



**HCEOC**  
HAWAII COUNTY ECONOMIC  
OPPORTUNITY COUNCIL

January 19, 2024

House of Representatives Committee on Finance  
State Capitol  
415 S. Beretania Street, Rm. 306  
Honolulu, HI 96813  
Attn: GIA

Senate Committee on Ways and Means  
State Capitol  
415 S. Beretania Street, Rm. 208  
Honolulu, HI 96813  
Attn: GIA

Subject: Hawaii County Economic Opportunity Council (HCEOC) State GIA Application

To Whom It Concerns:

On Friday, January 19, 2023, at 11:54 am, I emailed HCEOC's State GIA Application for submittal. Pages 2, 3, and 7 of the Application for Grants contain errors. On Page 2, the request for funding is for twelve vehicles, not fourteen as previously stated in the first sentence and Goal #1 of the subsection. Also, the Transportation Department will receive six vehicles, not ten, as previously stated in Objective 1, and Mālama Kūpuna Department will receive two vehicles, not one, as previously stated in Objective 3. On Page 3, under Goal #2, the Transportation Department will have six new vans, not 7. On Page 7, there is a typographical error on under Budget for the Quarterly Funding Request. The Quarter 1 request should be \$443,247.00, not \$443,347.00. The corrected pages are attached.

Please remove the previous Pages 2, 3, and 7 and replace it with the enclosed corrected Pages 2, 3, and 7.

Thank you for considering replacing the corrected pages. Please contact me with any queries about our application or the updated page.

Sincerely,

Tara Hasegawa

Resource & Development Coordinator  
thasegawa@hceoc.net

HCEOC has developed and continues to grow expertise and collaborative relationships with other community agencies to coordinate services. These agencies include:

- Government/Public: Hawai'i County Office of Aging, County of Hawai'i Mass Transit Agency, County of Hawai'i Parks and Recreation - Elderly Activities Division, County of Hawai'i Office of Housing and Community Development, State of Hawai'i Department of Human Services, and State of Hawai'i Department of Labor and Industrial Relations - Workforce Development Division and Office of Community Services.
- Private: The Arc of Hilo, Brantley Center, Easterseals Hawai'i, HOPE Services Hawai'i, Men of Pa'a, Neighborhood Place of Puna, Ohana Fuels, OK Farmers, Waiākea Hawaiian Water, Hawai'i Care Choices, Leo Club of Crescent City, Maui Economic Opportunity, and various Farmer's Markets around the County.

2. The goals and objectives related to the request;

The goals and objectives listed below are for the twelve vehicles HCEOC requests for the project.

**Goal #1:** In Fiscal Year 2023-2024, HCEOC will purchase twelve vehicles for the Transportation, Food Service, Mālama Kūpuna, Housing and Energy, and Administrative Departments to ensure the Agency and each department's programs meet their goals and objectives.

**Objective 1:** In the fiscal year, the Transportation Department will receive six passenger vans to provide transportation services to low-income residents of Hawai'i County.

**Objective 2:** By June 2024, the Food Service Department will receive one vehicle to deliver meals and distribute food to low-income residents in the County.

**Objective 3:** By June 2024, the Mālama Kūpuna program will receive two vehicles to conduct various case management tasks, such as In-Home Assessments and home visits, and delivery of home safety equipment to seniors who qualify for the program.

**Objective 4:** In the fiscal year, the Housing and Energy Department will receive two vehicles to conduct the following program activities: outreach events for the Hawai'i Home Energy Assistance Program (HHEAP) and Hawai'i Home Water Assistance Program (HHWAP), conducting housing audits for applicants of the Weatherization Assistance Programs (WAP),

and delivery of energy-efficient home items, such as light bulbs, shower heads, power strips, and other energy saving devices.

**Objective 5:** In the Fiscal Year 2023-24, the Administrative Department will receive a vehicle to travel throughout the County to conduct business, visit program sites, and meet with partners and other agencies, both public and private.

**Goal #2:** By the end of June 2024, with six new vans, HCEOC's Transportation Department (West and East Hawai'i offices) will transport 5114 passengers (a total of unduplicated passengers annually) for 28,855 units of trips. Each unit equals a drop-off of a passenger at a location.

**Objective 1:** Each month of the fiscal year, the Transportation Department will transport an average of 213 unduplicated passengers.

**Objective 2:** Each month of the fiscal year, HCEOC will provide an average of 1,202 units of trips a month to low-income passengers.

**Goal #3:** By the end of June 2024, with a new van, HCEOC's Food Service Department will produce and distribute meals and food to 18,379 low-income individuals and households in Hawai'i County.

**Objective 1:** Each month of the fiscal year, the Food Service Department will produce and distribute meals and food items to an average of 1531 people a month.

**Objective 2:** Each month of the fiscal year, HCEOC will produce and distribute 9952 meals and food items to low-income residents of the County.

**Goal #4:** By the end of Fiscal Year 2023-2024, HCEOC's Mālama Kūpuna will provide case management services to 300 seniors for 3600 units annually.

**Objective 1:** Each month, the Mālama Kūpuna program will provide case management services to an average of 35 clients.

**Objective 2:** The program will provide 300 units of service (15-minute increment) to program clients every month of the fiscal year.

**Goal #5:** By the end of Fiscal Year 2023-2024, HCEOC's Housing and Energy Department will provide Energy Crisis Intervention to 240 households, Energy Credit to 2,700 homes, and distribute energy-efficient appliances and devices to 100 families.

3. Department managers, supervisors, and staff carry out their plans to meet monthly program goals and objectives.

**Measure #2: Projected Activity Completion Dates:** HCEOC will provide the Agency with a list of projected completion dates for the above activities. HCEOC will monitor the timeline and progress toward meeting the activities listed.

**Measure #3: Quality Assurance:** HCEOC will provide the State of Hawai'i Agency with a monthly progress report or, as required, identify completed activities and progress meeting programs' goals and objectives.

**Measure #4: Fiscal Tracking:** HCEOC will provide the Agency with the required reports and all the necessary reporting as specified in the Project Award Contract.

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$443,247.00	\$22,480.00	\$0	\$0	\$465,727.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

HCEOC is not seeking funding from any other source at this time.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

From 2020 to 2022, HCEOC applied for COVID wage credits and COVID "RTI" payroll tax credits.