

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
(Signature)

Stacy Philippou, Executive Director

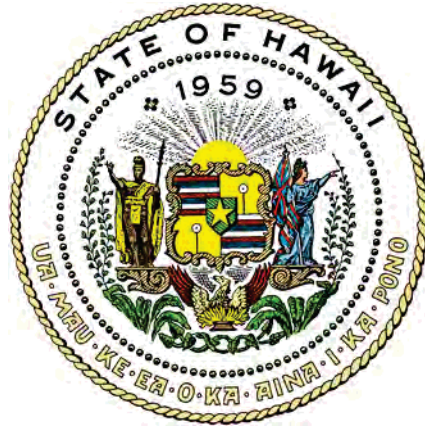
January 18, 2024

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PRINT NAME AND TITLE

DATE





## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MALAMA PA`AKEA O WAIMALU

was incorporated under the laws of Hawaii on 08/17/2023 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 08, 2024

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Malama Pa'akea o Waimalu  
(Typed Name of Individual or Organization)

  
(Signature)

January 12, 2024  
(Date)

Stacy Philippou CEO  
(Typed Name) (Title)

**Public Purpose**  
**Pursuant to Section 42F-102 - Applications for grants**

**(1) The name of the requesting organization: Malama Pa'akea o Waimalu**

**(2) The public purpose for the grant:**

Malama Pa'akea o Waimalu (MPOW) was created as a nonprofit organization in 2023 after thirty years of private management. The Pa'akea fishpond is located in Aiea and was formerly owned by the Healani Land Company, who maintained the site and the adjacent property. The public purpose of this Grant-in-Aid request is to restore the Pa'akea fishpond and adjacent garden area to become a Hawaiian cultural land-based learning site and a center for community engagement.

Over the past five years, Healani's CEO Stacy Philippou has dedicated financial resources to preparing the Pa'akea property to function as a nonprofit organization for the purpose of education and community engagement. This includes the contribution of two staff to focus on developing plans and implementing property improvements; much of the work has been done in concert with the Hui Malama Loko I'a. The public intention of the Pa'akea project is to be an accessible cultural site for the community that provides hands-on cultural and restoration activities grounded in traditional Hawaiian fishpond stewardship. In FY 24-25, MPOW envisions the fishpond as an ideal site to engage youth and community through educational programs, volunteer opportunities, and public gatherings.

With this grant funding, MPOW will work with government and Hawaiian fishpond experts and cultural advisors to develop long-term conservation and land use strategies. MPOW will engage with the local community to determine needs, opportunities, and concerns regarding public access to the site.

**(3) The services to be supported by the grant:**

**1. Documentation:** MPOW will document the fishpond's historic significance and any historical events associated with it. Build public content that will be used in a website and/or social media postings. This will be done with curators from the Bishop Museum and University of Hawaii library research.

**2. Site Assessment:** MPOW will evaluate and document the current state of the site to ensure that Pa'akea is safe, authentic, and educational for school and community groups.

**3. Community Involvement and Collaboration with Partners:** MPOW will engage with Hui Malama, government entities (City & County of Honolulu, DLNR, NOAA) and community stakeholders to discuss community and educational use plans, obtain input, and develop shared goals.

**4. Develop Educational Outreach:** Develop educational materials and interpretive signage to help visitors understand the site's historical and cultural significance.

**(5) The cost of the grant and the budget:**

The overall budget for Malama Pa'akea o Waimalu in FY24-25 is \$220,000. MPOW is requesting \$50,000 from the Grant-in-Aid program.

HRS § 42F-102

Amended by L 2014, c 96, § 6, eff. 6/16/2014. L 1997, c 190, pt of §3

## **Application for Grants**

**If any item is not applicable to the request, the applicant should enter "not applicable".**

### **I. Certification – Please attach immediately after cover page**

**1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**  
If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

See attached.

### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with **Section 42F-103, Hawaii Revised Statutes.**

See attached

### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to **Section 42F-102, Hawaii Revised Statutes.**

See attached

## **II. Background and Summary**

**This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:**

### **1. A brief description of the applicant's background:**

Malama Pa'akea o Waimalu (MPOW), meaning in the Hawaiian language *to care for Pa'akea [fish pond] of Waimalu*, oversees an historic Hawaiian fishpond at the back of an eight-acre property in Aiea, located on the island of O'ahu in Hawaii. The fishpond lies across from Pearl Harbor and was among the fishponds and lo'i kalo growth areas that once fed the ahupua'a of Waimalu. Acquired by Howard K.O. Chong Jr. for Healani Land Company in 1990, the fishpond is part of a commercial parcel. For more than 30 years, the Chong family has cared for the fishpond by securing its perimeter, reducing the growth of invasive mangrove trees, and protecting the land adjacent to the pond.

Pa'akea fishpond is in the Waimalu ahupua'a and is an important historic site linked to the water resources along the bay at Pearl Harbor. Waimalu, translated as "sheltered water," takes its name from the main stream of the ahupua'a, with its tributary of Punanani that once watered the kalo growing in the lowlands near the bay. Waimalu's loko i'a (fishpond), known as Loko Pa'akea (literally "coral bed, limestone"), was said to have been built by Kalaimanuia, a famous chiefess of O'ahu. The mo'olelo of Waimalu include references to Pu'uloa and the major figures found there including various mano (sharks), Ka'ahupahau (a famous manō) and Ka'ehuikimanoopu'uloa (Hawai'i Island mano who visits Pu'uloa), mo'o (supernatural water spirits), the gods Kone and Kanaloa, the ali'i Kūali'i, Maihea (a farmer) and his sons, and various bodies of water.

The dream of MPOW comes from the vision of founder Stacy Philippou. As the only child of Howard Chong Jr. she took over Healani Land Company in 2019. Philippou, who's ancestry is part Hawaiian, is seeking to restore the fishpond and its waterfront with the intention of making it an accessible learning site to perpetuate Hawaiian culture and land stewardship.

Raised in Hawaii, Philippou is a graduate of Punahou School with a Master's in Business Administration. She has worked at Healani Land Company for 11 years, becoming its President and CEO in 2019. Philippou is a member of the Hui Malama Loko I'a and of the Council for Native Hawaiian Advancement. She is working to make MPOW a Native Hawaiian Organization. The team also includes a Business Manager, trained in bookkeeping and as a teacher; the third staff member is an Operations and Facilities assistant who works with volunteers. We plan to add a student intern.

### **2. The goals and objectives related to the request:**

***Goal: To preserve, protect, and make the Pa'akea fishpond and adjacent garden accessible to the community for the purpose of providing Hawaiian cultural education.***

Researchers estimate that prior to western contact there were 488 fishponds in Hawaii. A 1901 inventory identified 99 active fishponds remaining with an estimated annual production of about 486,000 pounds of 'ama'ama and 194,000 pounds of awa. Pearl Harbor was once a center of fishpond cultivation, with over 20 fishponds lining the shore. The largest fishpond covered more than 200 acres. By the early 1900s, developers had infilled most fishponds for sugarcane cultivation and military use. 'Aiea's waterfront was covered by highways, homes, and

commercial construction. Few fishponds in the area remain relatively intact. The Ali'i Pauahi Hawaiian Civic Club and the 'Aiea Community Association are working to support the restoration of Loko Pa'aiau, a fishpond located on 'Aiea land leased for Navy housing.

Pa'akea lies opposite to Loko Pa'aiau in Pearl Harbor. Prior to the land purchase by Healan, the site was the home of Primo Brewery. Primo structures have existed there since at least 1969. In 1990 Healan took over the commercial buildings and upgraded the old Primo Garden adjacent to the fishpond. The site included a hale, a stage, and a gazebo with other ancillary buildings. An historic rock wall borders the fishpond, but in the 1960s, this was capped with a concrete sidewalk. Besides staff and brewery clientele the fishpond has not been accessible to the public.

The aim of MPOW is to restore the Pa'akea fishpond and adjacent garden area to become a Hawaii Department of Education (DOE) 'aina-based learning site through the Na Hopena A'o School and Community Partnerships. This form of experiential education is grounded in teaching that encompasses the land, ocean, air, and all living things. Students deepen their relationship with the natural environment, cultivate community connections, and build critical skills. MPOW envisions the fishpond as an ideal site to engage youth and community through educational programs, volunteer opportunities, and public gatherings.

### **Objectives:**

**a. *To complete a site assessment and establish a conservation plan.***

The site assessment complements a decades-old environmental assessment (1990s) to assess the current ecological and physical state of Pa'akea and its surrounding shoreline. MPOW will work with Hawaiian fishpond experts and cultural advisors to identify strategies and practices that are appropriate for this site and use as an educational facility.

**b. *To address and ensure legal and regulatory compliance such as permitting needed to launch canoes from the site and/or use the site for cultivation of fish or shellfish species.***

This will involve consultation with Hawaii Department of Land and Natural Resources (DLNR), the US Navy, NOAA, and the City & County of Honolulu to obtain necessary permits and approvals.

**c. *To engage the local community in planning.***

Create and implement a plan to convene community stakeholders to address issues of access, signage, safety, and public use of the site going forward. Malama Pa'akea o Waimalu is and will collaborate with various organizations as it works toward becoming a Hawaiian learning site for the community.

MPOW is a member of KUA's (Kanaka 'Oiwī Unity and Advocacy) Hui Mālama Loko I'a and a member of the Council for Native Hawaiian Advancement (CNHA). We have worked with curators at the Bishop Museum to gather photographs and other historic information about the Pa'akea site. MPOW is partnering with Kalihi Kai Canoe Club to learn about traditional cultural values associated with the canoe and ocean, and we anticipate incorporating canoe activities into our educational programs.

**d. *To establish an education plan with curricula.***

Work with Hawaiian cultural advisors, fishpond, and garden experts to ensure we understand indigenous best practices for site management and develop an educational curriculum based



upon these practices. The goal will be to align with the Office of Hawaiian Education's Na Hopena A'o School and Community Partnerships.

### **3. The public purpose and need to be served:**

MPOW was created as a nonprofit organization in 2023 after thirty years of private management of the fishpond and its surrounds. The Pa'akea fishpond was formerly the property of the Healani Land Company, who maintained the site and the adjacent property since 1990. The site has not been accessible to the public for many decades, having previously been the property of Primo Brewery (since at least 1963). The public purpose of this Grant-in-Aid request is to restore the Pa'akea fishpond and adjacent garden area to become a Hawaiian cultural land-based learning site and a center for community engagement.

Over the past five years, Healani's CEO Stacy Philippou has dedicated financial resources to preparing the Pa'akea property to function as a nonprofit organization for the purpose of education and community engagement. This includes the contribution of two staff to focus on developing plans and implementing property improvements; much of the work has been done in concert with the Hui Malama Loko l'a. The public intention of the Pa'akea project is to be an accessible cultural site for the community that provides hands-on cultural and restoration activities grounded in traditional Hawaiian fishpond stewardship. In FY 24-25, MPOW envisions the fishpond as an ideal site to engage youth and community through educational programs, volunteer opportunities, and public gatherings.

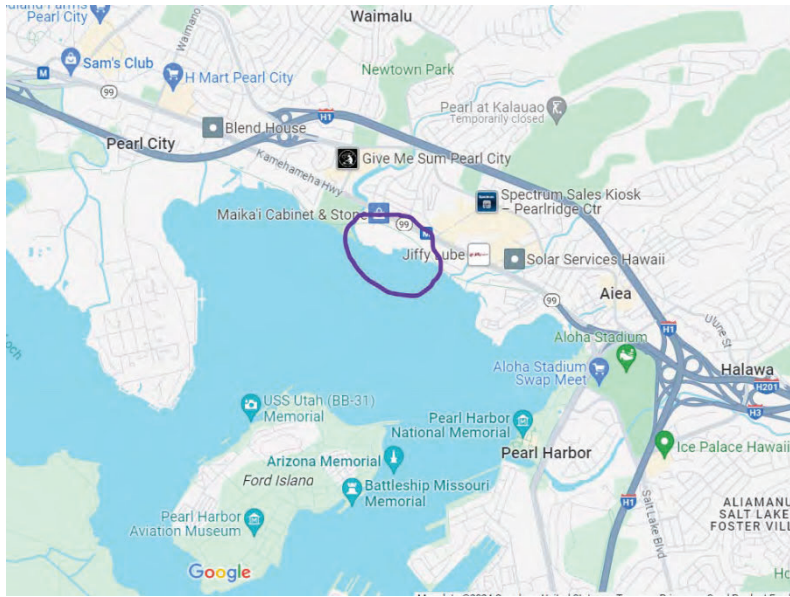
With this grant funding, MPOW will work with government and Hawaiian fishpond experts and cultural advisors to develop long-term conservation and land use strategies. MPOW will engage with the local community to determine needs, opportunities, and concerns regarding public access to the site.

### **4. Describe the target population to be served:**

MPOW's target service population are the students attending schools in the Aiea- Moanalua-Radford Complex Area, including Aiea, Waimalu, Alvah A. Scott, Pearl Ridge, and Webling Elementary; and Aiea Intermediate and High School. The student population within the complex is approximately 3,500 youth ages 5-18. Demographically, the complex students are highly diverse, with up to 20% English language learners, and low income, with more than 50% of Waimalu EI, Aiea Intermediate, and Alvah A. Scott EI students eligible for free or reduced lunches. The students because of their proximity to the site will be MPOW's primary focus. But, we are also planning to host a series of community open house events where we will invite the staff from Best Buy and surrounding businesses to come and learn about the site and help us determine how best to open it for public access.

### **5. Describe the geographic coverage:**

The Pa'akea fishpond site is located behind the Aiea Best Buy parcel (98-051 Kamehameha Hwy, Aiea, HI 96701). MPOW's intention is that Pa'akea activities have a statewide reach.



### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

#### **1. Describe the scope of work, tasks and responsibilities:**

Restoring an historic fishpond has numerous precedents across Hawaii and MPOW will work collaboratively with other sites and expert Hawaiian practitioners. This Phase II project in FY 2024-25 involves a combination of research, planning, preservation efforts, and community engagement. We anticipate these activities:

#### **Scope of Work/ Activities:**

- 1. Documentation:** MPOW will document the fishpond's historic significance and any historical events associated with it. Build public content that will be used in a website and/or social media postings. This will be done with curators from the Bishop Museum and University of Hawaii library research.

##### **Tasks:**

- Request archival information from curators at the Bishop Museum and the University of Hawai'i library and archives (examining maps and photographs).
- Digitize photographs and maps and other ephemera.

**Responsibilities:** MPOW Program and Business Manager working with a university student research assistant.

- 2. Site Assessment:** Evaluate and document the current state of the site to ensure that Pa'akea is safe, authentic, and educational for school and community groups.

##### **Tasks:**

- Identify deterioration, damage, or alterations to create baseline data and develop a strategic plan for the fishpond and its surrounds.

**Responsibilities:** MPOW Facilities Manager working with Hawaiian Fishpond experts and volunteers.

- 3. Community Involvement and Collaboration with Partners:** Engage with Hui Malama Loko, the local community, stakeholders, and fishpond organizations to gather input and feedback regarding public access and education.

##### **Tasks:**

- Outreach, meetings, and site visits. MPOW staff will consult with Hawaii Department of Land and Natural Resources (DLNR), the US Navy, NOAA, and the City & County of Honolulu to obtain necessary permits and approvals. MPOW Executive Director and Program and Business Manager will engage with Hui Malama Loko partners.
- MPOW will host community engagement events to solicit feedback regarding site use and opportunities to provide youth education.
- Determine staffing and other needs to host school visits and community activities.

**Responsibilities:** Executive Director and Program and Business Manager will work with community members and volunteers.

- 4. Develop Educational Program:** Develop educational materials and interpretive signage to help visitors understand the site's historical and cultural significance.

**Tasks:**

- Work with Hui Malama Loko partners to determine the types of educational activities appropriate to the Pa’akea site.
- Hire a Hawaiian cultural educator to draft curriculum and signage. Apply for Hawaii DOE Na Hopena A’o School and Community Partnerships status.

**Responsibilities:** Executive Director and Program and Business Manager will work with educators and cultural experts.

**2. The target group:**

MPOW’s target service population are the students attending schools in the Aiea-Moanalua-Radford Complex Area, including Aiea, Waimalu, Alvah A. Scott, Pearl Ridge, and Webling Elementary; and Aiea Intermediate and High School. The student population within the complex is approximately 3,500 youth ages 5-18. Demographically, the complex students are highly diverse, with up to 20% English language learners, and low income, with more than 50% of Waimalu EI, Aiea Intermediate, and Alvah A. Scott EI students eligible for free or reduced lunches. The students because of their proximity to the site will be MPOW’s primary focus. But, we are also planning to host a series of community open house events where we will invite the staff from Best Buy and surrounding businesses to come and learn about the site and help us determine how best to open it for public access.

**3. Provide a projected annual timeline for accomplishing the results or outcomes of the service:**

<b>Activity/Program</b>	<b>Timeline</b>	<b>Output/Results</b>
Historical Research and Documentation	Q1-Q3	Historic documentation of the fishpond, land use of the site, and photographs for use in website creation and/or educational curricula.
Site Assessment	Q1-Q2	Survey of site condition. Consultation and assessment of needs and priorities by fishpond expert.
Community Involvement and Collaboration with Partners	Q2-Q4	# of Community & Stakeholder meetings Report/ Engagement Plan Host meetings, conference, fishpond workshops. Host two community events.
Develop Educational Program	Q2-Q4	Educational Plan, including simple curriculum for the fishpond and garden. Develop place-based learning curriculum for Elementary-level students: Develop volunteer curriculum for high school students. Host 1-2 teacher and/or parent events.

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results:**

Malama Pa’akea o Waimalu was created as a nonprofit in 2023 after years of consideration and maintenance of the fishpond and grounds by the Healani Land Company. Quality assurance will occur in three ways. The Board of Directors will meet quarterly and as needed in FY 24-25 to review all financial expenditures and programmatic decisions regarding the use of the site and renovation activities. Second, staff will work with Hui Malama Loko fishpond partners and attend workshops to establish goals and objectives for the Pa’akea site. These will inform MPOW as to how to maintain quality assurance in all their activities. Lastly, MPOW will work with the City & County, DLNR, and NOAA to ensure that activities are permitted and compliant with regulations.

Evaluation and documentation will be a key part of each of the activities planned in FY24-25. The intention in building capacity for MPOW is to identify objectives and to develop and implement strategies to achieve these. During the grant period, staff will report progress to the Board of Directors, who will use the information to clarify goals. MPOW staff will host a minimum of two community meetings/events and will seek feedback in the form of facilitated discussion and post-event surveys.

**4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program’s achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The measure of effectiveness that will be reported to the State agency are under each objective are as followed:

<b>Program Accomplishments in FY 24-25</b>	<b>Measures of Effectiveness</b>
Development of comprehensive site history.	Report/ Digital archive Creation of a report indicating historic use of the fishpond and surrounding land.
Assessment of the site.	Report Creation of a report indicating historic/archaeological framework of fishpond and its status. Report on the water quality and potential uses for the fishpond. Determination of permit requirements necessary for program activity.
Community involvement and collaboration with partners.	# of meetings # of community surveys completed
Develop Educational Program	Education and community engagement plan

**IV. Financial**  
**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

1. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$12,500	\$12,500	\$12,500	\$12,500	\$12,500

2. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Atherton Family Foundation \$9,000 for planning - pending  
NOAA Bay Watershed Education and Training (B-WET) - will apply for \$50,000 (Jan 31 deadline)  
Fundraising events - summer/winter 2024

3. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

4. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

Not applicable


5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

\$195,000

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Malama Pa'akea o Waimalu \_\_\_\_\_

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	36,000	0	0	145,000
2. Payroll Taxes & Assessments	3,900	0	0	21,000
3. Fringe Benefits	4,100	0	0	23,800
<b>TOTAL PERSONNEL COST</b>	<b>44,000</b>	<b>0</b>	<b>0</b>	<b>189,800</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				2,000
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	2,000			2,000
6. Supplies	4,000			4,000
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>6,000</b>			<b>8,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>50,000</b>			<b>197,800</b>
<b>SOURCES OF FUNDING</b>	Budget Prepared By:			
(a) Total State Funds Requested	Diane Evans		808-372-7333	
(b) Total Federal Funds Requested	Name (Please type or print)		Phone	
(c) Total County Funds Requested	 <small>(Signature)</small>		45,309	
(d) Total Private/Other Funds Requested			Date	
<b>TOTAL BUDGET</b>	Stacy Philippou Name and Title (Please type or print)			





Applicant: Malama Pa'akea o Waimalu\_\_

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Plants	35.00	\$30.00	\$ 1,050.00	1000
Soil supplements	10	\$60.00	\$ 600.00	600
Printing			\$ 800.00	800
website			\$ 1,600.00	1600
<b>TOTAL:</b>	<b>45</b>		<b>\$ 4,050.00</b>	<b>4,000</b>

**JUSTIFICATION/COMMENTS:** We have created a garden site adjacent to the fishpond and are working with a Hawaiian nursery to test plants that are appropriate to the location and will benefit the ecosystem.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

Period: July 1, 2024 to June 30, 2025

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025	FY: 2024-2025	FY: 2025-2026	FY: 2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Malama Pa'akea o Waimalu \_\_\_\_\_

Contracts Total: -

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/ Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Not applicable				
2					
3					
4					
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## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

**The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

MPOW was created as a 501c3 in 2023 but the Pa'akea site has been under the management and care of the Healani Land Company since 1990 when the land was purchased for commercial development. The Pa'akea site had been the home of Primo Brewery since at least 1969. In 1990 Healani took over the commercial buildings and upgraded the old Primo Garden adjacent to the fishpond. The site included a hale, a stage, and a gazebo with other ancillary buildings. An historic rock wall borders the fishpond, but in the 1960s, this was capped with a concrete sidewalk. Besides staff and brewery clientele the fishpond has not been accessible to the public.

The dream of Malama Pa'akea o Waimalu (which in the Hawaiian language means "To care for Pa'akea [fish pond] of Waimalu") comes from the vision of founder Stacy Philippou. As the only child of Howard Chong Jr. she took over Healani Land Company in 2019. Philippou, who's ancestry is part Hawaiian, is seeking to restore the fishpond and its waterfront with the intention of making it an accessible learning site to perpetuate Hawaiian culture and land stewardship.

Raised in Hawaii, Philippou is a graduate of Punahou School with a Master's in Business Administration. She has worked at Healani Land Company for 11 years, becoming its President and CEO in 2019. Philippou is a member of the Hui Malama Loko I'a and of the Council for Native Hawaiian Advancement. She is working to make Malama Pa'akea o Waimalu a Native Hawaiian Organization.

On the MPOW Board is attorney Christine Denton, also of Hawaiian heritage. She volunteers her time and provides legal guidance. Her experience includes five years at Chaminade University, working in Human Resources and Administration, and since 2022 as General Counsel. Currently she is a Deputy Prosecuting Attorney, Juvenile Division.

Also on the Board is Bri Gamiao, a US Navy veteran and Information Systems Technician. Gamiao has been a Platform Information Technology Manager at Pearl Harbor Naval Shipyard.

Healani hosted one community fundraising event for the Kalihi Kai Canoe Club in 2023. This engaged over 50 people in an imu activity.

### **2. Facilities**

**The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.**

The Pa'akea fishpond site has the following facilities: a three-room hale, a stage, and a gazebo with other ancillary buildings. An historic rock wall borders the fishpond, but in the 1960s, this was capped with a concrete sidewalk.

The Pa'akea fishpond site has the following facilities: a three-room hale, a stage, and a gazebo with other ancillary buildings. An historic rock wall borders the fishpond, but in the 1960s, this was capped with a concrete sidewalk.

**VI. Personnel: Project Organization and Staffing**

**1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Nikki Nakamoto, Business and Program Manager MPOW. She is currently on the Healani payroll working to organize and develop the Pa’akea site and program. In FY24-25, she will transition to working for MPOW. Her background is in Communications and Marketing and will work on community outreach.

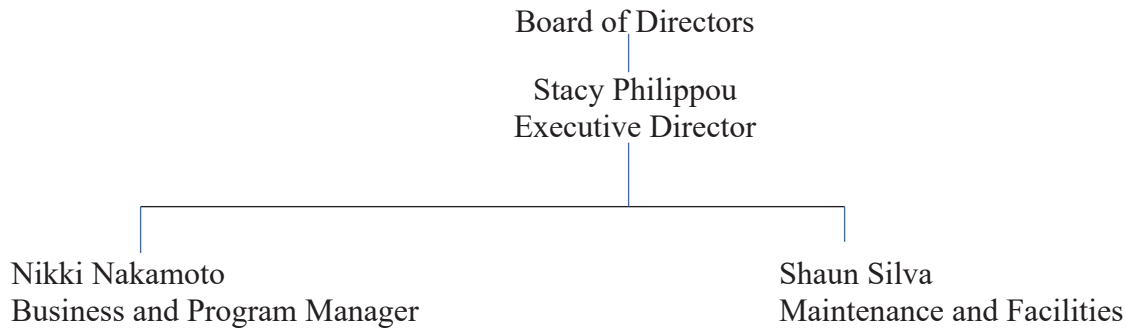
Shaun Silva, MPOW Site Manager. His background is facilities management and maintenance. He has been engaged in physical organization of the garden, bee hives, and other projects at Pa’akea. He a graduate of Waianae High and has also been on the payroll of Healani. Silva will transition part time to MPOW.

MPOW is working with a Water Sciences student intern who plans to return in FY24-25 to continue water testing at Pa’akea.

MPOW will be recruiting an educator to assist with the curriculum development.

**2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



**3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

\$28,000 Business and Program Manager (50% FTE)

\$24,000 Maintenance and Facilities (50% FTE)

**VII. Other**

**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

**4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

In FY 24-25, MPOW plans to raise funds through grants and one small community fundraising event (likely in partnership with Kalihi Kai canoe club). Should we receive less funding, we will move more slowly and look for additional in-kind support where possible.

MPOW is currently supported in part by the Healani Land Company. The intention is that the nonprofit operate independently and be self-supporting through grants, donations, events, and contracts.

CHRISTINE DENTON, ESQ.

ADDRESS - CONFIDENTIAL

## **EXPERIENCE**

### **Office of the Prosecuting Attorney, Juvenile Division**

#### **Deputy Prosecuting Attorney**

**November 2023 to Present**

All duties related to the prosecution of criminal cases charged by the Honolulu Police department including but not limited to screening, charging and taking cases to jury or bench trials

### **Chaminade University of Honolulu**

#### **Vice President – Administration & General Counsel**

**September 9, 2022 to October 2023**

Change in title but duties are the same as in the previous position. Left position to care and placement of sick parent in care home.

### **Chaminade University of Honolulu**

#### **Vice President - Human Resources & Legal Affairs**

**October 1, 2018 to September 8, 2022**

Duties include responsibility as the In-House Counsel for the University and the duties of the Executive Director position with the addition of supervision of Institutional Research and Information Technology Services.

### **Chaminade University of Honolulu**

#### **Executive Director for Compliance & Personnel Services**

**May 1, 2015 to September 30, 2018**

Duties include overseeing compliance, personnel services and environmental safety of the campus. As a direct report to the President of the University, serve on the President's Leadership Council and provide leadership on issues of compliance with all laws, regulations, and University policies. In this first year, duties accomplished include rewriting the University's Anti-Harassment Policy to ensure compliance with Title IX; completely automating all HR/Payroll processes and implementing all changes campus wide; rewriting the Emergency Manual for the University; working to resolve disputes; conducting personnel investigations, serve as a liaison between the University and our Legal Counsel; conducting salary comparisons; providing recommendations on rewriting of job descriptions; coordinate hiring processes for key leadership positions on campus; assist Board of Regents in Presidential Search; report to the Audit Committee of the Board of Regents; and any other duties needed to ensure smooth operations of the University.



**Department of Education, Windward District Office**

**Program and Personnel Analyst**

**May 2010 to April 2015**

Duties include but not limited to investigating allegations of employee misconduct and/or violations of Department of Education policies, relevant rules and/or laws; evaluating effectiveness of various programs in schools in the Windward District (Sunset Beach to Waimanalo); work with outside law enforcement agencies as needed; analyze various programs for compliance with Federal and State laws and Board and Department policies; work with human resources personnel; provide counsel to school level administrators and Complex Area Superintendents; conduct trainings and professional development for complex area and school level employees to ensure compliance with laws, rules, policies and regulations; and other duties as assigned by the Complex Area Superintendent or Superintendent.

**Department of the Attorney General, Education Division**

**Deputy Attorney General**

**April 2008-May 2010**

Duties include but not limited to representing the Department of Education specifically in administrative due process hearings, appeals in state courts, federal courts, and the Ninth Circuit Court of Appeals; provided advice and counsel to the Department of Education in a variety of situations, review, advice and counsel on policies and procedures; contract review, and representation in litigation other than special education due process cases; provided review and assistance in the Department's attempts to qualify for federal funding from the Race to the Top program. Also assist in various legislative duties including review of bills that have been introduced to the legislature as well as proposed changes and amendments to administrative rules.

**Office of the Prosecuting Attorney, Juvenile Division**

**Deputy Prosecuting Attorney**

**April 2001-April 2008**

Prosecute cases at various levels from petty misdemeanor to felony cases; specialized in Juvenile Prosecutions. Duties included but not limited to prosecuting cases involving juvenile offenders ranging from violations to felonies. Required an understanding of the different dynamics that cause juvenile delinquency and the importance of rehabilitation to prevent recidivism as juvenile and entry into the adult criminal justice system. Also represent the Office of the Prosecuting Attorney on the Hawaii Anti-Trafficking Task Force Worked in various divisions of the Prosecuting Attorney's Office before specializing in Juvenile Delinquency Law.

**Circuit Court of the First Circuit, Family Court**

**Law Clerk**

**March 1999 to January 2000; October 2000 to April 2001**

Duties: Prepare research memorandums on various policy and case specific issues. Assist Senior Judge with various projects (i.e., Assisted the Attorney General's office in streamlining access to the Family Court to collect back child support owed in sequestration hearings.) Also review legislation proposals on various family related issues for the Senior Judge to present to the Legislature.

**Law Office of Frank Lockwood**

**Bri Gamiao**  
94-1455 Waipio Uka Street N108  
Waipahu, HI 96797  
(520) 360-4349  
bri.gamiao@outlook.com

## **OBJECTIVE**

Experienced and accomplished Information Systems Technician and U.S. Navy Veteran seeking a challenging opportunity to excel and apply over ten years of information systems, networking, communications, and cybersecurity experience for the NAVSEA Navy Regional Maintenance Centers as an Electronics Technician; to measurably improve the integrity, safety, operational availability, and modernization of information systems while adhering to Fleet CYBERFOR requirements in the DoD Community; to proficiently deploy expertise in federal government and military IT systems in support of meeting the functional information technology needs of the NAVSEA organization and the United States Navy.

## **HIGHLIGHTS & QUALIFICATIONS**

- Certified IT Systems Admin, Upkeep, and Repair (AN/UYQ-208 CANES Administrator, NEC IT-2792)
- Certified U.S. Navy Communications/Transmission Systems Technician (NEC IT-2379)
- Certified Instructor (NEC 9502 ISO LINK 11/16/STJ/MTJ/UTJ, BMD, Gunnery Fire Control)
- Certified NETC Master Training Specialist
- Certified DoD IAT Level I IT Systems Repair (Network Security Vulnerability Tech, NEC IT-2780, CompTIA Security+)
- Certified 2M MTR Electronic Repair Technician (NEC 1591)
- Certified 2M MTR Recertifier (NEC 9503)
- Bachelor's Degree, University of Arizona
- U.S. Navy Veteran

## **PROFESSIONAL EXPERIENCE**

**2018 – Present      Platform Information Technology Manager**  
PHNSY & IMF, Code 109 / Wakelight Technologies Inc.  
155 Kapalulu Street, Honolulu, HI 96819

- Execute technical security evaluations for procurement of all Pearl Harbor Naval Shipyard (PHNSY) standalone information technology (IT) systems and industrial plant equipment; interfacing with vendors and shipyard customers to ensure baseline controls are met, mitigating physical and cybersecurity risks.
- Validate and track inventory of more than 900 traditional and embedded IT assets across PHNSY; instrumental in correcting multiple discrepancies from recent Inspector General (IG) audit.
- Categorize and select security controls for system accreditation within the Risk Management Framework (RMF) process to establish authorization to operate and meet NAVSEA CYBERFOR/INFOSEC compliance.

**2008 – 2018      United States Navy, Active Duty, Various Locations**

- Led and mentored twenty Information Systems Technicians/Information Professional Junior Officers onboard USS HALSEY DDG-97 and USS O'KANE DDG-77 in the maintenance and upkeep of shipboard network/communications infrastructure, resulting in meeting key systems reliability benchmarks and correct multiple CASREPs to meet deployment requirements.
- Shipboard AN/USQ-208 Consolidated Afloat Network Enterprise System (CANES) liaison onboard USS HALSEY DDG-97 between ISEA installers and ship's force to coordinate shipboard alterations, installation of 20 equipment racks, migration of 250 servers/workstations, data migration from ISNS network, system operability verification tests (SOVT), transition of legacy systems to a CANES environment and end-user training.
- Operate and perform system monitoring, fault isolation and circuit restoration of transmission paths in the HF, UHF, SHF, and EHF frequency spectrums afloat including ADNS data paths, resolving critical system failures to provide customers with consistent means for tactical and non-tactical communications.
- Developed and administered CANES NIAPS SharePoint sites on both classified and unclassified networks, providing 350 daily users a central location for daily schedules, flight operations, and task orders; notably creating 5 ticket submission systems for efficient tracking and resolution of trouble calls.

- Instrumental in CC Division's success onboard USS HALSEY DDG-97 during two Type Commander inspections and three pre-deployment exercises (including INSURV and TSRA); lauded by CCSG-9 Commander for exceeding stringent communication requirements to complete 1,800 voice circuit checks, encompassing configuration, troubleshooting and equipment restoral, to set the standard within Theodore Roosevelt Carrier Strike Group.
- Instructed, developed, and groomed over 250 students at the Center for Surface Combat Systems Pearl Harbor in the authoring of hull-specific tailored system diagrams, utilization of key test equipment/monitoring tools, and troubleshooting TADIL-A/J/data link circuits end-to-end to support Ballistic Missile Defense communications requirements; successfully achieved pre-deployment Link Response Team proficiency on 10 Navy ships across the C3F and C7F areas of responsibility.
- Coached 17 teams in Naval Surface Fire Support as lead spotter in scenario-based course, exacting safety through concise communication procedures to provide ship-to-ground fire support for troops on shore.
- Handpicked by the Center for Surface Combat systems Pearl Harbor in presenting technical training to top-tier executives and commanding officers for Ballistic Missile Defense Waterfront Symposium, bridging the gap between decision-makers and systems troubleshooters to enhance equipment capabilities at sea; subsequently improving BMD reliability Fleet-wide.
- Evaluated the pilot curriculum for teaching and certifying Miniature/Microminiature (2M) electronic repair technicians, providing course effectiveness and discrepancy feedback on 250 hours of instruction to program office leads before implementation to the Navy and Marine Corps.
- Successfully generated and executed communication plans onboard USS O'KANE DDG-77 in support of 22 missions through 3 deployments, spanning several critical geographic communications chokepoints, totaling over 1,400 radio frequency circuit shifts supporting 6 warfare areas.
- Maintained accountability of over 900 cryptographic items and provided ongoing training for 12 personnel as Communication Security (COMSEC) local element manager, resulting in zero losses to the command.

## **EDUCATION& TRAINING**

**University of Arizona** Bachelor of Arts, Political Science, 2004

**Certifications** CompTIA Security+  
 Consolidated Afloat Network Enterprise System (CANES) Administrator, 2016  
 Network Security Vulnerability Technician, 2015  
 Miniature/Microminiature Module Test & Repair (2M MTR) Recertifier, 2015  
 Miniature/Microminiature Module Test & Repair (2M MTR) Technician, 2014  
 Instructor, 2012  
 Transmission System Technician, 2012

## **VOLUNTEER ACTIVITY**

- Coordinated 17 volunteer opportunities and established 2 Adopt-A-Highway programs, empowering over 75 volunteers to contribute 450 hours to local communities stateside and abroad.
- Dedicated 150 hours since 2009 to projects with Hui o Ko'olaupoko, restoring the He'eia Stream watershed.

**Associate Attorney****January 2000 to October 2000**

Represented clients in various family court cases. Duties included all aspects of litigation in family court as assigned by Supervising Attorney.

**NON-PROFIT VOLUNTEER WORK****WAKIKI YACHT CLUB****Board Secretary****Service began March 2022 to Present**

Duties include being present for Board of Director meetings and Operations Committee Meetings to keep minutes. Sending out notification of Board and Operations Committee meetings. Participate as a voting member in making major decisions for the organization.

**Mālama Honua Public Charter School****Governing Board Member, Incoming Vice Chair of Board (October 2016)****Service began December 2013 to December 2019**

All duties include preparing start up charter school in Waimanalo for open for school year 2014-2015. Creating policies for school, hiring of new faculty and staff, site location and negotiation of lease, creation of non-profit foundation to raise funds for school; ensure compliance with all Federal and State laws as well as Board of Education policies, present/testify at Neighborhood Board meetings on behalf of school, build community relationships to ensure a smooth opening, and any other duties needed to open a school which targets native Hawaiian children in the Waimanalo ahupuaa.

**EDUCATION****CALIFORNIA WESTERN SCHOOL OF LAW, ABA/AALS** · San Diego, California

Juris Doctor, December 1998

Cumulative Grade Point Average: 83.65 (95 point scale), Rank 55/199

Dean's List Fall 1997, 1998 Family Law Specialist Award, Who's Who Among American Law Students Volume 18, Executive Officer, Family Law Society, Vice President, Hawai'i Law Students Association

**UNIVERSITY OF NEW MEXICO** · Albuquerque, New Mexico

Bachelor of University Studies, May 1996 (Emphasis in Speech Language Pathology)

Cumulative Grade Point Average: 3.6 *cum laude*

Member, Golden Key National Honor Society, Pre-Law Association

Other Honors: Dean's List Fall 1992, Spring 1993 University of Hawai'i at Mānoa



## Contact Information

808-386-0669

nik.nakamoto@gmail.com

PO Box 61536, Honolulu HI 96839

linkedin.com/in/nikkinakamoto

nicolenakamoto.myportfolio.com



## Technical Skills

Microsoft Office Suite

- Word
- Excel
- Powerpoint
- Access
- Outlook
- Teams

Project Management Software

- Wrike
- Monday
- Notion

Adobe Creative Suite

- InDesign
- Illustrator
- Photoshop
- Acrobat

Macintosh Operating System

Windows Operating System

Google Systems

Quickbooks

DocuSign

DropBox

SignUp4

Basic HTML



## Design Skills

Branding

Layout

Accessibility

ADA Compliance

Typography

Asset Management



## Soft Skills

Organization

Project Management

Communication

Collaboration

Detail-oriented

Time Management

Problem Solving

Analytic

Leadership

Adaptability

# Nicole Nakamoto

## EXPERIENCE

Information collection, database creation, spreadsheet generation, summary of results, communication of outcomes, visual presentations, graphs, creation of infographics.

**Communications Specialist** – Verbal and written communication, foster collaboration among cross-functional teams, active listening, meeting facilitation, problem-solving, conflict resolution, stakeholder management.

**Asset Manager** – Create organizational naming conventions, review documents for retention, filing, proper disposal of assets, organizational grouping, creation of databases and spreadsheets.

**Graphic Designer** – Create original designs for print production and accessible PDFs. Visually organize information into easy to comprehend and appealing documents. Detail oriented with sharp eye for consistency.

**Illustrator** – Create original vector artwork that visually communicate messages quickly and effectively (iconography and infographics). Style is clean and simple.

**Branding Consultant** – Corporate brand identity, design principles, editorial and Medicare style guides, color palettes, photographic usage, typography, voice principles, collateral rules.

**Multimedia Specialist** – Multiple communication mediums such as print, ADA compliant accessible PDF, vector illustration, web, photography, videography, presentation products.

**Marketing Consultant** – Align multimedia communications, target diverse audiences, understand requirements of various marketing communications, contribute design options and facilitate communication solutions for varying client audience needs.

## CAREER

### Mālama Pa‘akea o Waimalu (2023-present)

Director of Operation Management

### Punahou School Parent Faculty Association (2021-present)

Volunteer, Visual Imaging Coordinator

### Healani Land Company LLC (2020-present)

Director of Communications and Marketing

### Kaiser Permanente/Kaiser Foundation Health Plan (1993-2020)

Multimedia Communications and Brand Design Consultant

### Laua‘e Designs (2006-2011)

Graphic Designer, Branding Consultant, Website Developer

## EDUCATION

### American Inter-Continental University

Bachelor of Fine Arts in Visual Communication, Digital Design

Graduated Summa Cum Laude

### Punahou School

# Shaun K. Silva

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## CONTACT INFORMATION

ADDRESS 85-003 Pokai Bay St. #605, Waianae, Hawaii 96792  
PHONE 808-690-6695  
EMAIL shaun@healaniland.com

## SKILLS

- Painting
- Woodworking
- Landscaping
- Customer service
- Vendor management
- Coordination of deliveries
- Maintenance of supplies

## WORK EMPLOYMENT HISTORY / EXPERIENCE

### Healani Land Company

Maintenance Manager . . . . . 2023-present

- Provide care and maintain quality of property including cleaning, janitorial, trash collection and disposal, limited landscaping, minor repairs.

### Malama Pa'akea o Waimalu

Maintenance Manager . . . . . 2023-present

- Provide care and maintain quality of property including cleaning, janitorial, trash collection and disposal, landscaping, minor repairs.

### HC Cleaning and Maintenance Services

Supervisor . . . . . 2022-2023

- Directly supervise and coordinate work activities of cleaning personnel in hotels, hospitals, offices, and other establishments.

Janitor . . . . . 2021-2022

- Cleaning and maintaining commercial buildings and private residences to ensure sanitation requirements are met and provides a comfortable space for residents and/or employees.

## EDUCATION

Waianae High School, Waianae Hawaii