

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db: East Hawai'i Cultural Council East Hawai'i Cultural Center

Amount of State Funds Requested: \$ 242,200

Brief Description of Request (Please attach word document to back of page if extra space is needed):

East Hawai'i Cultural Center is requesting funds to replace the over 40 year old damaged roof on the historic former police station in Downtown Hilo, the building we operate in. The project includes a historical assessment to preserve and protect architectural elements before any construction. The new roof will maintain the historical value while preserving the integrity of the building, ensure safety and improve comfort for visitors, and allow continued operations for our arts and cultural programs.

Amount of Other Funds Available:

State: \$ _____
Federal: \$ _____
County: \$ _____
Private/Other: \$ 50,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 155,000

Unrestricted Assets:

\$ 195,257

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

141 Kalakaua St
City: State: Zip:
Hilo HI 96720

Contact Person for Matters Involving this Application

Name: Title:
Laurie Rich Executive Director
Email: Phone:
lrich@ehcc.org 808-961-5711

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Laurie Rich, Executive Director

Name and Title

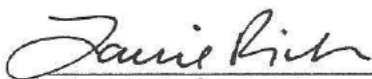
1/19/24

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ()
 - b) Personnel salaries and wages (N/A)
 - c) Equipment and motor vehicles (N/A)
 - d) Capital project details ()
 - e) Government contracts, grants, and grants in aid ()
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

LAURIE RICH, EXECUTIVE DIRECTOR

PRINT NAME AND TITLE

1/19/24

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: EAST HAWAII CULTURAL COUNCIL

DBA/Trade Name: East Hawaii Cultural Center

Issue Date: 01/13/2024

Status: **Compliant**

Hawaii Tax#: [REDACTED]
New Hawaii Tax#: [REDACTED]
FEIN/SSN#: XX-XXX2768
UI#: No record
DCCA FILE#: 14953

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

East Hawai'i Cultural Council
(Typed Name of Individual or Organization)

 _____ 1/19/2024
(Signature) (Date)

Laurie Rich Executive Director
(Typed Name) (Title)

Rev 8/30/23

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

Attached.

2. Declaration Statement

Attached.

3. Public Purpose

The funds that EHCC are requesting will be used for a public purpose, as detailed in this application.

II. Background and Summary

Background:

The East Hawai'i Cultural Council (EHCC) has a rich history of promoting art and cultural experiences in Hilo, Hawaii. Established in 1967 as the East Hawai'i Cultural Council, it later gained 501c3 status in 1979 and secured a lease from the County to operate in Hilo's historic old police station. While the annual rent is minimal, EHCC must maintain and repair the entirety of the facility and the County provides no support to keep the spaces in working order.

Today, EHCC is a cultural and artistic cornerstone offering a diverse range of facilities, including a museum gallery, a theater, classrooms, and studios for ceramics and Javanese gamelan. These resources provide a platform for artists and the community to engage with and showcase their cultural and artistic heritage.

EHCC's core mission revolves around celebrating the diversity of Hawaii's population, with a particular emphasis on historically under-represented groups such as LGBTQ individuals, women, Native Hawaiians, and children. It serves as a vital space for exploring the unique experiences and histories of these groups, fostering dialogue, and promoting understanding within the community.

The organization is supported by a dedicated team of staff and volunteers who manage day-to-day operations, along with a working board and Executive Director who is responsible for long-term strategic planning. Each team member brings a unique set of skills to guide EHCC's mission and vision.

Goals, Objectives, and Need:



View of the former police station, now East Hawai'i Cultural Center from above. The main building, pictured in the center, has not had roof repair or replacement for over 40 years.

In the heart of our vibrant city of Hilo, a historic gem stands as a testament to our shared past—the East Hawai'i Cultural Center, a once-majestic police station turned nonprofit cultural hub. This architectural masterpiece has served as a pillar of our community, offering a haven for artistic expression, youth development, and cultural enrichment. Today, we stand at a crossroads, faced with the urgent need to secure the future of this invaluable community resource. The key to its preservation lies in the restoration of its dilapidated roof, an essential project that demands our immediate attention. Without a new roof, we are unable to termite tent the building which has and will continue to cause significant damage to the interior.

Historical Significance:

EHCC, housed in the beautifully repurposed former police station, represents a bridge between our past and present. With its rich history, the building serves as a living museum, telling the stories of our community's evolution over the decades. The iconic architecture and historical significance make it a symbol of resilience and transformation. Preserving this cultural landmark is not just a

responsibility; it's an investment in the collective identity and pride of our community.

Cultural Enrichment:

EHCC plays a pivotal role in fostering artistic expression and cultural diversity. Its gallery showcases local and regional artists, providing a platform for them to share their narratives and contribute to the vibrant cultural tapestry of our city. The performing arts programs bring the community together, offering a space for creativity, collaboration, and entertainment. Without a stable and safe roof, these activities are at risk, jeopardizing the very essence of our cultural identity.

Youth Development Programs:

At the heart of EHCC's mission is a commitment to nurturing the next generation of artists and leaders. The youth programs hosted within its walls empower children and teenagers, offering a safe space for personal growth and skill development. From art workshops to music lessons, these programs inspire creativity and provide valuable opportunities for learning. A leaking roof not only threatens the physical space but also jeopardizes the safety and effectiveness of these transformative programs.

Urgent Need for Restoration:



View of EHCC's roof and Kalakua Park directly across the street.



The shingles are sliding and the old temperature control device is rusted and no longer works for effective air flow. The hanging electrical cord is dangerous.



The roof from the front of the building. The seams are cracked and have holes.



Up close view of the mauka side shingles and dilapated roof. There are bees nested under the gutters on this and the makai side.



Larger view of the sad state of the roof.

The urgency of this grant proposal lies in the deteriorating condition of the roof. Years of exposure to the elements have taken a toll on the structure, leading to leaks and water damage. Without immediate intervention, the very foundation of this historic building is at risk, and the invaluable cultural, artistic, and educational services it provides could be compromised.

Funding Request:

We are seeking \$242,200 in state funding to undertake the critical restoration of the roof. This investment will not only preserve a piece of our shared history but also ensure the continued success of the center in enriching the lives of our community members, both young and old.

Conclusion:

EHCC stands as a beacon of artistic expression, cultural enrichment, and youth development. With your support, we can protect this historic building and guarantee that it remains a vibrant hub for generations to come. By investing in the restoration of the roof, we are not just repairing a physical structure; we are safeguarding the heart and soul of our community. Together, let us ensure that EHCC continues to inspire, educate, and unite us all.

Population and Geographic Area:

The most important population we serve is residents of Hilo and East Hawai'i. More than half our gallery visitors and close to 100% of those who enjoy our educational and performing arts programs are local residents. Hilo is one of the largest cities in Hawai'i. Its sense of community pride is strong; however, it struggles with a poverty rate of 19%, one of the highest in the state. Further, children and adolescents in Hilo from 6 to 17 – the individuals that participate in most of our art classes – have an even higher poverty rate of 22%. Thus, EHCC is committed to offering our programs for free or at minimal cost, so that everyone can participate.

EHCC welcomes visitors from all over the world. Prior to the pandemic, our data shows that many of our gallery visitors were from the continental US (over 21%), international (close to 8%), and the State of Hawai'i outside of East Hawai'i (around 17%) – a visitor base that is gradually rebuilding as pandemic impacts subside. However, our strongest focus is the eastern part of Hawai'i Island, followed by the rest of the island (our annual Young at Art exhibition attracts participation by hundreds of students across every district).

III. Service Summary and Outcomes

Scope of Work:

By addressing these key aspects, the EHCC roof restoration and replacement project will successfully balance the preservation of historical character with the implementation of modern construction practices for durability and sustainability:

- 1. Historical Assessment:**
 - Conduct a thorough Architectural Reconnaissance Level Survey to understand the original construction, materials used, and any previous modifications with research of as-builts, historical photos, maps, and other archival resources.
 - Document and preserve any historically significant features, ensuring they are integrated into the restoration plan.
- 2. Structural Analysis:**
 - Assess the current condition of the roof structure and identify any weaknesses or deficiencies.
 - Develop a plan to address structural issues while adhering to preservation guidelines.
- 3. Materials Research and Selection:**
 - Identify historically accurate roofing materials suitable for the building's era and style.
 - Choose materials that meet modern standards for durability and weather resistance while preserving the historical aesthetic.
- 4. Permitting and Compliance:**
 - Obtain the necessary design review and permits from State Historic Preservation Division (SHPD) Hawai'i Cultural Resource Information System (HICRIS) and County of Hawai'i Planning Department.
 - Ensure compliance with any regulations or guidelines governing historic structures.
- 5. Roof Removal:**
 - Safely remove the existing Calshake concrete shingle roof, salvaging any reusable historical materials where possible.
 - Implement measures to protect the building's interior during the removal process.
- 6. Structural Repairs:**
 - Address any structural issues identified during the analysis phase, reinforcing or replacing damaged components as needed.
 - Ensure that the roof's structural elements are sound and capable of supporting the new materials.
- 7. Waterproofing and Insulation:**
 - Install a modern waterproofing system to prevent water infiltration.
 - Incorporate insulation to improve energy efficiency and ventilation, while considering historical construction practices.

8. Roofing Installation:

- Lay the chosen roofing materials according to historical accuracy and modern construction standards.
- Utilize skilled craftsmen with experience in historical restoration to maintain authenticity.

9. Flashing and Detailing:

- Install proper flashing to prevent water penetration at vulnerable points such as valleys and vents.
- Pay meticulous attention to architectural details, ensuring they align with the historical context.

10. Gutter and Drainage Systems:

- Working with specialized craftsman, repair any bent or damaged historical copper gutters.
- Clean existing historical copper gutters and ensure drainage systems are efficiently channelling water away from the building.

11. Quality Control and Testing:

- Implement a quality control process to inspect work at various stages and ensure compliance with preservation standards.
- Conduct water tests to verify the effectiveness of the new roofing system.

12. Documentation and Maintenance Guidelines:

- Document the restoration process for historical records.
- Produce maintenance guidelines to ensure the long-term integrity of the restored roof.

Timeline:

As the exact date on which funds will be made available is difficult to determine and the contractors who will be engaged may take time to schedule, timelines for each objective are characterized in terms of “month 1, month 2, etc.” rather than as fixed dates.

Funds will be obligated through contract signing within one month of receipt of the first grant payment, with work to begin as soon as possible thereafter.

Month 1: Notice to Proceed to Historical Assessment Contractor

Month 3: Draft Historical Assessment report issued

Month 4: Final Historical Assessment report issued

Month 4: Plans submitted to County for review

Month 5-6: Plans approved by County

Month 6: Notice to Proceed to Roofing Contractor

Month 7: Roof Demo begins

Month 8: New Roof Installation begins

Month 10: Flashing, gutters and drainage systems installed

Month 11: Final documentation and and guidelines completed

Month 12: Full project completion

Results:

1. **Preservation of Historical Integrity:** Successful replacement of the roof will ensure the structural integrity of the historical building preserving its architectural and cultural significance for future generations.
2. **Mitigation of Water Damage:** The new roof will prevent further water damage, safeguarding the building's interior and protecting valuable artifacts, exhibits, and historical documents housed within the structure.
3. **Continued Operation:** The restoration will allow EHCC to continue serving the community as a vibrant hub for artistic expression, cultural events, and educational programs.

Outcomes:

1. **Enhanced Community Engagement:** With a safe, secure and well-maintained building, EHCC will attract increased community participation, fostering a sense of pride and ownership among residents in Hilo.
2. **Increased Visitor Numbers:** A structurally sound building will likely lead to a rise in visitors, both local and tourist, as EHCC remains an attractive destination for those seeking to explore and appreciate the history and culture of Hilo.
3. **Sustainable Cultural Programming:** The replacement of the roof will ensure the sustainability of cultural and educational programs, securing EHCC's role as a vital resource for community members, schools, and local artists.

Measures of Effectiveness:

1. **Roof Condition Assessment:** Regular inspections will be conducted to assess the condition of the new roof, ensuring it remains in optimal condition and effectively protects the historical building.
2. **Community Engagement Metrics:** Monitoring attendance at cultural events, gallery exhibitions, and educational programs will serve as an indicator of increased community engagement and interest.
3. **Visitor Surveys:** Feedback from visitors, both qualitative and quantitative, will provide insights into the perceived value of EHCC after the roof replacement, helping to measure the success of the restoration project.
4. **Maintenance Cost Reduction:** A decrease in ongoing maintenance costs related to water damage repairs will be a tangible measure of the effectiveness of the roof replacement in preserving the historical building.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

- a. Budget request by source of funds - **Attached**
- b. Personnel salaries and wages - **N/A**
- c. Equipment and motor vehicles - **N/A**
- d. Capital project details - **Attached**
- e. Government contracts, grants, and grants in aid **Attached**

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$27,200		\$215,000		\$242,200

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Atherton Family Foundation
 Cooke Foundation
 First Bank of Hawai'i
 GIFT Foundation
 Healy Foundation
 Historic Hawaii Foundation
 John Ross Foundation
 Joseph & Vera Long Foundation
 McInerny Foundation, Bank of Hawai'i
 Map Fund
 National Endowment for the Arts
 Hawai'i County Grants in Aid (Waiwai)
 Sam and Mary Cooke Preservation Fund for Hawai'i
 Via Art Fund
 Wanderlust Foundation

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **Not applicable**

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

Below are all federal, state and county government grants/contracts awarded, including cumulative amounts awarded, to EHCC for the prior three years. Dollar amounts represent program funding we anticipate receiving for FY25.

Hawaii State Grant in Aid, \$100,000 (not including this proposal request)

Hawai'i County Grants in Aid (Waiwai), \$100,000
National Endowment for the Arts, \$75,000
State Foundation for Culture and the Arts, \$40,000
Hawai'i Council for the Humanities, \$30,000
Hawai'i County Contingency Relief funds, \$5000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023. **\$195,257**

V. Experience and Capability

1. Necessary Skills and Experience

EHCC personnel have overseen several capital improvement projects/repairs over the last decade. We have a proven track record for working with the County and local contractors to ensure the building and surrounding annex spaces are clean, safe and in good working order.

This year we have received grant funding from the Historic Hawai'i Foundation for native plant restoration and landscape revitalization on EHCC property. We are collaborating with a local landscaper and the County to ensure planting is efficient, low maintenance and attractive. In addition to improving the visual aesthetics, there will be an educational component to inform visitors about the historical and cultural significance of these plants.

In 2021 EHCC arranged for and supervised repairs to our rotting eaves, stopgap roof repairs, termite treatment of all structures, treatment for an aggressive bee infestation in the main building, installation of new signage, and repairs to the crumbling asphalt in our parking lot. We also engaged a local firm to design and install a security fence.

In 2020-21, we secured extensive plumbing repairs and replaced sinks/toilets in the gallery and annex bathrooms to improve ADA accessibility. Prior to that, in the summer of 2019, relying almost entirely on EHCC volunteers to complete the work, we improved the old police chief's garage by partially replacing the roof; adding interior walls and a floor; installing light fixtures; and installing sliding doors so that the structure can serve as a performance space with an open-air audience.

Earlier efforts to maintain the property included restoration of windows and leaded glass panels in the main building and installation of a new roof for the annex.

In addition to these major repairs, EHCC staff and volunteers are responsible for the day to day care of the Center including regular maintenance of building systems, janitorial and landscaping efforts.

2. Facilities

EHCC is located at 141 Kalākaua Street in a historically resonant neighborhood where ruling chiefs governed in the pre-contact era. Nearby is the former site of the monarchy's summer residence. Across the street is gracious Kalākaua Park, created by King David Kalakaua circa 1877.

The facility, originally the District Court House and Police Station, was built in 1932, including the main building (on the National Register), a jailhouse, and a garage for the police chief. Court staff left in 1969 and the police took over the entire space. They outgrew it and moved to new quarters in 1975. The property then languished until the East Hawai'i Cultural Council began renovations circa 1983.

While repairs are urgently needed, the old police station remains physically beautiful. It possesses a 4500 square foot interior, a generous lanai on both floors, a cream-colored concrete shell with an adobe finish, and a hipped roof that shows the influence of Charles W. Dickey, known for his efforts to create a Hawaiian style of architecture. The property makes an invaluable contribution to the historic feel of downtown Hilo.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

EHCC has several staff and board members who have held high-level management positions that equip them to provide the necessary operational and financial oversight of this capital improvement project.

Before assuming the role of EHCC Executive Director, Laurie Rich spent 12 years as Executive Director for the David Brower Center – a LEED Platinum 55,000 sq ft multi-use building encompassing exhibitions and public programming, leased space, a restaurant, and a conference center - in Downtown Berkeley. She managed a \$1.7 million budget and staff of 20, led several successful capital campaigns, managed a strategic planning effort to unite the art and educational programming, oversaw all facility maintenance improvements, and ensured financial stability for the Center. Prior to the EHCC ED-ship, she was the Director for Events & External Relations for the Children & Nature Network, and has extensive experience in venue management, capacity building, development and nonprofit finance and administrative operations.

Gallery Director, Andrzej Kramaz, has extensive knowledge of the EHCC facility having worked in the space for over 10 years. Before moving to the U.S. in 2010, he held several important roles in Poland including Deputy Art Director in Cracow and Chairman of the Imago Mundi Foundation. He has taught photography at UH Hilo and had several exhibitions throughout the U.S. A lover of history and place, he has served formally as the EHCC Gallery Director and Curator since 2019.

2. Organization Chart

Please see the attached organizational chart.

3. Compensation

Executive Director - \$50,000

Gallery Director - \$35,000

Youth Education Direction - \$35,000

VII. Other

1. Litigation

N/A

2. Licensure or Accreditation

N/A

3. Private Educational Institutions

N/A

4. Future Sustainability Plan

When the objectives laid out in this application are met, future funding will be needed to carry further improvements and undertake additional repairs and renovations. Additionally, we know we will need to termite tent immediately after the roof has been replaced and secured before we begin any damage mitigation from the current termite issue.

Our plan is to undertake a multi-pronged approach to raising funds for these items. With the new roof as a catalyst, we will mount an individual donor campaign to raise funds for the remaining improvements. We will also mobilize corporate contributions to build their social capital by contributing to realizing a revitalised, gleaming EHCC. Further, we know from the Historic Hawai'i Foundation that further funding is available through several grant sources to contribute to the restoration of this historic, beautiful building. We plan to pursue all of these avenues to ensure the building is safe, accessible and welcoming for the community.

Mitchell D. Roth
Mayor



Maurice C. Messina
Director

Michelle Malia Hiraishi
Deputy Director

County of Hawai'i

DEPARTMENT OF PARKS AND RECREATION

101 Pauahi Street, Suite 6 • Hilo, Hawai'i 96720

(808) 961-8311 • Fax (808) 961-8411

Email: parks_recreation@hawaiicounty.gov

<http://www.hawaiicounty.gov/parks-and-recreation/>

January 19, 2024

Aloha,

I am writing to express the County of Hawai'i Department of Park and Recreation's support for the proposed roof replacement project at the East Hawai'i Cultural Center. The County recognizes the cultural and historical significance of this institution and understands the critical need for the restoration of its roof to ensure the preservation of this valuable and historical community asset.

The East Hawai'i Cultural Center has been an integral part of our community, serving as a beacon for artistic expression, cultural enrichment, and educational programs. The historic transformation of the former police station into a cultural hub has been a source of pride for our residents, and we acknowledge the importance of maintaining this space for future generations.

The County of Hawai'i acknowledges the following key considerations:

1. Historical and Cultural Significance:

The East Hawai'i Cultural Center occupies a unique place in our community's history, showcasing the evolution of the space from a police station to a vibrant cultural center. Preserving this historical significance is crucial for maintaining our community's identity.

2. Community Engagement and Education:

The Cultural Center plays a vital role in fostering community engagement and providing educational opportunities for residents, particularly our youth. A structurally sound roof is essential to ensure the continued success of these programs.

3. Building Preservation:

The roof replacement project aligns with the broader goal of preserving our architectural heritage. The County recognizes the importance of maintaining the physical integrity of the Cultural Center for both current and future residents to enjoy.

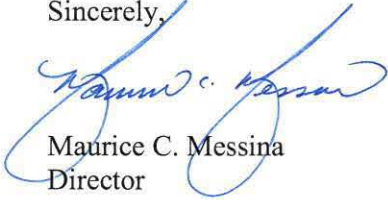
4. Tourism and Economic Impact:

The restored Cultural Center will continue to attract visitors, contributing to the local economy and promoting cultural tourism in East Hawai'i. A well-maintained facility enhances the overall appeal of our community.

In light of these considerations, the County of Hawaii fully endorses and supports the East Hawai'i Cultural Center's application for funding to replace the roof of this historic building. We believe that this project is essential for the continued success of the Cultural Center and will have a positive and lasting impact on the cultural and educational landscape of East Hawai'i.

Thank you for your commitment to preserving our cultural heritage and fostering a vibrant and resilient community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Maurice C. Messina". The signature is fluid and cursive, with a large loop at the end.

Maurice C. Messina
Director

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

App

East Hawai'i Cultural Council

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	242,200			50,000
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	242,200	Laurie Rich	415.509.1841	
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		<i>Laurie Rich</i> 1-19-24		
(d) Total Private/Other Funds Requested	50,000	Signature of Authorized Official Date		
TOTAL BUDGET	292,200	Laurie Rich, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: East Hawaii Cultural Council

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS		23000	27200	5700		
LAND ACQUISITION						
DESIGN						
CONSTRUCTION		77000	215000	44300		
EQUIPMENT						
TOTAL:		100000	242,200	50,000		
JUSTIFICATION/COMMENTS:						
The additional funding sources will be from foundation grants administered by Historic Hawaii Foundation						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App: East Hawaii Cultural Council Contracts Total: 295,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Gallery exhibitions operating support	FY24	State Foundation for Culture and the Arts	State	15,000
2	repairs to annex and main building condition assesment	FY24	State Grant in Aid	State	100,000
3	Youth Art Education and Lecture Series	FY24	Hawaii County Grants in Aid (Waiwai)	Hawaii County	25,000
4	Community Policing Project	FY23	Hawaii Council for the Humanities	State	10,000
5	Performing Arts, Youth Art Education, Lecture Series	FY23	Hawaii County Grants in Aid (Waiwai)	Hawaii County	40,000
6	Public Art Recycling Project	FY22	National Endowment for the Arts	U.S.	75,000
7	Operating Support	FY22	Hawaii Council for the Humanities	State	20,000
8	Young at Art youth exhibition	FY22	State Foundation for Culture and the Arts	State	10,000
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- Operations (led by Executive Director)
- Financial oversight & bookkeeping
 - Office management & partnership administration
 - Human resources
 - Development & donor relations
 - Local government relations
 - Grant writing & management
 - Volunteer coordination
 - Membership coordination
 - Monitoring & evaluation
 - Access & inclusivity
 - Child protection
 - Facilities management & security
 - Communications (traditional & social media)
 - Event coordination

EHCC Board of Directors

Advisory Council

Volunteers

PILLAR: Gallery
(led by Gallery Director)

- Exhibitions
- Lecture Series & Artist Talks
- SPACE
- (if/when funded: "Police & People" permanent exhibition & tours)

PILLAR: Art Education
(led by Education Director)

- Youth Arts Series
- Fall & summer day camps
 - YAS²
 - Art Lab (open studio)
 - After-school classes
 - Pop-up workshops
 - You-tube videos, take home art kits
 - Art Forward
 - Young at Art annual exhibition
 - Youth Art Month collaborations
 - Full Steam Ahead (under construction)

- Ceramics
- Adult & youth classes

- Print Studio
- Adult & youth classes (under construction)

PILLAR: Performing Arts
(led by Resident Theatre Director)

- Kahua 'Elua
- In-house productions
 - Partner & independent productions
 - Singing & acting classes

- EHCC Out of Doors
- On-site productions
 - Traveling productions

- World Music:
- Gamelan of the Molten Blossom
 - Koto Classes
 - Angklung