

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
The Alcoholic Rehabilitation Services of Hawaii Inc., Hina Mauka

Amount of State Funds Requested: \$ 500000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Phase I: To address issues with our roof, which is experiencing leaks and due to wear/tear and aging, in preparation for the eventual installation of Solar Panels on the repaired section. The need for roof repairs arises both from aging/leaking and the necessity to ensure that it can endure the expected 20-year lifespan of the solar panels. Upon completion of the roof repairs we will begin planning and execution of the solar panel installation to help Hina Mauka mitigate our environmental impact on Oahu as well as to address the financial challenges Hina Mauka faces.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0
Unrestricted Assets:
\$ 0

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:


45-845 Po'okela Street
City: Kaneohe State: HI Zip: 96744

Contact Person for Matters Involving this Application

Name: Heather Butler	Title: Administrative Supervisor
Email: Hbutler@hinamauka.org	Phone: 808.304.4492

Federal Tax ID#:

State Tax ID#


Authorized Signature

Alan Johnson, President and CEO

Name and Title

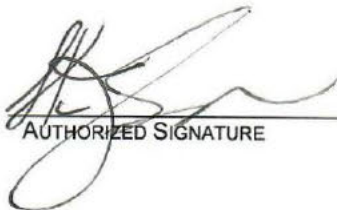
1/19/2024

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

ALAN JOHNSON, PRESIDENT AND CEO
PRINT NAME AND TITLE

1/19/2024
DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: THE ALCOHOLIC REHABILITATION SERVICES OF HAWAII, INC.

DBA/Trade Name: Hina Mauka

Issue Date: 01/09/2024

Status: **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: XX-XXX3356

UI#: XXXXXX0919

DCCA FILE#: 32126

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

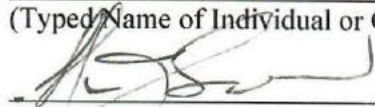
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

The Alcoholic Rehabilitation Services of Hawaii Inc., dba Hina Mauka
(Typed Name of Individual or Organization)


(Signature)

1/19/2024
(Date)

Alan Johnson President and CEO
(Typed Name) (Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023. **(See Attached)**

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#). **(See Attached)**

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hina Mauka was established as The Alcoholic Rehabilitation Services of Hawaii Inc., dba Hina Mauka in July 1977. With 85 full-time and 21 part time employees, we serve low-income adults (18 years and older) with Substance Misuse Disorders as well as co-occurring mental health disorders. Over 80% of our population is low to moderate income, and 76% of our patients report an annual income of less than \$19,000. Hina Mauka is a leader in treating complex patients in Hawaii having substance use disorder, addiction, mental illness, and chronic health conditions. We offer comprehensive services including substance use disorder treatment and co-occurring mental health disorder treatment, case management, peer mentoring, psychiatric services, prevention, and family education. Programs are collaborative, involving many other referral and treatment agencies in our treatment planning. Individual and group counseling, process groups, skill-building, and relapse prevention education are a part of Hina Mauka’s services. Modalities include – Residential Day Treatment, Intensive Outpatient, Continuing Care, and Motivational Enhancement Groups. We treat clients through cognitive therapies and peer group support. We also have begun serving mildly complex patients who need integrated care with psychiatrists,

primary care physicians, and psychologists to help with co-morbidity issues. Recently we expanded our services to include medication-assisted treatment, and offender reentry programming. Several years ago, we were fortunate enough to have legislative and community support to help us expand a new 16-bed wing to our residential facility to accommodate a long wait list. However, the previous 48 bed facility is showing significant signs of aging and deterioration.

2. The goals and objectives related to the request;

The objective of this project is twofold: First, to address the existing issues with our roof, which is currently experiencing leaks, in preparation for the eventual installation of Solar Power Panels on the repaired section. The need for roof repair arises both from the leaks and the necessity to ensure that it can endure the expected 20-year lifespan of the solar panels.

Upon the completion of repairs to the roof segment, our plan is to begin planning for the installation of solar power panels on that specific section. This initiative serves a dual purpose: it mitigates our environmental impact on Oahu by reducing our carbon footprint and addresses the financial challenges Hina Mauka faces.

As a 24/7 healthcare facility, Hina Mauka's electricity consumption is substantial, resulting in a monthly bill exceeding \$11,500. The installation of solar panels carries significant importance for several reasons:

1. **Cost Efficiency:** Hina Mauka operates within budget constraints. By implementing solar panels, we can substantially curtail our energy expenditures. These cost savings can then be redirected toward critical services and programs that directly assist individuals grappling with substance abuse disorders and behavioral health concerns. This reallocation of resources can elevate the quality and accessibility of our services.
2. **Sustainability:** Hina Mauka aspires to be a community leader in adopting sustainable practices. Embracing solar power underscores our commitment to environmental preservation, aligning with principles of stewardship and responsibility.
3. **Reliable Energy Source:** Solar power offers a more dependable and consistent energy supply, reducing our reliance on the traditional power grid. This reliability is paramount for Hina Mauka, given our need for uninterrupted services for our residential treatment clients.
4. **Long-term Financial Planning:** While installing solar panels necessitates an initial investment, it promises enduring financial benefits. The predictability of energy costs associated with solar power facilitates more effective and stable financial planning. Such stability proves indispensable for Hina Mauka, where financial uncertainties can significantly impact the delivery of services.
5. **State Requirement:** Hawaii's Energy Information Administration (EIA) mandates that 100% of electricity must be generated from renewable sources by 2045. As of 2022, roughly 29% of the state's total generation came from renewables. Hina Mauka has consistently been at the forefront of treatment services and aims to maintain this progressive stance, aligning with the state's evolving energy needs.

This project promises cost savings for Hina Mauka and aligns with sustainability principles and responsible stewardship. It enhances our financial stability, fosters community engagement, and contributes to the broader objective of creating a healthier environment, particularly for individuals grappling with substance abuse and behavioral health challenges.

3. The public purpose and need to be served;

As one of the state's largest substance abuse treatment facilities Hina Mauka provides a multitude of treatment services to patients with multiple chronic conditions (MCC) that include substance use disorders (alcohol, meth opioids), co-occurring mental health disorders (depression, anxiety, PTSD) and co-morbid physical disorders (heart and liver disease, diabetes, hypertension) still receive disjointed, uncoordinated, and inadequately funded care. MCC is a high-priority health need. Many of them are homeless and suffer from acute medical and behavioral health conditions. The 2020 Oahu homeless count of 4,448 estimated that 57% were unsheltered. Ranging from 27% to 35%, many have substance abuse, mental illness, or physical conditions while 26% were Native Hawaiian or Other Pacific Islander.

As a result of untreated complex problems involving substance use disorders, co-occurring disorders, and physical health disorders, these consistent users of the system cost our state an average of \$82,000 per year per person. (Homeless in Hawaii: Facts and Resources, 2021). In a report published by the Hawaii Health Department in January 2020: "Hawaii community members who experience homelessness and chronic homelessness are especially at risk for substance dependence issues." Hawaii has the 3rd highest per capita homelessness in the nation at 2.7 times higher than the national average.

While opioid abuse is increasing, alcohol and methamphetamine remains Hawaii's most prevalent drug used among adults. "Homelessness [and drug activity] is a serious problem for...small and mid-sized businesses who have to grow accustomed to property damage and customer complaints linked to a rising tide of what they deem threatening or criminal street behavior" (Star-Advertiser 2019).

Because we are a 24/7 inpatient treatment facility, we rely heavily on the current electrical grid, hence our outrageous electrical bill. To reduce our carbon footprint Hina Mauka intends to install enough solar panels to produce enough renewable energy to power our own facility as well as give back to the electrical grid! This transition from dependency on electricity generated through fossil fuels to solar will benefit the Island of Oahu and alleviate our significant electrical cost, which is approximately \$11,500 a month. Hina Mauka can then use this money to implement an integrated healthcare approach to more patients, as the evidence clearly shows it is the most efficacious and cost-effective approach to treating substance abuse, mental health, and physical health problems among chronically homeless people.

4. Describe the target population to be served; and

Located in Windward Oahu, we serve the entire State of Hawaii; our population is predominately low-income adults +18 years old who suffer from chronic drug/alcohol addiction, mental health disorders as well as disabling medical conditions. This population can include homeless, elderly, battered spouses, illiterate, disabled, and veterans with mental health issues. 84% of our patients are between the ages of 20-49, the largest ethnic groups served by our programs are: 52% Hawaiian/Pacific Islander, 21% Asian, and 20% Caucasian. 89% of our patients meet the HUD definition of homelessness and 61% report earning less than \$10,000 annually.

5. Describe the geographic coverage.

Hina Mauka provides residential services to residents statewide.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Hina Mauka will secure bids from roofing companies and solar companies to:

- Evaluate our energy needs and usage patterns.
- Tailor a solar system designed to meet specific energy requirements.
- Hire a solar company to evaluate our energy needs and usage patterns.
- Hire a reputable roofing company to execute the needed roof repairs to prepare that area for solar installation.
- Purchase all necessary roofing materials for the repairs/rebuild of our existing roofing.
- Handle all necessary permits and applications.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Month 1: Evaluate our energy needs and usage patterns.

Month 2: Tailor a solar system designed to meet specific energy requirements. Secure roofing bid to repair existing roof

Months 3 - 4: Ordering of roofing materials

Months 6 – 7: Roof repairs to support solar panels

Months 8 – 12: Fundraising for Phase 2 which includes installation of solar panels.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Hina Mauka will work closely with the state as well as contractors to ensure that all work meets regulatory codes and requirements of this grant. Hina Mauka's facility maintenance department

will review all plans/proposals and review the work of the contractor to ensure compliance with the scope of services.

As a large treatment provider for low-income residents with over 50 years of experience, Hina Mauka has state licenses (STF), national accreditation (CARF), and about 25 contracts with the government and ensures to provide residential treatment services.

Operations began in 1995 when Hina Mauka successfully constructed the residential facility (24,000 sq. ft.) which was funded by State Grant-in-Aids Funds as well as numerous local foundations and businesses.

Hina Mauka has an extensive history in completing Capital Improvement Projects. Our most significant was completing our 16-bed capital improvement project called Pakui' Hale. The goal of this project was to add an additional 16 beds to our existing 48-bed facility. The residential expansion project planning began in 2013, the design phase started in 2014, and the completion of this project was in March 2018.

Since the completion of this major project, Hina Mauka has completed additional projects on our residential facility, such as flooring renovations, sum pump upgrades, and our most recent HVAC installation for our cafeteria. These various projects were funded through State and City and County Grant in Aid funding.

Hina Mauka employs about 100 employees throughout the adult and adolescent programs. We have had long-term leadership with CEO and President Alan Johnson, who has guided Hina Mauka since opening its doors in 1995. Under his leadership is a strong and competent management team that has the ability to oversee, plan, and implement a project of this size.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application, the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

This grant in aid will serve 1,000 people each year through substance use disorder and behavioral health treatment programs. Measurable outcomes include:

- Solicitation of Roofing Repair Bids
- Award of Roofing Repair bid to lowest acceptable bidder
- Purchasing of Roofing Materials for Repairs
- Roof repairs completed to support the solar system

These outcomes are aligned with the priorities of the Grants in Aid Fund because they will directly benefit homeless and low to moderate individuals who are struggling with substance use disorder and behavioral health challenges. 100% of the savings that will be realized because of this project will be reinvested into programs for the benefit of these individuals.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$125,000	\$125,000	\$125,000	\$125,000	\$500,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Hina Mauka is seeking additional funding for the project from the City and County of Honolulu as well as other philanthropic funders.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

None – Hina Mauka has not received any state or federal tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

See Budget Form Page 10.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

Hina Mauka's unrestricted current assets as of December 31, 2023 is \$15,527,504

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

As one of the largest treatment providers for low-income residents with over 50 years of experience, Hina Mauka has state licenses (STF), national accreditation (CARF) and about 25 contracts with government and insures to provide residential treatment services.

Qualifications: Operations began in 1995 when Hina Mauka successfully constructed the residential facility (24,000 sq. ft.) which was funded by State Grant-in-Aids Funds as well as numerous local foundations and businesses.

Hina Mauka has an extensive history in completing Capital Improvement Projects. Our most significant was completing our 16-bed capital improvement project called Pakui' Hale. The goal of this project was to add an additional 16 beds to our existing 48-bed facility. The residential expansion project planning began in 2013, the design phase started in 2014, and the completion of this project was in March 2018.

Since the completion of this major project, Hina Mauka has completed additional projects on our residential facility, such as flooring renovations, sum pump upgrades, and our most recent HVAC installation for our cafeteria. These various projects were funded through State and City and County Grant in Aid funding.

Hina Mauka employs about 100 employees throughout the adult and adolescent programs. We have had long-term leadership with CEO and President Alan Johnson, who has guided Hina Mauka since opening its doors in 1995. Under his leadership is a strong and competent management team that has the ability to oversee, plan, and implement a project of this size.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Kaneohe: 45-845 Po'okela Street, Kaneohe, Hawaii 96744

Hina Mauka's Kaneohe facility has the ability to provide residential services to 64 clients at any given time. This residential facility has adequate space for several outpatient groups and houses our administrative staff, kitchen, dining room, laundry room, and individual counseling rooms. The residential clients reside upstairs, which is accessible by stairs and elevator. On the ground floor, there are 5 large, enclosed group rooms, an expansive dining room that also serves

for client groups, recovery meetings and staff trainings, 9 individual enclosed counseling rooms, a Treatment Associates' office that is open 24 hours a day, a physician's office, a nursing office, a physical examination room, a large, enclosed chart/documentation room, and a large enclosed clinical administrative office. Double closed doors provide privacy and separate the clinic area from the large open lobby where our receptionist and intake specialist's welcome guests, our patients, families, and those seeking program services.

The building meets all ADA regulations and has been further designed to accommodate persons with disabilities. The building is equipped with an elevator; wide doors; client rooms and offices that accommodate wheelchair access; accessible bathrooms and several handicap parking spaces. The facility is isolated, providing client confidentiality, and is several blocks from the nearby Hawaii State Hospital, Kaneohe Court House, Windward Community College, Windward Mental Health and the Windward District Park. The facility is accessible by bus and there is a bus stop within 2 blocks of the facility.

Pursuant to our state licensing requirements, the Kaneohe building meets all federal, state and local regulations (e.g. building codes). The building was specifically designed for alcohol and other substance abuse rehabilitation, with the integrity of the confidential relationship and the personal dignity of the client of primary consideration. Hina Mauka modified the existing in-house bathrooms according to recommendations from the US District Court representatives to improve upon the integrity and accuracy of urine collections. The health and safety of employees, clients and the community is a priority and is monitored by the Office of Health Care Assurance annually.

To meet the growing needs of our community, Hina Mauka expanded its operations with the completion of the Annex building in 2008. The completion of the project has given Hina Mauka the capacity to provide comprehensive services that include peer mentoring, psychiatric services, family program services and case management. The Annex is equipped with a large conference room used for provider, family and board meetings, monitoring/audits, clinical group supervision, and education/process groups. It also provides office space for management and outpatient counselors. The second floor affords enough space to house all clinical medical records for 7 years. The Annex building meets all ADA regulations.

Security - Ingress and egress is maintained 24/7 by the use of personnel, surveillance cameras and door locks armed with an alarm system. Adequate personnel are on hand and signs direct people to the front desk where visitors are required to sign in. Personnel are stationed in the main lobby to welcome visitors and ensure only authorized persons are allowed on the premises. Any movement from the upstairs residence to the first floor and any attempt to open external doors will be identified by the alarm. As an extra layer of security Hina Mauka has surveillance cameras throughout the perimeter and buildings.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Hina Mauka has the staff to manage construction vendors who will complete the work. Hina Mauka has an impressive resume of key personnel that will provide direction and supervision on a project of this scope. Hina Mauka's core leadership is under the direction of Alan Johnson, CEO and President who has guided the organization since 1995 through different platforms including Director of Finance and Chief Operations Officer. Desie Graves, Chief Financial Officer, has over 30 years of fund accounting experience with non-profit organizations. Sherrie Kinoshita, Director of Administration has been with Hina Mauka for 15 years and has worked in the clinical program as the Clinical Administrative Supervisor; currently she oversees the DHS Testing Department, Clinical Administration, and Administration. Heather Butler, Administrative Supervisor, has been with Hina Mauka for 10 years and has the organizational and time management skills to keep the project moving and on task; currently she oversees Facilities and Food Service department. Aaron Lee, Facilities Personnel, has been with Hina Mauka for 2 years and has extensive knowledge of demolition, reconstruction and contacting contractors.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

****Please see Attachment A – Organizational Wide Org. Chart *****

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Title	Salary
Chief Medical Officer	\$160,696
President and CEO	\$175,000
Chief Financial Officer	\$150,072

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Hina Mauka has no known litigations at this time.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

**** Please see Attachments – State of Hawaii STF License * Certificate of Insurance****

Originally accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF) in 1999, we have been awarded three-year accreditations starting in 2002 to our current accreditation which expires in May 2026 CARF is a national organization that establishes standards of quality for healthcare program and services and uses those standards to determine how well an organization is serving its consumers and how it can improve. Hina Mauka’s CARF accreditation is an indication of our enduring commitment to quality.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

This project will help to sustain and potentially expand the activities of Hina Mauka beyond the grant period through:

Long-Term Financial Planning:

- Develop a long-term financial strategy incorporating savings from reduced energy costs into the annual budget.
- Allocate these savings for reinvestment into existing or new programs.

Program Development:

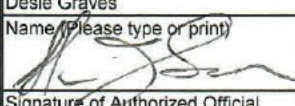
- Develop and implement new programs or expand existing ones using the savings from the solar system.
- Publicity and Awareness:
- Use the solar project as a platform to raise awareness about the organization and its mission.
- Highlight the project in communications and marketing materials to attract support and interest.

This project will help to sustain Hina Mauka's crucial services well beyond the grant period to ensure that future generations can count on our substance use disorder and behavioral health programs and services.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: THE ALCOHOLIC REHABILITATION SERVICES OF HI INC. DBA HINA MAUKA

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	500,000			
TOTAL (A+B+C+D+E)	500,000			
SOURCES OF FUNDING	Budget Prepared By:			
(a) Total State Funds Requested	Desie Graves		808-447-5272	
(b) Total Federal Funds Requested	Name (Please type or print)		Phone	
(c) Total County Funds Requested			1/19/2024	
(d) Total Private/Other Funds Requested	Signature of Authorized Official		Date	
TOTAL BUDGET	Alan Johnson, President & CEO			
	Name and Title (Please type or print)			

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: The Alcoholic Rehabilitation Services of Hawaii Inc., dt:

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: THE ALCOHOLIC REHABILITATION S

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NO EQUIPMENT REQUESTED			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NO MOTOR VEHICLE REQUESTED			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: The Alcoholic Rehabilitation Services

FUNDING AMOUNT REQUESTED							
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS		
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027	
PLANS	0	0	20000	30000	0	0	50000
LAND ACQUISITION	0	0	0	0	0	0	0
DESIGN	0	0	50000	30000	0	0	80000
CONSTRUCTION	0	0	50000	80000	15000		145000
EQUIPMENT	0	0	380000	90000	35000		505000
TOTAL:			500,000	200,000	50,000		750000
JUSTIFICATION/COMMENTS:							

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: The Alcoholic Rehabilitation Services of Hawaii Inc., dba Hina Mauka

Contracts Total: 13,521,780

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	#23-063 Prevention Teen CARE Oahu & Kauai	October 1, 2022 - September 30, 2024	Dept. of Health Alcohol and Drug Abuse Division (ADAD)	State	\$1,936,600
2	#22-037 Substance Abuse Treatment Adult & Teen CARE Oahu	Oct 1, 2021- Sept 30, 2024	Dept. of Health Alcohol and Drug Abuse Division (ADAD)	State	\$7,749,000
3	#22-037 Substance Abuse Treatment Teen CARE Kauai Rural Remote	Oct 1, 2021 - Sept 30, 2024	Dept. of Health Alcohol and Drug Abuse Division (ADAD)	State	\$1,701,000
4	#22-170 Adult Dual Diagnosis Residential, Day Treatment and Continuing Care	Oct 28, 2021 - Oct 27, 2024	Dept. of Health Adult Mental Health Division (AMHD)	State	NA
5	#20-119 Integrated Case Management Plus	Aug 1, 2019 - July 31, 2024	Dept. of Health Adult Mental Health Division (AMHD)	State	NA
6	#19-234 Community Based Case Management	April 1, 2019 - March 31, 2024	Dept. of Health Adult Mental Health Division (AMHD)	State	NA
7	#19-080 Intensive In-Home Therapy (Central Oahu)	July 1, 2018 - June 30, 2024	Dept. of Health Child & Adolescent Mental Health Division (CAMHD)	State	NA
8	#19-081 Intensive In-Home Therapy (Honolulu)	July 1, 2018 - June 30, 2024	Dept. of Health Child & Adolescent Mental Health Division (CAMHD)	State	NA
9	DHS 23-POS-9980 Substance Use Assessment and Drug Screening Services	July 1, 2022 - June 30, 2024	Dept of Human Services Social Services Division	State	\$300,000

10	#69211 Residential Treatment for Female Offenders Oahu	Nov 1, 2020 - Oct 31, 2024	Dept. of Public Safety (WCCC)	State	\$844,000
11	0975-22-UA-01WW Urinalysis Testing (Windward Oahu)	Oct 1, 2021 - Sept 30, 2024	Federal Probation & Pre-Trial	U.S	\$22,800
12	0975-22-UA-01C Urinalysis Testing (Central Oahu)	Oct 1, 2021 - Sept 30, 2024	Federal Probation & Pre-Trial	U.S	\$91,380
13	J24224 Substance Abuse Treatment Adult Probation	July 1, 2023 - June 30, 2025	Judiciary Adult Client Services Branch	State	\$140,000
14	J24206 Substance Abuse Treatment Juvenile Probation	July 1, 2023 - June 30, 2025	Judiciary, Family Court, Juvenile Client Services Branch	State	\$162,000
15	Native Hawaiian Adult and Adolescent Program	July 1, 2023 - June 30, 2024	Ke Ola Mamo		\$125,000
16	OCS-GIA-23-03 Comprehensive SA Tx for Adult Who Do Not Have Comprehensive Health Insurance	March 1, 2023 - Feb 29, 2024	Dept. of Labor and Industrial Relations Office of Community Services	State	\$450,000



STATE OF HAWAII
DEPARTMENT OF HEALTH
LICENSE

ALCOHOL REHABILITATION SERVICES OF HAWAII, INC. is hereby granted a license to operate a

SPECIAL TREATMENT FACILITY (HINA MAUKA)

at 45-845 POOKELA STREET, KANEOHE, HAWAII

with a capacity of 64 beds. This license is valid for ONE YEAR

ending NOVEMBER 30, 2024 unless revoked for just cause.

This license is granted in accordance with provisions of the state public health laws and regulations.

Effective Date: DECEMBER 1, 2023

Date Issued: NOVEMBER 30, 2023

OHCA#52-STF

Established Date: 8/15/95

- Post in a conspicuous place.
- License is not transferable.
- License shall be surrendered upon a suspension or revocation

Director of Health

By



Office of Health Care Assurance

AMBULATORY ONLY
MALE AND FEMALE RESIDENTS

Hina Mauka Organizational Chart

Agency Organizational-Wide Structure

The CEO, CFO, or DOA is on site at all times during normal business hours. These individuals are accessible through phone and/or email even when absent from the facility.

