


James P. Burke,


RESUME

Currently retired and focusing on volunteer efforts.

Mr. Burke serves as a member of the Honolulu Rate Commission - The Honolulu Rate Commission is a commission established by the Charter of the City and County of Honolulu that reviews the fares, fees, rates, tolls and other charges for the use of any and all modes of the multimodal municipal transportation system.

JPBurke and Associates-Principal

September 2015 – April 2020

General Management Consulting and Training

Management consultant focusing on helping organizations strengthen operations through human resource development and training.

Last engagement was for the National Disaster Preparedness Training Center at the University of Hawaii, March 2020.

PRIOR EXPERIENCE

ENUMERATOR, US CENSUS BUREAU

AUGUST – SEPTEMBER 2020

Responsible for door-to-door enumeration of households for the U.S. Census Bureau to help attain an accurate and complete count of individuals.

RELIEF MANAGER, TIMES SUPERMARKET

MAY-JUNE 2017

Responsible for making sure the store is well-stocked, clean, and safe. Resmake sure that incoming deliveries and stocked on the sales floor or properly stored in the warehouse area.

ASSOCIATE DIRECTOR, COURSE DEVELOPMENT AND COURSE DELIVERY

NATIONAL DISASTER PREPAREDNESS TRAINING CENTER (NDPTC) AT THE UNIVERSITY OF HAWAII (2011 – 2015)

Responsible for all aspects of course development and delivery of the National Disaster Preparedness Training Center (NDPTC) program, including strategic planning, conducting needs assessments and gap analyses, development of curriculum and coordination with campuses across the UH system, contractors, and subject matter experts, and the management of course development and delivery contracts to ensure contractors are on schedule and within budget. Responsible for oversight and coordination of course development and course compliance with FEMA guidelines. Also responsible for development and production of marketing and collateral support to promote Center activities to its constituencies and participation in joint projects with external partners as directed by Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA).

MASS TRANSIT ADMINISTRATOR, PUBLIC TRANSIT DIVISION, DEPARTMENT OF TRANSPORTATION SERVICES, CITY & COUNTY OF HONOLULU (2004 -2011)

Manage the Public Transit Division. Administer all public transit operations for the City & County of Honolulu, including the fixed route TheBus system, TheHandiVan paratransit system, and park-and-ride facilities. Develops and oversees City's contract for the day-to-day operations. Responsible for capital planning and budgeting, service planning, Title VI, Homeland Security, emergency response, marketing, paratransit eligibility, human service coordinated transportation programs, and operational budgeting.

PARATRANSIT OPERATION BRANCH CHIEF, PUBLIC TRANSIT DIVISION (1997 – 2004)

Administer the City's paratransit system for eligible persons with disabilities; complying with Federal, State, and City laws and regulations pertinent to transit; manage consultant and construction contracts; administer and oversee the City's complementary paratransit service operations management contractor and any other City paratransit service contractors; administers the City's compliance with Title II of the Americans with Disabilities Act (ADA); fosters community outreach and education regarding public transportation of seniors and persons with disabilities; advocates for persons with disabilities and their public transportation needs in the City and County of Honolulu.

CHIEF PLANNER, HONOLULU PUBLIC TRANSIT AUTHORITY, CITY & COUNTY OF HONOLULU (1990-1996)

Responsible for all planning for the Honolulu Public Transit Authority, including program coordination of efforts under the Oahu Metropolitan Planning Organization (OMPO), formulation of operating and capital improvement program budgets, development, coordination, and implementation of reports, plans, and data on public transit consistent with Federal requirements, conduct of studies and analyses concerning public transit service and systems and administration of the private enterprise participation program.

PLANNER, PLANNING AND GRANTS BRANCH, BUS SYSTEMS DIVISION, DEPARTMENT OF TRANSPORTATION SERVICES, CITY AND COUNTY OF HONOLULU

Under the direction of the Chief, Planning and Grants Branch, prepared plans, developed budgets and policy documents for the public transit system and administration of the private enterprise participation program.

PLANNER, STATEWIDE TRANSPORTATION PLANNING OFFICE, HAWAII STATE DEPARTMENT OF TRANSPORTATION (1986-1989)

Under the direction of the Master Planner, prepare background papers for the State of Hawaii Department of Transportation policy documents.

COMMUNITY INVOLVEMENT

AYSO Soccer coach 1981 - 2002

Makakilo-Honokai Hale-Kapolei Neighborhood Board (1995-1999)

Barber's Point Redevelopment Infrastructure Subcommittee (Community Representative 1997-1999)

AARP Volunteer (2015-present)

Complete Streets: Represent AARP in City and County of Honolulu's Complete Street program (2022-2023)

Serve as a member of AARP-Hawaii Challenge Grant committee in 2021, 2022, and 2023

Serve as a member of the State of Hawaii Department of Transportation Vulnerable Road User Safety Assessment Stakeholder Advisory Committee (2023)

Serves as a member of the City of Honolulu's Transportation Demand Management (TDM) Plan Steering Committee.

Oahu Metropolitan Planning Organization (OMPO) Citizen's Advisory Committee (CAC) AARP Alternate (on-going)

Develop and deliver Senior Disaster Preparedness workshops for AARP (On-going)

Participate in various events as AARP volunteer (on-going)

EDUCATION

B.A., ECONOMICS, University of Hawaii 1985

Urban and Regional Planning Program, University of Hawaii 1985-1986

MILITARY

US Army, 1974-1980, Honorable Discharge