

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: DbA:
HAWAII ISLAND HUMANE SOCIETY, S.P.C.A. HAWAII ISLAND HUMANE SOCIETY

Amount of State Funds Requested: \$ 418,029

Brief Description of Request (Please attach word document to back of page if extra space is needed):

As a part of our overarching mission, Hawaii Island Humane Society seeks funding to sustain access to low-cost and free spay and neuter services in Hawai'i County and to be able to provide consistent, reliable access to free pet food through our Community Pet Pantry program. By providing practical resources and easy accessible services, we will be able to mitigate the number of animals that are abandoned, surrendered, or otherwise entering the shelter systems on island, due to accidental litters, poor health, behavioral concerns, or lack of pet food.

Amount of Other Funds Available:

State: \$ _____
Federal: \$ _____
County: \$ _____
Private/Other: \$ 2,041,412

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 595,000

Unrestricted Assets:

\$ 17,177,373

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

78-6767 MAMALAHOA HWY

City: State: Zip:
HOLUALOA HI 96725

Contact Person for Matters Involving this Application

Name: Lauren Nickerson	Title: Chief Executive Officer
Email: Lauren@hihs.org	Phone: 808-753-3938

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Lauren Nickerson, CEO

Name and Title

January 19, 2024

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Lauren Nickerson, Chief Executive Officer

PRINT NAME AND TITLE

January 19, 2024

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HAWAII ISLAND HUMANE SOCIETY S.P.C.A.

DBA/Trade Name: HAWAII ISLAND HUMANE SOCIETY S.P.C.A.

Issue Date: 01/11/2024

Status: **Compliant**

Hawaii Tax#: [REDACTED]
New Hawaii Tax#: [REDACTED]
FEIN/SSN#: XX-XXX9437
UI#: No record
DCCA FILE#: 11402

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

See attachment.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attachment.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This project serves the public purpose pursuant to Section 42F-102, Hawaii Revised Statutes as detailed in the narrative below.

- 1) Name of the requesting organization or individual: Hawaii Island Humane Society, S.P.C.A. dba Hawaii Island Humane Society (HIHS)
- 2) The public purpose of the grant: With the support of this grant, HIHS will be able to expand sustain low-cost and free spay and neuter services for pets in the County of Hawaii as well as provide free pet food to pet owners that are experiencing financial hardship through our Community Pet Pantry program. Both of these services serve to prevent the surrender or abandonment of animals and to reduce pet overpopulation. Pet overpopulation has many impacts on society and people.
- 3) The services to be supported by the grant: Low-cost and free spay and neuter, and access to free pet food.
- 4) The target group: Pet owners in the County of Hawaii.
- 5) The cost of the grant: \$418,029

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hawaii Island Humane Society (HIHS) is a private non-profit animal welfare organization located on the island of Hawaii. Founded in 1965, the mission of HIHS is to prevent cruelty to animals, eliminate pet overpopulation, and enhance the bond between humans and animals. HIHS operates two animal shelters: The Keaau Shelter, located in East Hawaii and the Animal Community Center in Kona, located in West Hawaii. In addition to housing animals for adoption, both shelter locations serve as resource centers for pets and pet owners in the community. HIHS offers a wide scope of lifesaving programs and community outreach services to meet the ongoing and ever-changing needs of both people and animals. HIHS' lifesaving programs, designed to enhance the quality of life of pets during their stay in the shelter and to place pets in safe homes, include pet adoptions, fostering, animal behavior and enrichment, animal transport, volunteering, humane education, and Field Trips for Shelter Dogs. HIHS does not euthanize shelter animals for time nor space; in 2023, HIHS achieved a Live Release Rate of 98.4%.

HIHS provides community outreach services to promote responsible pet ownership and to help preserve and develop families by keeping pets healthy and in homes. Those services include low-cost and free spay and neuter, low-cost microchipping, low-cost and free veterinary care, pet retention services, rehoming consultations and support, behavioral modification and training, end of life support, and assistance with lost/found pets. HIHS also serves as a private non-profit partner for Hawai'i County Animal Control and Protection Agency, the County of Hawaii's municipal animal control service. Through this partnership, HIHS transfers selected county animals into our shelter population after they have completed their mandated stray hold, provides medical and behavioral care as needed, and makes the pets available for adoption. This partnership reduces the number of animals in the county system, and greatly reduces the number of pets euthanized due to lack of space at county facilities. HIHS is not compensated by the County of Hawaii to intake animals for adoption.

Since 1965, HIHS has served as a leader in our community as we continually develop ways to support pets and people.

2. The goals and objectives related to the request;

HIHS recognizes that in order to help animals, we must center our focus on supporting people and providing the resources and services that they need to care for

their pets. As part of our overarching mission to eliminate pet overpopulation, the goal of this grant request is to sustain access to low-cost and free spay and neuter services in Hawai'i County and to be able to provide consistent access to free pet food through our Community Pet Pantry program. By providing practical resources and easily accessible services, we will be able to mitigate the number of animals that are abandoned, surrendered, or otherwise entering the shelter system on our island, due to accidental litters, poor health, behavioral concerns, or lack of pet food. We will also be able to preserve the bond between people and their pets, by providing alternative solutions to pet relinquishment.

The objectives of this request are:

- 1) To continue to provide free and low-cost spay and neuter services for community-owned pets and shelter animals.
- 2) To have costs associated with providing spay and neuter services subsidized by grant funding to keep our rates affordable and sustain access to those services for people who could not otherwise afford the service.
- 3) To utilize our Community Pet Pantry program as a conduit for assisting people with their pets and identifying more pets that can be spayed or neutered through our program. Participation in our Community Pet Pantry program requires that all pets are already spayed or neutered or that pets are scheduled or on a wait list to be spayed or neutered. When requesting assistance with pet food through our Community Pet Pantry program, pet owners must attest if their pet is intact or not. By engaging with pet owners in this way, we are able to educate about, and advocate for, the importance of spaying and neutering.
- 4) To prevent the birth of puppies and kittens as a result of accidental litters and as a result, be able to support pet owners with their capacity to care. In 2023, there was a dramatic increase in the number of puppies and kittens entering the shelter systems on Hawai'i Island. The demand for purchasing or adopting these pets has significantly waned. Puppies and kittens greatly contribute to our island's pet overpopulation.
- 5) To reduce and prevent diseases associated with not spaying and neutering. According to the American Veterinary Medical Association (AVMA), established health benefits include protection against some potentially serious diseases. Spaying female dogs and cats can prevent uterine infection and reduce the risk of breast cancer. Neutering males can eliminate their risk of testicular cancer and reduce their risk of developing enlarged prostate glands (known as benign prostatic hyperplasia.)
- 6) To prevent the surrender of animals into the shelter system due to common behavioral concerns associated with unaltered animals. According to the AVMA, behavioral benefits of spaying and neutering relate directly to the decreases in certain sex hormones that occur after spaying or neutering. Removing a female dog or cat's ovaries eliminates their heat cycles and generally reduces

mating-related behaviors that may frustrate owners. Removing a male dog or cat's testicles reduces their breeding instinct, resulting in less roaming and fewer urine-marking behaviors.

- 7) To support pet owners in the community by providing accessible resources for their pets.
- 8) To prevent the surrender of animals into the shelter system due to lack of access to pet food or spay/neuter services.

3. The public purpose and need to be served;

Pet overpopulation is a major crisis on Hawai'i Island. Per American Humane, pet "overpopulation" encompasses two primary factors: (1) allowing cats and dogs to reproduce with little chance to find homes for the offspring and (2) pets being relinquished by owners who can no longer keep their animals, or who no longer want them. Reproduction of both owned/contained pets and free-roaming animals contribute to pet overpopulation on Hawai'i Island.

Pet overpopulation is problematic for several reasons: 1) it puts a financial strain on animal shelters and rescue organizations which are continually operating at or above capacity, 2) it results in the euthanasia of unwanted/unclaimed pets as a result of lack of resources or space, 3) it represents public health and safety concerns, with free-roaming, unvaccinated animals posing a risk to people and other animals, 4) it puts a heavy economic burden on taxpayers to fund municipal animal control services (expenses can include capturing, impounding, housing, caring for, and euthanizing animals), and 5) there are devastating ecological implications of unmanaged, free-roaming, and reproducing pet populations.

The public purpose of this grant is to provide affordable, accessible spay and neuter services to the pet owners of Hawai'i Island as a humane solution to the pet overpopulation crisis. Additionally, by being able to provide free pet food through our Community Pet Pantry program, we will be able to help keep pets fed and in homes, and create a relationship through which pet owners can learn about and access spay and neuter services which will serve to mitigate pet overpopulation.

4. Describe the target population to be served; and

HIHS serves pets and people across Hawai'i Island. The target population to be served is pet owners in Hawaii County, with particular emphasis on those who are marginalized, low income, or otherwise experiencing financial hardship, and cannot afford spay/neuter services and/or pet food.

5. Describe the geographic coverage.

HIHS serves the entire island of Hawaii, with facilities and services that are directly accessible from the districts of North Hilo, South Hilo, Puna, Kau, South Kona, and North Kona.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Hawaii Island Humane Society is dedicated to providing low-cost, accessible, affordable solutions without compromising quality of care or service. Our current low-cost rates for Community Spay/Neuter are \$40/cat and \$65/dog, regardless of size, sex, or status (in heat/pregnant/cryptorchid) of the animal. In addition to the surgery itself, the cost also includes a technician that is dedicated to anesthesia, a technician that is dedicated to monitoring animals during recovery, animals are monitored utilizing multi-parameter machines, steam sterilization of surgical instruments, and pain management (intra-operative and post-operative.) As Hawaii Island Humane Society provides a high quality level of care and service that is comparable to a private veterinary clinic, the cost of our Community Spay and Neuter program to the organization is significant.

Community Spay and Neuter

The scope of the work, tasks and responsibilities for our spay and neuter program are as follows:

1. Pet owners complete a spay/neuter request form online using Typeform.
2. The Spay and Neuter Coordinator reviews requests and schedules surgeries accordingly using Acuity Scheduler. After an appointment is scheduled, the Spay and Neuter Coordinator follows up via phone call, email, or text message prior to the scheduled surgery to confirm the appointment as to prevent cancellations. During that time, she also communicates pre-operative instructions.
3. On the day of surgery, pets are checked-in at our shelter locations by the Spay and Neuter Coordinator and Animal Care Technicians.
4. On intake, pets are weighed and pre-anesthetic examinations are performed by the veterinary surgeon, then pets are housed in separate kennels.
5. Anesthetic and pain medications are drawn up by the veterinarian and administered by Animal Care Technicians.
6. Patients are clipped and prepped for surgery.
7. Patients are moved from induction and prep to surgery table. A final surgical scrub is done.

8. The veterinarian surgeon performs the surgery with an Animal Care Technician monitoring the patient manually and with electronic anesthesia monitors.
9. After surgery, a tattoo is placed adjacent to the incision to identify the patient as altered.
10. After surgery, Animal Care Technicians continue to monitor pets while in recovery.
11. Animal Care Technicians prepare medications and post-operative instructions to go home, as indicated.
12. Once pets have safely recovered, pets are discharged to their owners by Animal Care Technicians and the Spay and Neuter Coordinator.

In preparation for clinic days, our Spay and Neuter Coordinator is in regular communication with pet owners via phone calls, text messages, and emails to schedule pets for surgery, answer questions, and confirm appointments. Our Veterinary Care Manager and Shelter Care Manager work in tandem to oversee our team of Animal Care Technicians, schedule surgeries, communicate with pet owners, and maintain the standards, compliance, and efficiency of our program. Both the Veterinary Care Manager and Shelter Care Manager act as Animal Care Technicians, in addition to their other duties.

Animal Care Technicians participate in sanitizing and preparing surgical packs.

A Relief Veterinarian travels from Oahu so that we can provide an additional clinic day each week.

Community Pet Pantry

Our Community Pet Pantry program is an intervention service designed to increase pet retention. The goal of our Community Pet Pantry is to help keep pets fed and in homes, as a means of surrender prevention. Pet food and other supplies are made available for free to community pet owners as in-kind donations and funding allow.

In order to be able to provide information and outreach related to Spay and Neuter Services, the Spay and Neuter Coordinator oversees our Community Pet Pantry program. This affords the opportunity to interface with pet owners seeking assistance, understand their needs, and assist them with accessing other vital resources.

Working in conjunction with a team of volunteers and the Volunteer Coordinator, the Spay and Neuter Coordinator is responsible for enrolling pet owners in the Community Pet Pantry program, communicating with pet owners about the requirements of the program, providing information and assistance as related to getting pets scheduled for spay/neuter, maintaining an inventory of available pet food, and tracking the distribution of the food.

When funding allows HIHS to purchase food directly from local retailers, the Spay and Neuter Coordinator also assists with picking up and delivering the food to the shelter.

During a typical Community Pet Pantry day, the tasks include:

1. Assisting pet owners with check-in.
 2. Communicating with pet owners about their current needs and if any of their circumstances have changed (example: acquisition of a new pet that may need to be spayed or neutered.)
 3. Portioning pet food into bags in accordance with the number of animals and the size of the pets.
 4. Giving the pet food and any other available or requested supplies to the owners.
 5. Answering any questions related to pet care or additional resources that HIHS can provide.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Hawaii Island Humane Society offers spay and neuter services four days per week throughout the year. Clinics are offered at both our Keaau Shelter in East Hawai'i and the Animal Community Center in Kona in West Hawai'i. Services are provided for community-owned pets, shelter animals, and animals in the custody of our partner agency, Hawai'i County Animal Control and Protection Agency. Free-roaming, feral, or stray animals (including cats in traps) are considered on a case-by-case basis and as capacity allows. The number of animals that are spayed and neutered during each clinic varies based on the size, sex, and health needs of the animals.

Our Community Pet Pantry serves an average of 300 pet owners and up to 5 pets per household. The majority of the food and supplies are distributed to pet owners in East Hawai'i. When supplies and funding allow, HIHS aims to distribute approximately 300 to 500 pounds of free pet food each week to pet owners experiencing financial hardship. In a given year, with adequate support, HIHS can be expected to distribute 15,000 to 25,000 pounds of dry pet food (kibble) and thousands of cans of wet food, in addition to other free supplies that contribute to pet retention (crates, beds, bowls, collars, harnesses, leashes, etc.)

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Hawaii Island Humane Society's Medical Director develops the policies and procedures of all veterinary and surgical services at HIHS, including spay and neuter. The CEO, Medical Director, veterinarians, Veterinary Care Manager, and Shelter Care Manager are responsible for evaluating the needs of the program and ensuring that standards of care are adhered to by all staff. They are also responsible for identifying areas wherein improvement or growth may be feasible. The Spay and Neuter Coordinator maintains a wait list and tracks the number of individuals who are interested in receiving our services for both Community Spay/Neuter and Community Pet Pantry so that we can best assess if we are meeting the need or need to seek additional resources to expand our capacity.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Effectiveness will be measured by:

1. The number of animals spayed and neutered in one year = 1200
2. The amount of pet food distributed in one year = 15,000lbs

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$104, 507	\$104, 507	\$104, 507	\$104, 507	\$418, 029

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

In addition to the solicitation of private funds from philanthropic donors, Hawaii Island Humane Society seeks funding from industry specific charitable organizations such as Petco Love and Petfinder Foundation. HIHS will also be submitting a proposal for consideration through the County of Hawaii's Grant-in-Aid program.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Employee Retention Credit for 2020 and 2021 = \$498,700.88

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

Hawaii State Grant-in-Aid 2022 = \$250,000

Hawaii State Grant-in-Aid 2023 = \$150,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

\$63,474.61

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HIHS has provided spay and neuter services for many decades. As part of our mission to eliminate pet overpopulation, HIHS employs a full-time staff veterinarian, a relief veterinarian who travels from Oahu, and a Medical Director, who oversees all veterinary programs, services, protocols, and operations, plus support staff. Historically, HIHS has provided free spay and neuter services in both East and West Hawai'i. In reviewing the rates of the other humane societies, and our own expenses, HIHS moved from a free to a low-cost model. We monitored the interest in our program after the change in fees and interest/demand remained steady. HIHS continues to maintain one of the lowest cost models of humane societies in the state; fees are differentiated only by species and not by any other factors (age, sex, in-heat/pregnant, etc.) The change to a fee-based model also represented an increase in compliance; whereas before, when the service was free, we would often experience "no shows" with clients not showing up for their scheduled appointment; we now see a greater rate of compliance. This has been greatly beneficial to our staff time and our ability to serve more pets in the community. While interest remains high for our low-cost services, HIHS never wants financial capacity to be a barrier in a pet owner's ability to get their pet altered. Despite moving to a fee-based model, out of commitment to our mission, HIHS continues to offer free services in specific circumstances. Those circumstances may include a free spay for a female dog or cat when a litter (kittens or puppies) is surrendered to HIHS, participants in our Community Pet Pantry program, and more. In addition to our veterinary teams,

HIHS also employs a full-time Spay and Neuter Coordinator. She is responsible for interfacing with the public, educating on the importance of spay and neuter, scheduling appointments, and checking in pets for surgery.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HIHS owns and operates two animal shelters on the island of Hawaii: The Keaau Shelter in East Hawaii and The Animal Community Center in Holualoa (Kona.) The Keaau Shelter features 32 large dog runs, 8 puppy kennels, 2 puppy isolation kennels, 2 multi-cat condos, 10 individual cat housing units, isolation areas for infectious diseases (ringworm, and upper respiratory infections), recovery space for 20 cats and dogs, a surgical suite, three fenced dog yards, a community veterinary care exam room, and a community pet pantry. The Animal Community Center is situated on 12 acres in Holualoa and is still in development, with Phase 3 of the project expected to be completed in 2024. Phase 1 and Phase 2 of the project have been completed and include a cat barn with 5 indoor/outdoor multi-cat catios, 5 multi-cat housing rooms, 20 individual cat condos and 34 dog/puppy runs. Phase 3 of the project is the Anne Barasch Ryan Animal Hospital is a state-of-the-art veterinary hospital and animal intake facility that includes 2 surgical suites (one single and one double), a dental suite, a radiology room that will include an x-ray machine, an ultrasound machine and the first CT machine for animals in the County of Hawaii, an intensive care unit, exam rooms, dog recovery rooms, cat recovery rooms, holding and intake facilities for cats and dogs, and isolation units for animals with infectious diseases.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

HIHS Leadership

The team at HIHS is lead by Lauren Nickerson, Ed.M in the role of Chief Executive Officer. In January 2019, Ms. Nickerson joined HIHS in the capacity of Community Programs Director. She created and developed programs aimed at increasing live outcomes for shelter animals, while also increasing pet retention rates and reducing pet overpopulation. In January 2021, she was promoted to the role of Chief Operating Officer, overseeing shelter operations at all HIHS facilities. In June 2021, Ms. Nickerson was promoted to Chief Executive Officer. Prior to joining HIHS, Ms. Nickerson earned a

Masters of Education degree from Harvard University and after many years of teaching in the classroom, transitioned to owning a small tutoring business. During her time at HIHS, Ms. Nickerson completed a Maddie's Fund apprenticeship at Pima Animal Care Center in Tucson, Arizona. She has also attended myriad conferences and training opportunities in the industry. Ms. Nickerson is a member of the Association for the Advancement of Animal Welfare (AAWA) and Hawaii Animal Welfare Association (HAWA.) HIHS' team of veterinarians is lead by Medical Director, Beth Jose, DVM. Dr. Jose has more than twenty years of experience of practicing veterinary medicine. For the past 25 years, she has been the owner of a private practice veterinary clinic and served for many years as a board member at Hawaii Island Humane Society.

Personnel and Staffing As Related To The Request:

Aimee Kaaekuahiwi, Spay and Neuter Coordinator: In 2019, Aimee completed the Service Dog Training Seminar at Bergin University. Aimee has over three years of experience working in animal sheltering in Hawaii. Aimee began working in animal welfare with the County of Hawaii's animal control agency in January 2021 as an Animal Care Technician and Adoptions/Foster Coordinator. Aimee joined Hawaii Island Humane Society in May 2021 in the capacity of Spay and Neuter Coordinator. In her role, she works closely with the HIHS veterinary team on a daily basis to help get community pets scheduled for surgery, prioritizing pregnant and multi-gender pet households to help prevent the problem of pet overpopulation on the island.

Amber Wagner-Sadgo, Shelter Care Manager: As a lifelong animal lover, Amber began working at Hawaii Island Humane Society in August 2018 in the capacity of Kennel Technician. She quickly demonstrated interest and aptitude for working more hands-on with the animals and was promoted to Animal Care Technician in 2019. After 4 years working alongside our veterinarians to provide humane care and treatment for our shelter animals, Amber was promoted to Shelter Care Manager in April 2023. She attended the Humane Society of the United States' Animal Care Expo in April 2023 to attend seminars about veterinary care. Amber oversees the care of all animals in shelter and in foster homes to ensure timely and proper care, including scheduling shelter and foster pets for spay and neuter surgeries. She manages a team of 5 Animal Care Technicians.

Rhanie Cruz-Silva, Veterinary Care Manager: In May 2018, Rhanie graduated from Windward College's Veterinary Assistant program. She went on to volunteer, and eventually work at, Aina Hou Veterinary Hospital as a Veterinary Assistant from August 2018 to May 2019. In May 2019, Rhanie joined Hawaii Island Humane Society as a Kennel Technician. She was later promoted to Animal Care Technician, and assisted our staff veterinarians with animal care for shelter animals and community-owned pets. In August 2021, Rhanie was promoted to Veterinary Care Manager, to oversee our veterinary programs, including Community Spay and Neuter. Rhanie manages a team of 3 Animal Care Technicians.

Caitlin Cavanaugh, DVM, Shelter Veterinarian: Dr. Caitlin Cavanaugh graduated from the College of Veterinary Medicine at North Carolina State University in 2013. Prior to joining the team at Hawaii Island Humane Society, Dr. Cavanaugh spent five years working in private practice. She joined Hawaii Island Humane Society in March 2019 and has served as the sole Staff Veterinarian at our Keaau Shelter since. Dr. Cavanaugh has a combined 10 years of experience performing spay and neuter surgeries.

Claire Conrath, DVM, Relief Veterinarian: Dr. Claire Conrath graduated with honors from the College of Veterinary Medicine at the University of Illinois in 2009. She has 13 years experience in high quality high volume (HQHV) spay/neuter in a variety of settings including mobile and rural settings. She provides mentorship to 4th year veterinary students rotating through military externships. Dr. Conrath has performed over 30,000 spay and neuter surgeries. She joined the team at Hawaii Island Humane Society in November 2021 and flies over weekly from Oahu to provide spay and neuter services for community-owned pets.

All staff at Hawaii Island Humane Society are Fear Free Shelters Certified.

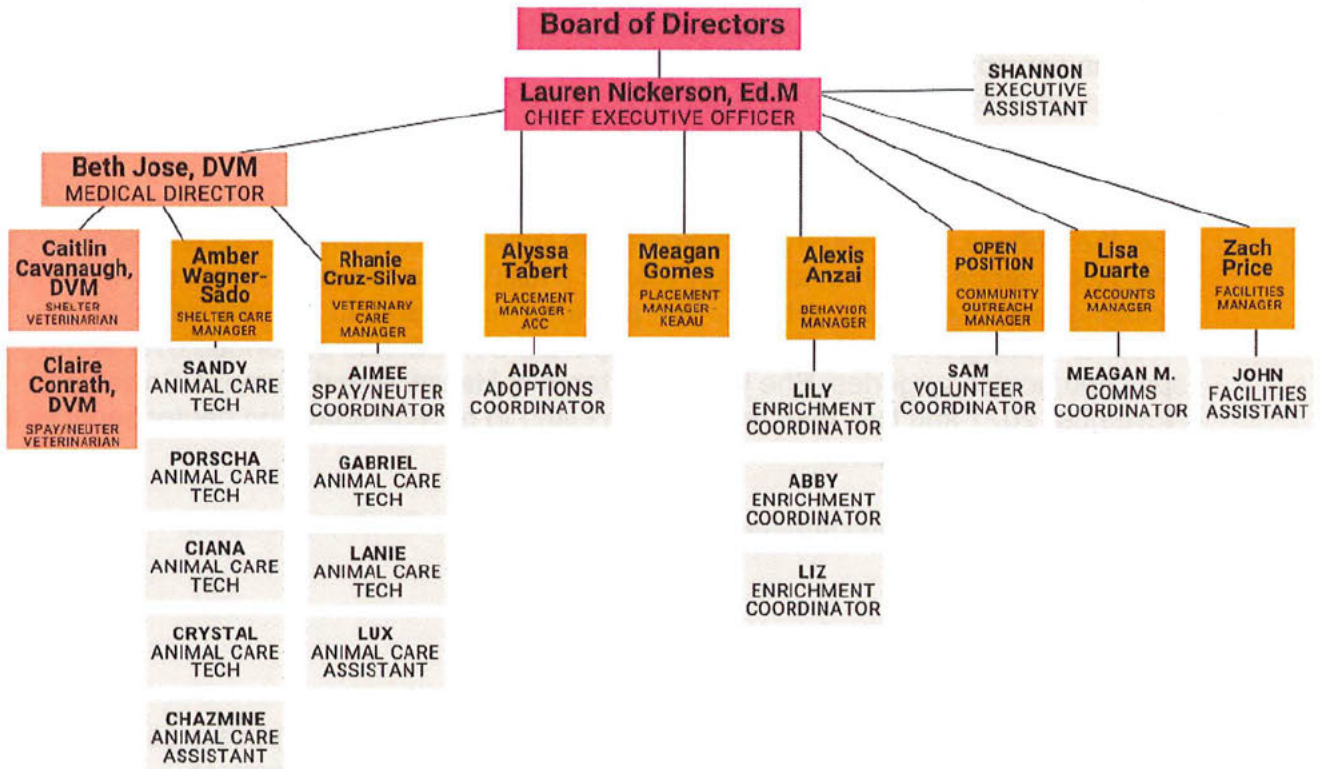
2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See below.



ORGANIZATIONAL CHART 2024



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Staff Veterinarian - \$100,000 to 120,000

Chief Executive Officer - \$84,700

Placement Manager (ACC) - \$60,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

All veterinarians employed by Hawaii Island Humane Society must have current licenses or temporary permits to practice veterinary medicine in the State of Hawaii.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2024-25, but

(b) Not received by the applicant thereafter.

Hawaii Island Humane Society continually raises funds and seeks support from private individuals, foundations, and corporations. In addition to seeking donated funds and grant opportunities, HIHS incorporates other revenue streams such as retail sales, and subsidized services to off-set the cost of programs and services. The Anne Barasch Ryan Animal Hospital is projected to open in Summer 2024 and will provide the opportunity to serve as a profit center for the organization, with revenue being generated through the provision of services.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Island Humane Society S.P.C.A

(Typed Name of Individual or Organization)



(Signature)

January 19, 2024

(Date)

Lauren Nickerson

Chief Executive Officer

(Typed Name)

(Title)

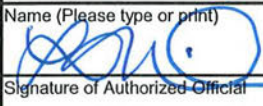
Rev 8/30/23

5Application for Grants

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Hawaii Island Humane Society S.P.C.A

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	309,000			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	309,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	104,000		\$50,000	\$50,000
7. Telecommunication				
8. Utilities				
9. Subscriptions	5,029			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	109,029			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	418,029			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$418,029	Lisa Duarte		808-937-2797
(b) Total Federal Funds Requested		Name (Please type or print)		Phone
(c) Total County Funds Requested	\$50,000			January 19, 2024
(d) Total Private/Other Funds Requested	\$50,000			Date
TOTAL BUDGET	\$518,029	Lauren Nickerson, Chief Executive Officer		
		Name and Title (Please type or print)		

Applicant: Hawaii Island Humane Society S.P.C.A - NOT APPLICABLE

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL:			

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL:			

JUSTIFICATION/COMMENTS:

TOTAL BUDGETED

TOTAL BUDGETED

Applicant: Hawaii Island Humane Society S.P.C.A - NOT APPLICABLE

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: HAWAII ISLAND HUMANE SOCIETY S.P.C.A.

Contracts Total: 400,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	HAWAII STATE GIA 2023 (OCS GIA 23-92)	5/1/23 TO 4/30/24	OCS-DLIR	STATE OF HAWAII	250,000
2	HAWAII STATE GIA 2024 (#71699)	7/1/23 to 6/30/24	HDOA	STATE OF HAWAII	150,000
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