

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Chad Hasegawa Executive Director 19 Jan 2024

PRINT NAME AND TITLE

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL

DBA/Trade Name: HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL

Issue Date: 01/17/2024

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX3845

UI#:

DCCA FILE#: 13035

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii County Economic Opportunity Council

(Typed Name of Individual or Organization)



(Signature)

19 Jan 2024

(Date)

Chad Hasegawa
(Typed Name)

Executive Director
(Title)

**PUBLIC PURPOSE VERIFICATION DOCUMENT
OF APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI‘I REVISED STATUTES**

§42F-102 Applications for Grants. Requests for grants shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

- (1) The name of the requesting organization or individual;

Hawai‘i County Economic Opportunity Council (HCEOC)

- (2) The public purpose of the grant;

Hawai‘i County Economic Opportunity Council is a 501(c)3 nonprofit, the proposed program funding request through the State of Hawai‘i will be utilized with the public purpose to provide transportation services, senior (60 years and older) case management services, housing and energy, and food services for residents facing food insecurities.

- (3) The services to be supported by the grant;

Hawai‘i County Economic Opportunity Council’s program will continue providing essential transportation, housing and energy, food, and case management services to low-income individuals, families, persons with disabilities, and seniors in Hawai‘i County.

- (4) The target group; and

The target groups of the grant are seniors, families with school age children, individuals with disabilities, and individuals who have financial hardships and meet the federal poverty guidelines.

- (5) The cost of the grant and the budget

2023 GIA Support Request: \$465,727.00

Other Sources of Funding Secured: \$733,932.00

Overall Total Program Budget: \$1,199,689.00

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

Hawai'i County Economic Opportunity Council's (HCEOC) Hawai'i Compliance Express Certificate of Vendor Compliance is located after the Thirtieth Legislature Application for Grants Cover Page.

2. Declaration Statement

HCEOC's Declaration Statement is placed after the Certificate of Vendor Compliance.

3. Public Purpose

HCEOC's statement of public purpose is located after the Declaration Statement.

II. Background and Summary

1. A brief description of the applicant's background;

HCEOC is a private nonprofit organization established in May 1965. It qualifies as a Community Action Agency (CAA) governed by a 12-member tri-partite Board of Directors, equally representing public, private, and low-income community members. HCEOC mobilizes public and private resources to assist youth, adults, seniors, and individuals with disabilities who face economic hardships and whose incomes are below the poverty line. Its goal is to enable them to become more self-sufficient and enjoy a higher quality of life through programs and services that reduce, mitigate, and alleviate the impact of poverty in Hawai'i County.

For over 55 years, HCEOC's programs have included transportation, food service, energy utility assistance, housing, and energy efficiency. These programs serve seniors, low-income individuals, low-income families, and persons with disabilities in Hawai'i County by helping them access safe, energy-efficient housing, nutritious meals, medical services, nutrition sites, social services, shopping, places of employment, financial institutions, government agencies, and recreational areas. HCEOC provides transportation services to qualified residents to ensure access to the above services and activities in the community. The Agency also offers financial assistance for rent and utilities, so no one is without housing or utilities.

HCEOC has developed and continues to grow expertise and collaborative relationships with other community agencies to coordinate services. These agencies include:

- Government/Public: Hawai'i County Office of Aging, County of Hawai'i Mass Transit Agency, County of Hawai'i Parks and Recreation - Elderly Activities Division, County of Hawai'i Office of Housing and Community Development, State of Hawai'i Department of Human Services, and State of Hawai'i Department of Labor and Industrial Relations - Workforce Development Division and Office of Community Services.
- Private: The Arc of Hilo, Brantley Center, Easterseals Hawai'i, HOPE Services Hawai'i, Men of Pa'a, Neighborhood Place of Puna, Ohana Fuels, OK Farmers, Waiākea Hawaiian Water, Hawai'i Care Choices, Leo Club of Crescent City, Maui Economic Opportunity, and various Farmer's Markets around the County.

2. The goals and objectives related to the request;

The goals and objectives listed below are for the fourteen vehicles HCEOC requests for the project.

Goal #1: In Fiscal Year 2023-2024, HCEOC will purchase eleven vehicles for the Transportation, Food Service, Mālama Kūpuna, Housing and Energy, and Administrative Departments to ensure the Agency and each department's programs meet their goals and objectives.

Objective 1: In the fiscal year, the Transportation Department will receive ten passenger vans to provide transportation services to low-income residents of Hawai'i County.

Objective 2: By June 2024, the Food Service Department will receive one vehicle to deliver meals and distribute food to low-income residents in the County.

Objective 3: By June 2024, the Mālama Kūpuna program will receive one vehicle to conduct various case management tasks, such as In-Home Assessments and home visits, and delivery of home safety equipment to seniors who qualify for the program.

Objective 4: In the fiscal year, the Housing and Energy Department will receive two vehicles to conduct the following program activities: outreach events for the Hawai'i Home Energy Assistance Program (HHEAP) and Hawai'i Home Water Assistance Program (HHWAP), conducting housing audits for applicants of the Weatherization Assistance Programs (WAP),

and delivery of energy-efficient home items, such as light bulbs, shower heads, power strips, and other energy saving devices.

Objective 5: In the Fiscal Year 2023-24, the Administrative Department will receive a vehicle to travel throughout the County to conduct business, visit program sites, and meet with partners and other agencies, both public and private.

Goal #2: By the end of June 2024, with seven new vans, HCEOC's Transportation Department (West and East Hawai'i offices) will transport 5114 passengers (a total of unduplicated passengers annually) for 28,855 units of trips. Each unit equals a drop-off of a passenger at a location.

Objective 1: Each month of the fiscal year, the Transportation Department will transport an average of 213 unduplicated passengers.

Objective 2: Each month of the fiscal year, HCEOC will provide an average of 1,202 units of trips a month to low-income passengers.

Goal #3: By the end of June 2024, with a new van, HCEOC's Food Service Department will produce and distribute meals and food to 18,379 low-income individuals and households in Hawai'i County.

Objective 1: Each month of the fiscal year, the Food Service Department will produce and distribute meals and food items to an average of 1531 people a month.

Objective 2: Each month of the fiscal year, HCEOC will produce and distribute 9952 meals and food items to low-income residents of the County.

Goal #4: By the end of Fiscal Year 2023-2024, HCEOC's Mālama Kūpuna will provide case management services to 300 seniors for 3600 units annually.

Objective 1: Each month, the Mālama Kūpuna program will provide case management services to an average of 35 clients.

Objective 2: The program will provide 300 units of service (15-minute increment) to program clients every month of the fiscal year.

Goal #5: By the end of Fiscal Year 2023-2024, HCEOC's Housing and Energy Department will provide Energy Crisis Intervention to 240 households, Energy Credit to 2,700 homes, and distribute energy-efficient appliances and devices to 100 families.

Objective 1: Each month of the year, HCEOC's HHEAP and HHWAP will process 30 applications for Energy Crisis Intervention for a total of 360 applications for the year.

Objective 2: In June 2024, HCEOC's HHEAP and HHWAP will process 2,700 applications for Energy Credit to ensure that low-income households can maintain their utilities.

Objective 3: In May 2024, HHEAP and HHWAP will conduct 33 outreach events to inform approximately 400 county residents about the Energy Credit application.

Objective 4: Each month of the fiscal year, the Weatherization programs will complete audits and distribute energy-efficient appliances and devices to 100 homes.

Goal #6: For the Fiscal Year 2023-2024, HCEOC's Administrative Department will receive a vehicle to conduct agency-wide activities, such as visiting program sites in Hilo and Kona areas, visiting partner agencies, and completing outreach events.

Objective 1: Every month of the fiscal year, the Administrative Department will visit program sites and partner agencies at least five times a month.

Objective 2: The Administrative Department will visit program sites thrice a month every fiscal year.

Objective 3: The Administrative Department will complete at least two outreach events each month of the fiscal year.

3. The public purpose and need to be served;

The public purpose is to enable the Transportation Department, Housing and Energy Department, Food Service Department, Administrative Department, and Mālama Kūpuna program to provide quality services and programs to qualifying low-income seniors, individuals, families, and persons with disabilities. With the vehicles, HCEOC can work towards meeting its mission and goal of reducing, mitigating, and alleviating poverty and increasing the self-sufficiency of residents in the County.

HCEOC's programs and services address the residents' basic needs of food and shelter, access to employment and social benefits to afford their needs, living with dignity, and participation in their communities and island-wide activities.

4. Describe the target population to be served; and

The grant's target population is individuals and families who meet the requirements of federal poverty guidelines. The population groups who qualify are:

- . Seniors (60 years and older),
- . School-age children,
- . Individuals with disabilities,
- . And low-income families and individuals.

5. Describe the geographic coverage.

The coverage area is county-wide. All residents who reside in the County are eligible for services if they meet the guidelines and requirements of the programs.

III. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

The scope of work, tasks, and responsibilities for this request involve the following:

1. HCEOC's Executive Director, Deputy Directors, Transportation Department Director, Housing and Energy Department Director, Food Service Department Director, Fiscal Officer, and Resource and Development Coordinator will discuss and draft plans for the project to ensure the proper procurement procedures and program goals and objectives are in place.
2. Purchasing the vehicles will be in the order of need for the programs. HCEOC will go through the procurement process to purchase the cars.
3. While waiting for the delivery of the vehicles, program managers, supervisors, and staff will start planning, strategizing, advertising, and applying processes to meet their program goals and objectives.
4. Once HCEOC receives the delivery date, the program managers, supervisors, and staff will start working on program goals and objectives.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Months 1-2: Procurement of vehicles, program planning, and strategizing

Months 3-4: Vehicles delivered to the programs, start the delivery of programs and services.

Months 5-10 years: Programs will utilize the vehicles to meet their goals and objectives according to the current fiscal year goals and objectives.

The timeline is subject to change based on the delivery date of the vehicles from the car dealership.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Executive Director or Deputy Director will complete the overall project's quality assurance and plan evaluation. The Executive Director has transportation experience and knows about meeting grant expectations.

Each department director and program manager will complete quality assurance for its program services and programs to ensure they meet their goals and objectives. There will be monthly reports to ensure that each program is meeting its goals and purposes. Each month, department directors meet with the Fiscal Officer, Executive Director, Deputy Director, and Resource and Development Coordinator to discuss programs' goals, concerns, and other related topics.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

HCEOC will cultivate the following processes to ensure the proper and timely completion of the project. These measures will include, but are not limited to:

Measure #1: Project Activities: HCEOC will provide the Agency with a list of required activities needed for HCEOC to complete the project successfully. The activities are:

1. HCEOC procures and receives 14 vehicles for Transportation, Housing and Energy, Food Service, Mālama Kūpuna, and Administrative Departments.
2. Department managers and supervisors detail their plans, strategy, and delivery of programs and services to low-income seniors, individuals, families, and persons with disabilities.

3. Department managers, supervisors, and staff carry out their plans to meet monthly program goals and objectives.

Measure #2: Projected Activity Completion Dates: HCEOC will provide the Agency with a list of projected completion dates for the above activities. HCEOC will monitor the timeline and progress toward meeting the activities listed.

Measure #3: Quality Assurance: HCEOC will provide the State of Hawai'i Agency with a monthly progress report or, as required, identify completed activities and progress meeting programs' goals and objectives.

Measure #4: Fiscal Tracking: HCEOC will provide the Agency with the required reports and all the necessary reporting as specified in the Project Award Contract.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$443,347.00	\$22,480.00	\$0	\$0	\$465,727.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

HCEOC is not seeking funding from any other source at this time.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

From 2020 to 2022, HCEOC applied for COVID wage credits and COVID "RTI" payroll tax credits.

HCEOC does not anticipate applying for state or federal tax credits on any capital project.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

Here is the list of grants and contracts HCEOC has had within the prior three years:

- United States Department of Agriculture Housing Preservation Grant
- State of Hawai'i – Capital Improvement Project and Grant in Aid
- State of Hawai'i Department of Labor and Industrial Relations, Office of Community Services – Community Services Grant Program CARES
- State of Hawai'i Department of Labor and Industrial Relations, Office of Community Services – Senior Farmers' Market Nutrition Program
- State of Hawai'i Department of Labor and Industrial Relations, Office of Community Services – Low-Income Home Energy Assistance Program
- State of Hawai'i Department of Labor and Industrial Relations, Office of Community Services – Weatherization Assistance Program for Low-Income Persons and Weatherization Assistance Program Bipartisan Infrastructure Law
- State of Hawai'i Department of Human Services, Benefit, Employment, and Support Services Division – Hawai'i Home Energy Assistance Program (HHEAP) and Hawai'i Home Water Assistance Program (HHWAP)
- County of Hawai'i Office of Housing Community Development Block Grant Program - Coronavirus (CDBG-CV)
- County of Hawai'i Department of Research and Development Innovation and COVID-19 Economic Recovery Grant - Food Out (Food Assistance Program)
- County of Hawai'i Department of Research and Development Innovation and COVID-19 Economic Recovery Grant - KEEP ON (Non-Government Utility Assistance Program)
- County of Hawai'i Department of Research and Development Innovation and COVID-19 Economic Recovery Grant - Mobile WiFi Connectivity Enhancement Program
- County of Hawai'i Department of Research and Development - Senior Farmers Market Revolving Fund
- County of Hawai'i Waiwai Grant Program (formerly known as Nonprofit Grant) – Kokua O Puna, Mass Transit, Nutrition Transportation, and Senior Farmer's Market for East and West Hawai'i.
- County of Hawai'i Department of Parks and Recreation – Summer Fun Meals and Meals on Wheels
- County of Hawai'i Office of Aging – Mālama Kūpuna Case Management Services

- County of Hawai'i, The Mass Transit Agency - Elderly, Disabled, Low-Income Transportation Services
- County of Hawai'i Office of Aging - Senior Transportation Services

Here is a list of grants and contracts HCEOC will receive in 2024:

- State of Hawai'i – Grant in Aid
- State of Hawai'i Department of Labor and Industrial Relations, Office of Community Services – Community Services Grant Program CARES
- State of Hawai'i Department of Labor and Industrial Relations, Office of Community Services – Senior Farmers' Market Nutrition Program
- State of Hawai'i Department of Labor and Industrial Relations, Office of Community Services – Low-Income Home Energy Assistance Program
- State of Hawai'i Department of Labor and Industrial Relations, Office of Community Services – Weatherization Assistance Program for Low-Income Persons and Weatherization Assistance Program Bipartisan Infrastructure Law
- State of Hawai'i Department of Human Services, Benefit, Employment, and Support Services Division – Hawai'i Home Energy Assistance Program (HHEAP) and Hawai'i Home Water Assistance Program (HHWAP)
- County of Hawai'i Department of Parks and Recreation – Meals on Wheels
- County of Hawai'i Office of Aging – Malama Kūpuna Case Management Services
- County of Hawai'i, The Mass Transit Agency - Elderly, Disabled, Low-Income Transportation Services
- County of Hawai'i Office of Aging - Senior Transportation Services
- County of Hawai'i Office of Housing and Community Development – Community Development Block Grant

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

HCEOC's balance of unrestricted funds is \$47,000.00.

V. Experience and Capability

1. Necessary Skills and Experience

Agency

For over 55 years, HCEOC has assisted low-income individuals and families in improving their lives by administering Transportation, housing, energy, and food assistance. HCEOC has demonstrated its capability, knowledge, skills, and

capacity to impact the lives of low-income people by serving approximately 5,000 economically disadvantaged people in Hawai'i County each year.

In 1965, community members established HCEOC as a Community Action Agency. In 1971, HCEOC received its 501(c)(3) Nonprofit Tax Exemption from the United States Department of the Treasury, Internal Revenue Service. Its mission is to prevent, alleviate, and mitigate poverty by providing services and programs for low-income, elderly, and individuals with disabilities in Hawai'i County. Over the years, HCEOC developed and continues to grow expertise and working relationships with other community agencies to coordinate services. These agencies include:

- Government/Public: Hawai'i County Mass Transit Agency, Hawai'i County Office of Aging—Nutrition Program, Hawaii County Parks and Recreation Department—Elderly Activities Division and Recreation, the State Department of Labor and Industrial Relations-Office of Community Services, and the State Department of Human Services-Benefits, Employment, and Support Services Division
- Private: The Arc of Hilo, Brantley Center, Inc., Cooper Center Farmers Market, Dimple Creek Market, Easterseals Hawai'i, Hawaiian Community Lending, Hawaiian Fresh Products, Hilo Farmers' Market, HOPE Services Hawai'i, Keauhou Farmers Market, Kino'ole Farmers Market, KTA Superstores, Laupāhoehoe Farmers Market, Lions Club of Region VII, Men of Pa'a, OK Farms, Neighborhood Place of Puna, Waiākea Hawaiian Water, Waimea Mid Week Farmers Market

Personnel

HCEOC's Executive Director, Chad Hasegawa, joined HCEOC in 2016. The board of directors appointed Mr. Hasegawa as the Executive Director in 2020. He has served as the Deputy Director, Transportation Manager, and Housing Program Manager.

HCEOC's Deputy Director, Gregory Ayau, joined HCEOC in 2020. Mr. Ayau provides general oversight and administrative direction of program operations.

The Transportation Department has a Transportation Director who oversees the department. Eleven drivers provide Transportation in Hawai'i County. The department also has a transportation clerk and mechanic.

HCEOC's Food Service Department personnel is a veteran staff with many years of service in the food industry. The department has 16 staff members. There is a program director who oversees the department. There are eight staff in the kitchen; in the bakery, there are four staff. The Food Service Department also has an administrative assistant and a delivery driver.

The Housing and Energy Department has a Housing and Energy Department Director who oversees the daily operation of five programs (Weatherization Assistance Program (WAP), Weatherization Assistance Program - Low-Income Housing Energy Assistance Program (WAP-LIHEAP), Housing Preservation Grant (HPG), Hawai'i Home Energy Assistance Program (HHEAP), Hawai'i Home Water Assistance Program (HHWAP), and Emergency Rental Assistance Program (ERAP)). There are two staff members for WAP and WAP-LIHEAP. HHEAP and HHWAP has a manager and a half-time intake aide throughout the program year. During the summer months of the program, there are seven intake aides since they receive approximately 2,000 applications. ERAP has five processing clerks.

The Mālama Kūpuna program has three staff members: one program manager and two case managers. The staff has over 67 years of experience in program and case management.

The Administration Department comprises the Executive Director, Deputy Director, Executive Assistant, Resource and Development Coordinator, and Maintenance and Facilities workers. The Resource and Development Coordinator has over four years of experience with grant writing and implementation. The Executive Assistant has 15 years of customer service and administrative experience.

Governance

HCEOC maintains District Council Boards (DCBs) in each district in Hawai'i County. DCBs consist of low-income residents and supporters from low-income neighborhoods who meet regularly to review programs and services and advise the HCEOC administration. Each DCB elects a director; the DCB directors are essential to the governing board, comprising the low-income community sector of HCEOC's tripartite Board of Directors. The DCB is one of the features that distinguishes Community Action Agencies from other nonprofit organizations that serve the low-income population throughout the State of Hawai'i.

2. Facilities

HCEOC has five (5) office locations. Its central office is in Hilo at 47 Rainbow Drive, directly across the street from the Rainbow Falls State Park. This main office sits on three (3) acres of land.

The other three (3) locations include an office building on a 7,000-square-foot parcel in Nā'ālehu, a similar office building on a 6,000-square-foot property in Honoka'a, and a similar office setting in West Hawai'i/Kona. The fifth office is in Waikoloa Highlands Center, which houses the Mālama Kūpuna program. Each location is wheelchair accessible and meets the requirements of the Americans with Disabilities Act (ADA).

HCEOC currently has three 7-passenger vans and twelve 15-passenger vans. HCEOC has received an award from the Hawai'i Department of Transportation's 5310 Program. The Agency will use those funds to obtain four (4) new handi-lift vans.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

Except for the ten additional vehicles for the Transportation Department, the other cars are to improve the various departments' efficiency; the new vehicles will not impact the staff.

The increase in vehicles for the Transportation Department will require the hiring/training/management of additional drivers for which the Transportation Director is well versed. The Director joined HCEOC Transportation in February 2022. She is a business management graduate with 17 years of management/staff training experience in the financial industry.

HCEOC's primary administrator is Executive Director Chad Hasegawa, who will provide the organization's general oversight and administrative direction.

The secondary administrator is Deputy Director Gregory Ayau, who will provide general oversight and administrative direction at the Executive Director's discretion.

The Department Directors for Food Service and Housing & Energy will oversee their respective programs and are responsible for the day-to-day decisions. Both Managers have been with HCEOC in 2020 and 2021, respectively, and both come with decades of management experience, predominantly in the financial industry.

The Mālama Kūpuna Manager has been in the case management field, both public (Hawai'i County Office of Aging) and private (Services for Seniors). She joined HCEOC in 2021 and manages a staff of two.

2. Organization Chart

See the attached Organization Chart for HCEOC.

3. Compensation

Executive Director: \$65,000 - \$70,000

Fiscal Officer: \$48,500 - \$57,500

Housing & Energy Director: \$48,500 - \$50,825

VII. Other

1. Litigation

Currently, HCEOC has no pending litigation or outstanding judgment.

2. Licensure or Accreditation

Not applicable at this time.

3. Private Educational Institutions

This grant will not support or benefit a sectarian or non-sectarian private educational institution.

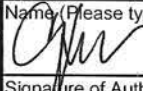
4. Future Sustainability Plan

This request is a one-time ask. If granted, there will be no need to pursue future funding, and in-house resources will cover the future maintenance costs of the vehicles.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Hawai'i County Economic Opportunity Council

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	1,199,689			
E. CAPITAL				
TOTAL (A+B+C+D+E)	1,199,689			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,199,689	Chad Hasegawa (808)731-7009		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested		Date		
		19 Jan 2024		
TOTAL BUDGET	1,199,689	Chad Hasegawa, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: Hawai'i County Economic Opportunity Council

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
2024 Ford Transit-150 Cargo RWD Low Roof Van 130" WB Base	1.00	\$57,996.05	\$ 57,996.05	57996.05
2024 Toyota Rav4 HV	3.00	\$40,221.16	\$ 120,663.48	120633.48
2024 Toyota 4Runner	1.00	\$48,237.35	\$ 48,237.35	48237.35
2024 Toyota Sienna HV	1.00	\$45,373.81	\$ 45,373.81	45373.81
2024 Ford Transit-150 Passenger Van and Paratransit Van	6.00	\$154,569.67	\$ 927,418.02	193486
TOTAL:	12		\$ 1,199,688.71	465,727

JUSTIFICATION/COMMENTS: The Ford Cargo Van, Toyota SUVs and van will be used by Food Service, Housing & Energy, Malama Kupuna, and Administration. The 2024 Ford Transit-150 Passenger Van and Paratransit Van is a total six vehicles which portion of the cost is covered by the State of Hawaii Department of Transportation FTA 5310 Grant.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: Hawai'i County Economic Opportunity Council

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025	FY: 2024-2025	FY: 2025-2026	FY: 2026-2027
PLANS	Not Applicable					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawaii'i County Economic Opportunity Council

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	FTA 5310 Grant	Oct. 1, 2023 to Sept. 30, 2024	Department of Transportation	State	\$733, 932.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
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25					
26					
27					
28					
29					
30					

Prepared By:
Administrator
Orchid Isle Ford
1030 Kanoelehua Ave.
Hilo, Hawaii, 96720
Phone: (808) 935-1191

2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

SELECTED MODEL

Code	Description
E1Y	2024 Ford Transit-150 Cargo RWD Low Roof Van 130" WB Base

SELECTED VEHICLE COLORS

Code	Description
-	Interior: DARK PALAZZO GRAY
-	Exterior 1: OXFORD WHITE
-	Exterior 2: No color has been selected.

SELECTED OPTIONS

Description

Order Code 101A

50-State Emissions System

Engine: 3.5L PFDi V6 Flex-Fuel
Includes port injection and auto start-stop technology.

Transmission: 10-Spd Automatic w/OD & SelectShift
Includes auxiliary transmission oil cooler.

3.73 Axle Ratio

GVWR: 8,670 lbs

Tires: 235/65R16C 121/119 R AS BSW

Wheels: 16" Silver Steel w/Black Hubcap

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2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

SELECTED OPTIONS

Description

Vinyl Front Bucket Seats

Dark Palazzo Gray Vinyl Bucket Seats

Includes 2-way manual driver seat, 2-way manual passenger seat and driver armrest only.

Monotone Paint Application

130" Wheelbase

Fixed Rr Cargo Door & 2nd Row Passenger-Side Glass

Rear-Window Defroster; Rearview Mirror

Privacy Glass

Rear-Window Defroster. Provides protection of vehicle occupant(s) and occupant personal belongings. The glass also provides occupant comfort by helping to reduce vehicle cool-down time.

D-Pillar Assist Handles

Located on the driver and passenger-side. Due to space requirements, the driver-side handle is deleted if front/rear aux a/c and heater (driver controlled) (57G) is also ordered.

Full Rear Compartment Lighting

Includes cargo area LED lights at C-pillar and D-pillar and rear compartment LED switch.

6 Cargo Tie-Down Hooks

Window Only Bulkhead

Passenger-Side B-Pillar Assist Handle

Large Center Console

Includes an integrated shifter, a dual cup holder and an additional storage area.

Front & Rear Vinyl Floor Covering

Includes wheel well liners.

Keyless Entry Keypad

Radio: AM/FM Stereo

Includes 4.0" multi-function display, Bluetooth, dual USB ports and 4 speakers (front).

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions. PC Carbook®, Data Version: 5.0, Data updated 07/17/2014 11:13:22 PM ©Copyright 1986-2012 Chrome Data Solutions, LP. All rights reserved.

January 17, 2024

Page 2

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2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

SELECTED OPTIONS

Description

Dual AGM Batteries (70 Amp-hr Each)

Vehicle Maintenance Monitor

Includes engine hour meter. Depending on the engine, this feature will display engine hour meter, oil life, oil level and tire pressure status.

110V/400W Power Outlet

(63E) Dual AGM Batteries (70 Amp-hr Each). High-power outlets deliver up to 400 watts of power, allowing drivers to easily charge smaller corded tools, battery chargers or mobile devices on-site.

2 Additional Keys (4 Total)

Includes key fobs.

Reverse Sensing System

Back Up Alarm

Includes 102 dB(A) warning capability. Ford accessory, pre-installed.

Fleet Customer Powertrain Limited Warranty

Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle. Requires valid FIN code.

Dark Palazzo Gray

Oxford White

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2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

STANDARD EQUIPMENT

Powertrain

- *275hp 3.5L DOHC 24 valve V-6 engine with variable valve control, port/direct injection*
- *Recommended fuel : regular unleaded*
- *Emissions Type: LEV3-LEV160*
- *10 speed automatic transmission with overdrive, SelectShift sequential sport shift*
- *Rear-wheel drive*
- *Fuel Tank Capacity: 25.1gal.*

Suspension/Handling

- *Front independent strut suspension with anti-roll bar*
- *Rear rigid axle leaf suspension with HD shocks*
- *Electric power-assist rack-pinion steering*
- *Front and rear 16" x 6.5" argent steel wheels with hub covers*
- *LT235/65SR16.0C BSW AS front and rear tires*

Body Exterior

- *3 doors*
- *Sliding right rear passenger door*
- *Driver and passenger power remote door mirrors*
- *Black door mirrors*
- *Black bumpers*
- *Clearcoat paint*

Convenience

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions. PC Carbook®, Data Version: 5.0, Data updated 07/17/2014 11:13:22 PM ©Copyright 1986-2012 Chrome Data Solutions, LP. All rights reserved.

January 17, 2024

Page 5

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2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

STANDARD EQUIPMENT

Convenience (Continued)

- *Manual air conditioning*
- *Cruise control with steering wheel controls*
- *Power front windows*
- *Driver 1-touch down*
- *Remote power door locks with 2 stage unlock and illuminated entry*
- *Manual tilt steering wheel*
- *Manual telescopic steering wheel*
- *Day-night rearview mirror*
- *FordPass Connect 4G internet access*
- *Wireless phone connectivity*
- *1 1st row LCD monitor*
- *Front cupholders*
- *Full floor console*
- *Driver and passenger door bins*

Seats and Trim

- *Seating capacity of 2*
- *Front bucket seats*
- *4-way driver seat adjustment*
- *4-way passenger seat adjustment*
- *Driver armrest*

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2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

STANDARD EQUIPMENT

Seats and Trim (Continued)

- *Metal-look instrument panel insert*

Entertainment Features

- *AM/FM stereo radio*
- *External memory control*
- *Steering wheel mounted radio controls*
- *4 speakers*
- *Fixed antenna*

Lighting, Visibility and Instrumentation

- *Halogen aero-composite headlights*
- *Delay-off headlights*
- *Auto on/off headlights*
- *Variable intermittent front windshield wipers*
- *Rear window defroster*
- *Deep tinted windows*
- *Front reading lights*
- *Tachometer*
- *Low tire pressure warning*
- *Reverse Sensing System parking sensors*
- *Trip odometer*
- *Lane departure*

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2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

STANDARD EQUIPMENT

Lighting, Visibility and Instrumentation (Continued)

- *Rear camera*

Safety and Security

- *4-wheel ABS brakes*
- *Brake assist*
- *4-wheel disc brakes*
- *Ford Co-Pilot360 w/Side Wind Stabilization electronic stability*
- *ABS and driveline traction control*
- *Dual front impact airbag supplemental restraint system with passenger cancel*
- *Dual seat mounted side impact airbag supplemental restraint system*
- *Safety Canopy System curtain 1st row overhead airbag supplemental restraint system*
- *Airbag supplemental restraint system occupancy sensor*
- *Power remote door locks with 2 stage unlock and panic alarm*
- *SecuriLock immobilizer*
- *Manually adjustable front head restraints*

Specs and Dimensions

- *Engine displacement: 3.5L*
- *Engine horsepower: 275hp @ 6,250RPM*
- *Engine torque: 260 lb.-ft. @ 4,000RPM*
- *Bore x stroke : 3.64" x 3.41"*
- *Compression ratio: 11.80:1*

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2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

STANDARD EQUIPMENT

Specs and Dimensions (Continued)

- *Gear ratios (1st): 4.69*
- *Gear ratios (2nd): 2.99*
- *Gear ratios (3rd): 2.15*
- *Gear ratios (4th): 1.77*
- *Gear ratios (5th): 1.52*
- *Gear ratios (6th): 1.28*
- *Gear ratios (7th): 1.00*
- *Gear ratios (8th): 0.85*
- *Gear ratios (9th): 0.69*
- *Gear ratios (10th): 0.64*
- *Gear ratios (reverse): 4.87*
- *Curb weight: 4,985lbs.*
- *GVWR: 8,670lbs.*
- *Front GAWR: 4,130lbs.*
- *Rear GAWR: 5,070lbs.*
- *Payload: 3,685lbs.*
- *Towing capacity: 5,300lbs.*
- *Exterior length: 219.9"*
- *Exterior body width: 81.3"*

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2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

STANDARD EQUIPMENT

Specs and Dimensions (Continued)

- *Exterior height: 82.2"*
- *Wheelbase: 130.0"*
- *Front track: 68.2"*
- *Rear track: 68.6"*
- *Turning radius: 21.5'*
- *Front legroom: 41.3"*
- *Front headroom: 40.8"*
- *Front hiproom: 60.7"*
- *Front shoulder room: 67.9"*
- *Interior rear cargo volume: 246.7cu.ft.*
- *Interior maximum rear cargo volume: 246.7cu.ft.*

Prepared By:
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2024 Ford Transit-150 Cargo

• **VEHICLE REPORT**

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

WARRANTY INFORMATION

WARRANTY

Basic:

36 month/36,000 miles

Powertrain:

60 month/100,000 miles

Corrosion Perforation:

60 month/unlimited mileage

Roadside Assistance:

60 month/60,000 miles

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2024 Ford Transit-150 Cargo

• VEHICLE REPORT

2024 Ford Transit-150 Cargo E1Y RWD Low Roof Van 130" WB Base

QUOTATION

<i>Base Vehicle Price</i>	46,415.00
<i>Factory Options</i>	3,285.00
<i>Accessories and Aftermarket Options</i>	0.00
<i>Destination</i>	2,095.00
Vehicle Total	51,795.00
Pre-Tax Adjustments	
<i>DMU Dealer Mark Up</i>	5,200.00
<i>DOC FEES Doc Fees*</i>	349.00
Total Pre-Tax Adjustments	5,549.00
Sales Taxes	
<i>HIGET Hawaii General Excise Tax</i>	2,702.05
Total Tax	2,702.05
Post-Tax Adjustments	
<i>LF Licensing Fees**</i>	450.00
Total Post-Tax Adjustments	450.00
Grand Total	60,496.05

NET OUT \$57,996.05

 Customer Signature / Date

 Dealer Signature / Date

***This Charge Is Not A Governmental Fee But Is A Dealer Charge For Services And General Overhead Including The Processing Of Documents**
****Estimated, actual fees to be determined prior to delivery**

Prepared By: MARK A SADANG

For Prospect: 311826

Date: 01/17/2024

Guest Information

HCEOC

chasegawa@hceoc.net

Guest Name

E-mail

47 RAINBOW DR HILO, HI 96720

Address

(808) 557-4947

(808) 557-4947

Main Phone: Cell

Alt. Phone: Work

Trade Information

Year

Make

Model

Color

Mileage

Vehicle Information

0R421091

New

2024 TOYOTA

4RUNNER

JTEMU5JR5R6221731 GRAY

2

Stock Number

New/Used

Year

Make

Model

VIN

Color

Mileage

Sales Offer

List Price

45,500.00

Sale Price

45,500.00

Total Down

48,237.35

Taxes

2,160.40

Documentation

349.00

License Fees

227.95

Cash on Delivery

48,237.35

Deal Options (A) - (Cash Option)

Cash On Delivery:

48,237.35

Buyer Approval

Date

Management Approval

Date

@F000077 24 043
UCS©2005

*** Payment amounts are estimates only.*Dealer Documentary Fee. This charge is not a governmental fee but is a dealer charge for services and general overhead including the processing of documents.

Prepared By: MARK A SADANG

For Prospect: 311827

Date: 01/17/2024

Guest Information

HCEOC

chasegawa@hceoc.net

Guest Name

E-mail

47 RAINBOW DR HILO, HI 96720

Address

(808) 557-4947

(808) 557-4947

Main Phone: Cell

Alt. Phone: Work

Trade Information

Year

Make

Model

Color

Mileage

Vehicle Information

0R422815

New

2024 TOYOTA

RAV4 HV

JTMRWRFV9RD217261 RED

2

Stock Number

New/Used

Year

Make

Model

VIN

Color

Mileage

Sales Offer

List Price

34,580.00

Svc Cont (Total)

3,300.00

Sale Price

37,880.00

Total Down

40,221.16

Taxes

1,801.35

Documentation

349.00

License Fees

190.81

Cash on Delivery

40,221.16

Deal Options (A) - (Cash Option)

Cash On Delivery:

40,221.16

Buyer Approval

Date

Management Approval

Date

*** Payment amounts are estimates only.*Dealer Documentary Fee. This charge is not a governmental fee but is a dealer charge for services and general overhead including the processing of documents.

Prepared By: MARK A SADANG

For Prospect: 311824

Date: 01/17/2024

Guest Information

HCEOC

chasegawa@hceoc.net

Guest Name

E-mail

47 RAINBOW DR HILO, HI 96720

Address

(808) 557-4947

(808) 557-4947

Main Phone: Cell

Alt. Phone: Work

Trade Information

Year	Make	Model	Color	Mileage
------	------	-------	-------	---------

Vehicle Information

Stock Number	New/Used	Year	Make	Model	VIN	Color	Mileage
0R480777	New	2024	TOYOTA	SIENNA HV	5TDKRKEC2RS182680	WHITE	2

Sales Offer

List Price	39,465.00
Svc Cont (Total)	3,300.00
Sale Price	42,765.00
Total Down	45,373.81
Taxes	2,031.53
Documentation	349.00
License Fees	228.28
Cash on Delivery	45,373.81

Deal Options (A) - (Cash Option)

Cash On Delivery: 45,373.81

Buyer Approval

Date

Management Approval

Date

*** Payment amounts are estimates only.*Dealer Documentary Fee. This charge is not a governmental fee but is a dealer charge for services and general overhead including the processing of documents.

This document is the State of Hawaii Department of Transportation FTA 5310 Grant Work Order for the vehicles.

ITEM 2

FURNISHING AND DELIVERING OF One (1) Fourteen (14) Passenger Van with Three (3) Wheelchair Positions and Lift Located Curbside Immediately Rear of Front Entrance for Hawaii County Economic Opportunity Council (Nutrition Program)

ITEM DESCRIPTION

One (1) Fourteen Passenger Van as described in the Vehicle Specifications Section, pages 12-1 thru 12-3

Year/Make: 2024 FORD E-450

Manufacturer: STARCRAFT

Model Name: ALLSTAR

Model No.: 22

a. Unit Bid Price: \$ 167,731 -

b. Applicable Taxes: \$ 8,360 -

TOTAL AMOUNT FOR COMPARISON OF BIDS: \$ 176,091 -
(a + b)

In accordance with Section 10.2 of the General Specifications, the following must be provided by the bidder:

Warranty Facility:

BODY & COMPONENTS:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

**CHASSIS: ORCHID ISLE AUTO CENTER
1030 KANOELEHUA AVE. HILO, HI 96720
808-935-1191 EXT. 106
JAY BLAKE - HILOFORD@MSN.COM**

Service and Repair Facility:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

ITEM 3

FURNISHING AND DELIVERING OF One (1) Fourteen (14) Passenger Van with Three (3) Wheelchair Positions and Lift Located Curbside Immediately Rear of Front Entrance for Hawaii County Economic Opportunity Council

ITEM DESCRIPTION

One (1) Fourteen (14) Passenger Van as described in the Vehicle Specification Section, pages 13-1 thru 13-3

Year/Make: 2024 FORD E-450

Manufacturer: STARCRAFT

Model Name: ALLSTAR

Model No.: 22

a. Unit Bid Price: \$167,731-

b. Applicable Taxes: \$ 8,360-

TOTAL AMOUNT FOR COMPARISON OF BIDS: \$ 176,091-
(a + b)

In accordance with Section 10.2 of the General Specifications, the following must be provided by the bidder:

Warranty Facility:

BODY & COMPONENTS:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

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Service and Repair Facility:

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Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

ITEM 11

FURNISHING AND DELIVERING OF A Ten (10) Passenger Van with Two (2) Wheelchair Positions and Lift Located Rear of Vehicle for Hawaii County Economic Opportunity Council

ITEM DESCRIPTION

One (1) Ten (10) Passenger Van as described in the Vehicle Specification Section, pages 21-1 thru 21-2

Year/Make: 2024 FORD

Manufacturer: SUNSET VANS

Model Name: TRANSIT

Model No.: T150

a. Unit Bid Price: \$123,569-

b. Applicable Taxes: \$ 6,146-

TOTAL AMOUNT FOR COMPARISON OF BIDS: \$129,715-
(a + b)

In accordance with Section 10.2 of the General Specifications, the following must be provided by the bidder:

Warranty Facility:

BODY & COMPONENTS:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

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808-935-1191 EXT. 106
JAY BLAKE - HILOFORD@MSN.COM

Service and Repair Facility:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

ITEM 12

FURNISHING AND DELIVERING OF One (1) Ten (10) Passenger Van with Two (2) Wheelchair Positions and Lift Located Rear of Vehicle for Hawaii County Economic Opportunity Council

ITEM DESCRIPTION

One (1) Ten (10) Passenger Van as described in the Vehicle Specification Section, pages 22-1 thru 22-2

Year/Make: 2024 FORD

Manufacturer: SUNSET VANS

Model Name: TRANSIT

Model No.: T150

a. Unit Bid Price: \$123,569-

b. Applicable Taxes: \$ 6,146-

TOTAL AMOUNT FOR COMPARISON OF BIDS: \$129,715-
(a + b)

In accordance with Section 10.2 of the General Specifications, the following must be provided by the bidder:

BODY & COMPONENTS:

Warranty Facility:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

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808-935-1191 EXT. 106
JAY BLAKE - HILOFORD@MSN.COM

Service and Repair Facility:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

ITEM 37

FURNISHING AND DELIVERING OF A Fourteen (14) Passenger Van with Three (3) Wheelchair Positions and Located Curbside Immediately Rear of Front Entrance for Hawaii County Economic Opportunity Council (Elderly Transportation)

ITEM DESCRIPTION

One (1) Fourteen (14) Passenger Van as described in the Vehicle Specification Section, pages 47-1 thru 47-3

Year/Make: 2024 FORD E-450

Manufacturer: STARCRAFT

Model Name: ALLSTAR

Model No.: 22

a. Unit Bid Price: \$ 167,731-

b. Applicable Taxes: \$ 8,360-

TOTAL AMOUNT FOR COMPARISON OF BIDS: \$ 176,091-
(a + b)

In accordance with Section 10.2 of the General Specifications, the following must be provided by the bidder:

Warranty Facility:

BODY & COMPONENTS:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

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808-935-1191 EXT. 106
JAY BLAKE - HILOFORD@MSN.COM**

ITEM 37

Service and Repair Facility:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

ITEM 38

FURNISHING AND DELIVERING OF A Ten (10) Passenger Van with Two (2) Wheelchair Positions and Lift Located Rear of Vehicle for Hawaii County Economic Opportunity Council

ITEM DESCRIPTION

One (1) Ten (10) Passenger Van as described in the Vehicle Specification Section, pages 48-1 thru 48-2

Year/Make: 2024 FORD

Manufacturer: SUNSET VANS

Model Name: TRANSIT

Model No.: T150

a. Unit Bid Price: \$ 123,569-

b. Applicable Taxes: \$ 6,146-

TOTAL AMOUNT FOR COMPARISON OF BIDS: \$ 129,715-
(a + b)

In accordance with Section 10.2 of the General Specifications, the following must be provided by the bidder:

Warranty Facility:

BODY & COMPONENTS:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

CHASSIS: ORCHID ISLE AUTO CENTER
1030 KANOELEHUA AVE. HILO, HI 96720
808-935-1191 EXT. 106
JAY BLAKE - HILOFORD@MSN.COM

Service and Repair Facility:

Name: RANNIKKS SPECIALTY VEHICLES/ LICENSE #RD-2636

Address: 843-B LEILANI ST.

HILO, HI 96720

Telephone Number: 808-961-3889

Email: JAN NAKASHIMA - RANNIKKSJAN@HAWAII.RR.COM

EXECUTIVE DIRECTOR
(C. Hasegawa) (F/T)

EXECUTIVE ASSISTANT
(R. Evangelista)

DEPUTY DIRECTOR
(G. Ayau) (F/T)

ADMINISTRATION DEPT.
RESOURCE & DEVELOPMENT COORDINATOR
(T. Hasegawa)
COMMUNICATIONS DIRECTOR
(vacant)
MAINTENANCE WORKER
(A. Guia)
FACILITIES WORKER
(H. Evangelista)

FISCAL DEPT.
FISCAL OFFICER
(J. Girder) (F/T)
ACCOUNTING SUPERVISOR
(M. Uyeda) (F/T)
GL CLERK-A/R & A/P
(M. Alles) (F/T)
GL CLERK-RECON
(A. Burko) (F/T)
ACCOUNTING ASST.
(vacant)

HOUSING & ENERGY DIRECTOR
(L. Kuamoo)

H&E MANAGER 1
(M. Kawalaea)

H&E CASEWORKER 1
H&E CASEWORKER 2
H&E CASEWORKER 3
H&E CASEWORKER 4
H&E CASEWORKER 5
H&E CASEWORKER 6
H&E CASEWORKER 7
H&E CASEWORKER 8

H&E MANAGER 2
(Z. Adrian-Rapoza)

TRANSPORTATION DIRECTOR
(C. Fernandez) (F/T)

TRANSPORTATION COORDINATOR
(vacant)

MECHANIC (M. Nerida) (F/T)

TRANS CLERK
(J. Junaiou) (F/T)
DISPATCH
(vacant)
DRIVER 1
(C. Belotto) (F/T)
DRIVER 2
(G. Caban) (F/T)
DRIVER 3
(A. Cacabelos) (F/T)
DRIVER 4
(D. Hanohano) (F/T)
DRIVER 5
(L. Kaaumoana Jr.) (F/T)
DRIVER 6
(A. Keoula) (F/T)
DRIVER 7
(P. Kiyosauka) (F/T)
DRIVER 8
(C. Leialoha) (F/T)
DRIVER 9
(M. Nerida) (F/T)
DRIVER 10
(A. Perez) (F/T)
DRIVER 11
(M. Tanaka) (F/T)
DRIVER 12
(vacant)
DRIVER 13
(vacant)

FOOD SERVICE DIRECTOR
(C. Octavio)

FS ADMIN ASST (D. Pagan)

FS MERCHANDISER (G. Recuelman)

KITCHEN MANAGER
(vacant)

ASST. KITCHEN MGR
(vacant)
LEAD COOK
(M. Miguel)
COOK 1
(D. Requelman)
COOK 2
(J. Anae)
KITCHEN HELPER 1
(N. Kuakin)
KITCHEN HELPER 2
(W. Hickman)
KITCHEN HELPER 3
(R. Chiu)
KITCHEN HELPER 4
(B. Costa)
KITCHEN HELPER 5
KITCHEN HELPER 6
KITCHEN CLERK
(T. Jackson)

SFMNP COORDINATOR

FS DRIVER
(vacant)

BAKERY MANAGER

LEAD BAKER
(M. Medeiros)
BAKERY HELP 1
(S. Lualeimama)
BAKERY HELP 2
(C. Sabate)
BAKERY HELP 3
(C. Sabate)
BAKERY HELP 4

COMMUNITY DIRECTOR
(vacant)

MALAMA KUPUNA MGR
(K. Bolster)

COORDINATOR
(vacant)

CASE MANAGER 1
(S. Naauu)

CASE MANAGER 2
(S. Schlick)

FARM MGR (vacant)

FARM WORKER
(vacant)