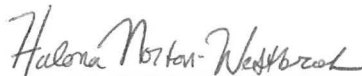


Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



HALONA NORTON-WESTBROOK

1/17/2024

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Honolulu Museum of Art

Amount of State Funds Requested: \$ 1,500,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The design services in support of The Welcome Project.

The objective of The Welcome Project is to implement functional and aesthetic improvements—respectful of historical preservation and HoMA's place in Hawai'i—that enhance HoMA's ability to connect with the public. When completed, The Welcome Project will foster a more inviting, accessible visitor experience reflective of HoMA's purpose as a home

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ 250,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 2,229,423.00

Unrestricted Assets:

\$ 14,080,223.00

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

900 South Beretania Street

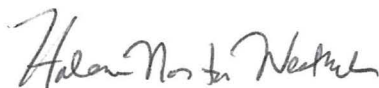
City: State: Zip:

Honolulu HI 96814

Contact Person for Matters Involving this Application

Name: Nelli Tsurkan	Title: Grants Manager
Email: ntsurkan@honolulumuseum.org	Phone: 8085328782

Federal Tax ID#: State Tax ID#



Authorized Signature

Halona Norton-Westbrook, Director and CEO

Name and Title

1/17/2024

Date Signed



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HONOLULU MUSEUM OF ART

Issue Date: 01/03/2024

Status: **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: XX-XXX9713

UI#: XXXXXX1710

DCCA FILE#: 1518

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

Certificate is attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Declaration is attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Honolulu Museum of Art expressly states that grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background.

The Honolulu Academy of Arts opened its doors in 1927 with a progressive, forward-looking vision: to give the gift of art and art education to Hawai'i's diverse, multicultural community. The founder, Anna Rice Cooke, envisioned a future where art could be the catalyst for a greater understanding of ourselves, of one another, and of the world around us. She believed that art and education could make the community of tomorrow even stronger than today.

The academy has now evolved into the largest art museum in Hawai'i, known as the Honolulu Museum of Art (HoMA). HoMA has a permanent collection of over 55,000 pieces spanning 5,000 years, with significant holdings in Asian art, American and European painting and decorative arts, 19th- and 20th-century art, an extensive collection of works on paper, Asian textiles, and traditional works from Africa, Oceania, and the Americas. HoMA also has a strong tradition of offering art classes and engaging the community, both inside the walls of the museum and beyond. The museum presents an incredible array of exhibitions celebrating diverse voices and perspectives showcasing artists from around the globe while also placing a special emphasis on the local art scene.

In Fiscal Year 2023, HoMA welcomed 121,255 visitors, a testament to the variety of programs and events offered throughout the year. HoMA's diverse programs introduced art and music fundamentals to youth (SAMA, Soundshop) and fostered community engagement with HoMA Nights, drop-in art making sessions, docent tours. The museum hosted free events such as monthly Family Sundays for Kama'aina families that provided interactive and engaging art-making activities and cultural performances. Community programs such as pop-up shops, film festivals, and HoMAween, transformed the museum into a cultural forum for socializing and connecting with art. The Art School provided a diverse range of art classes and workshops, from watercolor to ceramics and jewelry making, which regularly filled up within a week of registration opening.

1. The goals and objectives related to the request;

HoMA's goal is to improve the visitor experience and create greater accessibility in the museum's disconnected campus facilities through a new initiative called the Welcome Project (WP). Our objective with this grant project is to complete Phase One of the project which includes Schematic Design and Design Development. Phase I is expected to take approximately 12 months to complete.

2. The public purpose and need to be served;

For nearly 100 years, HoMA's has been the state's largest and most comprehensive art museum, caring for over 55,000 works of art and artifacts, and presenting educational programs for the benefit of the community. The public purpose of the WP is to improve accessibility of museum buildings, enhance the beauty of the area surrounding the museum and enhance visibility of HoMA. Despite healthy visitor numbers in 2023, HoMA recognizes that in order to create greater sustainability and enhance community programs, we need to increase the number of visitors to the museum.

HoMA's campus presents numerous physical challenges, particularly for those with accessibility needs, including people with disabilities and the elderly. Visitors often share that the campus is hard to locate and navigate and parking can be confusing. Due to lack of clear signage, visitors often must cross busy streets only to find a rather dark and unwelcoming entrance.

HoMA's campus is especially difficult for visitors with physical accessibility needs. Despite ADA-compliant parking, the historic art school and museum buildings predate ADA requirements and have separate wheelchair entrances. This goes against the intent of equity, accessibility, and inclusivity and affects the overall visitor experience. Moreover, the museum's Beretania Street front entrance makes it difficult for simple drop-off and pick-up, whether for wheelchair loading/unloading or to minimize walking distance from parking areas.

Looking ahead to HoMA's centennial in 2027, the WP aims to holistically address these issues by enhancing functionality, accessibility, and aesthetics across the campus, while remaining respectful of historical preservation and the historic context of our facilities. This project will improve how the campus is physically perceived and navigated by visitors, including changes to infrastructure and security. WP represents a strategic initiative to not only improve the experience of its visitors, but to reinforce HoMA's role in the cultural fabric of the community. The Welcome Project will also enhance the neighborhood by revitalizing the Art School's Sketch Garden which will be available to public, and introducing art installations, sculptures, better lighting, and enhanced landscaping along the pathways between parking lot and the museum. This will make the area more attractive and inviting, with an anticipated increase in visitors and foot traffic that could boost local business activity and economic vitality. The project also aims to foster community engagement and a stronger sense of belonging while improving safety and well-being by creating a vibrant public space.

By blending historical integrity with contemporary upgrades, the project exemplifies HoMA's dedication to serve as an inviting cultural hub in Hawai'i.

2. Describe the target population to be served; and

In the Fiscal Year 2023, HoMA recorded a total of 121,255 visitors. Among these, 12,040 individuals participated in art classes and workshops at the Art School. 53% of visitors are Kama'aina/residents; 36% are visitors to our islands; and 11% are children.

The Welcome Project specifically aims to reach a wide demographic annually. With an expected increase in visitor count in 2024 of 10%, HoMA estimates that it will serve:

- 80,030 local community/ Kama'aina visitors including seniors and students from Title I Schools who engage with HoMA through art classes, workshops, and interactive exhibits. Our educational programs in schools and on-site activities aim to nurture creativity and cultural awareness among children and youth.
- 53,350 visitors from around the world.
- 150 Educators: The Art School at HoMA is a hub for aspiring artists and educators. We offer classes, professional development workshops, and

resources that support the artistic growth and education of students and teachers alike.

*Anticipated increase of audience in FY2024 by 10%.

3. Describe the geographic coverage.

HoMA attracts a diverse range of visitors, both from international and continental U.S. destinations and from the local community. In recent years, we have seen an increase in attendance from residents on O‘ahu and the neighboring islands. This growing local engagement reflects the museum's connection to and impact on the community.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Phase I of The Welcome Project will include:

- ***Schematic design.***
- ***Design development.***
- Permitting.
- Construction document development.

HoMA has already completed the Assessment of needs, conducted a selection process for architectural services, and engaged prospective architects. HoMA selected an architectural firm, G70, to provide the above services for the project.

The goal is to design a fundamentally transformed, fully accessible and uniform entry experience for everyone.

The design work will include:

- **Museum Entry**

Physical accessibility improvements will be made across the frontage of the museum, including a vehicle turn-out for drop-off/pick-up of visitors at the main entrance, and other new construction to optimize and unify the entry experience. The visitor reception and information area will be redesigned to embody museum best practices in visitor engagement and security.

- **Parking lot**

A transformed parking experience befitting a world class, visitor-facing institution. Modifications will include optimized signage that speaks to the HoMA experience, automated access controls and self-pay features, electric vehicle charging, and an

intuitive configuration. These improvements will require electrical, structural, and other infrastructure upgrades. Photovoltaic power generation within the parking lot will also be evaluated.

- **Pathway from parking lot to the museum’s main entrance**

The project aims to improve HoMA’s journey from the visitor parking lot to the museum’s frontage. The goal is to make the HoMA experience start at the parking lot and be visible to anyone in the vicinity. The path leading from the parking lot to the museum will be made clear, safe, and enjoyable, with easy-to-navigate pathways that take visitors through an expanded outdoor sculpture collection. Other enhancements will include outdoor seating, upgraded landscaping, and a revitalized façade, all of which will enrich the visitor experience. The area surrounding the visitor parking lot and the pathway to the museum will be reimagined to be accessible and visitor friendly. The art school’s gallery space and the adjacent Sketch Garden will be transformed into the HoMA Creativity Hub, which will be dedicated to art education, enjoyment, and relaxation.

- **Other infrastructure repairs and improvements (e.g., waterproofing, irrigation, electrical, and structural) within the project area.**

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

	2024	2025			
	Q4	Q1	Q2	Q3	Q4
Schematic Design:					
Museum Entry					
Parking					
Connected Experience Improvements					
Connected Infrastructure Improvements					
Design development:					
Museum Entry					
Parking					
Connected Experience Improvements					
Connected Infrastructure Improvements					

****Scope of work organization and sequence are subject to refinement based on the outputs of the pre-design/concept design process.*

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

In the realm of formal project management, quality is defined as the degree to which a set of inherent characteristics fulfills requirements. Consequently, with respect to the schematic design and design development phases of the WP, HoMA's charge is to:

- Ensure that its design requirements are fully identified, organized, and articulated.
- Ensure that those requirements are reflected within the schematic and design development deliverables, namely the drawing sets and other specifications associated with each design phase.

Achieving that outcome involves a range of measures, some of which were previously implemented. HoMA's Master Site Plan and its initial RFP for the WP were the product of several years of assessment, engagement with stakeholders and subject matter experts, and holistic consideration of HoMA's long-term needs. The process of vetting G70 as the architectural firm principally considered the firm's ability and willingness to address HoMA's long-established requirements.

As the process of design moves forward and generates increasing levels of detail, HoMA will be forming an internal project team comprised of cross-departmental directors, managers, and other WP stakeholders. One of the core objectives of the project team will be to ensure that HoMA's design requirements are thoroughly and accurately communicated to the architects and engineers working on the project. The HoMA project team will also review G70's deliverables to verify that design outcomes remain consistent with HoMA's requirements.

Additionally, G70 and its team of engineers and consultants maintain their own, well-established quality management processes; those processes will be relied upon to assure the quality of technical, regulatory, and other design outcomes beyond the purview of HoMA stakeholders.

As the project proceeds to the development of construction documents and construction, HoMA will also engage the services of an experienced construction project manager to serve as its owner's representative.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

At the outset of schematic design, HoMA will establish a baseline consisting of validated design requirements and the outputs of the concept design process. The progress of schematic design and design development may subsequently be evaluated against that baseline.

HoMA’s reporting through the schematic design and detailed design phases will convey the status of work completed and anticipated outcomes relative to cost, schedule, and quality objectives.

Ultimately, completed schematic design and design development deliverables will provide the most important measures of effectiveness. The creation of drawing sets and specifications capturing the full extent of HoMA’s design requirements, and suited to efficient development of construction documents, will constitute successful use of awarded funds.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
375,000	375,000	375,000	375,000	1,500,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

HoMA secured \$250,000 from private donors for Assessment of needs and Pre-design and concept design.

The GIA request is \$1,500,000 and the remaining \$2,500,000 will be secured from the philanthropic community.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

See attached.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

\$14,080,223.00

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Honolulu Museum of Art is a 501(c) (3) non-profit Hawai'i corporation with 120 full-time staff, 30 part-time staff, and more than 100 active volunteers. The museum has highly skilled teams in all professional areas to ensure that the WP project is successful, including Finance, Facilities, Learning and Engagement, Curatorial, Communications, and Advancement. Additionally, the museum has the support of an 18-person Board of Trustees that is committed to the long-term success of the museum and the community that it serves.

Over the years, many structural additions have grown the museum's footprint on roughly seven acres of land located immediately across from Thomas Square in Honolulu. Additions include a library (1956); education wings (1931, 1961); a gift shop (1965); a café (1969); a contemporary gallery, administrative offices and a 292-seat theatre (1977); an art center for classes and expanded educational programming (1990); a new wing housing the shop and café and a dedicated gallery for historic and contemporary art of Hawai'i (2001). The most recent renovation completed was for the art school in 2022.

During 2020-2023, HoMA developed a multi-year Master Site Plan, which was led by the museum's Director of Campus Operations (Facilities). This long-term plan addresses necessary infrastructure improvement renovations, repairs and maintenance needs. These works will enable museum to minimize unexpected repair occurrences that prevent and/or stall other necessary planned maintenance and repair needs; incorporate energy efficiency elements into project plans when applicable; and maintain the integrity of the visitor experience. Within the framework of projects mentioned in the Master Site Plan HoMA secured multiyear funding for capital improvements and repairs

from: the Cooke Foundation, Atherton Family Foundation, McInerney Foundation; Victoria S. and Bradley L. Geist Foundation, Helen Frankenthaler Foundation, and Historic Hawai'i Foundation.

Grantor	Budget	Project
Cooke Foundation	1,000,000	Roofing
McInerney Foundation	250,000	Museum Fumigation
Atherton Family Foundation	200,000	Fundamental waterproofing and repair
Victoria S. and Bradley L. Geist Foundation	150,000	Security and Safety upgrades
Helen Frankenthaler Foundation	100,000	Building Automation System
Historic Hawai'i Foundation	100,000	Repair, restoration of balustrades in Art School

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The HoMA campus is located approximately 0.6 miles southeast of the Hawai'i State Capitol. The campus has two primary buildings: the main museum at 900 South Beretania Street and the HoMA Art School at 1111 Victoria Street. The campus also includes a standalone property (currently used as a staff parking lot) between Beretania and Kinau Streets and a visitor parking lot adjacent to the school. The entire campus is shown in the figure below.



Figure: HoMA Campus

The entire campus spans approximately 6.8 acres across the three sites (the main museum, the school, and the staff parking lot), each located 50-350 ft from the other sites. Most of that land area—approximately 4.9 acres—would qualify as developed exterior grounds; that total includes parking lots, the museum outdoor courtyards, and substantial landscaping surrounding the museum and the school.

HoMA's museum building (900 South Beretania) was built in six phases, with the 1927 original building and a 1931 addition constituting most of the building. The building is laid out around a series of garden courtyards and consists of a basement, ground, and second floors (a total of 161,000 interior square feet). The interior spaces include 29 galleries, a theater, education, cafes, retail shop, artwork storage, physical plant, and offices.

The art school was built in 1908. It also consists of a basement, ground, and second floor. But the school building is smaller and significantly simpler structure (interior is approximately 28,500 square feet). The majority of the school comprises studio spaces designed for art instruction, each tailored and equipped for teaching different art disciplines. The school also includes offices, storage areas, and facility management spaces. HoMA does not own the school and grounds; the museum has leased the property from the State of Hawai'i Department of Land and Natural Resources until 2081. HoMA is responsible for the property's maintenance, protection, and improvement.

The 1927 main museum building (with its 1931 addition) and the 1908 art school are historic structures listed on the National Register of Historic Places. (The National Register of Historic Places, or National Register, is the United States Government's official list of places identified as worthy of preservation for their historical significance; the National Register is administered by the National Park Service, which is part of the United States Department of the Interior). The museum building is noted as reflecting a uniquely Hawai'ian architectural style as well as a significant history with the arts in Hawai'i. The art school was added to the National Register in 1980; its historical significance derives from its representation of period architecture and its history with education in Hawai'i.

The WP is intended to address a series of related functional, aesthetic, and infrastructure deficiencies across a contiguous portion of the HoMA facilities described above. Correcting those deficiencies is necessary to make accessing HoMA easier for everyone and part of a larger, integrated HoMA experience. The figure below depicts the HoMA campus portion expected to be directly impacted by the WP.



Figure: Welcome Project Area

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The project team will be led by Director and CEO Halona Norton Westbrook, COO Penni Hall, Director of Campus Operations Jason Morrison, and executed by selected architectural firm – G70.

Halona Norton-Westbrook, Director & CEO

Halona Norton-Westbrook became the eleventh Director of the Honolulu Museum of Art in January 2020. Before her appointment at HoMA, she served as Director of Curatorial Affairs and Curator of Modern and Contemporary Art at the Toledo Museum of Art. Prior to that position, she was the recipient of the Andrew W. Mellon Leadership Fellowship at the Toledo Museum of Art, a program designed to train the next generation of museum

leaders. Raised in the San Francisco Bay Area, Norton-Westbrook received a bachelor's degree in American History and Studio Art from Mills College, a master's degree in Art History from the Courtauld Institute of Art in London, and a Doctor of Philosophy (PhD) in Museology from the University of Manchester. Under Norton-Westbrook's leadership, HoMA continues its long-standing commitment to art of the highest quality, education, and accessibility while embracing innovation and emerging perspectives to promote relevancy and inclusivity. She will ensure that the Welcome Project has necessary resources, addressing challenges, and regularly reviewing project activities to ensure they align with HoMA's strategic direction.

Penni Hall, Chief Operating Officer

Hall's responsibilities for the project include overseeing its implementation, ensuring its efficiency, managing operational coordination, effectively allocating and monitoring financial resources, identifying and mitigating risks, and maintaining high standards of quality assurance throughout the project's lifecycle. Before joining HoMA as Chief Operating Officer in 2022, Penni Hall served as Head of Strategic Projects and Governance for M+ museum in Hong Kong, successfully aligning people, projects, and the conceptual vision for the high-profile museum's recent grand opening. A well-rounded leader and strategist in the international arts and culture industry, Hall also previously served in key positions at the National Theatre in London and the Melbourne Fashion Festival. She is a graduate of the University of Melbourne, Australia, and has participated in the prestigious Advanced Cultural Leadership Programme in Hong Kong (a part of the Clore Leadership Programme in London), and the Getty Leadership Institute's Executive Education for Museum Leaders.

Jason Morrison, Director of Campus Operations

Jason Morrison will be responsible for regular progress monitoring, communications, coordination, and integration amongst stakeholders internal/external to HoMA. Morrison's professional background is a mix of museum, engineering, and industrial experience, including six years as an officer in the United States Marine Corps, before joining HoMA in 2020. For more than one decade, Morrison leveraged his training in government, private, and non-profit organizations within Hawai'i's maritime industry, including several years as Vice President of Facilities and Engineering for the Battleship Missouri Memorial. There, he led preservation, maintenance, facilities management, and safety initiatives. An alumnus of Punahou School with family on both O'ahu and Maui, Morrison graduated with an engineering degree from the United States Naval Academy and, following his military service, obtained a master's degree in engineering from the University of Michigan. Morrison holds an active Project Management Professional (PMP) certification from the Project Management Institute; PMI is a globally recognized authority in the field of project management.

G70

HoMA selected G70 for the design and construction administration of the project through a formal bidding process. Established in 1971, G70 is the largest full service multi-disciplinary design firm providing integrated services for sustainable development in architecture, civil engineering, planning and interior design.

G70 is an award-winning design firm of architects, civil engineers' planners, interior designers and asset managers. Their expertise covers master planning for major urban land holdings, conceptual design and development of resort communities and housing developments locally and abroad. G70 projects include: 'Iolani School: Kaneshiro Science & Innovation Center / Sidney and Minnie Kosasa Performance Studios; The Westin Maui Resort & Spa, Kā'anapali, Kā'anapali, Maui; and Hawai'i Pacific Health Straub Clinic and Hospital Plastic Surgery, Honolulu, O'ahu.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Director and CEO – \$364,494

Director of Curatorial Affairs - \$134,674

Director of Campus Operations — \$130,096

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Internal Revenue Service Section 501(c)(3) Exempt Status Letter

See attached.

The museum's venues are officially known as:
Honolulu Museum of Art (formerly known as Honolulu Academy of Arts).
Honolulu Museum of Art School (formerly known as Academy Art Center at Linekona).

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2024-25, but
If the grant is received for the fiscal year 2024-25, it will be allocated towards the completion of the design phase of the Welcome Project, an integral part of the Honolulu Museum of Art's (HoMA) Master Site Plan. This plan, envisioned as a comprehensive series of projects extending through the 2020s and beyond, is primarily supported by private funding sources. The Concept Design phase of the Welcome Project, a critical stage where the initial vision is transformed into a detailed design blueprint, will be completed and financially supported by HoMA prior to the initiation of the grant performance period.

(b) Not received by the applicant thereafter.

In 2024, the Honolulu Museum of Art (HoMA) is set to launch an extensive campaign in preparation for its centennial celebration in 2027. This campaign will be a pivotal step towards honoring HoMA's 100-year legacy of cultural enrichment and artistic excellence. A significant component of this initiative is the funding and development of the Welcome Project. This project stands as one of the museum's primary objectives for the campaign, aiming to enhance visitor experience and accessibility, thereby solidifying HoMA's commitment to serving the community as a hub of art and education for the next century. The campaign will focus on garnering support and resources to bring this visionary project to fruition, marking a new era in HoMA's history.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Honolulu Museum of Art
(Typed Name of Individual or Organization)

 1/3/2024
(Signature) (Date)

Halona Norton-Westbrook, Director and CEO
(Typed Name) (Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant

Honolulu Museum of Art

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	1,500,000			
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,500,000	Nelli Tsurkan 8085328782		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		<i>Halona Norton-Westbrook</i>		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	1,500,000	Halona Norton-Westbrook, Director and CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: Honolulu Museum of Art

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: Honolulu Museum of Art

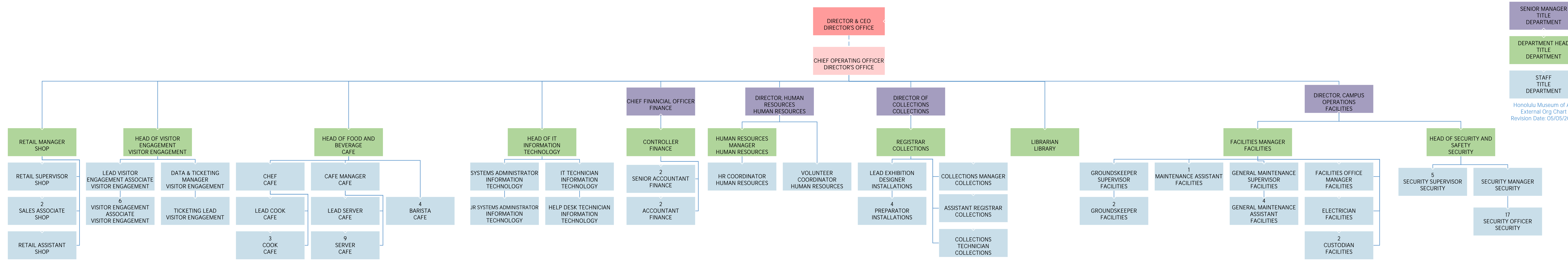
FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS						
LAND ACQUISITION						
DESIGN		250,000	1,500,000		2,500,000	
CONSTRUCTION						
EQUIPMENT						
TOTAL:		250,000	1,500,000		2,500,000	
JUSTIFICATION/COMMENT	The concept design phase of the Welcome project will be completed with \$2500,000 that has already been received. This \$1.5 million request is to complete Phase I of the project as described in the application. The remaining \$2.5 million will be raised from the philanthropic community.					

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Honolulu Museum of Art

Contracts Total: 4,257,273

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Shuttered Venue Operators Grant	7/8/2021-06/30/2022	U.S. Small Business Administration	U.S.	1,771,328
2	Governor’s Emergency Education Relief	9/1/2021-10/31/2022	State of Hawaii	State	2,209,000
3	American Rescue Plan Grants To Organizations	4/1/2022-4/30/2023	National Endowment for the Arts	U.S.	150,000
4	Art for Life Program	10/1/2023-09/30/2024	City&County of Honolulu Grant	Honolulu	126,945
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29					
30		10			Application for Grants



SENIOR MANAGER
TITLE
DEPARTMENT

DEPARTMENT HEAD
TITLE
DEPARTMENT

STAFF
TITLE
DEPARTMENT

Honolulu Museum of Art
External Org Chart
Revision Date: 05/05/2023