

Applicant Hanalei River Heritage Foundation
27-4596061 EIN

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Kamealoha Arosawa K. Smith
Program Administrator

PRINT NAME AND TITLE

1-18-24

DATE



1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

The State of Hawaii, State Procurement Office, CERTIFICATE OF VENDOR COMPLIANCE is on the next page.



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HANAIEI RIVER HERITAGE FOUNDATION

Issue Date: 12/06/2023

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX6061

UI#: XXXXXX4140

DCCA FILE#: 228153

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

The Declaration Statement is signed and on the next page.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hanalei River Heritage Foundation

(Typed Name of Individual or Organization)

Juliette K. Sheehan
(Signature)

1/18/2024
(Date)

Juliette K. Sheehan
(Typed Name)

Authorized Organizational Rep
(Title)



3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Introduction

The Hanalei River Heritage Foundation (HRHF) is committed to fulfilling the public purpose as outlined in Section 42F-102 of the Hawaii Revised Statutes with our initiative, Project Pu'uhonua O 'Uhou'iole. This project has been designed to serve the community by preserving environmental health and cultural heritage, aligning with the state's objectives for sustainable development and cultural revitalization.

Public Purpose of the Grant

- Name of Requesting Organization: Hanalei River Heritage Foundation.
- Public Purpose for the Grant: Project Pu'uhonua O 'Uhou'iole serves the public by integrating Traditional Ecological Knowledge (TEK) with modern environmental stewardship. The project focuses on fostering food security, climate resilience, and cultural preservation in Hawai'i, contributing significantly to public welfare.
- Services Supported by the Grant: The project will include the transformation of taro patches for sustainable agriculture, community educational workdays (Lā Aloha 'Āina), and workshops (Lā Ho'onui'ike) to disseminate TEK and sustainable living practices.
- Target Group: The primary beneficiaries of this project are local communities, farmers, schools, and the wider public in Hawai'i, especially those in the East Kaua'i region.
- Cost of the Grant and Budget: The grant request covers costs associated with agricultural development, educational materials, community workshops, and other project-related activities, ensuring comprehensive implementation and impact.



Alignment with Section 42F-103 Standards

The HRHF is an accredited organization, licensed to conduct the activities outlined in the grant, including sustainable agriculture and cultural education.

- We adhere to all non-discrimination policies as per federal and state laws.
- The grant funds will not be used for entertainment or lobbying activities.
- We agree to provide full access to our records and documentation for monitoring and evaluation purposes as required by the state.

Project Pu‘uhonua O ‘Uhau‘iole represents a significant stride towards integrating Hawaii's rich cultural heritage with contemporary environmental challenges. By focusing on TEK, sustainable agriculture, and community education, the project serves a vital public purpose, aligning with the State of Hawaii's broader goals for a sustainable and culturally vibrant future. The HRHF is fully committed to this vision and the responsible use of grant funds to achieve meaningful, lasting impacts for the people of Hawai‘i.



II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

Organization Description

The Hanalei River Heritage Foundation (HRHF) is a non-profit organization founded by local families with generational knowledge and a deep sense of responsibility for the natural resources in and around the Hanalei river, coastline, and watershed. The organization's mission is to preserve and perpetuate Traditional Knowledge-based resource management in East Kaua'i's Coastline, Waterways, and Watershed, inspiring, educating, and engaging the community in becoming active stewards of their environment and cultural heritage. HRHF was initiated by a Native Hawaiian family in Hanalei, who have been stewards of the two (2) remaining active ancient fishponds on the North Shore of Kaua'i since the days of the Hawaiian Kingdom. These fishponds, Kanoa and Kauikeolani, play a significant role in providing insights into the maintenance of ancient fishponds in traditional times.

Since its establishment in 2013, HRHF has successfully implemented several 'Āina-based educational programs that promote cultural and environmental awareness and resource management. These programs are designed to address the impacts of climate change and other environmental threats. What sets us apart from other conservation programs on Kaua'i is our ability to create and execute programs in both Hawaiian and English, utilizing traditional knowledge resources to enhance and promote Kū'ana 'Ike Hawai'i (the native worldview).



We have also published a number of bilingual educational materials such as moon calendars, children's books, and TEK driven articles that highlight the use of indigenous knowledge in a modern day context. Further, we have provided reports to the state and federal government which document the use of indigenous knowledge in the context of climate change, food security, and language/culture revitalization. Further we have partnered with state agencies such as OHA and DLNR to provide language/cultural education

In 2018, we received requests from community members in Wailua to bring some of our programs to East Kaua'i, shortly after the April 2018 Floods. HRHF began collaborating with a community group, 'Onipa'a Wailua, to initiate a wetland habitat restoration project under a DLNR Special Management Permit. Since then, HRHF has been actively involved in various traditional knowledge watershed restoration projects that mirror our work in Hanalei. These projects receive funding from different sources.

Our partnership with 'Onipa'a Wailua has enabled us to pool resources, raise funds, provide administrative support, and facilitate organizational and strategic planning for the Community-based wetland habitat restoration project in the Keahua area. We are now eager to apply our expertise and make a similar impact in the wetland habitat restoration of lands in the Wailua Kai region of the ahupua'a of Wailua, Puna Moku, Kaua'i.

In collaboration with 'Onipa'a Wailua and 'Āinaulu Kaua'i (a native agricultural/business coop in Wailua), we have initiated projects in two Ahupua'a, Hanalei and Wailua, providing 'āina-based stewardship and culture-based resource management oversight in both areas. During CV-19, like many nonprofits, HRHF received modest seed funding to pivot our nonprofit work, enabling us to provide services and create projects that are sustainable in this new economic and business climate. We believe the hard work and adaptation we've demonstrated since the pandemic have positioned our grassroots community for success post-CV19.

Goals and Objectives

Introduction

Project Pu'uhonua O 'Uhou'iole, set from July 1, 2025, to June 30, 2026, is a manifestation of a deep-rooted commitment to mālama 'āina and aloha 'āina in the Kanaka and Kama'āina Community. This project, under a standing stewardship agreement with the



Department of Land and Natural Resources, Division of Forestry and Wildlife, utilizes an annually renewable special management permit for culture-based restoration. This restoration involves growing native plants for food, ceremonial, and medicinal purposes within ‘Uhou‘iole Valley, in the ‘Ili of Keahua, the Ahupua‘a of Wailua, the Moku of Puna on the Mokupuni of Kaua‘i. For those of us familiar with this area from “small kid time”, we call this place “Loop Road”. The nickname, I believe is in reference to the “loop” hiking trails in the area.

Land Stewardship and Project Goal

The land for this project comes from a DLNR-DOFAW stewardship agreement allowing us to engage in culture-based restoration. We currently cultivate a variety of taro plants and other native plants. Through community meetings, research on food and climate resilience, and the development of a stewardship management plan for Keahua and the adjacent ‘Uhou‘iole Valley, we realized the potential of using our stewarded land to tackle contemporary societal issues like food insecurity and climate change impacts.

The overarching GOAL of Project Pu‘uhonua O ‘Uhou‘iole is to transform 6 taro patches of our 3 acres cultural restoration/agricultural project into a pu‘uhonua or native plant sanctuary and use the taro patches to grow as “plant” start-ups to which we would then distribute to family/community gardens, schools, small farms, etc. This is a first-time project and for this project we address food insecurity and build food resilience in the community. If successful, we plan to expand this effort to include growing plants to address the impacts of changing climate and as mitigations to lessen the impacts of floods and other natural disasters along streams and riverbanks.

For Project Pu‘uhonua O ‘Uhou‘iole, our hui of farming and cultural practitioners has extensively researched the cultural, historical, environmental, and health significance of the taro plant. Our findings, supported by insights from kūpuna and professionals in science, agriculture, and resource management, highlight that taro and lū‘au leaf are vital in addressing Hawai‘i’s food insecurity. These findings align with documented benefits of taro leaves, the cultural and spiritual significance of kalo in Hawaiian life, and the broader context of Hawaiian food sovereignty and traditional agriculture. Our goal is to leverage this knowledge to cultivate taro and lū‘au leaf as key components in our project, contributing significantly to community resilience and food security.



Objective and Implementation

The overall OBJECTIVE is to impart Traditional Ecological Knowledge (TEK) and resource management skills, intertwined with the cultivation of native crops such as kalo and lū'au leaf. These efforts are aimed at enhancing food resilience while using ancient wisdom to address modern-day issues. The project will achieve this through:

- Cultivating Native Crops: Transforming land for the growth of native taro plants, leveraging these crops for broader ecological and community benefits.
- Community Outreach and Education: Implementing Lā Aloha 'Āina Workdays, Lā Mahele, and Lā Ho'onui'ike to share knowledge and practices. This initiative strengthens the bond between the community and island heritage, promoting sustainable and resilient living.
- Research and Consultation: Utilizing insights from experts, kūpuna, and practitioners to inform our cultivation and stewardship strategies, ensuring they are both culturally authentic and ecologically sound.

Expected Outcomes in Brief

- Strengthened community engagement in sustainable agricultural practices and environmental stewardship.
- Enhanced resilience in local food systems, addressing food insecurity, and other challenges associated with food insecurity in local communities.
- Preservation and continuation of traditional Hawaiian knowledge and practices, contributing to the cultural and ecological well-being of the community.
- By aligning these activities with our goals and objectives, Project Pu'uhonua O 'Uhou'iole is poised to create a significant impact, bridging traditional wisdom with modern societal needs, and fostering a sustainable future for the community.

Public Purpose

Project Pu'uhonua 'O 'Uhou'iole in some ways provides hope and opportunity for climate and food resilience, serving a vital public purpose in Hawai'i. Informed by



resources such as the "Climate Ready Hawai'i Working Paper" and enriched by the wisdom of kūpuna, practitioners, and others, our project is uniquely positioned to address critical issue such as food insecurity, and the preservation of indigenous practices. Our overarching mantra going forward is to safeguard the well-being of Hawai'i's vulnerable communities and contribute to the state's overall economic and environmental health. By enhancing food security, promoting health equity, fostering stewardship of ancestral lands, and restoring native flora, Project Pu'uhonua 'O 'Uhou'iole not only addresses immediate community needs but also lay's the groundwork for long-term sustainability and cultural revitalization. This approach exemplifies our commitment to serving the public purpose, ensuring a resilient and thriving future for all residents of Hawai'i.

Annotation

While it is not required, we wanted to provide an annotation for the 'Climate Ready Hawai'i Working Paper,' as it serves as one of the foundational resources guiding our understanding. This resource demonstrates areas where our project aligns with the goals of government agencies, thereby offering opportunities for partnership in mutually concerned and interested areas. The 'Climate Ready Hawai'i Working Paper' is invaluable to Project Pu'uhonua 'O 'Uhou'iole, offering a comprehensive analysis of the challenges climate change poses in Hawai'i, especially to vulnerable and indigenous communities. It highlights critical areas such as food security, health disparities, and environmental sustainability, which directly align with our project's objectives. The paper's focus on the unique vulnerabilities and strengths of these communities provides a framework for our initiatives, ensuring they are culturally sensitive, sustainable, and effective. Utilizing this research, Project Pu'uhonua 'O 'Uhou'iole can develop targeted strategies that address the immediate needs of Hawai'i's vulnerable populations and contribute to a broader vision of resilience and adaptation in the face of environmental challenges. The insights gained from this paper are instrumental in shaping our approach to fostering stewardship, integrating indigenous knowledge with scientific research, and restoring native flora for environmental stability.



Target Population

Our nonprofit program has always prioritized serving underrepresented, marginalized, and socio-economically challenged families and communities on Kaua‘i. Generally, there is a disproportionate number of Native Hawaiians and Pacific Islanders who meet these criteria. As we do not charge tuition or fees for our workshops and other activities, we tend to see more participation from the NHPI communities. However, considering the significance of these issues to all the people of Kaua‘i: Kanaka, ‘Ōiwi, and Kama‘āina – it’s important to acknowledge that many individuals can contribute to this effort and are likely interested in participating. Our goal is to find a role in this proposed project for everyone who wishes to participate, while prioritizing project deliverables. For instance, we can distribute taro and banana 'huli' primarily to families in greater need. This approach allows us to serve those who qualify for our programs based on 'need,' while still accommodating others interested in learning about 'native ways of knowing,' our language, culture, traditions, and lifestyle.

Geographic Location

The project site is geographically located in the small ‘ili of Keahua, within the ahupua‘a of Wailua in East Kaua‘i, part of the Moku of Puna and the Moku of Kaua‘i. The valley, which we are responsible for stewarding, is managed by the Department of Forestry and Wildlife (DOFOW) and is designated as a conservation zone. The Hanalei River Heritage Foundation is present at this site under an annually renewed Special Management Permit issued by DOFOW. Historical records reveal that ‘Uhou‘iole was once a vital part of an ancient cultural site encompassing a village, lo‘i kalo (taro fields), and sacred sites. The area's profound historical and cultural significance is further highlighted in mo‘olelo (traditional stories and legends) pertaining to the ahupua‘a of Wailua and the larger Moku of Puna.



III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.



Scope of Work, Tasks, & Responsibilities

Introduction

Project Pu'uhonua O 'Uhaiuole, set to commence on July 1, 2025, is a one-year initiative fosters environmental stewardship and engaging the community in the preservation of native Hawaiian practices. A key aspect of this project is the dissemination of Traditional Ecological Knowledge (TEK) to build food resilience within the community. This vital knowledge transfer will occur through three primary channels:

- Lā Aloha 'Āina Workdays: Community volunteer workdays focused on hands-on agricultural practices and environmental stewardship.
- Lā Mahele: Days dedicated to sharing and distributing kalo plant start-ups, facilitating community access to native plant resources for cultivation.
- Lā Ho'onui'ike: Community workshops designed to impart TEK and resource management skills through educational and interactive sessions.

These methods are integral to achieving our overarching objective of revitalizing and sustaining traditional agricultural practices within the community. The tasks and responsibilities planned for the year have been meticulously selected to support this aim, ensuring that every activity contributes meaningfully to the project's success.

Objective: Project Set-Up, Community Engagement, and Implementation

Community Communication Plan (July-August 2025):

- Develop a robust communication strategy to effectively engage the community.
- Outcome: Enhanced community awareness and active participation in project activities.



Internal Fiscal Processes (July-August 2025):

- Establish fiscal procedures for Grant-In-Aid (GIA) and maintain an official grant file.
- Outcome: Efficient and compliant financial management system.
- Hiring and Retention (July-August 2025): Recruit consultants and staff, and devise a comprehensive retention plan.
- Outcome: Formation of a skilled and dedicated project team.

Standard Operating Procedures (September 2025):

- Develop and document SOPs for operational consistency.
- Outcome: Streamlined and effective operational processes.

Training & Orientation (September 2025):

- Conduct comprehensive training and orientation for staff, contractors, and volunteers.
- Outcome: Well-prepared team ready to execute project tasks.

Community Engagement (October 2025):

- Organize initial community meetings to introduce the project and gather feedback.
- Outcome: Strong community involvement and valuable input for project refinement.

Research & Data Collection Process (October-November 2025):

- Establish a methodology for ongoing research and data collection.
- Outcome: Data-driven approach to project implementation and adjustments.

Kalo/Native Plants Inventory and Assessment (November-December 2025):

- Begin inventory and assessment of kalo and other native plants, with a focus on transforming six taro patches for taro plant start-ups.
- Outcome: Enhanced understanding of native plant cultivation and preparation for Lā Mahele.



Agricultural Activities (December 2025 - February 2026):

- Initiate planting, harvesting, and maintenance of native plants.
- Outcome: Revitalized taro patches and readiness for distribution.

Aloha 'Āina Workdays (Bi-monthly starting January 2026):

- Organize community volunteer workdays (Lā Aloha 'Āina).
- Outcome: Community involvement in agricultural activities and TEK practices.

Outreach Distribution System (Starting March 2026):

- Set up a system for distributing 'huli' to community gardens, households, and partner farms (Lā Mahele).
- Outcome: Increased access to native plant resources for the community.

Community Workshops (Bi-monthly starting April 2026):

- Conduct community workshops (Lā Ho'onui'ike) on TEK practices.
- Outcome: Enhanced community skills and knowledge in traditional agricultural practices.

Year 1 Evaluation (June 2026):

- Assess the progress and impact of the first year.
- Outcome: Comprehensive understanding of achievements and areas for improvement.

Culminating Event (June 2026):

- Host a community meeting to review the year's progress and gather feedback for future directions.
- Outcome: Celebrated successes, shared learnings, and community-driven future planning.



Timeline for Accomplishing Results/Outcomes Service

Project Pu'uhonua O 'Uhau'iole, starting July 1, 2025, and concluding June 30, 2026, aims to empower and engage the community in environmental stewardship, emphasizing the preservation of the island's heritage, history, and traditions. This one-year initiative will execute culturally significant activities to achieve tangible and meaningful outcomes. The project focuses on imparting Traditional Ecological Knowledge (TEK) and resource management skills, strengthening the community's connection to island heritage. The following timeline outlines the key phases, activities, and expected outcomes:

Community Communication Plan (July-August 2025):

- Develop a robust communication strategy to effectively engage the community.
- Outcome: Enhanced community awareness and active participation in project activities.

Internal Fiscal Processes (July-August 2025):

- Establish fiscal procedures for Grant-In-Aid (GIA) and maintain an official grant file.
- Outcome: Efficient and compliant financial management system.
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- Outcome: Formation of a skilled and dedicated project team.

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- Conduct comprehensive training and orientation for staff, contractors, and volunteers.
- Outcome: Well-prepared team ready to execute project tasks.

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- Outcome: Data-driven approach to project implementation and adjustments.

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- Outcome: Enhanced understanding of native plant cultivation and preparation for Lā Mahele.

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Quality Assurance and Evaluation Plans

Introduction- Quality Assurance

Quality assurance is a cornerstone of Project Pu‘uhonua O ‘Uhou‘iole, ensuring that every aspect of the initiative meets the highest standards of excellence and integrity. This plan outlines our commitment to maintaining quality in all project activities, from the transformation of taro patches to the execution of community workdays and workshops. It ensures that the project not only achieves its objectives but does so in a way that is respectful, sustainable, and beneficial to the community.

Quality Assurance Plan Details

- **Monitoring and Evaluation Framework:** Implement a robust framework to regularly monitor and evaluate project activities. This includes setting clear benchmarks and timelines for each task.
- **Regular Reporting and Documentation:** Maintain detailed documentation and regular reporting of project progress. This includes logs of activities, attendance records, and outcomes from each event or task.
- **Feedback Mechanisms:** Establish feedback mechanisms, including surveys and feedback forms during community events. Use this data to continually improve project delivery.
- **Compliance and Ethical Standards:** Ensure all activities comply with local regulations and ethical standards. This includes obtaining necessary permits and conducting activities with cultural sensitivity and environmental consciousness.
- **Staff Training and Development:** Conduct ongoing training sessions for staff and volunteers to ensure they are equipped with the latest knowledge and skills necessary for effective project execution.
- **Resource Management:** Ensure efficient and effective use of resources, including materials for taro patch cultivation and resources for workshops and workdays.
- **Quality Checks:** Regularly perform quality checks on all aspects of the project, from the health of taro crops to the effectiveness of teaching methods used in workshops.



- Stakeholder Engagement: Actively involve stakeholders, including community members and experts, in the planning and review process to ensure the project remains aligned with community needs and best practices.

The Quality Assurance Plan for Project Pu‘uhonua O ‘Uhou‘iole is a testament to our dedication to delivering a project of the highest quality. By rigorously monitoring our work, seeking feedback, and ensuring compliance with ethical and regulatory standards, we are committed to upholding a standard of excellence. This plan is crucial in realizing our vision of imparting TEK and building a resilient community, while honoring and preserving the island's rich heritage and traditions.



Evaluation Plan & Performance Measures

Introduction

The Evaluation Plan for Project Pu‘uhonua O ‘Uhou‘iole is designed to systematically measure the success and impact of our activities over the year-long project. Through this plan, we aim to not only assess the effectiveness of our initiatives in meeting project goals but also contribute to the broader objectives of enhancing food and climate resilience in the State of Hawai‘i. The following performance measures and evaluation strategies for each activity provide a structured approach to understanding our progress and impact.

Measured Activity #1: Taro Patch Transformation

- Performance Measure: Successful transformation of 6 taro patches into productive planting areas (clear area of invasive plants, outline new taro patch and plant previously researched taro plants that can be used to address food security).
- Metric: Quantity of taro and lū‘au leaf produced for community gardens and stabilization projects.
- Evaluation: Assessing the contribution of harvested crops to stream bank stabilization and community garden projects.

Measured Activity #2: Lā Aloha ‘Āina Workdays

- Performance Measure: Hosting 6 workdays with at least 20 participants each.
- Metric: Surveys to measure the increase in participants' knowledge of TEK.
- Evaluation: Analysis of survey data to gauge the effectiveness of workdays in enhancing TEK understanding.



Measured Activity #3: Lā Ho‘onui‘ike Workshops

- Performance Measure: Conducting community workshops on the uses of taro for building climate and food resilience.
-
- Metric: Number of workshops held, attendance, and participant feedback.
-
- Evaluation: Qualitative analysis of feedback to assess the impact on community knowledge and resilience.

Measured Activity #4: Overall Program Evaluation

- Performance Measure: Comprehensive evaluation of the project's contribution to food and climate resilience.
- Metric: Degree of improvement in local food security and climate resilience strategies.
- Evaluation: Comparing project outcomes with state-level goals for food and climate resilience, including an assessment of increased community capacity to adapt to climate challenges and enhanced access to sustainable food sources.

The Evaluation Plan for Project Pu‘uhonua O ‘Uhou‘iole is a critical component of our commitment to delivering impactful and meaningful results. Through meticulous monitoring and assessment of our activities, we aim to not only fulfill our project objectives but also contribute significantly to Hawai‘i's broader goals of enhancing food and climate resilience. This plan will guide us in making informed decisions, adapting strategies as needed, and ultimately ensuring the project's success and relevance to the community's needs and the state's aspirations.



Measures of Effectiveness for the State Agency

- Quantity of Taro and Lū'au Leaf Produced: Measuring the tangible output from transformed taro patches.
- Increase in TEK Knowledge Among Participants: Assessed through pre-and post-event surveys during Lā Aloha 'Āina Workdays.
- Community Engagement and Feedback in Workshops: Evaluated based on attendance and qualitative feedback from Lā Ho'onui'ike Workshops.
- Contribution to State-Level Food and Climate Resilience Goals: Assessment of how the project's outcomes align with and contribute to Hawai'i's broader objectives in these areas.

These measures will be reported to the State agency responsible for overseeing the grant funds. Should there be any changes in the level of appropriation, these measures will be updated and transmitted accordingly to the expending agency.



IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#)) – on the next page.
 - b. Personnel salaries and wages ([Link](#)) – on the next page.
 - c. Equipment and motor vehicles ([Link](#)) – n/a, we are not requesting funding for equipment or motor vehicles.
 - d. Capital project details ([Link](#)) – n/a, we are not requesting funding for equipment or motor vehicles.
 - e. Government contracts, grants, and grants in aid ([Link](#)) – on the next page.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$150,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.



Budget Forms

All budget forms placed right after the end of Budget Section.

Anticipated Quarterly Funding Request Fiscal Year 2025:

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$150,000.00

Sources of Funding Seeking for Fiscal Year 2025

Introduction:

As we look forward to Fiscal Year 2025, the Hanalei River Heritage Foundation (HRHF) has identified a strategic selection of funding sources that align with our project goals and values. These funding opportunities, spanning various government agencies, focus on climate resilience, environmental justice, infrastructure improvement, and community-based initiatives. Our proactive approach in seeking these grants demonstrates our commitment to sustainable development and community empowerment. That written, we are currently developing the narratives & budgets for these grants which are not due until the end of February 2024. We did not include this project, we are currently seeking GIA funding for, Project Pu'uhonua O 'Uhauiole, in any of those grant initiatives.



Funding Sources Seeking for Fiscal Year 2025:

- Department of Interior's Kapapahuliau Climate Resilience Program: Offering significant funding through the Inflation Reduction Act to support climate resilience initiatives.
- EPA's Environmental and Climate Justice Community Change Grants: A substantial grant program aimed at transformative environmental and climate justice projects.
- EPA's Climate Pollution Reduction Grants (CPRG) Implementation Grants: These grants focus on greenhouse gas reduction initiatives, with substantial funding available for impactful projects.
- FEMA's Building Resilient Infrastructure and Communities (BRIC): Providing funding for projects aimed at enhancing resilience against natural disasters and fostering community resilience.
- NOAA Climate Resilience Regional Challenge: Concentrating on collaborative projects to increase coastal community resilience against extreme weather and climate change impacts. The NOAA program focuses on collaborative projects to enhance coastal resilience. Approximately \$575 million is allocated for projects addressing risk reduction, regional collaboration, and adaptation capacity.
- Hale Halawai North Shore Flood Mitigation Sub-Grant: This program, administered by Hale Halawai 'Ohana O Hanalei, offers grants for non-profits to perform flood mitigation projects. The aim is to reduce future flood harm and foster positive economic impacts from Anahola to Ha'ena, Kauai. The projects include structural and nonstructural actions to lessen flood damage.

Our proactive approach to securing diverse funding sources for Fiscal Year 2025 underlines HRHF's dedication to environmental stewardship, community resilience, and sustainable development. By aligning our projects with these funding opportunities, we aim to amplify our impact and ensure the longevity and effectiveness of our initiatives in the Hawaiian community. This strategy reflects our commitment to fostering a resilient and vibrant community, well-equipped to face the challenges of climate change and environmental shifts.



State and Federal Tax Credits

The Hanalei River Heritage Foundation (HRHF) hereby declares that over the past three years, it has not been granted any state or federal tax credits. Furthermore, HRHF has not applied for, nor does it anticipate applying for, any state or federal tax credits related to any capital projects in the foreseeable future. This statement is in compliance with the requirements of the Grant-In-Aid (GIA) Application and accurately reflects our organization's financial and tax credit history.



Federal, State, and County Government Contracts, Grants, and Grants In Aid (dating back 3 years)

1. 2021- 2022 Office of Hawaiian Affairs Kaua‘i Response to CV19, Project Holomua: Food Distribution & Wrap Around Social Services for the Homeless in East Kaua‘i (Fiscal Sponsor for Ho‘omana Thrift Shop).
2. 2021-2022 Office of Hawaiian Affairs, Community Grants Program, Project Ku‘u Kūla‘iwi: Hawaiian Language Learning as Cultural Strategy to Overcome Adversity.
3. 2021-2023 US Fish & Wildlife/Department of Interior Traditional Knowledge Grant, Project Mālama Ola: The Impact of Climate Change and other threats to the Environment on Native Practices & Resources.
4. 2021-2024 US Department of Health & Human Services/Administration for Native Americans, Socio-Economic Development Grant, Project Mahalo No Ka Mea ‘Ai Culture-Based Farmers Market & Wrap Around Social Services for the Homeless Community in East Kaua‘i.
5. 2022-2024 Department of Interior/Office of Native Hawaiian Relations, HŌ‘IHI (Heritage Opportunities in Hawai‘i Initiative under the Native Tourism Act), Project I Mana Ka ‘Āina, Historical Interpretative Engagement in Regenerative Tourism at Keahua, Wailua, Kaua‘i.

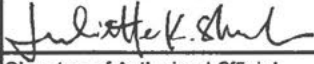
Balance of Unrestricted Current Assets

As of December 31, 2023, the Hanalei River Heritage Foundation (HRHF) reports having no unrestricted current assets. This statement is in accordance with our financial records and meets the reporting requirements of the Grant-In-Aid (GIA) Application.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Hanalei River Heritage Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	60,840			
2. Payroll Taxes & Assessments	9,600			
3. Fringe Benefits				
TOTAL PERSONNEL COST	70,440			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	2,000			
3. Lease/Rental of Equipment	10,000			
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	25,500			
7. Telecommunication				
8. Utilities				
9. Contractors	35,000			
10.				
11. 5% Administrative Fee	7,060			
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	79,560			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	150,000	#VALUE!	#VALUE!	#VALUE!
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	0	Kamealoha Hanohano Pa-Smith	808-212-4356	
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	150,000	Juliette K. Sheehan, Authorized Organizational Rep. Name and Title (Please type or print)		

Applicant: Honda River Heritage Festival

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
<i>Not requesting any funding.</i>			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Period: July 1, 2024 to June 30, 2025

Applicant: Honda River Heritage Foundation

FUNDING AMOUNT REQUESTED

TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS	Not seeking any funds.					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						

JUSTIFICATION/COMMENTS:

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawaii River Heritage Foundation

Contracts Total: 430,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Project Mahalo: Socio-Economic Development	10-1-21 to 9-30-24	Admin for Native Americans	US Government	320,000
2	Project I Mana: Regenerative/Heritage Tourism	10-1-22 to 9-2-30-24	Department of Interior	US Government	110,000
3					
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24					



V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Necessary Skills and Experience

The Hanalei River Heritage Foundation (HRHF) is at the forefront of leading Project Pu‘uhonua O ‘Uhou‘iole, a project that not only stands as a testament to our extensive experience but also underscores our commitment to transformative and groundbreaking initiatives. Our projects seamlessly integrate Traditional Ecological Knowledge (TEK) with modern conservation practices, setting a precedent in the application of indigenous knowledge to contemporary challenges.

Central to our efforts is the production and dissemination of diverse educational materials, including children's books, Hawaiian Moon Calendars, and informative videos, available in both Hawaiian and English. These resources are meticulously designed to deepen cultural understanding and promote environmental stewardship, reaching a wide audience across schools and the public. Significantly, our use of the Hawaiian language as a medium of instruction and engagement breathes life into our cherished mother tongue, bringing its relevance into modern-day contexts, particularly in fields where native culture and language revitalization are critical.

Our innovative model of knowledge transmission is pivotal in re-establishing linguistic and cultural domains, where native language and culture are utilized daily in practices such as mālama ‘āina (caring for the land). This approach is instrumental in



"normalizing" the use of native language and culture, aligning with various policies and legislations initiated since 1978, aimed at reinforcing the cultural heritage of Hawai'i.

The HRHF's expertise in these vital areas clearly demonstrates our capability and suitability to fulfill the requirements of this application. Our proven track record in producing educational resources, coupled with our experience in managing diverse environmental projects, uniquely positions us to successfully implement Project Pu'uhonua O 'Uhau'iole. This project is not just a contribution to the cultural and environmental fabric of Hawai'i; it is a rare and unique initiative that has the potential to provide the state with tangible evidence of the importance of TEK. Through our work, we aspire to serve as a pivotal organization that informs and supports state legislators in understanding the critical role of integrating TEK to address modern challenges like climate change and food insecurity. Project Pu'uhonua O 'Uhau'iole may serve as a model as to how traditional wisdom can solve contemporary issues, making it deserving of recognition, support, and funding from state legislatures and other stakeholders.

We humbly share Key Projects that highlight our capabilities and skills to manage a project with funding from the Hawai'i State Legislature.

Key Project Examples:

A. Project Mālama Ola I: Hau Bush Maintenance/Green Waste Debris Removal Pilot

- Project Location: Hanalei River
- Dates: April 1, 2020, to Dec 31, 2020
- Funder: First Nations Development Institute & Private Donations
- Grant Amount: \$150,000.00
- Deliverables: Developed a Riverbank Stewardship/Resource Management Plan, cleared 500 linear feet of Hau Bush, planted native flora, and created a Hau Bush & Riverbank Maintenance Manual.
- Impact: This project enhanced riverbank stability, mitigated flood risks, and restored native flora, reinforcing our commitment to environmental stewardship and community protection.



B. Project Mālama Ola II: Impact of Climate Change on Native Resource Management Practices & Resources

- Location: Hanalei River
- Dates: September 1, 2021, to May 31, 2023
- Funder: US Department of Fish & Wildlife & Department of Interior - Office of Native Hawaiian Relations
- Grant Amount: \$95,000.00
- Deliverables: Produced an Aloha 'Āina Resource Manual and Hawaiian Moon Calendar, conducted cultural exchanges, and evaluated climate change impacts on traditional practices.
- Impact: This project fostered community education, preserved traditional knowledge, and addressed climate change impacts on native resources, benefiting a broad section of the Hawaiian community.

C. Project Mālama Ola III: Hau Bush Removal & Maintenance Program with Flood Mitigation Plan

- Location: Hanalei River
- Dates: March 1, 2024 (anticipated start)
- Funder: Community donations & FEMA Funds (pending)
- Grant Amount: \$500,000.00 (amount requested)
- Deliverables: Implementation of riverbank maintenance, stabilization, native flora planting, and development of a Flood Mitigation Community Plan.
- Impact: This ongoing project aims to enhance public health and safety while preserving the natural environment along the Hanalei River.

D. Project Mahalo No Ka Mea 'Ai I: Providing Hot Meals for the Housing Insecure During the Pandemic

- Location: East Kaua'i
- Dates: April 15, 2020, to June 15, 2020
- Funder: Community Donations
- Donations Accrued: \$250,000.00 (In-Kind, Volunteers & Meals)
- Deliverables: Distributed approximately 42,000 hot meals to housing/food insecure families; conducted community engagement with tent city residents.
- Impact: This project provided immediate relief to those affected by the COVID-19 pandemic, addressing urgent food insecurity and laying the groundwork for long-term community support programs.



E. Project Mahalo No Ka Mea 'Ai II: Working with Local Vendors to Provide Healthy Foods & Farmers for the Housing Insecure

- Location: East Kaua'i
- Dates: January 1 to December 31, 2021, and January 1 to December 31, 2022
- Funder: Kohala Center
- Grant Amount: \$50,000.00
- Deliverables: Collaborated with local vendors for meal preparation and farmers for CSA vegetable boxes; developed a plan for continuous support to residents in tent cities.
- Impact: The project not only addressed immediate food needs but also connected the community with sustainable food sources and supported local agriculture.

F. Project Mahalo No Ka Mea 'Ai III: Culture-Based Farmers Market, Wrap Around Services, & Incentive Program

- Location: Farm (Keahua), Farmer's Market & Outreach (East Kaua'i)
- Dates: October 1, 2021-September 30, 2024
- Funder: Administration for Native Americans under the US Department of Health and Human Services
- Grant Amount: \$320,000.00
- Deliverables: Established a culture-based farmers market; implemented human services support and workforce development training; initiated an incentive program for Native Hawaiian farmers.
- Impact: This project aims to improve community health, employment opportunities, and overall well-being by providing access to fresh foods and supporting Native Hawaiian agricultural practices.

G. Project I Mana Ka 'Āina: Community/Visitor Historical Interpretive Engagement Program & Archaeological Inventory Survey

- Location: Keahua & Wailua Kai
- Dates: October 1, 2022-September 30, 2024
- Funder: Department of Interior, Office of Native Hawaiian Relations, Native Tourism Act
- Grant Amount: \$110,000.00
- Deliverables: Implementation of an educational program for visitors and locals, workforce training in regenerative tourism, and cultural restoration efforts.
- Impact: The project enhances visitor understanding and respect for Hawaiian cultural and sacred sites, integrating local history with tourism and providing economic opportunities for the community.



H. Keahua (Uhau‘iole) Yearly Stewardship Management & Community Engagement Planning (Wetland Restoration)

- Location: Keahua
- Dates: Maintenance is on-going since 2019, but we are on track to receive funding in 2024 to engage in wetland restoration & water reclamation
- Funder: NOAA Community Climate Resilience Challenge (pending)
- Funding Amount: \$1.5 million (amount requested)
- Deliverables: Yearly stewardship updates, Aloha ‘Āina Workday Program, development of a Wetland Habitat Restoration Plan
- Impact: This project fosters community engagement in environmental stewardship, promoting sustainable land management practices and cultural education.

Facilities

Introduction

The Hanalei River Heritage Foundation (HRHF) is fully equipped with the necessary facilities to successfully implement Project Pu‘uhonua O ‘Uhu‘iole. Our facilities, comprising land and resources, have been meticulously developed and maintained to support our ongoing initiatives in farming and cultural restoration. These facilities are not just physical spaces; they are integral components of our commitment to environmental stewardship and cultural preservation.

Description of Facilities

Our facilities include a significant expanse of land under a Special Management Permit, annually renewed with the Division of Forestry and Wildlife. This permit affords us the opportunity to engage in extensive farming activities and cultural restoration projects, which are core elements of Project Pu‘uhonua O ‘Uhu‘iole.

The land, located in the fertile and culturally rich region of the ‘Uhu‘iole Valley, is well-suited for the cultivation of native crops such as kalo and lū‘au leaf. Over the past three years, we have honed our agricultural practices, consistently expanding and refining our cultivation techniques to meet the community's needs and contribute to environmental sustainability.



In addition to the agricultural land, our facilities include areas designated for educational and community engagement activities. These spaces are essential for conducting workshops, Lā Aloha 'Āina Workdays, and other community events that form an integral part of Project Pu'uhonua O 'Uhu'iole.

Adequacy and Relevance of Facilities

Our facilities are not only adequate but are also deeply intertwined with the goals of Project Pu'uhonua O 'Uhu'iole. The availability of fertile land for cultivation, coupled with spaces for community interaction, ensures that we can effectively implement all aspects of the project—from farming and environmental restoration to educational outreach and community engagement. Moreover, our ongoing efforts in enhancing and adapting these facilities demonstrate our commitment to continuously improving our capacity to serve the community's needs effectively.

The HRHF's facilities are a testament to our dedication to fulfilling the objectives of Project Pu'uhonua O 'Uhu'iole. The strategic use of our land and resources, backed by our Special Management Permit, ensures that we can successfully carry out this unique and vital project. We are confident that our facilities not only meet but exceed the requirements necessary to achieve the outcomes envisioned in Project Pu'uhonua O 'Uhu'iole.



VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Proposed Staffing, Staff Qualifications, Supervision and Training:

Introduction:

Project Pu'uhonua O 'Uhou'iole, rooted in Kū'ana 'Ike Hawai'i, represents a synergy of ancient Hawaiian wisdom and contemporary environmental practices. Our staffing strategy is meticulously designed to mirror the project's dual objectives of cultural preservation and environmental stewardship. The project demands a dedicated team, comprised of a Project Director, Cultural Consultant, and a Project Assistant in Native Farming Practices, along with necessary contractors. This collective expertise is pivotal to achieving the project's mission effectively and authentically.

- **Staffing Strategy:** Our team structure is purposefully aligned with the project's unique needs. The Project Director and Cultural Consultant in Outreach Education & Native Resource Management/Farming Practices are central to our initiative. Their profound connection to the Hawaiian community and expertise in traditional ecological



knowledge (TEK) and project management are critical for infusing cultural authenticity into our environmental endeavors.

- The addition of the Project Assistant in Native Farming Practices is a strategic decision to strengthen our on-ground agricultural activities. This role is vital in managing and maintaining our Lo'i Kalo (taro patches) and ensuring the practical application of native farming techniques. Their expertise will be instrumental in cultivating crops essential for the project and imparting these skills to the community.
- Team Dynamics: Our staffing approach ensures efficient project supervision and implementation. Continuous training and professional development are cornerstones of our strategy, equipping our team with both traditional and modern skills. This dynamic mix is essential for a project that seeks not only to address the community's immediate needs but to contribute to the long-term sustainability and resilience of Hawaiian culture and the environment.

In the following paragraphs, we share the qualifications, roles, and responsibilities of the key positions within Project Pu'uhonua 'Uhou'iole. The people we selected for this project individuals and organizations we have worked with in the past and whose expertise and experience not only align with the specific requirements of their roles but also resonate deeply with the overarching goals and objectives of our project.

Key Position #1: Project Director:

(Position filled by K. Hanohano Pa-Smith)

Requirements:

- Educational Background: College degree, with advanced degrees in Indigenous Socio-Economic Development & Cultural Revitalization, and Native Hawaiian Education.
- Experience with the Hawaiian Community: Extensive experience working within the Hawaiian Community.
- Nonprofit Administration Experience: Over 3 years of experience as a nonprofit administrator focusing on Native Hawaiians.
- Knowledge in TEK, Hawaiian Language, and Culture: Deep background in Hawaiian Knowledge, Language, and Culture.
- Grant Administration Skills: Proficient in administering grants, working with local government, OHA, and community collaboration.



Roles & Responsibilities:

- Develop and implement the project plan, ensuring alignment with project goals and objectives.
- Manage financial resources effectively.
- Hire, train, and supervise staff members.
- Ensure compliance with legal and regulatory requirements.
- Drive community impact and engagement, enhancing cultural understanding and environmental stewardship.
- Regularly report on project progress and evaluate initiatives' effectiveness.

Qualifications for Project Director

Introduction:

Kamealoha Hanohano Pa-Smith brings a wealth of experience and knowledge that makes him an ideal candidate for the Project Director role in Project Pu‘uhonua O ‘Uhu‘iole. His extensive background in Hawaiian and Japanese language education, research, and community engagement, combined with his experience in managing and implementing culturally-focused programs, aligns seamlessly with the objectives of this project.

Qualifications:

Educational Background: Kamealoha holds a PhD (ABD) in Indigenous Socio-Economic Development & Cultural Revitalization, a Professional Teaching Diploma in Native Hawaiian Education, an MA in Japanese Language & Literature, and a BA in Asian Studies. His education provides a strong foundation in both traditional Hawaiian and modern academic perspectives.

Experience with the Hawaiian Community: Kamealoha has extensive experience working within the Hawaiian community, demonstrated through his roles in Hawaiian immersion schools and his tenure at the Hanalei River Heritage Foundation.

Nonprofit Administration Experience: His role as a Program Administrator with the Hanalei River Heritage Foundation and as an educator and coordinator in various institutions highlights his ability to manage, develop, and implement community-centered projects.



Knowledge in Traditional Hawaiian Knowledge, Language, and Culture: Kamealoha's background in Hawaiian culture and language is evident in his educational achievements and professional roles. His work involves integrating traditional ecological knowledge with modern practices.

Grant Administration Skills: He has a proven track record in writing, managing, and complying with state and federal grants, making him well-suited to oversee Project Pu'uhonua O 'Uhu'iole.

With Kamealoha as Project Director, Project Pu'uhonua O 'Uhu'iole is poised to successfully achieve its goals. His unique blend of traditional and modern expertise, coupled with his administrative and community engagement skills, makes him an invaluable asset to this project, ensuring its success and positive impact on the community.



Key Position #2: Project Assistant in Native Farming Practices
(Position filled by Jim M. Browne)

Qualifications:

- Proficiency in Native farming practices
- Experience in creating and maintaining 6-8 Lo‘i Kalo (taro patches) for food security project
- Knowledgeable about the taro plant, strains we use to address food security,
- Knowledgeable about how to prepare taro start-ups for community gardens, farms, school gardens
- Proficiency in Native language, culture, & traditions
- Experience in working with others in culture-based farming/agricultural projects

Roles and Responsibilities:

- Taro Cultivation Management: Oversee the creation and maintenance of 6-8 Lo‘i Kalo (taro patches), ensuring their health and productivity for the food security project.
- Plant Knowledge and Application: Utilize extensive knowledge of taro plant varieties, particularly those strains effective for addressing food security. Prepare and distribute taro start-ups for community gardens, farms, and school gardens.
- Community Engagement and Training: Conduct educational sessions and workshops on native farming practices for community members, focusing on taro cultivation and its cultural significance.
- Cultural Integration: Employ proficiency in Native Hawaiian language, culture, and traditions to infuse cultural practices into farming methodologies, fostering a deeper understanding and appreciation among community members.
- Collaboration in Agriculture Projects: Work effectively with diverse groups, including community members, educational institutions, and other stakeholders, in culture-based farming and agricultural projects.

Introduction:

Project Pu‘uhonua ‘Uhou‘iole, a unique initiative rooted in Kū‘ana ‘Ike Hawai‘i, is pleased to announce the appointment of Jim M. Browne as the Project Assistant in Native Farming Practices. This role is critical in realizing the project's vision of blending traditional Hawaiian agricultural wisdom with contemporary ecological practices.



Qualifications of Jim M. Browne:

Jim M. Browne brings a wealth of knowledge and experience to Project Pu‘uhonua ‘Uhou‘iole. His deep-rooted connection with his native Chereonhaka Indian Tribe heritage, coupled with the guidance from his grandmother, has endowed him with an intimate understanding of indigenous farming techniques. This background has been instrumental in shaping his approach to taro farming and working with native plants, skills honed over years of practice in both Virginia and Hawaii. His tenure at the HRHF has further solidified his commitment to local environmental conditions.

Expertise and Approach:

Jim's expertise lies in his ability to apply traditional knowledge of soil, climate, and lunar cycles to modern farming practices. His two-year experience with HRHF demonstrates his dedication and adaptability to local environmental nuances. His approach to farming is a unique amalgamation of cultural heritage and ecological awareness, making him an invaluable asset to the project.

Professional Attributes:

Beyond his technical capabilities, Jim is known for his strong work ethic, positive attitude, and eagerness to learn and grow. His ability to merge traditional indigenous knowledge with hands-on farming practices ensures that Project Pu‘uhonua ‘Uhou‘iole will advance with a culturally sensitive and environmentally conscious farming approach. Jim's role is pivotal in steering the project towards its goal of sustainable agricultural practices that resonate with cultural heritage and environmental stewardship.



Key Position #3: Cultural Consultant in Outreach Education & Native Resource Management (Position Filled by 'Onipa'a Wailua)

Qualifications:

- Proficiency in Hawaiian language, culture, and traditions.
- Expertise in TEK and environmental management.
- Experience in developing and executing educational materials for community outreach.
- Skilled in traditional farming practices, particularly in taro cultivation.
- Knowledgeable in environmental and cultural significance of native plants.
- Ability to conduct community surveys and interviews.
- Experience in organizing and delivering educational workshops and community workdays.

Roles & Responsibilities:

- Lead the delivery of TEK programming.
- Develop educational materials for community outreach.
- Educate on the significance of native plants, including taro.
- Imparting traditional agricultural knowledge.
- Facilitate community engagement activities such as workshops and classes.
- Assist in data collection and analysis to evaluate project effectiveness.

The qualifications and roles of our Project Director and Cultural Consultant are intricately woven into the fabric of Project Pu'uhonua O 'Uhau'iole. Their expertise and dedication are pivotal in steering the project towards its goals of cultural preservation and environmental sustainability. Through their leadership and commitment, we are confident in our ability to deliver a project that resonates deeply with the community, fostering a sustainable and resilient future in line with Hawaii's rich cultural heritage and environmental needs.

Qualification of 'Onipa'a Wailua as TEK Practitioners

Introduction:

The 'Onipa'a Wailua Community Hui stands out for its collective of highly qualified practitioners, making it an ideal consultant for Project Pu'uhonua O 'Uhau'iole. This



team, proficient in a variety of skills essential to the project, can adeptly develop and execute various project aspects in both Hawaiian and English. Their profound expertise in Traditional Ecological Knowledge (TEK), coupled with their commitment to Hawaiian cultural practices, positions them to significantly contribute to the project's success.

Key Practitioners and Their Expertise:

- Mekealohapumehanahele Howard: An expert in the Hawaiian language, Howard specializes in native plants, traditional stories, and ancient Hawaiian history. Pursuing a BA in Hawaiian Studies with a focus on native botany, she brings invaluable insights into the project's botanical and educational components.
- Uncle Lopaka Barrett: As a master in preparing native health foods and a professional musician, Barrett's skills will enhance the project's focus on native food cultivation and promoting healthful living.

There are other cultural practitioners at 'Onipa'a Wailua who are as qualified as these three individuals. We will request other cultural practitioners as necessary.



Background and Experience in TEK and Environmental Management:

- Stewardship of ‘Uhou‘iole Cultural Restoration Project (Since 2018): Demonstrates a strong background in land management, environmental restoration, and cultural revitalization.
- TEK-Driven Education and Curriculum Development: Extensive experience in creating and implementing culturally grounded educational programs.
- Program Development in Native Farming & Cultural Practices: Proven ability to manage programs focusing on traditional agriculture, such as cultivating, harvesting, and distributing native crops like kalo (taro).
- Coordination of Aloha ‘Āina Workdays: Successfully organized community workdays, promoting environmental stewardship and cultural connection.

The diverse expertise of ‘Onipa‘a Wailua’s team, including Howard, Browne, and Barrett, solidifies their role as a vital consulting group for Project Pu‘uhonua O ‘Uhou‘iole. Their background in TEK, combined with practical experience in environmental management and community engagement, ensures the project will be carried out with respect for tradition and a focus on sustainable practices. Their involvement is anticipated to bring invaluable insights and contributions to the project, aligning with its overarching goals of cultural preservation and ecological restoration.



Organizational Chart

Introduction:

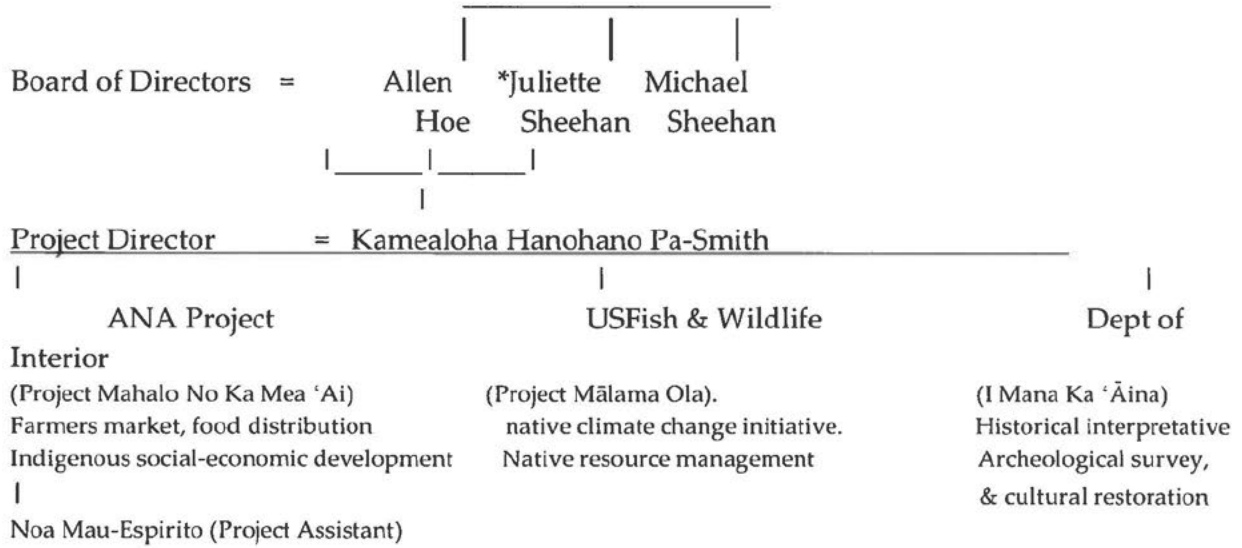
The organizational structure of Hanalei River Heritage Foundation (HRHF) for Project Pu‘uhonua O ‘Uhou‘iole is strategically designed to support the project's mission and goals. The organizational chart depicts clear lines of responsibility and supervision, ensuring efficient oversight and management of the project's operations. It is structured to adapt and evolve, aligning with the project's expanding needs and objectives.

Organizational Structure:

- **Board of Directors:** The Board, comprising Allen K. Hoe (President/Secretary), Juliette K. Sheehan (Vice President/Treasurer), and Michael G. Sheehan (Board Member), holds the highest level of oversight. They ensure HRHF's alignment with its mission, effective resource utilization, and overall strategic direction.
- **Project Director:** Kamealoha Hanohano Pa-Smith, as the Project Director, reports directly to the Board. He is responsible for the management and operational success of Project Pu‘uhonua O ‘Uhou‘iole. His role includes overseeing contractors and employees, aligning their efforts with the project's mission and goals.
- **Part-time Employees and Contractors:** Under the current structure, HRHF has two part-time employees and six contractors from ‘Onipa‘a Wailua Native Cultural Practitioners Consortium who report directly to the Project Director. Their roles are crucial in implementing various aspects of the project, such as educational outreach, farming practices, and cultural resource management.
- **Adjustments with Grant Award:** If HRHF secures the State of Hawai‘i GIA Grant, the organizational chart will be updated to include additional staff and contractors. This expansion will support the enlarged scope of Project Pu‘uhonua O ‘Uhou‘iole, enhancing its capability to fulfill its mission effectively.



Current Organizational Chart



*Juliette Kulamanu Sheehan serves as the Authorized Organization Representative for the Hanalei River Heritage Foundation



Compensation:

At the Hanalei River Heritage Foundation (HRHF), we are committed to fair compensation and fostering growth within our organization. Currently, HRHF does not offer compensation to directors or board members as they serve on a voluntary basis. Our staffing includes two part-time employees: a Program Administrator and Project Director, compensated at \$40,000 annually for 18 to 24 hours per week, and another employee working approximately 16 hours weekly, earning around \$18,000 per year as a Project Assistant under the ANA funded project, Project Mahalo No Ka Mea 'Ai, Culture-based Farmer's Market and Wrap Around Social Services.

Since our organizational restructuring in 2018, HRHF has embraced new priorities and projects, seizing opportunities to continually align our programs with the needs of our target audience—primarily the marginalized, underserved, and economically challenged. We believe our culture-based environmental stewardship programs, referred to as 'Aloha 'Āina,' play a crucial role in elevating community self-esteem and aiding the healing process for those who have experienced historical trauma.

Looking ahead, we are earnestly working to enhance our organizational capacity. Our goal is to eventually offer full-time positions to those passionate about our mission and dedicated to addressing the complex issues faced by our community. We aim to grow as an organization that not only supports our mission but also provides stability and professional development opportunities for our staff. This approach is key to strengthening our team and maximizing our impact on the communities we serve.



VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.



Litigation Disclosure

As of the current date, the Hanalei River Heritage Foundation (HRHF) is not involved in any pending litigation, nor are there any outstanding judgments against the organization. We maintain a strong commitment to operating with integrity and in full compliance with legal standards, ensuring that our focus remains steadfast on our mission and community projects.

Licensure or Accreditation

The HRHF does not require any special qualifications, licensure, or accreditation that are specifically relevant to the request for Project Pu'uhonua O 'Uhou'iole. Our team comprises individuals with extensive experience and expertise in environmental conservation, cultural education, and community engagement, ensuring effective and responsible project execution.

Private Educational Institutions

The HRHF confirms that the grant for Project Pu'uhonua O 'Uhou'iole will not be used to support or benefit any sectarian or non-sectarian private educational institutions, in accordance with Article X, Section 1, of the State of Hawai'i Constitution. The project's scope and activities are designed to benefit the broader community and align with our public service mission.



Sustainability Plan

Introduction:

The Sustainability Plan for Project Pu‘uhonua O ‘Uhou‘iole is a strategic roadmap designed to ensure the project's long-term viability and impact. Anchored in the principles of community involvement, environmental stewardship, and cultural preservation, this plan outlines a multi-dimensional approach. It focuses on building sustainable relationships, creating revenue streams, and continuously adapting to changing needs and environmental challenges.

Community Engagement and Volunteerism

- Develop a robust volunteer program, including training and recognition, to build a dedicated volunteer base.
- Organize community events and workshops to raise awareness and encourage local participation.
- Implement a mentorship program where experienced community members can pass on knowledge to newer volunteers, ensuring skill transfer and continuity.

Partnerships and Collaborations

- Establish alliances with local educational institutions for shared initiatives, internships, and collaborative projects.
- Partner with agricultural organizations and local businesses to create joint ventures, such as community-supported agriculture (CSA) programs.
- Engage with local and state government agencies for support and to align with regional conservation efforts.



Revenue-Generating Activities

- Develop a line of products such as packaged native foods, seeds, and educational materials for sale.
- Offer paid immersive cultural and environmental tours and workshops for tourists and locals.
- Launch a membership program with benefits like discounts on products and exclusive event access.

Grant Writing and Fundraising

- Create an annual calendar of grant applications, targeting grants that align with different aspects of the project.
- Organize annual fundraising events and campaigns, leveraging social media and community networks.
- Implement a donor management system to cultivate and maintain relationships with donors.

Program Evaluation and Adaptation

- Conduct semi-annual program evaluations to assess impact and identify areas for improvement.
- Stay abreast of environmental trends and community needs to adapt programs accordingly.
- Solicit regular feedback from participants, volunteers, and partners to inform program development.



Public Awareness and Advocacy

- Launch a targeted marketing campaign to raise awareness about the project's impact and needs.
- Collaborate with local media to feature stories on the project's successes and community benefits.
- Advocate for policies and legislation that support environmental conservation and cultural education, leveraging the project's successes as case studies.

Financial Management and Diversification

- Develop a multi-year financial plan, including budget forecasting and reserve fund establishment.
- Diversify revenue streams to include a mix of public grants, private donations, and earned income.
- Implement cost-effective measures and environmentally sustainable practices to reduce operational costs.

Our comprehensive Sustainability Plan is central to the enduring success of Project Pu'uhonua O 'Uhou'iole. With a focus on community engagement, diversified funding, and adaptive program management, the Hanalei River Heritage Foundation is committed to sustaining and expanding the project's impact. This plan is our pledge to nurture a resilient and thriving community in Hawai'i, preserving its cultural heritage and environmental wellbeing for future generations.