

RENEE SHOVE GOV. MSG. NO. 533

PROFESSIONAL SUMMARY

Highly motivated and devoted nurse working in a nurse director role at Kona Community Hospital in Kealahou, Hawaii. Eager for an opportunity to affect change in the nursing community at a state level.

SKILLS

- Effective, well respected and nurturing nursing leader
- Interpersonal skills that developed and maintains relationships with nursing, medical and senior leadership staff
- Utilizes critical thinking to solve problems and improve patient care
- Manages time and prioritizes effectively
- Easily adaptable to the changing needs of the hospital
- Functions and exceeds in a high stress environment
- Extensive knowledge of union rules
- Proficient in electronic medical record systems
- Disaster preparedness trained and ready

WORK HISTORY

12/2020-present

Director of Patient Care Service

Kona Community Hospital – Kealahou, HI

- Nurse Manager of the Nursing Supervisors, Assistant Manager of Patient Care Services, Critical Care Float Pool, RN Float Pool, Sitter Float Pool, CNA Float Pool, Medical Assistant Pool and Staffing Office
- Project manager for NurseGrid (staffing and scheduling), Everbridge (emergency management), and UKG Advanced Scheduling
- Inpatient Operations Chief for COVID Incident Command Team.
- Responsibilities include emergency management, Everbridge, mentoring new nurse leaders, management and/or oversight of all agency staff, writing/updating clinical nursing policies, assist in budget oversight of nursing administration budget, and other duties as assigned by CNE
- Emergency management director
- Fill in for the Chief Nurse Executive in their absence
- Ensures patients are provided with safe and excellent patient care
- Active chair/member of numerous nursing and hospital committees

06/2019-present

Lead Nursing Supervisor (Nursing Supervisor and Nurse Manager)

Kona Community Hospital – Kealahou, HI

- Nurse Manager of the Critical Care Float Pool, RN Float Pool, Sitter Float Pool and Staffing Office. Supervisor of Nursing Supervisors
- Rebuilt RN Float Pools including staffing and staff development

- Developed a sitter float pool to include writing policies, hiring, and staff training/development
- Project manager for a new staffing program. Responsible for the research, build and implementation for all clinical staff
- Inpatient Operations Chief for COVID Incident Command Team
- Responsibilities include emergency management, Everbridge, mentoring new managers, management and/or oversight of all agency staff, writing/updating clinical nursing policies, assist in budget oversight of nursing administration budget, and other duties as assigned by CNE
- Active chair/member of numerous nursing and hospital committees

07/2011 to 6/2019 **Nursing Supervisor**

Kona Community Hospital – Kealahou, HI

- Day and night shift nursing supervisor for a 94-bed level three-trauma hospital overseeing approximately 40-50 employees
- Effectively functions as middle and upper management in their absence
- Oversees staffing needs of the facility, patient flow and bed control while staying within the set budget and staffing perimeters
- Ensures staff and patient safety while providing high quality patient care
- Active in discharge planning and patient throughput
- Active hands on member of code blue, trauma and rapid response teams
- Member of the several hospital committees

10/2010 to 07/2011 **Medical/Surgical Assistant Nurse Manager**

Kona Community Hospital – Kealahou, HI

- Managed clinical oversight for a 33 bed medical/surgical telemetry unit, outpatient chemotherapy and oncology department
- Effectively oversaw daily staffing, scheduling, delegating and management of staff while following state union rules
- Monitored unit budget to ensure financial objectives were met including abiding by set staffing matrix and reducing overtime
- Developed and ensured the success of a unit-based safety program
- Hired and developed staff through performance evaluations and continuing education
- Monitored and implemented plans to reduce hospital acquired infections and falls

09/2008 to 10/2010 **Oncology Clinic Charge Nurse**

Kona Community Hospital – Kealahou, HI

- Instrumental in the oversight and success of the growth of oncology clinic from 4 patients a day to 30 patients a day
- Implemented and assisted in the development of electronic medical records system
- Developed an extensive patient education program that ensured comprehensive oncology/chemotherapy education
- Developed, instituted and maintained monthly tumor board conferences
- Aided in the development of a hospital wide palliative care program

03/2007 to 09/2008 **Registered Professional Nurse**
Outpatient Infusion Clinic
Kona Community Hospital – Kealahou, HI

04/2006 to 03/2007 **Registered Nurse**
Emergency Room
Phoenix Children's Hospital – Phoenix, AZ

05/2003 to 04/2006 **Registered Nurse**
Pediatric Intensive Care Unit and Cardiovascular Intensive Care Unit
St. Joseph's Hospital and Medical Center – Phoenix, AZ

05/2002 to 05/2003 **Nurse Externship**
Trauma Intensive Care Unit
St Joseph's Hospital and Medical Center – Phoenix, AZ

09/1996 to 09/2004 **Air Traffic Control Specialist**
United States Air Force

EDUCATION

May 2009 **Master of Science: Nursing**
University of North Alabama - Florence, Alabama

Dec 2006 **Bachelor of Science: Nursing**
University of North Alabama - Florence, Alabama

May 2003 **Associate of Science: Nursing**
Phoenix College - Phoenix, AZ

CERTIFICATIONS

Pediatric Advanced Life Support (Previous Instructor), Advanced Cardiac Life Support (Previous Instructor), Basic Life Support Healthcare Provider, Trauma Nurse Core Curriculum, Oncology Certified Nurse, National Incident Management Systems

LICENSURE

Arizona State Board of Nursing: Registered Nurse June 2003
Hawaii State Board of Nursing: Registered Nurse February 2007-Current