

Application Submittal Checklist

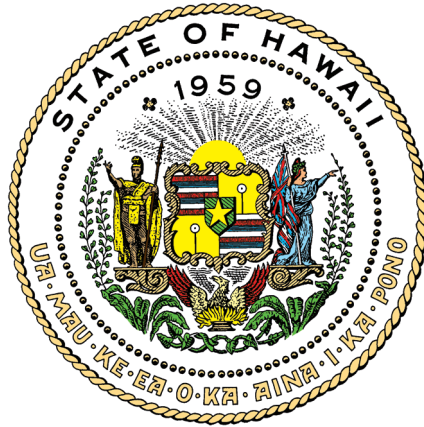
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Linda Donnell Secretary/Treasurer
PRINT NAME AND TITLE

1/15/2024
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HINA'S LEGACY RESCUE FOUNDATION

was incorporated under the laws of Hawaii on 05/02/2023 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 15, 2024

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hing's Legacy Rescue Foundation

(Typed Name of Individual or Organization)

(Signature)

(Date)

Linda Donnell

(Typed Name)

Secretary/Treasurer

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

See attached Certificate of Good Standing.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached Declaration Statement

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

If awarded funding, these funds will serve a public purpose (detailed below in Section I., 3.) pursuant to Section 42F-102, Hawaii Revised Statutes. With State Grant-in Aid funds, Hina’s Legacy Rescue Foundation will be able to rescue, foster and rehome more animals in need than we have in the past year, and respond to more requests for assistance from community members. These funds will enable us to enact community change by obtaining professional or legal services for introducing legislative bills and county ordinances to strengthen and expand animal cruelty statutes. Hina’s Legacy Rescue Foundation will provide relief for communities grappling with an increasing number of abandoned animals and an epidemic of horrific, violent animal cruelty incidents.

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hina's Legacy Rescue Foundation, a 501(3)(c) organization, was founded on May 2, 2023, by Chantell and Cassie Moniz. This grassroots organization is dedicated to ending animal cruelty and rescuing, rehabilitating, fostering and rehoming animals in need on O`ahu. Our mission is to advocate for stronger animal cruelty laws and stricter enforcement of those laws to make O`ahu a place where all animals are treated with compassion, respect, and empathy.

2. The goals and objectives related to the request;

- Goal #1 – Retain legal and/or professional assistance to review and strengthen existing legislation on animal cruelty.
 - Objective #1 – Identify areas in current animal protection laws that can be refined to provide more protection for animals.
 - Objective #2 - Introduce new resolutions and/or amendments that will enhance penalties for perpetrators of animal abuse, ensuring that the consequences are commensurate with the severity of the offense.
- Goal #2 – Leverage the expertise of government officials, law enforcement, animal welfare organizations and other stakeholders to come up with more effective enforcement of animal cruelty laws.
 - Objective #1 – Facilitate early intervention of suspected cases of animal abuse to help safeguard the welfare of the animals.
 - Objective #2 - Secure additional resources and funding for more animal cruelty investigators, ideally creating a task force dedicated to animal related cases. This includes investing in training programs to ensure that law enforcement officers are well-equipped to handle cases of animal cruelty.
- Goal #3 – Expand and increase the campaign against animal cruelty through demonstrations, educational workshops and advocacy.
 - Objective #1 – Increase awareness about animal cruelty issues so community members can make compassionate, informed decisions and sustain a strong, lasting stand against animal cruelty.
 - Objective #2 – Amplify community efforts in combatting animal cruelty by providing education on reporting animal abuse, the signs of cruelty, and legal actions that can be pursued. An informed and vigilant community plays a crucial role in preventing and addressing animal abuse.
- Goal #4 – Create “safe spaces” network to provide temporary, emergency care for animals in need due to abuse, neglect and/or abandonment.

- Objective #1 – Remove victimized animals promptly so further harm is prevented, and critical care is provided.
 - Objective #2 – Prepare, train and provide tools to caregivers for animal rehabilitation and socialization to enable successful adoption.
3. The public purpose and need to be served;
- Hina’s Legacy Rescue Foundation serves the needs of all abused, neglected and abandoned animals. Hina’s Legacy has a mission to advocate compassion for those who cannot speak for or defend themselves. Our message of kindness, compassion and caring for one another transcends all species. O`ahu’s communities are plagued with increasing violent crimes, and research has established a link between animal cruelty and human violence. Hina’s Legacy aims to end not just cruelty to animals, but also to restore community values of kindness, mālama, respect and integrity. These values are crucial in promoting the humane treatment of all animals and in fostering safer communities.
4. Describe the target population to be served;
- Hina’s Legacy Rescue Foundation targets animals in need because of cruelty, neglect or abandonment. Education and outreach will be disseminated across all communities, with emphasis in critical neighborhoods, e.g., Leeward areas, where many recent, violent incidents have occurred. Through our anti-animal cruelty campaigning we will serve as positive role models for youth in our communities, demonstrating and embodying positive values and behaviors related to compassion and empathy.
5. Describe the geographic coverage.
- Animals from across O`ahu are aided, assisted and/or rescued by Hina’s Legacy with emphasis in Leeward areas.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Making a greater impact in reducing animal cruelty requires alliances with legislators, policymakers, law enforcement officials and other animal welfare organizations. Grant-in-aid funds will allow Hina's Legacy to retain legal and professional assistance to propose and garner support for a legal framework and animal-friendly legislation that deters cruelty and holds offenders accountable.

The scope of our work is to engage with community members through education, training and outreach to raise awareness about animal welfare and the consequences of cruelty. With community involvement we can facilitate initiatives focused on prevention and intervention and establish a reliable network in each neighborhood that communicates their animal welfare concerns and participates in collective solutions. Grant-in-aid funds will allow for more immediate action in rescuing animals in need and provide for their, sometimes, extensive medical recovery.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Hina's Legacy anticipates retaining suitable legal and/or professional assistance within the first quarter of the funding period, allowing for drafting legislation, resolutions or ordinances in the remaining quarters. All initiatives are targeted for introduction in the 2025 Legislative Session. All other objectives and activities will be accomplished within the one-year funding period.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Hina's Legacy Rescue Foundation holds regular Board meetings and will submit updates and progress reports of activities and outcomes at each meeting. Any plan improvements, adjustments or deviations will be discussed and reviewed by the Board. All Legislative initiatives and related activities will be documented and updated on Hina's Legacy's website so community members can stay informed and voice their comments and concerns. Relevant data will be collected to track progress, effectiveness and outcomes. Data analysis will be used for statistics and the generation of reports.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application, the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The number of animals assisted, crime statistics and related metrics will be used to measure efficacy. These metrics and the progress of other grant funded activities will be provided to the State bi-annually.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#)) (Attached)
 - b. Personnel salaries and wages ([Link](#)) (Attached)
 - c. Equipment and motor vehicles ([Link](#)) (N/A)
 - d. Capital project details ([Link](#)) (N/A)
 - e. Government contracts, grants, and grants in aid ([Link](#)) (N/A)
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$49,625	\$49,625	\$49,625	\$49,625	\$198,500

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Hina's Legacy Rescue Foundation uses various fundraising activities, including requests for funding from different granting agencies and contributions from private donors. Hina's Legacy is organizing larger, more impactful fundraising events in 2024.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

Not applicable

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

As of Dec. 31, 2023, the balance of unrestricted funds is \$22,240.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The founders of Hina's Legacy Rescue Foundation together have close to 20 years of experience rescuing animals. Hina's Legacy has a network of volunteers with diverse backgrounds facilitating the organization's success, namely Veterinary Technicians with over 20 years of experience, certified Obedience trainers and Animal Behaviorists with 15 years of experience and caregivers who have been lifelong pet owners. Hina's Legacy has been participating in neighborhood and community groups for the past 3 years and has been cultivating relationships with many board members and city council members. Our organization has grown in public presence in the latter half of 2023, with more news media coverage of our anti-cruelty rallies and more support from city and state representatives.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Hina's Legacy Rescue Foundation currently has 12 kennels in multiple locations to provide temporary shelter for rescued animals. Hina's Legacy in collaboration with other animal welfare organizations is currently providing another 12 foster homes for temporary care and rehabilitation. Through our outreach and training initiatives we are anticipating our foster care capacity to double in 2024.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

As mentioned above, Hina's Legacy Rescue Foundation has a diverse team that collectively has many years of animal experience in rescue work, veterinary

assistance, training and socialization. Our team of volunteers work closely together, cross-training and educating each other to provide the best outcome for the animals rescued. The foundation's leaders, Chantell and Cassie Moniz, continue to be faces in the community giving residents a resource when animal welfare needs arise. They are contacted daily, as Hina's Legacy Rescue Foundation has been able to successfully rescue and provide safety for many animals on the Leeward coast. Through community engagement, volunteer recruitment and legislative support, Hina's Legacy will undoubtedly make an even greater impact in the community, maximizing the number of animals rescued, reducing animal cruelty and contributing to overall crime prevention efforts.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

2023 Organizational Chart



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Director of Operations	\$90,000
Accountant	\$3,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

Hina's Legacy Rescue Foundation continually fundraises and seeks support from other granting agencies, private donations and volunteer commitments. Hina's Legacy is considering several fund development strategies namely, larger event fundraisers, major gifts and annual giving campaigns.

Should Grant-in-Aid funding be received in fiscal year 2024 we will be able to achieve the goals and objectives set forth above. This funding will be critical for Hina's Legacy to initiate change at the legal and law enforcement levels. This grant will demonstrate that communities can "take back" their neighborhoods by reducing tragic, violent offenses and restoring kindness, compassion and caring for all, especially animals. Grant-in-Aid funds will allow Hina's Legacy to build a larger volunteer base, leading to more animals being rescued.

If Hina's Legacy Rescue Foundation does not receive additional funding after fiscal year 2024 we believe we will have already started the legal and legislative initiatives and gained valuable experience and knowledge with this process to keep moving forward. Success with fundraising strategies should allow us to

sustain our initiatives and continue to rally for change and support. No additional funding, however, may decrease the number of animals we may be able to rescue.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: HINA'S LEGACY RESCUE FOUNDATION

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	93,000	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	93,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	18,000	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9. Program Medical Expenses (Veterinary)	50,000	0	0	0
10. Community, Outreach Events	10,000	0	0	0
11. Professional/Legal Services	25,000			
12. Technology/Software Expenses	2,500			
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	105,500	0	0	0
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	198,500			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	198,500	LINDA DONNELL	808.389.5027	
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	198,500	LINDA DONNELL, Secretary/Treasuer		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

NOT APPLICABLE

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: _____

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025	FY: 2024-2025	FY: 2025-2026	FY: 2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
NOT APPLICABLE						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: _____ NOT APPLICABLE

Contracts Total: _____

-

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					