



THE FILIPINO COMMUNITY CENTER, INC.

94-428 Mokuola St., Suite 302 Waipahu, Hawai'i 96797 Phone: 680-0451 Fax: 680-7510 www.filcom.org

Our mission is to develop, own and operate a community center that provides social, economic and education services and to promote and perpetuate Filipino culture and customs in the State of Hawai'i.

BOARD OF DIRECTORS

Edmund C. Aczon	<i>Chair</i>
Luis P. Salaveria	<i>1st Vice-Chair</i>
Eva Washburn-Repollo	<i>2nd Vice-Chair</i>
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Angie D. Santiago	<i>(UFCH) Ex-Officio</i>
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Roland C. Casamina *President Emeritus*

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Warren Luke	
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Kathleen Mills	
Kelly Sanders	
Sol Solezza	
Steve Sombrero	
Emme Tomimbang	

January 19, 2024

TO: Senate Committee on Ways and Means
Honorable Chair Donovan M. Dela Cruz
State Capitol, Room 208

Honorable Vice Chair Sharon Y. Morikawa
State Capitol, Room 215
Honolulu, Hawaii 96813

ATTN: 2024 GIA

ATTACHED: Application (ORIGINAL)
Operating Grant Request
"Filcom Center Cultural and Community Programs"
\$300,000.00



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January 19, 2024

TO: House Committee on Finance

Honorable Chair Kyle T. Yamashita
State Capitol, Room 306

Honorable Vice Chair Lisa Katagawa
State Capitol, Room 435
Honolulu, Hawaii 96813

ATTN: 2024 GIA

ATTACHED: Application (ORIGINAL)

Operating Grant Request

“Filcom Center Cultural and Community Programs”

\$300,000.00

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



Edmund Aczon, Chair Board of Director

January 19, 2024

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

PROPOSAL

FY 2023 OPERATING GRANT REQUEST: \$300,000

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STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: THE FILIPINO COMMUNITY CENTER, INC.*

DBA/Trade Name: THE FILIPINO COMMUNITY CENTER, INC.*

Issue Date: 07/17/2023

Status: **Compliant**

Hawaii Tax#: [REDACTED]
New Hawaii Tax#: [REDACTED]
FEIN/SSN#: XX-XXX5884
UI#: XXXXXX0939
DCCA FILE#: 88827

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

The Filipino Community Center Inc.
(Typed Name of Individual or Organization)


(Signature)

January 19, 2024
(Date)

Edmund Aczon
(Typed Name)

Chair, Board of Director
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background.

The Filipino Community Center, Inc. ("Center") building project was initiated by the Filipino Chamber of Commerce in 1991, incorporated in 1992, and received its 501(c)(3) tax-exempt status in 1994. The mission statement of the Center is: to develop, own and operate a community center that (1) provides social, economic and education services and (2) to promote and perpetuate Filipino culture and customs in the State of Hawaii. The Center has a Board of Directors that is responsible for overall policy and direction of the Center. The Center has a Board of Governors, which serves as an advisory group to the Board of Directors. The Executive Director is responsible for the operational, financial, and management of the Center and reports on a monthly basis to the Board of Directors on all aspects of the Center. The Center has a full-time Office Manager, Administrative Assistant, and Programs Director. Major events held by the Center include the Filipino Fiesta and Flores de Mayo, which share the various aspects and distinctions of the different regions of the Philippines and

the Pasko sa FilCom, which shares the holiday festivities of the Philippines with the community. The Filipino For Kids Summer programs educates the youth of today of the rich traditions of the Filipino culture along with the Language Immersion program which teaches a Filipino dialect during a 2-month program culminating with a sponsored immersion program to the Philippines. Many other programs further educate and promote the rich heritage of Filipinos in the State of Hawaii.

2. The goals and objectives related to the request.

Operating grant request of \$300,000.00. The goals are to obtain funding to enhance and, more easily, provide the various continuing programs and events of the Center. These events are numerous and include the following:

<i>Language immersion studies</i>	<i>Filipino Fiesta Filipino</i>	<i>For Kids Program</i>
<i>Pasko sa FilCom</i>	<i>Sakada Day celebration</i>	<i>Health fairs</i>
<i>Philippines Independence Day</i>	<i>Dance workshops for youth</i>	
<i>Music workshops for youth</i>	<i>FilCom Sundays</i>	
<i>Visual arts workshops</i>	<i>Arts and crafts workshops</i>	
<i>Immigration outreach</i>	<i>Citizenship classes</i>	

The programs and events identified above range from half-day events to eight (8) full-day events which could occur bi-weekly or monthly. The ability to market and advertise each of the events, hiring the appropriate Programs Coordinator, the costs of the supplies and materials for each event, as well as the logistical costs, often prevent a successful event from occurring. The Center often seeks outside donations however; the Center faces the uncertainty of any receipt of said funds. Beginning with an established fund, the Center is more likely to succeed in its outreach as well as implementation of the event. Funds from the operating grant would support the full-time staff person to manage the education, cultural and insightful programs held by the Center to the public.

The Center desires to continue these community events, which ultimately benefit the city of Waipahu and the State of Hawaii. A portion of the grant would be used to fund one FTE staff to coordinate and manage each of the above programs/events of the Center.

3. The public purpose and need to be served.

Since 2002, the Center has been a gathering place for activities promoting, sharing and perpetuating Filipino heritage with the larger multi-cultural community of Hawaii. The public purpose is to educate and perpetuate cultural information that is historic and current in nature to the public. With a high concentration of Filipinos residing in Waipahu, both immigrant and local born Filipinos, the need arises for a single location for the display and placement of cultural information. The Center will build upon its existing facilities and resources to function as a gathering place in which the State of Hawaii can

obtain the information and education on the issues of the Filipino immigrant as well as upon current information on the contributions of Filipinos going on today.

The Center was designed to provide a variety of services to help revitalize the economy of Waipahu. The Center can continue to serve as a dynamic learning and service center providing services not only to Filipinos but to the entire multiethnic Waipahu community and statewide. The Center continues to fulfil its public purpose by providing direct services and facilities that support economic self-sufficiency, neighborhood revitalization, cultural heritage programming and preservation, education and health opportunities, and community development to low-income and immigrant communities. The Center can provide an ideal place for this education and display of culturally significant issues.

4. Describe the target population to be served; and

The primary target populations to be served are (a) the residents of Waipahu, (b) the communities from other parts of Oahu, particularly leeward and central Oahu, and (c) the general public statewide interest in Filipino culture and history.

According to the U.S. Census on July 1, 2017, the total population for the State of Hawaii was 1,427,538. Of the total State population, 992,605 were in the City and County of Honolulu representing 69.5%. Per towncharts.com, which uses the 2017 American Community Survey, the total population for Waipahu was 41,590 currently. Per the U.S. Census in 2010, 55.3% of the population was of Filipino ancestry. With the high density of Filipinos in Waipahu, the Center would be the focal point for service.

5. Describe the geographic coverage.

Waipahu has a sizeable number of new as well as older immigrant residents and a high percentage of its population speaks a language other than English. As noted in the U.S. Census Bureau from 2009-2013, approximately 20% of adults over 25 have not received a high school diploma compared to only 10% of adults throughout Oahu. According to the U.S. Census in 2010, Waipahu's elderly population (those 65 and over) makes up 16%, or 6,038, of the 38,216 residents. Located in central Oahu, the Center is best apt to meet the community's specific need as it represents a significant percentage of the elderly population as compared to the entire Island of Oahu.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities.

The Scope of work for each project would be as follows:

The Center’s staff would coordinate from start to finish each of the programs identified above. The Programs Director, under the supervision of the Programs Committee, would develop each program, monitor, implement, and report on each of the programs.

The gathering of volunteers to assist each of the programs has been established with each of our past programs. This initiative directly addresses the Center's mission of "developing and providing educational, social, cultural, and economic services for the community."

Tasks and Responsibilities:

For each of the projects above, the scope would include the interviewing of service and contract providers by the Center’s Programs Committee and the Executive Director with assistance and oversight by the Center’s Board of Directors. Upon the assessment of the specific needs, a comprehensive request for proposal would be issued to the general public for a process of competitive bidding to occur.

Upon receipt of the requisite bids, an evaluation committee would be established for the development of criteria scoring. The selected provider would then be tasked with the implementation of each project with direct management and oversight by the Executive Director to ensure compliance, completion, and results have been achieved with respect to the contracted service.

Upon completion of each service and/or project, the Executive Director shall provide the reports for assessment, progress, completion, and subsequent results. Throughout the process, the Programs Committee and Board of Directors shall further provide guidance, authority, and supervision for each component and phase.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Scope of Work Program Area	Tasks	Responsibility	Outcomes	Timeline
Selected Project	Competitive bidding; public procurement process	Executive Director, Programs Committee	Up to date assessments of scope of work areas; obtain three (3) bids	Three (3) months on approval and release of grant.

			through public notice; selection of vendor via Programs Committee established criteria; approval from Board of Directors	
	Accounting and Project Oversight	Executive Director, Programs Committee	State agency reporting	Ongoing

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The quality of programs delivered will be described fully in the Request for Proposals during the process. The Center’s Programs Committee is composed of volunteers.

The Executive Director and Programs Committee will continue to provide monthly reports to the Board of Directors and the Executive Committee of the Board of Directors.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application, the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The measure of effectiveness will be determined by the continuance of the Center’s community programs and services in a first-class manner. The longevity of the Center, will continue to serve its mission.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$30,000	\$170,000	\$74,000	\$30,000	\$ 300,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for the fiscal year 2025.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Center has demonstrated its ability to obtain and responsibly expend federal, state, and private foundation funds while building and maintaining a beautiful and functional community center. The Board of Directors is multi-ethnic and represents a wide range of expertise from labor, law, small business and

large corporations, professionals, education and community leaders. The Board of Governors exists for the Board of Directors in an advisory capacity and role. See the current 2024-2025 Board of Director attached.

To complement and support the expertise of the Board of Directors, the paid staff reflects a quest for professionalism and offers a range of skills to administer and initiate programs and maintain the facilities.

Executive Director

This position supervises the overall day-to-day operations of the Center's organization and property. The position works in association with the Board of Directors and committees in the areas of fundraising, community outreach, program design, implementation and assessment, special events, marketing, public relations, and property management. This position requires at least five years of high-level administrative and community experience.

Programs Director (Shelly Carmona)

The current Director of Events & Programs is Shelly Carmona. She has been with the Center since July 2022. Shelly has over 7 years of experience working directly with the community specifically with underserved populations. She has over 5 years of experience working with nonprofits such as HCAP (Honolulu Community Action Program) and Hawaiian Humane Society O'ahu. Ms. Carmona was responsible for data management, compliance and execution of the program. Shelly is responsible for the overall operation of functions utilizing the Center's meeting, courtyard, banquet, ballroom, technology, and kitchen spaces. Shelly brings her extensive experience in special events planning, business operations, and catering services and works closely with outside contractors, and caterers. Prior to working at the Center, Ms. Carmona was instrumental in the development of the Outreach Program "Pet Kokua" for the Hawaiian Humane Society O'ahu. This position requires distinctive organizational, communication, marketing, and time management skills.

This position coordinates community functions, special events, and programs using the Center's facilities. Each of the functions, special events, and program developed and implemented focus on the Center's mission statement which include social, economic, and cultural factors for the community at large. This position reports to the Executive Director and is responsible for the operational success of the Center ensuring seamless team management, development, program delivery, quality control, and evaluation. Oversees the planning, directing, and coordinating of programs and events to ensure that program goals are met within approved parameters or grant requirements. Supervises and coordinates with volunteers and community partners to ensure consistent and objective program performance standards of accountability and attainment of

established goals. This position also reserves and books special events at the Center.

Administrative Assistant

This position performs administrative and office support activities for the Office/Programs Coordinator and Executive Director. Duties include fielding and screening telephone calls, receiving visitors, word processing, creating spreadsheets and presentations, and filing. This position also provides technical assistance to the website, social media, networking, marketing, and office administration.

The Center's stakeholders have a network of professionals to assist in the educational and teaching aspects of the program. Several Board members and volunteers are associated with the University of Hawaii and its community colleges. The Center's facilities is well suited to carry on the objectives of the program by utilizing its various spaces including our Technology Center, office rooms, Courtyard, and ballroom.

The Center's vast network of organizational groups such as the Creations in Catering, United Filipino Community Council, Oahu Filipino Community Council, Nursing and Advocates Mentors, Inc., Honolulu Junior Chamber of Commerce, the Filipino Chamber of Commerce, and the Knights of Rizal, are only a handful of the organizations devoted to the success of the Center.

The Center utilizes modest revenues from the rental of office space to tenants and rentals from the ballroom and conference rooms. After covering operating expenses and debt service, the Center can then provide the programs with the remaining funds the Center generates. Through the years, the Center has received funds through federal and State grants, private foundations, and corporate and individual donations to fund the Center's programs and activities.

Current programs of the Center include Filipino for Kids Summer Program, Banda Kawayan (Philippine musical instrument ensemble and live group), NCLEX Review (nursing examination review preparation), Himig at Indak (Filipino folk dancing and choir), Coro Filipino (Filipino choir), Kinabukasan Education Series, and US Citizenship Classes.

Past results of a sample of the programs the Center reflect the following:
NCLEX attendees in 2011-2016: 186 total registrants and 2017: 32 registrants.
US Citizenship Classes attendees in 2012-2016: 92 total registrants and 2017: 13 registrants. Computer Enrichment Workshops attendees from 2011-2016: 169 total registrants. Filipino for Kids Summer Program 2011-2016: 137 total registrants and 2017: 50 registrants. Banda Kawayan in 2011-2016: 142 total registrants and 2017: 18 total registrants. The language immersion program in 2015-2016: 32 registrants and 2017: 12 registrants.

Smart Seniors Program 2008 and 2009 each resulted in over 500 participants each year. In each of these years, participants would register for additional classes resulting in repeat participants.

Based upon past performance on a variety of community service programs as well as the performance from the Smart Seniors Program in 2008 and 2009 when the Center received funding, the Center has demonstrated the administrative, organizational, and accountability to continue the Smart Seniors Program. The ongoing requests for the return of the Smart Seniors Program to the Center verifies the need of the return of the program as well as the desire of the seniors and elderly to have the services that the program provides.

The volunteers and patrons of the Center are widely skilled and continue to offer and volunteer their expertise in various areas of the program on a day-to-day and for various activities throughout the year.

The volunteers and patrons of the Center are widely skilled and continue to offer and volunteer their expertise in various areas on a day-to-day and for various activities throughout the year. In January 2016, Kapariz, a Filipino youth group under the guidance of the Knights of Rizal – Hawaii Chapter, performed volunteer service by re-stripping and re-painting of the parking lot. This youth group received contributions from the community to purchase a re-stripping machine for future use of this ongoing project. Himig at Indak, one of the musical ensembles of the Center, purchased and volunteered their time to restore and replace the Center's Courtyard landscaping, including the roses.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate their adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Center was opened in June 2002 and sprawls over two acres by the old Oahu Sugar Mill in suburban Waipahu. The Center boasts a three-story building covering 50,000 square feet. It is a multi-use building with 42,000 square feet of net usable space allocated for retail, business incubation, kiosks, technology center, commercial kitchen, conference rooms, community meetings, training workshops and social functions. The Center's administrative office provides adequate private and general work areas for staff and volunteers. The Center has adequate site and street parking, is near to a bus line, and meets ADA requirements.

It is the biggest Filipino Community Center outside of the Philippines. It a building built on Filipino pride and *Bayanihan* spirit and retains enough spirit of aloha to everyone who wants to work, rent, learn, and enjoy the daily activities without

regard to ethnicity. Located on the 2nd floor above the tenant spaces, guests can rent space for functions, meetings, and to celebrate special events. The Ballroom and the Courtyard, are available every day of the year. These private areas feature customizable services for various groups and events. Our onsite catering service assists the Center in tailoring the needs of our guests. The 6,000 square foot Ballroom provides a capacity of 400 for a dining event and over 600 for theater-style events. The 3,500 square foot Courtyard provides a capacity of 100.

This programming initiative draws on the present programming and physical resources of the Center to develop and expand the Center's community outreach and programming for elderly persons. The Center will continue to have patrons visit the Center for various activities, events, and programs thereby enhancing the ability to educate the public.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe his ability to supervise, train and provide administrative direction relative to the request.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director	\$ 98,000.00
Programs Director	\$ 55,000.00
Administrative Aide	\$ 28,000.00

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. None.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Internal Revenue Service Section 501(c)(3) Exempt Status Letter

See attached.

Certificate of Vendor Compliance, State of Hawaii, State Procurement Office

See attached.

Edmund C. Aczon, prior general contractor
Damien A. Elefante, Esq.
Franz D. Juan, CPA, Attorney
Jun Suela, licensed architect
Daniel Padilla, Attorney

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2024-25, but

The Center is undergoing several initiatives to provide direct funding from the Center's own operations. Currently, revenue from the Center is derived from tenant revenue, ballroom revenues, and other facility revenue. After covering operational expenses and debt service, the Center has modest income and unable to cover capital projects of this magnitude.

In April 2018, the Center regained sole control of the facility event rentals returned to the Center's prior use of utilizing pre-approved caterers for events at the facility. The Center now manages all event rentals directly and provides its customers with a choice of two approved caterers for their catered events.

In 2015, the Center underwent a five-year debt service plan to retire the \$3.0 million long-term note payable. Since 2013, the Center has focused on further

enhancements to our annual Bayanihan fundraising gala, which have been implemented thereby increasing the net revenues for operations received each year from the Center's primary fundraiser.

Furthermore, the Center has implemented a strategic plan to have each of the smaller, yet effective, programs held at the Center such as the language immersion program, Pasko sa FilCom, FilCom Sundays, and Sakada Day. This 2015 endeavor has proven successful, as each program has become self-sustaining and self-funded without the direct use of any of the Center's operational income.

A larger strategic plan was developed in late 2015, which addresses and benchmarks the Center's activities and goals for repayment of the long-term note of the Center. As of December 31, 2018, the five-year debt service plan has raised over \$250,000. In December 2019, the Board of Directors examined their progress towards the strategic plan and implemented new deadlines and goals to be implemented.

Furthermore, relationships with individuals and community organizations have been fostered and nurtured to encourage additional commitment to the Center in terms of ongoing maintenance of the facility (i.e. volunteer cleanup, maintenance, and upkeep projects). Also, the Center identified areas in the community where collaborative projects are undertaken on similar events and projects. For example, the Center worked with the Congress of Visayan Organizations, United Filipino Council of Hawaii, the Filipino Chamber of Commerce, and the Philippine Consulate of Hawaii to work on a single Pasko sa FilCom for 2015-2019 and worked together to create one celebratory event for the Inaugural Sakada Day Celebration in 2015 and onward. In 2016, the "One Filipino" event was planned in coordination with other community organizations to raise awareness in the community for the purpose of not only registering to vote but actually voting on the necessary days including both the general and primary elections. This initiative is envisioned to also occur in 2020.


(b) Not received by the applicant thereafter.

Without funding of this grant, the Center will not have the funds available for these projects. The Center will continue to have these events but may only have nominal impact due to the funding constraints on each project undertaken.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: The Filipino Community Center, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	65,000			
2. Payroll Taxes & Assessments	9,750			
3. Fringe Benefits	7,200			
TOTAL PERSONNEL COST	81,950			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	2,000			
3. Lease/Rental of Equipment	40,000			
4. Lease/Rental of Space	20,000			
5. Staff Training	5,000			
6. Supplies	20,000			
7. Telecommunication	1,050			
8. Utilities	5,000			
9. Instructor Fees / Compensation / Other	20,000			
10. Program Ceremonies / Awards	20,000			
11. Committee Meetings	5,000			
12. Technology Maintenance	10,000			
13. Publication	10,000			
14. Misc.	5,000			
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	163,050			
C. EQUIPMENT PURCHASES	55,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	300,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	300,000	Edmund Aczon	(808) 680-0451	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			January 19, 2024	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
TOTAL BUDGET	300,000	Edmund Aczon, Chair Board of Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: The Filipino Community Center, Inc.

TOTAL PROJECT COST	FUNDING AMOUNT REQUESTED					
	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025	FY: 2024-2025	FY: 2025-2026	FY: 2026-2027
PLANS			2,500.00			
LAND ACQUISITION			-			
DESIGN			-			
CONSTRUCTION			-			
EQUIPMENT			52,500.00			
TOTAL:			55,000.00			
JUSTIFICATION/COMMENTS:						
Funds to be used for the installation, labor and equipment for internal security system.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: The Filipino Community Center, Inc.

Contracts Total: 1,395,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Capital improvement grant	2019	Office of Comm. Serv.	State of Hawaii	150,000
2	Capital improvement grant	2022	Office of Comm. Serv.	State of Hawaii	360,000
3	Operating grant	2022	Office of Comm. Serv.	State of Hawaii	250,000
4	Capital improvement grant	2023	Office of Comm. Serv.	State of Hawaii	400,000
5	Operating grant	2023	Office of Comm. Serv.	State of Hawaii	235,000
6					
7					
8					
9					
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28					
29					
30					

The Filipino Community Center Inc
Statement of Financial Position
As of July 31, 2023

	Jul 31, 23
ASSETS	
Current Assets	
Checking/Savings	
10019 · FHB General Acct #123785	21,283.74
10026 · FHB Consuelo #125230	66,455.03
10031 · ASB Money Mkt Acct #8104556992	231,305.91
10016 · Avalon - Property Mgmt Account	38,749.09
11275 · Avalon - Security Deposit Cash	52,553.52
10150 · CPB #4000539461 Typhoon Fund	61.00
10099 · Petty Cash Fund	500.00
Total Checking/Savings	410,908.29
Accounts Receivable	
12025 · Accts Rec - Ballroom/Conference	36.62
12030 · Accounts Receivable	500.00
Total Accounts Receivable	536.62
Other Current Assets	
11255 · Avalon - Prepaid Rent	-10,972.02
11250 · Prepaid Insurance	15,548.69
12035 · Commercial Rent Receivable	2,781.92
Total Other Current Assets	7,358.59
Total Current Assets	418,803.50
Fixed Assets	
15000 · Land	818,213.41
15100 · Building	12,285,560.96
15101 · Photovoltaic System	408,849.00
15150 · Tenant Improvements	46,321.60
15200 · Furniture & Fixtures	157,308.01
15250 · Office & Other Equipment	73,818.75
16100 · Accum Depr-Building	-6,014,683.29
16110 · Accum Depr-Photovoltaic System	-107,918.08
16150 · Accum Depr-Tenant Improvements	-17,000.00
16200 · Accum Depr-Furn & Fixtures	-152,710.33
16250 · Accum Depr-Office Equipment	-57,681.75
Total Fixed Assets	7,440,078.28
Other Assets	
17205 · Prepaid Loan fees - ASB Mortg	35,659.55
Total Other Assets	35,659.55
TOTAL ASSETS	7,894,541.33
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	91,764.67
Total Accounts Payable	91,764.67
Other Current Liabilities	
24116 · HIPHI/DOH-CBO Escrow Fd	-82,694.65
24120 · AlohaCare Grant PH 1	5,000.00
24117 · HIPHI/CDC Foundation Escrow Fd	5,009.87
24115 · HIPHI/DOH-COPHE Escrow Fd	6,320.09
24112 · Kaiser - Public Good Escrow Fd	899.63
24110 · Nareit Hawaii Escrow Fd	10,916.10
24100 · TLC CARES Escrow Fd	1,195.82
20140 · Deferred Ballroom Event Revenue	37,460.87
20250 · Refundable Damage Deposit	8,750.00
25200 · Other Restricted Funds	66,950.60

The Filipino Community Center Inc
Statement of Financial Position
As of July 31, 2023

	Jul 31, 23
20110 · Account payable - Tenants	12,861.89
20115 · Prepaid Rent - Tenants	-84.80
20300 · Security Deposits - Caterers	5,000.00
22000 · General Excise Tax Payable	-471.58
22100 · Accrued Property Tax	42,476.75
23100 · Accrued vacation	1,115.65
Total Other Current Liabilities	120,706.24
Total Current Liabilities	212,470.91
Long Term Liabilities	
28100 · Tenant Security Deposits	52,553.32
29150 · Long Term Mortgage Loan - ASB	2,580,696.70
29160 · Long Term Loan - ASB	399,882.42
29350 · SBA EIDL Loan	153,473.17
Total Long Term Liabilities	3,186,605.61
Total Liabilities	3,399,076.52
Equity	
3900 · Retained Earnings	-4,626,861.44
30000 · Fund Balance	9,137,323.64
Net Income	-14,997.39
Total Equity	4,495,464.81
TOTAL LIABILITIES & EQUITY	7,894,541.33

The Filipino Community Center Inc
Statement of Activities with Detail
For The Month of July 2023 and Year to Date

	Jul 23	Jan - Jul 23
Ordinary Income/Expense		
Income		
40100 · Grant Income		
40126 · ARPA Relief for Non-Profits	0.00	100,000.00
Total 40100 · Grant Income	0.00	100,000.00
40300 · Events Income		
40347 · Sakada Day Celebration	0.00	40.00
40342 · Events Income - Fiesta		
40342 · Events Income - Fiesta - Other	0.00	73,263.28
Total 40342 · Events Income - Fiesta	0.00	73,263.28
40345 · Events Income - Dream Musical	0.00	250.00
Total 40300 · Events Income	0.00	73,553.28
40400 · Program Income		
40414 · NCLEX Program	100.00	100.00
40406 · Filipino for Kids	1,090.00	1,090.00
40400 · Program Income - Other	0.00	325.00
Total 40400 · Program Income	1,190.00	1,515.00
41000 · Fundraising income		
41450 · Polo shirt sales	0.00	40.00
41100 · 2Oth Anniversary Campaign	0.00	1,035.00
41300 · Bayanihan Dinner - Sponsors	5,000.00	6,000.00
Total 41000 · Fundraising income	5,000.00	7,075.00
42000 · Donations & In Kind Gifts		
42100 · Donations - Operating Fund	0.00	(1,732.80)
Total 42000 · Donations & In Kind Gifts	0.00	(1,732.80)
46100 · Rental Income - Lessees	52,113.61	364,208.90
46500 · Rental Income - Ballrooms	26,049.31	137,217.59
46660 · Rental income - Kitchen	3,104.61	19,518.21
46600 · Commission Income - Catering	5,995.88	17,563.30
47000 · Other Admin fees	0.00	22,100.00
44000 · Interest Income - Unrestricted	6.49	34.99
Total Income	93,459.90	741,053.47
Gross Profit	93,459.90	741,053.47
Expense		
99990 · Miscellaneous expenses	0.00	27.80
50000 · Salaries and Wages		
50000 · Salaries and Wages - Other	13,536.66	94,702.66
Total 50000 · Salaries and Wages	13,536.66	94,702.66
51000 · Payroll Taxes	1,035.56	7,452.19
52000 · Employee Benefits		
52102 · SUI	245.02	1,657.41
52105 · Medical Insurance	1,217.84	7,536.82
52000 · Employee Benefits - Other	0.00	60.00
Total 52000 · Employee Benefits	1,462.86	9,254.23
60000 · Office Admin Support	0.00	56.74
61000 · Equipment Rental/Lease	227.14	1,751.31
62000 · Office Expense		
62000 · Office Expense - Other	496.08	3,446.37
Total 62000 · Office Expense	496.08	3,446.37

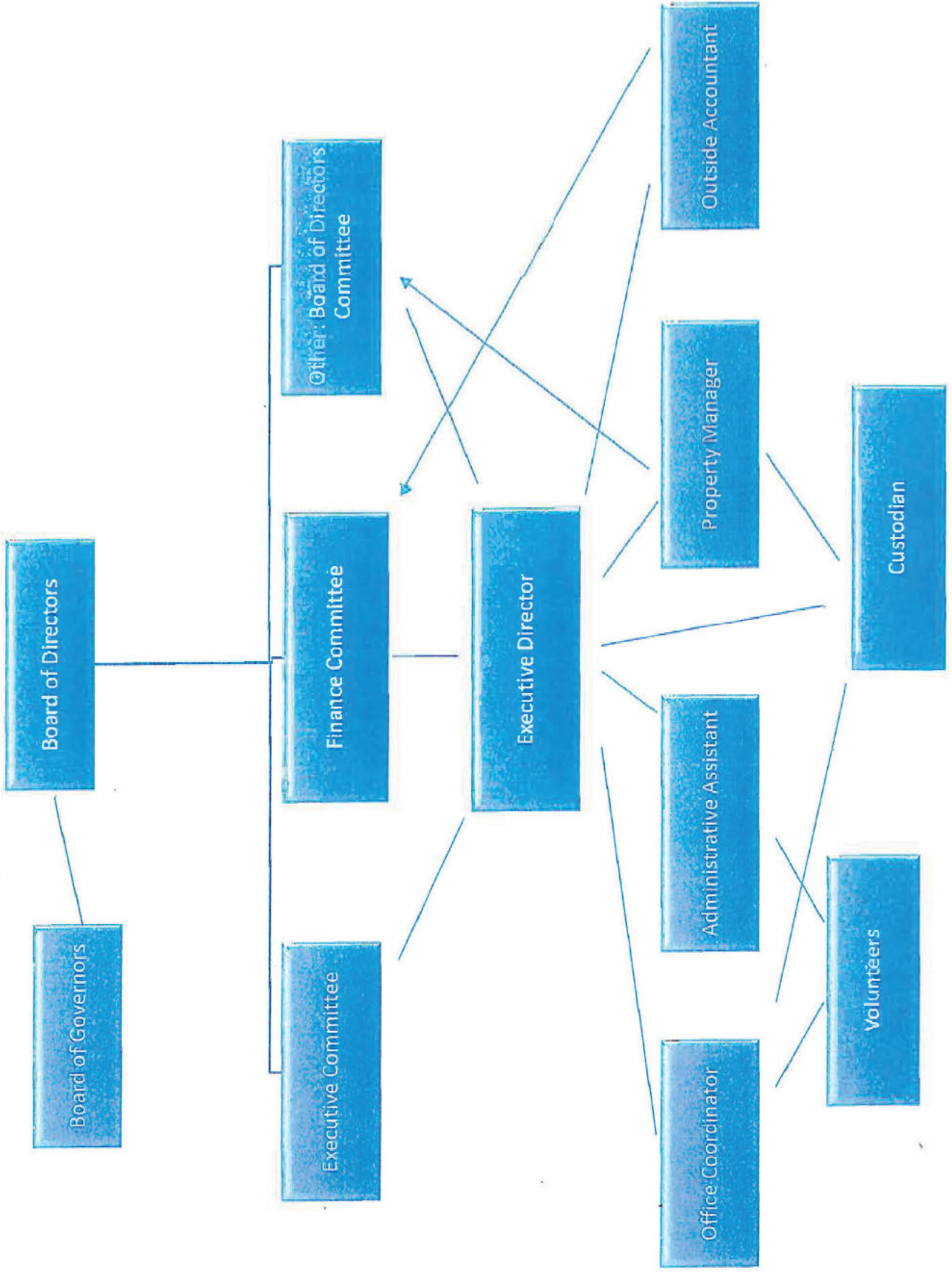
The Filipino Community Center Inc
Statement of Activities with Detail
For The Month of July 2023 and Year to Date

	Jul 23	Jan - Jul 23
62090 · Maintenance		
62134 · Supplies		
62136 · Building	0.00	125.77
62135 · Janitorial	166.08	938.41
Total 62134 · Supplies	166.08	1,064.18
62110 · Janitorial service		
62103 · Building - CAM	3,759.16	36,245.41
62102 · Ballroom	1,884.60	7,399.81
Total 62110 · Janitorial service	5,643.76	43,645.22
62115 · Equipment		
62117 · Office equip maint	476.43	3,788.21
62116 · Kitchen/Ballroom	0.00	5,003.52
62115 · Equipment - Other	401.19	2,855.59
Total 62115 · Equipment	877.62	11,647.32
62120 · Building	1,948.75	19,283.33
62125 · Waste - CAM	1,035.30	8,679.81
62130 · Grounds - CAM	3,731.30	19,977.71
Total 62090 · Maintenance	13,402.81	104,297.57
62190 · Security		
62250 · Physical Security/Observer	0.00	1,075.00
62200 · Security Services	1,840.48	12,731.42
62210 · Security - Other	0.00	213.30
Total 62190 · Security	1,840.48	14,019.72
62400 · Postage and freight	0.00	37.80
63000 · Telephone, fax and internet	581.32	5,882.93
63990 · Utilities		
64001 · Water and Sewer	0.00	12,495.72
64000 · Electricity	8,220.02	54,930.54
64002 · Gas - Kitchen	14.38	5,800.48
Total 63990 · Utilities	8,234.40	73,226.74
66050 · Permits & Fees	0.00	419.50
66100 · General Excise Taxes	3,845.65	23,582.34
67000 · Insurance Expense	0.00	11,006.10
67990 · Professional Services		
68006 · Property Mgmt	2,557.22	22,213.77
68003 · Legal	0.00	825.13
68002 · Accounting	0.00	15,495.88
Total 67990 · Professional Services	2,557.22	38,534.78
69000 · Meals - Board and Staff Mtgs		
69000 · Meals - Board and Staff Mtgs - Other	0.00	2,682.44
Total 69000 · Meals - Board and Staff Mtgs	0.00	2,682.44
72000 · Advertising Expense	111.93	849.20
72300 · Automobile Expense	70.00	490.00
73000 · Bank and Merchant fees	403.65	2,826.64
74000 · Education & Training	0.00	225.00
80000 · Real Property Taxes	6,500.00	45,500.00
85000 · Program Expenses		
85014 · Fiesta Artists/Performers	0.00	2,318.00
85000 · Program Expenses - Other	661.78	5,306.23
Total 85000 · Program Expenses	661.78	7,624.23

The Filipino Community Center Inc
Statement of Activities with Detail
For The Month of July 2023 and Year to Date

	Jul 23	Jan - Jul 23
99100 · Fundraising Expenses		
99490 · Bayanihan Dinner fundraiser	0.00	1,000.00
Total 99100 · Fundraising Expenses	0.00	1,000.00
99190 · Events		
99410 · Cleaning Expenses	0.00	471.15
99200 · Fiesta	0.00	60,613.97
99495 · Pasko sa Filcom	0.00	83.15
Total 99190 · Events	0.00	61,168.27
44500 · Interest expense	8,894.04	65,897.30
99900 · Depreciation Expense	25,727.00	180,089.00
Total Expense	89,588.58	756,050.86
Net Ordinary Income	3,871.32	(14,997.39)
Other Income/Expense		
Other Expense		
99500 · Other Expense	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	3,871.32	(14,997.39)

Organizational Chart: The Filipino Community Center



INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 4 1997

FILIPINO COMMUNITY CENTER INC
C/O ROLAND C CASAMINA
1810 N KING STREET
HONOLULU, HI 96819

Employer Identification Number:
99-0305884
DIN:
317147509
Contact Person:
TYRONNE THOMAS
Contact Telephone Number:
(213)
Our Letter
May 4, 1994
Addendum Applies:
Yes

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

Letter 1050 (DO/CG)

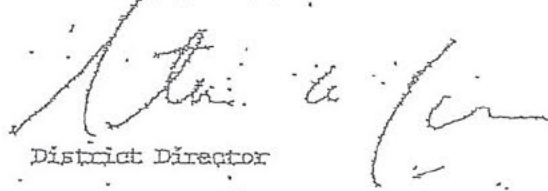
FILIPINO COMMUNITY CENTER INC

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

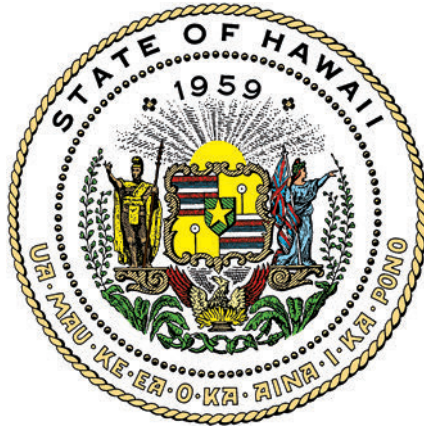
Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



District Director



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

THE FILIPINO COMMUNITY CENTER, INC.

was incorporated under the laws of Hawaii on 09/02/1992 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2024

Director of Commerce and Consumer Affairs