

Application Submittal Checklist

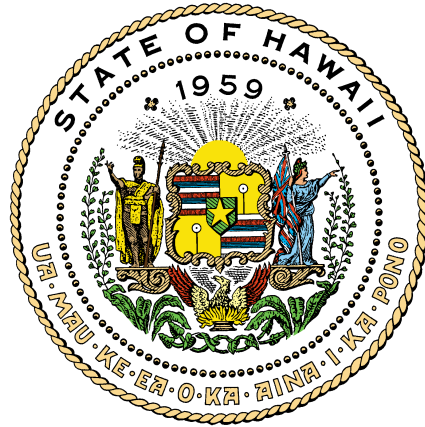
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Sarah (Sally) Hattermer, Treasurer
PRINT NAME AND TITLE

1/18/2024
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

OAHU CHORAL SOCIETY

was incorporated under the laws of Hawaii on 07/03/1995 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2024

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Oahu Choral Society

(Typed Name of Individual or Organization)

Sarah (Sally) Hattermer
(Signature)

1/18/2024
(Date)

Sarah (Sally) Hattermer

(Typed Name)

Treasurer

(Title)

**CERTIFICATION OF COMPLIANCE WITH
SECTION 42F – 102, HAWAII REVISED STATUTES**

The undersigned certifies that this grant will be used for a public purpose pursuant to Section 42F – 102, Hawaii Revised Statutes.

Sarah (Sally) Hattemer

Sarah (Sally) Hattemer
Treasurer
Oahu Choral Society

1/18/2024

Date

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The O`ahu Choral Society (OCS) has been an integral part of Hawai`i's arts community since 1978, when it was part of the Honolulu Symphony. OCS reorganized in 1995 as a 501(c)(3) non-profit organization. Today OCS is composed of 80+ singers from the community who are united in their love of choral singing. Our mission is to present the highest quality performances of choral music for the enjoyment and enrichment of the community of Hawai`i, to be a passionate leader and contributor to the arts in our community, and to cultivate an appreciation for choral music. The O`ahu Choral Society serves as the administrative body supporting both the Symphonic Chorus and the Chamber Choir, a semi-professional choir of 24 members who are the core of the symphonic choir, allowing us to present concerts of the highest quality.

2. The goals and objectives related to the request;

OCS's goals for the 2024-2025 season include the following:

- (1) Make quality choral experiences more accessible by offering low- and no-cost concerts to attract diverse audiences;
- (2) Continue to collaborate with our artistic community partners such as Early Music Hawai'i, the University of Hawai'i and the Hawai'i Symphony Orchestra;
- (3) Provide a means for talented community singers of all ages to experience the joy and health benefits of group singing which has been shown to support both physical and mental well-being by lowering blood pressure, and reducing isolation;
- (4) Provide a multigenerational, community building experience encouraging lifelong participation in choral singing that builds bridges between communities.

Objectives include:

- (1) Perform several free concerts in addition to one in collaboration with the Hawai'i Symphony Orchestra;
- (2) Engage at least 80 singers from students to kupuna who are representative of Hawai'i's diverse population in weekly choral rehearsals and public performances;
- (3) Continue to increase audiences to 1500 attendees during the 2024-25 season via free concerts made possible by supporters and grantors such as the State of Hawai'i;
- (4) Foster and deepen relationships with artistic partners such as Early Music of Hawai'i, Hawai'i Symphony Orchestra, and University of Hawai'i Choral Ensembles.

3. The public purpose and need to be served;

With the 80+ members of the choir, OCS collaborates with other choirs to bring that total to over 120 singers of all backgrounds, with ages from young adults to kupuna. Community benefits include the cultural enrichment of O'ahu, with over 1500 concertgoers served in over 4 concert programs to benefit the entire O'ahu community. Concerts are uplifting, positive, communal gatherings that are family friendly, and widely accessible.

Research continues to show that "choir singers are less likely to experience symptoms of depression" and that "choral singers report having stronger relationships, spending more time with friends, and making a bigger effort to get to know others in their communities." Additionally, "older choir singers are more likely to report a "very good" quality of life and more likely to rate their health as "excellent" or "very good" compared to the general population." (Drevitch, Greg. "The Mental-Health Benefits of Singing in a Choir." Psychology Today, 6 June 2023.)

OCS seeks to provide excellent educational experiences for our youth, young adults, and kupuna, regardless of socioeconomic status. OCS has provided free concerts and expanded our activities

beyond Honolulu by including Pearl City and Kona in 2024. The overall goal of OCS is to provide choral experiences that will leave a positive impact, lasting impression, and appreciation of music for this and future generations.

4. Describe the target population to be served

Audience members represent all age groups and come from all walks of life. We focus our fundraising efforts to ensure that the concerts are accessible to all, and will continue offering free concerts whenever possible. Singers range from young adults to seniors and our collaborations will ensure that college age students have an opportunity to perform at a high caliber, while mentoring opportunities are provided that encourage supportive intergenerational relationships.

During these collaborative concerts we will enjoy a return to the classics, a focus on local culture and expanding venues. We seek to serve both the thriving and the vulnerable in our community by facilitating meaningful social connection among people of all backgrounds as they experience the beauty, fulfillment, and joy of choral music.

5. Describe the geographic coverage.

OCS primarily serves the residents of O`ahu. We hold our concerts at various venues in the community of O`ahu to maximize access to the event. Members of the chorus and orchestra will come from all over the island. During the 2023-2024 season, OCS collaborated with the Kona Choral Society and gave concerts in both Kona and on O`ahu. OCS will also provide free concerts and discounted student ticket prices, as well as complimentary ticket prices to low-income students and families.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work for the proposed 2024-2025 season begins with an October concert "OCS Goes Baroque" featuring works from Latin American composers that are not often heard in Hawai'i. The performers will sing in Spanish, Portuguese, and indigenous languages of the Americas in a collaboration with Early Music Hawai'i.

In December, OCS choirs will join UH ensembles in a celebration of the holiday season. This event will include singers from 18 to 80, performing together in a free community event built around intergenerational cooperation that has become a well-loved holiday tradition.

In February 2025, the Hawai'i Symphony Orchestra has proposed a collaboration to present Beethoven's beloved 9th Symphony. This event fulfills our mission to perform choral-orchestral masterworks in each season, and collaborate with Hawai'i's finest instrumentalists.

“Aloha ‘Āina: Earth Songs” is the theme of a spring 2025 concert with the OCS Chamber and Symphonic Choirs in a program dedicated to the beauty of the earth and our responsibility to care for it. Whereas our fall programming was focused on historical music, this concert will feature new music and new compositions, including local Hawai‘i composers.

The OCS Board of Directors selects and hires the Music Director and Managing Director, sets policies and is responsible for the financial stability of OCS. Alicia Scanlan, Managing Director, develops and distributes the rehearsal schedule to all singers and instrumentalists, manages logistics, marketing and ensures implementation of policies developed by the Board of Directors.

Dr. Joshua Haberman, Artistic Director, conducts auditions for prospective new singers at the start of the season and leads weekly 2.5 hour rehearsals from August through mid-December and from January through May. He will be the liaison with our collaborative partners.

OCS contracts with piano accompanists, additional instrumentalists when required, and professional vocal and instrumental soloists as needed.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

July - September 2024

- Marketing Plan
- Final Musical Selection for Chorus and Orchestra musicians
- Venue Selection and Dates for Community Concerts
- Auditions for Symphonic Choir and Chamber Choir
- Choral Scholars will be selected by audition and at the discretion of the Artistic Director.
- A rehearsal schedule with musicians and choirs will be coordinated and released by the Managing Director for all parties involved with rehearsals starting in August.

October - December 2024

- Social media and print marketing/advertising targeting low-income or low arts exposure areas for fall and winter concerts
- Symphonic Chorus and Chamber Choir Fall Concert “OCS Goes Baroque”
- Community Maluhia: Peace Christmas Program

January – June 2025

- Marketing/advertising for spring concerts
- Symphonic Choir with Hawai‘i Symphony Orchestra showcasing Beethoven’s 9th in February
- Aloha ‘Āina concert
- Solicit feedback from mentorship participants

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

OCS monitors concert attendance, membership numbers, and budget figures to ensure we are improving in all respects each year. We review these results during our regular board meetings to discuss and resolve any issues that might arise. We set a budget for each event and have shown success in working within our means to remain fiscally responsible. When collaborating with organizations such as HSO or the Kona Choral Society, we clarify responsibilities and ensure each organization is contributing as agreed upon as part of the partnership. These contributions include financial support, marketing efforts and logistical support during the concert. Finally, we solicit feedback from our audiences and members verbally, through written surveys, and via social media to ensure we are meeting our goals and to determine the effectiveness of our programming.

We consider both past concert attendance and large choral work trends in other cities across the country to help determine what will best work musically for our members and the community. All these practices help us to determine what programs to bring to the community of Hawai'i.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Membership: We aim to grow membership from 80 members in Fall of 2023 to 85 or more members in Fall 2024. Higher membership means increased community awareness, enhanced social networks, and more financial support to offset ticket prices and cover expenses like scholarships for students and low-income individuals.

Collaborations: We will ensure that all our concerts during the 2024-25 season are collaborative, including collaborations with Early Music Hawai'i, the University of Hawai'i, and partnering venues such as the Cathedral of St. Andrew and Kawaiaha'o Church. Successful collaborations build lasting friendships, generate community goodwill, bring positive media attention, and help secure more funding for future collaborations, thus creating a sustainable loop of impactful experiences for choir and community members alike. Student collaborations act as a pipeline for students to continue singing with us after graduation, which can be a time of loneliness and disruption for young people, thus bringing continuity and social support during difficult transitions.

Low- and No-Cost Concerts: OCS plans to continue to provide free concerts where possible, and discounted tickets for our performances to any attendees who have financial need. Our annual holiday concert will be a free concert, and we will market that aspect to low income communities.

Because OCS has been able to present free concerts due to the assistance of our supporters, we have increased audience numbers over the last few years, and will do so again in the coming season by reaching over 1500 total audience members. By removing financial barriers for entry, and marketing our performances not only to our traditional audience, but also to university

students, high school music programs and kupuna, we seek to broaden access to the arts so that all of Hawai'i can experience high quality music.

IV. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.**

Quarter 1 July – Sep 2024	Quarter 2 Oct – Dec 2024	Quarter 3 Jan – Mar 2025	Quarter 4 Apr – Jun 2025	Total Grant
\$4,000	\$6,000	\$5,000	\$5,000	\$20,000

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.**

Potential sources of funding for the fiscal year 2024-2025 include:

Membership Dues	\$15,000
Concert Donations	\$ 3,000
Individual Donations	\$12,000
Foundation Donations	\$20,000

We plan to apply to private foundations who have supported OCS in the past, including the Orvis Foundation, the Atherton Foundation, the Cooke Foundation, the McInerny Foundation, the John R. Halligan Charitable Fund, the Sidney Stern Memorial Trust, the Central Pacific Bank Foundation, and the Jhamandas Watumull Fund.

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**
 – NOT APPLICABLE

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding. – See attached list.**

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.** **\$109,094**

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

With decades of experience of music making in Hawai'i, OCS is well versed in the necessary steps to bring a concert season to fruition. The proposed plan and budget is in line with past years' efforts, and represents a season that is both robust and accomplishable.

Preparing and presenting symphonic choral works is something OCS has done from its inception, and the process is straightforward. As with the 50+ concerts put on previously, we must pay for use of the music, hire professional staff and musicians, create and distribute advertising materials, and pay for a venue in which the concert is held. The costs for advertising the concerts will be minimized by using free interfaces like social media and word of mouth.

OCS' 2021/2022 season included the following concerts:

Fall Concert “*Songs of Gratitude*” (Nov 18, 2021) at Kawaiaha‘o Church
Because OCS was not permitted to have a live audience, we partnered with the UH Manoa Outreach College where we live-streamed the concert to over 200 listeners. The Symphonic Chorus presented works by Franz Schubert, Susan LaBarr, Craig Hella Johnson, and Jake Runestad.

Spring Concert (Apr 30 & May 1, 2022) at Kawaiaha‘o Church.
OCS gained its re-emergence from the isolation of the pandemic to perform to a live audience with the Hawaii Symphony Orchestra in late April and May. We invited singers from the Hawaii Pacific University to sing with us in performing Mozart's *Requiem* and Sibelius' *Captive Queen* at the Kawaiaha‘o Church to a full house.

OCS' 2022/2023 season included the following concerts:

Kickoff Concert (October 2022) The OCS Symphonic Chorus partnered with the UH Concert Choir and Chamber Singers to introduce our *Carmina Burana* repertoire at St. Andrew's.

Fall Concert (November 13, 2022) The OCS Symphonic Chorus presented Carl Orff's *Carmina Burana* in partnership with the Hawai'i Symphony Orchestra (HSO) at the Blaisdell Concert Hall.

Holiday Concert "Maluhia: Season of Peace" (December 2, 2022) OCS Symphonic and Chamber Choirs joined with the UH Chamber Singers for a special holiday performance at St. Andrew's.

"Songs of Nature and Praise" (March 2, 2023). OCS showcased our Chamber Choir along with the UH Chamber Singers and UH Concert Choir at the Cathedral of St. Andrew.

Spring Concert "Music for a Coronation" (April 16, 2023) In partnership with the UH Concert Choir and Chamber singers, OCS Symphonic Chorus presented Handel's "Four Coronation Anthems", Vaughan Williams "Five Mystical Songs" as well as Queen Liliuokalani's "Aloha 'Oe" at the Kawaiaha'o Church.

OCS' 2023/2024 season included the following concerts:

Fall Chamber Concert (October 2023) William Byrd 400th commemoration featured the OCS Chamber Choir collaborating with the St. Andrew's Cathedral Choir at the Cathedral of St. Andrew.

Fall Concert "The Great Romantics" (November 2023) The OCS Symphonic Chorus performed beautiful melodies by great Romantic composers: Brahms, Schubert, Massenet, and Mendelssohn.

Holiday Concert "Maluhia – Music for a Time of Peace" (December 2023) OCS held a holiday performance traditionally a favorite for families at the Cathedral of St. Andrew. **"Voices and Winds"** (February 2024). OCS performs with the next generation of O'ahu musicians, premiering a special arrangement of Britten's iconic work *Rejoice in the Lamb*, *Grand Canyon Fanfare* by James Newton Howard and new arrangements of traditional Hawaiian songs at the Pearl City Cultural Center.

May 19 - 26, 2024: Inter-island Collaboration - In May, we are planning a season-ending event in which OCS will partner with the Kona Choral Society for an inter-island collaboration where we perform in Kona with the instrumentalists from the Big Island, Maui and O'ahu, and then return to Honolulu and perform at the historic Kawaiaha'o Church.

OCS is confident that the proposed activities will be successful in extending access to choral music appreciation in O'ahu, especially in regard to an expanded and more diverse audience.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The O'ahu Choral Society rehearses weekly at the University of Hawai'i Manoa Music Department. Throughout the year, OCS secures venues such as local churches, the Blaisdell Concert Hall, and hotel ballrooms, where we perform. We pay a rental fee for performance spaces.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Joshua Habermann is in his third season as Artistic Director of the Oahu Choral Society. Under his leadership, the OCS Symphonic Chorus has grown to include 80 members. Habermann is also in his sixteenth season as Artistic Director of the Sante Fe Desert Chorale, one of the nation's premier professional chamber choirs. In 2015 the Desert Chorale was a featured performer at the national convention of the American Choral Directors Association (ACDA) in *Dancing the Mystery*, a program featuring the poetry of Sufi masters Rumi and Hafiz.

From 2011 to 2022, Dr. Habermann was director of the Dallas Symphony Chorus, the official vocal ensemble of the Dallas Symphony Orchestra, where he prepared the 200-voice chorus for classical series concerts. Highlights with the DSO include performances of Bach's St. Matthew Passion, Verdi's Requiem, Berlioz' Te Deum, and Britten's War Requiem, which was performed for the ACDA national convention in 2013.

From 1996-2008, Dr. Habermann was assistant conductor of the San Francisco Symphony Chorus, and professor of music at San Francisco State University, where under his direction the SFSU Chamber Singers received international engagements in Havana, Cuba, and undertook concert tours in Germany, the Czech Republic, and China. From 2008-2011, Dr. Habermann was Director of Choral Studies at the University of Miami Frost School of Music, where he led the graduate program in conducting and directed the Frost Chorale. Notable projects included an appearance at the Florida ACDA convention, and collaborations with the New World Symphony and conductor Michael Tilson Thomas in music of Ives, Schubert and Beethoven.

A native of California, Joshua is a graduate of Georgetown University and the University of Texas at Austin, where he completed doctoral studies in conducting with Craig Hella Johnson. He now lives in Honolulu with his wife Joanna, and children, Kira and Kai. He is currently the Interim Director of Choral Activities for the University of Hawai'i at Mānoa. Josh's 25 years of conducting and professional collaborations will serve as our driving vision of post pandemic reemergence, including accessibility for students, kūpuna, and other vulnerable populations.

Alicia Scanlan is our recently hired Managing Director, starting with the O'ahu Choral Society in August 2023. She also auditioned and sings with OCS as a Soprano in both the Symphonic and Chamber choirs. Alicia has been an active member of the American Choral Directors Association since 1999, has sung with the Hawai'i Vocal Arts Ensemble for four years, and participated with another Honolulu-based choir, Nā Wai, for two seasons.

While growing up in Eugene, Oregon, Alicia spent her adolescent years singing in the Oregon Children’s Choir and made her first visit to Hawai‘i while on tour with this ensemble. After years of singing in National, Regional and State Honor Choirs, and studying private voice and opera, she went on to receive a Bachelors of Music in Vocal Performance at Willamette University.

Alicia then completed her Masters of Music Education in Choral Conducting at Arizona State University and moved to Hawai‘i in February of 2001. In August of that same year, she began her role as a middle school Choir Teacher at Punahou School. She also serves as their Junior School Music Department Head and has held that position for 19 years. Within her leadership roles at Punahou, Alicia frequently collaborates with the Theatre Department, serving as their Music Director for multiple productions.

Alicia is the proud mother of two boys, ages 12 and 15, who attend Punahou School, and is married to Cavan, who is a high school English teacher at Kamehameha Schools.

The accompanist for the O`ahu Choral Society is **Dr. Thomas Yee** of Newfoundland and Labrador, Canada. Dr. Yee earned his Bachelor of Music degree from Memorial University of Newfoundland where he studied with Maureen Volk and received the University Medal for Academic Excellence. He received his Master of Music degree from the University of Colorado at Boulder where he studied with Angela Cheng and Alvin Chow. He earned his Doctor of Musical Arts degree in Piano Performance and Literature from the Eastman School of Music where he studied with and was teaching assistant of Nelita True. He has also studied at the Guildhall School of Music and Drama in London and Peabody Conservatory of Johns Hopkins University in Baltimore. Dr. Yee currently serves as Professor of Music and Associate Music Department Chair at UH Mānoa.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/ supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Board of Directors	Office/Committee	Affiliation
KeAli'i Becera	Chair Fundraising	Musician/Entertainer/Special Event Coordinator, Self Employed kealii.b@gmail.com
Phil Verhoef	Vice-Chair Health & Safety	MD, PhD, FAAP, ACP, ATSF, Kaiser Permanente & John A. Burns School of Medicine at UH Manoa philip.verhoef@gmail.com

Amy C. Akana	Secretary	EdM, Scholarship Manager, UH System amy.akana@gmail.com
Sally Hattemer	Treasurer	Information Technology – HMSA Retired IBM Project Manager sallyhattemer@gmail.com
Sovankonthea Mills	Director Grants	Music Teacher thea.mills2@gmail.com
Alma Grocki	Director Fundraising	Retired Navy Admiral alma.grocki@gmail.com
Robert C. Kessner	Director Fundraising	Esq. with Kessner, Umebayashi, Bain and Matsunaga, AAL, A Law Corporation rkessner@kdubm.com
Rose Wall	Director Membership	Military rosecwall@gmail.com

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Artistic Director	\$38,000 - \$52,000
Managing Director	\$10,000 - \$12,000
Accompanist	\$ 5,800 - \$ 6,900

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

There is no pending litigation.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

No licensure or accreditation is relevant. O‘ahu Choral Society is a long standing member of Chorus America.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but**
- (b) Not received by the applicant thereafter.**

The O‘ahu Choral Society receives grants and donations from many sources. Our budget for the following year is based on what monies we have received the previous year. Our membership dues account for about 15%, fundraising about 15%, concert donations about 10%, foundation donations and corporate sponsorships about 50%. The number of orchestra musicians OCS can hire may be limited if we don’t receive sufficient funding for them, and our ability to collaborate with the other choruses will be limited.

Our long-term vision expands beyond our current mission to focus on community wellness and outreach. Largely driven by the stark data revealed in pandemic research on isolation and depression, we take seriously our role in member health and wellness.

If our proposed mentorships receive positive feedback, we plan to expand these activities indefinitely, involving regular activities and check-ins, and creating an ongoing funnel of intergenerational and peer-to-peer support within our group that enhances member growth and retention.

Our plan for sustainable community outreach involves continuing key partnerships, seeking out new partnerships and securing additional corporate sponsorships. The Board of Directors is actively engaged with community-minded corporations seeking continuing financial support.

The pandemic delivered a significant blow to arts programs and their members, both fiscally and emotionally, and we recognize the need and opportunity for physically coming together safely. As we build on the momentum of the programs laid out in this grant, we will carefully analyze any setbacks and success stories to inform new ways of incorporating outreach into the future of our programming.

We are especially eager to build upon our college/university outreach, including performance livestreams and creative social media engagement, thus increasing both accessibility and appeal to a wider range of ages and socio-economic levels. If we're able to expose students to professional and semi-professional levels of choral music from an early age, we will create lifelong supporters and help sustain arts vitality in Hawai'i for years to come.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Oahu Choral Society

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries (AD, orchestra, soloists)	18,000		9,000	26,000
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	18,000		9,000	26,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	300			500
3. Lease/Rental of Equipment				
4. Lease/Rental of Space - Venue Fees	400			1,000
5. Staff Training				
6. Marketing (Postcards, radio spots)	1,000		1,000	1,000
7. Telecommunication				
8. Utilities				
9. Program Expenses (Scores, Programs, Video recording, tech support)	300			1,500
10				
11				
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17				
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19				
20				
TOTAL OTHER CURRENT EXPENSES	2,000		1,000	4,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	20,000		10,000	30,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	20,000	Sally Hattermer (808) 779-9107		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	10,000	<i>Sally Hattermer</i> 1/18/2024		
(d) Total Private/Other Funds Requested	30,000	Signature of Authorized Official Date		
TOTAL BUDGET	60,000	Sally Hattermer, Treasurer Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: Oahu Choral Society

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Artistic Director- Symphonic and Chamber Choirs	0.5	\$50,000.00	34.00%	\$ 17,000.00
Orchestra musicians	0.1	\$20,000.00	3.00%	\$ 600.00
Soloists	0.1	\$4,000.00	5.00%	\$ 200.00
Rehearsal Accompanist	0.1	\$5,000.00	4.00%	\$ 200.00
Managing Director	0.2	\$10,800.00	0.00%	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				18,000.00

JUSTIFICATION/COMMENTS:
 The OCS Artistic Director is under contract, and has been making about \$50,000 per year. The percentage of his time for this project should be about 34%, for about \$17,000. OCS is requesting \$17,000 State Funds for the Artistic Director.
 OCS hires orchestra musicians and soloists for concerts. For the 2024-25 concerts, we plan to hire orchestra musicians and soloists for an estimated \$24,000 and we are requesting \$800 in State Funds. OCS uses an accompanist at our rehearsals, and we are requesting \$200 in State Funds.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: Oahu Choral Society

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
not applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
not applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: Oahu Choral Society

NOT APPLICABLE

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: **Oahu Choral Society**

Contracts Total: 47,042

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	FY21 City & County GIA CT-DCS-2100061	1-01-2021 to 6-30-2022	C&C of Honolulu	Honolulu	10,000
2	FY24 City & County GIA CT-DCS-2400046	10-01-2023 to 9-30-2024	C&C of Honolulu	Honolulu	10,000
3	SFCA CARES FY20-0012	3-01-2020 to 5-31-2020	SFCA	State	7,042
4	State Grants-In-Aid Project # FY24-02	7-01-2023 to 6-30-2024	SFCA	State	20,000
5	FY25 City & County GIA	10-01-2024 to 9-30-2025	C&C of Honolulu	Honolulu	PENDING
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