

THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating  Capital

Legal Name of Requesting Organization or Individual: Db:

Ka Lei o Ka Lāhui

Amount of State Funds Requested: \$ 260,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Ka Lei o Ka Lāhui is requesting funding to provide Hawaiian culture-centered legal and support services to survivors of domestic, sexual, and family violence. Program funds will directly support staffing, programming, curriculum building, community events, program materials, and legal document preparation and representation.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 5,000

County: \$ 0

Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 0

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:

1130 N Nimitz Hwy c210, Honolulu, HI 96817

City: Honolulu State: HI Zip: 96822

Contact Person for Matters Involving this Application

Name:  
C. Melenani Wai'alaie


Title:  
Executive Director

Email:  
cwaialae@hawaii.edu

Phone:  
808-865-2195

Federal Tax ID#:

State Tax ID#



Authorized Signature

C. Melenani Wai'alaie, Executive Director

Name and Title

1/19/24

Date Signed

## Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

*C. Melanni Waiata*

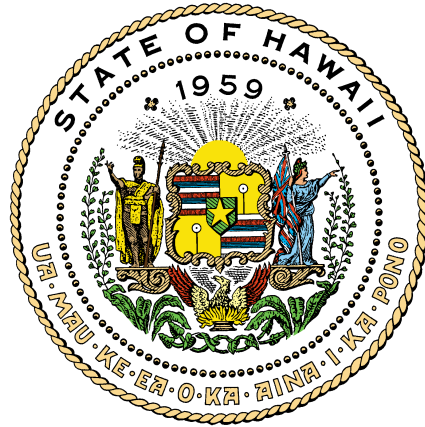
AUTHORIZED SIGNATURE

C. Melanni Waiata

PRINT NAME AND TITLE

1/19/24

DATE



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KA LEI O KA LĀHUI

was incorporated under the laws of Hawaii on 06/20/2023 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 18, 2024

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ka Lei o Ka Lāhui

(Typed Name of Individual or Organization)

C. Melenanai Wai'ala  
(Signature)

1/19/24  
(Date)

C. Melenanai Wai'ala  
(Typed Name)

Executive Director  
(Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter “not applicable”.*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

The certificate of good standing is attached to this application.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

The declaration statement is attached to this application.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Ka Lei o Kāhui confirms that this grant will be used for a public purpose, pursuant to Section 42F-102, Hawai‘i Revised Statutes.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;  
Ka Lei o Ka Lāhui is a newly formed 501(c) (3) non profit organization that is dedicated to providing Hawaiian culture-centered legal and support services to survivors of domestic, sexual, and family violence.

The organization is founded and led by an Executive Director with over 10 years of experience in providing support and/or legal services to survivors. Board members consist of Hawaiian cultural practitioners and advocates in the field. The applicant has worked with partner organizations in the field that include include: Hawai‘i State Coalition Against Domestic Violence, EPIC ‘Ohana, Family Promise Hawai‘i, University of Hawai‘i Office of Institutional Equity, University of Hawaii at Hilo Title IX Office, Asian Pacific Institute Against Gender Based Violence, Center for Justice Innovation, and White House Initiative on Asian Americans and Native Hawaiians.

Our primary partnership is with EPIC ‘Ohana. EPIC ‘Ohana has over 25 years of experience in working to strengthen ‘ohana and enhance the welfare of Hawai‘i families through transformative processes that are respectful, collaborative and solution-oriented. EPIC’s newest program, Pu‘uhonua ‘o Ka ‘Ululehua (“Pu‘uhonua”) provides a cultural space for survivors of domestic, sexual, and family violence through Hawaiian healing practices. Ka Lei o ka Lāhui will expand Pu'uhonua services by providing its survivors with legal assistance in family law matters to include: TROs, custody, child support, stay away orders, and divorce.

2. The goals and objectives related to the request;

Ka Lei o ka Lāhui was established to provide culture-centered legal and support services to survivors of domestic, sexual, and family violence through a holistic Hawaiian culture-based program. In addition to expanding access to justice in Hawai‘i, this program will provide an educational curriculum, course materials, and community referrals to survivors. Ka Lei o ka Lāhui will work with clients on an individual and group basis through long term and lasting relationships that provide ongoing support to promote growth and healing amongst survivors.

Ka Lei o ka Lāhui will also expand upon support services at Pu'uhonua o Ka Ululehua, EPIC ‘Ohana. EPIC ‘Ohana does not provide legal services to the survivors they serve. Ka Lei o ka Lāhui fills a gap in access to culturally informed legal services, especially to those who are survivors and in poverty. Family law services are desperately needed in Hawai‘i and our program incorporates alternative avenues for long term healing that enhances the entire family and community efforts to stop domestic, sexual, and family violence in Hawai‘i.

The objectives of this program are:

- Provide legal support to survivors through legal consultations, document preparation, and hearing preparation in TROs, custody, child support, paternity, and divorce matters.
- To create a curriculum and syllabus for cohort classes.
- To create a guidebook that provides survivors with healing tools, resources, and practices for healing after DV/SV/FV.
- Provide a culminating cohort of classes to promote holistic healing after domestic, sexual, and family violence.

3. The public purpose and need to be served;

Public Purpose:

The primary purpose of this organization is to promote the general welfare, security, public health, safety, education, prosperity, and public convenience of Hawai‘i’s people, with an emphasis on Hawaiian survivors of domestic, sexual, and family violence. Access to free legal services in Hawai‘i is sparse. Due to the nature of their situation, these survivors are particularly vulnerable and often experience financial abuse, poverty, homelessness, and difficulty navigating social services. This non profit organization provides holistic wrap around services that are survivor centered and unique in its cultural approach.

Need:

In Hawai‘i, over 1 in 3 women and 1 in 4 men have experienced sexual violence, physical violence, and stalking by an intimate partner in their lifetime<sup>1</sup>. Native Hawaiians are affected disproportionately by domestic violence compared to other ethnicities. A report by the Office of Hawaiian Affairs mentions that 17.8% of Native Hawaiian Women experience domestic violence in their lifetimes compared with 11.4% of non-Native Hawaiian Women<sup>2</sup>. Additionally, the same report noted that 9% of Native Hawaiian women experience unwanted sex by an intimate partner compared with 6% of non-Native Hawaiian women.

Native Hawaiians are overrepresented in social, financial, institutional, economic, and health problems in Hawai‘i. Various sources represent Native Hawaiians in different areas of social inequity. For example, Hawaiians are disproportionately represented

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<sup>1</sup> S.G. Smith et al., rep., *The National Intimate Partner and Sexual Violence Survey (NISVS): 2010-2012 State Report*, n.d., <https://www.cdc.gov/violenceprevention/pdf/NISVS-StateReportBook.pdf>.

<sup>2</sup> rep., *Haumea- Transforming the Health of Native Hawaiian Women and Empowering Wāhine Well-Being (Executive Summary and Recommendations)* (Office of Hawaiian Affairs, 2018), <https://www.oha.org/wp-content/uploads/OHA-Womens-Health-Executive-Summary-1.pdf>.

among the poor in Hawai‘i, with over one in four individuals living in poverty<sup>3</sup>. Hawaiians are overrepresented for Hawai‘i Department of Health measurements for depression, anxiety, and substance abuse<sup>4</sup>. Hawaiians also have the lowest level of reported educational attainment with 53.4% having a high school degree or less and income at 54.3% below \$50,000 in annual household income among the major ethnic groups in Hawai‘i<sup>5</sup>.

Ka Lei o Ka Lāhui aims to address the aforementioned issues by providing a holistic program to address healing through Hawaiian culture-centered support services. The organization will work with survivors from a cultural space and assist with individual short and long term goals, community resources, education, and legal assistance.

4. Describe the target population to be served; and  
This organization serves survivors of domestic, sexual, and family violence, with a focus on Hawaiian individuals and families. This program is unique because it works with the entire family to support overall healing and relationship building. Program meetings and events are child friendly and incorporate the entire family when appropriate.
5. Describe the geographic coverage.

Ka Lei o Ka Lāhui provides services to survivors across Hawai‘i, no matter where they are geographically located. The organization provides services in person and remotely. The first cohort through Pu‘uhonua o Ka ‘Ululehua consisted of survivors from O‘ahu, Kaua‘i, Hawai‘i Isle, Moloka‘i, and Texas. We anticipate the need for remote services will continue to grow with the addition of Ka Lei o Ka Lāhui. We recently partnered with Speak Out & Up Law, LLC, a Legal Empowerment Law Firm on Māui to provide remote services to victims of the Māui wildfires.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

#### **Scope of Work**

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<sup>3</sup> David W. Rothwell, “Asset Building Among Native Hawaiians: Lessons From the Kahikū Individual Development Account Program,” *Hūlili: Multidisciplinary Research on Hawaiian Well-Being* 6 (2010): 187–212.

<sup>4</sup> F.R. Salvail and J.M. Smith, Prevalence of Anxiety and Depression among Hawaii’s Adults, 2006, <https://health.hawaii.gov/brfss/files/2013/11/PrevalenceOfAnxietyAndDepression.pdf>.

<sup>5</sup> F.R. Salvail and J.M. Smith, Prevalence of Anxiety and Depression among Hawaii’s Adults, 2006, <https://health.hawaii.gov/brfss/files/2013/11/PrevalenceOfAnxietyAndDepression.pdf>.



This organization shall assist survivors of domestic, sexual, and family violence in partnership with Pu'uhonua 'o Ka Ululehua of EPIC 'Ohana. Pu'uhonua 'o Ka Ululehua (hereinafter "Pu'uhonua") provides Hawaiian cultural services through a holistic approach to assist survivors in healing after violence. Ka Lei o Ka Lāhui will provide culture-centered legal services in partnership with the cultural services of the Pu'uhonua. Pu'uhonua 'o Ka Ululehua aims to provide cultural support to Kānaka Hawai'i survivors through 'ike Hawai'i practices, however, all ethnicities are welcome at the Pu'uhonua and Ka Lei o Ka Lāhui. Legal clients shall be referred to Ka Lei o Ka Lāhui through the Pu'uhonua and EPIC 'Ohana, as well as other community partnerships with organizations such as Family Promise, Legal Aid Society of Hawai'i, Ke Ola Mamo, and Speak Out and UP Law, LLLC. Ka Lei o Ka Lāhui will achieve its program goals through the following tasks and responsibilities.

### Tasks

Organizational tasks shall include legal consultations, document preparation, and hearing preparation. Ka Lei o Ka Lāhui is unique in its approach because it works in partnership with the Pu'uhonua to culturally appropriate services that include Hawaiian protocol and cultural perspectives to family law matters.

### Responsibilities

Executive Director: Program recruitment, outreach, and project planning/management.

Executive Assistant: Performs clerical and administrative tasks including drafting letters, memos, invoices, reports, outreach materials, and other documents for organization. Schedules and attends meetings with the Executive Director, taking notes, and recording minutes.

Cultural Specialist:

The Cultural Specialist is responsible for planning and implementing programming frameworks and curriculum inclusive of mental health outreach utilizing Hawaiian cultural practices, values, and channels of teaching, communicating, & healing.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

<b>Activity</b>	<b>Timeline</b>
Recruit Cultural Specialist	June-July 2024
Recruit Executive Assistant	June-July 2024
Provide Legal Services to Survivors	July 2024-June 2025
Curriculum Development: Develop course materials, survivor guidebook, and syllabus	May 2024-January 2025
Lead Cohort #3 in partnership with EPIC ‘Ohana	February 2025-April 2025
Cohort Evaluation, Report, and Recommendations	May 2025-June 2025

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Our Quality Assurance plan is to use the Logic Model, a standard evaluation method used by organizations such as Asian Pacific Institute on Gender Based Violence and Domestic Violence Action Center to provide survivor support services. Inputs, activities, outputs, and outcomes will be measured throughout the grant period.

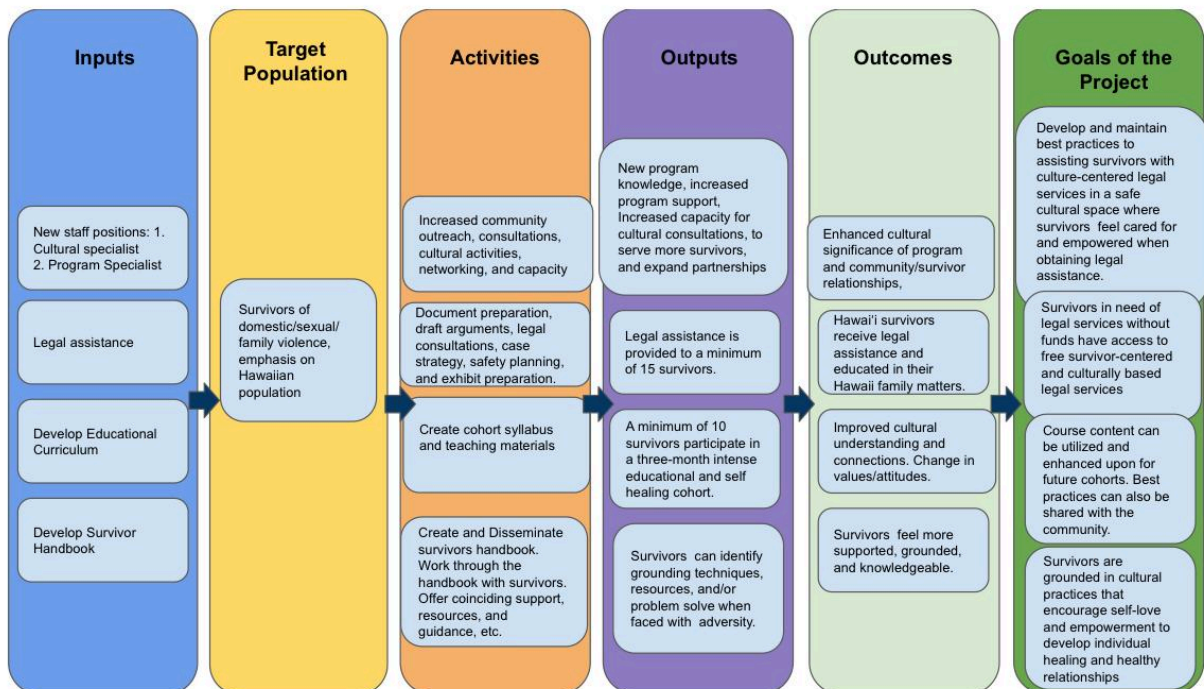
Evaluation methods will consist of pre and post surveys, weekly talk story sessions, and quarterly talk story circles. These methods are consistent with cultural practices and support cultural protocol through evidence based approaches. Information obtained from surveys and talk story sections will be shared with survivors and cultural practitioners in sharing circles. Sharing circles promote program reflection and analysis from a cultural lens. Evaluation materials and notes obtained from sharing circles will be used by organization staff for program evaluation and an annual report to be shared with the community for program input and feedback.

Cohort classes will begin towards the end of the funding period. Surveys will be distributed to survivors before, during, and after the 3-month cohort is completed. After the cohort is completed, the organization will host a sharing circle with survivors, staff, and participating cultural practitioners. Sharing circles will be held after data analysis from surveys provided to allow for pointed discussion topics.

Resulting information will inform improvement by the following: indicating whether certain practices are effective, informing individual or group needs, and prompt further inquiry or discussion. Processes that support the overall data quality of the performance outcomes include strong relationships with participants, opening a safe space for feedback (to include cultural protocol), providing information about our purpose and kuleana (privilege, cultural commitment, and responsibility) in taking on this task.

- List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measures of effectiveness of this program that will be reported include the following:



#### IV. Financial

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

The applicable budget forms are attached.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 1	Quarter 1	Quarter 1	Total Grant
\$75,500	\$59,500	\$64,500	\$60,500	\$260,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.
  - a. Date: Jul 1, 2024 to Jun 30, 2024
  - b. Women’s Fund of Hawaii
  - c. Attorney General’s Office
  - d. Office of Violence Against Women
  - e. University of Hawaii
  - f. Health Policy Research Scholars
  - g. Department of Defense, Young Pacific Leaders Program

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Ka Lei o Ka Lāhui has not received any state and federal tax credits in the past three years and does not plan on applying for any state and federal tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

Ka Lei o Ka Lāhui has not received any contracts, grants, and grants in aid in the past three years and currently does not have any funding coming in for fiscal year 2025.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

Ka Lei o Ka Lāhui does not have a balance of unrestricted assets as of December 31, 2023.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The attached curriculum vitae demonstrates that the applicant has the necessary skills, abilities, knowledge of, and experience relating to the request. It also provides a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

### **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Most of the work done through Ka Lei o Ka Lāhui is done remotely. Classes and events are also held in the ʻāina to connect survivors to Native Hawaiian cultural practices. We presently have permission from Hālau o Huluena to utilize its landbase in Moanalua Valley. Hālau o Huluena is constructing a traditional Hawaiian hale (house) that will be used as a meeting place. This partnership provides a long-term landbase, meeting space, cultural teachers/advisors, cultural events, and classes.

Ka Lei o Ka Lāhui also has a partnership with EPIC ‘Ohana to use their office space in Honolulu. Conference rooms will be used for confidential meetings with survivors.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

#### Staffing

##### Executive Director:

C. Melenani Wai‘alae provides leadership for Ka Lei o Ka Lāhui. She will provide program recruitment, outreach, and general management of the program. Ms. Wai‘alae is highly qualified in this field. She earned her J.D. and a Native Hawaiian law certificate at the William S. Richardson School of Law. She is a fourth-year haumana of Kahu Roddy Akau at Hālau o Hulouena, a lā‘au lapa‘au (Hawaiian traditional herbal healing practice) mastery program and a PhD student in Political Science at the University of Hawai‘i. She formed Pu‘uhonua ‘o Ka ‘Ululehua, a program within EPIC ‘Ohana whose mission is to promote *pono* (balance and wellbeing) for Native Hawaiians and community members who have experienced domestic, sexual, or family violence through a contemporary pu‘uhonua. Melenani incorporates her knowledge and skills as a Native Hawaiian attorney, healer, survivor, community advocate, and mother, in her work.

##### Executive Assistant (Currently Vacant):

Performs clerical and administrative tasks including drafting letters, memos, invoices, reports, outreach materials, and other documents for organization. Schedules and attends meetings with the Executive Director, taking notes, and recording minutes.

##### Cultural Specialist (Currently Vacant):

The Cultural Specialist is responsible for planning and implementing programming frameworks and curriculum inclusive of mental health outreach utilizing Hawaiian cultural practices, values, and channels of teaching, communicating, & healing.

#### Supervision and Training

Program staff will complete trainings with the Hawai‘i State Coalition Against Domestic Violence, Hawai‘i Coalition Against Sexual Assault, cultural trainings with cultural practitioners,

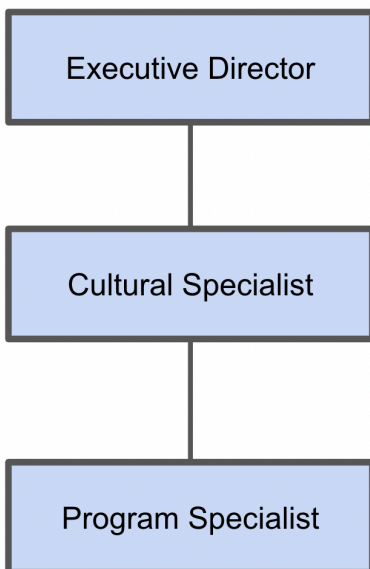
and annual program trainings. These will include topics such as safety planning, lethality assessments, cultural competency, trauma informed care, and equity.

The Executive Director will work closely with and oversee the responsibilities of the Cultural Specialist and Program Specialist. The Cultural Specialist will also oversee the duties and responsibilities of the Program Specialist. The Executive Director will develop a supervision and training plan for the Cultural Specialist and Program Specialist positions that will be used to provide guidance for regular performance evaluations. The Executive Director will ensure that services provided to survivors are client-centered, trauma-informed, and responsive. All staff members are guided to work collaboratively and sustain teamwork through the services provided to survivors.

The Board of Directors will work closely with and oversee the responsibilities of the Executive Director to ensure that program objectives and goals are timely met and carried out with care. The Board of Directors is comprised of 4 members with experience in Hawaiian culture, legal, business, healthcare, education, media, finance, and government. The Board meets every other month to provide guidance and governance for organizational matters. Board members will works together to review monthly Income and Expense reports, Annual Audit, and the agency Budget. Board members will also work to raise funds and community awareness for the organization.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director - \$50,000 (0.5 FTE)

Cultural Specialist - \$45,000 (0.75 FTE)

Executive Assistant - \$20,000 (0.5 FTE)

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

Ka Lei o Ka Lāhui is not a party to any pending litigation.

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Qualifications - C. Melenani Wai‘alae is a licensed attorney in good standing with no ethical violations. She holds a Native Hawaiian Law Certificate and her Master of Arts and Bachelor of Arts is in Hawaiian Studies with a concentration in Nation Building and Hawaiian History. She is presently a Ph.D. Candidate in Political Science and writing her dissertation on avenues to empowering Hawaiians through cultural healing practices that address social inequity.

Licensure - Hawai‘i State Bar Association License

## **TRAININGS AND CERTIFICATIONS**

§ Solo and Small Practice Management, Lexis Certificate of Program Completion, 2023

§ Legal Competency Training, Lexis Certificate of Program Completion, 2023

§ Family Law HSBA Certificate of CLE Program Completion, 2022

§ Family Law HSBA Certificate of CLE Program Completion, 2021

§ Divorce Mediation, Certificate of CLE Program Completion, Dec. 2020



- § What Civil and Family Law Attorneys Need to Know About Criminal Law, Certificate of CLE Program Completion, December 2020
- § Mediation Advocacy for Litigators: Successful Mediation, Certificate of CLE Program Completion, December 2020
- § HSBA Suggestions to Help Litigators Succeed in Mediation, July 2020
- § HSBA Family Law Seminar, Sessions I and II, 2019
- § Domestic Violence 101, 50-hour training program, DVAC, 2019
- § HSBA Supreme Court Rule 1.14 Professionalism, 2019
- § National Lawyers Guild Legal Observer Training, 2019
- § Court Appointed Special Advocates Training, July 2019
- § Peace Ambassador Training, United Nations Bangkok, Humanitarian Affairs Asia, Nov 2018
- § Law Long Term Interdisciplinary Training, Maternal and Child Health Leadership Program, John A. Burns School of Medicine, April 2018
- § Mediation Skills for Managers, The Mediation Center of the Pacific, 2018
- § Volunteer and Contract Staff Training, Department of Public Safety, OCCC, 2017
- § Rights and Responsibilities of Tenancy Certificate, The Counselor's Corner, 2016
- § Native Hawaiian Law Certificate, William S. Richardson School of Law, 2016
- § Certified Financial Trainer, Hawaiian Community Assets, 2016
- § Rebuilding Financially After Domestic Violence, Endowment for Financial Education, 2015
- § Poverty Law Training, Legal Aid Society of Hawai'i, 2015

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

Planning for sustainability is critical to ensure that our services are sustained over time, as local needs, financial climates, and best practices change. The U.S. Department of Health & Human Services, Office of Population Affairs (OPA) 2017 framework provides a series of resources to support project sustainability and success. The recommended factors for program sustainability include: Strategize: Create an Action Strategy; Assess: Assess the Environment; Lead: Identify, Engage, and Develop Leaders; Evolve: Remain Flexible and Evolve; Communicate: Communicate with Stakeholders; Integrate: Integrate Program Services into Community Infrastructure; Partner: Build Strategic Partnerships and Mobilize the Community; and Diversify: Secure Diverse Financial Opportunities. We plan to follow this outline to maintain sustainability.

The identified factors are based upon research and on-the-ground experiences of OPA grantees and will serve as a foundation for our sustainability planning efforts. The OPA framework explains that, “sustainability planning should focus broadly on responding to community needs and mobilizing stakeholders. Effective organizations must adapt to these changing trends by growing, being flexible, and tailoring efforts.” To meet ongoing community needs we have incorporated multiple opportunities for data gathering and analysis in our project timeline and will work closely with our grant evaluator to measure program success for four years. Planning for sustainability is a fluid, continuous process. We will follow the identified factors for program sustainability and work on these efforts during our program planning periods.

We aim to sustain Ka Lei o Ka Lāhui beyond this one-year grant through applying for additional state, federal, and outside funding and through community partnerships. We will continuously seek and apply for additional sources of funding to not only continue the organization but to grow the organization to serve more survivors and make a further impact. We are in the process of applying for funding through the Office of Violence Against Women and the State Attorney General’s Office.

# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Ka Lei o Ka Lāhui Partnership with EPIC 'Ohana

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	115,000			
2. Payroll Taxes & Assessments	11,500			
3. Fringe Benefits	11,500			
<b>TOTAL PERSONNEL COST</b>	<b>138,000</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	0			
2. Insurance	2,500			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	5,000			
7. Telecommunication	500			
8. Utilities	0			
9. Consultant	10,000			
10. Legal Documents Contracts	15,000			
11. Legal Representation Contracts	50,000			
12. Mileage/Gas	0			
13. Indirect Costs	4,000			
14. Accounting/Audit Services	15,000			
15. Cultural Practitioners/Consultants	5,000			
16. Community Events	4,000			
17. Program Evaluator	10,000			
18. Trainings / Professional Memberships	1,000			
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>122,000</b>			
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>260,000</b>			
<b>SOURCES OF FUNDING</b>				
(a) Total State Funds Requested	260,000			
(b) Total Federal Funds Requested	105,000			
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested				
<b>TOTAL BUDGET</b>	<b>365,000</b>			

Budget Prepared By:

Chantrelle Melenani Wai'aleale 808-865-2195  
 Name (Please type or print) Phone

*C. Melenani Wai'aleale* 01/19/2024  
 Signature of Authorized Official Date

Chantrelle Melenani Wai'aleale, Executive Director  
 Name and Title (Please type or print)



BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES    Period: July 1, 2024 to June 30, 2025

Applicant: Ka Lei o Ka Lāhui

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

Applicant: Ka Lei o Ka Lāhui

<b>FUNDING AMOUNT REQUESTED</b>						
<b>TOTAL PROJECT COST</b>	<b>ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS</b>		<b>STATE FUNDS REQUESTED</b>	<b>OTHER SOURCES OF FUNDS REQUESTED</b>	<b>FUNDING REQUIRED IN SUCCEEDING YEARS</b>	
	<b>FY: 2022-2023</b>	<b>FY: 2023-2024</b>	<b>FY:2024-2025</b>	<b>FY:2024-2025</b>	<b>FY:2025-2026</b>	<b>FY:2026-2027</b>
<b>N/A</b>						
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Ka Lei o Ka Lāhui

Contracts Total: -

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	N/A				
2					
3					
4					
5					
6					
7					
8					
9					
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**EDUCATION**

University of Hawai‘i at Mānoa: Ph.D. Candidate, Department of Political Science, 2026  
Public Policy and Indigenous Politics

Dissertation: Pehea lā e Mālama ‘ia ai ka Malu? Pu‘uhonua, Politics, & Power

University of Hawai‘i at Mānoa: J.D., William S. Richardson School of Law,  
2016, Native Hawaiian Law Certificate

University of Hawai‘i at Mānoa: M.A., Hawaiian Studies, 2013

Master’s Thesis - Ho‘omoe Wai Kāhi ke Kāo‘o: Creating a Space and Place for  
Mākuahine Scholars (Hawaiian Mothers) in the University

University of Hawai‘i at Mānoa, B.A., Hawaiian Studies (High Honors), 2010  
Political Science Minor

**RELEVANT PROFESSIONAL EXPERIENCE**

**Program Manager**, December 2022 – Present

Pu‘uhonua ‘o Ka Ululehua

- Plan, administer, and oversee all phases of program execution.
- Envision, develop, and grow startup to include best practices through client-centered, trauma-informed, indigenous, and feminist approaches.
- Organization capacity building with a focus on marginalized populations that include indigenous, minority, impoverished, and rural populations.
- Develop program business model and marketing strategies.
- Provide comment and maintain visibility through media and community efforts to highlight interpersonal and family violence as a community problem.
- Maintain and enhance allies within the nonprofit funding community, with demonstrable success in cultivating and maintaining relationships with foundations, government agencies, and individuals.
- Manage consulting contracts to advise on organizational operations, trainings, strategy, management, and marketing to address intimate partner and family violence across a wide range of industries.
- Provide direct service to survivors through Hawaiian cultural practices and methods.

**Family Law Attorney**

Greg Ryan & Associates, July 2020 – Present

- Provide comprehensive legal services in the areas of divorce, paternity, custody, child support, and restraining orders, with a case focus on family violence and child welfare.
- Provide legal advice and articulate persuasive arguments that champion client safety and needs through legal reasoning and public policy.
- Conduct legal research, analyze, and problem solve a wide variety of complex family law issues and communicate orally and in writing.

**Consultant**

Center for Justice Innovation, January 2023 - March 2023



- Participate in the development and recording of a training period to support the implementation of the Hawai‘i Standards for Domestic Violence Intervention.

**Consultant**

QIC-EY, December 2022 - April 2023

- Curriculum building and program evaluation for cultural training modules for QIC-EY programming for child welfare service organizations

**Guardian Ad Litem**

Legal Aid Society of Hawai‘i, Sept 2019 – December 2021

- Provide comprehensive legal services for assigned guardian ad litem cases for youth in Hawai‘i’s child welfare system to assist youth who have experienced family violence and/or neglect.

**Contractor**

Hilopa‘a Family to Family Health Information Center, Sept 2019 – Sept 2020

- Assist the Hawai‘i Department of Health Maternal and Child Health Branch with planning, facilitation, and community outreach
- Attend Hawai‘i Child Death Review Meetings and relay information to the community, with a focus in the Native Hawaiian community

**Family Law Attorney**

Domestic Violence Action Center, September 2019 – June 2020

- Demonstrate an on-going commitment to addressing domestic violence and embrace DVAC’s core values of justice and equality, respect and dignity, collaboration, and compassion.
- Legal representation in family law matters for survivors of intimate partner violence with a survivor-centered approach.
- Provide comprehensive legal services in the areas of divorce, paternity, custody, and restraining orders to survivors of domestic violence while maintaining an average of 25-30 cases.
- Strong organization, planning, analytical, and problem-solving skills to implement client-centered legal services.
- Maintain knowledge of issues related to gender-based violence and mental health.

**Facilitator**

Hawaiian Community Assets, April 2016 – December 2017

- Developed and taught financial literacy classes specific to survivors and families who have experienced intimate partner violence.
- Taught housing education workshops and empowerment economics relevant to housing, social inequity, financial literacy, and policy in Hawai‘i.
- Assisted Program Coordinator in community outreach, lesson planning, and building community partnerships with other nonprofits, government agencies, and individuals.

**Facilitator**

Domestic Violence Action Center, June 2017 – December 2017

- Taught Hawaiian culture-based classes for survivors of intimate partner violence at the Women’s Community Correctional Facility.

**Justice for Women Legislative Fellow**

Office of Senator Maile Shimabukuro, January 2017 – June 2017

- Community engagements and public speaking on behalf of the Senator. Conducted research on social issues affecting women and girls in Hawaii.

**Gender Equity Legal Fellow**

Office of Institutional Equity (UH Mānoa), December 2015 – July 2016

- Legal research, training, and advocacy pertaining to sexual misconduct and gender-based violence at the University of Hawai‘i.

**Judicial Fellow – Hoenig Fellowship for Alternative Dispute Resolution in Family Law**

First Circuit Family Court: Honorable R. Mark Browning, January 2016 - May 2016

- Assistance with the Access to Justice Program and alternative dispute programs.
- Court observations in family law cases: child welfare, divorce, paternity, drug court, restraining orders, termination of parental rights, guardianship, child support and custody.

**Law Clerk, Alicia M. Leonhard Fellow to Serve Low Income Women and Children**

Legal Aid Society of Hawai‘i Summer Externship, May 2015-August 2015

- Represented low-income clients in public benefits and social security hearings, conducted client counseling, and legal research.
- Assisted with casework and legal strategy in family cases, with a focus in domestic violence and child welfare.

**Papakilo Database Assistant**

Office of Hawaiian Affairs, December 2012 – October 2014

- Developed standard operating procedures, managed volunteers, database management, maintain community relations, promote program, and promoted Papakilo in interviews and community presentations.

**Call Center Supervisor**

University of Hawai‘i Foundation, January 2007 – June 2012

- Managed call center day to day operations and quarterly and fiscal project goals.
- Trained, coached, and tracked employee performance. Completed daily and monthly progress reports, conducted staff meetings and trainings. Oversaw employee recruitment, fundraising campaigns, hiring, and training of employees.
- Managed diverse employees, maintained employee relationships, conflict resolution, problem solving, initiated and sustained relationships with diverse students, donors, and management.
- Maintain donor relations and gifts and cultivate ongoing strategies to meet increasing fundraising goals.

**RELEVANT EXPERIENCE**

**Vice-Chairperson, Board Member**, May 2017 – September 2021

Ke Ola Mamo Native Hawaiian Health Care System

- Facilitate an effective board of directors and work with the board to further sharpen the organization’s strategic direction.
- Established Domestic Violence Committee and committee proposal to address family violence through pu‘uhonua programming

**Housing Policy Advisor**, May 2018-2021

Hawai‘i State Commission on the Status of Women

- Reviewing current policies, developing more effective strategies, and communicating proposed changes to the Commission. Focused on public policy as it pertained to women, children, section 8 participants, and survivors of intimate partner violence.

**Section 8 Housing Resident Advisory Board**, 2017-2021

- Provided current knowledge, critical thinking, and analysis to increase program competency as it pertains to section residents and survivors of domestic violence. Reviewed program policies and worked to develop more effective strategies to communicate with Section 8 housing residents while also assuring program compliance with federal and state laws.

**RELEVANT RESEARCH & SCHOLARSHIP**

**Research and Presentation Grants Awarded**

- Asian Pacific Institute on Gender Based Violence, Family Violence Prevention and Services Act Grant, *Pu‘uhonua ‘o Ka Ululehua*, Spring 2023-Spring 2025
- Political Science ABD Award, *E Mālama ‘ia ka Malu: Pu‘uhonua, Politics, & Power*, Spring 2020
- Hawai‘inuiākea Kū a Kukui Professional Development Program, *Mana Mo‘olelo: Addressing Gender-Based Violence amongst Kānaka Hawai‘i through Storytelling, Healing, and Political Activism*, 2019
- Department of Political Science Research and Travel Awards
  - *United Nations Humanitarian Affairs Peace Summit of Emerging Leaders*, Spring 2018
- Mānoa Peer Educators: Lead, Engage, Achieve, Develop Award, *A Culture of Violence: A Cross-Comparative Analysis of Gender-Based Violence in Italy and Hawai‘i*, 2018

**Invited Presentations and Conferences**

- Hawai‘i State Coalition Against Domestic Violence 18<sup>th</sup> Annual Conference, Panelist, June 2022
- 9th Annual National Pacific Island Violence Prevention Conference (Utah), Keynote Speaker, April 2022
- Huliau: Communities in Crisis, A Panel Discussion on Addressing Domestic Violence through an Indigenous Lens, Panelist, October 2021

- Hawai‘i State Coalition Against Domestic Violence 2021 Annual Conference, From the Margins to the Center, Facilitator (Kuleana and Community: For Kānaka and Other Pacific Islanders), 2021
- 6th Annual Domestic Violence Virtual Summit ‘Auamo Kuleana, UH Hilo, Keynote Speaker, 2020
- Native American Indigenous Studies Association Conference (Canada), Presenter, *Kū‘e i Ka Malu: Kānaka Hawai‘i Resistance through Pu‘uhonua, Kānaka Spaces for Self-revitalization and Healing*, May 2020
- Lāhui Updates, *Intimate Partner Violence and COVID-19*, April 2020
- Young Pacific Leaders Conference (Papua New Guinea), April 2020
- Eia Hawai‘i Lecture Series (UH Hilo), Presenter, *Healing and Strengthening Families After Intimate Partner Violence*, October 2019
- Pu‘uhonua o Pu‘uhuluhulu University (Mauna Kea), Presenter, *Ho‘oikaika ‘Ohana: Healing Families After Domestic Violence*, September 2019.
- Lāhui Hawai‘i Research Center Conference, Presenter, *Resistance in the Shade. Resistance in the Peaceful Protest*, April 2019,
- Native American Indigenous Studies Association Conference (Aotearoa), Presenter, *Mana Mo‘olelo: Addressing Gender-based Violence Amongst Kānaka Hawai‘i through Storytelling, Healing, and Political Activism*, June 2019
- United Nations Bangkok Peace Summit for Emerging Leaders 2018, August 2018
- United Nations Humanitarian Affairs Scholars Leadership Symposium, August 2018
- Native American Indigenous Studies Association Conference, Panelist (Los Angeles) *Exploring Facets of Kānaka ‘Ōiwi Decolonial Futures from the University to the Community*, May 2018
- Pā‘ina Wala‘au Symposium: Comparative Social Justice in Hawai‘i and Abroad, Presenter, *A Culture of Violence: A Cross-Comparative Analysis of Gender-Based Violence in Italy and Hawai‘i*, April 2018,

### **Publications**

*Kū‘ē i ka malu ma Pu‘uhonua o Wai‘anae: Peaceful Opposition at Pu‘uhonua o Wai‘anae, Social Process in Hawai‘i* 2020

*To Our Indigenous Communities: Strong Nations Value Women*, Indigenous Feminist Theory @ Mānoa Blog, 2016

*Ho‘omoe Wai Kāhi ke Kāo‘o: Creating a Space and Place for Mākuahine Scholars (Hawaiian Mothers) in the University*, ProQuest LLC, 2013

*An Analysis of the General Leasing of Hawaiian Homelands*, Scholarspace, 2010

### **VOLUNTEER WORK**

- Domestic Violence Action Center – Survivor Action Team Advocate, July 2018 – January 2019

**TRAININGS AND CERTIFICATIONS**

- Solo and Small Practice Management, Lexis Certificate of Program Completion, 2023
- Legal Competency Training, Lexis Certificate of Program Completion, 2023
- Family Law HSBA Certificate of CLE Program Completion, 2022
- Family Law HSBA Certificate of CLE Program Completion, 2021
- Divorce Mediation, Certificate of CLE Program Completion, Dec. 2020
- What Civil and Family Law Attorneys Need to Know About Criminal Law, Certificate of CLE Program Completion, December 2020
- Mediation Advocacy for Litigators: Successful Mediation, Certificate of CLE Program Completion, December 2020
- HSBA Suggestions to Help Litigators Succeed in Mediation, July 2020
- HSBA Family Law Seminar, Sessions I and II, 2019
- Domestic Violence 101, 50-hour training program, DVAC, 2019
- HSBA Supreme Court Rule 1.14 Professionalism, 2019
- National Lawyers Guild Legal Observer Training, 2019
- Court Appointed Special Advocates Training, July 2019
- Peace Ambassador Training, United Nations Bangkok, Humanitarian Affairs Asia, Nov 2018
- Law Long Term Interdisciplinary Training, Maternal and Child Health Leadership Program, John A. Burns School of Medicine, April 2018
- Mediation Skills for Managers, The Mediation Center of the Pacific, 2018
- Volunteer and Contract Staff Training, Department of Public Safety, OCCC, 2017
- Rights and Responsibilities of Tenancy Certificate, The Counselor’s Corner, 2016
- Native Hawaiian Law Certificate, William S. Richardson School of Law, 2016
- Certified Financial Trainer, Hawaiian Community Assets, 2016
- Rebuilding Financially After Domestic Violence, Endowment for Financial Education, 2015
- Poverty Law Training, Legal Aid Society of Hawai‘i, 2015