

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

KARIN STOLL, LCSW, DCSW

KARIN STOLL, LCSW, DCSW

1/16/24

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE





STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** EQUINE THERAPY, INC.

**DBA/Trade Name:** Healing Horses Kaua'i

**Issue Date:** 12/27/2023

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]  
New Hawaii Tax#: [REDACTED]  
FEIN/SSN#: XX-XXX9456  
UI#: No record  
DCCA FILE#: 219660

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**Healing Horses Kaua'i**  
3146 Akahi Street, Lihue, Hawaii 96766  
Phone: 808-634-3896 Email: hhkauai@gmail.com  
[www.healinghorseskauai.org](http://www.healinghorseskauai.org)

**PUBLIC PURPOSE**

1/14/24

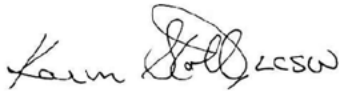
**RE: Public Purpose**

**The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.**

**To Whom It May Concern,**

**Equine Therapy Inc (dba Healing Horses Kauai) confirms that this grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.**

**Sincerely,**

Handwritten signature of Karin Stoll in cursive, followed by the text "LCSW".

**Karin Stoll**

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

**Operating as a 501 c-3 non-profit organization on Kaua'i since 2008, Equine Therapy, Inc. (dba Healing Horses, Kaua'i) has served more than 700 participants and volunteers with horsemanship programs annually. Healing Horses, Kaua'i's (HHK) mission is to enrich the lives of people of all abilities through Equine Assisted Activities and Therapies, improving their physical, cognitive, social and/or emotional well-being. The majority of HHK's lessons serve youths and adults with disabilities. HHK's main arena has an uninterrupted view of Nounou Mountain, secluded pond trail and forested foreground just a block from the ocean while being easily accessed via the Kapa'a Bypass. HHK is the only organization on Kaua'i that provides assisted mounting for equine activities. HHK's facility is equipped with a wheelchair accessible mounting ramp, Handi-Van accessible parking lot and an ADA toilet. With eight horses and two Miniature Horses, HHK offers traditional and therapeutic riding and**

**carriage driving lessons to Kaua'i residents and visitors of all ages and abilities while focusing on increasing independence by developing strength, balance, confidence and communication skills. Our horses' walking mechanics stimulate the riders' neurological system which improves muscle strength, range of motion, metabolism, posture and ambulation. The bonds between rider and horse and between the riders themselves foster a sense of community and belonging, as well as developing empathy and compassion for all living things. Through involvement with HHK activities, participants improve their communication, coping and resiliency skills.**

2. The goals and objectives related to the request;

**Our horses are the backbone of our program and their care is foremost in our hearts and minds. HHK has come up against some fearsome realities as our operating expenses have skyrocketed due to inflation and minimum wage increases. Looking for any and all ways to lower our overhead, we are enhancing our Volunteer recruitment efforts, taking on payroll tasks that we've previously contracted out and now applying for monies to help us become more self-reliant in feeding our horses, lowering our enormous feed bill. Presently we feed nine horses to the tune of \$1,200/month. We believe we can cut that bill in half by growing and maintaining our own grazing paddocks. But our 40 year old tractor has died and we desperately need a new (used is fine) tractor to manifest our next dream and feed our horses well for half the cost.**

**Therefore, our objective is to raise enough money to purchase a newer tractor along with the necessary attachments to build and maintain our facility ultimately providing rotating grazing paddocks to support our horses' health at reduced overhead.**

**Our goal is to tighten our belts and keep our programs open for Kaua'i's kids and adults with Special Needs, as we have done for the past 23 years.**

3. The public purpose and need to be served;

**The majority of HHK's lessons serve persons with disabilities (56%) and children ages 4-12 (70%). Another 21% of lessons serve clients who are low income (federal poverty level, but nearly 70% are ALICE levels) with one or more mental/cognitive, developmental, social/emotional or physical diagnoses. Yet to truly fulfill our mission, "to enrich the lives of people of all abilities", HHK has successfully developed our Carriage Driving Program that provides equine activities for clients who are unable to ride a horse, but can enjoy driving a horse and carriage.**

**Kaua'i county has a population of 72,000+ people. Of those residents there is an average of seven new spinal injuries, 138 strokes and 223 traumatic brain injuries per year. Due to Kauai's rural location, there are limited ADA accessible exercise opportunities, advanced therapeutic treatments and social services for residents with physical disabilities. According to the Hawai'i Tourism Authority's website, only three beaches provide all-terrain wheelchairs. AllTrail.com indicates that Kaua'i only has eight wheelchair friendly hiking trails. HHK is the only ADA accessible riding facility, and at affordable rates allowing participants to benefit from weekly lessons, as opposed to a one-time special event.**

**Throughout their lessons participants learn communication skills, both verbal and non-verbal, as they communicate with their horse as well as their peers. As participants work towards riding or driving independently, they gain self-confidence and self-esteem. Often, due to their disabilities, their social circles are small, if non-existent. Bonds and lasting friendships are formed between the participants, their horses and their support team (instructors, side-walkers, leaders) as they expand their socialization skills.**

**Providing healthy, covid safe outdoor exercise activities for all populations incorporates intergenerational and special needs programming that instills self-confidence and strengthens the individual, and ultimately our community. Horses quickly mirror our emotions, making them terrific partners to improve our social emotional development and psychological recovery regardless of the etiology. Via the horses' instantaneous and honest feedback, participants become cognizant of non-verbal communication and learn to recognize their own fear/anger responses. Experiencing our horses' needs and reactions to our behaviors leads to living with compassion, empathy and kindness. Participants improve their communication, coping and resiliency skills while gaining a sense of community and compassion by helping and supporting others and decreasing isolation and increasing connection. We all rise up together.**

**We serve children and adults of all ages, with or without special needs on Kaua'i. We offer therapeutic horsemanship lessons teaching grooming, leading, side walking, riding and carriage driving safely. Additionally, our two Miniature Horses hop in our Mini Van (all puns intended) and visit five nursing homes across the island (KVMH, Hale Kupuna, Kaua'i Care Center, The Regency at Pua Kea and Samuel Mahelona Hospital) every Wednesday morning. We also offer seven weeks of day camps throughout the year when our schools are in recess. Our nine horses require a great deal of food to stay happy, healthy and working with cooperative attitudes. It takes special horses to work with so many different riders with varying abilities and special needs. Presently, our feed bill has risen exponentially between inflation and our inability to graze nine horses successfully on our 5 acres of cleared leased land. We have devoted our last year, and every penny we could muster, to clearing an additional 10 acres, building a second arena for our carriage driving program and planning three paddocks to offer rotational grazing for our beloved horses. Most importantly, we believe it would cut our feed bill in half if we didn't have to purchase hay at \$55/bale and help us stay in business. However, and this is where your Grant in Aid comes in, our present tractor is a 1982 Kubota that has broken down and will cost upwards of \$10,000+ to repair. The mechanic is uncertain that the repair would be successful depending on what else brakes off in the process and feels such an investment in a 40 year old machine is unwise. Nonetheless, we desperately need a new tractor with enough power to shred the paddocks, till the overgrazed paddocks, recondition the soil with our own homegrown manure supply and reseed with pasture grass. Ranches require heavy equipment to maintain the facility, moving manure, building strong fence lines and turning manure piles into compostable material. Therefore, we are asking for funding to purchase a new tractor with the necessary attachments, as well as providing funding for a portion of our facility manager's pay to run and maintain the tractor.**

**Our mission is to serve Kaua'i's children and adults with diagnosed special needs. However, over the past 23 years we have discovered that most people have some situation that draws them to the power and healing that horses provide. The love affair starts on the ground, not in the saddle, opening our hearts and minds to the sentient being we call 'horse'. So, we welcome all to our ranch to receive these healing experiences.**

**We are asking roughly \$100,000 to purchase a Kubota 6060 tractor with a 4 in 1 bucket, backhoe, shredder/mower, box scraper, aerator/tiller, auger and 12 inch chipper (Bacon Universal's estimate attached), as well as \$18,578 partial operational cost of our Facility Manager's annual salary (estimated use of his tractor time maintaining our facility).**



4. Describe the target population to be served; and

**Healing Horses, Kaua'i follows the recommendations set forth by PATH, Intl. (Professional Association of Therapeutic Horsemanship, International), regarding equine therapy participation contraindications and precautions. We do serve people of all abilities and disabilities, but always within the PATH, Intl.'s guidelines for safety. When mounted riding is contraindicated, we offer carriage driving. When carriage driving is contraindicated, we offer groundwork, grooming and feeding opportunities. HHK does not differentiate or discriminate, for or against any demographic descriptor. Every participant we serve is unique, but HHK makes certain to serve the disadvantaged that the Grant in Aid pledges to serve and support.**

5. Describe the geographic coverage.

**HHK, as the only consistent program on Kaua'i serving children and adults with Special Needs, happily enjoys participants from all sides of our island.**

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

**HHK has hired a Facility's Manager who is responsible for maintaining our fifteen leased acres from Bette Midler. The work proposed is to continue clearing a firebreak on the land fronting Kuhio Hwy. and shred the tall guinea grass on the front ten acres, keeping it trimmed for rotating and grazing our horses, as well as reducing fire threats on our ranch. Additionally, with a fully functioning tractor, we could string new sturdy fence lines throughout our property to safely contain our horses from breaking through a fence line and becoming loose on the roads surrounding us. Lastly, with the appropriate attachments, we will re-till the barren overgrazed five acres, spread composted manure throughout and seed those acres with pasture grass culminating in two more grazing paddocks**

**for our horses. Ultimately, we envision a greater ability for self-reliance and great savings for us in our presently exorbitant feed costs.**

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

**Once we receive funding for our tractor, I imagine ordering and delivery might take a few months, allowing us to start our projects by early next year (1/2025). The grazing paddocks will be fenced first within one month's time, then maintained monthly with the shredder. The firebreak will take two to three weeks to clear at which time it also will be maintained on a monthly schedule. The five back acres will be a more difficult project, but will happen next and should begin to grow grass within one to two years from breaking ground with the tiller. Of course, maintenance of fence lines, composting manure, grazing pastures and arena footing goes on forever, but the initial projects should be completed within two years' time, ie: January 2027.**

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

**Quality assurance and evaluation are critical aspects of the Equine Therapy, Inc. programs. Our systems of checks and balances includes a combination of standardized data collection to achieve both quantitative and qualitative measures of success. HHK's board meets monthly to ensure that all achievement goals are being accomplished in the timeframes established. The board has a year long calendar filled with monthly goals and reviewed at each meeting. The ordering and purchasing of major equipment items are singular events that have clear achievement deadlines. The ongoing/procedural portions of the project (such as clearing, fencing and planting) have target deadlines and a crew of staff and volunteers assigned to complete them. Our Board of Directors, Staff and Volunteers will all view and communicate each step of our projects' processes. We will document each step of the way with photos and receipts for monies spent.**

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the

measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

**We will document via photos each step in our process to improve and strengthen our fence lines, provide three grazing paddocks on our front ten acres for our nine horses, recondition and replant pasture grasses on the back five acres for future grazing areas. Most importantly, we will be able to document our decreasing feed bill and increasing self-sufficiency by growing our own pasture grasses. The progress achieved will also be reported at our monthly volunteer and board meetings where staff and volunteers can reflect and suggest strategies for improvement as we move forward.**

**IV. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link) - ATTACHED
  - b. Personnel salaries and wages (Link) - ATTACHED
  - c. Equipment and motor vehicles (Link) - ATTACHED
  - d. Capital project details (Link) - ATTACHED
  - e. Government contracts, grants, and grants in aid (Link)- ATTACHED
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
<b>\$99932.5</b>	<b>\$4644.5</b>	<b>\$4644.5</b>	<b>\$4644.5</b>	<b>\$113866</b>

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

**Internal Revenue from traditional riding lessons and camp programs**

**Annual Fundraiser (typically in the form of “Duckie in the Ditch, Poop Drop, etc.)**

**I Media campaign (website, Facebook & GoFundMe) appeals for specific programs, projects, and scholarships**

**Restricted and Unrestricted Grants including but not limited to: Friends of Hawaii, HTA-CEP, HTA-AA, McInerney Foundation, Atherton Family Foundation,**

**Christopher & Dana Reeve Foundation, Bank of Hawaii Foundation, First Hawaiian Bank, Joseph and Vera Long Foundation, County of Kauai OED Innovation, Antone and Edene Vidinha Charitable Trust, Alexander and Baldwin, G.N.Wilcox Trust, Elsie H Wilcox Foundation, County of Kauai Community Grant, HEI Charitable Foundation, HCF-CHANGE Grant, HCF-Community Restoration Program, Kauai County Arbor Day Kaulunani Grant, Cooke Foundation, Kubota Hometown Proud, Kauai Charity Walk, Finance Factors, and USDA Rural Business Development.**

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

**Not Applicable**

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

N/A

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

\$55,000

**V. Experience and Capability**

**1. Necessary Skills and Experience**

**Healing Horses Kauai (HHK) started in 2001 as an extension of private practice social work. In the early years, HHK's founder and her volunteers trailered the horses various pastures to meet with clients. They became PATH Intl. registered riding instructors. In 2012 HHK moved to its Kapa'a Bypass Rd. location with the goal to develop a new ADA accessible community riding facility on 15 leased acres of land. With its Handi-Van accessible parking lot, ADA toilet and wheelchair accessible mounting ramps this location opened the door to even more riders, and eliminated trailer stresses. The current HHK staff consists of 60+ employees/volunteers. Employees have experience involved with social work and counseling, horse training, horse therapy, and ranch management. Employees and volunteers work in health care, animal science, equestrian breeding and genetics, social work, archeology, web design, retail, education, ranching/farming and are also involved with other Kauai organizations (Burial Council, Master Gardeners, Scouts, KORE , the Surfrider Foundation, etc.). With**

such a diverse population of folks, we have a large pool of knowledge available to draw from, to plan, coordinate, and carry out a variety of projects.

Our board president oversaw the capital campaign in 2012-13 securing the land we are located on now, clearing and fencing 6 acres, and installing arena, stalls, and sheds. The current E.D. assisted a former E.D. during her capital campaign in 2017 to trench, install plumbing, parking lot repairs, hitching posts, and medicine wheel (private intake area) and another round pen. The current E.D. (with the board) has also managed several program and capital improvement grants over the last few years to secure scholarship and stipends, horses, fencing, equipment/supplies, and tack. We have several volunteers/associate members that are equine professionals, general contractors, and owner/operators of local companies willing to collaborate/advise as we proceed. Our current E.D., and several board members have carriage driving experience. Our board members also bring with them experience in the fields of medicine, social work, consulting, marketing, business/entrepreneurship, art and graphic design.

## **2. Facilities**

On the island of Kauai, on approximately 19 acres across from the Coconut Marketplace, HHK's arena location has an uninterrupted view of Nounou Mountain, secluded/shady trails along a 1.5 acre pond and forested foreground just a block front the ocean. Conveniently located at the Wailua end of the Kapaa Bypass Rd, HHK is the only organization on the island of Kauai that provides assisted mounting for equine activities. HHK's facility is equipped with wheelchair accessible mounting ramps, Handi-Van accessible parking lot, and an ADA toilet. With 7 horses and 2 miniature horses, HHK offers traditional and therapeutic riding lessons to Kauai residents and visitors (of all ages and ability); focusing on increasing independence by developing strength, balance, confidence and communication. In 2021, HHK began the process to increase its program services to include cart/carriage driving partnering with our miniature horses, trained goats and acquired carriage trained draft horses so as to incorporate larger adults and wheelchair accessible driving. As part of this expansion, HHK undertook the clearing of 9+ acreage along the Kuhio Hwy (across from the Coconut Marketplace) of invasive plant species and years of rubbish to create more pasture land, riding and driving trails (while also beautifying the Kuhio Hwy/Bypass corridor through native tree/hedge plant species restoration). The additional pasture (and its rotational grazing and trail/tract systems) will increase the health of our equines and land stewardship and essentially quadruple the length of our trail system. This means that participants can drive/ride along a variety of routes without ever having to leave the property.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The HHK staff consists of 60+ employees/volunteers. Employees have experience involved with social work and counseling, horse training, horse therapy, and ranch management. Employees and volunteers work in health care, animal science, equestrian breeding and genetics, social work, archeology, web design, retail, education, ranching/farming and are also involved with other Kauai organizations (Burial Council, Master Gardeners, Scouts, KORE surf, the Surfrider Foundation, etc.). With such a diverse population of folks, we have a large pool of knowledge available to draw from to plan, coordinate, and carry out a variety of projects.

All staff members and volunteers complete supervised hands-on training with the program director and/or executive director (online resources are also available for at home study). Typically volunteers begin as stall cleaners and feeders, then move to arena side walkers, move on to horse handling, before beginning instructor training. In this way they get to know the personality of our equines, our clients, and protocols/systems. Instructor training focuses on ensuring safety, pedagogy, appropriate goal setting, task analysis and horsemanship. Ongoing quarterly training is required by staff to include updates and reviews of skill.

**Executive Director Roles: grant writing, project coordination, program & development director, developing instructor training program, public relation, supervises facilities manager and Instructors**

**Samantha Henriques - Executive Director, Healing Horses Kauai- (PATH Intl. Instructor, National Athletic Trainers Association Certified Athletic Trainer, Kauai Master Gardener). Samantha Henriques received BA degrees in Sports Medicine, Environmental Biology, English & Physical Education; a MS degree in HPER-Sports Psychology, and post-baccalaureate teaching certification in Secondary Science from UH-Manoa. Mrs. Henriques is a NATA Certified Athletic Trainer, NSCA Strength and Conditioning Specialist, NASM Corrective Exercise Specialist, AHA Instructor, and Kauai Master Gardener. She has been an athletic trainer and teacher at both the secondary and collegiate levels; she has also been an EMT, camp counselor, field researcher and international MLS physiotherapist. Samantha Henriques worked at a 45 horse pleasure barn in Wisconsin for 2 years before beginning her volunteer service Healing Horses in 2008. In 2017 she assisted the former E.D. during her capital campaign to trench, install plumbing, parking lot repairs, hitching posts, and medicine wheel (private intake area) and another round pen. She became the executive director in 2019. Since then she has also managed several program and capital improvement grants to secure scholarships and stipends, horses, fencing, equipment/supplies, and tack.**

**Program Director Roles: arena volunteer coordinator, horse feeder coordinator, lesson scheduler, barn manager, head instructor (intake meetings, create scope and sequence lessons to achieve participant goals).**

**Gingerly Chapin - Program Director (PATH Intl. Instructor)**

Gingerly Chapin was born and raised on Kauai, Ginger has been riding horses since she could walk. She's worked at Silver Falls Ranch, co-owned 13 horses (cobs and ponies) in Haena and dreamed of starting an after school program for kids - to keep them on ponies and off drugs. Ms. Chapin has been with Healing Horses Kauai since July 2019. Gingerly has worked in concert with the executive director to roll out new programs, secure paid and volunteer staff. She is at the heart of daily operations.

**Board of Directors Roles: Maintain mission and vision, create strategic plan and budget**

**Karin Stoll - Board President, PATH Intl certified instructor and Equine Therapy Inc (dba Healing Horses Kauai) founder.**

Karin Stoll was born and raised in New York. She was educated in Boston, MA., receiving her Bachelor of Science degree from Lesley College and her Masters in Social Work from the Boston University School of Social Work. Ms. Stoll is a licensed clinical social worker, licensed in New York, Massachusetts and Hawaii and has a Diplomate Board Certification from the National Association of Social Workers. She is an avid horsewoman. Riding since age fourteen and instructing since seventeen. Ms. Stoll has become a strong voice in the Pet Therapy movement, having incorporated her own pets into her therapeutic practice since 1992. She oversaw the capital campaign in 2012-13 securing the land we are located on now, clearing and fencing 6 acres, and installing arena, stalls, and sheds.

**Vice President: Ana Mertens has been involved as a volunteer with Healing Horses, Kaua'i since 2016 bringing along her daughter, nephew and husband, all of whom have given many hours of service over the years. Presently, Ana serves as Board VP and James, her husband, provides us with our yearly picture calendar.**

**Board Treasurer: Sandra Nichols is a self employed strategy and marketing consultant. She is a life sciences consultant with deep strategic and tactical experience in enacting innovations that lead to transformative change. She has led the design and implementation of inbound and outbound contact centers, digital health coaching and education services, as well as HCP and consumer marketing strategies. Immediately prior to her independent consulting work, Sandra spent over a decade at AstraZeneca in various leadership roles, including Senior Director, Digital Marketing Solutions and Senior Director, Call Center Channel.**

**Zoe Babits - Board Secretary and Saddlebred Show Horse Trainer/Carriage Driving Groom Program. Zoe Babits is a professional artist from Encinitas, California. She grew up with horses and became a groom and assistant trainer to American Saddlebred Show Horses. She traveled and worked the horse show circuit for over 10 years. Zoe has been living in Hawaii now for over 20 years. She is a painter on canvas and surfboards and enjoys volunteering with Healing Horses Kauai.**

**Board At Large: Susanne grew up in Germany and rode English dressages, participated in foxhunts, and trail courses. She has a passion for natural/at liberty dressage. Mrs. Long also has a passion for dance (ballet and contemporary) and art. She studied Fine Arts at Dusseldorf National Academy for Fine Arts in Germany; and had a career as a graphic designer and post-producer of high-end photography for 25 years in Germany and Kaua`i. She has been a Board member of the Kaua`i Society of Artists for several years. Susanne has combined her knowledge of dance and riding to become aware of fine tuning that has to occur within the rider's body center of balance and use of aides; while also sensing the horse's center of mass to synchronize rider and horse dynamics.**

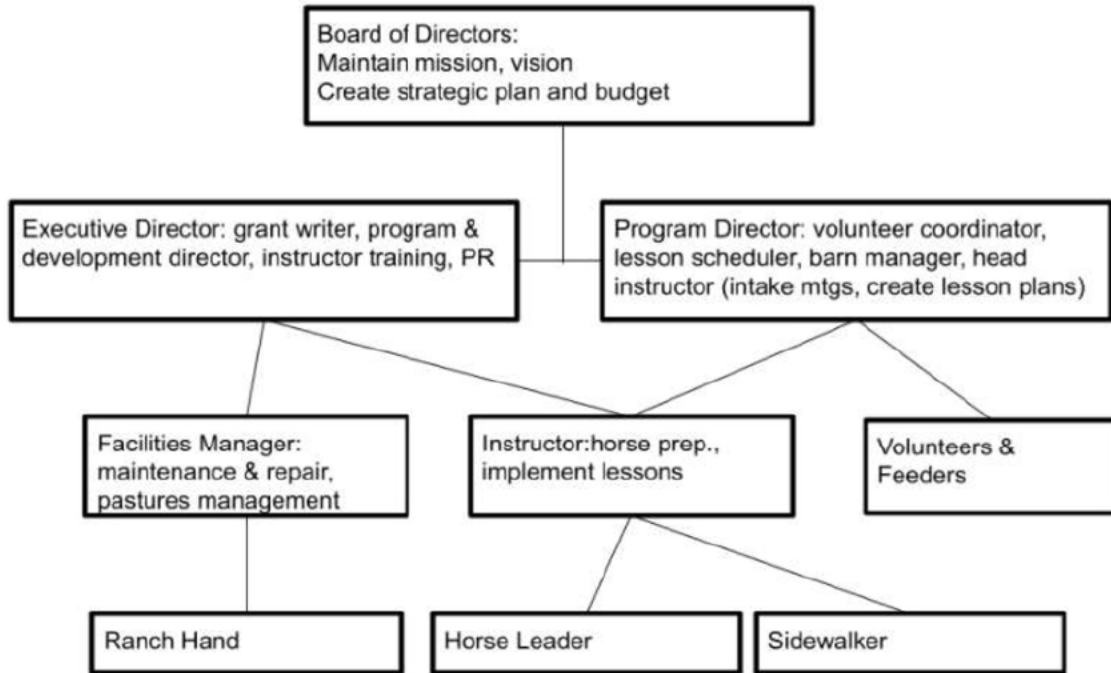
**Instructor Roles: horse preparation, develop and implement lessons plans(with PD), responsible for/supervises lesson team (horse, horse handler, sidewalker(s) for clients). Instructors to be newly hired committing to serve 1+ years after their certification date.**

**Facilities Manager Roles: maintenance & repair, landscape, pastures & trail management, supervises volunteer ranch hands.**

**Jim Powell - Lead Facility Volunteer - native plant propagation and maintenance Jim has resided in the Wailua House Lots for over 25 year. He has worked as an archeological consultant to private and government entities. His work has included work with hotels and infrastructure projects in the immediate area surrounding Healing Horses Kauai.**

## **2. Organization Chart**





### 3. Compensation

**Program Director = \$28000 - \$62000**

**Executive Director = \$26000 - \$62000**

**Maintenance Personnel = \$15000- \$62000**

**\*Range is dependent on experience and years with our organization.**

## VII. Other

### 1. Litigation

**Not Applicable: There are no pending litigations to which Equine Therapy Inc (dba Healing Horses Kauai) is a party, nor any outstanding judgements.**

### 2. Licensure or Accreditation

**Equine Therapy Inc (dba Healing Horses Kauai) is a Professional Association of Therapeutic Horsemanship International (PATH Intl) Center Member.**

**We have three PATH Intl certified Therapeutic Riding (CTRI) and three Therapeutic Driving (D) Instructors.**

**3. Private Educational Institutions**

**Not Applicable: This grant will not be used to support or benefit a sectarian or nonsectarian private educational institution.**

**4. Future Sustainability Plan**

**Equine Therapy Inc. (dba Healing Horses Kauai) is responsible for raising all money required to support our organization. We financially support our programs through restricted contributions from corporate, county, state, federal and foundation grants, unrestricted donations from individuals and organizations, camp and lesson revenues, and revenues from special events such as our annual "Poop Drop" and "Ducky in a Ditch" fundraisers. Being awarded this particular request for a new tractor and the cost share of running it will actually assure our financial survival in future years by substantially reducing our feed bills and increasing our self-sufficiency. If funding is received in fiscal year 2024-25 but not thereafter, Healing Horses Kauai will adjust the budget as necessary to keep moving forward.**

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Equine Therapy, Inc. (dba Healing Horses Kauai)

\_\_\_\_\_  
(Typed Name of Individual or Organization)

 Karin Stoll, LCSW

1/14/2024

\_\_\_\_\_  
(Signature)  
Karin Stoll, LCSW, DCSW

\_\_\_\_\_  
(Date)  
Board President

\_\_\_\_\_  
(Typed Name)

\_\_\_\_\_  
(Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: \_\_\_\_\_ Equine Therapy, Inc, dba Healing Horses, Kaua'i

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	18,578			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	18,578			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	100,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
<b>TOTAL (A+B+C+D+E)</b>	<b>118,578</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	118,578	Karin Stoll, LCSW, DCSW                      808-639-8927		
(b) Total Federal Funds Requested		Name (Please type or print)                      Phone		
(c) Total County Funds Requested		Karin Stoll, LCSW, DCSW                      808-639-8927                      1/15/24		
(d) Total Private/Other Funds Requested		Signature of Authorized Official                      Date		
<b>TOTAL BUDGET</b>	<b>118,578</b>	Karin Stoll, LCSW, DCSW                      808-639-8927		
		Name and Title (Please type or print)		



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: \_\_\_\_\_

Equine Therapy, Inc, dba Healing Horses, Kaua'i

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Kubota 6060 tractor with 4 in 1 bucket	1.00	\$52,356.00	\$ 52,356.00	52356
aerator/tiller	1	\$8,900.52	\$ 8,900.52	8900.52
backhoe	1	\$20,942.40	\$ 20,942.40	20942.4
shredder/mower	1	\$8,376.96	\$ 8,376.96	8376.96
box scraper	1	\$4,712.04	\$ 4,712.04	4712.04
<b>TOTAL:</b>	5		\$ 95,287.92	95,288
<b>JUSTIFICATION/COMMENTS:</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

Applicant: Equine Therapy Inc. dba Healir

<b>FUNDING AMOUNT REQUESTED</b>						
<b>TOTAL PROJECT COST</b>	<b>ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS</b>		<b>STATE FUNDS REQUESTED</b>	<b>OTHER SOURCES OF FUNDS REQUESTED</b>	<b>FUNDING REQUIRED IN SUCCEEDING YEARS</b>	
	<b>FY: 2022-2023</b>	<b>FY: 2023-2024</b>	<b>FY:2024-2025</b>	<b>FY:2024-2025</b>	<b>FY:2025-2026</b>	<b>FY:2026-2027</b>
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENT NOT APPLICABLE</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Equine Therapy Inc (dba Healing Horses Kauai)

Contracts Total: 291,778

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Staff Training, Faculty Salary, Carriage	5/22-12/23	OED Innovation 22-23	County	31,005
2	Instructor pay	10/22-9/23	Cok-Grant in Aid 22-23	County	5,000
3	Advertising	4/22-1/23	HTA CEP 22	State	5000
4	Kauai 2021 ARPA NonProfit Recovery Grant Program	12/3/2021	US Dept of Treasurer - ARPA v	US	10,000
5	Gates & Panels	11/2022 - 06/2023	Oliver Hoffman	Private	6,039
6	Gates & Panels	1/23-6-23	Elsie Wilcox 23	Private	4,988
7	Scholarships	7/22-1/23	United Way 22-23	Private	5,000
8	Scholarship/Horse Care	7/20-6/24	United Way 23-24	Private	8,500
9	Scholarships	8/22	HTLA 22-23	Private	12490
10	Scholarship	8/1/2023	HTLA 2023	Private	2,485
11	Scholarships	07/22 - 03/2023	Hughes PIN 22-23	Private	7,500
12	Scholarship/Enhacement	12/22-12/23	Geist 23- Scholarship/Enhacem	Private	18,375
13	Workshop & Stipends	1/23-12/24	Geist 23 Workshops "Capacity I	Private	14,200
14	Land clearance and arena rails	9/22-12/22	GN WILCOX 22-23	Private	27,500
15	Land Clearance and fencing	1/21-12/22	Vidinha 22	Private	40,000
16	Staff Training/Certification	6/22-6/23	AQHA 22	Private	1,950
17	Scholarships, Tack, Helmets	7/21-8/22	GEIST 21-22	Private	19,900
18	Scholarship (and printing)	7/21-4/22	Hughes PIN 21-22	Private	7,600
19	Scholarship	8/22	Kukui'ula	Private	1,000
20	Stipends , Scholarships, clippers, and Tack	12/20-12/21	GN Wilcox 20-21	Private	22,500
21	audio visual equipment and obstacle course	1/21-2/22	Atherton 21	Private	5,000
22	horses & shipping	6/21-6/22	Christopher Reeve 21-22	Private	25,000
23	land clearance	7/21	1st HI Bank	Private	5,000
24	Training materials and PATH coursework	12/21-12/22	Parelli 21-22	Private	4,474
25	Staff Training (virtual) and Parelli Kits	1/21-12/21	Parelli 20-21	Private	1,272
26					
27					
28					
29					
30					