

Tax Information Authorization

- ▶ Go to www.irs.gov/Form8821 for instructions and the latest information.
- ▶ Don't sign this form unless all applicable lines have been completed.
- ▶ Don't use Form 8821 to request copies of your tax returns or to authorize someone to represent you.

OMB No. 1545-1165
For IRS Use Only
 Received by: _____
 Name _____
 Telephone _____
 Function _____
 Date _____

1 Taxpayer information. Taxpayer must sign and date this form on line 7.

Taxpayer name and address ALOHA STATE OUTREACH LLC 2069 CALIFORNIA AVENUE 20A WAHIAWA, HI 96786, United States	Taxpayer identification number(s) <div style="background-color: black; width: 100px; height: 15px;"></div>
	Daytime telephone number (808) 780-6413 Plan number (if applicable)

2 Appointee. If you wish to name more than one appointee, attach a list to this form. **Check here if a list of additional appointees is attached** ▶

Name and address Tyler Hawaii 201 Merchant St., Suite 1805 Honolulu, HI 96813, United States	CAF No. _____ PTIN _____ Telephone No. _____ Fax No. _____ Check if new: Address <input type="checkbox"/> Telephone No. <input type="checkbox"/> Fax No. <input type="checkbox"/>
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3 Tax Information. Appointee is authorized to inspect and/or receive confidential tax information for the type of tax, forms, periods, and specific matters you list below. See the line 3 instructions.

By checking here, I authorize access to my IRS records via an Intermediate Service Provider.

(a) Type of Tax Information (Income, Employment, Payroll, Excise, Estate, Gift, Civil Penalty, Sec. 4980H Payments, etc.)	(b) Tax Form Number (1040, 941, 720, etc.)	(c) Year(s) or Period(s)	(d) Specific Tax Matters
Income, Employment, Excise and/or Trust	All tax forms relating to the type of tax indicated	1990 to January 16, 2027	For the purposes of receiving a tax clearance or denial online

4 Specific use not recorded on Centralized Authorization File (CAF). If the tax information authorization is for a specific use not recorded on CAF, check this box. See the instructions. If you check this box, skip lines 5 and 6 ▶

- 5 Disclosure of tax information** (you **must** check a box on line 5a or 5b unless the box on line 4 is checked):
- a If you want copies of tax information, notices, and other written communications sent to the appointee on an ongoing basis, check this box ▶
 - Note:** Appointees will no longer receive forms, publications, and other related materials with the notices.
 - b If you don't want any copies of notices or communications sent to your appointee, check this box ▶

6 Retention/revocation of prior tax information authorizations. If the line 4 box is checked, skip this line. If the line 4 box isn't checked, the IRS will automatically revoke all prior Tax Information Authorizations on file unless you check the line 6 box and attach a copy of the Tax Information Authorization(s) that you want to retain ▶

To revoke a prior tax information authorization(s) without submitting a new authorization, see the line 6 instructions.

7 Signature of taxpayer. If signed by a corporate officer, partner, guardian, partnership representative (or designated individual, if applicable), executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the legal authority to execute this form with respect to the tax matters and tax periods shown on line 3 above.

▶ IF NOT COMPLETE, SIGNED, AND DATED, THIS TAX INFORMATION AUTHORIZATION WILL BE RETURNED.

▶ DON'T SIGN THIS FORM IF IT IS BLANK OR INCOMPLETE.

<i>Romelia M Thorne</i>	2024-01-16
Signature	Date
Romelia M Thorne	LLC Manager
Print Name	Title (if applicable)

I understand and acknowledge the standards for the award of grants as outlined in §42F-103. These standards include requirements for licensure or accreditation, non-discrimination compliance, prohibitions on the use of funds for entertainment or lobbying, and provisions for accountability and transparency. Additionally, specific criteria are set for organizations regarding incorporation, budget expenditure within the state, registration, and governance. There are also specific provisions for nonprofit organizations and the use of grants for land acquisition, including repayment obligations upon discontinuation of use or disposal of the land.

A handwritten signature in black ink, appearing to read "Romelia Thorne". The signature is written in a cursive style with a large initial "R" and "T".

Romelia Thorne
Executive Director

I understand and acknowledge the requirements set forth in §42F-102 regarding applications for grants. This section mandates that grant requests be submitted to the appropriate legislative committees at the start of each regular session. Each request must clearly state the name of the requesting entity, the public purpose of the grant, the services supported by the grant, the target group for these services, and detailed information regarding the cost and budget of the grant.

A handwritten signature in black ink, appearing to read "Romelia Thorne", written over a horizontal line.

Romelia Thorne
Executive Director

Aloha State Outreach is a grassroots organization recently granted 501c3 tax-exempt status, dedicated to addressing homelessness and re-building community capacity in the Central and North Shore regions of Oahu. Over the next 5 years, our mission is to expand our services and reach to create a significant impact on homelessness in the Aloha State. In addition to fabricating a custom, state-of-the-art mobile outreach vehicle and opening a resource center, our long-term goal is to open and operate a self-sustainable, semi-permanent, transformative housing village within the next 10 years. This visionary project aims to provide a safe and supportive community for homeless individuals, promoting self-sufficiency and empowerment.

At the heart of Aloha State Outreach lies the captivating and inspiring journey of Romelia “Lia” Thorne. Her story is one of resilience, compassion, and empowerment, shaped by experiences that have fueled an unwavering commitment to serving Hawaii's impoverished and gapped populations. As an alumni of Kapiolani Community College's Community Health Worker certificate program, Lia brings a unique and comprehensive perspective to her dedicated mission. Her journey was profoundly shaped by a childhood marred by severe trauma, and compounded after her father's exit from military service. These adversities were further exacerbated by the rigors of navigating adulthood in Hawaii, a state well known for its high cost of living. This struggle reached a critical point with the onset of the state-mandated COVID-19 quarantine measures, adding another layer of hardship to her already challenging life.

In August 2022, Lia found the courage to seek professional mental health support, a pivotal moment in her transformative journey. Despite her extensive experience in various healthcare roles, including homeless outreach, Lia had not yet opened up to a mental health provider about her personal struggles. It was through the resilience cultivated from her own life experiences that Lia recognized the profound importance of mental health and self-empowerment.

Fuelled by a passion to empower others, Lia established Aloha State Outreach, a sanctuary where individuals, families, and communities can heal, grow, and rediscover their strength and purpose. Drawing from her servant-leader management style and the wisdom gained from starting businesses, Lia crafted the organization's foundation with deep empathy, dedication, and compassion. Through a blend of mobile outreach, workshops, partnerships with various government agencies, workforce development programs, and a semi-permanent transitional facility, Aloha State Outreach offers comprehensive support to those in need, uniting hearts across Hawaii's diverse communities.

With Lia as the Executive Director and Founder, Aloha State Outreach aspires to be a beacon of hope, igniting a brighter future infused with the spirit of Aloha. Her heartfelt pursuit of self-empowerment touches lives, creating lasting positive impacts across Hawaii. Together, they embrace the potential to break free from the shackles of adversity, fostering a nurturing haven where compassion, strength, and self-discovery flourish for all.

Our motto:

Aloha State Outreach: Embracing compassion, empowering lives, and igniting hope in the hearts we serve.

Mission Statement:

At Aloha State Outreach, our mission is to create a nurturing haven where individuals, families, and communities can heal, grow, and rediscover their strength and purpose. Through direct and mobile outreach, comprehensive support, blending workshops, workforce development programs, and a semi-permanent transitional facility, we aim to empower those in need with a strengths based approach resulting in self-empowerment. Guided by personal and shared traumatic experiences, empathy, dedication, and compassion, we are committed to serving Hawaii's impoverished populations and uniting hearts across diverse communities.

Vision Statement:

Our vision at Aloha State Outreach is to be a beacon of hope, igniting a brighter future infused with the spirit of Aloha. We aspire to touch lives, creating lasting positive impact across Hawaii, as individuals break free from the shackles of adversity and embrace their true potential. Through our heartfelt pursuit of self-empowerment, we envision a compassionate society where strength, resilience, and self-discovery flourish, fostering a nurturing haven for all.

Goals and objectives FY 2024 - 2025

1. Enhancing In-Person Engagement: Strengthening in-person outreach at Aloha State Outreach involves a comprehensive approach that recognizes the importance of meeting homeless individuals in their own unique environments. Our mobile outreach van plays a pivotal role in this strategy, allowing us to reach communities in their diverse & remote settings, build trust, establish connections, and address their distinct needs. This commitment ensures a deeper and more impactful engagement in the lives of those facing homelessness.

A. Enhanced Outreach Team: As part of our growth plan, we will recruit and train a dedicated and passionate team of outreach professionals. These outreach teams, in addition to the mobile outreach vans will consist of one Community Health Worker, one medical professional (such as APRN, RN, LPN, LCSW, MD etc), and one mental health professional (ie LMHC, LSCW, CSAC, MD etc.). They will possess specialized skills in communication, cultural competence, and trauma-informed care, ensuring that we approach each encounter with empathy and understanding.

B. Expanded Reach: With the aim of reaching more homeless individuals, we are committed to broadening the geographical scope of our in-person outreach efforts. Our team will not only explore urban centers but also venture into more remote areas such as Mokuleia, Hau'ula, and K'a'a'awa on Oahu's North Shore. The utilization of our crucial mobile outreach van will be instrumental in reaching these distant and often overlooked residents, enabling us to provide

essential support, connections, and resources directly to those in need in these rural communities. Beyond transportation bridges and beaches, our goal is to extend our assistance and establish meaningful connections in these diverse and often harder-to-reach areas.

C. Collaborative Partnerships: As we grow in the area of in-person outreach, we will forge strategic partnerships with local service providers, law enforcement agencies, and community organizations. These collaborations will facilitate a coordinated approach, ensuring that homeless individuals receive comprehensive support from multiple resources.

E. Community Engagement: To strengthen our connection with the homeless community, we will engage in regular community meetings and dialogue sessions. This approach will allow us to better understand the specific challenges faced by individuals and families experiencing homelessness, tailoring our outreach efforts to address their most pressing needs.

F. Data-Driven Strategies: We will employ data analytics to identify patterns and trends in homelessness, enabling us to make informed decisions on resource allocation and outreach priorities. This data-driven approach will ensure that our efforts are targeted and impactful.

G. Training and Development: To continuously improve the effectiveness of our outreach efforts, we will invest in ongoing training and professional development for our outreach team. These opportunities will keep our staff up-to-date with best practices and the latest developments in homeless outreach.

Through these growth strategies, Aloha State Outreach envisions a stronger and more expansive in-person outreach program. By meeting homeless individuals where they are, engaging them with compassion, and connecting them to essential services, we strive to create a meaningful and lasting impact on the lives of those we serve. As we continue to grow in this area, we are confident that our commitment to in-person outreach will positively influence the trajectory of homelessness in Hawaii, fostering a community where everyone has the opportunity to thrive.

2. Educational Workshops Expansion:

The expansion of educational workshops at Aloha State Outreach is a key initiative to support the diverse needs of Hawaii's communities. We recognize that education plays a crucial role in empowering individuals to lead healthier, more informed lives. Through an array of workshops, we aim to provide practical knowledge and skill development, fostering self-sufficiency and personal growth.

A. Self-Care Workshops: Understanding the importance of self-care for overall well-being, we will offer workshops on mindfulness, stress reduction, and emotional resilience. Participants will learn effective self-care practices, empowering them to manage stress, cope with challenges, and prioritize their mental and emotional health.

B. Financial Literacy: To promote financial empowerment, workshops on budgeting, saving, and debt management will be offered. Participants will gain the tools and knowledge needed to make informed financial decisions, leading to increased financial stability.

C. Job Training and Resume Building: Our job training workshops will equip participants with essential skills for the job market. From interview preparation to resume building, these workshops will enhance employability and boost confidence in seeking employment opportunities.

D. Health and Nutrition: Understanding the importance of a healthy lifestyle, workshops on nutrition, exercise, and preventive health measures will be conducted. Participants will receive practical tips and resources to make healthier choices and lead a balanced life.

E. Understanding Personal Vehicle Insurance: Recognizing the significance of understanding vehicle insurance for drivers in Hawaii, we will conduct workshops on navigating personal vehicle insurance policies. Participants will be educated on coverage options, claims processes, and their rights as policyholders, promoting responsible and informed driving practices.

F. Smartphone and Technology Navigation: With technology playing an integral role in modern life, workshops on smartphone navigation and basic technology skills will be provided. Participants will learn to effectively use their smartphones for communication, accessing resources, and navigating essential applications.

G. Community-Specific Workshops: Tailoring workshops to address specific community needs, we will collaborate with local leaders to identify areas of interest. These workshops may include parenting support, senior citizen resources, and cultural preservation initiatives.

By expanding our educational workshops to encompass a wide range of topics, we are dedicated to creating a community where individuals can thrive and achieve their full potential. These workshops will not only impart knowledge but also encourage participants to actively engage in self-improvement and community-building. Through our commitment to education, Aloha State Outreach seeks to ignite a positive ripple effect, empowering individuals and strengthening the fabric of our diverse and vibrant Hawaii communities.

3. Building Community Partnerships:

Building community partnerships is a cornerstone of Aloha State Outreach's approach to creating a holistic and inclusive impact on homelessness and vulnerable populations. We understand that no single organization can address these complex challenges alone. By collaborating with community stakeholders, we can leverage collective strengths and resources to better serve those in need.

A. Wahiawa/Whitmore Neighborhood Board: We actively engage with the Wahiawa/Whitmore Neighborhood Board, attending meetings and participating in discussions. This partnership allows us to stay informed about local concerns, challenges, and community priorities. By

actively listening to community voices, we can tailor our programs and outreach efforts to address specific needs effectively.

B. Silvercrest and La'iola Senior Residences: Our partnership with our kupuna is instrumental in supporting senior citizens facing housing instability and other challenges. By working together, we can create a supportive network for seniors, ensuring they have access to resources, healthcare services, and community activities.

C. Importance of Uniting Community Stakeholders: We firmly believe that collaboration and unity among community stakeholders are paramount to creating lasting and meaningful change. By uniting local residents, government agencies, non-profit organizations, businesses, and other community partners, we can create a robust support system that addresses homelessness and its underlying causes comprehensively.

D. Valuing Each Relationship: Aloha State Outreach highly values every community relationship and partnership. We recognize that each stakeholder brings unique perspectives, expertise, and resources to the table. By fostering a culture of mutual respect, open communication, and shared goals, we ensure that all stakeholders' voices are heard and contributions acknowledged.

Together, we envision a community where all individuals have access to stable housing, comprehensive healthcare, and the necessary support systems to thrive. By working collaboratively, we can bridge gaps in services, avoid duplication of efforts, and amplify the positive impact of our collective initiatives.

Through our community partnerships, Aloha State Outreach seeks to cultivate a united front against homelessness, creating an environment where compassion, respect, and empowerment flourish. By collaborating with diverse stakeholders, we strengthen our resolve to create lasting positive change, demonstrating that together, we can build a brighter and more resilient future for all members of our community.

4. Sustainable Funding Model:

A sustainable funding model is essential for the long-term success and growth of Aloha State Outreach. To ensure the organization's financial stability and sustainability, we will implement a multi-faceted approach that includes various revenue streams:

A. Grants and Government Funding: We will actively pursue grants from local, state, and federal sources that align with our mission and programs. Securing grants will provide crucial funding to support our in-person outreach, educational workshops, and homeless outreach initiatives. Government funding also pertains to seeking and acquiring state contracts specifically addressing homelessness and community capacity building measures.

B. Community Partnerships: Building on our strong community partnerships, we will collaborate with businesses, corporations, and other organizations for funding opportunities. These partnerships can include sponsorships, donations, and in-kind support to expand our reach and impact.

C. Fundraising Events: Organizing fundraising events will be a cornerstone of our financial strategy. Events like craft fairs, silent auctions, and staging events not only generate funds but also provide an opportunity for community members to enjoy various public events. By hosting these engaging activities, we foster a sense of community involvement and connection.

D. Donor Relations: Developing strong donor relations will be a priority for the organization. We will implement membership programs that offer exclusive benefits to our supporters, encouraging ongoing contributions. Regular communication and appreciation for donors will further strengthen these relationships.

E. Membership: Aloha State Outreach's membership program is designed to engage and mobilize community members who share a passion for making a positive impact on homelessness and vulnerable populations. By becoming a member of Aloha State Outreach, individuals and businesses can actively participate in supporting our mission and contributing to our ongoing initiatives.

E1. Membership Benefits:

A. Exclusive Updates: Members will receive regular updates on the organization's activities, programs, and impact in the community. They will be among the first to hear about upcoming events, workshops, and outreach efforts.

B. Networking Opportunities: Membership provides access to networking events and gatherings, fostering connections with like-minded individuals, businesses, and community leaders who share a commitment to making a difference.

C. Volunteer Opportunities: Members will have the opportunity to actively engage in volunteer activities, contributing their time and skills to support the organization's various programs and events.

D. Recognition and Appreciation: As valued supporters, members will receive recognition and appreciation for their contributions to Aloha State Outreach's mission. Their dedication will be acknowledged through public acknowledgment and appreciation events.

E. Impact Reports: Members will receive detailed impact reports that highlight the outcomes and successes of our programs. These reports will showcase how their support directly contributes to positive changes in the lives of those we serve.

E2. Membership Levels:

Aloha State Outreach offers multiple membership levels to cater to diverse supporter interests and capacities. These levels may include:

- a. Individual Membership: Individuals can become members by making a one-time or recurring annual donation to the organization. They will enjoy all the benefits mentioned above.
- b. Business Membership: Local businesses and corporations can join as members to demonstrate their commitment to social responsibility and community impact. Business members will receive additional branding and marketing opportunities.
- c. Patron Membership: For individuals or businesses seeking a more significant impact, the patron membership level offers increased visibility, exclusive invitations to special events, and personalized recognition.
4. Sustaining Membership: Sustaining members commit to making regular monthly donations, providing crucial ongoing support for Aloha State Outreach's programs and initiatives.

Through the membership program, Aloha State Outreach seeks to foster a sense of community and unity among its supporters. Members become vital partners in creating a more inclusive, compassionate, and resilient community in Hawaii. Their involvement and support enable us to continue our important work in addressing homelessness and empowering vulnerable populations on the journey towards self-sufficiency and stability.

5. Corporate Sponsorships: Seeking corporate sponsorships from businesses aligned with our mission and values will be an integral part of our funding model. These sponsorships can provide financial support, resources, and expertise, allowing us to expand our programs and services.
6. Social Enterprise Initiatives: Exploring social enterprise opportunities will contribute to our financial sustainability. For instance, we can create products or services that align with our mission and generate revenue to support our initiatives.
7. Individual Giving Campaigns: Conducting targeted individual giving campaigns will engage our supporters and encourage recurring donations. By showcasing the direct impact of their contributions, we inspire individuals to become long-term donors.

Through this diverse and sustainable funding model, Aloha State Outreach aims to build a strong financial foundation. We understand the importance of transparency and accountability in managing funds. As we strive to make a lasting impact on homelessness and vulnerable populations, our commitment to financial stewardship and responsible resource allocation will be unwavering. By aligning our funding sources with community engagement and enjoyment, we ensure that our organization remains deeply rooted in the spirit of Aloha, fostering an inclusive and supportive community for all.

5. Groundbreaking for Sustainable Village: Commence the construction of the sustainable village, designed with eco-friendly materials, renewable energy systems, and sustainable waste management practices.

Service Summary and Outcomes

Our approach to addressing homelessness is designed to be comprehensive, emphasizing direct engagement, support, and collaboration within communities.

Scope of Work, Tasks, and Responsibilities:

Our strategy involves:

- Deploying the mobile outreach van to reach homeless populations in diverse settings, encompassing both urban centers and remote areas like Mokuleia, Hau'ula, and K'a'a'awa on Oahu's North Shore.
- Conducting thorough needs assessments and providing immediate, critical assistance, including shelter referrals, healthcare access, food provisions, and mental health support.
- Facilitating connections to crucial support services such as job training, substance abuse programs, and housing assistance.
- Collaborating closely with local shelters, healthcare providers, and community organizations to enhance the continuum of care for homeless individuals.

Projected Annual Timeline:

- Monthly visits to other remote areas of the North Shore region ensuring consistent support and resource availability.
- Weekly targeted outreach campaigns in remote regions like Mokuleia, Hau'ula and Ka'a'awa to encourage ongoing engagement and comprehensive assistance.
- Bi-annual evaluations to assess the efficacy of outreach strategies and make necessary refinements.

Quality Assurance and Evaluation Plans:

- Implementing a feedback loop to continuously assess the impact and effectiveness of the services provided.
- Regular reviews and adjustments to outreach strategies based on feedback from outreach teams and the homeless community.
- Monitoring outcomes by meticulously tracking metrics such as the number of individuals engaged, services provided, and the percentage of individuals successfully connected to long-term support programs.

Measures of Effectiveness:

- Counting the number of homeless individuals engaged and immediately assisted.

- Evaluating the percentage of individuals successfully connected to sustained support services.
- Gathering feedback from homeless individuals and the communities served to gauge the effectiveness and relevance of the outreach efforts.
- Conducting long-term follow-up assessments to track individuals' progress and stability post-access to support services.

These measures will be continually updated and communicated to the expending agency, ensuring alignment with grant objectives and showcasing the program's tangible impact on diverse communities affected by homelessness.

Project organization and Staffing

Aloha State Outreach, with its initial team led by an Executive Director and two passionate Community Health Workers (CHWs), embodies a beacon of hope and support for houseless residents across diverse locales, from Wahiawa/Whitmore to Mokuleia, and from Kahuku to Kaaawa. This organization understands deeply that the heart of making a difference lies in forging and nurturing relationships.

The CHWs serve not just as caregivers but as advocates, tirelessly working to champion the cause of the disadvantaged, lending a voice to the voiceless, and striving to bring about transformative changes in their lives. Recognizing the unique challenges faced by the houseless, Aloha State Outreach tailors its approach, ensuring that every individual feels heard, cared for, and respected.

The initiative goes beyond mere outreach – it's about building a community founded on trust, empathy, and mutual respect. Whether it's providing health services, advocating for resources, or simply being a reliable presence, the staff at Aloha State Outreach are committed to restoring dignity and hope.

Their work is a testament to the power of compassionate service and the profound impact it can have in rejuvenating communities and rekindling hope among those who need it most. As Aloha State Outreach grows, it continues to inspire and remind us that every effort to connect, every act of kindness, and every relationship built is a step towards a more inclusive and caring world.

Community Health Worker

Job description:

A Community Health Worker (CHW) stands at the forefront of public health, deeply rooted in the community they serve, either through personal membership or profound understanding. This deep connection fosters trust, allowing the CHW to effectively bridge the gap between health and social services and the community. Acting as a liaison, they facilitate easier access to services while enhancing the quality and cultural relevance of these services.

Furthermore, the CHW plays a pivotal role in empowering both individuals and the community at large. They do this by spreading health knowledge, fostering self-reliance, and engaging in a variety of activities. These include community outreach, educational programs, informal counseling, providing social support, and advocating for community needs. This multifaceted role not only improves health outcomes but also strengthens the community's capacity to manage its health needs.

****Essential Job Responsibilities****

Responsibilities may encompass:

1. Facilitating cultural mediation between individuals, communities, and health/social service systems, including health literacy enhancement and cross-cultural communication.
2. Delivering culturally tailored health education, ensuring language and cultural relevance for community participants.
3. Managing care coordination, case management, and system navigation, including referral processes, follow-up, and addressing service barriers.
4. Assisting professional staff in selecting health education materials, conducting group education on health topics, and contributing to health education projects under supervision.
5. Promoting a positive work environment that emphasizes teamwork, communication, diversity, equity, inclusion, and respect for multicultural society.
6. Offering coaching and social support to motivate and encourage healthcare utilization and management of health conditions.
7. Advocating for individual and community needs, connecting them to resources, and supporting basic needs.
8. Enhancing individual and community capacity, including training of CHW peers and groups.
9. Providing direct services like basic screening tests and translation support for professional staff, if bilingual.
10. Interviewing clients for basic information, medical history, and determining eligibility for programs.
11. Assessing immunization status and managing related consent forms.
12. Preparing and maintaining examination rooms and laboratories, including sterilization of instruments and inventory management.
13. Conducting individual and community assessments.
14. Undertaking outreach activities, including follow-ups, home visits, and presentations at local events.
15. Developing and sustaining client relationships, and making referrals to other agencies.

16. Participating in service and program evaluation and research.
17. Performing administrative tasks such as typing, filing, managing appointments, and reception duties.
18. Assisting in the development and upkeep of a community health library.

****Knowledge, Skills, and Abilities****

Knowledge in:

- Cultural competency fundamentals and cross-cultural engagement.
- Social determinants of health and disparities.
- Health issues, conditions, and cultural practices of served communities.
- Healthy lifestyles and self-care practices.
- Mental/behavioral health and its impact on physical health.
- Health behavior theories and public health principles.
- The local community and U.S. health and social service systems.
- Community/public health services.
- Office procedures and basic first-aid.

Skills in:

- Delivering customer service efficiently and effectively.
- Patient interaction with individuals unfamiliar with provided services.
- Engaging with people of diverse opinions and viewpoints.

Ability to:

- Communicate clearly, both orally and in writing, with various stakeholders.
- Manage time effectively, prioritize tasks, and meet deadlines.
- Navigate stressful and sensitive situations.
- Follow instructions and learn health screening techniques.
- Instruct and communicate with individuals of varied backgrounds and abilities.
- Establish cooperative relationships with a diverse range of individuals and groups.
- Respectfully interact with people from diverse backgrounds.
- Understand and apply concepts related to cultural, social, and behavioral factors in public health service delivery.
- Implement strategies for diverse interactions.
- Maintain accurate records.
- Perform effectively in stressful or emergency situations.

CHW case capacity limit: 25 - 30 clients

Annual salary: \$50,000

Aloha State Outreach: Statement of Budget and Finances

Total Funding Request: \$1,402,000

1. Project Overview:

Objective: To significantly enhance our outreach and support services for houseless individuals, focusing on remote and underserved areas of our community.

Key Initiatives:

- Opening a Resource Center: This facility will serve as a hub for our operations and provide a safe, welcoming space for the community to access support and resources.
- Mobile Outreach Vans Project: Renovating high roof work vans into high-tech, mobile units capable of reaching houseless individuals in remote areas, providing immediate aid and connections to further services.

2. Detailed Budget Breakdown:

Personnel Budget: \$210,000

- Expansion of our team to include 2 Community Health Workers, crucial for direct engagement and support of the houseless population. Grant proposal submitted on 1/5/2024 requesting funding of \$270,000 for salary and program funds.

Mobile Outreach Project: \$370,000

- Includes the acquisition of two state-of-the-art Mercedes Benz Sprinter vans and a robust work truck.
- Customization and technological outfitting of vehicles to ensure they are well-equipped for outreach purposes.

Building Lease/Rental: \$120,000

- Costs associated with leasing or renting space for the resource center, including any necessary renovations to make the space fit for purpose.

Operational Expenses: \$202,000

- Insurance for vehicles, staff, training, telecommunications, utilities, office equipment purchases etc

Capital expenditures: \$500,000

- Purchase of land for permanent stable housing village

3. Impact and Benefits:

- This project aims to create a tangible, positive change in the lives of houseless individuals by providing them with direct access to essential services.
- Long-term benefits include reducing homelessness, improving health outcomes, and fostering a stronger, more resilient community.

4. Accountability and Reporting:

- We commit to stringent financial oversight and regular reporting to our stakeholders.
- Funds will be allocated strictly according to the budget, with any deviations being reported and justified.

Aloha State Outreach: Annual and Quarterly Funding Allocation Report

Total Annual Award: \$1,402,000

Q1 Allocation:

- Total Q1 Budget: \$350,500
- Allocations:
 - Personnel (salaries for new and existing staff): \$90,000
 - Capital Expenditures (initial vehicle and technology procurement): \$160,500
 - Operational Expenses (insurance, rent, utilities): \$100,000

Q1 Objectives:

Initiate hiring process, begin resource center setup, start vehicle procurement.

Q2 Allocation:

Total Q2 Budget: \$350,500

Adjustments and Focus:

- Continuation of personnel expenses: \$90,000
- Completion of vehicle purchases and start of renovations: \$160,500
- Ongoing operational expenses: \$100,000

Q2 Objectives: Finalize vehicle setup, fully operationalize resource center, continue staff onboarding and training.

Q3 Allocation:

Total Q3 Budget: \$350,500

Key Activities:

- Personnel expenses: \$90,000
- Launch and operation of mobile outreach units: \$160,500
- Resource center operational costs: \$100,000

Q3 Objectives: Effective deployment of mobile outreach vans, expanded services at the resource center, mid-year project evaluation.

Q4 Allocation:

Total Q4 Budget: \$350,500

End-of-Year Activities:

- Personnel expenses: \$90,000
- Final project completions and enhancements: \$160,500
- Operational costs and preparing for next year: \$100,000

Q4 Objectives: Ensure all projects are completed and sustainable, prepare a comprehensive annual report, lay groundwork for the following year.

4. Flexibility and Contingency Planning:

- Strategy for managing unforeseen expenses or savings:

Allocate 10% of the budget as a contingency fund to cover unexpected costs. This fund is to be used judiciously for truly unforeseen expenses that cannot be covered by reallocating existing budget items.

- Reallocating funds between quarters to meet evolving project needs.
- Prioritize spending: In case of unforeseen expenses, prioritizing spending based on essential items or critical project components. Non-essential expenses will be deferred until the financial situation stabilizes.

5. Monitoring, Evaluation, and Reporting:

a. Monitoring Framework:

- Continuous Tracking: Implement a system for ongoing tracking of expenditures and project progress. This includes regular check-ins with project leads and financial officers.
- Performance Indicators: Establish clear performance indicators for each project component. These should be specific, measurable, achievable, relevant, and time-bound (SMART).

b. Evaluation Strategy:

- Regular Assessments: Conduct quarterly evaluations to assess the impact of activities against the set objectives. This involves analyzing both qualitative and quantitative data.
- Adaptive Learning: Use evaluation findings to inform and adjust project strategies. This adaptive approach ensures the project remains effective and relevant to changing needs and circumstances.

c. Reporting Practices:

- Transparent Reporting: Commitment to producing detailed quarterly reports for stakeholders, including financial statements, progress updates, and evaluation results.
- Stakeholder Engagement: Engage stakeholders in the reporting process. This may include presenting reports in stakeholder meetings and inviting feedback.

d. Data Management:

- Accurate Record-Keeping: Maintain meticulous records of all financial transactions and project activities. This includes keeping receipts, contracts, and progress notes.
- Confidentiality and Security: Ensure that data, especially sensitive or personal information, is handled with the highest standards of confidentiality and security.

e. External Audits:

- Annual Audit: Arrange for an external audit of financials and project outcomes annually. This helps in validating the integrity and effectiveness of the project management.
- Audit Transparency: Share audit findings with key stakeholders and incorporate recommendations into future planning.

f. Feedback Mechanisms:

- Feedback Loops: Establish feedback channels for beneficiaries, staff, and other stakeholders to provide input on project effectiveness and suggestions for improvement.
- Responsive Actions: Actively respond to feedback by incorporating viable suggestions and addressing concerns in a timely manner.

As we conclude this comprehensive report, it is important to reiterate Aloha State Outreach's unwavering commitment to making a meaningful difference in the lives of houseless individuals through our well-planned and responsibly managed initiatives. With the generous award of \$1.402 million, we stand at a pivotal point where our vision for a more inclusive and supportive community can be realized more fully than ever before.

Our meticulous approach to budgeting, along with robust monitoring, evaluation, and reporting processes, underscores our dedication to transparency, efficiency, and effectiveness. We are not just stewards of these funds; we are catalysts for change, driven by compassion and guided by a strategic vision. Our efforts this year will lay a foundation for sustainable growth and continued impact in the years to come.

The trust placed in us by our funders and stakeholders is both an honor and a responsibility we take seriously. We are inspired by the potential of our projects and are energized by the support we have received. Together, with our community partners and benefactors, we are poised to make significant strides towards alleviating the challenges faced by the houseless population.


In closing, we extend our heartfelt gratitude to all who have contributed to this journey. Your support fuels our mission, and your belief in our cause empowers us to strive for excellence.

Aloha State Outreach is more than an organization; it's a beacon of hope, and with this funding, our light will shine brighter than ever.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Aloha State Outreach

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	190,000			190,000
2. Payroll Taxes & Assessments	17,000			17,000
3. Fringe Benefits	3,000			3,000
TOTAL PERSONNEL COST	210,000			210,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	10,000			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	120,000			10,000
5. Staff Training	10,000			
6. Supplies	50,000			
7. Telecommunication	10,000			
8. Utilities	72,000			50,000
9 Outreach field supplies				
10 Mobile unit van conversion:				
11 - materials (ie flooring,				
12 wood, insulation, lighting,	30,000			
13 soundproofing etc)				
14				
15 - equipment (ie atmospheric				
16 water system, solar panels,				
17 satellite internet, furniture etc)	70,000			
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	372,000			60,000
C. EQUIPMENT PURCHASES	50,000			
D. MOTOR VEHICLE PURCHASES	270,000			
E. CAPITAL	500,000			
TOTAL (A+B+C+D+E)	1,402,000			270,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,402,000	Romelia "Lia" Thorne (808) 780-6413		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 1/16/2024		
(d) Total Private/Other Funds Requested	270,000	Signature of Authorized Official Date		
TOTAL BUDGET	1,672,000	Romelia M. Thorne/Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: Aloha State Outreach

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Director; Facilities & Maintenance	General manager	\$90,000	100	\$ 90,000
Community Health Worker	Outreach worker	\$50,000	100	\$ 50,000
Community Health Worker	Outreach worker	\$50,000	100	\$ 50,000
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				\$190,000
JUSTIFICATION/COMMENTS:				
A proposal was submitted to another funding source (Atherton Family Foundation) requesting initial staff salaries (ie Executive Director, 2 CHW's) as part of program funding and is still pending review. In the event the program funds are awarded the above request is for additional essential staffing.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: Aloha State Outreach

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Office equipment and furniture, software technology and devices, outreach tools, audio and visual equipment, basic office supplies, safety and health equipment.	varies	varies	\$ 50,000 -	\$50,000
Mobile unit van conversion materials	variable	variable	\$ 30,000 -	30,000
Mobile unit van conversion equipment	variable	variable	\$ 70,000 -	70,000
TOTAL:				\$150,000

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Mercedes Benz Sprinter van	2	\$110,000	\$ 220,000 -	\$220,000
Work truck	1	50,000	\$ 50,000 -	\$50,000
			\$ -	
			\$ -	
			\$ -	
TOTAL:				\$270,000

JUSTIFICATION/COMMENTS:

Vans to be converted to mobile outreach units

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: Aloha State Outreach

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025	FY: 2024-2025	FY: 2025-2026	FY: 2026-2027
PLANS	\$0	\$0	\$280,000		\$450,000	\$450,000
LAND ACQUISITION (Facility lease only)	\$0	\$0	\$702,000		\$202,000	\$202,000
DESIGN	\$0	\$0		\$270,000		
CONSTRUCTION	\$0	\$0	\$30,000			
EQUIPMENT	\$0	\$0	\$390,000		\$150,000	\$150,000
TOTAL:	\$0	\$0	\$1,402,000		\$802,000	\$802,000
JUSTIFICATION/COMMENTS:						