

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
Residential Youth Services & Empowerment RYSE

Amount of State Funds Requested: \$ 300,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Residential Youth Services & Empowerment is seeking continuation funding for the 'Apapane House, a sober living institution located in Liliha, Hawaii. 'Apapane House provides shelter, treatment, counseling, and other resources to youth age 18-24 who are struggling with substance abuse disorders. 'Apapane House is currently in its pilot year of service and is making great strides in providing the necessary resources for youth to recover and advance away from homelessness and substance abuse.

Amount of Other Funds Available:

State: \$ 672,200
Federal: \$ 2,599,627
County: \$ 646,052.72
Private/Other: \$ 1,022,653.92

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 1,472,200
Unrestricted Assets:
\$ 3,600,908.87

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

PO Box 11662
City: State: Zip:
Honolulu HI 96828

Contact Person for Matters Involving this Application

Carla Houser

Name:
Carla Houser

Title:
Executive Director

Email:
chouser@rysehawaii.org

Phone:
808.286.3786

Federal Tax ID#:

[REDACTED]

[REDACTED]

Carla Houser

Authorized Signature

Carla Houser, Executive Director

Name and Title

1/18/2024

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- X 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- X 2) Declaration Statement
- X 3) Verify that grant shall be used for a public purpose
- X 4) Background and Summary
- X 5) Service Summary and Outcomes
- X 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- X 7) Experience and Capability
- X 8) Personnel: Project Organization and Staffing

 CARLA HOUSER 1.17.2024
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: RESIDENTIAL YOUTH SERVICES & EMPOWERMENT

DBA/Trade Name: RYSE

Issue Date: 11/21/2023

Status: **Compliant**

Hawaii Tax#: [REDACTED]
New Hawaii Tax#: [REDACTED]
FEIN/SSN#: XX-XXX2826
UI#: XXXXXX5080
DCCA FILE#: 256563

Status of Compliance for this Vendor on issue date:

| Form | Department(s) | Status |
|-------|---|-----------|
| A-6 | Hawaii Department of Taxation | Compliant |
| 8821 | Internal Revenue Service | Compliant |
| COGS | Hawaii Department of Commerce & Consumer Affairs | Exempt |
| LIR27 | Hawaii Department of Labor & Industrial Relations | Compliant |

Status Legend:

| Status | Description |
|---------------|---|
| Exempt | The entity is exempt from this requirement |
| Compliant | The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance |
| Pending | A status determination has not yet been made |
| Submitted | The entity has applied for the certificate but it is awaiting approval |
| Not Compliant | The entity is not in compliance with the requirement and should contact the issuing agency for more information |

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Residential Youth Services & Empowerment (RYSE)

(Typed Name of Individual or Organization)

Carla Houser

(Signature)

1/18/24

(Date)

CARLA HOUSER

(Typed Name)

Executive Director

(Title)



Residential Youth Services & Empowerment

P O Box 11662 Honolulu, HI 96828

Board of Directors

Dana Anderson
Jane Anderson
Martha Balkin
Gloria Brooks
Michelle N. Comeau
Miriah Holden
Dana Matlin
RoAnne Matsuura
Susan Palmore
Janice Taketa
Jared Watumull

Advisory Council

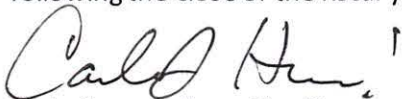
Lauran Bromley
Herb Conley
Elizabeth Rice Grossman
Michelle Ho
Kim Coco Iwamoto
Joelle Kane
Sabrina McKenna
Kaleo Schneider
Vaughn Victorino
Sharon Weiner

To Whom It May Concern:

In accordance with Sec. 6-29.2 Appropriation of funds: RYSE meets the requirements and agrees the private programs and services funded shall result in a direct benefit to the public and accomplish public purposes. RYSE meets the following criteria: (a) The private organization is a not-for-profit organization or association chartered or otherwise authorized to do business in the State of Hawaii for charitable purposes. (b) The purposes for which the private not-for-profit corporation or association is organized provides direct benefits to the people of the City and County of Honolulu. (c) The purposes for which the not-for-profit corporation or association is organized includes social services for the poor, the aged and the youth of the City and County of Honolulu

In accordance with Sec. 6-29.3 Organizations applying/granted funds: RYSE meets the requirements as a private organization and agrees to the following conditions: (a) To comply with all applicable federal and state laws prohibiting discrimination against any person on the grounds of race, color, national origin, religion, creed, sex, handicap or age, in employment and any condition of employment with the recipient or in participation in the benefits of any program or activity funded in whole or in part by the state; (b) To comply with all applicable licensing requirements of the county, state and federal governments and with all applicable accreditation and other standards of quality generally accepted in the field of the recipient's activities; (c) To have in its employ or under contract such persons as are professionally qualified to engage in the activity funded in whole or in part by the state; (d) To comply with such other requirements as the director of finance may prescribe to ensure adherence by the provider or recipient with county, federal and state laws and to ensure quality in the service or activity rendered by the recipient; and (e) To allow the expending or related county agency, or a committee of the council, or the council full access to records, reports, files and other related documents in order that they may monitor and evaluate the management and fiscal practices of the recipient organization to assure proper and effective expenditure of city and county funds.

In accordance with Sec. 6-29.4 Reporting standards, RYSE agrees all granted funds are kept financially separate in their book of accounts and submit quarterly program and financial reports on the use of these funds, due on or before the 15th of the month following the close of the quarter; and a year-end report on the same within 90 days following the close of the fiscal year in which the money is appropriated.


Carla Houser, Executive Director

❖ **Background and Summary**

Background:

Residential Youth Services and Empowerment (RYSE) began in 2015 as Friends of Youth Outreach Hawai'i Foundation to champion the cause of ending youth homelessness and guide street-identified, at-risk youth toward a brighter future. RYSE provides street-based youth 24 and under access to immediate and longer-term shelter institutions, housing, and other essential services designed to address their unique needs. Utilizing a trauma-informed, youth-driven approach, RYSE provides Diversion, Mobile Crisis Street Outreach, a Drop-In Center, an Emergency Shelter, Sobriety housing, Transitional Housing, Rapid Rehousing, and Permanent Supportive Housing. In 2023, RYSE engaged 444 unduplicated youth through outreach and sheltered 98 youth experiencing homelessness.

Goals & Objectives:

Goal 1: Continue the successful work conducted through the Apapane House Program.

Objective: RYSE will continue to serve youth 18-24 who struggle with substance abuse disorders via short-term housing provision, transitional housing services, counseling, financial literacy classes, and life skill building.

Goal 2: Increased staffing capacity by adding an evening Youth Care Counselor.

Objective: The RYSE 'Apapane House Program will onboard an evening shift Youth Care Counselor to oversee the institution after regular business hours, provide transport, and increase security.

RYSE is a 501(c)3 non-profit organization that opened its doors in June 2018. Located in Kailua, it was Hawai'i's first comprehensive housing and drop-in center for youth up to age 24. RYSE offers housing projects in Makiki, Ala Moana, and Haleiwa, island-wide outreach, and a continuum of support. This is a response to a gap in services on O'ahu for homeless, street-identified, unaccompanied youth. Youth served by RYSE are also eligible for adult services; however, the RYSE philosophy addresses the specific needs of young adults.

In 2023, RYSE piloted the 'Apapane House, O'ahu's only Clean and Sober transitional living home for youth aged 18-24. 'Apapane House comprises 5 bedrooms for live-in clients and features a full-time Certified Substance Abuse Counselor (CSAC), a site coordinator, and a financial literacy counselor to provide youth access to essential services and comprehensive support. Within our first year in operation, 'Apapane House served 9 youths. Additionally, we've identified that this program is in high demand and needs additional support and staffing.

The 'Apapane House pilot saw great success, and RYSE is eager to continue the vital work conducted over the past year. In 2024-2025, RYSE aims to increase capacity at 'Apapane House and increase the level of care we can provide by adding a designated evening shift Youth Care

Counselor (YCC). We recognize that although services are offered within the home, there are little to no outside resources for youth beyond regular business hours. In the evening, YCC will transport youth clients to and from meetings, employment, and approved communal activities that commence beyond regular business hours and will act as an additional line of support and security within the institution.

Public Purpose & Need to Be Served:

There is an alarming need for more Clean and Sober Housing programs for transitional youth in our state. “According to new figures, roughly 1 in every 10 middle and high school students in Hawaii report a probable substance use disorder indicating a need for treatment. The Hawaii Student Alcohol, Tobacco, and Other Drug Use Survey also shows treatment needs increase by grade, more than doubling from middle school to high school.¹” Unfortunately, drug and alcohol abuse go hand in hand with crime and homelessness. RYSE works with the adult justice system through circuit courts, judges, public defenders, and prosecutors to help fill the gaps in housing and services for youth (18-24) experiencing homelessness. Our data has demonstrated that 36% of our outreach, 43% of our Kawaiiloa shelter, and 29% of our Housing Program youth have reported an alcohol and/or drug abuse problem.

Homelessness in Hawaii is a persistent problem. According to a recent study conducted by the AARP, published in November 2022, there were 5,116 adults in our state without a place to sleep on any given night. Additionally, there were an estimated 3,906 evictions in 2022. “O‘ahu has the highest overall number of homeless adults, with 3,932, followed by Hawaii County (536), Maui (463), and Kauai (463). O‘ahu also has the greatest per capita homeless population, with 49 homeless individuals per 10,000 residents.

The ‘Apapane Clean and Sober home is a response to an urgent and compelling need to expand youth-focused Transitional Housing (TH) capacity. The purpose is to meet the needs of youth experiencing homelessness who are seeking recovery that is trauma-informed and developmentally appropriate. In 2023, Fair Market Rent (FMR) for an efficient apartment was \$1,563 per month. Many property managers require a monthly income of three times the rent to lease a unit. Expecting homeless youth to earn \$4,689 a month or \$56,268 per year is unrealistic. Many young adults have marginal work experience and are therefore employed at the minimum wage rate of \$12 per hour. A youth can expect to gross \$24,960 working full-time at a minimum-wage job. This translates to affording a rent of \$693 per month. (\$24,960 a year divided by 12 = \$2,080 per month. Divided by 3 = \$693).

Target Population to Be Served:

RYSE provides transition-aged youth (ages 18 to 24) and their children homes in a low-barrier shelter with all the comforts and resources to connect them with a continuum of care. We are requesting continuation funding to support the operation of our ‘Apapane House, a sober living institution. This transitional living space serves as a home for five youth and provides essential services to homeless individuals. According to the Department of Housing and Urban Development (HUD), transitional-aged youth maintain their designation as homeless while living

in TH and, therefore, qualify for resources such as housing vouchers and other services. RYSE programs include academic and employment counseling, medical assistance for physical and mental health, legal support services, and economic empowerment support to help teach and stabilize both skill-set and mindset towards building self-sufficiency. These services delivered by staff with targeted knowledge and expertise help to meet community needs, address immediate crisis and trauma, and support long-term recovery.

According to our research, as reflected in the RYSE 2022 Annual Report, 50% of the 118 youths surveyed were homeless because they were kicked out (an 8% increase from 2021). Additionally, 76% report that they have used drugs, and 49% have consumed alcohol. Marijuana is still the most popular drug, with methamphetamine as the second most popular. However, more youth are reporting using pills (46%) and cocaine (41%). Of those youth who use drugs, 10% say they use needles to inject their drugs, and 16% say their usage would make it hard to live on their own. In 2022, the percentage of youth who reported wanting help to quit their drug or alcohol use (19%) declined from the prior year (35%), emphasizing the need for an increase in services both in and outside of the institution.

Hawaii state encounters unique challenges when addressing youth homelessness, as many youth are transient between towns, cities, and islands across the state. O‘ahu Island boasts a significantly higher number of services and resources than the neighboring islands, and as such, receives an influx of youth from across the state who are seeking access to essential services and help with sobriety struggles; we must continue to develop a robust social service safety net that is imperative to make youth homelessness in Hawaii rare, brief, and nonrecurring.

Geographic Coverage:

The ‘Apapane House is strategically located in an area convenient to schools, employment opportunities, public transportation, recreation, and culturally significant events. Within the coming years, RYSE plans to extend its services statewide; however, our youth must currently reside on the island of O‘ahu. According to the 2023 Point in Count Report, Region 7 (Wai‘anae) has the largest percentage of the unsheltered population (27%). This region saw an 18% increase over the 2022 count. Region 1 (Downtown Honolulu, Kalihi, Nu‘uanu) and Region 2 (East Honolulu) have the second largest percentages of the unsheltered population (22% each). Region 6 (Windward) has the island's smallest unsheltered population (2%); followed by Region 5 (6%) and Region 4 (7%). ‘Apapane House serves all transitional-aged youth across the island and focuses on Region 1 and 7 of O‘ahu.

❖ Service Summary & Outcomes

Scope Of Work, Tasks, & Responsibilities:

The scope of ‘Apapane, RYSE’s Clean and Sober home, is to provide safe, structured, and stable transitional housing for Youth Experiencing Homelessness (YEH) who wish to live in a drug and

alcohol-free environment. Residents are provided counseling for substance use disorders, financial literacy counseling, education and employment counseling, and safe TH. 'Apapane House currently serves six youths living in TH and 14 other unduplicated youth who access other RYSE service programs, such as shelter and/or wrap-around services at the Kawaioloa Access Center shelter in Kailua and housing programs located in Haleiwa, Makiki, and Ala Moana. Counseling sessions will be designed to meet each individual's specific needs, and there will also be group sessions to help build a community of recovery.

'Apapane residents are required to maintain 100% abstinence from drugs and alcohol for the entirety of their stay. However, RYSE recognizes relapse as a part of the recovery process, and residents are not automatically exited from the program if they relapse. Most other sober living programs are intolerant of relapse. However, at RYSE, youth struggling to maintain sobriety will be supported if they want to recover. 'Apapane house is equipped with a CSAC that supports the youth who come to RYSE seeking sobriety.

'Apapane residents pay for services on a program schedule at no charge for the first 6 months to provide time to focus on their recovery; for the next 6 months, the rate is \$400 per month, half of which is saved for the youth to have when they complete their program stay the other half is applied to program operations. The cost from 12 to 18 months is \$600 and the cost from 18-24 months is \$800, with half going to savings. This fee schedule is intended to help youth transition to independent living. This payment model serves as a way for youth to save money while creating a history of reliable tenancy. Youth have the support of the Financial Literacy Counselor (FLC), who creates individual plans for each youth, helping them achieve their goals and overcome setbacks.

RYSE has demonstrated the success of TH for youth. Since 2020, we have operated an 8-bedroom transitional housing program for youth victims of crime. This project is funded by the State of Hawaii Office of the Attorney General through the Victims of Crime Act (VOCA). 'Apapane House replicates the success of this program in providing intensive behavioral health services and education on developing the living skills youth will need once they move on to independent living. The services are trauma-informed and developmentally appropriate. Through RYSE programs, youth build a community in the home and learn to value the stability and security of being housed. RYSE believes TH is the best method to house these youth in our community, as it provides a developmentally appropriate shared living environment where youth from similar ages and peer groups can learn from each other while benefiting from more intensive social services.

'Apapane residents also receive legal assistance from a licensed attorney, i.e., advice, counsel, and representation in matters that interfere with the individual reentry process or their ability to obtain/retain housing. This includes criminal defense, guardianship, orders of protection, resolution of criminal warrants, and civil remedies. Services also include filing, court fines, and fees. These essential legal services aid in resolving additional charges mounted on clients and

assist clients with house arrest and alcohol monitoring court-imposed fees. Access to legal services eradicates multiple reentry barriers, such as administrative costs youth face after being released from jail/prison. RYSE has a Memorandum of Understanding (MOU) in place with an attorney who has experience with substance-dependent youth experiencing homelessness.

‘Apapane residents are expected to comply with all housing requirements to establish and maintain a recovery pattern successfully. The CSAC assists each participant by promoting autonomy and increased independence during the recovery process. The CSAC and other treatment team members begin by assessing each potential applicant. Following the screening and assessment process, the treatment team determines eligibility for placement. Below are the screening tools that may be used (not limited to):

Screening Tools: Behavioral Health Index, Substance Abuse Screening, Brain Injury Screening, CAGE-AID, DAST-10, AUDIT.

Following screening and approval, each client conducts a site survey to determine if the living conditions/location/environment favor maintaining sobriety. The site coordinator completes the intake. Each intake is documented through HI-WITS (Hawaii Web Infrastructure for Treatment Services) and Apricot. Appropriate demographics are obtained for data purposes. Throughout the intake process, a series of assessments are utilized. Below is a list of the utilized assessment tools:

Assessments: Mental Status Report, Substance Abuse Subtle Screening Inventory (SASSI), Drug Evaluation Network System Addiction Severity Index (DENS ASI), Recovery Support Services Questionnaire (RSS-Adult), Adolescent Drug Abuse Diagnosis (ADAD)

Each participant is expected to participate in at least three weekly group activities. Group facilitation will follow the below curriculum (not limited to):

- Anger Management Groups:
- Avedian, A. & Caswell, I. (2017). Anger Management Essentials. Teen Edition.
- Avedian, A. (2021). Anger Management Essentials. Strategies to Choose Peaceful Living. 2nd Edition
- Substance Abuse Groups:
- Alcohol & Drug Abuse Self-Help Network, Inc. (2013). SMART Recovery Handbook. 3rd Edition.

In addition, each client is expected to attend sobriety support groups like Alcoholics Anonymous (AA) or Narcotics Anonymous (NA)'s 12-step recovery meetings. Through our experience, the RYSE team has identified that meetings are especially effective in inspiring hope as it introduces youths to relatable peers who have faced challenges and made accomplishments toward sober living. Camaraderie is essential to the recovery process and provides a sense of community and stability for participants who often come from unsteady backgrounds.

The Site Coordinator (SC) is responsible for the day-to-day program activities that empower youth to move away from homelessness and substance dependence. They ensure safety protocols

and program regulations are followed. The SC empowers youth to develop pro-social habits, healthy community living skills, and the essential tenancy skills needed to live independently. The SC maintains the property and facility for compliance with all RYSE health and safety standards, which shall equal or exceed those required by law or ordinance.

The Program Manager oversees the program's daily operations, including the budget, supervises staff, ensures all outcomes are met, and provides regular progress reports to the Director of Housing Services (DOH).

The DOH will support the Program Manager in all aspects of their position. They will be responsible for grant compliance, including program evaluation and reporting to the Executive Director. Youth living in 'Apapane receive support from other RYSE staff not funded by Grant in Aid.

The Education & Employment Counselor provides services for youth to continue their education through traditional or non-traditional paths, including GED prep and testing, workforce development programs, and community-based internships. Additionally, they facilitate employment-ready preparations, resume-building and interviewing workshops, CPR/First Aid certifications, safety driver's courses, and other certifications that interest the youth.

The Diversion Specialist connects with youth exiting from incarceration (re-entry), advocating for youth during court hearings and explaining the program to all Judicial parties involved in the client's case. They provide in-reach services to prison/detention centers to conduct assessments and enrollment processes and support released clients in adhering to terms and conditions. This includes maintaining sobriety through treatment, following curfew mandates, managing fines and fees, and ensuring clients attend review court hearings and probation/parole appointments.

Additional Staff will include the following:

The (evening) Youth Care Counselor will provide youth with opportunities for transportation to necessary activities outside of regular business activities. It is not uncommon that sobriety meetings, employment shifts, and other communal activities occur outside of the hours of a regularly scheduled youth care counselor. The addition of the evening shift will create an environment more conducive to the world outside of 'Apapane. The evening YCC will also provide extra support for youth who may be struggling and increase security for the house at night.

Projected Annual Timeline:

**Please see the attached timeline.*

Quality Assurance & Evaluation Plans:

All RYSE staff are trained and supervised on data collection processes that comply with confidentiality/privacy regulations (i.e., HIPAA) and Trauma-Informed Care. The Program Manager will complete all required reports within the specified timeframes and utilize these reports to monitor and improve program performance (as needed) under the oversight of the Executive Director and former Chair of the CoC Data Subcommittee. RYSE utilizes data tracking and electronic case files, and our staff is trained to enter data on the day of services. This practice will allow staff to identify patterns to replicate effective methods and adjust ineffective methods.

The proposed outputs and outcomes, how they are tracked, and the individuals responsible are discussed and tracked at weekly case conferences to ensure each youth is working towards self-sufficiency goals. Our outcomes are focused on ending the cycle of homelessness in Hawaii by prioritizing the needs of our youth.

Measures of Effectiveness:

We will measure the effectiveness of the outcomes of the ‘Apapane Home by demonstrating the success of our five unduplicated youth housed in this Clean and Sober transitional living environment.

- Attendance records for the five ‘Apapane residents and 75 RYSE participants, plus unduplicated youth, will receive substance abuse education.
- 80% of youth who exit Transitional Housing will exit to permanent housing.
- 27 unduplicated youth will complete a substance abuse screening (DENS-ASI).
- 45 youth will complete a WITS intake. ADAD consent signed by youth.
- Five unduplicated youth will save \$1,800 by the end of the nine-month program.
- 100% of TH participants will report positive progress in one or more Life Domains. 50% of other youth will report positive progress in one or more Life Domains.
- All five grant-funded staff members will attend two substance abuse-related training sessions.

❖ Financial

Budget:

**Please see attached budget forms.*

Anticipated Quarterly Funding Requests for the Fiscal Year 2025:

| <u>Quarter 1</u> | <u>Quarter 2</u> | <u>Quarter 3</u> | <u>Quarter 4</u> | <u>Total Grant</u> |
|------------------|------------------|------------------|------------------|--------------------|
| <u>\$75,000</u> | <u>\$75,000</u> | <u>\$75,000</u> | <u>\$75,000</u> | <u>\$300,000</u> |
| | | | | |

Funding Sought for 2025:

City & County Grant and Aid - City & County Honolulu
ESG - City & County Honolulu
ESG - Shelter - City & County Honolulu
ESG - Outreach - City & County Honolulu
ADAD - BH - HI State Dept. of Health
State GIA - Office of Youth Services
VOCA - US Department of Attorney General
YHDP - Diversion - HUD
YHDP - Mobile Crisis - HUD
YHDP - Guide on Side - HUD
YHDP - PSH - HUD
YHDP - THH - RRH - HUD
COC - PH - HUD
COC - RRH - HUD
OJJDP - Office of Justice Programs
FYSBY - US Dept. of Health & Human Services

Past & Anticipated Tax Credits:

1. 2023 Employee Retention Credit

Federal, State, and County Government Contracts, Grants, & Grants in Aid:

RYSE Active Federal, State, County Government contracts, grants, and GIA's include:
City & County Grant and Aid - City & County Honolulu
ESG - City & County Honolulu
ESG - Shelter - City & County Honolulu
ESG - Outreach - City & County Honolulu
ADAD - BH - HI State Dept. of Health
State GIA - Office of Youth Services
VOCA - US Department of Attorney General
YHDP - Diversion - HUD
YHDP - Mobile Crisis - HUD
YHDP - Guide on Side - HUD
YHDP - PSH - HUD
YHDP - THH - RRH - HUD
COC - PH - HUD
COC - RRH - HUD
OJJDP - Office of Justice Programs
FYSBY - US Dept. of Health & Human Services

Unrestricted Assets as of December 31, 2023:

\$3,600,908.87

❖ Experience & Capability

Necessary Skills and Experience:

In July of 2023, 'Apapane House officially opened its doors to clients. We also onboarded a site coordinator to oversee case management responsibilities and a CSAC to provide substance abuse disorder treatment plans and ensure overall adherence. We implemented drug testing policies and procedures. Within our pilot year, we have served 9 youths, 4 of whom have remained in the program and continue to make strides toward long-term goals. Our team has identified growing pains as we develop best practices when operating a clean and sober home. Revisions of occupancy agreements have begun now that 'Apapane has been successfully operating for 6 months. 'Apapane House is fully funded through a prior GIA and is on track to complete our pilot year. Due to the successes and program demand, it is essential that we continue this work. The RYSE team is knowledgeable and skilled in Trauma-Informed Care, Positive Youth Development, cultural humility, harm reduction, assertive engagement, and victim-centered services. Our staff is selected based on their ability to engage and connect with underserved youth populations. They often have lived experience paired with relevant education and can bring a unique understanding and competency to our efforts.

RYSE carries out our mission by providing a continuum of support that empowers Hawaii's street youth to move beyond homelessness. Over half of our youth have graduated high school or obtained a GED, and nearly a quarter lived on the streets before arriving at RYSE. We prioritize the creation and execution of full spectrum plans that create comprehensive goals for the short and long term and encourage family reunification as a pillar of success. We serve all youth, regardless of gender, religion, and race. Many of our youth come from marginalized cultures, with over half identifying as Native Hawaiian or partially Native Hawaiian. Others identify as lesbian, gay, bisexual, or another non-heterosexual identity. Therefore, we strive to create inclusive and culturally relevant programs to ensure our participants feel safe, seen, heard, and empowered at all levels. RYSE is an ideal organization to serve homeless youth as we have strategically comprised a staff of professional, empathetic, and compassionate human beings who truly care for each client. We pride ourselves on providing safe and developmentally appropriate spaces for homeless youth to survive and thrive.

RYSE is an active member of the Continuum of Care, and the Director of Housing Services is the current Data Committee Chair. Our leadership team actively participated in designing and implementing the state's first homeless youth CES. RYSE also collaborates with existing youth providers who meet monthly with Partners in Care (PIC) administrators to place youth into appropriate housing and discuss the necessary wraparound services to maintain housing. With youth consent, data is shared among the youth providers to ensure the appropriate services are provided, and a strong collaborative effort is made to support the youth best. I have several months of experience running a clean and sober environment.

We have been identified as the primary "Point of Access" for the Youth CES on the Windward side. RYSE also participates in the Homeless Management Information System (HMIS) and CES to aid communication, advocacy, and change. Not to mention, RYSE played a lead role in developing the Oahu Youth Action Board (OYAB) and the Coordinated Community Plan (CCP) to End Youth Homelessness, served on the Steering Committee, and worked alongside more than 25 stakeholder organizations.

Facilities:

RYSE comprises seven facilities that serve our mission:

'Apapane House is a two-story home conveniently located in Liliha near transportation resources and employment opportunities. This home provides office space and comprises two living rooms, two kitchens, four bathrooms, seven bedrooms, and can house up to six youth. At this time *'Apapane* is the only facility designated for transitional age youth 18-24 on O'ahu island.

The RYSE Kawaioloa Access Center is located at the Kawaioloa Youth and Family Wellness in Kailua and operates as an emergency and drop-in shelter for individuals experiencing homelessness. The Access Center is open daily from 08:00 am-8:00 pm and offers drop in access to essential resources, including supplemental food, hot meals, shower facilities, laundry facilities, WiFi, and basic hygiene supplies. The Access Center also offers outreach services like case management, behavioral health resources, education, and employment counseling. It can connect youth with additional services if required or requested. The emergency shelter comprises 20 beds for youth ages 18-24.

The Hale'iwa Kauhale House shelters youth in three separate houses. Each house comprises five bedrooms and two bathrooms each and serves up to fifteen people. Residents receive case management, medical and behavioral health care, life skills training, and education and employment support. The housing is on 1.5 acres and features sustainable agricultural projects.

Makiki House is an 8-bedroom, 5-bath house funded through The Victims of Crime Act (VOCA) and provides transitional housing for youth who are former victims of crime. Participants receive on-site behavioral health support to guide them through the healing process caused by their victimization. During their stay, they receive training on the necessary life skills they will need when they move on to independent living and access to all RYSE supportive services such as education and employment counseling and housing case management.

Manu o Ku is a HUD-funded 6-bedroom affordable housing program. Youth residents pay an affordable rate of \$500 for a single room with utilities included. They receive case management education and employment counseling.

Rycroft House is a 5-bedroom home for youth with severe mental illness. In this institution, youth have 24-hour on-site staff support and access to all RYSE's services, from intensive

behavioral health counseling to the option of coming to the drop-in center to commune with other youth.

Raphael House is a 10-bedroom home for youth who require transitional living in the Waianae region of Oahu. Placement is based on vulnerability. Youth are referred to the program through the Coordinated Entry System. The project is funded through HUD's Youth Homelessness Demonstration Project. Youth receive training on the necessary life skills needed to move on to independent living and they receive access to all RYSE supportive services such as education and employment counseling and housing case management.

Currently, no additional facilities are required as RYSE has developed a well-rounded and highly inclusive array of services to meet the specific needs of youth participants.

❖ Personnel: Project Organization and Staffing

Proposed Staffing, Staff Qualifications, Supervision and Training:

RYSE has a strong management team which includes an Executive Director, Accountant, Director of Housing Services, a Grants Manager, and a Director of Communal Services. The Executive Director holds an MSW, and all staff are highly qualified based on their individual job responsibilities. RYSE has an active Board of Directors and Finance Committee that holds monthly meetings, including a comprehensive financial report. Agency-wide policies and procedures are in place to ensure timely and accurate accounting functions. Our organization fully complies with all current contracts and successfully achieves our performance outputs and outcomes. All staff have an identified direct report/supervisor. Group supervision, facilitated by a Program Manager, occurs weekly and covers both administrative and programmatic issues. An evidence-based, trauma-informed approach to supervision and training focuses on inspiring, supporting, teaching, and challenging staff, as well as modeling and collaborating in problem-solving.

The RYSE team also features a Licensed Clinical Social Worker (LCSW) capable of case management and behavioral diagnosing where required. The LCSW works with a highly skilled team of counselors and is licensed to train MSWs under his tutelage while signing off on mandatory clinical hours.

At RYSE, we believe that diversity is power. We aim to build a workforce that champions racial equity, values different backgrounds, and celebrates unique perspectives. Attracting and onboarding a diverse workforce with lived experience ensures we provide a welcoming environment widely reflective of our larger community.

Our ongoing commitment to diversity and inclusion is how we address societal challenges. RYSE is proud to employ people of all backgrounds who possess the talent to accelerate our vision forward to end youth homelessness.

RYSE is an active member of Partners in Care (PIC) and the Continuum of Care for Oahu, Hawaii Youth Services Network, Youth Coordinated Entry System (CES), and the PIC Advocacy Committee.

Organization Chart:

**Please see attached Organization Chart.*

Compensation:

Directors Annual Salary Range:

Executive Director - \$92,000 to \$100,000

Director of Housing Services - \$80,000 to \$85,000

Director of Clinical Services - \$80,000 to \$85,000

❖ **Other**

Litigation:

RYSE has no pending litigation or outstanding judgments.

Licensure or Accreditation:

N/A

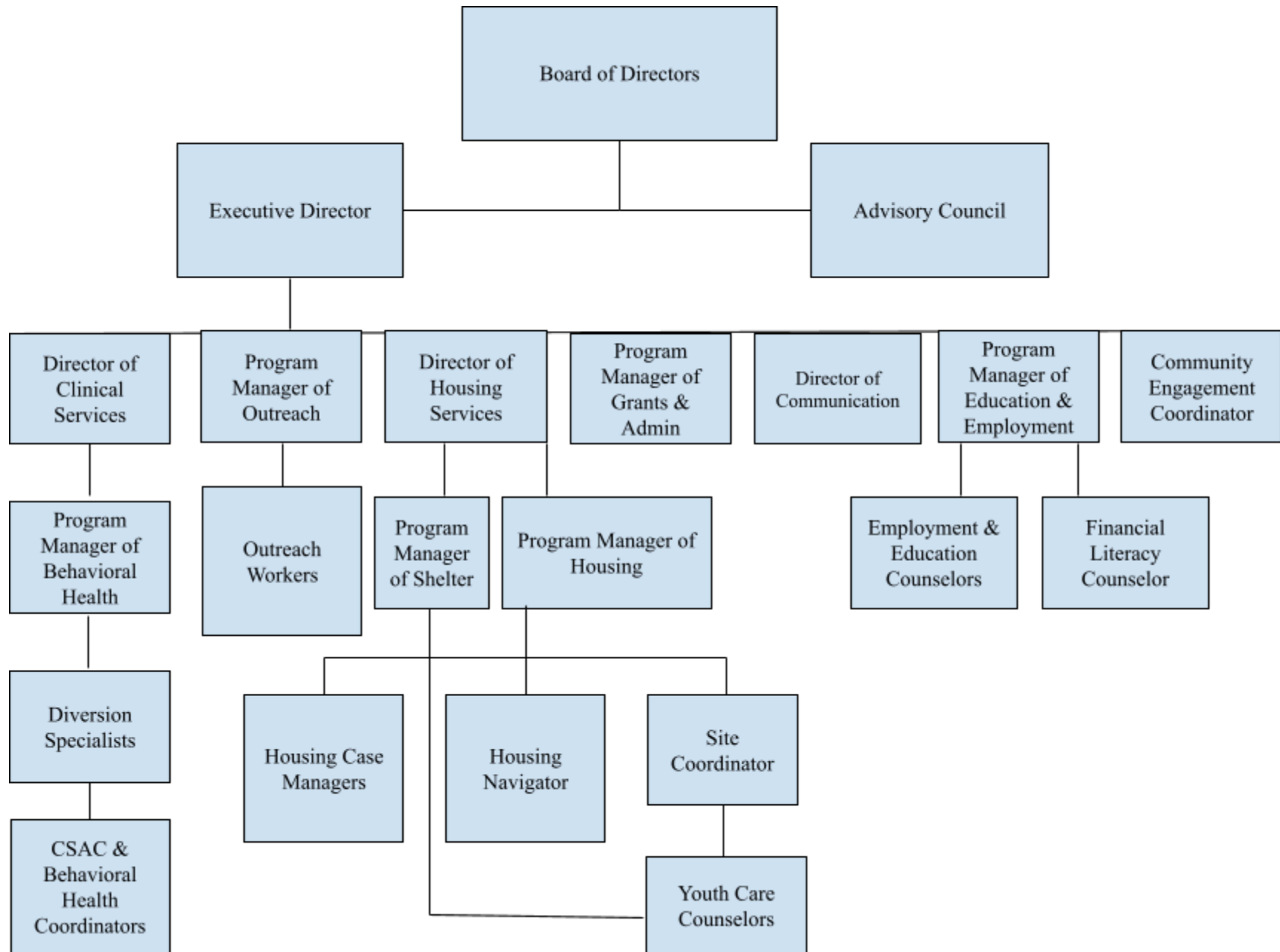
Private Educational Institutions:

This grant will not benefit a sectarian or nonsectarian private educational institution.

Future Sustainability Plan:

RYSE will use the data collected from this project to seek funding opportunities from other government agencies, private foundations, and private funders. RYSE has enough reserve funds to sustain the program for six months, while other funding is being secured.

| APAPANE HOUSE (ANNUAL) PROGRAM TIMELINE | | | | |
|--|----|----|----|----|
| Activities | Q1 | Q2 | Q3 | Q4 |
| Objective 1: Increasing staff capacity and establishing best practice year over year. | | | | |
| Onboarding evening youth care counselor. | X | | | |
| Continuing professional development for Apapane staff. | X | | | |
| Objective 2: Assisting youth in maintaining sobriety via the provision of living skills, substance abuse disorder treatment, and unconditional positive regard to ensure short and long term success throughout their recovery journey. | | | | |
| Establishing individual recovery plans based on participant needs and desired life path. | X | X | X | X |
| Objective 3: Identify potential residents to replace residents who have successfully exited the program. | | | | |
| Screenings, questionnaires, and preliminary documents will be collected from the participants. | X | X | X | X |
| On-going Behavioral, Counseling, Legal, Educational, Employment, and/or Housing support(s) will be offered to participating youth. | X | X | X | X |
| Create waiting lists for potential participants to succeed those who unexpectedly exit program. | X | X | X | X |
| Objective 4: Reflections and reiterations for the future. | | | | |
| Reflections regarding programing, data collection, and evaluations will be collected. | X | X | X | X |
| Reporting and program evaluation will be discussed with the leadership team. | X | X | X | X |
| RYSE will develop plans for future programs. | | | | X |



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Residential Youth Services & Empowerment (RYSE)

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|------------------------------------|---|-------------------------------------|--|
| A. PERSONNEL COST | | | | |
| 1. Salaries | 148,400 | 932,812 | 408,641 | 747,251 |
| 2. Payroll Taxes & Assessments | 27,855 | 160,147 | 76,236 | 9,727 |
| 3. Fringe Benefits | 20,580 | 160,270 | 70,494 | 54,857 |
| TOTAL PERSONNEL COST | 196,835 | 1,253,229 | 555,371 | 811,835 |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | 60,000 | 713,136 | | 15,000 |
| 5. Staff Training | | 3,000 | | |
| 6. Supplies | 6,500 | 61,792 | 16,771 | 106,757 |
| 7. Telecommunication | 1,800 | 2,634 | 10,877 | |
| 8. Utilities | 8,400 | 44,500 | | 3,000 |
| 9. Auto Expense | 1,200 | 2,593 | 12,000 | |
| 10. Repair & Maint | 2,500 | 3,148 | 17,523 | |
| 11. Indirect | 22,765 | 157,971 | | 25,067 |
| 12. Program Evaluation | | 17,000 | | |
| 13. Professional Fees | | 10,656 | | |
| 14. Flex Fund for Youth | | 12,250 | | |
| 15. Subcontracts | | 299,727 | 6,000 | 50,000 |
| 16. Publication | | 1,000 | | |
| 17. Furniture & Fixtures | | 10,000 | | |
| 18. Transportation | | 6,991 | 3,600 | 10,995 |
| 19. Equipment Rental | | | 11,911 | |
| 20. Program Activities | | 12,000 | 12,000 | |
| TOTAL OTHER CURRENT EXPENSES | 103,165 | 1,358,398 | 90,682 | 210,819 |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | | | | |
| TOTAL (A+B+C+D+E) | 300,000 | 2,611,627 | 646,053 | 1,022,654 |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 300,000 | Name (Please type or print) _____ Phone _____ | | |
| (b) Total Federal Funds Requested | 2,611,627 | Signature of Authorized Official _____ Date _____ | | |
| (c) Total County Funds Requested | 646,053 | | | |
| (d) Total Private/Other Funds Requested | 1,022,654 | Name and Title (Please type or print) _____ | | |
| TOTAL BUDGET | 4,580,334 | | | |

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant/Provider: Residential Youth Services & Empowerment

RFP No.: _____ Period: July 1st 2024 - June 30th, 2025 Date Prepared: 1/17/2024

Contract No. (As Applicable): _____

| POSITION NO. | POSITION TITLE | FULL TIME EQUIVALENT TO ORGANIZATION | ANNUAL SALARY INCLUDING BUDGETED SALARY INCREASE A | % OF TIME BUDGETED TO THE CONTRACT B | TOTAL SALARY BUDGETED TO THE CONTRACT A x B |
|---------------|-------------------------------------|--------------------------------------|--|--------------------------------------|---|
| 2 | Program Manager | 1 | 60,000 | 5% | 3,000 |
| 3 | Certified Substance Abuse Counselor | 1 | 60,000 | 100% | 60,000 |
| 4 | Site Coordinator | 1 | 50,000 | 100% | 50,000 |
| 5 | Financial Literacy Counselor | 1 | 50,000 | 50% | 25,000 |
| 6 | Youth Care Counselor | 1 | 41600 | 25% | 10400 |
| | Total | | | | 148,400 |
| | Match | | | | |
| 1 | | | | | |
| 2 | | | | | |
| 3 | | 135978 | | | |
| | | | | | |
| | | | | | 0 |
| | | | | | |
| TOTAL: | | | | | |

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: Residential Youth Services & Empowerment (RYSE)

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------------|-----------------|------------------|---------------|-------------------|
| N/A FOR THIS PROPOSAL | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| N/A FOR THIS PROPOSAL | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: Residential Youth Services & Empowerment (RYSE)

| FUNDING AMOUNT REQUESTED | | | | | | |
|-------------------------------------|--|---------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| NOT APPLICABLE FOR THIS APPLICATION | | | | | | |
| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2022-2023 | FY: 2023-2024 | FY:2024-2025 | FY:2024-2025 | FY:2025-2026 | FY:2026-2027 |
| PLANS | | | | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | | | | |
| CONSTRUCTION | | | | | | |
| EQUIPMENT | | | | | | |
| TOTAL: | | | | | | |
| JUSTIFICATION/COMMENTS: | | | | | | |

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Residential Youth Services & Empowerment (RYSE)

Contracts Total: 4,642,928

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County) | CONTRACT VALUE |
|----|-----------------------------|------------------------|-----------------------------------|--|-----------------------|
| 1 | City & County Grant and Aid | 1/1/24 - 12/31/24 | City & County of HNL | Honolulu | 200,000 |
| 2 | ESG | 10/1/23 - 4/30-24 | City & County of HNL | Honolulu | 153,543 |
| 3 | ESG Shelter | 10/1/23 - 9/30/24 | City & County of HNL | Honolulu | 210,000 |
| 4 | ESG Outreach | 10/1/23 - 9/30/24 | City & County of HNL | Honolulu | 82,510 |
| 5 | ADAD-BH | 10/1/23 - 9/30/24 | State Dept of Health | State | 372,500 |
| 6 | State GIA | 10/1/23 - 9/30/24 | Office of Youth Services | State | 300,000 |
| 7 | VOCA | 10/1/23 - 9/30/24 | Dept of Attorney General | US | 500,000 |
| 8 | YHDP - Diversion | 10/1/23 - 9/30/24 | HUD | US | 235,884 |
| 9 | YHDP - Mobile Crisis | 10/1/23 - 9/30/24 | HUD | US | 275,000 |
| 10 | YHDP - Guide on the Side | 10/1/23 - 9/30/24 | HUD | US | 245,439 |
| 11 | YHDP - PSH | 10/1/23 - 9/30/24 | HUD | US | 474,068 |
| 12 | YHDP - TH RRH | 10/1/23 - 9/30/24 | HUD | US | 188,680 |
| 13 | COC PH | 10/1/23 - 9/30/24 | HUD | US | 177,652 |
| 14 | COC RRH | 10/1/23 - 9/30/24 | HUD | US | 177,652 |
| 15 | OJJDP | 10/1/22 - 9/30/25 | Office of Justice Programs | US | 600,000 |
| 16 | FSBY | 9/24/21 - 9/30/24 | Dept of Health and Human Services | US | 450,000 |
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