

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual: Dba:

UIUlu A'e Learning Center

Amount of State Funds Requested: \$ 50,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The funds from this request will address the growing waitlist for after school and intersession programs by expanding our campus with two additional structures: 1) a covered pavilion, 2) and, a 36' x 40' modular classroom. This would enable us to serve 100 additional students per year.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ \_\_\_\_\_

County: \$ 199,949 (pending)

Private/Other: \$ 123,300 (pending)

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 189,000

Unrestricted Assets:

\$ 245,000

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

91-1080 Saratoga Avenue

City: State: Zip:

Kapolei HI 96707

Contact Person for Matters Involving this Application

Name:  
Mikiala M. Lidstone

Title:  
Executive Director

Email:  
miki@uluae.org

Phone:  
(808) 864-0013

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Miki'ala M. Lidstone, Executive Director

Name and Title

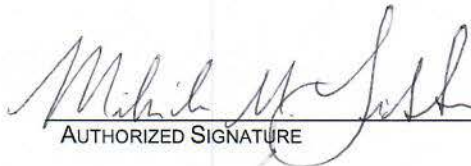
01/16/24

Date Signed

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



MIKI'ALA M. LIDSTONE EXECUTIVE DIRECTOR

1/15/24

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** **ULU A`E LEARNING CENTER**

**DBA/Trade Name:** **Ulu Ae Learning Center**

**Issue Date:** **01/16/2024**

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: XX-XXX3215

UI#: XXXXXX6547

DCCA FILE#: 244425

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ulu A'e Learning Center  
(Typed Name of Individual or Organization)

Mikiala M. Lidstone  
(Signature)

01-16-24  
(Date)

Mikiala M. Lidstone  
(Typed Name)

Executive Director  
(Title)



ULU A'E  
LEARNING CENTER

01/15/2024

### Statement of Public Purpose

I, Miki'ala M. Lidstone, assert on behalf of Ulu A'e Learning Center that the grant for which we are applying will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

The funds from this grant will increase access to culturally grounded, personalized out-of-school opportunities for youth ages 5 - 18 to grow their knowledge and skills and increase their civic engagement.

'O wau iho nō,

Miki'ala M. Lidstone  
Executive Director

A world where communities are rooted, knowledgeable about and engaged in the place they live.

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Founded in 2014, the mission of Ulu A'e Learning Center (UALC) is to empower and enrich lives through programs that develop skills, build confidence, and promote healthy relationships based on Native Hawaiian values and customs. Our organization was established in response to the limited options for after school programs as well as the absence of culture and place-based programs in the Kapolei and 'Ewa regions on the west side of the island of O'ahu, regions growing with new residents including an increasing Native Hawaiian population. Since our formation, we have provided culturally grounded, place-based learning opportunities to thousands of children and families throughout West O'ahu.

Today, in addition to serving youth during the out-of-school time, we provide 'Ike Ku'una enrichment workshops for parents and families, and monthly stewardship experiences for the community at Pu'uokapolei, a cultural and historic site at Kapolei Regional Park. We also host two signature events: Makahiki ma Kapolei and Kapu'uola Hula Festival.

Approximately 30% of program participants are from low-income families and on average 80% are of Native Hawaiian ancestry.

2. The goals and objectives related to the request;

The goal of this request is to address the growing waitlist for after school and intersession programs by expanding our campus with two additional structures: 1) a covered pavilion, 2) and, a 36' x 40' modular classroom. This would enable us to serve 100 additional students per year. A picture of the proposed covered pavilion and proposed modular classroom is below.

Proposed Project

- Design and develop plans for a covered pavilion over an existing 100' x 60' concrete pad
- Design and develop plans to install a 36' x 40' modular building
- Submit permit to HCDA
- Re-cement concrete
- Install modular classroom
- Relocate two existing modular classrooms



3. The public purpose and need to be served;

We are a small, growing organization addressing a large need. With over 23,000 children attending public schools in West Oahu (from Ewa to Makaha) and a rising Native Hawaiian population in these regions, options for culturally grounded, place-based out-of-school programs are few. Our programs serve these communities that are both underserved in Native Hawaiian education and overwhelmed with students who need safe, engaging out-of-school support spaces.

Childcare poses a huge burden on working parents, particularly women, who will oftentimes leave the labor force because of limited or no options for childcare.

Coupled with the childcare burden is the devastating impacts on learning due to the pandemic. UALC addresses both these problems by increases access to safe, nurturing out-of-school opportunities for children and providing daily academic support through homework help and tutoring.

In addition to addressing the problem of not enough out-of-school spaces for youth. We also address the problem of low pride in youth who are disconnected to their community.

In 2020 we held focus groups for members and stakeholders within Kapolei and 'Ewa. Major concerns raised by participants were the sparse activities for youth during non-school hours, high crime, and the low pride in youth for their communities.

Participants in the focus groups identified the absence of generational place-based knowledge as a concerning factor noting that because of the growing new resident population we have a migrant population with many parents and elders not originating from West O'ahu, particularly Kapolei and 'Ewa.

This disconnectedness leads to youth who don't feel kinship with their community and youth who don't feel connected to community will not want to care for community. This scarcity of cultural connection and poor social cohesion leads to unlawful activities at historic and cultural sites like Pu'uokapolei, Kapapahu and other sites.

We address these challenges by fostering a sense of community and pride in our place and cultural heritage.

Purpose: To address the growing waitlist for after school and intersession programs by expanding our campus with two additional structures: 1) a covered pavilion, and 2) a 36' x 40' modular classroom. This would enable us to serve 100 additional students per year.

#### 4. Describe the target population to be served; and

Our target population is youth ages 5-18 in West O'ahu. This is a critical age range to have access to affordable, safe, engaging spaces between the time school closes and parents return from work. Research proves that children who attend after school programs attend school more often, get better grades, and develop strong interpersonal skills.

Our programs are open to all children. On average, 80% of our participants are Native Hawaiian and 30% come for low-moderate income families.

According to the Kamehameha Schools (KS) Regional Data Book, the Native Hawaiian population for both the Kapolei and 'Ewa regions is expected to grow 66% in the next 20 years. Currently, 12% of Native Hawaiians in these regions live below the poverty level.



Our out-of-school programs serve communities that are underserved in Native Hawaiian education and overwhelmed with students who need safe, engaging out-of-school programs.

**5. Describe the geographic coverage.**

We serve children and families in West O‘ahu, specifically in the geographic locations of Kapolei, ‘Ewa, Nānākuli and Wai‘anae, regions with growing development and new residents including a rising Native Hawaiian population.

In the past 30 years, Kapolei’s population has tripled. From a population of 42,983 in 1990, it rose to 130,700 in 2020. Growth is expected to continue according to the City and County’s Department of Planning and Permitting and the Plash Econ Pacific Company who estimate that the population of Kapolei will rise to 137,721 by 2025 and 164,556 by 2035.

Growth has fostered a young community with the median age of 31 and the average household size of 3.43. Kapolei has more working parents with children between the ages of 6 and 17 (81%) than the State average (74%).

This past school year, approximately 17,000 students enrolled in just the Campbell/Kapolei HIDEOE complex, a complex which houses some of the largest school enrollments in the entire state.

Growth seems to be everywhere in Kapolei and ‘Ewa. Everywhere, except in learning programs for children during out-of-school time when parents are at work or still on the road in traffic.

In 2020, we held focus groups for members and stakeholders within the Kapolei community. Major concerns raised by participants were the sparse activities for youth during non-school hours, high crime, and the lack of pride that youth exhibited for their community. This was not surprising given that Kapolei is a new, fast growing, diverse community with residents coming from various parts of the State and an abundance of both parents working outside the home and community. Our organization, UALC, addresses these concerns by fostering pride and love for community with the children and families that engage in our programs.

**III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

**1. Describe the scope of work, tasks and responsibilities;**

The Grant-In-Aid funds will be used for the following purposes:

To hire an architect/planner to design plans for a pavilion and modular building and for the architect/planner to submit the permit of these plans to HCDA.

Included in the scope of services for the architect/planner will be the

- Design for pavilion including the re-paving of existing concrete pad
- Plans for the installation of solar powered modular classroom
- Plans for the relocation of existing modular classrooms
- Submission of permit to HCDA

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

- |         |  |
|---------|--|
| Month 1 | Release RFP to architect/planner firms for project.  |
| Month 2 | Board of Directors review architect/planners that responded to RFP and select architect/planner to hire. |
| Month 3 | Sign contract w/ scope of services with architect/planner. Begin work.                                   |
| Month 6 | Design and Plans are completed for review and approval.  |
| Month 7 | Permit is completed and submitted to HCDA  |
| Month 9 | Permit is approved and work can begin.   |

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Progress will be closely monitored by the Executive Director and the Board of Directors. Regular check-ins will occur at the staff and Board of Director meetings. These meetings will give us a chance to address problems that arise and also to adjust expectations as needed.

The Executive Director will monitor the budget, scope, schedule, resources and tasks of the project. Progress of the scope of services will be tracked by the Executive Director and reported to the Board.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measure 1

UALC will provide the State agency a scope of services for project. Effectiveness will be measured by the ability for the contractor and UALC to fulfill the scope of services.

Measure 2

UALC will provide a project timeline. Effectiveness will be measured by the ability of UALC to successfully accomplish all activities on timeline with the major milestone being the submittal and approval of the permit to HCDA.

Measure 3

UALC will provide a progress report and final report to the State agency. The reports will include the percentage of work completed, graphics and photos of project design and plans, and the completed permit for HCDA.

**IV. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
	\$37,500		\$12,500	\$50,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Other CIP funding

Kamehameha Schools                      \$25,000                      unsecured

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

State GIA	\$40,000	FY2024
City GIA	\$199,937	FY2023
State GIA	\$149,000	FY2023
Congressional Appropriation	\$98,000	FY2022
HTA	\$25,000	FY2022
City GIA	\$193,644	FY2022
Federal ANA	\$152,344	FY2022

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

Unrestricted Cash On Hand - \$245,000  
 Unrestricted Invested in Equipment - \$85,000

**V. Experience and Capability**

**1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

UALC has been providing culturally grounded, place-based, out-of-school programs in West O’ahu since 2016. Our program has expanded over the years.

Since our inception, we went from operating in temporary spaces on three school campuses to acquiring our own campus in Kalaeloa where we operate our programs 268 days out of the year.

We went from renting school buses for transportation, to owning three 15-passenger vans. Today we use our three vans to transport students to and from schools and stewardship sites. During the school year we transport students daily from Dreamhouse Charter School ‘Ewa Beach, Ho‘okele Elementary, Kapolei Elementary, Makakilo Elementary, Mauka Lani Elementary, Ka Waihona O Ka Na‘auao PCS and Ma‘ilikukahi PCS.

We also went from running two out-of-school program sessions to running a robust inventory of thirteen out-of-school program sessions that include focal content in music, food preparation, diving, hunting, archery, Native Hawaiian art and workforce development.

We also have an Adopt A Park agreement with the City and County of Honolulu for Pu‘uokapolei, a sacred, historic site located at the top of Kapolei Regional Park. In 2020, we were successful in adding Pu‘uokapolei to the Hawai‘i Register of Historic Places as a Traditional Cultural Property (TCP).

Our programs continue to improve the well-being of our learners as demonstrated through their commitment to growing themselves and caring for their community and in their expressions of

pride in self and community.

Below is a listing of verifiable experiences of related projects or contracts:

Kamehameha Schools FY 2024

Purpose: To increasing access to out-of-school opportunities that implement a robust set of culturally grounded, place-based out-of-school program sessions that empower Native Hawaiian youth to thrive.

Grant Amount: \$149,000

Contract: MOA

Status: Ongoing

City and County of Honolulu Grants-in-Aide FY 2023

Purpose: To provide culturally grounded, place-based out-of-school programs to children and youth.

Grant Amount: \$199,937

Contract: CT-DCS-2300060

Status: Completed

Hawaii Community Foundation Change Grant

Purpose: To provide daily access to spaces and opportunities to practice and participate in Native Hawaiian practices

Grant Amount: \$50,000

Contract: 21HCF-111129

Status: Completed

**2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

We currently hold a 7-year commercial lease on a ¼ acre property in Kalaeloa. The property is owned by Hunt Communities Development Co. LLC. The space includes a 1,400 square foot indoor facility and a larger outdoor area with irrigation, landscaping, tables, chairs, benches, a large shade sail, a garden and compost area.

In November 2022, we expanded our campus by acquiring two 20' x 8.5' ft modular units which are used for office space, tutoring rooms and meditation areas for our programs.

The ¼ acre property has plenty of vacant space to expand. There is an existing 60' x 100' concrete pad which will need to be re-cemented due to cracks and uneven sections. The proposed pavilion would provide shelter to students.

Currently, the only shelter we have is a 1,400 square ft. indoor classroom and one 8.5' x 20' modular building. Because, we base our enrollment capacity on the maximum number of students we can safely serve indoors should it rain. That number is 45, which is low for an organization sitting on a ¼ acre of land. With the proposed pavilion and modular classroom, we will be able to

serve more students per day, bringing the maximum capacity of students we can serve to 100 per day.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Executive Director and her Board of Directors will oversee this project. Our Board of Directors have diverse backgrounds in the education, service and visitor industries. Our directors have experience working with contractors, deadlines and quality services.

**Executive Director:** Miki‘ala M. Lidstone

The Executive Director provides leadership and guidance across the organization. She is responsible for the overall operations of the organization, including daily operations, programs, finances, planning, and community relations.

**Board President:** Kelly Kitashima

Kelly is Director of Sales and Community Engagement at Princeville on the island of Kaua‘i. She has a BA in Hospitality Administration/Management from the University of Nevada - Las Vegas. She served as CoChair for the Hawaii Lodging & Tourism Association and is a member of the Kapolei Chamber of Commerce. In 2020 she ran in a special election to the Hawaii State Senate to represent District 16. She represented Hawai‘i as Miss Hawai‘i USA in 2016.

**Board Vice President:** Loea Akiona

Loea is the Career Services Coordinator and Assistant Specialist at the University of Hawai‘i West O‘ahu. He holds a Masters Degree in Educational Administration and a Bachelor of Arts Degree in Hawaiian Studies from the University of Hawai‘i at Mānoa.

**Board Treasurer:** Jamie Barut

Jamie is the Vice President of Operations at Polynesian Adventure. She is a graduate of Hawaii Mission Academy and studied Hospitality Management Studies at Kapiolani Community College. Jamie also serves as a Board Member for the Hawai‘i Transportation Association.

**Board Secretary:** Monte McComber

Monte is the Cultural Director of the Royal Hawaiian Shopping Center. He holds a Masters Degree in Education from Gonzaga University and a Bachelor of Arts Degree in Politics and Government from the University of Puget Sound. He also serves on the Board of the Bishop Museum, Friends of the Waikiki Aquarium, Historic Hawaii Foundation, and Kamehameha Schools Alumni Association.

### **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached chart.

### 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Officer	\$78,750
Program Coordinator	\$50,000
Lead Instructor	\$35,000

UALC does not provide an annual salary or monetary compensation to any officer or director on the Board at the time of this Grant-in-aid submission.

## VII. Other

### 1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None

### 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

### 3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

#### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

Should funding be received through this Grants-in -Aid request, UALC will fulfill all deliverables in this application. UALC will also continue to fundraise and follow through on the completion of the project which is a fully built-out covered pavilion and installation of a modular classroom including 2 existing modular classrooms relocated to align with the newly installed modular. Upon project completion, UALC will raise funds to increase its programming of serving youth during the out-of-school time.

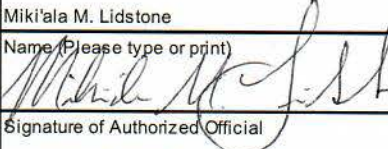
Should funding not be received through this Grant-in-Aid request, UALC will seek funding through other grant seeking efforts and continue to leverage community muscle like our partnerships and assets which include our ¼ acre campus in Kalaeloa, our 15-passenger vans, our devoted Board of Directors, our knowledgeable staff, our committed volunteers, our eager-to-learn beneficiaries, our strong social media following, our interactive YouTube channel, our directory of over 30 partnerships and the over \$40,000 of in-kind services we receive each year.



## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Ulu A'e Learning Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Professiona Services	50,000			25,000
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>50,000</b>			<b>25,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>50,000</b>			<b>25,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	50,000	Miki'ala M. Lidstone (808) 864-0013		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	25,000	Signature of Authorized Official Date 1/16/24		
<b>TOTAL BUDGET</b>	<b>75,000</b>	Miki'ala M. Lidstone. Executive Director Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant:   Ulu A'e Learning Center  

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant:   Ulu A'e Learning Center  

<b>FUNDING AMOUNT REQUESTED</b>						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025	FY: 2024-2025	FY: 2025-2026	FY: 2026-2027
PLANS	0	0	25000	25000		
LAND ACQUISITION						
DESIGN	0	0	25000			
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>			<b>50,000</b>			
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Appr

Ulu A'e Learning Center

Contracts Total:

1,284,468

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Hawaii Tourism Authority FY 23	7/1/23 - 6/30/24	HTA	State	25,000
2	State of Hawaii Grant-In-Aid FY24	TBA	OCS	State	40,000
3	City & County Grant-In-Aid FY23	10/1/22 - 9/30/23	DCS	Honolulu	199,937
4	State of Hawaii Grant-In-Aid FY22	04/01/23 - 05/31/24	OCS	State	149,000
5	Hawaii Tourism Authority FY 22	1/1/22 - 12/31/22	HTA	State	25,000
6	City & County Grant-In-Aid FY22	10/1/21 - 9/30/22	DCS	Honolulu	193,644
7	Administration for Native Americans	9/30/20 - 9/29/22	SEDS-GO	U.S. Federal	224,623
8	Hawaii Tourism Authority FY 20	1/1/20 - 12/31/20	HTA	State	12,500
9	Office of Hawaiian Affairs	10/1/19 - 9/30/21	OHA	State	291,982
10	Hawaii Tourism Authority FY 19	1/1/19 - 12/31/19	HTA	State	29,000
11	City & County Grant-In-Aid FY18	10/1/17-9/3/18	DCS	Honolulu	63,637
12	Hawaii Tourism Authority FY 18	1/1/18 - 12/31/18	HTA	State	30,145
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- PAID EMPLOYEES
- INDEPENDENT CONTRACTORS
- VOLUNTEERS



## ORGANIZATION CHART

### BOARD OF DIRECTORS



**JAMIE BARUT**  
BOARD TREASURER



**KELLY KITASHIMA**  
PRESIDENT



**LOEA AKIONA**  
VICE PRESIDENT










**MONTE MCCOMBER**  
BOARD SECRETARY








**MIKI'ALA LIDSTONE**  
EXECUTIVE DIRECTOR

### YEAR-ROUND PROGRAM EMPLOYEES

-  PROGRAM COORDINATOR
-  OFFICE MANAGER
-  **KEKOA OSURMAN**  
INSTRUCTOR
-  **KA'IKE AKAU**  
INSTRUCTOR
-  INSTRUCTOR
-  **APRIL ATISANO**  
VAN DRIVER
-  **VENA TALIA**  
VAN DRIVER





### ASSISTANTS AND SEASONAL STAFF

-  **KAMAKA CARDINES**  
CULTURAL PRACTITIONER
-  **JESSICA AMINA**  
PROGRAM ASSISTANT
-  **MYRA SILVA**  
PROGRAM ASSISTANT
-  **TIGERLILY ORTIZ**  
PROGRAM ASSISTANT
-  PROGRAM ASSISTANT

### FINANCE & GRANT ADMINISTRATION

-  **MARY SHIMIZU**  
FINANCE CONTRACTOR
-  **JAMES MICHISHIMA**  
PAYROLL CONTRACTOR
-  **MARC MIURA**  
CERTIFIED PUBLIC ACCOUNTANT
-  **PACIFIC ACADEMY**  
TAX ACCOUNTANT

### FUNDRAISING EVENT COMMITTEE

-  **MAKA ANUHEALI'I**  
COMMITTEE CHAIR
-  **DIONNE TALIA**  
COMMITTEE MEMBER
-  **NITA CAMAGANACAN**  
COMMITTEE MEMBER
-  **EMILY GUERRERO**  
COMMITTEE MEMBER

### SERVICES

- LANIKŪHONUA PROGRAM**
- BISHOP MUSEUM AFTER HOURS**

### PROGRAMS

- PU'UOKAPOLEI STEWARDSHIP PROGRAM**
- INTERSESSION NENE'E HANA 'I'O PI'INA INTERNSHIP**
- AFTER SCHOOL NO'EAU**
- 'IKE KU'UNA ENRICHMENT WORKSHOP PROGRAM**

### SIGNATURE EVENTS

- MAKAHIKI MA KAPOLEI**
- KAPU'UOLA HULA FESTIVAL**