

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization) **Certificate pending, see Attached Vendor Compliance Certificate.**
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

DUK WHAN KIM, Executive Director
PRINT NAME AND TITLE

1/16/24
DATE

HI Good Samaritan Foundation
1545 Kamehameha IV Road
Honolulu, Hawaii 96817

January 3, 2024

Subject: **Statement of Applicant for Grants Pursuant to Chapter 42F, Hawaii Revised Statutes**

Please accept this statement attesting to and affirming HI Good Samaritan Foundation's compliance with Chapter 42F, Hawaii Revised Statutes ("HRS") and specifically, that should it be awarded a Grant-in-Aid from the State of Hawaii, that these funds will be used for a public purpose as detailed in our grant application.

To further affirm our compliance, this letter shall also serve to attest to the following:

- (1) HI Good Samaritan Foundation ("HGSF") is organized as a non-profit corporation under the laws of the State of Hawaii and designated as public charity under Internal Revenue Code ("IRC") Section 501(c)(3) (see attached Tax Exempt Designation Letter dated April 30, 2020);
- (2) HGSF complies with all applicable federal and state laws prohibiting discrimination; and,
- (3) HGSF agrees to not use state funds for entertainment or lobbying activities.

Additionally, in accordance with Section 4.2(d) of our Bylaws, Pastor Miyeo Kim as Vice-President for the HI Good Samaritan Foundation, is also authorized to sign any and all documents for HGSF while I am out-of-country.

Should you have any questions concerning this Statement of Applicant for Grants Pursuant to Chapter 42F, Hawaii Revised Statutes, please feel free to contact me at (808) 255-1234 or at kimd4910@gmail.com.



Duk Whan Kim
Executive Director/President
HI Good Samaritan Foundation

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 30 2020

HI GOOD SAMARITAN FOUNDATION
1545 KAMEHAMEHA IV RD
HONOLULU, HI 96819-0000

Employer Identification Number:
85-0764909
DLN:
26053513003310
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
February 12, 2020
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

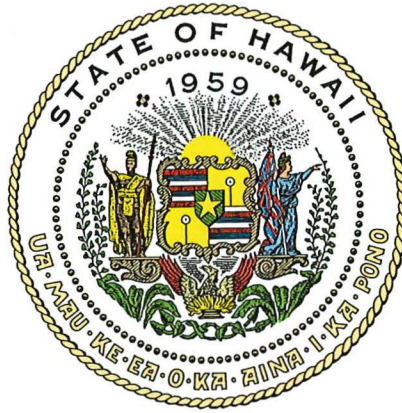
HI GOOD SAMARITAN FOUNDATION

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Letter 947



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HI GOOD SAMARITAN FOUNDATION

was incorporated under the laws of Hawaii on 02/12/2020 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 16, 2024

Director of Commerce and Consumer Affairs

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The genesis of the HI Good Samaritan Foundation ("HGSF") was initiated when Assembly of God Hawaii Cedar Church located in Kalihi started a homeless relief project and foodbank service in 2004. Thereafter, the House of Love, a rehabilitation center for drug patients in 2005 was established. In September of 2009, in conjunction with the 35th anniversary of the founding of the Hawaii Cedar Church, the HI Good Samaritan Foundation ("HGSF") was formally established to assume and carry forth the homeless initiatives that were initiated through the Hawaii Cedar Church.

HGSF provides residential and supportive services for homeless individuals at its property at 85-596I Waianae Valley Road. The project, designated as "Homeless Town" consists of four (4) existing

structures that were built in 1934 and fifty-four (54) outdoor sheds. Approximately seventy-three (73) homeless individuals are accommodated through these structures (19 in the 4 existing structures and 54 in the outdoor sheds). Approximately 50% of the homeless individuals staying at HGSF's property suffer from depression, drug abuse, or other mental, physical, or emotional issues.

HGSF also started a job training program for the homeless individuals in 2021 and presently, twenty-five (25) individuals are enrolled in a two-year job training program. The goal of the program is to provide the participants with educational and occupational skills training to transition to viable employment opportunities to support their transition from homelessness to self-sufficiency.

All HGSF services and structures are staffed by volunteers and privately funded through private donors and the congregation of the Hawaii Cedar Church as HGSF receives no public funding for its Homeless Town project.

2. The goals and objectives related to the request;

HGSF is seeking GIA funds to continue to provide residential, counseling, vocational training and other necessary supportive services for a minimum of seventy (70) homeless individuals at its Homeless Town project.

3. The public purpose and need to be served;

Per the Point in Time County 2023 Comprehensive Report (dated 5/11/2023) there were 4,028 people experiencing homelessness on Oahu on January 22, 2023 which is a slight increase from the Point in Time Count 2022 of 3,951. Significantly, the number of unsheltered individuals continues to exceed sheltered individuals with 2,365 listed as unsheltered with 1,663 being recorded as sheltered.

As detailed in the Point in Time County 2023 Comprehensive Report, Region 7 (Wai'anae), which is the focus area for this application and project, had the largest percentage of the unsheltered population at 27% (603 individuals) than any other region on Oahu and more concerning, reflected an 18% increase of homeless individuals over 2022 which equated to 206 individuals since the 2022 count.

4. Describe the target population to be served; and

Specifically, to the target area of this application, the Point in Time County 2023 Comprehensive Report identified 630 people experiencing homelessness on the Waianae Coast on January 22, 2023. Of the 630, 576 were adults, 54 were children and 1 was an unaccompanied minor. With the largest number of unsheltered individuals experiencing homeless residing in Waianae, the demand for emergency, transitional and permanent housing opportunities is quite evident.

The "Homeless Town" project of the applicant follows the focus of the Statewide Office On Homelessness and Housing Solutions in creating places for people experiencing homelessness to be housed and healed. In particular, the "Homeless Town" project is synonymous with one of the principal priorities of the Office of the Governor which is to "*Test New Solutions to Long-Term Affordable Communities (Including Non-Traditional Housing)*" through: (1) the creation of low-cost, low-footprint, "village" housing where people support each other's healing and growth as a community; and, (2) to partner with community groups, nonprofits, faith-based organizations, private landowners, and Counties to create homes for those experiencing homelessness in less traditional ways.

5. Describe the geographic coverage.

See prior response above.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

In addition to utility expenses, the requested GIA funds will be expended for costs associated with the provision of vocational training and management costs for its Homeless Town project. These costs are detailed in the enclosed budget forms.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Residential, vocational, counseling and other necessary supportive services are provided year-round to residents of HGSF's Homeless Town project. As participants transition to other programs and residential facilities, to include

permanent housing, new participants are accepted for placement at the Homeless Town project.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Presently, HGSF evaluates its programs quarterly through surveying its program participants to ensure that his/her individual service goals and objectives are being addressed. Given the diversity and complexity of the populations served at its Homeless Town project, a standardized program curriculum is difficult to implement, therefore, HGSF, through the surveying of its program participants, enables its staff to adjust program components as necessary to allow the participants to progress towards recovery and eventually, self-sufficiency.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

HGSF will seek the assistance of the Statewide Office On Homelessness and Housing Solutions in developing a measure to assess the effectiveness of its Homeless Town project. Additionally, HGSF will apply a "cost per participant" formula as another measure of effectiveness.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025. HGSF seeks \$50,000 per quarter or a total of \$200,000 through this GIA request.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
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3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025. None.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. Not Applicable.
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding. HGSF was appropriated GIA funds through HB 300CD1 in 2023 in the amount of \$200,000. Grant agreement is pending and funds will be expended for planning and design costs to repair and/or replace existing structures at the Homeless Town project site at 85-596I Waianae Valley Road to comply with the county’s zoning and building codes. Other than the 2023 State GIA, there are no other sources of public funding.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023. The sole asset for HGSF is a 4-acre land, with 4 old homes built in 1934, at 85-596I Waianae Valley Road, Waianae HI 96797. Its’ assessed value is \$719,100 for Tax Year 2024-2025 by the City and County of Honolulu (see attached).

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HGSF as well as its affiliated predecessor, Hawaii Cedar Church, has been assisting homeless and other economically challenges populations, exclusively through volunteers, for over ten (10) years. Its work and contributions have been well documented through the

media (see: <https://www.hawaiinewsnow.com/2021/06/11/this-church-is-housing-homeless-cultivating-hope-waianae-farm/>; and, <https://www.staradvertiser.com/2021/06/11/hawaii-news/kalihi-pastor-is-teaching-farming-self-help-and-providing-tiny-homes-at-waianae-farm/>).

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HGSF provides residential and supportive services for homeless individuals at its property at 85-596I Waianae Valley Road. The project, designated as "Homeless Town" consists of four (4) existing structures that were built in 1934 and fifty-four (54) outdoor sheds. Approximately seventy-three (73) homeless individuals are accommodated through these structures (19 in the 4 existing structures and 54 in the outdoor sheds).

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The staffing pattern is detailed in the attached organization chart. All of the personnel listed on the chart are already qualified and serving in the listed positions on a volunteer basis.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached organizational chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Presently, there are no compensated officers, directors or employees for HGSF.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not Applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

Irrespective of whether HGSF receives GIA funding in fiscal year 2024-2025 or any year thereafter, given the dire need for programs and shelter for our State's indigent and houseless populations, HGSF will continue to serve the community through its programs.

As noted above, all HGSF services and structures are staffed by volunteers and privately funded through private donors and the congregation of the Hawaii Cedar Church as HGSF receives no public funding for its Homeless Town project.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

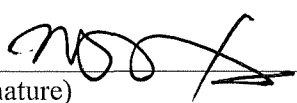
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

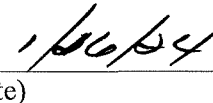
Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

HI GOOD SAMARITAN FOUNDATION

(Typed Name of Individual or Organization)


(Signature)


(Date)

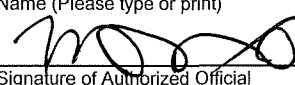
DUK WHAN KIM
(Typed Name)

Executive Director
(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: HI Good Samaritan Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	112,000			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	112,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	12,000			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	12,000			
6. Supplies	12,000			
7. Telecommunication	6,000			
8. Utilities	36,000			
9				
10				
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19				
20 Admin Costs: Legal & Accounting	10,000			
TOTAL OTHER CURRENT EXPENSES	88,000			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	200,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Duk Kim Whan (808) 255-1234		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	200,000	Duk Kim Whan., Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: HI GOOD SAMARITAN FOUNDATION

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
General Manager	1	\$40,000.00	100.00%	\$ 40,000.00
Vocational Instructor	0.5	\$24,000.00	100.00%	\$ 24,000.00
Vocational Instructor	0.5	\$24,000.00	100.00%	\$ 24,000.00
Vocational Instructor	0.25	\$12,000.00	100.00%	\$ 12,000.00
Vocational Instructor	0.25	\$12,000.00	100.00%	\$ 12,000.00
				\$ -
				\$ -
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				\$ -
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				\$ -
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				\$ -
TOTAL:				112,000.00
JUSTIFICATION/COMMENTS: General Manager will serve as the overall Project Director for the Homeless Town Project. Vocational Instructors will provide services to				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: HI Good Samaritan Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: HI Good Samaritan Foundation

FUNDING AMOUNT REQUESTED NOT APPLICABLE						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: HI Good Samaritan Foundation

Contracts Total: 200,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	State GIA - HB300 CD1	7/1/23 to 6/30/24	DHS	State	200,000
2					
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HI Good Samaritan Foundation
Organization Chart

Executive Director: Duk Whan Kim

Vice Exec Director: Yun Jin Park
Planning Director: Kum Sun Bluehdorn

Finance Director: Seongeun Hong

General Manager: Miyeo You

Homeless Farm:	Executive Director	Duk Whan Kim
Homeless Town:	Manager	Sweets Wright
Homeless Vocational Training School		
	Chief Director	Byung Jae Im
	School Principal	: Miyeo You
	Instructor	: Seongeun Hong
	Instructor	: Kum Sun Bluehdorn
Homeless Town Foodbank	Manager	Sweets Wright
Foodbank	Team Manager	Youhui Yi
Aloha Harvest Foodbank	Team Manager	
Senior College 1	Principal	Daniel Ham
Senior College 2	Principal	Hun Jin Im