
A BILL FOR AN ACT

RELATING TO TELEWORKING.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:

1 SECTION 1. The legislature finds that the coronavirus
2 disease 2019 pandemic led to a more widespread use of telework.
3 The legislature notes that upgrades in technology have made it
4 possible for more people to telework and that the department of
5 human resources development is currently in the process of
6 adopting a teleworking framework for the executive agencies.
7 The legislature further finds that annual data on telework
8 adoption and usage in the State should be provided to help guide
9 future legislation, policy recommendations, and decision-making
10 relating to teleworking in the State.

11 Accordingly, the purpose of this Act is to:

12 (1) Require the department of human resources development
13 to submit an annual report to the legislature on the
14 telework policies of the executive branch; and

15 (2) Appropriate funds.

16 SECTION 2. (a) The department of human resources
17 development shall submit an annual report on the telework



1 policies of the executive branch to the legislature no later
2 than twenty days prior to the convening of each regular session.
3 The report shall contain various metrics on the adoption, usage,
4 and productivity of teleworking by each department in the
5 executive branch, including, at a minimum:

- 6 (1) A summary of telework usage for each agency;
- 7 (2) The number of employees that are authorized to
8 telework in relation to the total number of employees
9 in each agency;
- 10 (3) The number of hours that the employees spent
11 teleworking;
- 12 (4) The primary locations where employees teleworked;
- 13 (5) The number of requests that each department received
14 to telework;
- 15 (6) The amount of requests to telework that each agency
16 approved and denied;
- 17 (7) The amount of grievances that were filed due to a
18 denied request to telework;
- 19 (8) Outcomes due to the grievance filed;
- 20 (9) Productivity of telework employees; and



1 (10) Other relevant teleworking metrics that would help
2 inform future legislation, policy recommendations, and
3 decision-making regarding teleworking in the State.

4 The report may also contain other findings and recommendations,
5 including any proposed legislation.

6 (b) The department of human resources development shall
7 consult with all appropriate departments and agencies to obtain
8 necessary data or information to complete the annual report.

9 All state departments and agencies shall share data and
10 information with the department of human resources development
11 to support the implementation of this section.

12 SECTION 3. There is appropriated out of the general
13 revenues of the State of Hawaii the sum of \$ or so
14 much thereof as may be necessary for fiscal year 2023-2024 and
15 the same sum or so much thereof as may be necessary for fiscal
16 year 2024-2025 for the department of human resources development
17 to compile an annual report on the telework policies of the
18 executive branch, including the establishment of one full-time
19 equivalent (1.0 FTE) position in the department of human
20 resources development.



1 The sums appropriated shall be expended by the department
2 of human resources development for the purposes of this Act.

3 SECTION 4. This Act shall take effect on January 1, 2050.

4



Report Title:

Teleworking; Annual Report; Department of Human Resources
Development; Appropriation

Description:

Requires the Department of Human Resources Development to submit an annual report to the Legislature on the telework policies of the executive branch. Appropriates funds. Effective 1/1/2050.
(SD1)

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