and rehomed in a timely and thoughtful manner with families that can better provide for them.

AIR also serves the needs of individuals and families needing the unique companionship and bonding experience of having a dog appropriate to their lifestyle and situation, while feeling good about helping a rescued animal. More and more of these people are moving to the island, and our education programs are increasing the number of residents of this mindset. We do, however, in response to the overwhelming number of animals available for adoption, also ship dogs to adopters throughout the state and to facilities and adopters in the continental U.S., where there is less dog overpopulation pressure and more available adopters.

5. Describe the geographic coverage.

We expect that the majority of our intakes for adoption and community medical services will continue to be primarily from East Hawai'i, especially the Puna and Hilo districts. We will, however, continue to serve the entire Island of Hawai'i, and our adoption services will continue to serve the state as well as the nation.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Transport to continental US and other islands: Because the number of dogs in East Hawai'i needing homes exceeds the number of adopters on the island, we accept adoption applications from other Hawaiian islands and also partner with several rescue organizations and shelters in Washington and Arizona, who have the resources and clientele to place dogs in stable, caring homes. The approximate average total cost to transport a dog to the mainland is \$400. The work involved in transporting includes selecting appropriate candidates, booking flights, obtaining medical certificates of good health, buying and preparing transport crates, and transporting the dogs to the airport; for mainland flights we need to take them across the island to Kona for direct flights.

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.**

County of Hawai'i Waiwai Grant for Spay/Neuter Program FY 2022-2023: \$40,000
County of Hawai'i Waiwai Grant for Spay/Neuter Program FY 2023-2024: \$45,000
County of Hawai'i Waiwai Grant for Spay/Neuter Program FY 2024-2025: \$50,000
State of Hawai'i Grant-in-Aid OP 2024-2025: \$100,000

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.**

\$925,000 (includes value of land and vehicles)

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Aloha 'Īlio Rescue has been in operation since 2010, growing in scale from helping less than 200 dogs/year to more than 700 dogs in 2024. AIR has garnered tremendous community trust and support during its time in operation.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The current facility is on one acre in Hawaiian Paradise Park. The facility includes:

- covered kennel area
- indoor kennel area for small dogs
- laundry room, meds storage, dog food preparation area
- office building containing the business office, staff break room, kitchen and bathroom; dog food and transport crate storage
- 4 fenced dog exercise areas, one with small pond

Note that AIR has a robust foster care program, so many of the dogs in care are in foster homes rather than at the facility.

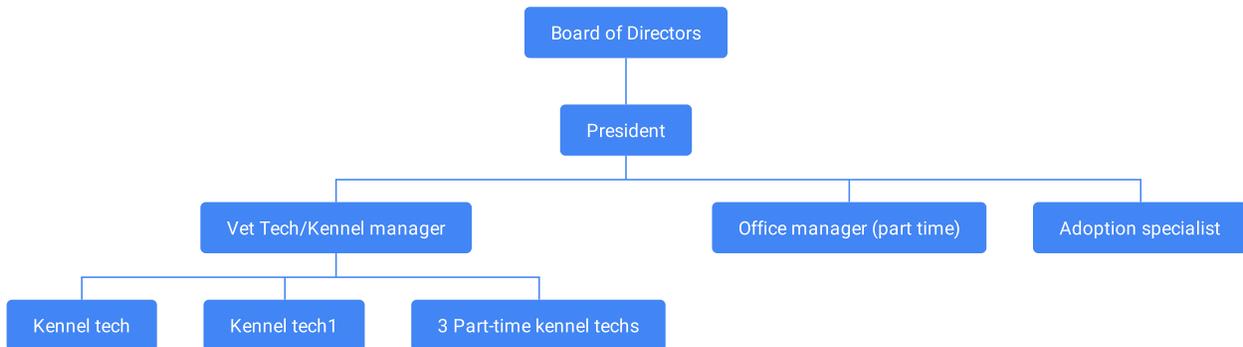
found dogs). She has great communication skills, enabling her to train and supervise kennel technicians to a high level of competence in a short time.

Donna Cornwell has an extensive background in office administration and performs this task for AIR part-time.

Two full-time and three part-time kennel technicians take care of the dogs' needs and interact with the public in the course of adoptions.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

FD President - \$70,000

GD Veterinary Technician/Kennel Manager - \$38,400

HD Adoption Specialist - \$32,110

(Note these are base salaries and do not include benefits and taxes)

VII. Other

1. Litigation

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Aloha 'Īlio Rescue

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	40,000			
2. Payroll Taxes & Assessments	6,000			
3. Fringe Benefits	4,000			
TOTAL PERSONNEL COST	50,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies (dog food, transport expenses, education program materials and expenses)	55,000			
7. Telecommunication				
8. Utilities				
9. Airfare, continental US dog transport	25,000			
10.				
11.				
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20.				
TOTAL OTHER CURRENT EXPENSES	80,000			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	130,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	130,000	Asta Miklius	808-937-5734	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			01/13/25	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
TOTAL BUDGET	130,000	Daylynn Kyles, President		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: _____ Aloha 'Īlio Rescue _____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Adoption/Education Specialist	1	\$32,640.00	85.00%	\$ 27,744.00
Kennel Supervisor	1	\$38,000.00	10.00%	\$ 3,800.00
Kennel Tech	1	\$30,000.00	30.00%	\$ 9,000.00
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TOTAL:				40,544.00

JUSTIFICATION/COMMENTS:

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App

Aloha 'Ilio Rescue

Contracts Total:

150,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Hawai'i County Waiwai Spay/ Neuter Grant	July 2024-July 2025		Hawai'i County	50,000
2	Hawai'i State Grant-in-Aid	July 2024-July 2025		Hawai'i State	100,000
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