

Brief Description of Request (Please attach word document if extra space is needed)

The goals of the Maui AIDS Foundation Treatment Core Services programs are to minimize/eliminate HIV/HCV/STIs through testing, education, and to extend a linkage to medical care and to provide Harm Reduction services including Narcan training/distribution and Syringe Exchange services for all of the residents of Maui County.

Due to an uptick of Sexually Transmitted Infections (STIs), MAF's Free Clinic expansion addresses the increased need for food security, clinical and case management support services, increased need for testing and hygiene kits, more treatment and vaccination expenses, and travel to remote locations in Maui County. As a result of the Maui Wildfire Disaster, the capacity of Maui A.I.D.S. Foundation has been severely challenged. The organization is simply, overwhelmed.

Our request is to partially fund testing supplies, food pantry supplies, upgrade our Electronic Health Record software, (AthenaOne), travel and mileage, outreach through media and collateral materials needed for prevention and harm reduction education, and to partially subsidize a part-time Client Navigator and a Clinical Licensed Practical Nurse for (for FY25 only).

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Executive Director
PRINT NAME AND TITLE

1-18-24
DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

As attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

As attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

Definition: §42F-102- Applications for grants. Requests for grants shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

(1) The name of the requesting organization or individual;

a. Maui A.I.D.S. Foundation

(2) The public purpose for the grant;

- a. To supplement the expansion of Prevention/Harm Reduction and Free Clinic services by funding testing supplies, food pantry supplies, upgrade our Electronic Health Record software, (AthenaOne), travel and mileage, outreach through media and collateral materials needed for prevention and harm reduction, and to partially subsidize a part-time Client Navigator and a Clinical Licensed Practical Nurse for (FY25 only).*
- b. While funding for a Mobile Clinic will be solicited from another source, it is important for this grant to support the Mobile Clinic Unit with registration fees and vehicle insurance included in this Hawaii Grants-In-Aid proposal.*

(3) The services to be supported by the grant;

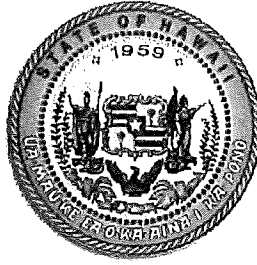
- a. *STI testing, counseling, diagnosis and treatment for, but not limited to:*
 - i. *Chlamydia & Gonorrhea*
 - ii. *Syphilis (including congenital)*
 - iii. *Human Immunodeficiency Virus (HIV)*
 - iv. *Hepatitis B Virus (HBV)*
 - v. *Hepatitis C Virus (HCV)*
- b. *STI Prevention, including:*
 - i. *Condoms, Internal Condoms, Dental Dams*
 - ii. *STI & Safe Sex Education*
- c. *Harm Reduction, including:*
 - i. *Opioid Overdose Prevention*
 - ii. *Narcan Training & Distribution*
 - iii. *Syringe Exchange Program (SEP)*

(4) The target group;

- a. *The Free Clinic Expansion targets the upward trend in STI infections and mirrors the incidents of disproportionately impacting racial and ethnic minority groups, adolescents and young adults (14-22 years old), and individuals that are pregnant. Longstanding factors, such as lack of access to regular medical care, discrimination, cultural barriers, and stigma continue to have a strong influence in challenging STI prevention efforts within Maui County and stand in the way of quality sexual healthcare for all; especially the underserved residents.*
- b. *The Prevention and Harm Reduction Expansion (PHRE) within Maui A.I.D.S. Foundation (MAF) is designed to address the needs of individuals who engage in high-risk behaviors related to sexual health and substance use.*

(5) The cost of the grant and the budget.

- a. *The total cost of this expansion of the MAF Free Clinic and subsidy to Prevention/Harm Reduction Services due to a nation-wide uptick in STI/HIV infections and the disruption of the Maui Wildfires is \$740,200.*
- b. *The request in this State of Hawaii, Grants-In-Aid proposal, is \$102,150 or 14% of the program monies needed to adequately serve the residents of Maui County.*



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **MAUI A.I.D.S. FOUNDATION**

DBA/Trade Name: **Maui AIDS Foundation**

Issue Date: **01/17/2024**

Status: **Compliant**

Hawaii Tax#: [REDACTED]
New Hawaii Tax#: [REDACTED]
FEIN/SSN#: XX-XXX6926
UI#: XXXXXX7597
DCCA FILE#: 66347

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

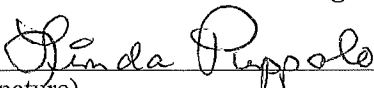
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

MAUI A.I.D.S FOUNDATION

(Typed Name of Individual or Organization)


(Signature)

1-18-24
(Date)

LINDA PUPPOLO
(Typed Name)

EXECUTIVE DIRECTOR
(Title)

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Maui AIDS Foundation was established in the year 1986 in response to the growing crisis of HIV/AIDS affecting the island of Maui. At its core, the organization was conceived as a community-based initiative, motivated by the urgent need to address the devastating impact of the epidemic.

Like many other AIDS Service Organizations (ASOs) across the nation, the Maui A.I.D.S. Foundation began its journey with humble roots. The organization was initially driven by a committed group of volunteers united by a collective determination to assist individuals within their circle of friends, acquaintances, and the broader community who were grappling with the substantial challenges posed by the HIV/AIDS pandemic.

The foundation took the critical step of incorporating as a 501(c)(3) as a nonprofit entity, setting the stage for its enduring mission. A pivotal turning point during this period was the emergence of financial support from entities such as the State of Hawaii and the Federal funding from the Ryan White Care Act. These resources enabled the MAF to recruit dedicated staff members and transition into an entity with by-laws, a Board of Directors, policies and procedures, and formalized programs and services.

2. The goals and objectives related to the request;

The goal of this proposal is for MAF to secure funds to expand free clinic services to serve Maui County residents in tandem with MAF's harm reduction outreach and substance use prevention in Maui County, by increasing program capacity and services that both prevent and provide referrals, care and/or treatment for the following:

- *STI testing, counseling, diagnosis and treatment for, but not limited to:*
 - *Chlamydia & Gonorrhea*
 - *Syphilis (including congenital)*
 - *Human Immunodeficiency Virus (HIV)*
 - *Hepatitis B Virus (HBV)*
 - *Hepatitis C Virus (HCV)*
- *STI Prevention, including:*
 - *Condoms, Internal Condoms, Dental Dams*
 - *STI & Safe Sex Education*

- *Harm Reduction, including:*
 - *Opioid Overdose Prevention*
 - *Narcan Training & Distribution*
 - *Syringe Exchange Program (SEP)*
 - *Minimize the risk of overdose among People Who Inject Drugs (PWID) through education, syringe exchange, naloxone (Narcan) distribution, and referrals to substance abuse treatment services.*
 - *Provide comprehensive harm reduction services that address the social, emotional, and practical needs of individuals, including housing, employment, mental health, and legal support.*
 - *Foster a supportive and non-stigma environment that encourages individuals to engage in harm reduction practices and comfortably seek help when needed.*
 - *Collaborate with community partners, healthcare providers, and nonprofit social service organizations to expand harm reduction efforts and improve the overall health outcomes of the community through an established referral process.*
 - *Provide prevention education and outreach to underserved populations throughout Maui County with the addition of serving Moloka'i, Lanai, and Hana once per month which expands the twice per year commitment outlined in the HIV/HCV/STI Testing and Treatment Core Services (TTCS) County grant.*

3. The public purpose and need to be served;

The need is now. The State of Hawaii (Maui County included) has pledged to end HIV by the year 2030. Great progress is being made but STIs in general, are on the rise.

Data from the 2020 Centers for Disease Control and Prevention (CDC) STI Surveillance showed that 2.4 million cases of chlamydia, gonorrhea, and syphilis were reported. Preliminary data for 2021 showed 2.5 million reported cases of chlamydia, gonorrhea, syphilis and congenital syphilis.

Based on this data, here is Hawai'i at a glance:

- *CDC Reported Cases and Rates of Reported Cases by State, 2020 (Ranked by Rate per 100,000 Population)*
 - *Chlamydia – Hawai'i is ranked 21st with a rate of 494.7*
 - *Gonorrhea – Hawai'i is ranked 43rd with a rate of 104.8*
 - *Primary and Secondary Syphilis – Hawai'i is ranked 16th with a rate of 12.9*
 - *Congenital Syphilis – Hawai'i is ranked 10th with a rate of 71.4*

MAF's Free Clinic has conducted over 1,400 chlamydia and gonorrhea tests for our community members at no cost since opening in 2019. The clinic treated 19 cases of chlamydia and gonorrhea in 2019, 36 cases in 2020, 65 cases in 2021 (a 105% increase from 2020) and 65 cases in 2022, all at no cost.

According to the CDC, syphilis infections increased 7% nationwide, compared to an 85% increase in Los Angeles County and 200% increase in Maui County. Counting only those community members treated for infection, MAF's Free Clinic treated one syphilis case in 2019, six in 2020 and twenty in 2021. Nationwide, congenital syphilis, which had all but disappeared in the U.S. at the beginning of the century, increased 15% in 2020. In Hawai'i according to the DOH surveillance report, the increase was 175%. A medical advisory from the Hawai'i DOH in August 2020 advised all pregnant women to be tested, in addition to the first prenatal visit, at 28-32 weeks' gestation and then again at the time of delivery due to the drastic increase in congenital syphilis.

While most STIs are preventable and curable if patients are diagnosed and given medication in time, people who go untreated could see severe and potentially fatal consequences.

4. Describe the target population to be served;

Sexual health is often misunderstood, misinterpreted and stigmatized. Stigma is widely recognized as a significant barrier to the prevention, management, and treatment of STIs. Stigma around substance use is a primary barrier to seeking and receiving help for opioid and other substance misuse disorders. Stigma negatively impacts policy since perceptions about STI transmission and substance use are often inaccurate and outdated. Due to the high prevalence of asymptomatic STIs, many of these cases can only be identified through screening. A large portion of vulnerable youth do not seek routine screening or decline to be tested in the absence of symptoms. Reducing stigma reduces the dynamic process of devaluation that significantly discredits an individual in the eyes of others. MAF offers resources and training to assist individuals and other health and social service providers supporting more inclusive sexual health, harm reduction, and safe substance use education and services.

The target population to be served is all the residents of Maui County, (especially individuals engaging in high-risk sexual behaviors and substance use). When we reduce incidents of infections, all Maui County residents benefit because all residents are at risk of exposure.

5. Describe the geographic coverage.

The geographic coverage is Maui County

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities (*chart below*)
2. Provide a projected annual timeline for accomplishing the results outcomes of the service; (*chart below*)

Annual Program Evaluation- Report Quarterly Projected Impacts (List appropriate measure – number of persons, activities, etc.)	ANNUAL GOAL	Data Source (ex. Sign-in sheets, database, client log, survey, pre/post-test, etc.)
Total Unduplicated Persons Served:	500	CDC Database, Luther Intake Form, EMR (AthenaHealth), Paper Charting, MAF Excel Tracking, Quality Assurance Surveys
Outcome 1: Free Clinic Chlamydia & Gonorrhea Program	300	CDC Database (Aphirm), Luther Intake Form
Output 1a: Staff will test 300 individuals assessed to be at risk for chlamydia/gonorrhea	300	CDC Database (Aphirm), Luther Intake Form
Output 1b: Staff will treat 100% of individuals who test positive for chlamydia	100%	CDC Database (Aphirm), Luther Intake Form
Output 1c: Staff will treat 100% of individuals who test positive for gonorrhea	100%	CDC Database (Aphirm), Luther Intake Form
Output 1d: Staff will test 300 individuals assessed to be at risk for syphilis	300	CDC Database (Aphirm), Luther Intake Form
Output 1e: Staff will treat 100% of individuals who test positive for syphilis	100%	CDC Database (Aphirm), Luther Intake Form
Outcome 2: Free Clinic PrEP Program	40	EMR (AthenaHealth), charts
Output 2a: 40 individuals will be enrolled in MAF's PrEP Program	40	EMR (AthenaHealth), charts
Outcome 3: Free Clinic Bridge Program	25	EMR (AthenaHealth), charts
Output 3a: 20 individuals will be enrolled in MAF's Bridge Program for HIV	20	EMR (AthenaHealth), charts
Output 3b: 5 individuals will access PEP services through MAF's Bridge Program	5	EMR (AthenaHealth), charts
Outcome 4: Narcan	115	MAF Excel Tracking, Outreach
Output 4a: Staff will distribute Narcan to 30 individuals on Moloka'i and Lanai that engage in opioid usage.	30	MAF Excel Tracking, Outreach
Output 4b: Staff will train 50 community members on how to use Narcan.	50	MAF Excel Tracking, Outreach
Output 4c: 5 community members receiving and distributing Narcan will report reversals to MAF.	5	MAF Excel Tracking, Outreach

Annual Program Evaluation- Report Quarterly Projected Impacts (List appropriate measure – number of persons, activities, etc.)	ANNUAL GOAL	Data Source (ex. Sign-in sheets, database, client log, survey, pre/post-test, etc.)
Outcome 5: Houseless	140	MAF Excel Tracking, Outreach
Output 5a: MAF Staff will conduct outreach to 100 areas where individuals experiencing homelessness tend to congregate, such as parks, shelters, and other public spaces.	100	MAF Excel Tracking, Outreach
Output 5b: MAF Staff will increase access to and utilization of available resources and services, leading to improved outcomes and increased stability for individuals experiencing homelessness, as well as decreased risk of harm from substance use or other behaviors 20 times per year.	20	MAF Excel Tracking, Outreach
Outcome 6: Syringe Exchange (One for One)	240	MAF Excel Tracking, Outreach Form
Output 6a: By the completion of the year, 20 IDU will be connected to MAF's Syringe Exchange program.	20	MAF Excel Tracking, Outreach Form
Output 6b: 30 IDU that will get screened and tested for HIV and HCV.	30	MAF Excel Tracking, Luther Intake Form
Output 6c: 20 of those individuals will be referred to substance use programs who are in need of recovery.	20	MAF Excel Tracking, Outreach Form
Outcome 7: Harm Reduction Outreach and Education	60	MAF Excel Tracking, Outreach Form
Output 7a: MAF Staff will educate 40 program participants on harm reduction services and tools, health care and health insurance referrals.	40	MAF Excel Tracking, Outreach Form
Output 7b: MAF Staff will educate 20 at-risk individuals about methamphetamine and polysubstance use and risk factors.	20	MAF Excel Tracking, Outreach Form

Vaccination services are in the development stage. More planning and research is needed.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

- *Quality assurance policies and procedures as follows:*

- *Annual surveys by the staff, Board of Directors, patients, and community members*
- *Monthly Board of Directors meetings to oversee financial reporting, data reporting, and general staff achievements and performance*
- Consumer Advisory Board Policy
 - Maui AIDS Foundation has established a Consumer Advisory Board (of active and enrolled Ryan White clients) to provide consumers with a venue to give input into MAF's service delivery system. Meetings will occur twice per year (January & July) and will be led by MAF's Executive Director. Medical Case Managers will refer interested individuals for Board participation. Participation from clients will be voluntary and membership will be confidential. Meeting minutes will be available for public review. MAF will maintain a file documenting the consumer committee's membership, meeting attendance and minutes. During the Consumer Advisory Board meetings, MAF will review the results of our Client Services Department's annual client satisfaction survey. Feedback and analysis of services provided will be implemented into improving our service delivery. The consumer advisory board will select service categories as an area of improvement. Initial selection is our Foodbank/Home-Delivered Meals category. MAF is requesting consumer input to improve our delivery of services within all categories.
- Yearly financial and management audits conducted by an Independent Auditors
- Continual reporting monitoring from Federal, State, County and Foundation funding

3. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The chart reflected in II Service Summary and Outcomes has measurable outcome and outputs. Quarterly reporting on the progress of the 7 outcomes and outputs along with an effective narrative as to challenges, accomplishments, achievements, and personal stories will give the expending agency a clear understanding of the effectiveness of the use of the funding granted.

Besides the items in the chart mentioned, the following overview will be an effective way to review the results of the funding:

- Quarterly financial reporting (budget vs. actual)
- Quarterly progress on the funding development plan (total funding submit FY25 chart)
- Personal stories of achievement in services
- Data on the food pantry, case management reporting on overall client progress
- Completion of the vaccination research and planning
- County-wide data on STI/HIV infections and opioid overdose cases
- Collaborations with other nonprofits, organizations, and businesses

Projected Collaboration in Providing Services			
Agency, service or community resource	Type of coordinated activities	Number of persons to be served	Outcomes to be supported by this collaboration
Department of Health, Maui Epidemiology	HIV/HCV/STI testing & treatment; Narcan distribution	100	Outcome: 1, 2, 3, 4, 6, 8
Department of Health, Moloka'i	HIV/HCV/STI testing & treatment; Narcan distribution	10	Outcomes: 1, 2, 3, 4, 5, 6, 8
Maui Behavioral Health (Aloha House)	HIV/HCV/STI testing & treatment; Narcan training & distribution	150	Outcomes: 1, 2, 3, 4, 5, 6, 8
Kaiser Permanente	HIV/HCV/STI treatment; Narcan distribution	10	Outcomes: 1, 2, 3
Malama I Ke Ola Health Center	treatment; Narcan distribution, training, education & referrals	50	Outcomes: 1, 2, 3, 4, 5, 6, 8
Maui Community Correctional Center	HIV/HCV/STI testing & treatment; training, education & referrals	72	Outcomes: 1, 2, 3, 4
Maui Medical Group (MMG)	HIV/HCV/STI testing & treatment; Narcan distribution	10	Outcomes: 1, 2, 3
Minit Medical Urgent Care Clinic Maui	HIV/HCV/STI testing & treatment; education & referrals	10	Outcomes: 1, 2, 3
Planned Parenthood – Kahului Health Ctn.	HIV/HCV/STI testing & treatment; Narcan distribution	10	Outcomes: 1, 2, 3
Lanai Community Health Center	HIV/HCV/STI treatment; Narcan distribution,	10	Outcomes: 1, 2, 3, 4, 5, 6, 8
Nā Pu'uwai Health Clinic (Moloka'i)	HIV/HCV/STI treatment; Narcan distribution, training, education	20	Outcomes: 1, 2, 3, 4, 5, 6, 8
Collaboration with the above-mentioned community organizations will aid in MAF's efforts to provide unduplicated STI education, testing, linkage and treatment, as well as Harm Reduction services throughout Maui County.			

IV. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
 - a. Budget request by source of funds ***attached***
 - b. Personnel salaries and wages ***attached***
 - c. Equipment and motor vehicles ***attached***
 - d. Capital project details ***attached***
 - e. Government contracts, grants, and grants in aid ***attached***


2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
20,000	20,000	31,075	31,075	102,150

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: MAUI A.I.D.S. FOUNDATION

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	57,800	14,300	108,400	0
2. Payroll Taxes & Assessments	7,947	1,966	14,905	0
3. Fringe Benefits	8,237	1,998	15,447	0
TOTAL PERSONNEL COST	73,984	18,264	138,752	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	3,025	0
5. Staff Training/Registration Fees	550	550	0	0
6. Program Supplies	20,000	48,500	13,500	0
7. Telecommunication	0	0	875	0
8. Utilities	0	0	625	0
9. Insurance Vehicle/Other	2,200	0	2,040	0
10. Travel/Mileage (client services)	0	1,736	10,800	0
11. Contract Services (Program Personnel Recruitment)	416	0	0	0
12. IT/EMR Upgrade Software- Program	5,000	0	0	5,000
13. IT/Tech Support - Administrative	0	0	6,695	0
14. General Administration (Accounting/Payroll)	0	0	12,688	0
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	28,166	50,786	50,248	5,000
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	375,000	0	0
E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	102,150	444,050	189,000	5,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	102,150	Linda Puppolo	808-242-4900	
(b) Total Federal Funds Requested	444,050	Name (Please type or print) Phone		
(c) Total County Funds Requested	189,000		1-18-24	
(d) Total Private/Other Funds Requested	5,000	Signature of Authorized Official Date		
TOTAL BUDGET	740,200	Linda Puppolo, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: MAUI A.I.D.S. FOUNDATION

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Licensed Practical Nurse	FTE: 1.0	\$58,240.00	65.46%	\$ 38,123.20
Director of Clinical Services (DNP, APRN, FNP-BC)	FTE: 1.0	\$70,720.00	0.00%	\$ -
Co-Director of Prevention & Harm Reduction	FTE: 1.0	\$57,200.00	10.00%	\$ 5,720.00
Co-Director of Prevention & Harm Reduction	FTE: 1.0	\$57,200.00	10.00%	\$ 5,720.00
Prevention/Harm Reduction Testing Specialist	FTE: 1.0	\$41,184.00	10.00%	\$ 4,118.40
Prevention/Harm Reduction Testing Specialist	FTE: 1.0	\$41,184.00	10.00%	\$ 4,118.40
Prevention/Harm Reduction Testing Specialist	FTE: 1.0	\$41,184.00	0.00%	\$ -
Prevention/Harm Reduction Testing Specialist	FTE: .25	\$13,000.00	0.00%	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				57,800.00
JUSTIFICATION/COMMENTS: Increase in STI/HIV Testing & Treatment has made an increase in staffing necessary. The addition of a Licensed Practical Nurse will allow MAF to add HEP C & HPV Vaccination services which will result eventually in additional revenue through our 340B program. This subsidy support for Personnel is only necessary for the start-up expansion services until the 304B Program can support the warranted additional staffing.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: _____

NOT APPLICABLE

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: _____ **NOT APPLICABLE**

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: MAUI A.I.D.S. FOUNDATION

Contracts Total: 5,187,332

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Neighbor Island Housing Program (subsidies)	05/01/2021 - 04/30/2024	HUD	Federal	1,444,074
2	Neighbor Island Housing Program (subsidies)	07/01/2022 - 06/30/2023	DHS	Federal	274,343
3	Ryan White - HIV Client Services	04/01/2022 - 03/31/2023	Hawaii Health & Harm Reduction Center	Federal	267,812
4	Ryan White - HIV Client Services	04/01/2023 - 03/31/2024	Hawaii Health & Harm Reduction Center	Federal	306,496
5	Client Services/Prevention & Harm Reduction	01/01/2022 - 12/31/2022	DOH -MOD 7 Funding	Federal	45,500
6	Client Services/Prevention & Harm Reduction	01/01/2022 - 12/31/2022	DOH -MOD 8 Funding	Federal	89,500
7	Client Services/Prevention & Harm Reduction	07/01/2017 - 06/30/2023	DOH - Integrated	State of Hawaii	2,122,254
8	HERO Project - Hepatitis C Prevention	04/01/2021 - 03/31/2024	DOH	State of Hawaii	42,003
9	0D2A Core Project - Harm Reduction Services	03/01/2021 - 08/31/2022	Hawaii Health & Harm Reduction Center	State of Hawaii	29,750
10	Kokua Med-Quest Enrollment	07/01/2022 - 06/30/2024	Kumukai Health & Wellness	State of Hawaii	321,600
11	G5633 - Core Services Grant	07/01/2022 - 06/30/2023	County - DHHS	County of Maui	140,000
12	0D2A Core Project (Round 2)	12/09/2022-12/08/2023	Fred Baldwin Memorial Foundation	Hawaii Community Foundation Award	5,000
13	World AIDS Day Event Sponsorship	Awarded October 2023	Gilead Sciences, Inc.	Corporation Grant	5,000
	Trauma Informed Care Training	Awarded September 2023	Gilead Sciences, Inc.	Corporation Grant	5,000
14	General Fund Expenses	Awarded August 2023	Lanie Albrecht Foundation	NonProfit Foundation	20,000
15	Free Clinic Expansion and Prevention/Harm Reduction Expansion	11/01/2023-10/31/2024	Atherton Family Foundation	Hawaii Community Foundation Award	5,000
16	Maui Wildfire Disaster Funding (Food Pantry)	08/14/2023-03/16/2024	Maui Strong	Hawaii Community Foundation Award	10,000
17	Borealis Philanthropy Foundation (Gender Affirming Care/Prevention & Harm Reduction)	11/01/2023-10/31/2026	Borealis Foundation	NonProfit Foundation	54,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Total Funding Submit FY25			5,372,074
Free Clinic Expansion/Prevention & Harm Reduction Expansion	State of Hawaii Grants-In-Aid	FY25	102,150
Neighbor Island Housing Program	Federal Grant (HUD)	FY25	563,272
Neighbor Island Housing Program	Federal Grant (DHS)	FY25	274,343
Ryan White HIV Client Services	Hawaii Health & Harm Reduction Center	FY25	267,812
Ryan White HIV Client Services	Hawaii Health & Harm Reduction Center	FY25	306,497
Prevention & Harm Reduction	Hawaii Dept. of Health	FY25	565,000
HERO Project - STI Testing	Hawaii Dept. of Health	FY25	330,000
Core Svcs/Free Clinic Expansion/Prevention & Harm Reduction Expansion	County of Maui- Dept of Housing & Human Svcs (DHHS)	FY25	329,000
Kokua Med-Quest Enrollment	Kumukahi Health & Wellness	FY25	325,000
Core Project/Prevention & Harm Reduction/Case Management	Fred Baldwin Memorial Fund	FY25	5,000
Fire Relief/Harm Reduction	Atherton Family Foundation	FY25	5,000
World AIDS Day/Maui Pride Events/Trauma Informed Care	Gilead Sciences, Inc.	FY25	10,000
October Fundraising Event	County of Maui - Office of Economic Development (OED)	FY25	20,000
Gender Affirming Care	Borealis Phlanthropy Foundation	FY25	49,000
General Fund Expenses	Donors, Various Sponsors	FY25	150,000
Neighbor Island Housing Program (expansion subsidy)	Federal - HRSA	FY25	235,000
Mobile Care Unit	Federal- HRSA	FY25	375,000
Tiny Homes Donation	Donor - So. CA Tiny Homes	FY25	1,460,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

Total Funding for FY25 Previously Held for Past 3 Years		2,771,924	FY25 Anticipated Amt
Neighbor Island Housing Program	Federal Grant (HUD)	05/01/2021 - 04/30/2024	563,272
Neighbor Island Housing Program	Federal Grant (DHS)	07/01/2022 - 06/30/2024	274,343
Ryan White HIV Client Services	Hawaii Health & Harm Reduction Center	04/01/2022 - 03/31/2024	267,812
Ryan White HIV Client Services	Hawaii Health & Harm Reduction Center	04/01/2023 - 03/31/2024	306,497
DOH - Integrated Services	Hawaii Dept. of Health	07/01/2017 - 06/30/2024	565,000
HERO Project - STI Testing	Hawaii Dept. of Health	04/01/2021 - 03/31/2024	330,000
HIV/STI Core Svcs & Linkage to Care	County of Maui- Dept of Housing & Human Svcs (DHHS)	07/01/2021 - 06/30/2024	140,000
Kokua Med-Quest Enrollment	Kumukahi Health & Wellness	07/01/2022 - 06/30/2024	325,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

a.) \$302,797 (unaudited)

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Benefits of a Free Clinic for STI Prevention and Treatment

It is important to note that patients selected a free STI clinic for their sexual health care even when they had access to other types of health care venues. From our own patient surveys over the past year, the main reasons patients chose MAF's Free Clinic for care were, 1) convenience of walk-in or same-day appointments, 2) no cost, and, 3) availability of expert STI care. In response to the question about where patients would have gone for services if MAF's Free Clinic did not exist, 9.4% of males and 11.5% of females answered that they would have waited to see how they felt and then decided what to do, and 24.4% of males and 25.8% of females would have gone to an emergency room, which would have resulted in increased costs for both the patients and the hospital.

1. Describe the scope of work, tasks and responsibilities;

MAF's Free Clinic, helmed by a Director of Clinical Services who is a board-certified Advanced Practice Registered Nurse, is designed to prevent the spread of HIV, HCV, and obstruct the continued rise of STIs in Maui County. The addition of a Registered Nurse or Licensed Practical Nurse will increase capacity for clinical program services throughout Maui County especially including remote Hana, Moloka'i and Lanai.

- *The PrEP Program provides medications, labs, case management and referrals for individuals seeking Pre-Exposure-Prophylaxis (PrEP) for HIV. MAF's on-staff nurse practitioner currently provides his services for free and currently monitors follow-up labs for dozens of individuals in the community.*
- *With the collaborative Chlamydia & Gonorrhea Program, MAF partners with DOH to further augment MAF's PrEP and testing services. The program provides screening and treatment of chlamydia and gonorrhea for free with supplies and medications provided by DOH. Testing, treatment and monitoring for syphilis is also provided at no cost thanks through a similar agreement with DOH.*
- *MAF's Bridge Program provides fast-tracked HIV labs, medications, and verifications to help "bridge" people living with HIV (PLWH) into HIV Specialty Care services. The program recognizes the immediate, unmet healthcare needs of newly diagnosed individuals as well as PLWH who move to Maui County without any health services in place. The Bridge Program also oversees Post-Exposure Prophylaxis (PEP) services, as well as the scheduling and administering of shots for patients of Oahu's Clint Spencer Clinic who qualify for injectable HIV medications.*
- *MAF's Narcan and Syringe Services Program recognizes that substance use is a complex issue that cannot be adequately addressed through abstinence or punishment. Instead, the project seeks to reduce the harms associated with substance use and homelessness by offering a range of services and resources to help individuals maintain their safety and health, while also addressing their addiction to substance use.*
- *MAF's Free Clinic maintains its own credentialing with insurance companies and has implemented an electronic medical record system in alignment with MAF's goal of offering free, comprehensive sexual health services and Narcan substance use services for Maui County. MAF strives to expand the EMR system through implementing the AthenaOne Advanced Package which integrates clinical services with case management.*

- Clinical Services intersects at every step with Harm Reduction Education and focuses on the opioid crisis in Maui County offering Narcan to the community and implementing a syringe exchange program for intravenous drug users. MAF's primary objective is to prevent high-risk individuals from experiencing an opioid overdose resulting in death by reversing the effects of opioids by means of administering Narcan. Through strategic partnerships with law enforcement agencies, Moloka'i and Lanai community organizations, and the general public. MAF will regularly train the Maui Police Department, community-based organizations, medical clinics, and community members on Maui, Moloka'i, and Lanai about the administration of Narcan and will provide Narcan kits to ensure that the necessary tools are available to save lives in Maui County.*

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The address of the permanent facility of the Maui AIDS Foundation is 1935 Main Street, #101, Wailuku, HI 96793. The facility was purchased with the assistance of the Harry and Jeanette Weinberg Foundation in collaboration with two Nonprofits, Women Helping Women and Lokahi Pacific. The facility's gross square footage on the first floor is 3,976 which MAF rents from the Kaho'okamamalu, Inc. (the nonprofit collaborative that built the building and was created specifically for this nonprofit collaborative). MAF offices are at capacity and the purchase of a Mobile Care Unit will allow our Prevention/Harm Reduction/Medical Insurance enrollment team to travel to various Wildfire HUBS and remote areas throughout the County. This proposal supports the services and the purchase of a Mobile Care Unit will be through another funding source.

Rural communities are at higher risk of poor health outcomes. Less access to medical and specialty care, increased economic challenges including workforce shortages, uninsured and underinsured health insurance status, transportation issues, cultural and social differences, educational shortcomings, lack of recognition of the need for increased services by legislators, and the physical isolation of living in the remote areas of Maui County have created health care disparities. Within small communities, the "coconut wireless" is simply a part of normal networking and information sharing. Patients' express concerns about confidentiality reducing their willingness to talk openly and access care. Providing a service to small communities like Hana, Moloka'i and Lanai with "outside" trained professionals is beneficial. A Mobile Care Unit would go a long way in caring for Maui County residents living in remote areas and for the Maui Wildfire displaced residents who are now experiencing housing insecurity and lack of transportation.

VI. Personnel: Project Organization and Staffing**1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

CAPACITY OF PROJECT STAFFING			
Position	Qualifications/Training	Supervision Status	Staff
Executive Director	Bachelor's Degree or equivalent experience, Administrative & HR Management, Finance Management, Grant Writing, Budget & Cash Flow Forecasting	Supervision	On Staff
Finance Director	Bachelor's Degree or equivalent experience, Administrative, Finance Management, Budget & Cash Flow Forecasting	Finance Mgmt	On Staff
Director of Clinical Services	Doctor of Nursing Practice (DNP), Advanced Practice Registered Nurse (APRN), Family Nurse Practitioner-Board Certified (FNP-BC), Supervises HIV/STI Testing & Treatment and Oversees Vaccinations, refers to clinical partners and case management	Supervision	On Staff
Clinical Services Navigator (LPN)	Licensed Practical Nurse (LPN), Coordinates HIV/STI Testing & Treatment and Oversees Vaccination Services, Oversees Narcan Training and Distribution, refers to clinical partners and case management	Clinical Navigation	Proposed TBA
Co-Director of Prevention and Lab Services	Bachelor's Degree or equivalent experience, Counseling, Testing and Referrals (CTR) Certification, VOLINCOR Correctional Facility Training, Cultural Competency Training	Supervision	On Staff
Co-Director of Prevention and Lab Services	Bachelor's Degree or equivalent experience, Counseling, Testing and Referrals (CTR) Certification, VOLINCOR Correctional Facility Training, Cultural Competency Training	Supervision	On Staff
STI Counselor /Tester and Harm Reduction Specialist	Bachelor's Degree or equivalent experience. CTR Certification	Specialist/Tester	On Staff
STI Counselor /Tester and Harm Reduction Specialist	Bachelor's Degree or equivalent experience. CTR Certification	Specialist/Tester	On Staff
STI Counselor /Tester and Harm Reduction Specialist	Bachelor's Degree or equivalent experience. CTR Certification	Specialist/Tester	On Staff
STI Counselor /Tester:	Bachelor's Degree or equivalent experience. CTR Certification	Specialist/Tester	On Staff
Housing/Director of Behavioral Health	Licensed Clinical Social Worker (LCSW) and Certified Substance Abuse Counselor (CSAC)	Housing/Behavioral Health Specialist	On Staff

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

As Attached

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Highest Paid Salaries, Officers, Directors		
Executive Director	Leadership Team	80,000
Director of Clinical Services	Leadership Team	70,720
Director of Finance	Leadership Team	70,270

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

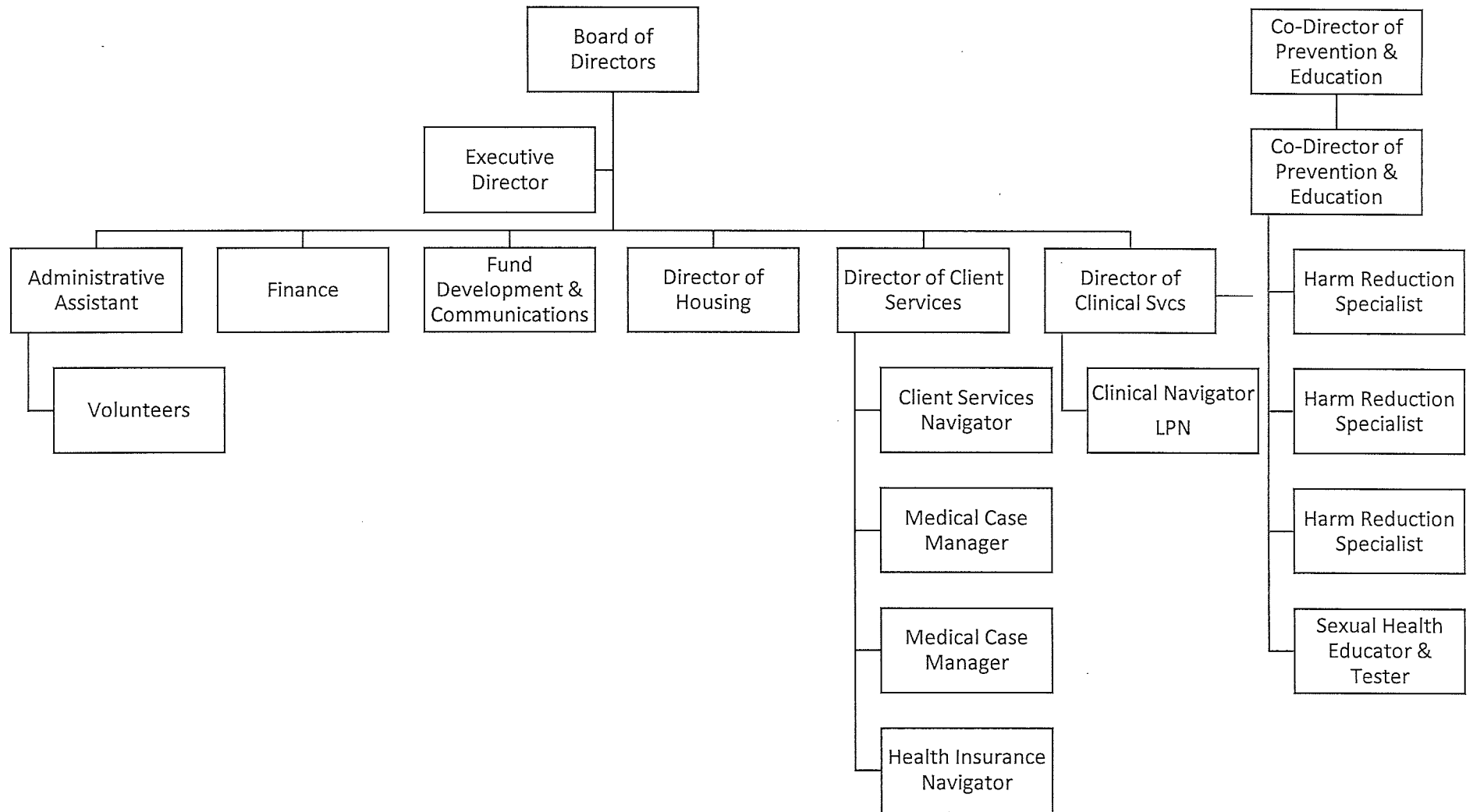
Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

- a.) *Director of Clinical Services licensure includes Doctor of Nursing Practice (DNP), Advanced Practice Registered Nurse (APRN), Family Nurse Practitioner-Board Certified (FNP-BC)*
- b.) *Director of Behavioral Health Services licensure includes Licensed Clinical Social Worker (LCSW) and Certified Substance Abuse Counselor (CSAC)*
- c.) *Class 1 Clinical Laboratory Permit- CP1-159 – CLIA #12D1085249*
- d.) *Centers for Medicare & Medicaid Services – Clinical Laboratory Improvement Amendments Certificate of Waiver- CLIA ID#12D1085249*

MAF Organization Chart
January 2024



3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

The Maui A.I.D.S. Foundation (MAF) has been a 501c3 NonProfit Organization for over thirty-two years. MAF receives a majority of funding from a combination of Federal, State of Hawai'i and County of Maui grants. MAF has been the awardee of many of these programs for over 20+ years. Overall, MAF has been successfully managing these grants and has performed with proficiency including a Charity Navigator Rating of 96% and the highest rating on GuideStar (Four-Star Rating) which evaluates the proficiency of Nonprofit Organizations.

MAF supplements funding through fundraising events, donor solicitations, foundation and corporate grants, and biannual appeal campaigns. Most private foundations fund targeted new projects and not operating salaries. This expansion program is necessary to address an uptick in STI/HIV infections, increased substance abuse which requires more Narcan training and syringe exchange services, the expansion of vaccination services, increased STI (especially Hepatitis C) testing, and increased need for prevention education. The Maui Wildfire has impacted STI/HIV testing and substance use resulting in increased need for testing supplies, staffing, and prevention/harm reduction outreach.

Along with fund development planning, MAF is expanding into treatment and vaccinations of Hepatitis B which will provide revenue in future years (FY26 and beyond) and this proposal will fund the start-up of this expansion to cover FY25.