

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating

Capital

Legal Name of Requesting Organization or Individual: Db:

MAUI HUMANE SOCIETY

SAME

Amount of State Funds Requested: \$ 350,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Expanding MHS Community Veterinary Assistance Programs is essential to Maui Humane Society's mission of saving animal lives and improving quality of life for Maui's animals. GIA grant funding will be used to improve access to veterinary care for owners who cannot afford care for their pets. This objective will be accomplished by 1) expanding low-cost veterinary care including spay/neuter services at the MHS on-site clinic 2) providing off-site mobile veterinary clinics 3) introducing a new voucher program that expands care capacity by MHS partnering with local veterinarians.

Amount of Other Funds Available:

State: \$ \_\_\_\_\_

Federal: \$ \_\_\_\_\_

County: \$ \_\_\_\_\_

Private/Other: \$ 53,700

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 150,000

Unrestricted Assets:

\$ 5,945,142 (audit 6.30.23)

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

PO Box 1047

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Puunene HI 96784

Contact Person for Matters Involving this Application

Dr. Lisa Labrecque

Name:  
Dr. Lisa Labrecque

Title:  
Chief Executive Officer

Email:  
llabrecque@mauihumanesociety.org

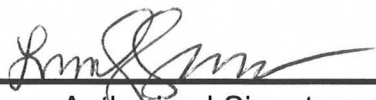
Phone:  
808-877-3680 x215

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

LISA LABRECQUE, CEO

Name and Title

1/10/24

Date Signed

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

LISA LABRECCUE, CEO  
PRINT NAME AND TITLE

1/10/2024  
DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** MAUI HUMANE SOCIETY\*

**Issue Date:** 01/02/2024

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]  
New Hawaii Tax#: [REDACTED]  
FEIN/SSN#: XX-XXX0953  
UI#: XXXXXXX1191  
DCCA FILE#: 10221

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISÉD STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
  
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

\_\_\_\_\_  
 Maui Humane Society  
 (Typed Name of Individual or Organization)

\_\_\_\_\_  
 (Signature)  \_\_\_\_\_  
 (Date) 1/2/24 1/2/2024

Lisa Labreque, DVM \_\_\_\_\_ Chief Executive Officer  
 (Typed Name) (Title)

# Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

## **I. Certification – Please attach immediately after cover page**

### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

ATTACHED

### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

ATTACHED

### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This project will be used for a public purpose pursuant to Section 42-F-102 as detailed below in the following narrative responses to questions.

## **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

### **1. A brief description of the applicant's background;**

The Maui Humane Society ("MHS"), a 501 (c)(3) non-profit organization, has been serving the community of Maui for 71 years. We are the only open admission animal shelter on the island, which means we welcome all animals regardless of age, health, or temperament and serve as the central hub for all companion animal related matters. Each year we help thousands of animals and pet owners with programs and services directed at saving animal lives and advocating for the human-animal bond, which we feel is critical to the emotional well-being and

resilience of our community. In addition, we provide animal management services for the County of Maui as well as education and support for the 167,730 residents of Maui, of whom over 100,000 are pet owners.

In FY23 we took in 4,787 animals to our shelter and served many times that number through our community outreach programs. Since the August Wildfires, the challenges faced have significantly increased in number and complexity. In addition to core programs and services, our efforts have included addressing the unprecedented challenges faced by fire-impacted pets and community members. Between August 8, 2023, and January 1, 2024, MHS has taken in 757 live animals from Lahaina and Kula. Of those, 188 have been reunited with their owners, 24 were surrendered, 26 were euthanized due to injuries, 122 were adopted, 4 died in care, 135 have been transferred out, 371 were DOA, and 254 remain in our care. In addition to caring for fire impacted animals, we have been caring for our normal daily animal intake which has totaled 1592 non-fire animals during that five-month period. The sad reality is that the total destruction of Lahaina town and negative fire-related financial impacts affecting the entire Maui Community have translated into an increased need for MHS programs and services, a need we anticipate will last for years to come.

MHS Fire Response has included the following:

- Saved every treatable pet, reunited lost pets with their families, and provided unwavering support for fire-impacted pets so owners can avoid having to relinquish the animals they love. Tragically many pets were lost in the fires, but hundreds of animals, mostly cats, have been saved and trapping continues daily with successful pet and owner reunions happening on a regular basis. For displaced fire zone pets not reclaimed by an owner, MHS and partners have provided gold standard veterinary care, love, enrichment, and long-term sheltering, boarding and fostering options to ensure the best possible outcome for every animal.
- MHS Pet Food Bank and 4EverPets Outreach program reached out to 6,222 families or pets distributing 881,958 pounds of food, 22,900 pounds of hay and farm products, 24,900 essential pet supply items such as kennels, containment items, cat litter, pet beds, enrichment items, and 1,902 doses of flea and tick treatments, recognizing that the impact of the fires extends far beyond the burn zone and has impacted pets and people throughout the Maui community.
- MHS, acting as the designated animal agency with jurisdictional authority, has partnered with government agencies, non-government organizations and animal disaster experts to coordinate resources and lead the animal disaster response and recovery efforts in the burn zone and beyond.
- Provided volunteer and foster opportunities so that members of our community and visitors from the mainland have been able to join in the recovery efforts with over 3,341 “drop-in” volunteers supplementing our regular MHS volunteer force and working an incredible 22,272 hours from August 8<sup>th</sup> through December 31, 2023.
- For animals that did not survive, MHS is identifying animal remains using microchip scans and offering free cremation services to bring comfort and closure to grieving owners.

- Offered pet rental deposits, insurance, and pet training scholarships to pet owners who lost their homes and have been forced to relocate to rental housing, thus removing barriers to continued pet ownership.
- Financial incentives are being provided to foster caregivers and rescue groups who can house or take animals to ensure MHS can maintain an adequate capacity for care for all animals in need.
- For pet owners forced to move off the Island due to the fires and associated impacts, MHS pays for pet airfare and provides health certificates so pet relinquishment can be avoided and pets can stay with the families that love them.

MHS also provides the following Core Programs and Services:

**Veterinary Services** provide accessible low-cost veterinary care including spay/neuter surgeries to shelter animals, community cats, and owned pets whose owners cannot afford veterinary care.

**Community Outreach/4EverPets Program/Pet Reunification:** reach out to financially disadvantaged & underserved pet owners to provide support including a Pet Food Bank, subsidized veterinary care, pet supplies, assistance to help all lost pets find their way home, resources to prevent pet relinquishment and preserve families by providing Maui's pet owners with the resources needed to keep pets in home with the people who love them.

**Wings of Aloha** relocation program transfers homeless animals to adoption-guaranteed shelters and rescues on the mainland, giving these animals a second chance at life.

**Sheltering and Enrichment** MHS takes in on average more than 13 animals each day, with a total of 4,787 animals in FY23. In addition to sheltering, these animals receive food, veterinary care, spay/neuter surgeries, and enrichment.

**Adoption Programs** promote finding new homes for homeless animals, collaborating with the Cat Café in Kahului, and managing a satellite cat adoption center at Kahului Petco.

**Volunteer & Foster** programs offer volunteer and fostering opportunities to enable the community to join in MHS' lifesaving work. In FY23, 581 volunteers worked 23,312 hours and 945 Foster Families donated a total of 91,879 foster care days to 3,616 homeless animals.

**Humane Enforcement Officers** enforce animal related laws and investigate cases of animal cruelty and neglect while focusing on education and delivering services that support the community and keep animals in their homes.

**Disaster Preparedness** MHS partners with the Red Cross and Maui County Emergency Management Agency (MEMA) to staff pet-friendly shelters during natural disasters and educate Maui pet owners about disaster preparedness for their pets. Thanks to grant funding, over the next 12 months MHS will build a local Disaster Animal Response Team (DART). A lesson

learned from the fires has been the need to create a formal response network for future emergencies, which includes credentialed staff and pre-existing MOUs with the Maui Emergency Management Agency and FEMA that recognize Maui Humane Society as the declared emergency responder for animal-related emergencies and rescue in Maui County

**Animal Management Services** MHS provides animal sheltering and humane enforcement services for the County of Maui.

2. The goals and objectives related to the request;

Expand MHS Community Veterinary Assistance programs to improve access to veterinary care for pet owners who are unable to afford private veterinary care due to financial, cultural, distance/ transportation barriers or adversity due to the wildfires. The programs will help approximately 6900 animals and consist of four distinct elements.

- Access to Veterinary Care (ATC) services including low-cost medical, surgical, and emergency care for financially disadvantaged pets in need on-site at the MHS Veterinary Clinic
- Low-cost spay/neuter services provided on-site in MHS Surgery Clinic.
- Mobile Veterinary Clinics located off-site both on the Westside and difficult to access areas of Maui County utilizing the MHS mobile clinic van and other satellite clinic locations. A Community Veterinarian and Veterinary Technician positions are being funded by a private foundation, but grant funding is needed for supplies and medicines to stock the mobile van and distribute to clients in need.
- Voucher Program partnership with local veterinarians to help owners defray the cost of taking their pet to a private veterinary clinic of their choice. The voucher program expands overall veterinary care capacity in our community by enlisting the help of community veterinarian partners who agree to accept MHS program vouchers as partial payment for care. The program will use both fire donations and GIA funding to help pets and owners adversely impacted by the wildfires as well as community members with financial need.

3. The public purpose and need to be served;

- The high cost of private veterinary care on Maui is resulting in many pet owners being unable to afford veterinary care for their pets. Maui Humane Society is the only provider of low-cost veterinary care on Maui. Grant funding is needed so that MHS can improve access to veterinary services for pet owners in our community who need the help.
- Provide safety net services to save animal lives and improve the overall health and well-being of animals in Maui County.
- Reduce unnecessary intake of animals to the MHS shelter. Sadly, too many pet owners feel compelled to surrender much loved animal companions because they find themselves unable to afford needed veterinary care. Avoiding such surrenders



not only decreases shelter intake but also avoids the need for rehoming the animal once health issues are resolved.

- Address the problem of animal overpopulation by continuing to provide accessible low-cost spay/neuter surgeries. Spay/neuter is key to addressing the problem of prolific breeding, a root cause of animal overpopulation and animal homelessness on Maui. The high cost charged by private veterinarians has put spay/neuter surgeries out of reach for many Maui pet owners.

#### 4. Describe the target population to be served; and

The population of Maui County is 167,730 of whom over 100,000 are pet owners. MHS Veterinary Assistance Programs provide affordable veterinary services to financially disadvantaged Maui pet owners who cannot afford care for their pets. This target population includes fire victims, vulnerable or underserved pet owners faced with financial insecurity from job loss and other causes, residents experiencing homelessness, seniors, low-income families, the disabled, people suffering from domestic or substance abuse, and other marginalized and underserved community members, particularly those with language or cultural barriers or those with distance/transportation challenges that make it difficult to access veterinary care. In addition, collaboration between MHS and Maui Police Department MMEU (Medical and Educational Mobile Unit) has brought increased support, supplies, and basic veterinary care to unsheltered residents on Maui.

MHS Veterinary Assistance Programs also work in collaboration with Molokai Humane Society to provide veterinary assistance for homeless dogs cared for by MPD's Animal Control Services and to help with spay/neuter surgeries for owned animals on the island. The Molokai support has separate funding.

#### 5. *Describe the geographic coverage.*

Historically Maui Humane Society has primarily served the island of Maui. Recently MHS has responded to the need for increased support for Molokai and Lanai by expanding geographic coverage and partnering with these islands to provide new programs and services. For Molokai, this has meant MHS assisting with Humane Enforcement services and helping improve care of homeless dogs by planned construction of more humane dog housing. In addition, funding by a mainland donor will enable MHS veterinarians to fly to Molokai monthly to perform spay/neuter services at Molokai Humane Society. For Lanai it has meant the establishment of a long-term partnership between MHS and Lanai Cat Sanctuary, with LCS providing a home to 200 feral Fire Cats survivors and MHS accepting and rehoming an equal number of adoptable cats from LCS.

In response to the August wildfires, which destroyed the only two veterinary hospitals in West Maui, MHS is providing a twice a week veterinary clinic in Lahaina using our MHS veterinary mobile clinic van and other satellite locations. These clinics will continue long-term, and a

recently leased Westside location will serve as a hub for distributing food and supplies and provide a parking location for the mobile veterinary clinic van.

MHS continues to bring outreach wellness clinics to Hana (which has no resident veterinarian) and a part-time MHS Humane Enforcement officer is based in Hana to assist with animal related issues.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

FOR ON-SITE MHS VETERINARY CLINIC SCOPE OF WORK IS AS FOLLOWS:

The MHS Veterinary Clinic is the only clinic on Maui that offers affordable and accessible, free and low-cost medical, surgical, emergency, and preventive care services. Veterinary interventions provided by the clinic include, but are not limited to:

- General veterinary care, acute injury and emergency treatment, basic wellness care
- Surgeries of all types including spay/neuter, extremity and tail amputations, mass removals, lacerations and wound care, orthopedic surgery, splint/cast applications, enucleations, hernia repairs, and exploratory laparotomy.
- Heartworm testing, flea and tick treatments, and treatment of mange, allergies, and other skin diseases.
- Dental cleaning and dental surgery including surgical extractions.
- Preventative care including vaccines for dogs, cats, and rabbits.
- Veterinary prescribed medications, including antibiotics, steroids, analgesics, appetite stimulants, anti-emetics and more.
- When indicated, lab work is performed including In-house urinalysis, fecal floatation, fine needle aspirate cytology and bloodwork using an in-house chemistry/hematology analyzer.
- An off-site lab is used for histopathology, non-urgent bloodwork, bacterial and fungal cultures and more extensive diagnostics.
- Cardiac and abdominal ultrasounds as indicated.
- X-rays previously outsourced to a local veterinary hospital partner are now performed onsite thanks to a recently donated x-ray machine and housing.

**FOR MOBILE CLINICS SCOPE OF WORK WILL INCLUDE THE FOLLOWING:**

- Travel to offsite locations to provide veterinary care on the Westside of Maui, where both veterinary hospitals were destroyed in the fire, as well as other remote, underserved, and culturally isolated locations on Maui.
- Veterinarians provide care to dogs, cats, rabbits, guinea pigs and other species when appropriate.
- Veterinary health exams, treatment for conditions that can be handled on-location including minor surgical treatment, wound care, skin care.
- Referral of more complex cases for medical or surgical treatment to the onsite MHS Veterinary Clinic.
- Diagnostic testing and collection of samples (blood, feces, urine, skin scrapings, culture swabs) where indicated. Samples may be evaluated on site, taken to MHS for evaluation, or submitted to an outside lab.
- Microchip placement and confirmation.
- Veterinarians may administer and prescribe medications including flea and tick preventatives, dewormers, vaccines, antibiotics, eye and ear medications, topical medications, allergy medications, pain medication, sedatives, behavior medication, and more.
- Pet supplies are distributed to pet owners in need including leashes, muzzles, cat carriers, kennels, litter boxes, grooming supplies, litter boxes, toys, and safety equipment.

**VOUCHER PROGRAM SCOPE OF WORK WILL INCLUDE THE FOLLOWING:**

- MOU agreements between MHS and private veterinarians in the community who agree to accept MHS vouchers as either full or partial payment for services they provide to patients. This arrangement will enable pet owners to take their animals to their own private vets and will improve the overall capacity of our community to provide veterinary services to animals who need it.
- Voucher amounts depend on the type of care needed, fire-impacted status, or financial need qualification of owner.
- Additional funding will be available for unique situations on a case-by-case basis.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Maui Humane Society Veterinary Assistance Programs Timeline					
Activity/Milestone	Year 1				Key Personnel
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	
Finalize scope of work for Veterinary Assistance Programs including ATCspay/neuter/	x				DVMs, CMT, Director Veterinary Operations

/mobile/voucher programs					
Spay/neuter quarterly goals: # animals	1000	1000	1000	1000	DVMs, Vet Assistants/techs
Access to Care quarterly goals: # animals	150	150	150	150	DVMs, Vet assistants/techs
Voucher Program quarterly goals: # animals	75	75	75	75	DVMs Director Veterinary Operations
Identify private veterinarian partners for voucher program, sign MOUs	X	X			Chief DVM Director Veterinary Operations
Mobile Clinic quarterly goals: # of animals	500	500	500	500	DVMs, CMT, volunteers
Determine specific locations, schedule, and staffing for mobile clinics	X				Veterinarians (DVMs), Director of Outreach, Community Medicine Technician
Resupply medications and consumable supplies for mobile vehicle	X	X	X	X	CMT
Identify and train staff and volunteers tasked with community medicine	X				DVMs, CMT, vet assistants, Director of Outreach
Offer 2 clinics/week Westside, 15-minute vet exam appointments, average of 30-40 per day depending on travel and setup time.	X	X	X	X	DVMs, CMT, vet assistants, Volunteers
Collect demographic info, surrender/intake diversion data and other metrics and generate reports	X	X	X	X	CMT
Ongoing progress and outcome monitoring and corrections as needed,	X	X	X	X	DVMs, Director of Outreach, CMT

<i>Refer patients needing services not provided by mobile clinic to MHS clinic or other professionals as required</i>	X	X	X	X	DVMs
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3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

- MHS believes strongly in the importance of collecting and analyzing organizational data to develop and implement effective program strategies. For that reason, a full-time Data Specialist works with all departments, including veterinary, to collect, collate, and analyze organizational data. This is having a positive impact on improving operational pathways.
- For MHS Veterinary Assistance Programs, comprehensive data collection is done by DVMs (Doctor of Veterinary Medicine), CMT (Community Medicine Technician), and Veterinary Assistants/technicians who track surgery numbers and type, procedure numbers and type, owner demographics, species (dog, cat, rabbit, other), correlation between requests for service and our ability to provide it, and other metrics.
- For medical and surgical cases veterinary professionals will monitor response to treatment with recheck vet appointments, phone calls, and text messages. Recheck appointments and communications with pet owners will be recorded and counted.
- Scheduling will be monitored, and additional community medicine clinics and appointment times added or removed based on community needs.
- Donations and payment for services will be adjusted according to need with no charge for Lahaina and Kula residents impacted by wildfires.
- All data will be reviewed and compared to previous data to look for trends and areas where improvement is needed.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the

measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Metrics summary numbers reported to State and for internal use:

- # animal encounters onsite at MHS Veterinary clinic: broken down into publicly owned, shelter animals, community cats
- # animal encounters at offsite mobile or satellite clinics: publicly owned pets, community cats
- # pet surrenders averted due to Assistance Program funding of veterinary care owner could not otherwise afford
- # families assisted by MHS Veterinary Assistance Programs
- # spay/neuter surgeries performed
- # voucher cases funded
- # Access to Care (ATC) cases
- Source of referrals to Veterinary Assistance Programs (MHS customer service, Humane Enforcement Officers, self-referrals, 4EverPets, referrals from local veterinarians)
- Category owner: fire-impacted, indirectly fire-impacted, general public with financial need

Demographics

- Client: age, zip code
- Patient: age, species, previous veterinary care, spayed/neutered or intact

Staffing

- Number and type of personnel on site at each clinic (DVM, technician, volunteer)
- Number of veterinary exams performed

Medical

- Veterinary services provided at on-site clinic
  - # animals treated
  - Type of veterinary service provided—spay/neuter, general surgical, medical, wellness
- For care provided at satellite or mobile community medicine clinics:
  - # Wellness care patients: Vaccines, dewormers, flea/tick prevention
  - # Sick animal care patients
  - # Surgical care patients
  - Number of patients referred to main clinic for more complex surgeries
  - Was procedure/appointment completed
- Voucher patients
  - Name of Veterinarian receiving referral
  - Type of medical problem addressed
  - Amount of voucher dispensed
- Non-Medical Supplies
  - Pounds of food/leashes/OTC flea meds distributed

- Licenses sold
- Number of microchips implanted

**IV. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#)) ATTACHED
  - b. Personnel salaries and wages ([Link](#)) ATTACHED
  - c. Equipment and motor vehicles ([Link](#)) ATTACHED
  - d. Capital project details ([Link](#)) N/A
  - e. Government contracts, grants, and grants in aid ([Link](#)) ATTACHED
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$87,500	\$87,500	\$87,500	\$87,500	\$350,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Funding of the amounts listed below has been requested for fiscal 2025 ongoing annual contracts with the County of Maui:

- Animal Sheltering \$2,236,000
- Humane Enforcement \$1,142,000
- Spay & Neuter Program \$165,000
- Molokai Animal Services \$140,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Tax credits were applied for and received under the Internal Revenue Service’s Employee Retention Credit program, with totals of \$358,068 for calendar 2020, and \$1,124,431 for calendar 2021.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

Fiscal 2022 (July 1, 2021 – June 30, 2022):

- County of Maui, Animal Sheltering \$1,598,468
- County of Maui, Humane Enforcement \$991,650

- County of Maui, Spay & Neuter Program \$100,000

Fiscal 2023 (July 1, 2022 – June 30, 2023):

- County of Maui, Animal Sheltering \$1,848,000
- County of Maui, Humane Enforcement \$1,130,000
- County of Maui, Spay & Neuter Program \$100,000

Fiscal 2024 (July 1, 2023 – June 30, 2024):

- County of Maui, Animal Sheltering \$2,033,000
- County of Maui, Humane Enforcement \$1,111,000
- County of Maui, Spay & Neuter Program \$125,000

Fiscal 2025 (July 1, 2024 – June 30, 2025):

CONTINUATION FUNDING ONLY

- County of Maui, Animal Sheltering \$2,033,000
- County of Maui, Humane Enforcement \$1,111,000
- County of Maui, Spay & Neuter Program \$125,000
- County of Maui, Molokai Animal Services \$140,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

- \$5,945,142 (audit 6.30.23)
- Analysis of Wildfire Donations in progress, audit will be done when analysis complete.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

For many years, Maui Humane Society has provided veterinary care and sterilization surgeries for shelter animals. In 2015, MHS embarked on a new and aggressive spay/neuter initiative to increase the number of spay/neuter surgeries performed. In addition to performing spay/neuter surgeries on homeless shelter animals, for the first time low-cost spay/neuter surgeries were made available to publicly owned pets and community cats. As the result of this effort, over the last nine years, 22 high volume, low-cost MASH (Mobile Animal Surgical Hospital) clinics have been held, each of which have resulted in 200-700 sterilization surgeries performed during each MASH clinic.



In February 2017, a newly expanded MHS Veterinary Clinic, including a Community Spay/Neuter clinic, opened, significantly increasing surgical capacity and enabling MHS to provide 5-day-a-week, year-round, no and low cost spay/neuter surgeries and other veterinary care to shelter animals, community cats and at-risk publicly owned pets whose owners can not otherwise afford urgently needed veterinary care. A total of 34,958 animals have been spayed or neutered at the clinic since 2018 and many also received affordable veterinary care. In FY23 a total of 11,848 veterinary surgeries, treatments and procedures were performed including 8,410 spay/neuter surgeries, 2,839 “Hope Fund” cases, and 599 “improving Access to Veterinary Care” cases.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Maui Humane Society is a full-service animal shelter, built in 1986 and located in Central Maui on 3.5 acres adjacent to Veterans Highway (Route 311). The main structures include a Welcome/Intake/Adoption/Retail building, Humane Enforcement building, Cat ‘Ohana, Dog Kennels, MHS Spay/Neuter & Veterinary Clinic and in 2009 a 24’x60’ modular building was added to provide office space and a conference room.

The MHS Spay/neuter & Veterinary Clinic is 1,440 square feet in size and consists of an operating suite with 3 surgical tables; prep station with 2 wet tables; a central recovery area; “dog ward” room with treatment area and 12 individual dog recovery kennels; “cat ward” room with treatment area and individual recovery kennels. The clinic also contains workstations for staff, an instrument cleaning and sterilization area, a lab station, and laundry room. Shoreline holding kennels immediately adjacent to the clinic are used for holding extra-large dogs. For patients hospitalized overnight there is a separate hospitalization area. Equipment in the clinic includes 2 pre-op wet prep tables, 3 surgery tables, 5 surgery lights, lab equipment including a chemistry/hematology blood analyzer, ultrasound machine, and x-ray machine. The clinic is an “open concept” design so that all areas can be seen and observed either through glass windows or doors.

In FY23 a large van specially designed to be used as a mobile veterinary clinic was donated and has been in constant use ever since, offering vital services to Hana and now the Westside of the island, where both veterinary clinics were lost in the wildfires. The vehicle is fully equipped with medical equipment and consumable supplies and medications.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**Staffing** for the MHS Veterinary Assistance Programs involves both paid staff and MHS volunteers. The veterinary team and their qualifications, supervision and training are as follows:

Lisa Labrecque, DVM, Chief Executive Officer, Maui Humane Society. Over 20 years' experience in animal welfare industry, past Director of MHS Spay/Neuter Clinic and prior to returning to Maui last July, Senior Director of Veterinary Services at two mainland animal shelters. Dr. Labrecque will provide administrative direction and medical oversight for MHS Veterinary Assistance Programs.

Laurie Gaines, DVM, Director of Medical Services, Graduate Certificate in Shelter Medicine, Humane Alliance trained in high quality, high volume spay/neuter surgery, 17 years' experience in small animal and shelter medicine, Fellowship in Shelter Medicine. Fear Free and low stress handling certified.

Jennifer Fitzpatrick, DVM, Veterinarian, Humane Alliance trained in high quality, high volume spay/neuter surgery, 13 years' experience as small animal veterinarian, Fear Free and low stress handling certified.

Kim Thomson-Kerr, DVM, Veterinarian, has a special interest in diagnostic imaging, soft tissue, orthopedic and dental surgery, with 26 years' private practice and shelter medicine experience, Fear Free and low stress handling certified.

Miyo Kim, DVM, MHS Medical Director for 26 years with expertise in shelter medicine, recently retired, now working part-time, Fear Free and low stress handling Certified.

Kelly Maguire, MHS Director of Veterinary Operations, 31 years' experience at MHS, Fear-Free and low stress handling Certified.

Support Staff: 4 FT surgical tech/assistants and 3 FT shelter tech/assistants, 1 Community Medicine Technician, 1 PT Vet Assistant, all Fear Free and low stress handling certified. Shelter tech/assistants are responsible for the medical pathways for all animals housed at our animal shelter or hospital area. Surgery tech/assistants are responsible for the pathway of all animals entering the shelter and the clinic for spay/ neuter or other surgeries as well as post-op care. Community Medicine tech staffs the mobile clinic vehicle.

Three specially trained volunteers work in the clinic each day and one works in the hospital. They assist with paperwork and observation of animals in the recovery area. Some have medical experience in humans, all have been trained by the MHS veterinarians and techs and many of the assigned volunteers have worked in the clinic for many years so have a great deal of experience. Volunteers also assist with mobile clinics.

Staff from other departments who are involved with the MHS Veterinary Assistance Programs in various support capacities include Customer Service personnel who do intake and data collection for patients and owners on the day of surgery/treatment and refer clients to the Assistance Program who cannot afford spay/neuter or other veterinary care costs. The

Development & Marketing Departments use communication modalities, including the MHS website, social media, and other methods to make the public aware of the availability of veterinary services. The Data Coordinator assists with data collation and analysis. Staff from the 4EverPets community outreach program and Humane Enforcement Officers educate the public about the need for veterinary care and refer animals for veterinary care and spay/neuter surgeries, especially those animals whose financially disadvantaged or homeless owners cannot afford care. Finance Director monitors program budget and expenditures, pays invoices, manages grant disbursements.

**Staffing pattern and service capacity on site at the MHS clinic.**

On site MHS Veterinary and Spay/neuter clinic: currently fully staffed five days a week, 21 days a month unless there is a holiday or closure. We are hoping to expand to 6 days a week in 2024. Two to three veterinarians, 5-7 vet techs and three specially trained volunteers are scheduled each working day. If three veterinarians are working, they perform 45-60 surgeries/procedures a day and each vet does approximately 15 surgeries in a 4-hour period, operating on cats, dogs and occasionally rabbits. On “feral cat Mondays”, even more spay/neuter surgeries are performed. Animals treated at the clinic receive surgeries, including spay/neuter, and other procedures (see list of treatments offered listed above under question # III (1)). Animals remain for observation for several hours post-op while they recover from surgery or other procedures and are then either discharged, held for additional observation, or hospitalized for as long as necessary.

**Staffing pattern and service capacity at mobile and satellite clinics.**

1 DVM, 1 Community Medicine tech, and 1-2 volunteers. Depending on the nature of the clinic, outreach or humane enforcement staff may accompany the medical team.

**2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

ORG CHART ATTACHED

**3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Highest Paid Annual Salaries	
Chief Executive Officer	\$170,000.

Veterinarian	\$152,496.
Veterinarian	\$146,548

**VII. Other**

**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Veterinarians and Certified Vet Techs are licensed by the State of Hawaii.

The animal crematorium is licensed by the State of Hawaii.

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

**4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

We are confident that MHS' financial health and strong commitment to our Veterinary Assistance Programs will ensure program sustainability when grant award ends. We base this confidence on our excellent donor base, investment income, funding from the Maui County Animal Management Contract, event income, and revenue from services (adoption fees, fees from Hawaii Quarantine Direct Release Service, end of life services, agility training class tuition, veterinary testing fees, merchandise sales), all of which have enabled MHS to maintain a balanced budget during significant organizational growth. In addition, we have worked diligently and successfully in recent years to secure additional funding and resources from grants and donations to sustain and expand programs and services to achieve our lifesaving goals. Future

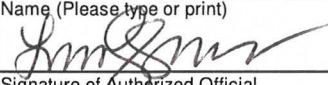
funding support is assured both by the aforementioned efforts and the MHS long-term fiscal growth strategy which includes:

- Fundraising events including the Fur Ball gala, Wags to Riches Event, Charity Walk, MHS Calendar contest & sales, virtual auctions, and other smaller events.
- Continued growth of fundraising efforts to reach both individual & business donors.
- Improving grant writing capability and success by enlarging the pool of grant writers and utilizing advanced data collection techniques to enhance the quality of our applications.
- Ongoing revenue from MHS investments.
- Continue providing Animal Management Services for the County of Maui.
- Continued implementation & expansion of our robust MHS Legacy Program.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Maui Humane Society

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	196,125			30,091
2. Payroll Taxes & Assessments	25,026			3,840
3. Fringe Benefits	14,494			2,224
<b>TOTAL PERSONNEL COST</b>	<b>235,645</b>			<b>36,155</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Veterinary supplies	68,839			10,561
2. Voucher purchases	45,516			6,984
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<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>114,355</b>			<b>17,545</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>			<b>0</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>			<b>0</b>
<b>E. CAPITAL</b>	<b>0</b>			<b>0</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>350,000</b>			<b>53,700</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	350,000	Tom Bellerue, Director of Finance      808-877-3680 x217		
(b) Total Federal Funds Requested		Name (Please type or print)      Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	53,700	Signature of Authorized Official      1/10/2024      Date		
<b>TOTAL BUDGET</b>	<b>403,700</b>	<b>LISA LABRECQUE, CEO</b> Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: Maui Humane Society

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Medical Director	1.00	152,496.00	20%	\$ 30,651.70
Veterinarian	1.00	146,548.00	20%	\$ 29,456.15
Director of Veterinary Operations	1.00	95,020.00	20%	\$ 19,099.02
Shelter Tech Manager	1.00	57,680.00	20%	\$ 11,593.68
Surgery Technician	1.00	51,418.00	20%	\$ 10,335.02
Surgery Technician	1.00	49,725.00	20%	\$ 9,994.73
Surgery Technician	1.00	46,062.00	20%	\$ 9,258.46
Surgery Technician	1.00	47,347.00	20%	\$ 9,516.75
Surgery Technician	1.00	53,560.00	20%	\$ 10,765.56
Surgery Technician	1.00	46,062.00	20%	\$ 9,258.46
Shelter Technician	1.00	51,418.00	20%	\$ 10,335.02
Shelter Technician	1.00	42,848.00	20%	\$ 8,612.45
Shelter Technician	1.00	43,919.00	20%	\$ 8,827.72
Shelter Technician	1.00	50,003.00	20%	\$ 10,050.60
Shelter Technician	1.00	45,526.00	20%	\$ 9,169.70
<b>TOTAL:</b>				<b>196,925.00</b>
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: Maui Humane Society

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				



# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: MauiHumaneSociety

FUNDING AMOUNT REQUESTED <b>NOT APPLICABLE</b>						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Maui Humane Society

Contracts Total: 3,701,000

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Animal Sheltering	7/1/2024-6/30/2023	Department of Housing and Human Concerns	County of Maui	2,033,000
2	Humane Enforcement	7/1/2024-6/30/2023	Department of Housing and Human Concerns	County of Maui	1,111,000
3	Spay & Neuter Program	7/1/2024-6/30/2023	Department of Housing and Human Concerns	County of Maui	125,000
4	Molokai Animal Services	7/1/2024-6/30/2023	Department of Housing and Human Concerns	County of Maui	282,000
5	Grant In Aid	7/1/2024-6/30/2023	Department of Agriculture	State of Hawaii	150,000
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