



KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

2804 WEHE ROAD, LIHUE, KAUAI, HAWAII 96766
TELEPHONE 245-4077*FAX 245-7476
Applicant Kauai Economic Opportunity, Incorporated
economicopportunity.org

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

MABEL FERREIRO FUJIUCHI

1/17/24

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

DBA/Trade Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

Issue Date: 01/18/2024

Status: Compliant

Hawaii Tax#: [REDACTED]
New Hawaii Tax#: [REDACTED]
FEIN/SSN#: XX-XXX2851
UI#: XXXXXX6940
DCCA FILE#: 12814

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



**KAUAI ECONOMIC OPPORTUNITY,
INCORPORATED**

2804 WEHE ROAD LIHUE, KAUAI, HAWAII 96766

TELEPHONE 245-4077*FAX 245-7476

e-mail keo@keoinc.org

Declaration Statement

**Kauai Economic Opportunity, Incorporated affirms that it is in compliance with
Section 42F-102 Hawaii Revised Statutes.**

Signed:

MaBel Ferreiro Fujiuchi

Chief Executive Officer

January 17, 2024

2. The public purpose and need to be served; There are many in our community that can sustain some form of independence should nutrition needs be maintained. This is the purpose of delivered meals. Lack of basic nutrition breeds deterioration in life and therefore succumbing to illness and dependency.
3. Describe the target population to be served; The target population consists of Medically frail and in need as referred by Medical providers, children, homeless, elderly in congregate dining and in Food Security programs and others in need of nutrition.
4. Describe the geographic coverage. The geographic coverage is island wide—all communities and towns,

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities; This request is to upgrade the service delivery of home delivered and congregate meals to various participants as identified in II. 4. It will provide a more efficient and environmentally attentive delivery system by replacing the current aged gasoline powered vehicles owned by KEO used daily to deliver meals.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service; The purchase of the electric vehicles and installation of the charging apparatus and stations should be accomplished within the first 6 months of the award.
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

KEO will monitor the upgrade and cost of the operations of the vehicles for the first year on a quarterly basis. Quality is predicted as there will be minimal need for repairs, if at all, and the quality of operations should improve substantially reducing the gasoline charges which now cost approximately \$1700.00 to \$2000.00 per month plus repairs from approximately \$300.00 to several thousands per month.
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The level of effectiveness that will be reported to the State agency will include that is required by the expending agency, In the least, KEO expects to reports services provided, eg. # of meals delivered, number of miles traveled, costs of the electricity consumed and repairs if any, The reporting depicted here will provide the State Agency the total services provided and costs (which could be compared to the prior year's cost) and therefore provide a measure of effectiveness. The information could also be compared to accepted scientific studies of energy consumption and savings.

IV. Financial

Budget Budget Forms Attached.

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$305,000.00				\$305,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.
 - None at this time.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

None.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

\$614,852

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Kauai Economic Opportunity, Incorporated has provided many services, primarily for those in need within the County of Kauai for the past 57 years, has administered Federal, State of Hawaii, County of Kauai and private funds exceeding \$170,000,000.00. KEO's experiences have included direct human services, construction, property management and many other services.

In the most recent three years, KEO has provided Housing and Homeless Services in direct specific needs along with providing shelter and housing accommodations; Meals delivery to Medically referred, Elderly Nutrition, Elderly Food Security, Pre School Programs and participants, Elderly Day Care and Health Center, private clientele: Energy and Weatherization Services to eligible individuals and families; Mediation Services for the Fifth Circuit and the community at large; Persons in Need Services towards various needs; COVID 19 Education and Mitigation Services; among others.

Although starting January 01, 2024 we will continue to provide the meals delivery to all mentioned in the paragraph above except the Elderly Nutrition Home Delivered meals due to KEO's shortage of staff, we continue to serve all of the others preparing and delivering approximately 3000 meals per week calculating to approximately 156,000 meals per year.

Beyond these human services, KEO has acquired property, executed construction projects, managed those projects, including property management, acquired equipment for all projects, including vehicles over the 57 years in operation.

2. Facilities

Beyond these human services, KEO has acquired property, executed construction projects, managed those projects, including property management, acquired equipment for all projects, including vehicles over the 57 years in operation.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

This request does not request funding for facilities per se. However, the storage of the vehicles will be at the Food Service/Kitchen facilities where it will receive the food for delivery. The charging stations will be housed at the existing Food Service/Kitchen and the KEO Administrative Offices.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

No staffing is requested in this proposal.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Non applicable

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Chief Executive Officer	\$117,485
Fiscal Officer	\$ 95,742
Director III	\$ 65,936

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None pending.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None required

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

This is a one time request for the electric vehicles and charging apparatus. KEO will maintain the vehicles going forward.

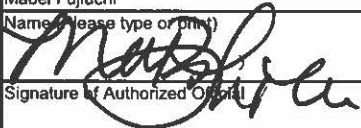
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BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

App

Kauai Economic Opportunity, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	5,000	0	0	0
D. MOTOR VEHICLE PURCHASES	300,000			
E. CAPITAL				
TOTAL (A+B+C+D+E)	305,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	305,000	Mabel Fujiuchi	808 245 4077	
(b) Total Federal Funds Requested	0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	0		January 17, 2024	
(d) Total Private/Other Funds Requested	0		Signature of Authorized Official	Date
TOTAL BUDGET	305,000	Mabel Fujiuchi, Chief Executive Officer		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Kauai Economic Opportunity, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Electric Charging Stations	5	\$1,000.00	\$5,000.00	5000
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ 5,000.00	5,000

JUSTIFICATION/COMMENTS Charging Stations are needed to power the vehicles daily.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Electric Powered Cargo Vehicles	5.00	\$60,000.00	\$ 300,000.00	300000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	5		\$ 300,000.00	300,000

JUSTIFICATION/COMMENTS The electric vehicles will replace the aged gasoline powered vehicles which incur notable expenses in repairs and gasol

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

and will provide efficiency and initiatives toward environmental care.