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DEPUTY DIRECTOR
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STATE OF HAWAII
KA MOKU'ĀINA O HAWAI'I
DEPARTMENT OF HUMAN SERVICES
KA 'OIHANA MĀLAMA LAWELAWE KANAKA
Office of the Director
P. O. Box 339
Honolulu, Hawaii 96809-0339

BPMO 23.002

January 12, 2023

MEMORANDUM:

TO: THE HONORABLE DONOVAN M. DELA CRUZ, CHAIR
SENATE COMMITTEE ON WAYS AND MEANS

THE HONORABLE KYLE YAMASHITA, CHAIR
HOUSE COMMITTEE ON FINANCE

FROM: CATHY BETTS
DIRECTOR

SUBJECT: 2023 BUDGET BRIEFING TESTIMONY

In response to the memorandum dated December 19, 2022, attached is the budget briefing narrative and tables for the 2023 Legislative Session.

If you have any questions, please call Linda Komatsu-Wong, Budget, Planning, and Management Officer at (808) 586-5120 or email lkomatsu-wong@dhs.hawaii.gov.

Attachments

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2023 Legislative Budget Briefing
January 2023

Message from Director Cathy Betts

On behalf of the staff of the Department of Human Services (DHS), we appreciate the opportunity to present and discuss the department's biennium budget requests.

A. Overview – Mission Statement, Strategic Objectives, Goals, and Performance Metrics. How will the agency measure progress? What milestones will be tracked?

The Department of Human Services (DHS) makes great efforts to provide programs and services aligned to the following guiding principles, vision statement, mission statement, and core values which are:

Guiding Principles

- Article IX, section three of the Hawai'i State Constitution regarding public assistance,
- Section 5-7.5, Hawai'i Revised Statutes (HRS), the "Aloha Spirit" statute, and
- Section 26-14, HRS, codifying 'Ohana Nui, DHS' multigenerational approach to delivering human services to reduce the incidences of poverty and to end poverty.

Vision Statement
The people of Hawai'i are thriving.

Mission Statement
To encourage self-sufficiency and support the well-being of individuals, families, and communities in Hawai'i.

Core Values

At DHS, we have a vision for the future. We believe that all Hawai‘i residents can and will thrive. We strive to reach this vision by fulfilling our mission to encourage self-sufficiency and support the well-being of individuals, families, and communities in Hawai‘i. We are guided in all of our work by our core values:

(T) **Team-oriented** – We acknowledge that internal and external partnerships are critical to the success of DHS.

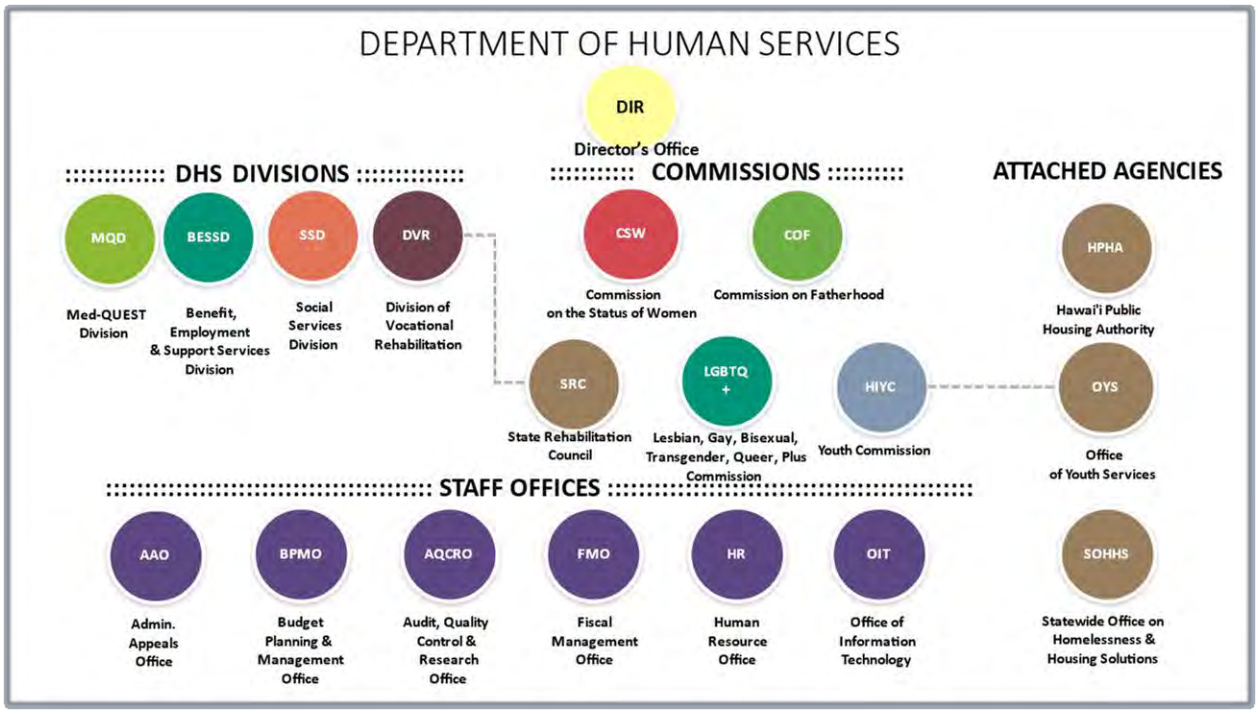
(H) **Human-centered** – We develop strategies and make improvements as necessary from the client's perspective.

(R) **Respectful** – We recognize the inherent value of each person as well as the diverse cultures of Hawai‘i.

(I) **Intentional** – We are mindful of our decisions and actions in our collective work.

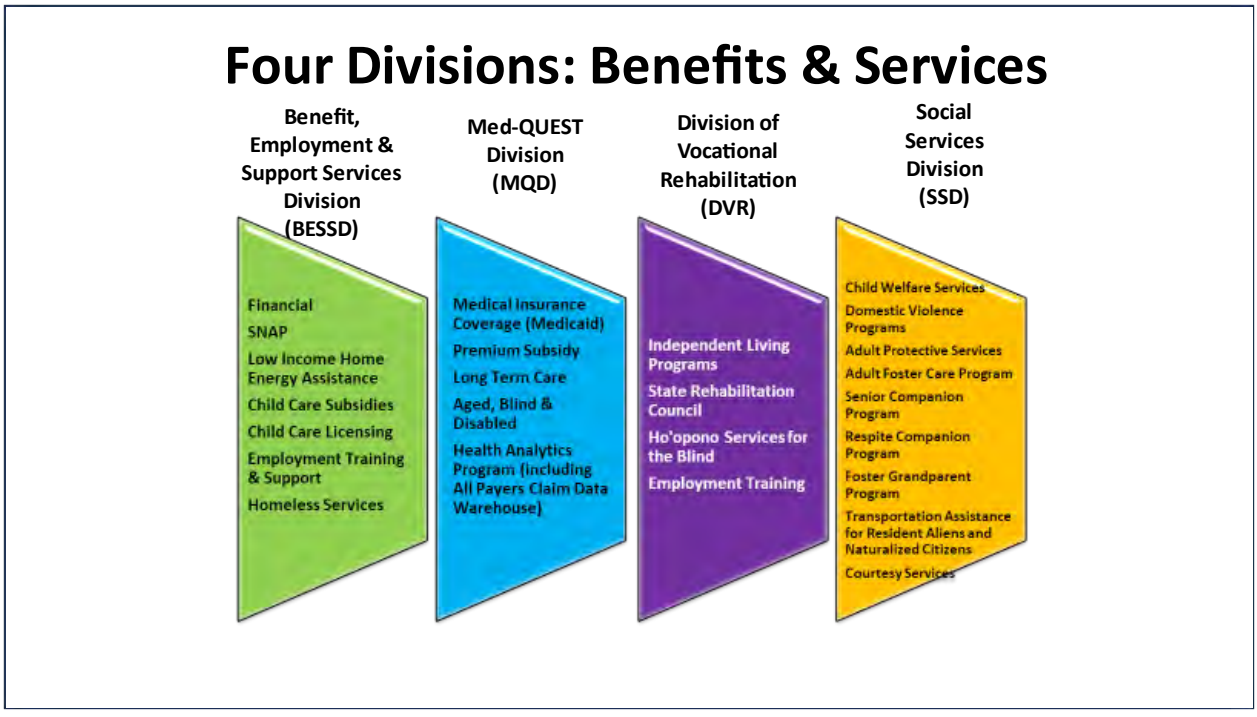
(V) **Visionary** – We strive to support our clients by co-creating generative, forward-looking strategies.

(E) **Evidence-based** – We make decisions based on data and take actions that we know will have sustainable outcomes.



DHS provides benefits and services with the following organizational structure:

- Four Divisions: Benefit, Employment & Support Services (BESSD), Division of Vocational Rehabilitation (DVR), Med-QUEST Division (MQD), Social Services Division (SSD);
- Three attached agencies: the Office of Youth Services (OYS), the Hawai'i Public Housing Agency (HPHA), and the Statewide Office on Homelessness and Housing Solutions (SOHHS);
- Four attached commissions and one council: the Hawai'i State Commission on the Status of Women (HSCSW), the Commission on Fatherhood (COF), the Hawai'i State Lesbian, Gay, Bi-Sexual, Transgender, Queer, Plus Commission (HSLGBTQ+), and the State Rehabilitation Council (SRC);
- Six staff offices that provide services to all divisions, attached agencies, and commissions: Administrative Appeals Office (AAO), Audit, Quality Control & Research Office (AQCRO), Budget, Planning, & Management Office (BPMO), Fiscal Management Office (FMO), Human Resources (HR), and Office of Information Technology (OIT); and
- The Director's Office.



With nearly 2,300 positions in more than 80 offices state-wide, DHS now serves nearly 1/3 of Hawaii's population with one or more benefits or services. In addition, DHS manages an annual budget of over $3.8 billion, of which 65% are federal funds. Notably, DHS distributes a vast majority of federal funds as benefits or services and can also access federal matching funds to pay for salaries and operations. To continue to serve Hawaii's residents efficiently and effectively, we have the following strategic goals:

Goal 1: Improve the self-sufficiency and well-being of Hawai'i's individuals and families.
DHS provides benefits and services to vulnerable individuals and families by assisting them with financial assistance and nutrition assistance, securing gainful employment toward economic self-sufficiency, supporting early childhood development and school readiness, providing access to health care, intervention, and prevention services that address abuse and neglect, and increasing housing stability.

Goal 2: Improve service integration and delivery to develop solutions for sustainable outcomes.
We are transforming our policies, processes, and systems to improve the self-sufficiency and well-being of Hawai'i's individuals and families. We aim to serve residents across programs and divisions with integrated eligibility and case management applications and a vision for the future that connects residents quickly to available resources.

Our programs and benefits support our communities, contribute to our local economy, and establish Hawai'i DHS as a national human service delivery leader. With the onset of the COVID-19 pandemic, the DHS staff pivoted rapidly to a work-from-home and hybrid environment while maintaining and increasing safe access to benefits and services. Experienced and innovative leadership and dedicated staff executed the many new pandemic programs and programmatic changes built on skills gained through our ongoing business processes and IT modernization efforts.
This year, we expect to shoulder another huge lift as DHS "unwinds" the federal pandemic waivers and additional benefits, redetermining eligibility, and assists residents impacted by inflation and the impacts of the projected recession. We will "unwind," all while we continue our journey to transform DHS into a modern integrated human services delivery system by:

(1) Modernizing the DHS IT infrastructure,
(2) Implementing our multigenerational 'Ohana Nui framework to end intergenerational poverty, and
(3) Developing and implementing the department's strategic plan and performance measures. See the DHS Key Performance Metrics (KPI) in Appendix 1.

Goal 3: Improve staff health and development.

Like many human services agencies across the country, DHS faces high vacancy rates as higher-paying jobs attract the available workforce. As such, we continue to invest

in the health and well-being of the DHS workforce and support a flexible work environment to retain and attract workers to fulfill these demanding yet critical services for Hawaii's residents.

Before the pandemic, we provided staff time and opportunity to engage in mindfulness and other stress management courses. Throughout the pandemic, staff engaged in additional webinars and resources to address the stressors of working from home, withstanding a global pandemic, and caring for children and older relatives. By promoting our DHS workforce's health, well-being, professional development, and cross-sector collaboration projects, we are better prepared to support each other and the individuals and families we serve.

However, we are concerned with the relentless strain staff are experiencing as we manage tremendous caseloads that continue, the persistent threat to one's health and the health of one's family, and the rapid policy and programmatic changes of the COVID-19 response and other emergency management events. To sustain our staff and workload requirements, we need to find more ways to retool, reduce the pressure, and continue to support individual needs to maintain our staff's health and mental health.

B. Overview - Discuss how current state-wide conditions have affected agency operations and the ability to meet goals. Identify and discuss notable performance measures, expected outcomes, and recent results.

The conditions that will affect DHS operations and ability to meet program goals are the "unwinding" of the federal public health emergency, the overall economic conditions of continuing inflation, and the potential for a national recession. The "unwinding" of the federal health pandemic emergency refers to ending federal program waivers and pandemic funds and the return to pre-pandemic eligibility determination processes and other rules.

Inflation impacts low and fixed-income residents, especially in maintaining stable housing, finding affordable child care, and covering day-to-day costs for food, fuel, and other household expenses. In addition, the end of the federal rental and utilities assistance and additional monthly Supplemental Nutrition Assistance Program (SNAP) benefits will immediately impact Hawaii recipients. Inflation also impacts our contract service providers, child care workers, and human services workforce as workers seek higher paying jobs in private sector industries. New initiatives and incentives are required to attract workers to the human services field.

In terms of the forecasted national recession, DHS programs are countercyclical; as the economy slows, more people apply for DHS's safety net programs. Also, based on what

happened after the 2009 Great Recession, we anticipate an increase in homelessness and housing instability as rents remain high and housing inventory is tight. Therefore, regardless of how long or deep the predicted recession will be, DHS must be prepared to maintain high caseloads that will require investment in a hybrid, flexible work environment and attention to the health and well-being of our workforce. DHS needs the Legislature's continued support to maintain the high level of operations, staff, and IT infrastructure projects that improve access to benefits and services, which promote health care, economic self-sufficiency, family strengthening, prevention of abuse and neglect, and housing stability.

We also have a new Office of Homelessness and Housing Solutions and the new Lesbian, Gay, Bisexual, Transgender, Queer, Plus Commission to support along with the other Commissions and innovative initiatives. As we continue our collaborative cross-sector and other efforts, we engage and prioritize our work with the following goals:

1. **Preserve and improve the safety net**;
2. **Enhance supportive services;**
3. **Transform government through continued modernization of IT systems, program redesign, program development, and human resources; and**
4. **Leverage federal funding.**

During the pandemic, DHS engaged in opportunities to collaborate with local and national partners to improve access to programs and benefits and to innovate solutions to pandemic challenges. For example, with the Department of Education and the Charter School Commission, Hawaii DHS was the first State agency in the federal Region IX to implement the Pandemic EBT (P-EBT) program that provides additional nutrition assistance to families with young and school-aged children. To date, Hawaii's P-EBT program, initiated in the summer of 2020, paid out *$305,359,449* and served 127,705 families, including 127,427 children. In addition, the Consolidated Appropriations Act of 2023 made P-EBT a permanent program. We await additional guidance from the US Department of Agriculture, Food & Nutrition Service on the permanent P-EBT program requirements.

Building on the new data integration capabilities acquired while developing P-EBT, DHS applied to the American Public Human Services Association (APHSA) for the "No Kid Hungry" technical assistance project to improve access to Hawaii's Women, Infant and Children's (WIC) program, administered by the Department of Health, and the Supplemental Nutrition Assistance Program (SNAP) administered by DHS. With funding from “Share Our Strengths,” staff from APHSA, DHS, DOH, the University of Hawaii, Children's Healthy Living Center of Excellence (UH-CHL), information technology staff, and project management contractors addressed WIC and SNAP program rules and application processes. The group worked to create a data-sharing framework to make Hawaii's nutrition programs more accessible to Hawaii residents.

In addition to continuing Medicaid coverage for nearly 1/4th of Hawaii's population during the pandemic, the Med-QUEST division was the first in the nation to implement access to Medicaid by Hawaii's residents from nations of the Compact of Free Association. MQD also worked closely throughout the pandemic with local pharmacies to ensure that long-term care patients received timely COVID-19 vaccinations, with drive-throughs or in-home when individuals could not make it to a vaccination site.

DHS leadership and program administrators also worked with the National Governors Association (NGA), former Governor Ige's staff, the Department of Labor & Industrial Relations (DLIR), the Workforce Development Council and Division, and the Enterprise Technology Services to develop the Hawai'i Career Acceleration Navigator or HI-CAN. The project goal was to streamline job search and skills development for unemployed workers or others looking to improve their skills and gain different employment. Currently, the project is developing a benefits calculator so that job seekers can access available public programs like SNAP, child care subsidies, or health care coverage.

DHS leadership also collaborated with NGA, DOE, DOH, and native Hawaiian organizations to develop and create standards for the community- and school-based family resource centers. Act 129, Session Laws of Hawaii (SLH) 2022, established the Family Resource Center pilot within DHS and tasked DHS to work with the community to develop standards, networking, and data-sharing processes. Family resource centers aim to reduce reports of child abuse and neglect by providing early access to services or assistance in communities where families live from people with whom they are most familiar. In addition, family resource centers help caregivers provide a stable home environment for children to excel in school.

Similarly, our work with advocates, legislators, and the Department of Public Safety (PSD) supported the passage of Act 125, SLH 2022, to establish a Family Resource Center and Child Visiting Program at Waiawa Correctional Facility. This pilot aims to renovate visiting space at Waiawa and begin to provide services to families with children of incarcerated individuals as they return to society and restart their familial and parental responsibilities.

Also of note was the collaboration with key legislators to pass Act 237, SLH 2022, which authorizes DHS to pay up to $500 in rental assistance to First To Work (FTW) participants receiving Temporary Assistance to Need Families (TANF)/Temporary Assistance to Other Needy Families (TAONF) cash benefits. As a result, with a general fund appropriation in the budget, DHS will be able to serve all Hawaii residents participating in the TANF/TAONF programs that serve families with children. In addition, DHS will tap into Hawaii's federal "TANF reserve," and the rental subsidy will assist families in meeting Hawaii's high rental cost. DHS continues to research how the TANF reserves can further assist housing efforts.

In 2022, the Legislature, amongst other additions, provided budget appropriations to support the Exit and Retention Bonus program for TANF/TAONF recipients who exit the assistance programs through employment. With the appropriation, DHS can implement the program authorized by Act 128, SLH 2018, and access available federal funds from the "TANF reserve."

As described above, DHS strategizes to maximize available federal funds. The various federally funded or split-funded benefit programs often provide federal matching funds for operations, including personnel costs, or use a reimbursement model where the State upfronts 100% of the expenditures and then seeks federal reimbursement for a percentage. We also employ the department's special funds to support specific programmatic functions. Tied to this strategy, in addition to budget proposals, DHS proposes administrative measures to continue the existing hospital and nursing facility sustainability funds permanently. The sustainability funds will bring more federal funds to support the State's health care system.

Benefit, Employment & Support Services (BESSD)

At the outset of the pandemic and as the economy halted, BESSD quickly launched an online application and revamped its work processes to meet the needs of Hawaii's residents. Processing center staff and administrators worked incredibly hard to digest and implement the many pandemic program changes. Financial assistance caseloads hit a pandemic high of 29,822 households in December 2020, representing a 65.5% increase in caseloads over March 2020. At the pandemic's height in July 2021, more than 200,000 individuals received SNAP benefits to put food on their tables. These 206,226 SNAP recipients represented a 34.7% increase over March 2020.

Federal Pandemic Child Care Funds

Coronavirus Aid, Relief, and Economic Security Act (CARES)/Act 9, SLH 2020	$11,600,000
Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA)	$13,700,000
Child Care Development Block Grant (CCDBG)	$66,000,000
American Rescue Plan Act (ARPA)-Child Care Stabilization Grant	$71,700,000
Total	$163,000,000

In addition, Child Care Programs distributed more than $160 million in federal child care relief funds to parents, custodians, and regulated child care providers. CCPO increased child care subsidies and modified eligibility criteria so more parents and caregivers could access child care subsidies and child care and maintain employment. As a result, in September 2021, the

number of child care cases hit a high of 5,003 cases providing subsidies for 6,761 children, representing a 79.3% increase over March 2020. Child care providers had two rounds of child care stabilization grant funds available to keep their child care programs open and operational despite fluctuating enrollment and COVID-19 mitigation requirements that altered their ability to care for more children.

As economic activity has resumed and caseload numbers are in decline and nearly resemble pre-COVID-19 numbers, demand for services remains steady, partly due to the impacts of inflation.

PROCESSING CENTERS	
Applications Received Daily	300
Applications Received Monthly	6,300
Eligibility Renewals Processed Monthly	5,000
Number of Calls Received Daily	1,500
Number of Calls Received Monthly	31,500

As of December 2022, monthly applications received are about 6,300 – an over 40% increase in demand compared to pre-pandemic levels. Due to increased demand during the pandemic, the SNAP Timeliness percentage decreased, and the error rate has increased. Compared with February 2020, the number of applications received for the month was 4,412, SNAP Timeliness was high, and the error rate was low.

To adequately address the current volume of work, we estimate that we need 279 Eligibility Workers. Current position counts are at the minimum needed to deliver the services.
The following reflects the number of positions assigned to the processing centers, the number of filled positions, and the current vacancy rates:

PROCESSING CENTERS				
Position	**Position Count**	**Filled**	**Vacant**	**% Vacant**
Eligibility Worker	282	226	56	25
Office Assistants	73	39	34	47

High vacancies due to retirement, a lack of interested applicants, and higher wages elsewhere make positions difficult to fill. The challenges of filling Eligibility Worker (EW) and Office Assistant (OA) positions is a national issue. We continue to process the work despite having only 75% of the optimal workforce needs of Eligibility Workers and 53% of the clerical support needed to manage the ongoing demand.

As we re-establish operations post-COVID-19 restrictions, it has been a tough transition for our workers and old and new clients to reacclimate to regular program requirements after two years of federal waivers that reduced the number of steps and eased processes. In addition, new workers hired during the pandemic will now require additional training in "pre-pandemic" regular eligibility procedures. We continue to evaluate options, needs, and solutions that will improve operational efficiencies, improve our safety net programs, and allow for continuous adaptation to the changes we encounter as we move further along post-COVID restrictions.

We request your continued support with our resource needs as we continue to deliver benefits and services.

Division of Vocational Rehabilitation Services (DVR)

DVR administers state-wide vocational rehabilitation services programs for persons with physical and mental disabilities. These include independent living rehabilitation services for persons with severe disabilities, general services for persons who are blind and visually impaired, and the disability determination of claims for Social Security Disability Insurance and Supplemental Security Income benefits issued by the Social Security Administration.

DVR provides the vocational rehabilitation programs as required by the Rehabilitation Act of 1973, as amended, the Randolph-Sheppard Vending Stands Act, the Workforce Innovation and Opportunity Act, the Individuals with Disabilities Education Act, the Americans with Disabilities Act, and other applicable federal and state laws, regulations, policies, and agreements with other state agencies and the federal government.

DVR MISSION – DVR serves participants who require assistance to prepare for, secure, retain or regain employment. DVR staff works as a team so that participants can achieve their hopes and aspirations for meaningful employment through timely and individualized vocational rehabilitation services.

As of October 3, 2022, DVR met a significant milestone by resolving the Order of Selection (OOS) waitlist, with all eligible applicants proceeding to the development of Individualized Plans for Employment. Since October 1, 2017, DVR has maintained a waitlist associated with a federally approved OOS due to a lack of resources. As a result of clearing the waitlist, DVR anticipates an increase in applications for services from Hawaii residents with disabilities who are eager to obtain, regain, or advance in competitive integrated employment in the workforce. Additionally, DVR's employer customers seek to hire qualified candidates with digital literacy skills that require more training support to prepare DVR participants for the job market.

DVR is aware that federal vocational rehabilitation funding will be increased to $14,152,528 in FFY23, with a required non-federal State match of $3,830,354 starting in FFY23 (October 1,

2022-September 30, 2023). The ceiling increase of $2,767,346 for HMS 802 will ensure that DVR will leverage the available federal funds to support needed services to our community stakeholders.

DVR negotiated its Workforce Innovation and Opportunity Act (WIOA) required performance measures with our federal funder, the Rehabilitation Services Administration, U.S. Department of Education. The measures include documentation of Measurable Skills Gains (MSG) towards Credential Attainment (CA). CA rate is measured by the percentage of participants enrolled in an education or training program (excluding those in On-the-Job Training and customized training) who attain a recognized postsecondary credential or a secondary school diploma, or its recognized equivalent, during participation in or within one year after exit from DVR's program services.

As required by federal regulations, the Social Service Assistant IV positions on Oahu and Maui support the effort to document CA outcomes. DVR staff must record all the supporting documentation for MSGs and CAs in the case management records to validate progress and outcomes quarterly.

The definition of a Recognized Postsecondary Credential is a credential consisting of an industry-recognized certificate or certification, a certificate of completion of an apprenticeship, a license recognized by the State involved or Federal Government, or an associate or baccalaureate degree, as well as graduate degrees for purposes of the VR program as required by section 103(a)(5) of the Rehabilitation Act of 1973, as amended by Title IV of WIOA. A recognized postsecondary credential is awarded to recognize an individual's attainment of measurable technical or industry/occupational skills necessary to obtain employment or advance within an industry/occupation. These technical or industry/occupational skills generally are based on standards developed or endorsed by employers or industry associations.

As noted in the table below, DVR MSG rates during program services for PY22 represent 35% of participants with educational goals making progress towards obtaining a recognized credential during their program services. During the pandemic, many educational providers transitioned to remote training, which affected DVR participants and identified the need to improve digital literacy skills or affected the participants whose disability required in-person training leading to higher drop-out rates among participants. DVR staff, contract, and educational providers delivered additional support to DVR participants to reinforce their successful completion of educational goals since the pandemic affected their learning opportunities.

Indicator	PY 2022 Negotiated / Required Level
Measurable Skill Gains (MSG)	35%
Credential Attainment Rate (CA)	20%
Employment (Second Quarter After Exit)	33%
Employment (Fourth Quarter After Exit)	37.5%
Median Earnings (Second Quarter After Exit)	$4,400

Med-QUEST Division (MQD)

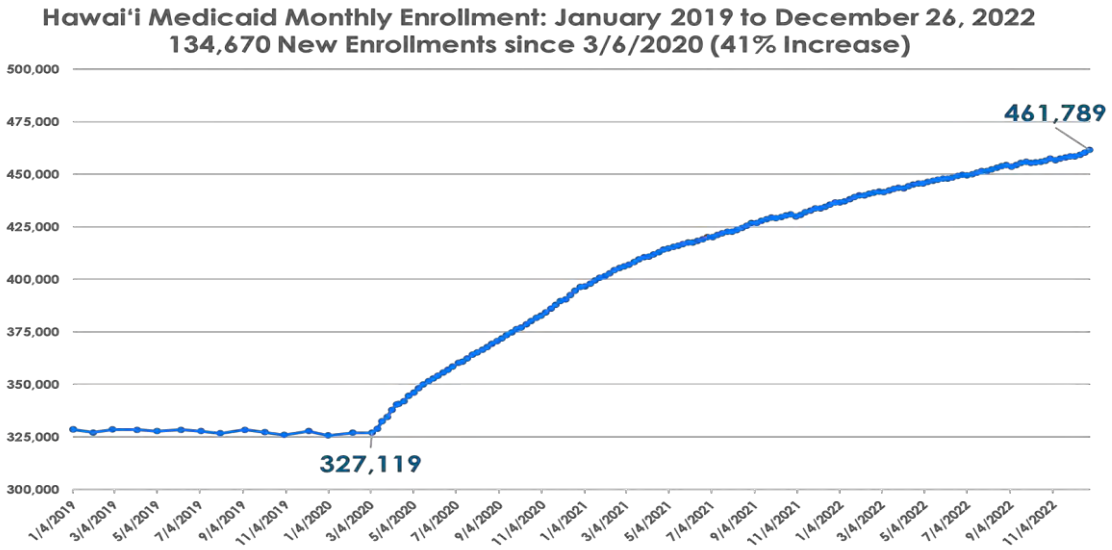
In response to the COVID-19 pandemic, Congress enacted the Family First Coronavirus Response Act (FFCRA) in 2020, which made additional federal matching funds available to States to address the health care needs of Medicaid beneficiaries. Significantly, FFCRA included a 6.2 percentage point Federal Medical Assistance Percentages (FMAP) increase as long as the Medicaid program met certain conditions. The most relevant condition has been the continuous coverage requirement. This condition requires that no Medicaid beneficiaries enrolled on or after March 2020 through the end of the public health emergency may be disenrolled unless an individual voluntarily terminates their eligibility, ceases to be a resident of the State, or passes away.

Hawai‘i accepted the enhanced FMAP funds and has abided by the conditions set by the federal government.

The enhanced FMAP and the accompanying continuous coverage requirement were tied to the public health emergency (PHE) until Congress passed the Consolidated Appropriations Act of 2023, signed by President Biden on December 29, 2022. The Consolidated Appropriations Act of 2023 made significant changes to the FMAP and continuous coverage requirement. The continuous coverage requirement will end on April 1, 2023, and is no longer tied to the PHE's ending. In April 2023, Medicaid programs must restart their eligibility renewal activities.

Additionally, the FMAP enhancements will change. Whereas the FFCRA FMAP enhancement was to extend through the end of the quarter of the end of the PHE, the enhanced rate will begin to change from the current 6.2% increase through March 31, 2023, to 5% April-June 2023, 2.5% July – Sept 2023, and 1.5% October – December 2023 at which time, the enhanced match will end. At that point, states will return to their base FMAP rates. MQD will work on updating our financial plan to estimate the impact of these changes on the Medicaid program and will update the Legislature as we identify the estimates. As noted above, MQD staff will continue to shoulder an increased workload, given the historically high number of Medicaid enrollees.

At the pandemic's start, MQD operations rapidly shifted to a telework environment. As the pandemic response continued to shift, MQD made investments to enhance and support a hybrid work environment and increased online access by residents. For example, MQD secured new phone systems enabling workers to field calls from anywhere, upgraded the online Medicaid application and enrollment portal, updated staff computers, and is currently piloting an IT kiosk or "hale" that will facilitate an online interactive experience in rural communities. These innovations have enabled MQD to continue serving the public with excellence while helping with employee morale.



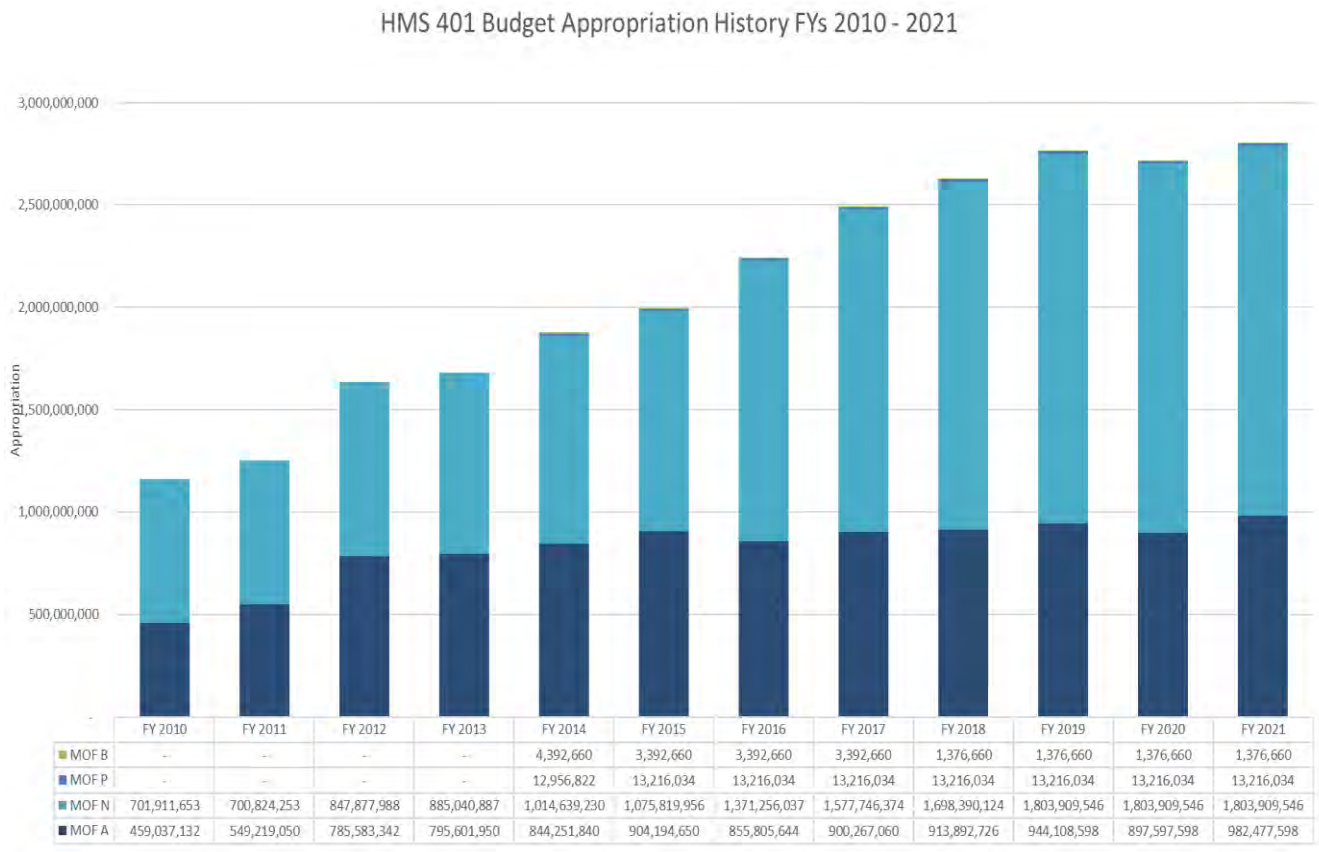
As mentioned above, during the pandemic and the FFCRA provisions, the Medicaid program experienced unprecedented growth of over 40% since March 2020. As a result, enrollments are just over 460,000 as of December 2022, nearly 1/3rd of Hawaii's residents. This growth is due mainly to workers losing employer-sponsored health insurance early in the pandemic when applications for Medicaid coverage soared. And, as noted above, due to the continuous coverage requirements of FFCRA, those individuals still have Medicaid coverage unless they meet one of the exceptions.

Hawai'i Medicaid Managed Care Enrollment by
Plan and Island for December 2022.

Health Plan	Oahu	Kauai	Hawaii	Maui	Molokai	Lanai	State-wide
AlohaCare	48,090	6,936	16,092	10,142	2,442	522	**84,224**
HMSA	134,423	14,743	56,448	16,695	1,046	248	**223,603**

Health Plan	Oahu	Kauai	Hawaii	Maui	Molokai	Lanai	State-wide
Kaiser	34,707	N/A	N/A	17,102	N/A	N/A	**51,809**
Ohana	24,745	2,429	8,914	4,096	385	111	**40,680**
United	39,506	3,362	12,877	5,188	305	122	**61,360**
FFS	76	14	17	N/R	N/R	N/R	**113**
Total	**281,547**	**27,484**	**94,348**	**53,229**	**4,178**	**1,003**	**461,789**

As illustrated in the bar chart below, the enhanced federal match has helped the State cover the additional people without significantly increasing the State General Fund allocation even as the overall spending has increased.



	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
MOF B	-	-	-	-	4,392,660	3,392,660	3,392,660	3,392,660	1,376,660	1,376,660	1,376,660	1,376,660
MOF P	-	-	-	-	12,956,822	13,216,034	13,216,034	13,216,034	13,216,034	13,216,034	13,216,034	13,216,034
MOF N	701,911,653	700,824,253	847,877,988	885,040,887	1,014,639,230	1,075,819,956	1,371,256,037	1,577,746,374	1,698,390,124	1,803,909,546	1,803,909,546	1,803,909,546
MOF A	459,037,132	549,219,050	785,583,342	795,601,950	844,251,840	904,194,650	855,805,644	900,267,060	913,892,726	944,108,598	897,597,598	982,477,598

As part of the pandemic response, over the past two years, MQD partnered with independent pharmacies to go to community care foster family homes (CCFFHs) and provide flu shots, COVID vaccinations, and booster shots for everyone in those homes, including caregivers, family members, and the CCFFH residents. These efforts contributed to Hawaii's low mortality rates due to COVID.

The 2022 Legislature allocated funds to strengthen and enhance the Medicaid program, including:

- $26 million to expand dental benefits for adults. MQD made all administrative and logistical changes and gained federal approvals to enable a 1/1/2023 implementation date of the expanded adult dental benefits. Benefits include standard prevention, diagnostics, fillings, and other restorative services such as root canals and dentures;

- $5.9 million to expand post-partum coverage from 60 days to 12 months. The Centers for Medicare & Medicaid Services (CMS) approved the expansion of post-partum coverage, and MQD has already implemented the program;

- Act 254 (SLH 2022) provided $18M in general funds as a one-time payment to nursing facilities, CCFFHs, and expanded adult residential care homes to help address losses during the pandemic. The one-time pandemic payments for the specified long-term care providers approved for the federal match increase the total amount to $47.7 million. There are two payment rounds, with the first round paid out in December 2022; and

- Act 127 (SLH 2022) appropriated $4.5 million for a child wellness incentive pilot program for Medicaid parents. The Child Wellness Incentive Program required MQD to draft administrative rules. The rules have been drafted and will soon be submitted for the next stage of the administrative rule-making process.

Social Services Division - Child Welfare Services and Adult Protective & Community Services

The Social Services Division (SSD) provides services to eligible families and individuals. The Child Welfare Services Branch (CWS) provides prevention and intervention services to reduce the incidence and impact of child abuse and neglect. The Adult Protective & Community Services Branch (APCS) responds to reports of adult neglect or abuse and oversees the Adult Foster Care Program, Senior Companion Program, Foster Grandparent Program, Nurse Aid Training, and Re-Certification curriculum.

Family First Hawaii

The Family First Prevention Services Act (FFPSA), signed into law as part of the Bipartisan Budget Act on February 9, 2018, retools the federal child welfare financing streams, Title IV-E and Title IV-B of the Social Security Act, to provide child abuse and neglect prevention services to families and children at risk of entering the child welfare system. FFPSA aims to prevent children from entering foster care and allows states to request up to 50% percent of federal reimbursement for mental health services, substance use treatment, and in-home parenting skills training. Hawaii began implementing its federally approved Family First Hawaii Title IV-E Prevention Plan on October 1, 2021.

Of note, FFPSA requires states to pay upfront 100% of the costs of approved FFPSA services and removes income limits to serve more families. To fully implement FFPSA and leverage available federal funds, CWS needs a ready source of nonfederal funds.

To create a sustainable and ready source of state funds, the administration submitted several measures to allow DHS to retain IV-E reimbursements received in the fiscal year after the expenditures were claimed instead of lapsing the reimbursements into the state general fund. Act 84, SLH 2019, added IV-E reimbursements as a source of funds deposited into the Spouse & Child Abuse Special Fund (SCASF). Unfortunately, COVID-19 dramatically altered the focus and process of the 2020 legislative session, and DHS' budget request to increase the SCASF ceiling to match Act 84 was not adjusted. Last session, Act 250, SLH 2022, increased SCASF's statutory ceiling to $5,000,000 – the amount currently needed to fund the projected cost of Family First Hawaii's services.

This year DHS requests a budget adjustment to raise the SCASF ceiling to $5,000,000 to reflect Act 250's statutory increase. Once the ceiling is adjusted, CWS will retain up to $5,000,000 annually. This funding stream is critical for CWS to maximize available federal FFPSA funds to support children and families in the community and decrease the number of children entering foster care and families entering the Child Welfare System. Notably, in the last two fiscal years, CWS claimed significant fourth-quarter reimbursements that could have been deposited in SCASF to sustain FFPSA services:

<u>QTE 6/30/21</u>
Foster Care - $3,473,757
Adoption Assistance - $4,011,933
Guardianship Assistance - $1,065,325

<u>QTE 6/30/22</u>
Foster Care - $2,468,490
Adoption Assistance - $4,001,716
Guardianship Assistance - $1,076,414.

<u>Modernization of Data & Case Management Systems</u>

SSD is planning the development of a Comprehensive Child Welfare Information System (CCWIS) as DHS's third phase of its IT modernization efforts. SSD will decommission its archaic case management system, the Child Protective Services System (or CPSS).
As background, CPSS went live in 1989, and while CWS has updated the data elements to align with federal mandates, the technology has not changed and is cumbersome and time-consuming to use. In 2023, given high vacancy rates and complex cases, social workers need

better working tools to give them more time to spend with children and their families and connect with providers and resource caregivers.
CCWIS financing is eligible for 50% federal match funds. Currently, DHS estimates the overall planning and implementation cost of CCWIS at about $35 million to $40 million, with a 50/50 federal match. However, costs to other states that have already developed their CCWIS project range from $60 million to $80 million.

Once in place, CCWIS will improve the workers' and supervisors' case management, enable easier extraction for reporting requirements, and give CWS more opportunities to draw down available Title IV-E funds. CCWIS and the improved LAVA will make data entry easier, support higher quality data, allow for more accurate and timely reporting, offer decision-making guidance, and provide more access and data sharing with clients and our external partners.

To build these systems, appropriations for staff and contracted providers are needed. In addition, programs and hardware will need to be current and maintained for the systems to operate CCWIS and LAVA. CCWIS and LAVA have procured services to assist with staffing, data transfer, and project management. Procurement for the system build, data quality, and organizational change is in process.

<u>Contracted Services and Recruitment and Retention of CWS professional staff providing direct services</u>

Additional funding is needed to align payments within the same fiscal year in which services are rendered and address increased costs due to inflation. Due to insufficient budgeting and ongoing inflation, our offices and contracted service providers struggle to cover the increased costs of office leases, supplies, postage, freight, travel, and other expenses. At the end of each State Fiscal Year, payments of invoices are postponed due to a lack of funds, and SSD instead pays the invoices with the subsequent fiscal year funding. In addition, late fee charges for invoices are incurred each year. These services must be robust and appropriately funded to keep children from entering foster care. If children enter foster care, these services assist children and families toward reunification or another permanent home.

CWS has experienced an increase in the number of families referred to CWS and its differential response system, comprised of contracted community-based programs. For this specific population of families, from CY2016 to CY2021, CWS experienced a 53% *increase* (from 2,193 to 3,346) in the number of intakes assigned to CWS for follow-up with safety and high-risk issues each year.

However, CWS staff and contracted community service providers have successfully worked with families to bolster support, tools, and skills to keep children at home and out of foster care safely. As a result, from SFY 2019 to SFY 2022, there was a 17% *decrease* (from 2,784 to 2,322) in the total annual number of children in foster care.

Though contracted providers are doing great work and making positive outcomes, more resources are needed to sustain the work and decrease the number of children in foster care. Providers often request increases in their contracts as referrals for services have exceeded their capacity, or they continue to lose staff due to the low salary rates based upon no increases in their contracts. Unless contracted providers can maintain adequate staff to provide services, families often must wait for services that may delay or otherwise negatively impact the ability of CWS to reunite children and their families in a timely manner. The department supports increases to state contracts, many of which have not increased within the last decade.

SSD also needs flexibility and resources to provide competitive salaries or other kinds of stipends for social services workers. Across the country, states are struggling to find social workers and probation officers. As a result, capacity issues are at a critical point for CWS.

As of November 30, 2022, SSD's vacancy percentage was 28.6%, which is 146 vacant positions out of 510 total**.** These critical positions provide or support direct services to children, vulnerable adults, and families who need assistance to keep families safe and together. Additionally, to recruit qualified applicants and to retain current professional staff in CWS (who work directly with families), a shortage differential will help as an incentive in building a more stable workforce. These vacant positions need to be filled, and we respectfully request that they not be deleted.

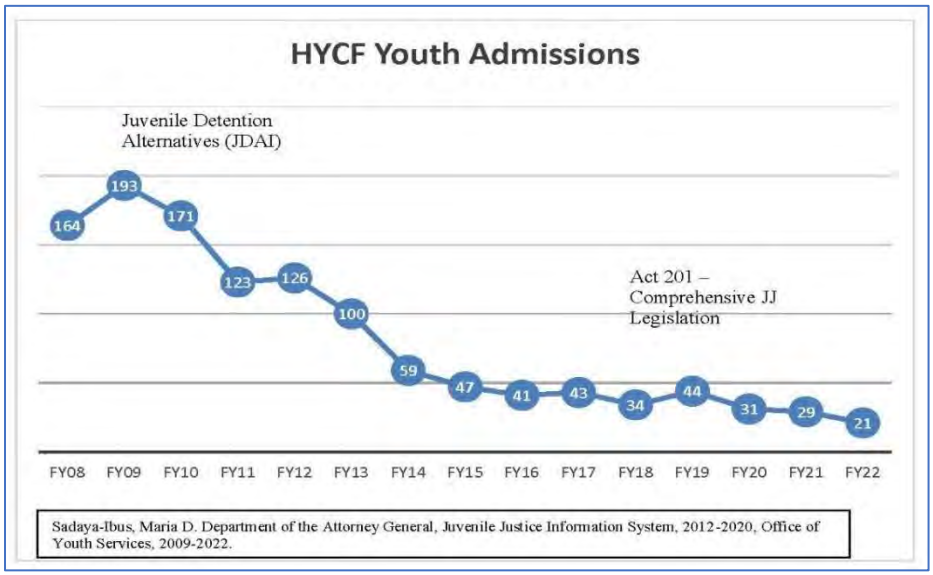
Like CWS, APCS faces an increase in complex cases as Hawaii's adult population ages, and cases involve more than one type of abuse. Also, age-related health issues contribute to adults' vulnerability as they are affected by intergenerational poverty, crime, chronic mental health issues, homelessness, domestic violence, and substance abuse. The resources in the community designed for elders have been declining and are insufficient, making the work of APCS more challenging and essential. In SFY 2022, APCS investigated 671 allegations of abuse. APCS needs more investigators and nurses. APCS relies primarily on state general funds to administer the program and has little access to federal funds.

Office of Youth Services

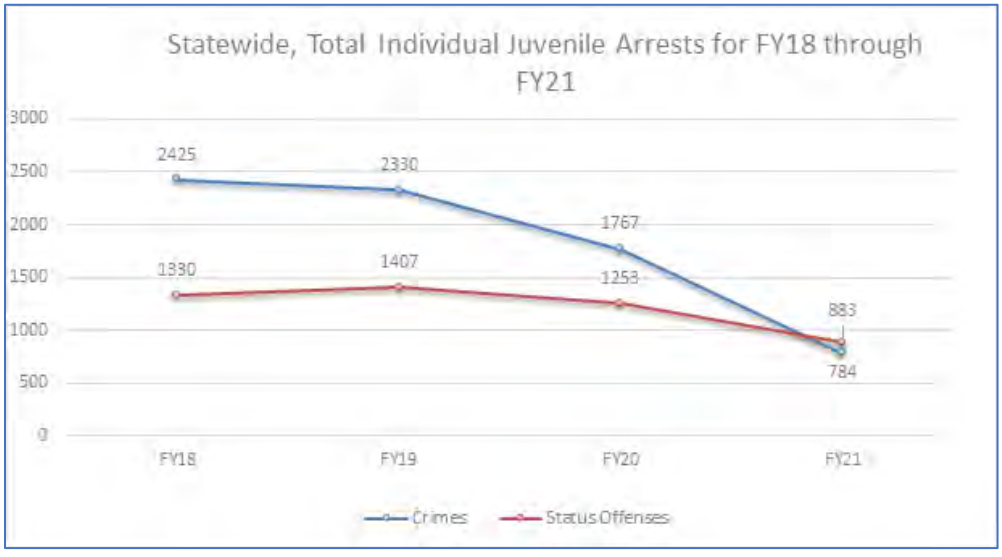
With a solid commitment to the needs of children and families, the Office of Youth Services (OYS) is responsible for the planning, case management, and delivery of services to youth at risk (section 352D-1, HRS). In addition, OYS includes within its oversight the Hawaii Youth Correctional Facilities (HYCF), the Kawailoa Youth and Family Wellness Center (section 352D-7.5, HRS), and the Hawaii Youth Commission (section 352D-11, HRS).

Community-wide juvenile justice reform has significantly diverted youth from the justice system – resulting in an 89% reduction in admissions to HYCF from 2009 to 2022. Upfront

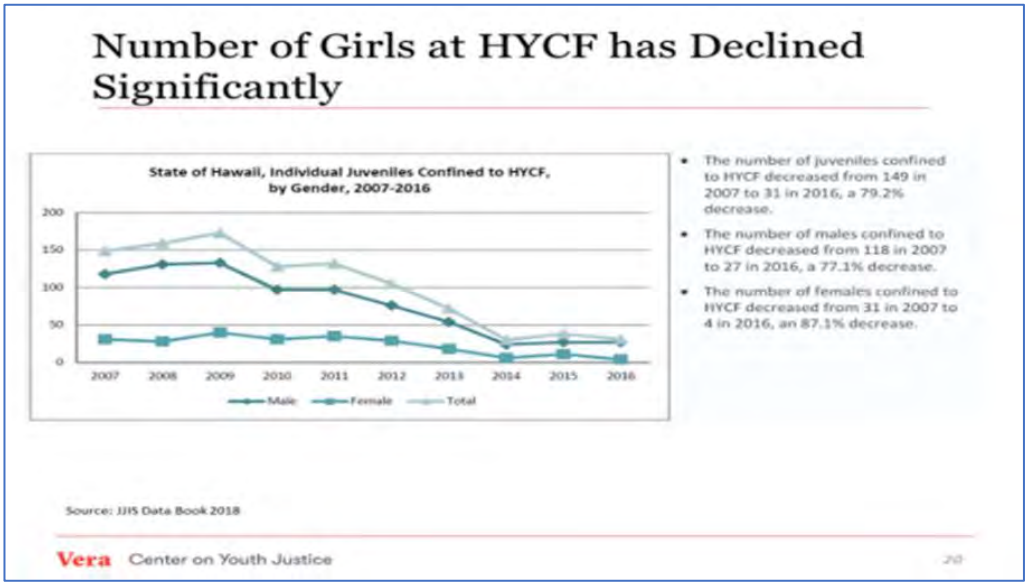
system prevention programs and services for at-risk youth, including positive youth development, cultural outreach, advocacy, housing, and diversion programs, have effectively reduced youth entering into and moving further into the juvenile justice system.



However, investment in front-end programs and services is needed to maintain progress and to reduce justice system involvement for at-risk youth. As a result, juvenile arrests are down for criminal and status offenses. The reduction in arrests may also be attributed to pandemic stay-at-home orders and increased supervision by parents and caregivers.



In 2022, the Hawaii Youth Correctional Facility (HYCF) reached zero (0) girls incarcerated for eighty (80) days. As stated earlier, this results from collaborative system reform efforts, including implementing gender-responsive program services, diversion programs, and alternative residential programs for girls who need behavioral and social services, not incarceration. These include two specialized programs for victims of sex trafficking.



Currently, HYCF has one girl at HYCF. The primary gap in services for system-involved youth is mental health residential facilities that will require significant resources and support to continue the reduction of all youth at HYCF.

In Act 130, SLH 2022 (Act 130), the Legislature found that runaway and homeless youth are vulnerable to multiple threats. These children and youth may have unmet basic food and shelter needs, untreated mental health disorders, substance use, significant disruption to their education, untreated health issues, sexual exploitation, physical victimization, and suicide. Act 130 establishes the Spaces for Youth Pilot Program in DHS and aligns with the mission of OYS, and provides the opportunity for OYS to establish:

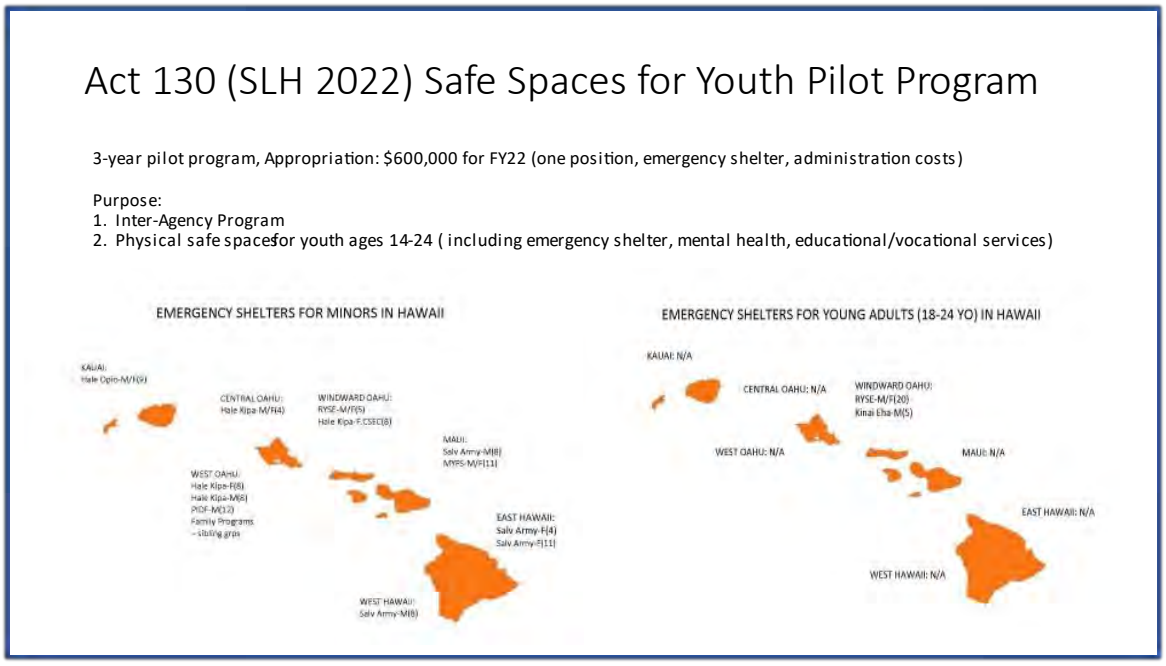
1. An inter-agency safe spaces pilot program, and
2. Physical safe spaces for youth, ages 14 to 24, in each county for youth experiencing homelessness.

Participating agencies will include, but are not limited to, the Departments of Education, Health, Human Services, and Public Safety, and county police departments tasked with

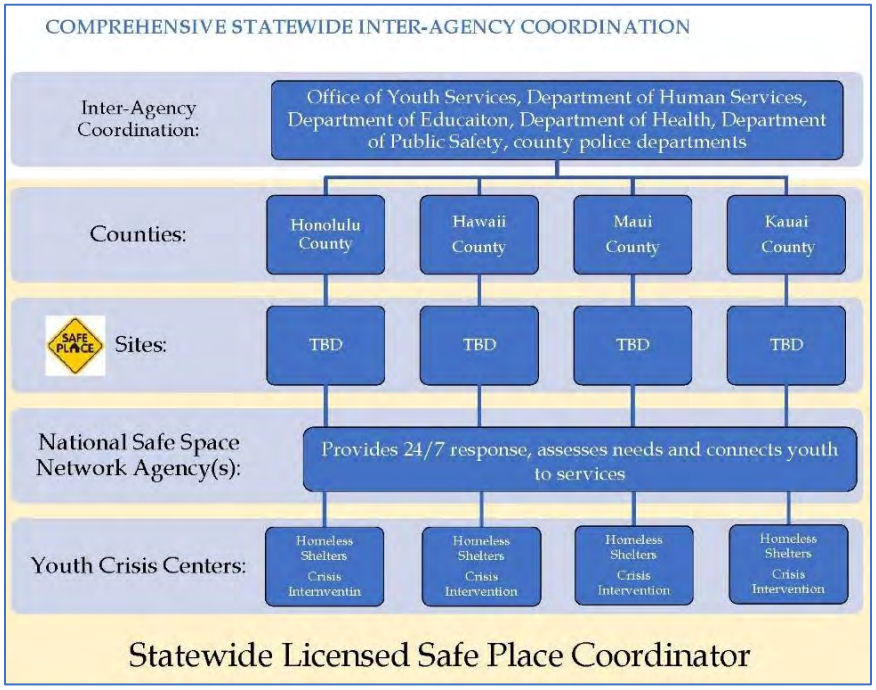
coordinating the identification of youth who are experiencing homelessness and placement of youth at a shelter for homeless youth.

Act 130 authorizes OYC to contract with knowledgeable, experienced, qualified, and licensed nonprofit organizations to operate shelters for homeless youth. Notwithstanding any other law to the contrary, a contracted shelter may admit a youth into the shelter's care for up to ninety (90) days without the consent of the youth's parent or guardian.

OYS has worked on mapping emergency shelter services for both minors (less than 18 years old) and young adults (18 – 24 years old) across the state. Mapping shows that bed space across the state for minors exists in each county; however, they do not exist for young adults. In reviewing DHS contracts for these services, while shelter beds exist for minors, there is a significant shortage, especially for minors involved in the child welfare system. Additionally, the map below shows not enough young adult shelters in each county, resulting in many unserved communities. Resource support is needed to fill these gaps and meet the needs of our youth who are homeless or at risk of being homeless.



As a result of conversations with government and community partners and assessing youth housing needs across the State, the following Safe Spaces project design has been developed. Implementation will require additional coordination and resources.



This program design will allow youth to access services via designated and easily identifiable "Safe Place" sites across the state, be assessed for needs and be transported to Youth Crisis Centers as needed. While the Kawailoa Youth and Family Wellness Center is a model crisis center on Oahu, counties may vary in their implementation of these crisis service centers.

Hawaii State Commission on the Status of Women

In 1964, Governor John A. Burns created the Hawai'i State Commission on the Status of Women (CSW or Commission) by Executive Order. The work of the CSW is codified in sections 367-1, Hawai'i Revised Statutes (HRS), and sections 367-3 (1) through (8), HRS.

CSW sponsored or participated in numerous activities and webinars. A notable achievement of CSW during this period was raising $150,000 from Papa Ola Lokahi and the Urban Indian Health Institute to pay for the legislatively mandated and unfunded Missing and Murdered Native Hawaiian Women and Girls Taskforce (taskforce). The task force would not have been possible without these funds, which covered a full-time principal researcher, technological support, and qualitative research components, including compensation for a survivor who has expertise in the sex trade and sex trafficking specifically.

In addition, CSW created a start-up coalition—the Hawai'i Abortion Collective—to better advance abortion access in Hawai'i to correct a decade of racist harm. Within one month of

founding the new coalition, the group published the first centralized source of information on abortion legal rights, resources, and services for all islands in Hawai‘i.

CSW is under-resourced by budget cuts during the pandemic, which amounted to 20% of the CSW annual budget. The new Governor and new Legislature should correct course and invest in gender equality infrastructure—the policies, services, and programs that women need to live without violence. This infrastructure should not be limited to or siloed within CSW. Instead, each department should have a gender focal point officer to coordinate with CSW to develop measurements, training, and implementation. The shortage of staff leaves CSW unable to understand or adapt national and international tools to advance gender mainstreaming and feminist leadership in government.

Hawaii Public Housing Authority (HPHA) will report separately.

C. Federal Funds

DHS - None

Hawai‘i Public Housing Authority (HPHA) will report separately.

D. Non-General Funds

The report on non-general funds for DHS, pursuant to section 37-47, HRS, may be accessed at: https://budget.hawaii.gov/budget/reports-to-the-legislature/1983-2/.

E. Budget Request Process

Divisions and attached agencies and commissions submit budget requests, with rationale and prioritization, to the Director and the Budget, Planning, and Management Office (BPMO) for review. After discussion with BPMO and each division administrator, the Director prioritizes the department's budget requests by applying the budget guidelines identified above and a second layer of prioritization by benefits to clients, support to staff, and infrastructure improvements. The proposed budget requests are then submitted to the Department of Budget and Finance. The Department of Budget and Finance makes budget recommendations on the DHS requests for the Governor’s final decisions. The proposed budget aligns with the Governor’s priorities and our ‘Ohana Nui framework.

F. Budget Requests

The Hawai'i Public Housing Authority will provide testimony separately.

Capital Improvement Projects (CIP) Budget Requests

HMS 503 – Hawaii Youth Correctional Facility

Req Cat	Dept Pri	Prog ID	Proj No.	Project Title	MOF	FY24	FY25
C	2	HMS 503	FY24.7	KYFWC Sewer System Improvements	C	1,550,000	
C	3	HMS 503	FY24.8	KYFWC Water System Improvements	C	4,900,000	

FY24.7 - KYFWC Sewer System Improvements

Funds are needed for the design and construction to assess, repair, and improve the Kawailoa Youth and Family Wellness Center's (KYFWC)[1] sewer system. A recent inquiry by the United States Environmental Protection Agency, Region IX, sought information on the subsurface wastewater infrastructure at KYFWC. Based on the requirements, the KYFWC's operational staff discovered two (2) cesspools still operating and serving two (2) occupied structures. These cesspools violate the Safe Drinking Water Act and need to be removed from service under the first phase of this project. The Phase 2 scope will address other sewer-related improvements, such as replacing cracked or blocked sewer lines and pipe re-sloping.

FY24.8 – KYFWC Water System Improvements

An appropriation is needed to pay for the entire design and construction cost to assess, repair, and improve KYFWC's water system. Unfortunately, the bids received in June 2022 were higher than expected, requiring the additional request.

An assessment of the campus water system is required to determine the scope and implementation of the repairs, which should not cause lengthy water service outages to the campus. Repairs to the water system are necessary to make it more reliable, so that staff can shut off branch lines when a water outage may be necessary.

The anticipated work includes replacing an aging secondary pump, improvements to the pump house structure and flow monitoring equipment and inspection and repair of the existing water storage tanks and valves that control the water flow.

[1] The Kawaialoa Youth & Family Wellness Center is located on the grounds of the Hawaii Youth Correctional Facility.

Operating Budget Requests

Office of Youth Services (OYS)

HMS 501 – In-Community Youth Programs

		BUDGET REQUEST		FY 24			FY25		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
501YA-03	19	Safe Spaces Program	A	-	1.00	868,556	1.00	-	871,016
501YA-02	20	Contract Expenses at the Office of Youth Services	A			832,500			832,500

501YA-03: Safe Spaces Program

In 2021-2022, DOE reported 3,252 homeless students in Hawaii's public schools, including 103 unaccompanied, 236 unsheltered, 591 in shelters, transitional housing, or awaiting foster care placement, 55 in hotels or motels, and 2,269 doubling up or in shared housing. Hawaii's only designated youth homeless shelter, located at the KYFWC, sheltered 145 youths in 2021, providing 7,454 nights of safe sleep. Sixty-five percent of these youth transitioned out of unsheltered homelessness into stable housing. Of all youth served, 35% reported having no parental involvement, and 46% reported experiencing domestic violence.

DHS directed the appropriation from Act 130, SLH 2022, to HMS 501 (In-community Youth Programs) to establish an inter-agency Youth Safe Spaces Pilot Program to provide emergency shelter, hot meals and hot showers, medical and behavioral health services, education, and vocational support to homeless youth in crisis. Act 130, SLH 2022, authorized funds for only one state fiscal year and limited funds to carry out the intent of this Act 130, SLH 2022.

This request outlines the minimum needs to provide additional support for homeless youth in one county and support to OYS to carry out the requirements of Act 130. OYS has also prepared an administration measure to amend Act 130 to include a broad definition of homelessness similar to the definition used by the DOE. Amongst other things, the administration proposal clarifies who may be served by the pilot program and requests additional funds.

This appropriation will significantly impact our most vulnerable youth, providing them with critical support services.

501YA-02: Contract Expenses at the Office of Youth Services

The $832,500 in funding for the purchase of services contracts from the American Rescue Plan Act (ARPA) will end at the end of fiscal year 2023. Act 88, SLH 2021 (501YA-PRA 1 2021 Legislature; HMS 501 seq# 60-001) deleted general funds for these services. These services provide risk reduction and protective factor development programs and services to youth at risk of entering the juvenile justice system. These primary prevention programs include cultural programs, truancy, school attendance, outreach and advocacy, and safehouse contracts across the state.

HMS 503 – Hawaii Youth Correctional Facility

		BUDGET REQUEST		FY 24			FY25		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
503YB-02	18	Utility Expenses at Hawaii Youth Correctional Facility	A			520,000			520,000
503YB-03	21	Sex Trafficking Victims Support	A			400,000			400,000

503YB-02: Utility Expenses at Hawaii Youth Correctional Facility

General funds are needed for utilities that are fixed costs and increasing due to inflation. This request is for repair and maintenance, safehouses, and transition programs. Current ARPA funds will end at the end of fiscal year 2023. Act 88, SLH 2021 (503YB-PRA 2021 Legislature; HMS 503 seq#60-001) deleted $520,000 in general funds that previously covered these utility expenses.

Currently, the campus of the KYFWC supports five residential programs that total 70 beds for high-risk youth and young adults. KYFWC also has an additional monthly average of 150 participants in day programs on campus. The individual programs and their population encompass incarcerated individuals, homeless minors and young adults, commercially sexually exploited children, vocational training, education, farming, and ranching. The requested funds will cover the costs of electricity, water, and sewer. The current operational budget is insufficient to cover the current costs.

503YB-03: Sex Trafficking Victims Support

Provides short-term (30 days or less) shelter services for youth 12-17 years old who are suspected or determined to be victims of commercial sexual exploitation and labor or sex

trafficking. This program accepts referrals from Child Protective Services, the Family Court, police departments, parents or guardians, other youth-serving agencies, and self-referrals.

Under section 352D-7.5, HRS, access to services will be made available by OYS at the KYFWC to all youth at risk of being sexually exploited and youth victims of sex trafficking. This program results from data, research, and policy decisions around Hawaii's ongoing efforts to transform the juvenile justice system. Research has shown the pathway of sexually exploited youth, especially girls, into and through the juvenile justice system, including the HYCF. These emergency shelter services for exploited girls have contributed significantly to the reduction of girls committed to the HYCF. In recent months, HYCF reached a significant milestone of zero girls for 80 days. However, a lack of ongoing funding may result in the shelter closing, sex trafficked victims not receiving assistance, and an increase in girls committed to HYCF.

Statewide Office on Homelessness and Housing Solutions

HMS 777: Statewide Office on Homelessness and Housing Solutions (SOHHS) - HMS 777 is a new program ID for the SOHHS established by Act 252, SLH 2022. Previously, the appropriations for the Governor's Coordinator on Homelessness (GCH), the staff, and support of the Hawaii Interagency Council on Homelessness (HICH) were a part of HMS 904, the administration program ID. HMS 777 will become operational on July 1, 2023, and has no funds.

777HS-01: Statewide Office on Homelessness and Housing Solutions (SOHHS) (Companion to 904AA-1)

Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
777HH-01	25	Add Positions and Funds for Office on Homelessness and Housing Solutions (Companion to 904AA-01)	A	5.00		500,000	5.00		460,000
777HH-BF	NA	Add Recurring Funding for the ‘Ohana Zones Pilot Program	A			15,000,000			15,000,000

777HH-01: Add Positions and Funds for the Office on Homelessness and Housing Solutions

According to Act 252, SLH 2022, OHHS is responsible for developing and maintaining multi-year strategic and tactical plans and road maps to address homelessness; fostering innovative projects and programs in furtherance of those plans; coordinating matters relating to affordable housing and homelessness between state and county agencies and private entities; providing administrative support to the Hawaii Interagency Council on Homelessness (HICH); and establishing and maintaining a state-wide homelessness and housing data clearinghouse.

The request will ensure OHHS has the necessary staffing and infrastructure to fulfill its statutory mandates. Requested funds will also support contracting qualified consultants or facilitators to assist with research, evaluation, and implementation of plans and programs to address homelessness. Additionally, OHHS requests funding for anticipated inter-island travel needed to coordinate with counties and out-of-state travel to learn from national best practices and cutting-edge solutions. Finally, OHHS requests funds for furniture, equipment, repair, and maintenance as the office may need to move from its current location within the Office of the Governor.

The work of OHHS is critical due to the persistence of homelessness state-wide and the potential impact of the recent COVID-19 pandemic on mental and physical health, service providers, the housing market, and the local and national economies. Key metrics of homeless services are 1) the number of homeless individuals counted in the annual state-wide PIT count, 2) the number of beds in the Housing Inventory Count (HIC), 3) the percentage of persons exiting from homelessness into permanent housing, and 4) the percentage of people who sustain their housing after exiting homelessness.

The work of the GCH and staff has contributed to reductions in the state-wide PIT count, increases in the Housing Inventory Count of beds for homeless persons, and increases in the percentage of persons exiting from homeless programs to permanent housing. Therefore, to continue with the state's leadership to end homelessness, there is no 6-month delay in hiring as the positions should continue as previously budgeted under HMS 904.

777HH-BF: Add Recurring Funding for the ʻOhana Zones Pilot Program

This request will provide additional funding for the Ohana Zones pilot program for FY24 and FY25. The Ohana Zones pilot program supports innovative responses to homelessness, such as the expansion or development of shelter, housing, and outreach programs. The OHHS will administer the Ohana Zones pilot program.

Additional funding for the Ohana Zones pilot program is necessary due to the number of people experiencing homelessness state-wide and the potential impact of the recent COVID-19 pandemic on mental and physical health, service providers, the housing market, and the local economy. Despite decreases in overall homeless numbers between 2016-2022, Hawaii still has the second-highest per capita rate of homelessness among the 50 states. In addition, historical Point in Time (PIT) count data shows that homelessness increased by 37% (2,100 people) following the last recession in 2009 and 2016.

During the COVID-19 pandemic from 2020 - 2022, the number of unsheltered homeless individuals counted in the state-wide PIT count increased from 3,650 to 3,749 people – an increase of nearly 3% over two years. DHS anticipates that homelessness may continue to increase in the next several years, with increases expected over a prolonged period due to the

prolonged impacts of COVID-19, limited low-income housing inventory, high rents, the end of federal rental and utility subsidies, impacts of inflation, and a potential recession.

In 2018 and 2019, the Legislature appropriated $32,000,000 for the Ohana Zones pilot program through Act 209, SLH 2018 ($30,000,000 for FY2019), and Act 128, SLH 2019 ($2,000,000 for FY 2020). Importantly, in Act 209 SLH 2018, the Legislature recognized that "permanent housing takes time, and in the meantime, people experiencing homelessness will continue to live unsheltered and without adequate and meaningful access to social services." The Legislature found, amongst other things, that "ohana zones have the potential to serve individuals experiencing homelessness in a way that existing programs are currently unable." (Act 209, SLH 2018).

With this flexibility in mind, GCH encumbered the funds through contracts with nonprofit organizations and the four counties. SOHHS is currently administering contracts with the four counties procured by the 2018 and 2019 appropriations; these contracts run through June 2023, the previous repeal date of the Ohana Zones pilot program. The contracts support a wide variety of emergency shelter and supportive housing programs, including the HONU program (Oahu), Kumuwai supportive housing for seniors (Oahu), Hale Maluhia supportive housing for DV survivors (Oahu), Huliau supportive housing for families (Maui), Kealaula at Pua Loke supportive housing for families (Kauai), and Keauhou Emergency Shelter (Hawaii island).

In 2022, Act 235, SLH 2022, extended the sunset date for the Ohana Zones pilot program to June 2026 and added $15 million for FY2024. DHS requested the distribution of funds from GOV 100 to HMS 904. Accordingly, SOHHS began work on contracts for the $15 million as follows: $9 million for Oahu to support the continuation of innovative outreach and transition services and supportive housing projects; $2 million for Maui to support the continuation of Huliau supportive housing; $2 million for Kauai to support Kealaula at Pua Loke and add new supportive housing in Eleele; and $2 million for a multi-service project to end homelessness in Hawaii County.

This additional funding request for the Ohana Zones pilot program will support the development of further projects state-wide to assist in reducing homelessness in FY2024 and FY2025. Legislation is required to make the Ohana Zones pilot program permanent or extend it further than June 30, 2026.

Benefits, Employment & Support Services Division (BESSD)

HMS 224 - Homeless Services

		BUDGET REQUEST		FY 24	FY25

Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
224HS-01	12	Funds for Family Assessment Centers	A			1,550,000			1,550,000
224HS-05	13	Funds for Housing First Program	A			3,750,000			3,750,000
224HS-03	14	Funds for Rapid Re-Housing Program	A			3,750,000			3,750,000
224HS-02	15	Funds for Outreach and Civil Legal Services	A			1,750,000			1,750,000
224HS-04	44	Funds to Establish and Maintain Homeless Services Database	A			345,000			345,000

We expect the demand for homeless services to increase due to the economic impacts of the COVID-19 pandemic, increased rents, lack of low-income inventory, inflation, and possible recession. The Homeless Programs Office (HPO) and the array of services it procures to assist individuals and families in remaining housed and minimizing the time spent homeless will be especially critical.

Following the 2009 economic recession, homelessness rose for several years, peaking in 2016. The state-wide Point in Time count of homeless individuals increased from 5,782 to a high of 7,921 in 2016 – an increase of 37% or 2,139 people. In addition, a review of the data regarding students experiencing homelessness in the Hawaii Department of Education (DOE) showed a similar increase in homeless students – from 1,739 in the 2008-2009 school year to 3,790 in the 2015-2016 school year, or a 118% increase.

With the continuing inflation, the end of federal rental and utility assistance funds, and a potential recession, DHS expects an increase in homelessness of single adults and families with minor children and that the increase will occur over some time. These budget requests described below highlight critical programs necessary to address potential future increases in homelessness. Additionally, we are including a 5% increase for these contract services to address rising costs and inflation.

224HS-01: Funds for Family Assessment Centers

The requested funds will support two Family Assessment Centers.

Section 346-378, HRS, requires DHS to "implement housing first programs and services, as the department deems appropriate for clientele who would most likely benefit from and succeed with the implementation of housing first programs and services, and subject to the availability of existing funds." Consequently, the state framework to address homelessness includes a

focus on a "housing first" approach state-wide. The Family Assessment Center is a low barrier shelter utilizing the "housing first" philosophy to quickly move families with minor children off the streets and into transitional shelters or permanent housing.

The Kakaako Family Assessment Center opened in September 2016 and accommodated 12-15 families (up to 50 people) at any time. The total annual budget for the Kakaako Family Assessment Center is $750,000. In its first five years of operation under the management of Catholic Charities Hawaii, the center served 250 households, placed 57.4% into permanent housing, and increased the income of 57% of families served. DHS is currently discussing with the City & County of Honolulu to transition the Kakaako Family Assessment Center to another location on Oahu.

In 2019, the Legislature passed Act 62, which appropriated $800,000 for a second Family Assessment Center. As a result, DHS procured the services of the Neighborhood Place of Puna to operate the second Family Assessment Center. This center can accommodate up to 9 families (up to 27 people) at any time. In its first three years of operation, the center served 117 households, placed 41% into permanent housing, and increased the income of 52% of families served.

In addition to focusing on stable housing outcomes, Family Assessment Centers address the social determinants of health and provide case management services emphasizing building social capital. Research shows that individuals with higher levels of social capital are happier and healthier, find better jobs, and live longer. In addition, communities with higher levels of social capital have higher educational achievement, faster economic growth, and less crime.

The requested level of funding will support the continued operation of both the Kakaako Family Assessment Center and the Family Assessment Center in Puna, Hawaii.

224HS-05: Funds for Housing First Program

The state Housing First program focuses on the most visible, chronically homeless population, as described in section 346-378(e), HRS. These individuals may have a mental illness, addiction, or physical disability, frequently use emergency health care services, and cycle in and out of the justice system. Housing First provides various case management services that are key to moving chronically homeless individuals into stable housing, ensuring they remain successfully housed and reducing the utilization of high-cost emergency room services. The Housing First program provides housing, ongoing rental subsidy, and supportive case management services, emphasizing building social capital for unsheltered, chronically homeless persons.

The state Housing First program has been operating on Oahu for more than eight years and on the neighbor islands for more than five years. The Housing First program currently serves 255

chronically homeless individuals, with a housing retention rate of 94%, far above the national average of 80%.

Though active for eight years and highly successful, the State Housing First program funds remain on a year-to-year funding cycle and are not a part of the base budget, despite the department's requests to include homeless services funding in the DHS base budget. Without sustained funding, the individuals currently housed in the program will be at immediate risk and will likely return to homelessness. A recurring appropriation would also support more innovation and lead to improved strategies and services to assist this vulnerable population.

Investment in Housing First keeps people housed, resulting in significant public cost savings over time. For example, a preliminary analysis by the University of Hawaii, Center on the Family, of a subset of State Housing First clients found that estimated healthcare costs for clients dropped an average of 43% in just six months following housing placement – from an average of $10,570 per client per month to $5,980 per client per month.

While the State Housing First program targets the chronically homeless, it is one piece of a larger strategy, which includes other interventions (e.g., street outreach, rapid re-housing, etc.) that address the broader population of homeless persons, including homeless youth and families.

224HS-03: Funds for Rapid Re-Housing Program

Rapid Re-housing (RRH) is nationally recognized to be a best practice. Its core components are housing identification and location services, time-limited move-in and rental assistance, and short-term case management and services. The U.S. Department of Housing and Urban (HUD) has long endorsed RRH as an effective way to end homelessness among families with minor children. RRH also maximizes efficiency throughout the homeless shelter system by rapidly assisting households moving out of shelters and into permanent housing.

The State's Rapid Re-Housing program has served an average of 1,401 individuals in 502 households each year since FY18. RRH performance and outcome measures target 15% or less for recidivism which Rapid Re-Housing services have exceeded expectations with 15.08% in FY18, 8.44% in FY19, and 3.50% in FY20.

It is costly to construct and fund additional homeless shelters, and the construction of new shelters conflicts with the national best practice approaches to addressing homelessness endorsed by the U.S. Interagency Council on Homelessness (USICH). In addition, by targeting individuals and families currently in shelters, the RRH program allows the State to maximize existing shelter inventory better. Currently, many shelters are at maximum capacity. They are experiencing a "backlog" because households cannot move quickly from homelessness to stable

housing due to several factors, such as a lack of available housing or the need to obtain government-issued identification.

The RRH program, for example, assists when a household in a shelter has a dedicated source of income but lacks funds to pay for the first month's rent, deposit, and move-in costs. The RRH program could assess the family's sustainability and provide financial support immediately to have the household either avoid entering or at least limit the amount of time spent in a shelter. This approach is especially important for rural and neighbor island communities with limited shelter space.

RRH also provides supportive services to assist a family in maintaining their housing after move-in. For example, if a family encounters difficulties paying rent shortly after moving to permanent housing, RRH will connect the family with appropriate resources to stabilize and maintain their permanent housing. In this way, RRH effectively ends homelessness and is a homeless prevention strategy.

224HS-04: Funds to Establish and Maintain Homeless Services Database

This request will support data aggregation from external systems into one centralized system maintained by HPO. Accurate and timely data regarding homeless services and utilization is critical to solving homelessness in Hawaii. In addition, there is an ongoing discussion with Hawaii's two Continua of Care (CoCs) regarding the potential of enhancing the CoCs' Homeless Management Information System (HMIS) databases to support more accurate data collection and expand what types of data they collect through the HMIS. HUD requires communities that receive its funds to maintain an HMIS.

For background, HPO currently maintains a centralized database that receives and compiles data from the two external HMIS databases maintained by each CoC. After HPO migrates the external data to the HPO database, HPO builds reports to manage and monitor its contracts. However, the migrated HMIS data is limited to data elements that HUD requires, which limits HPO's ability to collect data elements it requires to monitor contracts and evaluate state-funded programs. As an example, HPO requires data elements related to state-funded civil legal services for homeless individuals; HUD does not require these elements requiring HPO to collect another set of data from providers.[2]

[2] Before 2019, homeless service providers across Hawaii's two Continuum of Care (CoC) used one HMIS database to manage all information, including HMIS data fields required by HUD. Until 2019, while the CoCs owned the database, HPO often provided resources and training to support the database. However, in 2019, the CoCs split the data into two HMIS databases, one for Oahu and one for the neighbor islands, which made reporting and oversight by HPO.

There is an ongoing discussion with the CoCs to explore the possibility of making enhancements directly to the external CoC HMIS systems. The intent of data improvements is to decide whether HPO's current system or the two external HMIS – is to (1) collect required HUD data, (2) ensure the State's CoCs are compliant with HUD to continue receiving federal funding, and (3) collect required State data elements needed to manage and monitor State-funded contracted services. With these improvements, HPO can automate reporting, including HUD data, Limited English Proficiency (LEP) data, shelter vacancy reports, etc. In addition, given the limited HPO staff resources, automation will reduce labor-intensive tasks, improve overall system oversight and understanding, and lead to better decision-making.

By prioritizing the State's data entry requirements and enhanced data collection, Hawaii will align with other states that use similar methods to collect additional local data while accommodating federal HUD reporting requirements. One example is New York City's Department of Homeless Services which has a database (not an HMIS product) that exports data in an HMIS-compliant file that is uploaded into HUD's SAGE HMIS for federal reporting. The SAGE HMIS Reporting Repository is a web-based reporting portal that accepts data submissions from HMIS or other databases via a Comma Separated Value (CSV) file import to eliminate manual data entry.

224HS-02: Funds for Outreach and Civil Legal Services

Homeless outreach services, including civil legal services, are intended to reach unsheltered homeless individuals and families and engage them in housing services to end their homelessness. Homeless outreach services include assistance in obtaining identification documents and other vital records (e.g., birth and marriage certificates); identifying and locating suitable housing options and providing support through the housing location and move-in process; and assistance with job search and applications for public benefits. In particular, civil legal services are necessary to obtain vital records to secure government-issued identification for employment and housing applications and often entail requests to other state and local jurisdictions. Note most vital record agencies require third-party requests for certified copies to be done by legal representatives.

Homeless outreach services have been provided to an average of 3,166 individuals each year since FY18, with 347 individuals on average placed into permanent housing from the streets. On average, another 1,612 individuals were placed into other appropriate settings, such as homeless shelters. Outreach performance and outcome measures target 15% or less for recidivism, and outreach services have exceeded expectations with 12.74% in FY18, 12.22% in FY19, and 6.46% in FY20. This improvement each year aligns with the goals of 'Ohana Nui with a focus on building social capital or connections.

To be successful, outreach staff needs to build a strong rapport with unsheltered homeless persons to begin to engage homeless persons who may have declined shelter or services in the

past. Due to life experiences, many unsheltered homeless persons have difficulty trusting strangers, so outreach programs need time to make repeated contact and develop trusted relationships. Rapport building is critical to the effective delivery of homeless services. Without trust and a positive relationship with an outreach worker, efforts to connect an unsheltered individual or family to housing or other supports will likely be unsuccessful.

Homeless outreach services also effectively address highly visible homeless encampments on public lands. In addition, homeless outreach providers work with State land management or law enforcement agencies to ensure that homeless persons are not simply displaced from one area to another due to enforcement efforts.

Civil legal services assisted an average of 709 individuals each year since FY18, with an 87.7% success rate in obtaining vital documents and identification cards.

State-funded civil legal services emerged as a recommendation of the Act 243, SLH 2015, workgroup. In 2015, Act 243, SLH 2015, provided a statutory process for homeless individuals to establish a principal address and request a fee waiver from the examiner of drivers to obtain an original or renewal ID card. Recall the REAL ID Act of 2005, passed in response to the events of 9/11, dramatically changed how states issued government IDs requiring name verifications and a principal address, amongst other things.

On December 5, 2022, the US Department of Homeland Security extended the REAL ID full enforcement date by 24 months, from May 3, 2023, to May 7, 2025. States now have additional time to ensure residents have driver's licenses and identification cards that meet the security standards established by the REAL ID Act. Following the enforcement deadline, federal agencies, including the Transportation Security Administration (TSA), will be prohibited from accepting driver's licenses and identification cards that do not meet these federal standards. Valid government-issued ID is essential to residents experiencing homelessness for employment and housing. A government-issued ID is required to access certain government facilities, including our state Capitol and the Social Security Administration. Additionally, REAL ID Act compliant ID will be required to access federal facilities and to fly on Federal Aviation Administration (FAA) regulated flites. Homeless individuals who wish to return to live with out-of-state relatives require a valid government ID to fly.

HPO needs additional funds for homeless outreach and civil legal services to address the expected increase in the number of unsheltered homeless persons on Oahu and the neighbor islands. However, like other homeless programs, the Legislature appropriates funds annually for homeless outreach and civil legal services. Funding for homeless outreach should be recurring and a part of the base budget. In addition, sustained and predictable funding for homeless outreach and civil legal services supports efforts to increase the reach and quality of these services contracted by HPO.

HMS 302 - General Support for Child Care

DHS Child Care Programs include licensing as required by the Child Care Development Block Grant Act of 2014 (CCDBG) and Chapter 346, Part VIII, HRS. Child care licensing covers health and safety requirements, including facility requirements, qualifications, and background checks.

For parents and caregivers, DHS provides child care subsidies through two programs: Child Care Connection Hawaii (CCCH), with federal CCDBG funds, and Preschool Open Doors, funded by 100% state general funds and implemented per section 346-181, HRS. The Preschool Open Doors program is subject to several amendments by Act 46, SLH 2020, and Act 210, SLH 2021.

As described above, the pandemic underscored that safe and regulated child care is essential for working parents and guardians to remain employed and those seeking employment or pursuing education. On the supply side, early in the pandemic, child care delivery dramatically changed as COVID-19 guidance on mitigation measures required smaller class sizes and more daily hygiene. Also, attendance and enrollment fluctuated depending on staff availability or parents' loss of employment. In addition, child care facilities required stabilization grant funds to remain open.
More families needed subsidies as their incomes fluctuated, and with pandemic program waivers and additional funds, more families accessed subsidies to pay for their child's care.

		BUDGET REQUEST		FY 24			FY25		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
302DA-01	54	Adjust Funding for the 25 new positions from Act 248, SLH 2022	A			(468,894)			(435,816)
302DA-01	54	Adjust Funding for the 25 new positions from Act 248, SLH 2022	N			(834,854)			(785,526)

302DA-01: Adjust funding of the 25 new positions from Act 248, SLH 2022

This request is submitted to correct the salary and fringe benefit amounts for 25 new positions authorized by Act 248, SLH 2022, for FY23. The general and federal fund amounts appropriated for FY23 were twice the originally requested in Form A 302DA-51 (2022 Legislature, HMS 302 Seq # 100-001) and are currently part of the base budget for FB 23-25. This form A is submitted to correct the over-budgeted amounts, starting from FY24 and from now on.

These 25 positions will be statewide and process applications for child care subsidies.

HMS 903 – General Support for Self-Sufficiency Services

		BUDGET REQUEST		FY 24			FY25		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
903FA-06	3	Trade-off Funding for the defunded OA III for the TANFPO (Other Current Expenses)	A			(18,036)			(18,936)
903FA-06	3	Trade-off Funding for the defunded OA III for the TANFPO (Personal Services)	A			18,036			18,936
903FA-06	3	Trade-off Funding for the defunded OA III for the TANFPO (Other Current Expenses)	N			(4,782)			(6,258)
903FA-06	3	Trade-off Funding for the defunded OA III for the TANFPO (Personal Services)	N			4,782			6,258

903FA-06: Trade-off funding for the defunded OA III for TANFPO other current expenses (OCE)

The Office Assistant III position is essential in the day-to-day operations of the Temporary Assistance for Needy Families (TANF) Program Office. The position is responsible for clerical support for the TANF program office, which includes processing vendor and contract invoices for payments and resolving payment issues; processing and distributing internal correspondence (e.g., internal communications, memoranda, formal letters, etc.) and external correspondence to vendors, contractors, other departments, etc.; providing assistance with procurements such as preparing Request for Proposal (RFP) packets and posting on the State Procurement Office website; maintaining government records which include contract files, Hawaii Administrative Rules, program operational procedures manuals, etc.; providing reception coverage when required which duties include greeting visitors, answering incoming calls, and distribution of incoming DHS internal and US postal mail; and other duties as assigned.

Currently, the incumbent of the Secretary I position is providing clerical support for the entire TANF Program Office. However, in 2021, the DHS/BESSD reorganization established the new TANF Program Office and assumed both the eligibility and work program components of the TANF Program, increasing the clerical work. Note: Before the reorganization, the Secretary I and Office Assistant III positions were assigned to the DHS/BESSD/Employment and Training Program Office, which oversaw only the work program component of TANF. The Employment

and Training Program Office became obsolete with the implementation of the TANF Program Office.

The TANF Program Office has taken on several projects which will extend beyond the fiscal biennium. For example, the office recently closed an RFP that will award approximately 24 contracts, increasing the current number from 15 to 40. The office will also issue another RFP in early 2023 to procure afterschool and summer youth program services state-wide, further increasing its total contracts. The Office Assistant III will be integral to maintaining the contracts by processing the monthly invoices for payments and processing, scanning, and filing contract documents regularly.

Since assuming both the eligibility and work program components of the TANF Program, the Office Assistant III position will be responsible for putting together new Hawaii Administrative Rules (HAR) and Program Operational Procedures manuals and maintaining historical and current rules and procedures.

The Office Assistant III position will alleviate the workload of the Secretary I position and allow the incumbent to concentrate on administrative support duties for the TANF Program Office. Adjustment for the federal fund portion of the salary was also made to match the current salary schedule. Trade-off funding is coming from TANF Contract, line items 336 and 337.

Med-QUEST Division (MQD)

HMS 401 – Health Care Payments

		BUDGET REQUEST		FY 24			FY25		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
401PE-04	2	Increase Payments to Nursing Facilities	A			5,636,953			5,636,953
401PE-04	2	Increase Payments to Nursing Facilities	N			7,191,798			7,191,798
401PE-03	3	Request General Funding for Child Wellness Incentive Pilot Program	A			4,516,000			4,516,000
401PE-BF	NA	Increase Payments for Healthcare Providers for Professional Services	A			5,000,000			10,000,000

401PE-04: Increase Payments to Nursing Facilities

This request of $12.8M ($5.6M MOF A funds/$7.2M MOF N funds) is to rebase, revise and increase payments to nursing facilities. As noted earlier, Act 254, SLH 2022, provided a one-time payment to nursing facilities and other community-based residential providers to help address losses during the pandemic. However, many nursing facilities across the state continue to struggle financially.

Rebasing and revising the nursing facility payment methodology will be done concurrently. Rebasing rates to cost will bring nursing facilities whose current rates are below cost, which has exacerbated their financial hardships. The payment methodology needs to be revised as well for two reasons. First, the Centers for Medicare & Medicaid Services (CMS) is changing their payment methodologies for nursing facilities which state Medicaid agencies will need to adopt. Second, the Report to the Twenty-Ninth Legislature for the Complex Patients Workgroup, per HCR 161, 2017, recommended revising the methodology to provide a better alignment of incentives to care for Medicaid beneficiaries with complex needs.

401PE-03: Request General Funding for Child Wellness Incentive Pilot Program

This request appropriates funds for the Child Wellness Incentive Pilot Program established by Act 127, SLH 2022. This pilot program is for five years and requires a $50 payment to each state Medicaid benefit recipient for each completed well-child examination of that recipient parent's child, limited to one payment per child each year. This program sunsets on June 30, 2027; however, the 2022 Legislature only appropriated one year of funding for FY 23. Thus, state general funds are needed to be included in the MQD budget for the program to continue to make these incentive payments through June 20, 2027.

401PE-BF: BF Increase Payments for Healthcare Providers' Professional Services

This request is to increase reimbursement rates for most professional services (e.g., doctor's visits) to at least 75% of Medicare, up from its current approximately 60% of the Medicare fee schedule for many professional services. Given the significant number of Hawaii residents covered by Medicaid, healthcare providers who care for Hawaii's residents covered by Medicaid are receiving less reimbursement than they would have if the person's health care coverage were private coverage. This increase may help more providers to provide care to Medicaid recipients, and increased rates will assist providers in meeting the cost of care. The increase will take place halfway through the fiscal year, so only $5,000,000 for FY24 and $10,000,000 going forward.

Social Services Division (SSD)

HMS 301 – Child Protective Services

		BUDGET REQUEST		FY 24			FY25		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
301SA-01	8	Increase Special Fund Appropriation Ceiling for the Spouse and Child Abuse Special Fund	B			5,000,000			5,000,000
301SA-06	56	Position count adjustments	A	86.75			86.75		
301SA-06	56	Position count adjustments	N	(86.75)			(86.75)		
301SA-BF	NA	Adjust Funding of the 2 New FFPSA Positions from Act 248, SLH 2022	B			(43,406)			(39,372)
301SA-BF	NA	Adjust Funding of the 2 New FFPSA Positions from Act 248, SLH 2022	N			(43,406)			(39,372)

301SA-01: Increase Special Fund Appropriation Ceiling for the Spouse and Child Abuse Special Fund

The Child Welfare Services Branch (CWSB) requests that the Spouse & Child Abuse Special Fund (SCASF) budget appropriation ceiling be increased to $5,000,000.00 to align with Act 250, Session Laws of Hawaii 2022, which amended SCASF's ceiling amount in HRS. As noted above, CWSB needs a ready source of non-federal funds to implement Hawaii's Family First Prevention Services Act of 2018 (FFPSA) plan, Family First Hawaii. In addition to vital records fees, SCASF may receive federal reimbursements from Title IV-E of the Social Security Act when the state receives the reimbursements in the following fiscal year from which the Title IV-E funds were expended.

Previous requests to increase the SCASF ceiling in the budget have not been made, despite the increases in statute, and CWSB is limited to the current budget ceiling of $1,163,425. As a result, CWSB can only retain this amount, while in the last two fiscal years, CWSB has 4th quarter reimbursements exceeding $5,000,000 that end up returning to the general fund. The table below reflects the federal reimbursements received by CWSB:

	QTE 6/30/21	QTE 6/30/22
Foster Care	$3,473,757	$2,468,490
Adoption Assistance	$4,011,933	$4,001,716
Guardianship Assistance	$1,065,325	$1,076,414
Total:	$8,551,015	$7,546,620

FFPSA requires upfront state or non-federal funds to access 50% federal reimbursement for approved prevention services. FFPSA also removed linkages to income eligibility, allowing states to expand the population that FFH may serve and claim reimbursement.

Therefore, with sufficient SCASF funds, CWSB could properly implement the FFH plan and receive additional federal reimbursements for abuse and neglect prevention and intervention services. The alternative would be to request general funds.

For background, FFPSA is a part of the 2018 Bipartisan Budget Act. FFPSA reforms the federal child welfare financing streams, Title IV-E and Title IV-B of the Social Security Act, to provide services to families and children at risk of entering the child welfare system. FFPSA aims to prevent children from entering foster care by allowing federal reimbursement for mental health services, substance use treatment, in-home parenting skills training, and other approved services. It also seeks to improve the well-being of children already in foster care by requiring states to reduce the placement of children in congregate care settings. On August 11, 2021, the Federal Hawaii Administration of Children and Families (ACF) approved the Family First Hawaii Title IV-E Prevention Plan, effective January 1, 2021. Hawaii was the first of the Region 9 states to have its plan approved. CWS implemented the first phase of the Family First Hawaii plan on October 1, 2021.

Hawaii received a federal FFPSA transition grant to assist with developing and implementing its FFPSA Prevention Plan, Family First Hawaii (FFH). The FFPSA transition grant was a one-time payment of $1,955,441. CWS expended the funds on systems modifications necessary to capture required FFPSA data and to procure contracted services. Since the transition grant was a federal fund, Hawaii could not claim federal reimbursements.

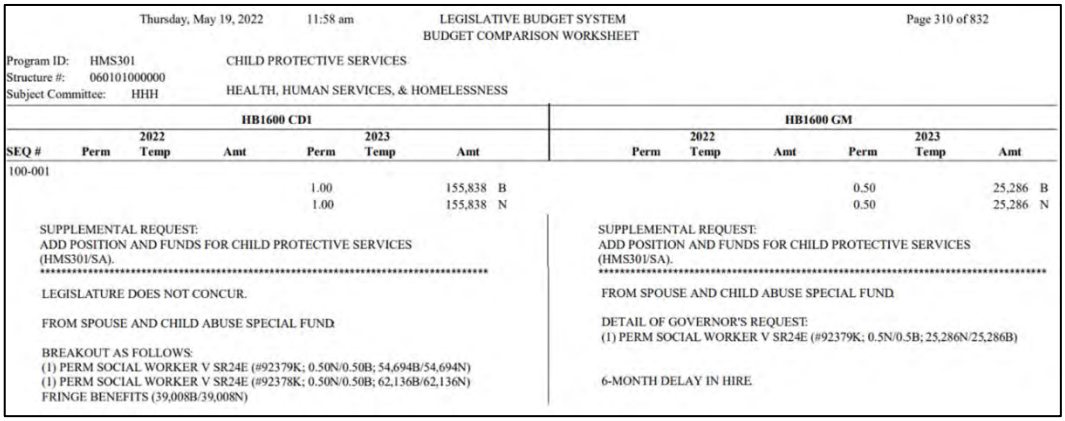
301SA-06: Position Count Adjustments

This request is a housekeeping matter to align the CWS position count with the adjusted personal services budget. Child Welfare Services (CWS) has 389.50 permanent authorized positions. Most of these positions are split-funded; they are state and federally funded. In FY 2022, the legislature adjusted the CWS personal services budget based on the program's Federal reimbursements, but the position count remained the same.

301SA-BF: Adjust Funding of the 2 New FFPSA Positions from Act 248, SLH 2022

Act 248, SLH 2022, provided excess salaries for FFPSA 92379K and 92378K; therefore, this request is to remove the excess salary. Refer to 301SA-51, 2022 Leg Worksheet for HMS 301 Seq #100-001. Act 248, SLH 2022, funded more than the regular salaries of the two Social Worker V positions. However, as these are FTE positions that are not exempt from civil services provisions, this request is necessary to align the salaries of the two positions with the current salary schedule for the Fiscal Biennium 23-25 to adhere to the collective bargaining agreement.

Act 248, SLH 2022 added two new Social Worker V positions for CWSB and the Family First Prevention Services Act (FFPSA).



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BUDGET COMPARISON WORKSHEET

Program ID: HMS301 CHILD PROTECTIVE SERVICES
Structure #: 060101000000
Subject Committee: HHH HEALTH, HUMAN SERVICES, & HOMELESSNESS

	HB1600 CD1						HB1600 GM					
	2022			2023			2022			2023		
SEQ #	Perm	Temp	Amt	Perm	Temp	Amt	Perm	Temp	Amt	Perm	Temp	Amt
100-001												
				1.00		155,838 B				0.50		25,286 B
				1.00		155,838 N				0.50		25,286 N

SUPPLEMENTAL REQUEST:
ADD POSITION AND FUNDS FOR CHILD PROTECTIVE SERVICES (HMS301/SA).

LEGISLATURE DOES NOT CONCUR.

FROM SPOUSE AND CHILD ABUSE SPECIAL FUND

BREAKOUT AS FOLLOWS:
(1) PERM SOCIAL WORKER V SR24E (#92379K; 0.50N/0.50B; 54,694B/54,694N)
(1) PERM SOCIAL WORKER V SR24E (#92378K; 0.50N/0.50B; 62,136B/62,136N)
FRINGE BENEFITS (39,008B/39,008N)

SUPPLEMENTAL REQUEST:
ADD POSITION AND FUNDS FOR CHILD PROTECTIVE SERVICES (HMS301/SA).

FROM SPOUSE AND CHILD ABUSE SPECIAL FUND

DETAIL OF GOVERNOR'S REQUEST:
(1) PERM SOCIAL WORKER V SR24E (#92379K; 0.5N/0.5B; 25,286N/25,286B)

6-MONTH DELAY IN HIRE

Nationally, with FFPSA, child welfare services focus on strengthening families instead of removing a child from the family by providing families with child abuse and neglect prevention or other support services. These two positions are necessary to oversee the FFH program's contracted providers, manage the policies and procedures, and input, collect, and retrieve data for this program. This paradigm shift from intervention to prevention in child welfare practice will direct how CWSB serves families. These two positions are vital to Hawaii's transition to providing prevention services to strengthen families and avoid removing children from the family home.

DHS Administration

HMS 904 - General Administration

		BUDGET REQUEST		FY 24			FY25		
Prog ID	Dept Priority	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
904AA-08	24	Add Funds for Family Resource Center	A			605,000			605,000
904AA-06	41	Add Support for Commission on Fatherhood	A			4,000			4,000
904AA-04	52	Reverse Delay in Hiring Adjustment for 92343K HRS IV	A			33,312			35,496
904AA-01	55	Delete Positions and Funds for Office of Governor's Coordinator on	A		(4.00)	(329,136)		(4.00)	(329,136)

		Homelessness (Companion to 777HA-01)							

904AA-08: Add Funds for Family Resource Center

This budget request for $605,000 for FY24 and FY25 is to continue the Family Resource Center Coordinator position and the Family Resource Centers (FRC) pilot program established by Act 129, SLH 2022. Act 129, SLH 2022, includes a five-year pilot program within DHS to fund one full-time equivalent (1.0) family resource center coordinator position. In addition, Act 129 requires DHS to 1) further develop and implement a state-wide network of school- and community-based FRCs; 2) establish definitions, standards, and best practices; 3) identify and align available services, goals, and outcomes; 4) develop referral and data tracking protocols; and Act 129 makes an appropriation for the family resource center coordinator position.

FRCs are community services hubs and offer opportunities to support and strengthen families. Linking residents to concrete supports such as financial assistance or health care coverage, activities, and programs reflect and are responsive to the community members' specific needs, cultures, and interests. Well-resourced FRCs play a critical role in preventing child abuse and neglect and strengthening families so children can thrive and excel in school.

The FRC coordinator works with existing school- and community-based FRCs and other stakeholders to develop FRC standards. The Act 129 FRC coordinator also works with the Department of Public Safety, family and community members, and stakeholders involved in the FRC and Visitation Center at the Waiawa Community Correctional facility.

904AA-06: Add Support for Commission on Fatherhood.

Act 156, SLH 2003, codified in Chapter 577E, HRS, established the State Commission on Fatherhood to provide a statewide program to promote healthy family relationships between parents and children. The legislature recognizes the vital role of fathers in raising children and in the health and well-being of families and communities.

Unfortunately, since its establishment, appropriations for the Commission have been limited and does not include paid staff position. Due to the lack of resources and changing membership, the Commission has struggled to meet its full potential as an advising body.

The Commission needs increased funding and a paid administrative assistant to move forward. The Commission requests that its annual funding be restored to pre-COVID-19 levels to fund community outreach activities and to cover administrative costs, including travel.

904AA-04: Reverse Delay in Hiring Adjustment for 92343K HRS IV

The DHS Human Resources Office is required to conduct comprehensive employment background checks for nearly 650 positions. This request is to reverse the six-month delay-in-hiring adjustment applied against one new full-time Human Resources Specialist IV position 92343K, SR22C, BU73, authorized under Act 248, SLH 2022. This position is responsible for conducting comprehensive employment background checks, including Federal Bureau of Investigation (FBI) fingerprint background checks, as required by Internal Revenue Service (IRS) Publication 1075 and Chapter 346, HRS, for all individuals selected to fill any of the department's approximately 650 positions which, by virtue of their job duties, have access to federal tax information (FTI).

DHS will also propose legislation allowing FBI fingerprinting checks for approximately 480 Social Services Division employees and new hires involved in providing direct client services for vulnerable adults and children.

Concerning IRS Publication 1075, the Human Resources Office must also recertify, every ten (10) years, the eligibility of current and existing employees to remain in the subject positions. DHS estimates that approximately 600 positions are subject to background check requirements, of which approximately 150 individual background checks are required for pre-employment and recertification per year. The legislative proposal to include Social Services Division positions will add approximately 75-100 checks per year, for a total of up 250 checks per year.

With the number of positions and employees impacted by the FTI background check requirement, existing staff cannot absorb the work required to manage this function for 650+ positions. In addition, DHS is mandated to conduct comprehensive background investigations for HYCF and the Serve America Act.

For many, the background investigation requires more than the fingerprint-based FBI and state criminal history record checks. Some require vouchering former employers, conducting national sex abuse registry checks, child and adult protective registry checks, and driving records. When an initial check reveals any negative information, staff must gather additional information from former employers or the individual themselves before we can recommend a final decision on the individual's suitability for employment.

Staff also manage recruitment and examination activities, attend career and outreach efforts, and defend recruitment and examination challenges.

On average, DHS fills over 360 positions department-wide each year, which is a considerable volume and represents more than the entire staff of several small departments.

> 904AA-01: Delete Positions and Funds for Office of Governor's Coordinator on Homelessness (Companion to 777HA-01)

Before Act 242, SLH 2022, the Governor's Coordinator on Homelessness (GCH) and staff led and coordinated statewide homeless policy efforts as a temporary Governor approved special project within program ID HMS 904 (DHS Administration) with five (5.00) temporary FTEs. In addition to personal services costs, $15,000 in other current expenses were budgeted in HMS 904 to support the ongoing work of the GCH and staff.

With Act 252, SLH 2022, GCH will lead the SOHHS with five (5.00) permanent staff members to coordinate the statewide effort to end homelessness. However, Act 252, SLH 2022, did not provide appropriations for personnel costs, as the salaries for the GCH and staff were budgeted as temporary FTEs in HMS 904. Act 252, SLH 2022, only appropriated $50,000 for the operation of the office. As an attached agency, SOHHS will have its program ID HMS 777, which becomes operational on July 1, 2023. This request is necessary so that OHHS, HMS 777, may use resources.

DHS Overall

Federal Fund Adjustment Requests

		BUDGET REQUEST		FY 24			FY25		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
220RH-FF	1	Increase Federal Fund Ceiling	N			7,345,985			7,345,985
222RA-FF	1	Increase Federal Fund Ceiling	N			8,786,498			8,786,498
224HS-FF	1	Increase Federal Fund Ceiling	N			20,000			20,000
237NA-FF	1	Increase Federal Fund Ceiling	N			94,214			94,214
401PE-FF	1	Increase Federal Fund Ceiling	N			184,188,651			184,188,651
401PE-FF	1	Increase Federal Fund Ceiling	P			2,323,769			2,323,769
802GA-FF	1	Increase Federal Fund Ceiling	N			2,767,346			2,767,346
902IA-FF	1	Increase Federal Fund Ceiling	P			300,000			300,000

Form FF Reconciliation

Additional federal fund ceiling is requested based on a comparison of federal fund appropriations under Act 248, SLH 2022, and anticipated federal fund requirements for FY24 and FY25.

Additional Requests by the Green Administration

The following requests are under consideration by the Green Administration.

HMS 401 MQD - Increased Medicaid reimbursement rate for Health care professionals

Increasing Medicaid reimbursement to medical and health care professionals who serve Medicaid recipients is a top priority of Governor Green. MQD requests a general fund appropriation of $30,000,000 to increase Medicaid reimbursement rates to be equivalent to 100% of Medicare rates for certain medical and professional health care services provided to Medicaid recipients. MQD will need federal approval of the increase, allowing Hawaii to access federal matching funds of $43,000,000.

As of January 9, 2023, Medicaid enrollment has increased by 135,080 individuals (or 41%) since March 6, 2020, with a total enrollment of 462,199, or one-third of Hawaii's residents. With this significant number of Hawaii residents covered by Medicaid, healthcare providers who care for Hawaii's residents covered by Medicaid receive less reimbursement than they would have if the resident had private health coverage.

In addition to the appropriation, MQD requests the proposed proviso to implement the increase:

> "The additional general fund appropriation for medicaid (HMS 401) in the sum of $30,000,000 or so much thereof and the federal fund appropriation in the sum of $35,000,000 or so much thereof as may be necessary for the fiscal year 2023-2024 and the same sum of $30,000,000 general funds or so much thereof and the sum of $35,000,000 of federal funds or so much thereof as may be necessary for fiscal year 2024-2025, shall be expended by the department of human services, pursuant to section 346-59(b), HRS, to adjust individual practitioners' professional fees up to 100 per cent of the current Medicare reimbursement benchmark upon appropriate federal approvals."

HMS 224 BESSD Additional General Funding for Homeless Shelters Electricity

This request aligns with Governor Green's high priority in addressing homelessness. HPO requests general funds to pay for electricity costs at all four homeless shelters in the Kalaeloa area.

The State owns four homeless shelters in Kalaeloa:

- Hale Ulu Pono is a transitional homeless shelter with 66 units that can serve up to 66 individuals.
- Kumuhonua is a transitional homeless shelter with 65 units serving up to 130 individuals and couples.
- Onelau'ena is an emergency homeless shelter with a total of 63 units that can serve up to 200 individuals in families.
- Onemalu is a transitional homeless shelter with a total of 40 units that can serve up to 175 individuals in families.

HPO pays for the electricity to the shelters that the Naval Facilities Engineering Systems Command (NAVFAC) supplies. The cost of electricity has significantly increased over the last few years. In FY21, HPO paid $194,435; in FY22, HPO faced an increase of 23.7% and paid $240,573. In FY23, electricity costs continue to increase as HPO has paid $188,296 for the first six months and is estimating the final cost for FY23 to be $376,592. This increase is supported by the "Consumer Price Index - June 2022," which reports that electricity prices rose 13.7%, the largest 12-month increase since April 2006.

HMS 224 BESSD - Request for additional general funds to increase all State HPO contracts by 5%.

This request aligns with Governor Green's priority to address homelessness. This request is for additional general funds to increase all State HPO contract amounts by 5% to cover increased costs to deliver necessary homeless services without delay.

HPO contract providers are losing staff due to low salaries as contract amounts have not increased to match inflation. With staff capacity issues, providers are challenged to meet the demands of homeless individuals and families. In addition to personnel costs, providers are struggling to cover the increased costs of office supplies, equipment, office leases, utilities, and fuel.

Providers need additional resources to hire and maintain staffing levels confidently. Additionally, following the 2009 recession, we saw an increase in individuals and families experiencing housing instability and becoming homeless over several years. We anticipate an increase in homelessness due to continuing high costs, low housing inventory, uneven economic recovery impacting low-income individuals and families, and the end of federal rental and utility subsidies.

HMS 236 BESSD - Additional funds for operating costs - security guards and move and renovation costs.

This is a departmental request for operating costs that support Processing Centers that serve residents applying for financial assistance and SNAP. These appropriations maintain a safe and secure business environment for residents and staff and provide new furniture for consolidated offices.

1. Additional funding for security guards is necessary at all processing centers during business hours to ensure the safety of participants and staff and to maintain order in Processing Center (PC) lobbies. Over the years, the cost of security guards has increased to $28.12 per hour per guard. BESSD utilizes twenty-four (24) full-time security guard positions to fulfill this need.

No. of Security Guards needed	Hourly wage per guard	No. of hours per week	Total wages per week	Total wages per month (wage per week x 4.333)	Total annual wage for 24 security guards	Current BESSD Budget for Security Guards	Total Amount needed to cover cost
24	28.12	40	$26,995.20	$ 116,970.20	$ 1,403,642.40	$450,566.00	$ 953,076.40

2. Koolau PC renovation costs - Koolau PC is currently in two different locations. DHS plans to consolidate the thirty-eight (38) staff into one location. These funds will allow all Koolau PC staff to work in one location, reconfigure the space to accommodate workstations, allow for confidential workspaces, and modernize the workspace to complement the workflow of the PC's business process. Koolau PC currently has an active caseload of 5,671 cases. Re-configuring this workspace and bringing all staff together will improve the processing center's functionality, effectiveness, and efficiency to ensure that payments for windward families with current active cases and applications for assistance are determined and processed timely.

<u>HMS 236 - Additional General Funds for Pohulani Processing Center Lease</u>

The Department of Accounting and General Services (DAGS) Leasing Services Branch provides centralized office leasing services to all Executive Branch departments. The statewide program of the Leasing Branch is to lease commercial office space from private sector property owners when there is no available or appropriate space in state office buildings controlled by the DAGS.

DHS' previous lease (32-10-0353) for BESSD/Pohulani office with Hawaii Housing Finance & Development Corporation (HHFDC) ended on August 31, 2022. DHS subleases the fourth floor in the Pohulani Building from HHFDC, not the private owner. DAGS informed DHS on 12/29/2022 that DAGS Leasing Branch will no longer pay for DHS' rent from September 1, 2022, onward and that DHS needs to execute a Memorandum of Agreement (MOA) directly with HHFDC since this will be an agreement between two state agencies.

HHFDC and DHS finalized the new lease (MOA) on 12/09/2022. With the new MOA provisions, BESSD will receive the entire Bill for Collection directly from HHFDC, including federal and state-funded amounts. Before the 12/09/2022 MOA, DAGS paid the state-funded amount, and DHS paid the federally-funded amount. BESSD does not have sufficient general funds to cover the state-funded cost and needs additional funds to pay HHFDC for the continuous use of the Pohulani Processing Center.

The Pohulani Processing Center services residents of East Honolulu and serves 12,132 financial and SNAP cases. It also includes a First to Work (FTW) (154 clients) and Child Care Licensing units (315 providers). Therefore, interruption of services would impact a significant number of residents and program operations.

HMS 302 BESSD - Additional funds for establishing a new child care subsidy unit.

Though planning for this request was ongoing before the Green Administration, this request is aligned with LG Sylvia Luke's priority to invest in early childhood and expand access to child care for Hawaii's families.

The request is to fund child care subsidy operating cost funds to establish a central Child Care Subsidy Unit (CCSU) in the Waipahu Civic Center. The Waipahu CCSU will determine eligibility, promptly process child care subsidy applications, and effectively administer the federal child care funds appropriated through the U.S. Department of Health and Human Services, Administration of Children and Families. Having the CCSU in a central location will allow more timely and efficient eligibility determinations and processing of child care subsidies to eligible families and minimize and eliminate the pending case backlog. In addition, this effort will allow families to enroll their children in child care while they look for employment or continue their education.

In FY22, DHS, using contracted vendors, received more than 6,400 applications for child care subsidies serving 6,000+ families and over 8,900 children in the State. In FY22, DHS expended over $67M in childcare payments and anticipated expenditures of up to $84M to process over 8,000 applications for FY23. Historically, the contracted vendors carried a backlog of 1,400 or more child care applications per month and could not meet the timeliness of processing applications. As a result, families experienced significant delays, several months on average, thus leaving many families to delay the start of child care.

To improve application processing and reduce wait times, in 2022, Act 248 authorized DHS's request to bring the child care subsidy program CCCH and POD in-house. Act 248 established twenty-five (25) new BESSD positions for this transition to meet DHS' goal to improve efficiency, timeliness, and communication with families regarding child care assistance.

HMS 302 BESSD - Operational expenses for Preschool Open Doors (POD) Expansion

This budget request is a priority of LG Luke to invest in early childhood and expand the Preschool Open Doors (POD) program to eligible three-year-olds. This request seeks additional funding to procure the service delivery system to process the additional applications, eligibility determination, and payment issuance of the child care subsidy to eligible families. This budget request is for the Hawaii Automated Network for Assistance (HANA) system modifications to process the additional POD applications and issue the monthly payments. POD subsidies are prioritized and ranked to allow seamless enrollment of returning three-year-olds as four-year-olds in POD, issue three-year-olds' payments, and capture and produce necessary reports.

The POD services provided to eligible four-year-olds are through contract at $536,000 annually. To meet the applications for three-year-olds, DHS requests an additional $536,000 in general funds to provide POD subsidies to families of three-year-olds.

DHS' long-term plans are to eventually bring this capability in-house to expedite the expanded three-year-old population. Procuring the services will allow parents and caregivers to access POD subsidies as soon as possible and entails contracting for these POD services.

As discussed previously, Act 46, SLH 2020, established the goal to provide all keiki ages 3 and 4 with preschool enrollment by 2032. Act 210, SLH 2021, delayed implementation of POD for three-year-olds and other changes. There will be an additional legislative proposal to make further amendments to the POD program for the coming changes.

With current services, DHS estimates that of the projected 35,272 3- and 4-year-olds statewide, there may be 9,297 keiki that will not have access to limited classroom seats, and families lack resources to pay for a preschool. Also, DHS estimates that half of the 9,297 keiki are three-year-olds.

This request is related to a different budget request (below) for an additional $38,800,000 annually to permanently increase subsidy rates paid during the height of the COVID-19 pandemic to support families' ability to pay and access POD programs.

HMS 305 BESSD - Expansion of the Preschool Open Doors (POD) Program

This request is a part of LG Luke's initiative to invest in early childhood and increase access to child care for Hawaii's 3- and 4- year old.

As indicated above, DHS estimates there will be about 9,297 keiki that may not have access to child care due to the lack of available classroom seats, and their families do not have enough resources to pay for a preschool experience.

Currently, POD has an annual appropriation of $11,600,000 and provides subsidies to eligible four-year-olds. With this appropriation, POD serves approximately 1,400 children, with an average payment of $680/month per child. Most preschools have monthly tuition costs that exceed $680/month, requiring most families to pay the co-pay out of pocket. For some, even with the POD subsidy, the co-pay may be cost-prohibitive for low-income families. The cost of care often influences whether one parent or caretaker decides to forego employment or more education to care for their children. The decision to forego employment or pursue education has long-lasting economic impacts on the family as wage loss, work experience, and missing employment opportunities are difficult to make up over time.

This request for POD subsidy increases will be 100% general funds. This appropriation will allow DHS to issue an increase of up to $1,500 for accredited child care and maintain the current approximate amount of children that the POD currently covers. With this additional appropriation, the total cost of the POD subsidy to service four-year-olds will be $25,200,000 annually ($1,500 x 12 months x 1,400 children), and the cost of serving both three and 4-year-olds will be $50,4000,000 annually.

HMS 802 DVR - Five additional positions to support WIOA

DVR requests five additional positions state-wide the support Workforce Innovation Opportunity Act (WIOA) Performance Measures federally required under Hawaii's Unified State Plan. The positions will also support the documentation requirements and monitoring for federal reporting on outcomes and compliance.

One Social Service Assistant IV position will be in the Maui Branch and one in Oahu's Services for the Blind Branch (SBB). These positions will provide vocational services that address unemployed or underemployed individuals with identified disabilities and document services provided for job placements.

One Employment Service Specialist IV position will be in Maui Branch and one in the Hawaii Branch in Hilo. These will serve rural VR participants accessing remote work and self-employment opportunities in communities with limited access to resources, transportation, and employers.

DVR's Human Services Professional III position will support the SSB New Visions program state-wide to reinforce independent living skills in residents' homes or the community to strengthen job retention and self-sufficiency skills. DVR is proposing to use federal fund amounts of $141,601 for FY24 and $283,202 for FY25 from other current expenses for the federal fund portion of the salaries of the five new positions.

Additionally, the WIOA performance measures required by the federal Rehabilitation Services Administration related to employment post-exit outcomes and represent the need to engage

DVR participants in Hawaii's workforce early on in their VR program services. Early engagement reinforces participants' ability to retain or advance in employment related to their career goals.

The Employment Specialists in Maui and Hawaii Counties will reinforce transitional employment services, self-employment planning and implementation, and job development. These activities require documentation for Hawaii's VR participants who gain and retain employment post-exit from VR services.

DVR's Employment rates for the 2nd and 4th quarters after exit in PY21 were 34.7% and 34%, respectively. These rates indicate the need to strengthen job retention skills before exiting DVR services. DVR's Employment Specialists will support VR participants in Maui and Hawaii counties once the two proposed Employment Specialist positions are approved and filled.

HMS 802 DVR - Blind Vendors – Increasing the spending ceiling of the Randolph-Sheppard Revolving Funds

With vending machines and sites in federal and State facilities, DVR's Blind Vendors' business state-wide suffered significantly. Blind Vendors lost revenue during Emergency Proclamation lockdowns, transitioned to hybrid work schedules and minimal public foot traffic, and continue to struggle due to inflation. Delays in renovations to blind vending facilities are needed. Therefore, the spending ceiling of the Randolph-Sheppard Revolving Funds account must be higher to cover planned expenditures. Inflation has increased expenditures, including blind vending stand renovations, equipment, inventory, health care coverage, and retirement costs to blind vendors. The current ceiling of $1,330,200.00 is too low. Adding $669,800 to the current ceiling will address projected expenditures of $2,000,000 per annum.

As an example of the increasing expenditures incurred during the pandemic, the program's budget for repair and maintenance costs in FY 2021 ($20,102) increased in FY 2022 ($27,832) by 38%; equipment replacement costs increased by nearly 53% from $11,055 in FY21 to $17,011 in FY22; refurbishment of facilities costs increased by more than 77% (FY21 expenditures were budgeted for $72,125, and FY22 expenditures totaled $128,229). In addition, the increased refurbishment costs are projected to increase by 67% in FY23 per the approved budget of the Committee of blind vendors.

HMS 802 - CIP Ho`opono building complex

DVR's Ho`opono building complex requires capital improvement funds to maintain and repair the complex's air conditioning equipment and fencing. The air conditioning equipment is in an uncovered outdoor mechanical area and exposed to the elements and vandals. The area's wooden fence is also surrounded by a wooden fence in disrepair, allowing individuals to access the area after hours, which could damage this equipment. DVR requests CIP funds to protect

the recently installed and replaced mechanical equipment from the elements and potential vandalism.

In addition to enclosing the mechanical area and improving fencing, the Department of Accounting and General Services (DAGS) recommended retro-commissioning fixtures and systems and exterior painting of both Ho`opono Building A and B. These buildings, erected in 1964, need maintenance to maintain operations and services, health and safety, and to prolong the life of the buildings.

See Appendix 2 for DHS Fiscal Biennium 2023 – 2025 additional (proposed) budget requests to Governor Green.

Appendix 1 – DHS Key Performance Indicators

Updated as of 12/5/22
SFY19 and SFY20 figures were added to KPI #2
DHS Strategic Plan

STATEWIDE HEALTH AND WELL-BEING INDICATORS	SFY17 (6/30/17)	SFY18 (6/30/18)	SFY19 (6/30/19)	SFY20 (6/30/20)	SFY21 (6/30/21)	SFY22 (6/30/22)
1. **EMPLOYMENT AND ECONOMIC SELF-SUFFICIENCY.** Number of families exiting Temporary Assistance for Needy Families (TANF) with employment. *Reference: G1, Obj1, Strat1*	1,370; *approx. 114 families per month*	1,294; *approx. 107 families per month*	1,037; *approx. 86 families per month*	712; *approx. 59 families per month*	559; *approx. 47 families per month*	1,145 *approx. 95 families per month*
2. **TANF PROGRAM.** The impact due to the pandemic. Average number of applications per month. *Reference: G1, Obj1, Strat1*	N/A	N/A	1,342	1,518	1,225	1,147
a. Average number of approvals per month [also convert average number of approvals to %]	N/A	N/A	295 22.0%	441 29.0%	349 28.4%	304 26.5%
b. Average number of denials per month [also convert average number of denials to %].	N/A	N/A	568 42.3%	608 40.0%	509 41.5%	878 76.6%
i. Percentage of applications denied due to income	N/A	N/A	27.8%	34.9%	35.2%	30.1%
ii. Percentage of applications denied due to failure to provide required documents	N/A	N/A	6.6%	8.0%	26.5%	37.4%
iii. Percentage of applications denied for other reasons.	N/A	N/A	65.6%	57.1%	38.3%	32.5%
c. Average Work Participation Rate (WPR) pre-pandemic (FFY 2020) compared to the WPR during pandemic (March 2020 – September 2020 and FFY 2021)	N/A	N/A	28.8% All-Family and 45.8% Two-Parent (FFY 2019)	Pre-Pandemic: 18.2% All-Family & 26.4% Two-Parent (2nd quarter of FFY 2020)	12.19% All-Family and 8.94% Two-Parent (2nd quarter of FFY 2021) (March 2020-September 2020 and FFY 2021)	12.6% All-Family & 17.4% Two-Parent (as of Q2 FFY 2022)
3. **EMPLOYMENT SUPPORT SERVICES.** Number of individuals receiving First to Work (FTW) and Employment & Training (E&T) support benefits and services. *Reference: G1, Obj1, Strat1*						
a. **First to Work (FTW) Program** *The number of participants who received support and benefit services may not equal to the total number of participants because participants may receive multiple support services.*	4,129; *education (93), work-related (512), medical (4), transportation (3,634), child care subsidies (1,208)*	3,523; *education (57), work-related (353), medical (6), transportation (3,130), child care subsidies (867)*	3,081; *education (54), work-related (393), medical (2), transportation (2,784), child care subsidies (613)*	2,898; *education (35), work-related (819), medical (3), transportation (2,427), child care subsidies (451)*	2,420; *education (29), work-related (1,060), medical (0), transportation (1,605), child care subsidies (329)*	1,660; *education (23), work-related (296), medical (7), transportation (1,320), child care subsidies (298)*
b. **Employment & Training (E&T) Program** *The number of participants who received support and benefit services may not equal to the total number of participants because participants may receive multiple support services.*	405; *education (68), work-related (95), transportation (341), other (2)*	434; *education (163), work-related (68), transportation (374), other (4)*	403; *education (191), work-related (66), transportation (355)*	385; *education (149), work-related (68), transportation (335)*	376; *education (142), Work-related (60), Transportation (271)*	382; *education (158), Work-related (44), Transportation (322)*
4. **JOB RETENTION.** Number of individuals receiving employment support benefits/services who remained employed for 30, 60, 90, and more than 90 days. *Reference: G1, Obj1, Strat1*	1,210 *total participants employed*	870 *total participants employed*	726 *total participants employed*	536 *total participants employed*	921 *total participants employed*	530 *total participants employed*
a. 1-30 days	133	107	89	44	56	51
b. 31-60 days	131	91	89	44	57	63
c. 61-90 days	129	108	84	37	89	41
d. >90 days	817	564	464	411	719	375
5. **WAGE PROGRESSION.** Number and percentage of individuals receiving First to Work (FTW) services who may have experienced increased wages, no changes in their wages, or decreased wages. *Notes: Percentages are approximate. State Minimum Wage increased incrementally during the period. The period for wage progression is 4 years i.e. June 2013 is the baseline to measure wage progression for June, 2017. Reference: G1, Obj1, Strat1*	1,335 *total participants employed*	1,139 *total participants employed*	1,976 *total participants employed*	1,542 *total participants employed*	1,704 *total participants employed*	1,765 *total participants employed*
a. Percentage who may have experienced increases in their wages	16%	21%	40%	37%	30%	32%
b. Percentage who may have seen no changes in their wages	80%	76%	54%	55%	65%	62%
c. Percentage who may have experienced decrease in their wage	4%	3%	6%	8%	5%	6%
6. **CHILDHOOD DEVELOPMENT AND SCHOOL READINESS.** Number of children enrolled in Preschool Open Doors (POD). *Reference: G1, Obj2, Strat1*	1,659 *(5/31/17)*	1,590 *(5/31/18)*	1,416 (5/31/19)	1408 (5/31/20)	628 (5/31/21)	620 (5/31/22)

STATEWIDE HEALTH AND WELL-BEING INDICATORS	SFY17 (6/30/17)	SFY18 (6/30/18)	SFY19 (6/30/19)	SFY20 (6/30/20)	SFY21 (6/30/21)	SFY22 (6/30/22)
7. **HEALTHCARE COVERAGE.** Number of people who are enrolled with Medicaid. *Reference: G1, Obj3, Strat3*	361,929 *April, 2017*	354,245 *April, 2018*	342,428 *April, 2019*	350,194 *April, 2020*	422,492 *April, 2021*	445,815 *April, 2022*
8. **CHILD HEALTH.** Percentage of children who received an Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) visit. *Reference: G1, Obj3, Strat1*	98% (data from Federal FY 2016)	100% (data from Federal FY 2017)	100% (data from Federal FY 2018)	100% (data from Federal FY 2019)	100% (data from Federal FY 2020)	100% (data from Federal FY 2021)
9. **CHILD AND ADULT SAFETY.** *Reference: G1, Obj3, Strat1*						
a. Number and percentage of victims (vulnerable adults) with two or more confirmed abuses within a 12-month period.	7/149, 4.7%	1/99, 1%	3/126, 2.4%	4/90, 4.4%	1/75, 1.3%	1/62,1.6%
b. Number and percentage of foster children who have stable placement.	1061/1203, 88.2%	1028/1265, 81.3%	1096/1299, 84.4%	1036/1191, 87%	890/1047, 85%	864/1030, 84%
10. **HOUSING STABILITY.** *Reference: G1, Obj4, Strat1*						
a. Number of homeless individuals statewide. *Note: Numbers are approximate and are based on self-reports.*	7,220	6,530	6,448	7,501	N/A	5973
b. Number of individuals served by the HPP Program, SHEG Program, Outreach Program, Emergency Shelter, or Transitional Shelter.	19,382	16,544	14,941	13,448	10,887	10,084
c. Number of individuals who exited to permanent housing from the HPP Program, SHEG Program, Outreach Program, Emergency Shelter, or Transitional Shelter.	5,189	5,000	5,595	4,963	3,261	2525
d. Number of households served at the Family Assessment Center (FAC) in Kakaako. *Note: The FAC opened in September 2016, so data is measured from 9/1/16 to 10/1/17. FAC-K closed in February 2022.* The second FAC in Puna started in SFY20 through Act 209, SLH 2018.	54	53	55	45 37	26 47	17 33
e. Percentage of households at the FAC in Kakaako who were successfully housed in permanent housing. *Note: The FAC opened in September 2016, so data is measured from 9/1/16 to 10/1/17.* The second FAC in Puna started in SFY20 through Act 209, SLH 2018.	17/30, 56.7%	26/42, 61.9%	18/41, 43.9%	17/39, 43.59% 15/30, 50%	7/19, 36.84% 19/39, 48.72%	13/17, 76.47% 5/26, 19.23%

STATEWIDE HEALTH AND WELL-BEING INDICATORS	SFY17 (6/30/17)	SFY18 (6/30/18)	SFY19 (6/30/19)	SFY20 (6/30/20)	SFY21 (6/30/21)	SFY22 (6/30/22)
11. **FOOD ACCESS.** *Reference: G1, Obj5, Strat1*						
a. Number of individuals receiving Supplemental Nutrition Assistance Program (SNAP) benefits.	166,923 Monthly Average FY17	164,746 Monthly Average FY18	158,628 Monthly Average FY19	159,734 Monthly Average FY20	190,791 Monthly Average FY21	178,486 Monthly Average FY22
b. Percentage of Supplemental Nutrition Assistance Program (SNAP) applications processed in a timely manner.	98%	97%	97%	96%	91%	79%

Appendix 2 – DHS Fiscal Biennium 2023 – 2025 additional (proposed) budget requests to Governor Green.

Date Prepared/Revised: 1/12/2023

FB 23-25 BIENNIUM BUDGET
DEPARTMENT SUMMARY OF OPERATING BUDGET ADJUSTMENT REQUESTS - GREEN ADMINISTRATION
DEPARTMENT OF HUMAN SERVICES

		FY 24			FY 25		
	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
FB 23-25 Current Executive Budget Request by MOF	A	1,224.16	13.50	1,374,735,230	1,224.16	13.50	1,382,205,488
	B	1.56	-	12,048,451	1.56	-	12,055,397
	N	996.03	60.50	2,643,124,111	996.03	60.50	2,643,177,473
	P	-	-	18,460,916	-	-	18,460,916
	R	-	-	10,000	-	-	10,000
	S	-	-	-	-	-	-
	T	-	-	-	-	-	-
	U	-	-	7,169,481	-	-	7,169,481
	V	-	-	-	-	-	-
	W	77.00	22.00	14,489,743	77.00	22.00	14,592,720
	X	-	-	-	-	-	-
	TOTAL	2,298.75	96.00	4,070,037,932	2,298.75	96.00	4,077,671,475

						FY 24			FY 25		
Req Cat	B&F Code	Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
New Requests											
CR		904AA-11GA	1	Add Positions and Funds to Restore Second Deputy Director and Private Secretary II	A	2.00		126,836	2.00		243,360
CR		401PE-01GA	2	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	B			100,000,000			100,000,000
CR		401PE-02GA	2	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	B			20,000,000			20,000,000
CR		904AA-09GA	3	Convert 3.00 Temp IT Modernization Positions to Perm	A	3.00	(3.00)		3.00	(3.00)	
GI		401PE-BFGA	4	Increase Payments to Private Professional Services Providers	A			25,000,000			20,000,000
GI		401PE-BFGA	4	Increase Payments to Private Professional Services Providers	N			42,833,212			42,393,822
CR		904AA-07GA	5	Add Perm 1.00 FTE Communications Director 94241K for Increased Support for Outreach	A	1.00		37,062	1.00		76,788
GI		302DA-03GA	6	Operational expenses for Preschool Open Doors (POD) Expansion	A			1,036,000			536,000
GI		305PK-01GA	6	Expansion of the Preschool Open Doors (POD) Program	A			50,400,000			50,400,000

						FY 24			FY 25		
Req Cat	B&F Code	Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
GI		301SA-07GA	7	Additional funds for contract services for Child Protective Services	A			2,450,000			2,521,050
CR		224HS-07GA	8	Additional Funding to Increase All State HPO Contract Amounts 5%	A			1,320,000			1,320,000
CR		904AA-12GA	9	Convert 1.00 Temp OA III 117103 in the Office of the Director to Perm	A	1.00	(1.00)		1.00	(1.00)	
CR		904AA-13GA	10	Add Funds to Continue IT Modernizations from COVID-ARPA	A			5,600,000			5,600,000
CR		902IA-01GA	11	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	B			10,000,000			10,000,000
CR		902IA-02GA	12	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	B			2,400,000			2,400,000
CR		236LC-03GA	13	Additional General Funding for Pohulani Lease	A			490,000			490,000
CR		303WP-01GA	14	Supplemental Funding for Foster Care Board Payments	A	-	-	5,000,000	-	-	5,000,000
CR		301SA-03GA	15	Additional Funds for Other Current Expenses for Child Protective Services	A			1,809,461			2,470,547
CR		301SA-05GA	16	CWS Recruitment, Retention, and Support	A			2,250,000			2,250,000
CR		903FA-01GA	17	Continuous Funding of Rental Assistance Subsidies for First-to-Work Program Participants	A	-	-	1,552,000	-	-	1,552,000
CR		903FA-01GA	17	Continuous Funding of Rental Assistance Subsidies for First-to-Work Program Participants	N	-	-	9,532,000	-	-	9,532,000
CR		903FA-05GA	18	General funds and federal ceiling for School Supplies & Clothing for TANF Recipient School-Aged Children	A	-	-	501,800	-	-	501,800
CR		903FA-05GA	18	General funds and federal ceiling for School Supplies & Clothing for TANF Recipient School-Aged Children	N	-	-	3,082,000	-	-	3,082,000
CR		501YA-05GA	19	Additional funds for Safe Spaces Program	A	1.00	-	3,498,012	1.00	-	3,549,468
CR		501YA-04GA	20	Additional Contract Expenses at the Office of Youth Services	A	-	-	467,500	-	-	467,500
CR		224HS-06GA	21	Additional General Funding for Homeless Shelters Electricity	A			400,000			400,000
CR		802GA-02GA	22	Ceiling Increase for Randolph-Sheppard Revolving Account	W			669,800			669,800
CR		237NA-01GA	23	Additional Funding to Support the Employment and Training Program for SNAP Recipients	A	-	-	150,000	-	-	150,000
CR		501YA-01GA	24	Additional positions at the Office of Youth Services	A	2.00	-	64,734	2.00	-	134,112

						FY 24			FY 25		
Req Cat	B&F Code	Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
CR		503YB-01GA	25	Additional positions for Hawaii Youth Correctional Facility	A	5.00	-	153,000	5.00	-	321,300
CR		901MA-02GA	26	Change Means of Financing and Redescribe Position #s 118589 and 46378, Social Service Aid IIIs	A	1.20	-	73,094	1.20	-	75,170
CR		901MA-02GA	26	Change Means of Financing and Redescribe Position #s 118589 and 46378, Social Service Aid IIIs	N	(1.20)		(16,849)	(1.20)		(13,986)
CR		902IA-03GA	27	Request General Funding and Federal Salary Adjustment for 6 Defunded Positions	A			117,622			117,622
CR		902IA-03GA	27	Request General Funding and Federal Salary Adjustment for 6 Defunded Positions	N			47,724			47,724
CR		236LC-02GA	28	Transfer Out FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions (Companion to 903FA-08)	A	(2.63)	-	(102,950)	(2.63)	-	(102,950)
CR		236LC-02GA	28	Transfer Out FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions (Companion to 903FA-08)	N	(2.37)	-	(158,440)	(2.37)	-	(158,440)
CR		903FA-08GA	29	Transfer in FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions (Companion to 236LC-02)	A	2.60	-	157,211	2.60	-	163,194
CR		903FA-08GA	29	Transfer in FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions (Companion to 236LC-02)	N	2.40	-	242,401	2.40	-	251,520
CR		904AA-03GA	30	Restore Funding for AQCRO Permanent Research Statistician IV 5864	A			63,652			63,652
CR		802GA-01GA	31	Add 5.00 Perm FTE Pos and General Funds with Federal Funds Trade-Off	A	1.65		42,526	1.65		85,052
CR		802GA-01GA	31	Add 5.00 Perm FTE Pos and General Funds with Federal Funds Trade-Off	N	3.35		141,601	3.35		283,202
CR		802GA-01GA	31	Add 5.00 Perm FTE Pos and General Funds with Federal Funds Trade-Off	N			(141,601)			(283,202)
CR		601TA-02GA	32	Add 2.00 Permanent RN IVs for Oahu (1.0) and West Hawaii (1.0)	A	2.00	-	114,324	2.00	-	228,648
CR		902IA-04GA	33	Convert 2.00 FTEs from Temporary to Permanent	A	1.00	(1.00)		1.00	(1.00)	
CR		902IA-04GA	33	Convert 2.00 FTEs from Temporary to Permanent	N	1.00	(1.00)		1.00	(1.00)	
CR		903FA-03GA	34	Add 1.00 Perm FTE and Funds for Eligibility Program Specialist V 94223K Position for SNAP Office	A	0.53	-	21,409	0.53	-	38,380

						FY 24			FY 25		
Req Cat	B&F Code	Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
CR		903FA-03GA	34	Add 1.00 Perm FTE and Funds for Eligibility Program Specialist V 94223K Position for SNAP Office	N	0.47	-	27,078	0.47	-	55,398
CR		903FA-04GA	35	Add 8.00 Perm FTEs and Funds for SORS Office	A	4.24	-	136,716	4.24	-	261,354
CR		903FA-04GA	35	Add 8.00 Perm FTEs and Funds for SORS Office	N	3.76	-	191,134	3.76	-	376,727
CR		903FA-02GA	36	Add 1.00 Perm FTE and Funds for Eligibility Program Specialist IV 94233K for TANFPO	A	0.50	-	15,228	0.50	-	31,548
CR		903FA-02GA	36	Add 1.00 Perm FTE and Funds for Eligibility Program Specialist IV 94233K for TANFPO	N	0.50	-	24,974	0.50	-	51,739
CR		904AA-10GA	37	904AA-10 Add Funds for LGBTQ+ Commission Operational Expenses	A			20,000			20,000
CR		601TA-01GA	38	Establish 2.00 Permanent FTE Child/Adult Protective Services Specialist positions for Oahu Adult Protective and Community Services Section	A	2.00	-	65,916	2.00	-	131,832
CR		904AA-14GA	39	Add Perm 1.00 FTE Sec II 94232K and Balance of Funds for OCE Funds for Hawaii State Commission on Fatherhood	A	1.00	-	24,780	1.00	-	47,160
CR		903FA-07GA	40	Add 2.00 Perm OA III Positions and Funds for Investigations Office	A	1.06	-	22,616	1.06	-	41,840
CR		903FA-07GA	40	Add 2.00 Perm OA III Positions and Funds for Investigations Office	N	0.94	-	30,902	0.94	-	59,898
CR		904AA-02GA	41	Fund AQCRO SAS Statistical Analysis Application Package	A			9,000			9,000
CR		901MA-01GA	42	Maintenance and enhancement of the DHS/SSD, Local Area Network	A	-	-	1,072,453	-	-	1,687,170
CR		236LC-01GA	43	Additional funds for operating costs - security guards and move and renovation costs (Companion to 302DA-02GA)	A	-	-	768,060	-	-	543,253
CR		236LC-01GA	43	Additional funds for operating costs - security guards and move and renovation costs (Companion to 302DA-02GA)	N	-	-	579,415	-	-	409,823
CR		302DA-02GA	44	Additional funds for establishing new child care subsidy unit (Companion to 236LC-01GA)	A			132,215			-
CR		302DA-02GA	44	Additional funds for establishing new child care subsidy unit (Companion to 236LC-01GA)	N			132,215			-
CR		901MA-05GA	45	Additional Funds for Other Current Expenses for General Services for Social Services	A	-	-	84,340	-	-	115,154

						FY 24			FY 25		
Req Cat	B&F Code	Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
CR		601TA-03GA	46	Additional Funds for Other Current Expenses for Adult Protective and Community Services	A	-	-	91,623	-	-	125,098
CR		901MA-04GA	47	Additional Funds for Training	A	-	-	185,000	-	-	190,180
CR		601TA-04GA	48	Convert the FTE count of Position # 120789, Foster Grandparents Program from Permanent FTE 0.50 to 1.0 Permanent FTE, and trade off other current expenses for general fund salary for the additional half time.	A	0.50	-	-	0.50	-	-
CR		901MA-03GA	49	Trade off other current expenses for general fund salary for 1.0 permanent General Support for Social Services Position (Other Current Expenses)	A	-	-	(41,134)	-	-	(41,134)
CR		901MA-03GA	49	Trade off other current expenses for general fund salary for 1.0 permanent General Support for Social Services Position (Other Current Expenses)	N			(2,568)			(2,568)
CR		901MA-03GA	49	Trade off other current expenses for general fund salary for 1.0 permanent General Support for Social Services Position (Personal Services)	A	-	-	41,134	-	-	41,134
CR		901MA-03GA	49	Trade off other current expenses for general fund salary for 1.0 permanent General Support for Social Services Position (Personal Services)	N			2,568			2,568
CR		301SA-02GA	50	Trade off other current expenses for general fund salary of 1 permanent Child Welfare Services Positions. (Other Current Expenses)	A	-	-	(31,283)	-	-	(31,283)
CR		301SA-02GA	50	Trade off other current expenses for general fund salary of 1 permanent Child Welfare Services Positions. (Other Current Expenses)	N			7,996			7,996
CR		301SA-02GA	50	Trade off other current expenses for general fund salary of 1 permanent Child Welfare Services Positions. (Personal Services)	A	-	-	31,283	-	-	31,283
CR		301SA-02GA	50	Trade off other current expenses for general fund salary of 1 permanent Child Welfare Services Positions. (Personal Services)	N			(7,996)			(7,996)
CR		503YB-04GA	51	Trade off other current expenses for Farm Manager I and SW III salaries (Other Current Expenses)	A	-	-	(116,112)			(121,116)

						FY 24			FY 25		
Req Cat	B&F Code	Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	$ Amount	FTE (P)	FTE (T)	$ Amount
CR		503YB-04GA	51	Trade off other current expenses for Farm Manager I and SW III salaries (Personal Services)	A	-	-	116,112			121,116
			HPHA								
CR		229HA-01GA	1	Convert 3.00 FTE Positions from Temporary to Permanent and Add Funds for Equipment	N	1.00	(1.00)		1.00	(1.00)	
CR		229HA-01GA	1	Convert 3.00 FTE Positions from Temporary to Permanent and Add Funds for Equipment	W	2.00	(2.00)	2,600	2.00	(2.00)	
				Green Administration SUBTTL:		42.50	(9.00)	295,041,406	42.50	(9.00)	291,014,307
				By MOF							
				General	A	30.65	(5.00)	105,421,240	30.65	(5.00)	101,856,282
				Special	B	-	-	132,400,000	-	-	132,400,000
				Federal Funds	N	9.85	(2.00)	56,547,766	9.85	(2.00)	56,088,225
				Other Federal Funds	P	-	-	-	-	-	-
				Private	R	-	-	-	-	-	-
				County	S	-	-	-	-	-	-
				Trust	T	-	-	-	-	-	-
				Inter-departmental Transfer	U	-	-	-	-	-	-
				American Rescue Plan Funds	V	-	-	-	-	-	-
				Revolving	W	2.00	(2.00)	672,400	2.00	(2.00)	669,800
				Other	X	-	-	-	-	-	-

Request Category Legend:

GI Governor's Initiatives

CR Critical Requirements

FORM GA-S

Date Prepared/Revised: 1/12/2023

FB 23-25 BUDGET

DEPARTMENT SUMMARY OF CURRENT EXEC BUDGET AND NEW CIP REQUESTS - GREEN ADMINISTRATION

DEPARTMENT OF HUMAN SERVICES

PART A: CURRENT EXECUTIVE BUDGET REQUESTS		**Amount**	
		FY 24	**FY 25**
General Fund	A	10,000,000	10,000,000
Special Funds	B	-	-
General Obligation Bonds	C	6,450,000	-
Reimbursable GO Bonds	D	-	-
Revenue Bonds	E	-	-
Federal Funds	N	-	-
Other Federal Funds	P	-	-
Private Contributions	R	-	-
County Funds	S	-	-
Trust Funds	T	-	-
Interdepartmental Transfers	U	-	-
Federal Stimulus Funds	V	-	-
Revolving Funds	W	-	-
Other Funds	X	-	-
TOTAL		**16,450,000**	**10,000,000**

PART B: NEW CIP REQUESTS

Req Cat	Dept Pri	Prog ID	Proj No.	Project Title	MOF	FY 24	FY 25
GI	1	HMS 220	H24002	Lump Sum Statewide Public Housing Development, Improvements, and Renovations	C	34,250,000	43,450,000
CR	1	HMS 802	FY24.1	Hoopono Buildings A & B Improvements, Oahu	C	495,000	
CR	2	HMS 503	FY24.9	KYFWC Campus Improvements	C	1,200,000	
CR	3	HMS 503	FY24.2	KYFWC AC Systems Replacement and Related Improvement	C	650,000	
CR	4	HMS 503	FY24.4	KYFWC Generator Replacements and Improvements	C	1,550,000	
CR	5	HMS 503	FY24.6	KYFWC Maintenance Yard Expansion and Improvement	C	3,600,000	
CR	6	HMS 503	FY24.5	KYFWC Secured Custody Facility, Laundry Room and Improvements	C	2,200,000	
CR	7	HMS 503	FY24.3	KYFWC Canoe House Renovations and Improvements	C	4,850,000	

TOTAL - REQUESTS		48,795,000	43,450,000
BY MOF			
General Fund	A	-	-
Special Funds	B	-	-
General Obligation Bonds	C	48,795,000	43,450,000
Reimbursable GO Bonds	D	-	-
Revenue Bonds	E	-	-
Federal Funds	N	-	-
Other Federal Funds	P	-	-
Private Contributions	R	-	-
County Funds	S	-	-
Trust Funds	T	-	-
Interdepartmental Transfers	U	-	-
Federal Stimulus Funds	V	-	-
Revolving Funds	W	-	-
Other Funds	X	-	-
NEW ADMIN REQUEST TOTAL		**48,795,000**	**43,450,000**

Request Category:

GI Governor's Initiatives
CR Critical Requirements

CIP REQUEST GRAND TOTAL

	MOF	FY 24	FY 25
General Fund	A	10,000,000	10,000,000
Special Funds	B	-	-
General Obligation Bonds	C	55,245,000	43,450,000
Reimbursable GO Bonds	D	-	-
Revenue Bonds	E	-	-
Federal Funds	N	-	-
Other Federal Funds	P	-	-
Private Contributions	R	-	-
County Funds	S	-	-
Trust Funds	T	-	-
Interdepartmental Transfers	U	-	-
Federal Stimulus Funds	V	-	-
Revolving Funds	W	-	-
Other Funds	X	-	-
GRAND TOTAL		**65,245,000**	**53,450,000**

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
ADMIN	Provide overall direction and administration to the Department, including budget development and execution, maintenance of accounting and client records, research, analysis and information management services, and assuring compliance with Federal and State laws and regulations.	Formulating Overall Policies – Plan and develop short- and long-range programs to achieve the objectives of the major program areas within the Department; evaluate program policies and procedures and initiate changes when applicable; propose State and Federal legislation and conduct research related to program needs.	HMS 904	1	HRS 346-2, 346-6, 346-7, 346-14
ADMIN	Provide overall direction and administration to the Department, including budget development and execution, maintenance of accounting and client records, research, analysis and information management services, and assuring compliance with Federal and State laws and regulations.	Directing Operations and Personnel – Evaluate quality and quantity of services rendered by programs; conduct studies and develop management improvement programs; enhance employee skills and improve work performance through in-services training and staff development programs; safeguard employee health and welfare; assure adequate and appropriate work force to maintain a satisfactory operational level; and participate in labor relations and collective bargaining contract negotiations.	HMS 904	1	HRS 346-2, 346-6, 346-7, 346-14
ADMIN	Provide overall direction and administration to the Department, including budget development and execution, maintenance of accounting and client records, research, analysis and information management services, and assuring compliance with Federal and State laws and regulations.	Providing Other Administrative Services – Maintain a system of fiscal control and reporting on state, federal and other funds; maintain a system of purchasing, disbursement and inventory management; provide technical assistance to program managers in budget preparation and execution; develop, install and maintain an effective information system; and coordinate rules and regulations for programs.	HMS 904	1	HRS 346-2, 346-6, 346-7, 346-14
BESSD	Determine eligibility for and provide financial, food stamp and energy assistance payments to qualifying individuals and families	Financial Assistance Program (FAP) (HMS 202, HMS 204, and HMS 211) activities include, but are not limited to, issuance of cash benefits for food, clothing, shelter, and other essentials to households eligible for TANF, TAONF, GA or AABD program. Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamp Program, provides low-income households with electronic benefits they can use like cash at most grocery stores, to ensure that they have access to a healthy diet. SNAP and cash assistance are issued through the BESSD eligibility staffing (HMS 236). SNAP also provides outreach and nutrition education services to SNAP recipients and eligible households (HMS 903). LIHEAP (HMS 206) provides one time payments in the form of credits to utility accounts to eligible low income households. Administrative oversight of these services are provided through the BESSD Administration (HMS 903).	HMS 202, 204, 206, 211, 236, 903	1	HRS 346-51; PRWORA Pub L. 104-193

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
BESSD	Contracts for services to assist the homeless	The State Homeless Programs currently consists of three basic components: development of programs and transitional facilities, provision of shelter and social services, and the management of state owned shelters. In addition to these components, the State Homeless Programs provides the overall administrative policy direction for the homeless programs, including the establishment and amendment of the administrative rules governing the programs; implementation of the Statewide Continuum of Care; and facilitation of the State Interagency Council on Homelessness, the State's homeless strategic planning council. Administrative oversight of these services are provided through the BESSD Administration (HMS 903).	HMS 224, 903	1	HRS 346-361 to 346-378; 346-381 to 346-383; McKinney-Vento Homeless Assistance Act, by subtitle C of title IV, 42 U.S.C 11381 to 11389; As amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009
BESSD	Provide employment training, support services and social services to individuals and families pursuing self-sufficiency	Activities include, but are not limited to, eligibility determination services and case management, employment preparedness and placement, and support services (child care, transportation and work related expenses) to gear welfare recipients towards self-sufficiency (HMS 236 and 237); domestic violence advocacy, substance abuse treatment, vocational rehabilitation, transitional homeless, and positive youth development services to eligible families through departmental employees and purchase of service (POS) contracts (HMS 903). HMS 903 activities also include provision of general support to BESSD in the form of investigation of welfare fraud, electronic system support, staff development and training, and Electronic Benefit Transfer. Administrative oversight of these services are provided through the BESSD Administration (HMS 903).	HMS 236, 237, 903	1	HRS 346-102; PRWORA Pub L. 104-193

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
BESSD	Provide child care to working families through payments to child care providers	Activities include, but are not limited to, supporting recipients of public assistance, employed parents, parents in education or training programs, or children in need of child care for protective reasons by providing child care subsidies so that the parents can work, or attend education or job training, in order for families to actively pursue, or maintain, self-sufficiency. In the case of parents active with Child Welfare Services, child care subsidies are provided so parents can complete services that would result in the reunification of the family. Also provides for the recruitment and licensing of child care facilities statewide (HMS 305). Program activities increase the availability of child care available to working low-income parents as well as ensuring the safety of children through the setting of child care standards and the licensing and monitoring of child care providers (HMS 302). Administrative oversight of these services are provided through the BESSD Administration (HMS 903).	HMS 302, 305, 903	1	HRS 346-151; PRWORA Pub L. 104-193
CSW	Provide assistance in the development of long range goals and coordinate research, planning, programming and action on the opportunities, needs, problems and contributions of women in Hawaii. Legislative Advocacy Women's Health Advocacy Women's History Month Women's Political Participation Women's Pay Equity Sex Trafficking Awareness Campaign, #SheIsAllWoman #MeToo Prevention Training	The Hawaii State Commission on the Status of Women has worked to ensure women and girls full and equal coverage under the law by informing governmental and non-governmental agencies and the public of women's rights, opportunities, contributions, and responsibilities; advocating for the enactment or revision of laws and/or policies that eliminate gender discrimination; identifying and supporting programs and projects that address women's concerns and needs; and establishing and maintaining an active presence in the community by facilitating information dissemination, acting as a liaison, clearinghouse, and coordinating body for issues relating to women. Participation in Hawaii Women's Coalition; researching and tracking legislation pertinent to issues affecting women. Women's Health Month: Maximizing public awareness of women's health issues through public health workshops, health fairs and lectures. Women's History Month: Commemorates Women's History Month by celebrating contributions of women in Hawaii. Ready to Run Campaign: The Commission offers multiple workshops and trainings for individuals wishing to run for elected office. The Commission also assists in registering voters. The Commission advocates for pay equity through education on paid family leave and flexible work environments for working families. Sex Trafficking Awareness Campaign, #SheIsAllWoman: The Commission is seeking to support an annual public information campaign to address the lack of awareness about sex trafficking and to coordinate local and national stakeholders to host a statewide conferences and trainings around sex trafficking due to the absence of a state-level coordinated effort around the issue. #MeToo Prevention Training: The Commission offers the free course which trains	HMS 888	1	HRS 367-3(1), HRS 367-3(2), HRS 367-3(3), HRS 367-3(4), HRS 367-3(5), HRS 367-3(6), HRS 367-3(7)

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
	Building Bridges, Not Walking on Backs: Hawaii Feminist Economic Recovery Plan for COVID-19 Domestic Violence Awareness and Assistance #FemicideFree Zone Campaign	participants to recognize gender stereotypes and discriminatory behavior and systems at work in their organization. The training improves trainings limited to legal frameworks and solutions that rely on criminalization or civil sanctions. Instead, participants gain an understanding of gender-based oppression by examining the cultural conditions that often lead to sexual harassment in the workplace. Recommendations for a safe, inclusive workplace are also provided. Building Bridges, Hawaii Feminist Economic Recovery Plan: The Commission created and authored the plan to assist in the economic recovery of COVID-19, with a focus on women and children, and minorities, such as affordable and accessible childcare/eldercare, housing assistance, and increase in apprenticeship and education programs for displaced workers. The plan has received local, national and global attention: Group of 20, Canada, Northern Ireland, and several United Nations agencies and has been presented at 50+ events in 2020. Domestic Violence Awareness: #FemicideFreeZone Campaign created after DV victim slain during quarantine. Sign waving and Makiki Neighborhood resolution for domestic violence awareness and assistance created in response. CSW plans to initiate in other neighborhoods throughout Hawaii.			

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
DVR	Determine eligibility for disability assistance and provide vocational rehabilitation services to individuals with disabilities and prepare them for employment.	The function of this organizational unit is to administer the statewide programs of six vocational rehabilitation services for persons with physical and mental disabilities, independent living rehabilitation services for persons with severe disabilities, general services for persons who are blind and visually impaired, and the disability determination of claims for social security disability insurance and social supplemental income payments. These programs are in accordance to the Rehabilitation Act of 1973, as amended, the Randolph-Sheppard Vending Stands Act, the Workforce Innovation and Opportunity Act, the Individuals with Disabilities Education Act, the Americans with Disabilities Act, and other applicable federal and state laws, statutes, rules, regulations, policies, and agreements with other state agencies and the federal government.	HMS 238 & 802	1	Rehabilitation Act of 1973, as amended. Title I, Parts A&B, Section 100-111. 29 USC 720-731. 34 CFR 361, 361.60, 363, 367, 395, 397, 2 CFR 200, HRS 347-1, 347-2, 347-3, 347-4, 348-1, 348-2. PL 99-506, PL 95-602, PL 97-35, PL 93-112, PL 100-407, PL 113-128, PL 96-265, CFR Part 404, Subpart Q, Sections 404.1601-1694, CFR Part 416, Subpart J, Sections 416.1001-1094.
HPHA	Federal Low Income Public Housing Program	HPHA provides rental housing to approximately 5,300 extremely low income families; rents tied to income, not to exceed thirty percent adjusted gross income. Under the public housing program, HPHA is responsible for developing new public housing projects, determining eligibility requirements and rental rates, processing applications and maintaining the rental property at an acceptable standard. Subsidized by U.S. Department of Housing & Urban Development (HUD).	HMS 220; HMS 229	1	U.S. Housing Act of 1937; Various Federal Statutes pertaining to HUD; HUD Federal Regulations; 356D-13 HRS
HPHA	State Low Income Public Housing Program	HPHA provides rental housing to approximately 864 extremely low income families; rents tied to income, not to exceed thirty percent adjusted gross income. No General Fund operating subsidies are provided by the State.	HMS 220; HMS 229	1	§356D-44, HRS
HPHA	Section 8 Housing Choice Voucher Rent Subsidy Program	HPHA provides rental vouchers to approximately 4,142 very low income families to assist in obtaining private market rentals. Beneficiary pays an amount not to exceed thirty percent adjusted gross income with the Housing Authority making housing assistance payments to landlords to bring closer to market rent.	HMS 222; HMS 229	1	U.S. Housing Act of 1937; Various Federal Statutes pertaining to HUD; HUD Federal Regulations; 356D-13 HRS

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
HPHA	State Rent Supplement Program	HPHA provides rental vouchers to approximately 200 very low income families to assist in obtaining private market rentals. Beneficiary pays an amount not to exceed thirty percent adjusted gross income with the Housing Authority making housing assistance payments to landlords to bring closer to market rent.	HMS 222; HMS 229	1	§356D-151, HRS
MQD	Determine eligibility for and contract to provide appropriate health care services through the Medicaid program for qualifying persons	Activities include determining eligibility of applicants for medical assistance (Medicaid program) and administering the medical assistance/insurance program. Recipients receive their healthcare primarily through contracted managed care organizations. MQD contracts with, monitors, and provides oversite of the managed care plans. MQD also pays medical claims for dental care and for a small number of individuals not enrolled with managed care. MQD enrolls healthcare providers with the Medicaid program per federal rules. Additionally, MQD works with Department of Health (DOH) and Department of Education (DOE) to receive federal funding for eligible services provided in schools or in other programs such as the Adult Mental Health Division, Children and Adolescent Mental Health Division, Early Intervention Program, as well as for the developmentally disabled/intellectual disability waiver through the Developmentally Disabled Division. MQD also pays supplemental payments to hospitals to serve the uninsured and Medicaid beneficiaries.	HMS 401, 902	1	Title XIX SSA, Section 1102, 49 Stat 647 (42 USC 1302); HRS 346-14, 346-D
OYS	Ensure the safety and welfare of youth at HYCF	Maintaining safety and security; providing rehabilitative services	HMS 503	1	HRS 352 , 352D
OYS	Ensure the safety and welfare of youth on parole	Monitoring youth; coordinating services; strengthening families	HMS 503	1	HRS 352 , 352D
OYS	Operate and manage HYCF	Overseeing the facility's operations	HMS 501	1	HRS 352
OYS	Administer the federal Juvenile Justice and Delinquency Prevention Act	Ensuring compliance with the 4 core requirements of the Act to include compliance with the Prison Rape Elimination Act (PREA).	HMS 501	1	HRS 352D
OYS	Provide prevention/diversion/intervention services to prevent delinquency and reduce recidivism	Funding and coordinating a continuum of services for at-risk youth in the community	HMS 501	1	HRS 352D

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
SSD	To enable children at risk for or exposed to abuse and/or neglect to live in a safe and secure environments by providing in-home and out-of-home social services that benefit the children and their families. Child Welfare Services (CWS) has three paramount program objectives: 1. Safety - Provide for the safety and well-being of children. 2. Permanency - Return children to a safe home or provide an alternate safe, permanent home. 3. Assist children with successful transition to adulthood.	The Program meets its objectives by the following activities and services to children exposed to harm or threat of harm and their families: • Child abuse/neglect screening and referral • Child abuse/neglect investigation • 24-hour crisis intervention, Assessment • Family preservation/strengthening and support services to prevent placement; family reunification • Case management • Multi-disciplinary team diagnostic consultation • Individual and family counseling • Intra-family sex abuse treatment • Mothers and infants-at-risk treatment • Permanency planning and adoption • Setting licensing standards for child caring and child placing organizations • Recruiting, training, certifying, re-certifying, monitoring and supporting Resource Caregivers • Recruiting and approving adoptive homes • Foster Care • Sex Trafficking • Independent Living Services • Voluntary Care to 21 • Substance Abuse • Domestic Violence Services	HMS 301	1	1. Chapter 346-14(2), Hawaii Revised Statutes (HRS), Establish, extend and strengthen services for the protection and care of abused and neglected children 2. Chapter 346-17, HRS, Authority over and investigation of child placing organizations, child caring institutions, and family foster homes 3. Chapter 350, HRS, Child Abuse 4. Chapter 587A, HRS, Child Protective Services Act

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
					5. Public Law (PL) 96-272, Adoption and Child Welfare Act of 1980 6. Federal Child Abuse Protection and Treatment Act7. PL 105-89, Adoption and Safe Families Act 8. PL 110-351, Fostering Connections to Success and Increasing Adoptions Act of 2008 9. Chapter 346-391-406, HRS, Young Adult Voluntary Foster Care Program 10. PL 114-22, Justice for Victims of Trafficking Act of 2015 11. PL 113-183, Preventing Sex Trafficking and Strengthening Families Act of 2014 12. Title IV-B of the Federal Social Security Act

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
SSD	To ensure an adequate standard of living for children who are removed from their family homes because of abuse, threat of harm, neglect, or inadequate care and supervision. The Program provides payments for room and board and costs related to care or assistance in family preservation, reunification, or adoption as mandated by federal and state laws. Substitute caregivers are assisted in providing an adequate standard of living for children in their care with funding from Child Welfare Services for the children's basic living costs.	The program meets its objectives by providing the following: • Foster board payments for relative and non-relative out-of-home care • Payments for emergency shelter care • Payments for children living with permanent custodians, legal guardians, or adoptive parents • Maintenance payments for former foster youth attending higher education • Assistance payments to foster parents, adoptive parents and permanent custodians/legal guardians for children who present challenges in their physical, emotional or psychological functioning • Subsidies to facilitate adoption for children with special needs • Payments to cover basic daily living needs and other essentials such as clothing, transportation to school, medical care, and visitation services to facilitate reunification or to prevent out of home placement. • Payments for Voluntary Care to 21 •Travel costs related to reunification, placement, and/or medical care	HMS 303	1	1. Chapter 346-14(2), Hawaii Revised Statutes (HRS), Establish, extend and strengthen services for the protection and care of abused and neglected children 2. Chapter 346-17, HRS, Authority over and investigation of child placing organizations, child caring institutions, and family foster homes 3. Chapter 587A, HRS Child Protective Services Act 4. Public Law (PL) 96-272, Adoption and Child Welfare Act of 1980

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
					5. PL 105-89, Adoption and Safe Families Act 6. PL 110-351, Fostering Connections to Success and Increasing Adoptions Act of 2008 7. PL 114-22, Justice for Victims of Trafficking Act of 2015 8. 8. Title IV-E of the Federal Social Security Act, Foster Care and Adoption Assistance 9. Federal Family First Prevention Services Act of 2018
SSD	Adult Protective Services	Investigates reports of abuse, neglect and financial exploitation of vulnerable adults, age 18 and over. Provides crisis intervention to prevent further abuse.	HMS 601	1	HRS Part X, Ch. 346 - 221-253
SSD	Nurse Aide Training and Competency Evaluation Program; Feeding Assistant Training Program	Establishes the curriculum requirements for state certification of nurse aide training programs and state approval for feeding assistant programs. Requirements of the trainings are mandated by Federal and State law.	HMS 601	2	HRS Ch. 346-46, Ch. 457A-2, 42.C.F.R. § 431.10; 440.40
SSD	Courtesy Repatriate Services	Provides temporary resettlement assistance, medical care, housing, transportation, and other goods and services for U. S. citizens who return from a foreign country because of destitution, illness, threat of war or a similar crisis.	HMS 601	2	HRS Ch. 346-14, 45 C.F.R. § 212.3
SSD	Adult Foster Care	Provides placement and case management services in licensed adult residential care homes to eligible clients who receive Supplemental Security Income (SSI), Medicaid, or financial assistance from the Department.	HMS 601	1	HRS Ch. 346-14

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
SSD	Chore Services	Provides essential in-home housekeeping services to enable eligible disabled clients, who do not meet the eligibility requirements of Med-Quest programs, to remain in the community. To receive chore services, an individual must be eligible for Supplemental Security Income (SSI), Medicaid, or financial assistance from the Department.	HMS 601	1	HRS Ch. 346-14
SSD	Community Based Residential Support	Provides Personal Needs Allowance (PNA) to eligible recipients living in a Domiciliary Care Home, Community Care Foster Family Home, or Medical Treatment Facility for personal miscellaneous needs, and State Supplemental Payments (SSP) to recipients who are eligible to receive Supplemental Security Income (SSI) from the Social Security Administration as they are aged, blind or disabled, living in a Domiciliary Care Home or Community Care Foster Family Home and are in need of additional funds to pay for their room and board.	HMS 605	2	HRS Ch. 346-53, 346D-4.5, C.F.R. § 435.832
SSD	To enhance program effectiveness and efficiency by formulating policies, administering operations and personnel, planning, development, and implementation of a comprehensive statewide social service program that includes adult community care services (ACCS) and child welfare services (CWS) within the Social Services Division.	The program meets its objectives by developing division level plans, providing basic/introductory program specific skills and computer trainings to new employees and beyond-introductory training to eligible employees, conducting federal/internal compliance reviews, processing computer system/equipment requests for modification, processing of Medicaid waiver client payments, and executing contracts and monitoring of contract providers. • strategic planning • budget coordination and monitoring • staff training and professional development • contracting and contracts monitoring • grants compliance and monitoring • information system development and maintenance • continuous quality improvement and relationship building with community partners	HMS 901	1	1. Chapter 346, 1-14 Hawaii Revised Statutes (HRS) 2. Chapter 346-17, HRS 3. Chapter 346-221, HRS 4. Chapter 346-391, HRS 5. Chapter 350, HRS 6. Chapter 587A, HRS 7. Public Law (PL) 96-272, Adoption and Child Welfare Act of 1980 8. PL 105-89, Adoption and Safe Families Act 9. PL 110-351, Fostering Connections to Success and Increasing Adoptions Act of 2008

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
SSD	Foster Grandparent Program	Provides stipends to enable low-income older adults to assist children with special and exceptional needs in schools, Head Start sites, and non-profit organizations.	HMS 601	2	HRS Ch. 346-56, 45 C.F.R. 2552
SSD	Senior Companion Program	Provides stipends to low income older adults who provide in-home companionship and limited personal care to frail elders and provide respite and relief for caregivers.	HMS 601	2	HRS, Ch. 346-56, 42 C.F.R. § 1207.1
SSD	Transportation Assistance for Resident Aliens and Naturalized Citizens	Enables seniors, age 60 and over, who are resident aliens or naturalized citizens to return to homelands outside the United States.	HMS 601	2	HRS Ch. 346-141-146
DVR	Determine eligibility for disability assistance and provide vocational rehabilitation services to individuals with disabilities and prepare them for employment.	The function of this organizational unit is to administer the statewide programs of six vocational rehabilitation services for persons with physical and mental disabilities, independent living rehabilitation services for persons with severe disabilities, general services for persons who are blind and visually impaired, and the disability determination of claims for social security disability insurance and social supplemental income payments. These programs are in accordance with the Rehabilitation Act of 1973, as amended, the Randolph-Sheppard Vending Stands Act, the Workforce Innovation and Opportunity Act, the Individuals with Disabilities Education Act, the Americans with Disabilities Act, and other applicable federal and state laws, statutes, rules, regulations, policies, and agreements with other state agencies and the federal government.	HMS 238 & 802	1	Rehabilitation Act of 1973, as amended. Title I, Parts A&B, Section 100-111. 29 USC 720-731. 34 CFR 361, 361.60, 363, 367, 395, 397, 2 CFR 200, HRS 347-1, 347-2, 347-3, 347-4, 348-1, 348-2. PL 99-506, PL 95-602, PL 97-35, PL 93-112, PL 100-407, PL 113-128, PL 96-265, CFR Part 404, Subpart Q, Sections 404.1601-1694, CFR Part 416, Subpart J, Sections 416.1001-1094.

Division	Description of Function	Activities	Prog ID(s)	Dept-Wide Priority	Statutory Reference
SOHHS	The Office on Homelessness and Housing Solutions serves as an administratively attached agency to work with state, county, and community agencies to develop solutions that prevent and end homelessness through transitional and permanent housing and supportive or assisted services, or both; and test innovative solutions to prevent and end homelessness.	Hawaii continues to rank among states with the highest rate of homelessness, per capita, in the nation. The Office on Homelessness and Housing Solutions (OHHS) works to address homelessness by developing and maintaining multi-year strategic plans; fostering innovative projects and programs in furtherance of those plans; coordinating activities of state and county agencies and private entities; providing administrative support to the Hawaii Interagency Council on Homelessness (HICH); and establishing and maintaining a statewide homelessness and housing data clearinghouse. The request will ensure OHHS has the necessary staffing and infrastructure to fulfill its statutory mandates and guide state policy to address homelessness, as well as ensure regular training and professional development for staff. Funding will also support: contracting of consultants to assist with research, evaluation, and implementation; necessary travel; and furniture and equipment.	HMS 777	1	Act 252, SLH 2022; HRS 346, Part XVIII

Department of Human Services
Department-Wide Totals

Fiscal Year 2023					
Act 248/SLH 2022	Restrictions	Additions *	Emergency Appropriations	Total FY23 **	MOF
$ 1,329,830,317	$ (10,739,530)	$ 1,713,359	$ -	$ 1,320,804,146	A
$ 7,086,877	$ -	$ 1,219	$ -	$ 7,088,096	B
$ 2,454,869,699	$ -	$ -	$ -	$ 2,454,869,699	N
$ 15,837,147	$ -	$ -	$ -	$ 15,837,147	P
$ 10,000	$ -	$ -	$ -	$ 10,000	R
$ 7,169,481	$ -	$ -	$ -	$ 7,169,481	U
$ 14,348,087	$ -	$ 28,279	$ -	$ 14,376,366	W
$ 3,829,151,608	$ (10,739,530)	$ 1,742,857	$ -	$ 3,820,154,935	Total

Fiscal Year 2024					
Budget Acts Appropriation	Reductions ***	Additions ****		Total FY24	MOF
$ 1,329,830,317	$ (5,625,510)	$ 50,530,423		$ 1,374,735,230	A
$ 7,086,877	$ (43,406)	$ 5,004,980		$ 12,048,451	B
$ 2,454,869,699	$ (22,140,080)	$ 210,394,492		$ 2,643,124,111	N
$ 15,837,147	$ -	$ 2,623,769		$ 18,460,916	P
$ 10,000	$ -	$ -		$ 10,000	R
$ 7,169,481	$ -	$ -		$ 7,169,481	U
$ 14,348,087	$ (21,300)	$ 162,956		$ 14,489,743	W
$ 3,829,151,608	$ (27,830,296)	$ 268,716,620		$ 4,070,037,932	Total

Fiscal Year 2025					
Budget Acts Appropriation	Reductions ***	Additions ****		Total FY25	MOF
$ 1,329,830,317	$ (5,592,432)	$ 57,967,603		$ 1,382,205,488	A
$ 7,086,877	$ (39,372)	$ 5,007,892		$ 12,055,397	B
$ 2,454,869,699	$ (22,086,718)	$ 210,394,492		$ 2,643,177,473	N
$ 15,837,147	$ -	$ 2,623,769		$ 18,460,916	P
$ 10,000	$ -	$ -		$ 10,000	R
$ 7,169,481	$ -	$ -		$ 7,169,481	U
$ 14,348,087	$ (21,300)	$ 265,933		$ 14,592,720	W
$ 3,829,151,608	$ (27,739,822)	$ 276,259,689		$ 4,077,671,475	Total

* These figures reflect FY23 CB allocations.

** These figures do not reflect an E.M. 22-03 Attachment 1 general fund allocation reduction.
for the HMS 903 $3,925,980 specific appropriation for TAONF Benefit Allotment.

*** Budget Reductions are from Table 5 Reductions and from F.M. 22-11 as amended
by F.M. 22-13 non-recurring item adjustments.

**** Budget Additions are from Table 6 Additions and from F.M. 22-11 as amended by F.M. 22-13 CB adjustments.

			As budgeted (FY23)			Governor's Submittal (FY24)				Governor's Submittal (FY25)			
Prog ID	Program Title	MOF	Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$	Percent Change of $$$$	Pos (P)	Pos (T)	$$$	Percent Change of $$$$
HMS 202	Aged, Blind and Disabled Payments	A	-	-	$ 4,029,480	-	-	$ 4,029,480	0.00%	-	-	$ 4,029,480	0.00%
HMS 204	General Assistance Payments	A	-	-	$ 23,889,056	-	-	$ 23,889,056	0.00%	-	-	$ 23,889,056	0.00%
HMS 204	General Assistance Payments	B	-	-	$ 3,000,000	-	-	$ 3,000,000	0.00%	-	-	$ 3,000,000	0.00%
HMS 206	Federal Assistance Payments	N	-	-	$ 5,703,592	-	-	$ 5,703,592	0.00%	-	-	$ 5,703,592	0.00%
HMS 211	Cash Support for Families Pursuing Self-Sufficiency	A	-	-	$ 26,715,965	-	-	$ 26,715,965	0.00%	-	-	$ 26,715,965	0.00%
HMS 211	Cash Support for Families Pursuing Self-Sufficiency	N	-	-	$ 44,000,000	-	-	$ 44,000,000	0.00%	-	-	$ 44,000,000	0.00%
HMS 220	Rental Housing Services	A	-	-	$ 4,438,022	-	-	$ 4,561,054	2.77%	-	-	$ 4,633,652	4.41%
HMS 220	Rental Housing Services	N	181.00	4.50	$ 80,637,015	181.00	4.50	$ 87,983,000	9.11%	181.00	4.50	$ 87,983,000	9.11%
HMS 220	Rental Housing Services	W	15.00	-	$ 4,768,799	15.00	-	$ 4,840,862	1.51%	15.00	-	$ 4,887,550	2.49%
HMS 222	Rental Assistance Services	A	1.00	-	$ 1,539,166	1.00	-	$ 1,551,082	0.77%	1.00	-	$ 1,056,815	-31.34%
HMS 222	Rental Assistance Services	N	34.00	1.00	$ 53,702,333	34.00	1.00	$ 62,475,031	16.34%	34.00	1.00	$ 62,475,031	16.34%
HMS 224	Homeless Services	A	11.00	-	$ 15,600,452	11.00	-	$ 26,777,993	71.65%	11.00	-	$ 26,796,783	71.77%
HMS 224	Homeless Services	N	-	-	$ 720,000	-	-	$ 740,000	2.78%	-	-	$ 740,000	2.78%
HMS 229	HPHA Administration	N	67.00	34.00	$ 38,465,621	67.00	34.00	$ 38,465,621	0.00%	67.00	34.00	$ 38,465,621	0.00%
HMS 229	HPHA Administration	W	62.00	22.00	$ 8,249,088	62.00	22.00	$ 8,318,681	0.84%	62.00	22.00	$ 8,374,970	1.53%
HMS 236	Case Management for Self-Sufficiency	A	289.63	-	$ 16,750,036	289.63	-	$ 17,770,705	6.09%	289.63	-	$ 18,398,632	9.84%
HMS 236	Case Management for Self-Sufficiency	N	228.37	-	$ 25,893,369	228.37	-	$ 25,893,369	0.00%	228.37	-	$ 25,893,369	0.00%
HMS 236	Case Management for Self-Sufficiency	P	-	-	$ 30,237	-	-	$ 30,237	0.00%	-	-	$ 30,237	0.00%
HMS 237	Employment and Training	A	-	-	$ 469,505	-	-	$ 469,505	0.00%	-	-	$ 469,505	0.00%
HMS 237	Employment and Training	N	-	-	$ 1,470,017	-	-	$ 1,564,231	6.41%	-	-	$ 1,564,231	6.41%
HMS 238	Disability Determination	N	50.00	-	$ 8,859,927	50.00	-	$ 8,859,927	0.00%	50.00	-	$ 8,859,927	0.00%
HMS 301	Child Protective Services	A	217.00	-	$ 40,173,919	303.75	-	$ 41,142,412	2.41%	303.75	-	$ 41,712,188	3.83%
HMS 301	Child Protective Services	B	1.00	-	$ 1,163,425	1.00	-	$ 6,120,019	426.03%	1.00	-	$ 6,124,053	426.38%
HMS 301	Child Protective Services	N	171.50	-	$ 43,704,026	84.75	-	$ 43,660,620	-0.10%	84.75	-	$ 43,664,654	-0.09%
HMS 301	Child Protective Services	P	-	-	$ 106,225	-	-	$ 106,225	0.00%	-	-	$ 106,225	0.00%
HMS 302	General Support for Child Care Services	A	38.35	-	$ 3,072,601	38.35	-	$ 2,716,445	-11.59%	38.35	-	$ 2,816,618	-8.33%
HMS 302	General Support for Child Care Services	N	37.65	-	$ 15,880,677	37.65	-	$ 12,965,823	-18.35%	37.65	-	$ 13,015,151	-18.04%
HMS 303	Child Protective Services Payments	A	-	-	$ 47,765,586	-	-	$ 47,765,586	0.00%	-	-	$ 47,765,586	0.00%
HMS 303	Child Protective Services Payments	N	-	-	$ 29,350,000	-	-	$ 29,350,000	0.00%	-	-	$ 29,350,000	0.00%
HMS 305	Cash Support for Child Care	A	-	-	$ 25,011,811	-	-	$ 25,011,811	0.00%	-	-	$ 25,011,811	0.00%
HMS 305	Cash Support for Child Care	N	-	-	$ 69,565,754	-	-	$ 69,565,754	0.00%	-	-	$ 69,565,754	0.00%
HMS 401	Health Care Payments	A	-	-	$ 1,004,309,293	-	-	$ 1,019,462,246	1.51%	-	-	$ 1,024,461,246	2.01%
HMS 401	Health Care Payments	B	-	-	$ 1,376,660	-	-	$ 1,376,660	0.00%	-	-	$ 1,376,660	0.00%
HMS 401	Health Care Payments	N	-	-	$ 1,824,486,527	-	-	$ 2,015,866,976	10.49%	-	-	$ 2,015,866,976	10.49%
HMS 401	Health Care Payments	P	-	-	$ 13,474,795	-	-	$ 15,798,564	17.25%	-	-	$ 15,798,564	17.25%
HMS 401	Health Care Payments	U	-	-	$ 6,781,921	-	-	$ 6,781,921	0.00%	-	-	$ 6,781,921	0.00%
HMS 501	In-Community Youth Programs	A	13.50	-	$ 7,179,988	13.50	1.00	$ 8,944,583	24.58%	13.50	1.00	$ 8,994,550	25.27%
HMS 501	In-Community Youth Programs	N	0.50	0.50	$ 2,456,919	0.50	0.50	$ 2,456,919	0.00%	0.50	0.50	$ 2,456,919	0.00%
HMS 503	Hawaii Youth Correctional Facility	A	93.00	-	$ 9,202,491	93.00	-	$ 10,239,621	11.27%	93.00	-	$ 10,578,209	14.95%
HMS 601	Adult Protective and Community Services	A	67.48	-	$ 5,389,244	67.48	-	$ 5,762,526	6.93%	67.48	-	$ 5,972,116	10.82%
HMS 601	Adult Protective and Community Services	N	7.02	3.00	$ 3,988,661	7.02	3.00	$ 3,988,661	0.00%	7.02	3.00	$ 3,988,661	0.00%
HMS 601	Adult Protective and Community Services	P	-	-	$ 1,321,390	-	-	$ 1,321,390	0.00%	-	-	$ 1,321,390	0.00%
HMS 601	Adult Protective and Community Services	R	-	-	$ 10,000	-	-	$ 10,000	0.00%	-	-	$ 10,000	0.00%
HMS 601	Adult Protective and Community Services	U	-	-	$ 387,560	-	-	$ 387,560	0.00%	-	-	$ 387,560	0.00%
HMS 605	Community-Based Residential and Medicaid Facilities Suppo	A	-	-	$ 17,810,955	-	-	$ 17,810,955	0.00%	-	-	$ 17,810,955	0.00%
HMS 777	Office on Homeless and Houseing Solutions	A	-	-	$ -	5.00	-	$ 15,500,000		5.00	-	$ 15,460,000	
HMS 802	Vocational Rehabilitation	A	40.07	-	$ 4,328,357	40.07	-	$ 4,460,424	3.05%	40.07	-	$ 4,540,688	4.91%

			As budgeted (FY23)			Governor's Submittal (FY24)				Governor's Submittal (FY25)			
Prog ID	Program Title	MOF	Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$	Percent Change of $$$$	Pos (P)	Pos (T)	$$$	Percent Change of $$$$
HMS 802	Vocational Rehabilitation	N	73.93	-	$ 15,704,850	73.93	-	$ 18,472,196	17.62%	73.93	-	$ 18,472,196	17.62%
HMS 802	Vocational Rehabilitation	W	-	-	$ 1,330,200	-	-	$ 1,330,200	0.00%	-	-	$ 1,330,200	0.00%
HMS 888	Commission on the Status of Women	A	1.00	1.00	$ 169,479	1.00	1.00	$ 178,235	5.17%	1.00	1.00	$ 183,984	8.56%
HMS 901	General Support for Social Services	A	29.55	-	$ 3,061,154	29.55	-	$ 3,149,307	2.88%	29.55	-	$ 3,199,732	4.53%
HMS 901	General Support for Social Services	N	13.45	-	$ 3,287,144	13.45	-	$ 3,287,144	0.00%	13.45	-	$ 3,287,144	0.00%
HMS 902	General Support for Health Care Payments	A	136.50	5.50	$ 15,290,711	136.50	5.50	$ 15,805,752	3.37%	136.50	5.50	$ 16,119,474	5.42%
HMS 902	General Support for Health Care Payments	B	0.56	-	$ 1,546,792	0.56	-	$ 1,551,772	0.32%	0.56	-	$ 1,554,684	0.51%
HMS 902	General Support for Health Care Payments	N	144.69	17.50	$ 80,451,369	144.69	17.50	$ 80,451,369	0.00%	144.69	17.50	$ 80,451,369	0.00%
HMS 902	General Support for Health Care Payments	P	-	-	$ 900,000	-	-	$ 1,200,000	33.33%	-	-	$ 1,200,000	33.33%
HMS 903	General Support for Self-Sufficiency Services	A	47.08	-	$ 41,362,816	47.08	-	$ 37,636,765	-9.01%	47.08	-	$ 37,752,899	-8.73%
HMS 903	General Support for Self-Sufficiency Services	N	42.92	-	$ 101,807,417	42.92	-	$ 82,639,397	-18.83%	42.92	-	$ 82,639,397	-18.83%
HMS 903	General Support for Self-Sufficiency Services	P	-	-	$ 3,000	-	-	$ 3,000	0.00%	-	-	$ 3,000	0.00%
HMS 904	General Administration - DHS	A	147.25	10.00	$ 12,270,230	147.25	6.00	$ 13,383,722	9.07%	147.25	6.00	$ 13,834,544	12.75%
HMS 904	General Administration - DHS	N	30.75	-	$ 4,734,481	30.75	-	$ 4,734,481	0.00%	30.75	-	$ 4,734,481	0.00%
HMS 904	General Administration - DHS	P	-	-	$ 1,500	-	-	$ 1,500	0.00%	-	-	$ 1,500	0.00%
HMS 904	General Administration - DHS	V	-	1.00									
		A	1,132.41	16.50	$ 1,329,830,317	1,224.16	13.50	$ 1,374,735,230	3.38%	1,224.16	13.50	$ 1,382,204,488	3.94%
		B	1.56	-	$ 7,086,877	1.56	-	$ 12,048,451	70.01%	1.56	-	$ 12,055,397	70.11%
		N	1,082.78	60.50	$ 2,454,869,699	996.03	60.50	$ 2,643,124,111	7.67%	996.03	60.50	$ 2,643,177,473	7.67%
		P	-	-	$ 15,837,147	-	-	$ 18,460,916	16.57%	-	-	$ 18,460,916	16.57%
		R	-	-	$ 10,000	-	-	$ 10,000	0.00%	-	-	$ 10,000	0.00%
		U	-	-	$ 7,169,481	-	-	$ 7,169,481	0.00%	-	-	$ 7,169,481	0.00%
		V	-	1.00	$ -	-	-	$ -		-	-	$ -	
		W	77.00	22.00	$ 14,348,087	77.00	22.00	$ 14,489,743	0.99%	77.00	22.00	$ 14,592,720	1.70%
		All	2,293.75	100.00	$ 3,829,151,608	2,298.75	96.00	$ 4,070,037,932	6.29%	2,298.75	96.00	$ 4,077,670,475	6.49%

				Initial Department Requests *						Budget and Finance Recommendations						Governor's Decision					
Prog ID	Sub-Org	Description of Request	MOF	FY24			FY25			FY24			FY25			FY24			FY25		
				Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$
901	MA	Trade off other current expenses for general fund salary for 1.0 permanent General Support for Social Services Position (Other Current Expenses)	A	-	-	(41,134)	-	-	(41,134)	n/a	n/a	n/a	n/a	n/a	n/a						
901	MA	Trade off other current expenses for general fund salary for 1.0 permanent General Support for Social Services Position (Other Current Expenses)	N			(2,568)			(2,568)	n/a	n/a	n/a	n/a	n/a	n/a						
901	MA	Trade off other current expenses for general fund salary for 1.0 permanent General Support for Social Services Position (Personal Services)	A	-	-	41,134	-	-	41,134	n/a	n/a	n/a	n/a	n/a	n/a						
901	MA	Trade off other current expenses for general fund salary for 1.0 permanent General Support for Social Services Position (Personal Services)	N			2,568			2,568	n/a	n/a	n/a	n/a	n/a	n/a						
301	SA	Trade off other current expenses for general fund salary of 1 permanent Child Welfare Services Positions. (Other Current Expenses)	A	-	-	(22,082)	-	-	(22,082)	n/a	n/a	n/a	n/a	n/a	n/a						
301	SA	Trade off other current expenses for general fund salary of 1 permanent Child Welfare Services Positions. (Other Current Expenses)	N			7,996			7,996	n/a	n/a	n/a	n/a	n/a	n/a						
301	SA	Trade off other current expenses for general fund salary of 1 permanent Child Welfare Services Positions. (Personal Services)	A	-	-	22,082	-	-	22,082	n/a	n/a	n/a	n/a	n/a	n/a						
301	SA	Trade off other current expenses for general fund salary of 1 permanent Child Welfare Services Positions. (Personal Services)	N			(7,996)			(7,996)	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Trade-off Funding for the defunded OA III for the TANFPO (Other Current Expenses)	A	-	-	(18,036)	-	-	(18,936)	n/a	n/a	n/a	n/a	n/a	n/a			(18,036)			(18,936)
903	FA	Trade-off Funding for the defunded OA III for the TANFPO (Personal Services)	A			18,036			18,936	n/a	n/a	n/a	n/a	n/a	n/a			18,036			18,936
903	FA	Trade-off Funding for the defunded OA III for the TANFPO (Other Current Expenses)	N	-	-	(4,782)	-	-	(6,258)	n/a	n/a	n/a	n/a	n/a	n/a			(4,782)			(6,258)
903	FA	Trade-off Funding for the defunded OA III for the TANFPO (Personal Services)	N			4,782			6,258	n/a	n/a	n/a	n/a	n/a	n/a			4,782			6,258
503	YB	Trade off other current expenses for Farm Manager I and SW III salaries (Other Current Expenses)	A	-	-	(116,112)			(121,116)	n/a	n/a	n/a	n/a	n/a	n/a						
503	YB	Trade off other current expenses for Farm Manager I and SW III salaries (Personal Services)	A	-	-	116,112			121,116	n/a	n/a	n/a	n/a	n/a	n/a						
401	PE	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	B			100,000,000			100,000,000	n/a	n/a	n/a	n/a	n/a	n/a						
401	PE	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	B			20,000,000			20,000,000	n/a	n/a	n/a	n/a	n/a	n/a						
401	PE	Increase Payments to Nursing Facilities	A			5,636,953			5,636,953	n/a	n/a	n/a	n/a	n/a	n/a			5,636,953			5,636,953
401	PE	Increase Payments to Nursing Facilities	N			7,191,798			7,191,798	n/a	n/a	n/a	n/a	n/a	n/a			7,191,798			7,191,798
401	PE	Request General Funding for Child Wellness Incentive Pilot Program	A			4,516,000			4,516,000	n/a	n/a	n/a	n/a	n/a	n/a			4,516,000			4,516,000
401	PE	Increase Payments to Private Professional Services Providers	A							n/a	n/a	n/a	n/a	n/a	n/a			5,000,000			10,000,000
220	RH	Increase Federal Fund Ceiling	N			7,345,985			7,345,985	n/a	n/a	n/a	n/a	n/a	n/a			7,345,985			7,345,985
222	RA	Increase Federal Fund Ceiling	N			8,786,498			8,786,498	n/a	n/a	n/a	n/a	n/a	n/a			8,786,498			8,786,498
224	HS	Increase Federal Fund Ceiling	N			20,000			20,000	n/a	n/a	n/a	n/a	n/a	n/a			20,000			20,000
237	NA	Increase Federal Fund Ceiling	N			94,214			94,214	n/a	n/a	n/a	n/a	n/a	n/a			94,214			94,214
401	PE	Increase Federal Fund Ceiling	N			184,188,651			184,188,651	n/a	n/a	n/a	n/a	n/a	n/a			184,188,651			184,188,651
401	PE	Increase Federal Fund Ceiling	P			2,323,769			2,323,769	n/a	n/a	n/a	n/a	n/a	n/a			2,323,769			2,323,769
802	GA	Increase Federal Fund Ceiling	N			2,767,346			2,767,346	n/a	n/a	n/a	n/a	n/a	n/a			2,767,346			2,767,346
902	IA	Increase Federal Fund Ceiling	P			300,000			300,000	n/a	n/a	n/a	n/a	n/a	n/a			300,000			300,000
904	AA	Add Positions and Funds to Restore Second Deputy Director and Private Secretary II	A	2.00		126,836	2.00		243,360	n/a	n/a	n/a	n/a	n/a	n/a						
904	AA	Convert 3.00 Temp IT Modernization Positions to Perm	A	3.00	(3.00)		3.00	(3.00)		n/a	n/a	n/a	n/a	n/a	n/a						

				Initial Department Requests *						Budget and Finance Recommendations						Governor's Decision					
Prog ID	Sub-Org	Description of Request	MOF	FY24			FY25			FY24			FY25			FY24			FY25		
904	AA	Add Perm 1.00 FTE Communications Director 92428K for Increased Support for Outreach	A	1.00		37,062	1.00		76,788	n/a	n/a	n/a	n/a	n/a	n/a						
904	AA	Convert 1.00 Temp OA III 117103 in the Office of the Director to Perm	A	1.00	(1.00)		1.00	(1.00)		n/a	n/a	n/a	n/a	n/a	n/a						
904	AA	Add Funds to Continue IT Modernizations from COVID-ARPA	A			5,600,000			5,600,000	n/a	n/a	n/a	n/a	n/a	n/a						
902	IA	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	B			10,000,000			10,000,000	n/a	n/a	n/a	n/a	n/a	n/a						
902	IA	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	B			2,400,000			2,400,000	n/a	n/a	n/a	n/a	n/a	n/a						
301	SA	Increase Special Fund Appropriation Ceiling for the Spouse and Child Abuse Special Fun	B	-	-	5,000,000	-	-	5,000,000	n/a	n/a	n/a	n/a	n/a	n/a			5,000,000			5,000,000
303	WP	Supplemental Funding for Foster Care Board Payments	A	-	-	5,000,000	-	-	5,000,000	n/a	n/a	n/a	n/a	n/a	n/a						
301	SA	Additional Funds for Other Current Expenses for Child Protective Services	A	-	-	1,809,461	-	-	2,470,547	n/a	n/a	n/a	n/a	n/a	n/a						
301	SA	CWS Recruitment, Retention, and Support	A			2,250,000			2,250,000	n/a	n/a	n/a	n/a	n/a	n/a						
224	HS	Funds for Family Assessment Centers	A	-	-	1,550,000	-	-	1,550,000	n/a	n/a	n/a	n/a	n/a	n/a			1,550,000			1,550,000
224	HS	Funds for Housing First Program	A	-	-	3,750,000	-	-	3,750,000	n/a	n/a	n/a	n/a	n/a	n/a			3,750,000			3,750,000
224	HS	Funds for Rapid Re-Housing Program	A	-	-	3,750,000	-	-	3,750,000	n/a	n/a	n/a	n/a	n/a	n/a			3,750,000			3,750,000
224	HS	Funds for Outreach and Civil Legal Services	A	-	-	1,750,000	-	-	1,750,000	n/a	n/a	n/a	n/a	n/a	n/a			1,750,000			1,750,000
903	FA	Continuous Funding of Rental Assistance Subsidies for First-to-Work Program Participants	A	-	-	1,552,000	-	-	1,552,000	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Continuous Funding of Rental Assistance Subsidies for First-to-Work Program Participants	N	-	-	9,532,000	-	-	9,532,000	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	General funds and federal ceiling for School Supplies & Clothing for TANF Recipient School-Aged Children	A	-	-	501,800	-	-	501,800	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	General funds and federal ceiling for School Supplies & Clothing for TANF Recipient School-Aged Children	N	-	-	3,082,000	-	-	3,082,000	n/a	n/a	n/a	n/a	n/a	n/a						
503	YB	Utility Expenses at Hawaii Youth Correctional Facility	A	-	-	520,000	-	-	520,000	n/a	n/a	n/a	n/a	n/a	n/a			520,000			520,000
501	YA	Safe Spaces Program	A	2.00	-	4,332,290	2.00	-	4,420,484	n/a	n/a	n/a	n/a	n/a	n/a		1.00	868,556		1.00	871,016
501	YA	Contract Expenses at the Office of Youth Services	A	-	-	1,300,000	-	-	1,300,000	n/a	n/a	n/a	n/a	n/a	n/a			832,500			832,500
503	YB	Sex Trafficking Victims Support	A	-	-	400,000	-	-	400,000	n/a	n/a	n/a	n/a	n/a	n/a			400,000			400,000
802	GA	Ceiling Increase for Randolph-Sheppard Revolving Account	W			669,800			669,800	n/a	n/a	n/a	n/a	n/a	n/a						
237	NA	Additional Funding to Support the Employment and Training Program for SNAP Recipients	A	-	-	150,000	-	-	150,000	n/a	n/a	n/a	n/a	n/a	n/a						
904	AA	Add Funds for Family Resource Center	A			675,000			775,000	n/a	n/a	n/a	n/a	n/a	n/a			605,000			605,000
777	HH	Add Positions and Funds for Office on Homelessness and Housing Solutions (Compantion to 904AA-01)	A	5.00		500,000	5.00		460,000	n/a	n/a	n/a	n/a	n/a	n/a	5.00		500,000	5.00		460,000
501	YA	Additional positions at the Office of Youth Services	A	2.00	-	64,734	2.00	-	134,112	n/a	n/a	n/a	n/a	n/a	n/a						
503	YB	Additional positions for Hawaii Youth Correctional Facility	A	5.00	-	153,000	5.00	-	321,300	n/a	n/a	n/a	n/a	n/a	n/a						
901	MA	Change Means of Financing and Redescribe Position #s 118589 and 46378, Social Service Aid IIIs	A	1.20	-	73,094	1.20	-	75,170	n/a	n/a	n/a	n/a	n/a	n/a						
901	MA	Change Means of Financing and Redescribe Position #s 118589 and 46378, Social Service Aid IIIs	N	(1.20)		(16,849)	(1.20)		(13,986)	n/a	n/a	n/a	n/a	n/a	n/a						
902	IA	Request General Funding and Federal Salary Adjustment for 6 Defunded Positions	A			117,622			117,622	n/a	n/a	n/a	n/a	n/a	n/a						
902	IA	Request General Funding and Federal Salary Adjustment for 6 Defunded Positions	N			47,724			47,724	n/a	n/a	n/a	n/a	n/a	n/a						
236	LC	Transfer Out FTE and Salries of 5.00 Perm Positions from HMS 236 to HMS 903 (Companion to 903FA-08)	A	(2.63)	-	(102,950)	(2.63)	-	(102,950)	n/a	n/a	n/a	n/a	n/a	n/a						

				Initial Department Requests *						Budget and Finance Recommendations						Governor's Decision					
Prog ID	Sub-Org	Description of Request	MOF	FY24			FY25			FY24			FY25			FY24			FY25		
236	LC	Transfer Out FTE and Salries of 5.00 Perm Positions from HMS 236 to HMS 903 (Companion to 903FA-08)	N	(2.37)	-	(158,440)	(2.37)	-	(158,440)	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Transfer in FTE and Salries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions (Companion to 236LC-02)	A	2.60	-	157,211	2.60	-	163,194	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Transfer in FTE and Salries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions (Companion to 236LC-02)	N	2.40	-	242,401	2.40	-	251,520	n/a	n/a	n/a	n/a	n/a	n/a						
904	AA	Restore Funding for AQCRO Permanent Research Statistician IV 5864	A			63,652			63,652	n/a	n/a	n/a	n/a	n/a	n/a						
802	GA	Add 5.00 Perm FTE Pos and General Funds with Federal Funds Trade-Off	A	1.65		42,526	1.65		85,052	n/a	n/a	n/a	n/a	n/a	n/a						
802	GA	Add 5.00 Perm FTE Pos and General Funds with Federal Funds Trade-Off	N	3.35		141,601	3.35		283,202	n/a	n/a	n/a	n/a	n/a	n/a						
802	GA	Add 5.00 Perm FTE Pos and General Funds with Federal Funds Trade-Off	N			(141,601)			(283,202)	n/a	n/a	n/a	n/a	n/a	n/a						
601	TA	Add 2.00 Permanent RN IVs for Oahu (1.0) and West Hawaii (1.0)	A	2.00	-	114,324	2.00	-	228,648	n/a	n/a	n/a	n/a	n/a	n/a						
902	IA	Convert 2.00 FTEs from Temporary to Permanent	A	1.00	(1.00)		1.00	(1.00)		n/a	n/a	n/a	n/a	n/a	n/a						
902	IA	Convert 2.00 FTEs from Temporary to Permanent	N	1.00	(1.00)		1.00	(1.00)		n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Add 1.00 Perm FTE and Funds for Eligibility Program Specialist V 92410K Position for SNAP Office	A	0.53	-	21,409	0.53	-	38,380	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Add 1.00 Perm FTE and Funds for Eligibility Program Specialist V 92410K Position for SNAP Office	N	0.47	-	27,078	0.47	-	55,398	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Add 8.00 Perm FTEs and Funds for SORS Office	A	4.24	-	136,716	4.24	-	261,354	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Add 8.00 Perm FTEs and Funds for SORS Office	N	3.76	-	191,134	3.76	-	376,727	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Add 1.00 Perm FTE and Funds for Eligibility Program Specialist IV 92420K for TANFPO	A	0.50	-	15,228	0.50	-	31,548	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Add 1.00 Perm FTE and Funds for Eligibility Program Specialist IV 92420K for TANFPO	N	0.50	-	24,974	0.50	-	51,739	n/a	n/a	n/a	n/a	n/a	n/a						
904	AA	904AA-10 Add Funds for LGBTQ+ Commission Operational Expenses	A			20,000			20,000	n/a	n/a	n/a	n/a	n/a	n/a						
601	TA	Establish 2.00 Permanent FTE Child/Adult Protective Services Specialist positions for Oahu Adult Protective and Community Services Section	A	2.00	-	65,916	2.00	-	131,832	n/a	n/a	n/a	n/a	n/a	n/a						
904	AA	Add Perm 1.00 FTE Sec II 92419K and OCE Funds for Hawaii State Commission on Fatherhood	A	1.00		28,780	1.00		51,160	n/a	n/a	n/a	n/a	n/a	n/a			4,000			4,000
903	FA	Add 2.00 Perm OA III Positions and Funds for Investigations Office	A	1.06	-	22,616	1.06	-	41,840	n/a	n/a	n/a	n/a	n/a	n/a						
903	FA	Add 2.00 Perm OA III Positions and Funds for Investigations Office	N	0.94	-	30,902	0.94	-	59,898	n/a	n/a	n/a	n/a	n/a	n/a						
904	AA	Fund AQCRO SAS Statistical Analysis Application Package	A			9,000			9,000	n/a	n/a	n/a	n/a	n/a	n/a						
224	HS	Funds to Establish and Maintain Homeless Services Database	A	-	-	345,000	-	-	345,000	n/a	n/a	n/a	n/a	n/a	n/a			345,000			345,000
901	MA	Maintenance and enhancement of the DHS/SSD, Local Area Network	A	-	-	1,072,463	-	-	1,687,170	n/a	n/a	n/a	n/a	n/a	n/a						
236	LC	Additional funds for operating costs - security guards and move and renovation costs	A	-	-	918,784	-	-	543,253	n/a	n/a	n/a	n/a	n/a	n/a						
236	LC	Additional funds for operating costs - security guards and move and renovation costs	N	-	-	693,119	-	-	409,823	n/a	n/a	n/a	n/a	n/a	n/a						
901	MA	Additional Funds for Other Current Expenses for General Services for Social Services	A	-	-	84,340	-	-	115,154	n/a	n/a	n/a	n/a	n/a	n/a						
601	TA	Additional Funds for Other Current Expenses for Adult Protective and Community Services	A	-	-	91,623	-	-	125,098	n/a	n/a	n/a	n/a	n/a	n/a						
301	SA	Request Funds to relocate the Child Protective Services Maui Office	A	-	-	291,439	-	-	-	n/a	n/a	n/a	n/a	n/a	n/a						
901	MA	Additional Funds for Training	A	-	-	185,000	-	-	190,180	n/a	n/a	n/a	n/a	n/a	n/a						
904	AA	Reverse Delay in Hiring Adjustment for 92343K HRS IV	A			27,600			27,600	n/a	n/a	n/a	n/a	n/a	n/a			33,312			35,496

				Initial Department Requests *						Budget and Finance Recommendations						Governor's Decision					
Prog ID	Sub-Org	Description of Request	MOF	FY24			FY25			FY24			FY25			FY24			FY25		
601	TA	Convert the FTE count of Position # 120789, Foster Grandparents Program from Permanent FTE 0.50 to 1.0 Permanent FTE, and trade off other current expenses for general fund salary for the additional half time.	A	0.50	-	-	0.50	-	-	n/a	n/a	n/a	n/a	n/a	n/a						
302	DA	Adjust Funding of the 25 new positions from Act 248, SLH 2022	A	-	-	(533,430)	-	-	(533,430)	n/a	n/a	n/a	n/a	n/a	n/a			(468,894)			(435,816)
302	DA	Adjust Funding of the 25 new positions from Act 248, SLH 2022	N	-	-	(874,825)	-	-	(874,825)	n/a	n/a	n/a	n/a	n/a	n/a			(834,854)			(785,526)
904	AA	Delete Positions and Funds for Office of Governor's Coordinator on Homelessness (Compantion to 777HA-01)	A		(4.00)	(329,136)		(4.00)	(329,136)	n/a	n/a	n/a	n/a	n/a	n/a		(4.00)	(329,136)		(4.00)	(329,136)
301	SA	HMS 301 Position Counts Adjustments	A	86.75	-	-	86.75	-	-	n/a	n/a	n/a	n/a	n/a	n/a	86.75			86.75		
301	SA	HMS 301 Position Counts Adjustments	N	(86.75)	-	-	(86.75)	-	-	n/a	n/a	n/a	n/a	n/a	n/a	(86.75)			(86.75)		
301	SA	Adjust funding of the 2 New FFPSA Positions from Act 248, SLH 2022	B							n/a	n/a	n/a	n/a	n/a	n/a			(43,406)			(39,372)
301	SA	Adjust funding of the 2 New FFPSA Positions from Act 248, SLH 2022	N							n/a	n/a	n/a	n/a	n/a	n/a			(43,406)			(39,372)
777	HH	Add Recurring Funding for the 'Ohana Zone Pilot Program	A							n/a	n/a	n/a	n/a	n/a	n/a			15,000,000			15,000,000
										n/a	n/a	n/a	n/a	n/a	n/a						
		HPHA								n/a	n/a	n/a	n/a	n/a	n/a						
222	RA	Add General Funds to the State Rent Supplement Program (RSP)	A			500,000			500,000	n/a	n/a	n/a	n/a	n/a	n/a			500,000			
229	HA	Convert 3.00 FTE Positions from Temporary to Permanent and Add Funds for Equipment	N	1.00	(1.00)		1.00	(1.00)		n/a	n/a	n/a	n/a	n/a	n/a						
229	HA	Convert 3.00 FTE Positions from Temporary to Permanent and Add Funds for Equipment	W	2.00	(2.00)	2,600	2.00	(2.00)		n/a	n/a	n/a	n/a	n/a	n/a						
		Department Request Totals (2023 Legislative Session)	A	123.40	(9.00)	49,363,963	123.40	(9.00)	51,014,735	-	-	-	-	-	-	91.75	(3.00)	44,763,291	91.75	(3.00)	49,261,013
			B	-	-	137,400,000	-	-	137,400,000	-	-	-	-	-	-	-	-	4,956,594	-	-	4,960,628
			N	(76.90)	(2.00)	223,215,710	(76.90)	(2.00)	223,214,070	-	-	-	-	-	-	(86.75)	-	209,516,232	(86.75)	-	209,569,594
			P	-	-	2,623,769	-	-	2,623,769	-	-	-	-	-	-	-	-	2,623,769	-	-	2,623,769
		* Initial Department Request is based on	R	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		10/28/22 version of Form B, superseding	U	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		10/14/22 and 10/21/22 versions of department	W	2.00	(2.00)	672,400	2.00	(2.00)	669,800	-	-	-	-	-	-	-	-	-	-	-	-
		submittal.	Total	48.50	(13.00)	413,275,842	48.50	(13.00)	414,922,374	-	-	-	-	-	-	5.00	(3.00)	261,859,886	5.00	(3.00)	266,415,004

					FY24			FY25			FY23 Restriction (Y/N)
Prog ID	Sub-Org	Description of Reduction	Impact of Reduction	MOF	Pos (P)	Pos (T)	$$$$	Pos (P)	Pos (T)	$$$$	
302	DA	Adjust Funding of the 25 new positions from Act 248, SLH 2022	No impact. This is a salary correction from Act 248, SLH 2022.	A			$ (468,894)			$ (435,816)	N
302	DA	Adjust Funding of the 25 new positions from Act 248, SLH 2022	No impact. This is a salary correction from Act 248, SLH 2022.	N			$ (834,854)			$ (785,526)	N
904	AA	Delete Positions and Funds for Office of Governor's Coordinator on Homelessness (Companion to 777HH-01)	No impact if budget request 777HH-01 is approved. The FTE and funds are moving from the Governor's Coordinator on Homelessness to the Statewide Office on Homelessness and Housing Solutions.	A		(4.00)	$ (329,136)		(4.00)	$ (329,136)	N
301	SA	Adjust Funding of the 2 New FFPSA Positions from Act 248, SLH 2022	No impact. This is a salary correction from Act 248, SLH 2022.	B			$ (43,406)			$ (39,372)	N
301	SA	Adjust Funding of the 2 New FFPSA Positions from Act 248, SLH 2022	No impact. This is a salary correction from Act 248, SLH 2022.	N			$ (43,406)			$ (39,372)	N
301	SA	HMS 301 Position Counts Adjustments (See Table 6 for MOF A Addition.)	This FTE reduction, along with the addition in Table 6, will align the position count with the federal reimbursement ratio.	N	(86.75)			(86.75)			N
			Totals, excluding trade-off items		(86.75)	(4.00)	$ (1,719,696)	(86.75)	(4.00)	$ (1,629,222)	
				A	-	(4.00)	$ (798,030)	-	(4.00)	$ (764,952)	
				B	-	-	(43,406)	-	-	(39,372)	
				N	(86.75)	-	$ (878,260)	(86.75)	-	$ (824,898)	

								FY24			FY25		
Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$
401	PE	FE (FC)	2	2	Increase Payments to Nursing Facilities	Additional funding will rebase current rates to cost to those facilities whose current rates are below cost, and will also align with the Centers for Medicare & Medicaid Services' new federal payment system.	A			5,636,953			5,636,953
401	PE	FE (FC)	2	2	Increase Payments to Nursing Facilities	Additional funding will rebase current rates to cost to those facilities whose current rates are below cost, and will also align with the Centers for Medicare & Medicaid Services' new federal payment system.	N			7,191,798			7,191,798
401	PE	FE (FC)	3	3	Request General Funding for Child Wellness Incentive Pilot Program	Additional funding to continue the program established by Act 127, SLH 2022, which offers one payment per year of $50 for a completed well-child check for each child of a Medicaid member parent. A 5-year pilot program was established in Act 127, SLH 2022, ending June 30, 2027; however, funding was appropriated only for FY 2023.	A			4,516,000			4,516,000
401	PE	FE (FC)	n/a	n/a	Increase Payments to Private Professional Services Providers	Additional funding to increase all professional fees from approximately 60% Medicare to 75% Medicare to help with the sustainability of healthcare and assist with ensuring access to healthcare services.	A			5,000,000			10,000,000
220	RH	FA (FF)	1	1	Increase Federal Fund Ceiling	Additional federal fund ceiling is being requested based on a comparison of federal fund appropriations under Act 248, SLH 2022 for FY23 and the estimated ceiling requirement for FY24 and FY25.	N			7,345,985			7,345,985
222	RA	FA (FF)	1	1	Increase Federal Fund Ceiling	Additional federal fund ceiling is being requested based on a comparison of federal fund appropriations under Act 248, SLH 2022 for FY23 and the estimated ceiling requirement for FY24 and FY25.	N			8,786,498			8,786,498
224	HS	FA (FF)	1	1	Increase Federal Fund Ceiling	Additional federal fund ceiling is being requested based on a comparison of federal fund appropriations under Act 248, SLH 2022 for FY23 and the estimated ceiling requirement for FY24 and FY25.	N			20,000			20,000
237	NA	FA (FF)	1	1	Increase Federal Fund Ceiling	Additional federal fund ceiling is being requested based on a comparison of federal fund appropriations under Act 248, SLH 2022 for FY23 and the estimated ceiling requirement for FY24 and FY25.	N			94,214			94,214
401	PE	FA (FF)	1	1	Increase Federal Fund Ceiling	Additional federal fund ceiling is being requested based on a comparison of federal fund appropriations under Act 248, SLH 2022 for FY23 and the estimated ceiling requirement for FY24 and FY25.	N			184,188,651			184,188,651
401	PE	FA (FF)	1	1	Increase Federal Fund Ceiling	Additional federal fund ceiling is being requested based on a comparison of federal fund appropriations under Act 248, SLH 2022 for FY23 and the estimated ceiling requirement for FY24 and FY25.	P			2,323,769			2,323,769
802	GA	FA (FF)	1	1	Increase Federal Fund Ceiling	Additional federal fund ceiling is being requested based on a comparison of federal fund appropriations under Act 248, SLH 2022 for FY23 and the estimated ceiling requirement for FY24 and FY25.	N			2,767,346			2,767,346
902	IA	FA (FF)	1	1	Increase Federal Fund Ceiling	Additional federal fund ceiling is being requested based on a comparison of federal fund appropriations under Act 248, SLH 2022 for FY23 and the estimated ceiling requirement for FY24 and FY25.	P			300,000			300,000
301	SA	OR (NG)	1	8	Increase Special Fund Appropriation Ceiling for the Spouse and Child Abuse Special Fund		B			5,000,000			5,000,000
224	HS	OR (AR)	1	12	Funds for Family Assessment Centers	Maintain funding to support continued operation for the Family Assessment Center in Kakaako, and the second Family Assessment Center in Puna, Hawaii.	A			1,550,000			1,550,000
224	HS	OR (AR)	3	13	Funds for Housing First Program	Maintain funding for the Housing First program, which serves chronically homeless individuals and families statewide.	A			3,750,000			3,750,000
224	HS	OR (AR)	5	14	Funds for Rapid Re-Housing Program	Maintain funding for Rapid Re-Housing to unsheltered, sheltered, and imminent at risk homeless individuals and families statewide.	A			3,750,000			3,750,000
224	HS	OR (AR)	4	15	Funds for Outreach and Civil Legal Services	Maintain funding for homeless outreach and civil legal services to unsheltered homeless individuals and families statewide.	A			1,750,000			1,750,000
503	YB	OR (AR)	1	18	Utility Expenses at Hawaii Youth Correctional Facility	Funding from the the American Rescue Plan Act will end at the end of fiscal year 2023. Without additional general funds the budget for repair and maintenance, safehouses, and transition programs will be impacted. Currently the campus of the Kawailoa Youth and Family Wellness Center (KYFWC) support five residential programs that total 70 beds for high risk youth and young adults. KYFWC also has an additional monthly average of 150 participants in day programs. The individuals programs and their population encompasses, incarceration, homeless minors and young adults, commercially sexual exploited children, vocational training, education, farming and ranching. The current operational budget is insufficient to cover the requested amount, should we not get approve it would cause undue hardship upon to support the campus.	A			520,000			520,000

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$
501	YA	OR (AR)	2	19	Safe Spaces Program	HMS 501 (In-community Youth Programs) received an appropriation from Act 130, SLH 2022 to establish an inter-agency Youth Safe Spaces Pilot Program to provide emergency shelter, hot meals and hot showers, medical and behavioral health services, and educaiton and vocational support to homeless youth in crisis. The Act authorized the funds for only one state fiscal year and limited funds to carry out the intent of this Act. In order to carry out the requirements of Act 130, the OYS will need to open emergency shelters in Maui, Kauai and Hawaii Counties and maintain the current youth homeless shelter at the Kawailoa Youth and Family Wellness Center in Kailua, which reports unstable funding and potential for closure.	A		1.00	868,556		1.00	871,016
501	YA	OR (AR)	3	20	Contract Expenses at the Office of Youth Services	Funding for purchase of services contracts from the the American Rescue Plan Act will end at the end of fiscal year 2023. This was previously covered by general funds that were eliminated in Act 88 SLH 2021. These contracts provide risk reduction and protective factor development programs services to youth who are at risk from entering into the juvenile justice system. These primary prevention programs include cultural programs, truancy/school attendance, and outreach and advocacy, in addition to safehouse contracts across the state. Due to inflation and a rise in the minimum wage contract expenses have risen by 10% since fiscal year 2022. Without the requested funds the Office of Youth services will be forced to eliminate or reduce many services.	A			832,500			832,500
503	YB	OR (AR)	4	21	Sex Trafficking Victims Support	This program is the result of data and research informing policy decisions around Hawaii's ongoing efforts to transform the juvenile justice system. Research as shown the pathway of sexually exploited youth, especially girls, into and through the juvenile justice system, including the Hawaii Youth Correctional Facility (HYCF). These emergency shelter services for exploited girls have contributed significantly in the reduction of girls committed to the Hawaii Youth Correctional Facility over the last decade, and reaching a milestone of zero girls in recent months. Lack of ongoing funding may result in this shelter closing, sex trafficked victims not receiving assistance, and an increase in girls committed to HYCF.	A			400,000			400,000
904	AA	OR (AR)	4	24	Add Funds for Family Resource Center	According to the National Family Support Network (NFSN), FRCs play a critical role in preventing child abuse and neglect, strengthening children and families, connecting family-impacting agencies and programs, creating connections to resources and parent support systems, and increasing family engagement which all leads to greater student success in school. This is a request for $605,000 in appropriations for FY 24 and FY25 for a Family Resource Center pilot project and to include a Child Visiting/Family Resource Center at the Waiawa Correctional Facility initially authorized under Acts 125 and 129, SLH 2022.	A			605,000			605,000
777	HH	OR (AR)	5	25	Add Positions and Funds for Office on Homelessness and Housing Solutions (Compantion to 904AA-01)	Hawaii continues to rank among states with the highest rate of homelessness, per capita, in the nation. The Office on Homelessness and Housing Solutions (OHHS) works to address homelessness by developing and maintaining multi-year strategic plans; fostering innovative projects and programs in furtherance of those plans; coordinating activities of state and county agencies and private entities; providing administrative support to the Hawaii Interagency Council on Homelessness (HICH); and establishing and maintaining a statewide homelessness and housing data clearinghouse. The request ensures OHHS has the necessary staffing and infrastructure to fulfill its statutory mandates. Funding also supports: contracting of consultants to assist with research, evaluation, and implementation; necessary travel; and furniture and equipment.	A	5.00		500,000	5.00		460,000
904	AA	OR (AR)	2	41	Add Perm 1.00 FTE Sec II 92419K and OCE Funds for Hawaii State Commission on Fatherhood	The State of Hawaii recognizes the important role that fathers play in the health and well-being of families, communities, and our state, and places upon the Commission various duties and responsibilities. Since its establishment, the Commission has struggled to fulfill its responsibilities with limited resources. Restoring $4,000 in pre-covid levels funding would allow for inter-island Commissioner travel, which previously promoted maintaining and expanding relationships that increase the Commission's reach.	A			4,000			4,000
224	HS	OR (AR)	2	44	Funds to Establish and Maintain Homeless Services Database	Request funding to establish and maintain HPO’s database as the state’s system of record which is key to solving homelessness in Hawaii.	A			345,000			345,000

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	Pos (P)	Pos (T)	$$$	Pos (P)	Pos (T)	$$$
904	AA	OR (AR)	9	52	Reverse Delay in Hiring Adjustment for 92343K HRS IV	This request is to reverse the six-month delay-in-hiring adjustment applied against one new full-time Human Resources Specialist IV position 92343K, SR22C, BU73, authorized under Act 248, SLH 2022. Without full-year funding for this position, enabling the department to fill the position on an ongoing basis, the overall recruitment and examination activities of the department will be substantially negatively impacted and will, therefore, adversely impact operations and performance measures.	A			33,312			35,496
301	SA	OR	n/a	n/a	HMS 301 Position Counts Adjustments (See Table 5 for MOF N Reduction.)	Child Welfare Services (CWS) has a total of 389.50 permanent authorized positions. Most of these positions are split funded. In FY 2022 legislative session the CWS personal services budget were adjusted based on the Federal reimbursements received by the program but, the position counts remain the same. This request is a housekeeping to align CWS position counts with the adjusted personal services budget.	A	86.75			86.75		
777	HH	OR	n/a	n/a	Add Recurring Funding for the ʻOhana Zones Pilot Program	The Ohana Zones program supports timely, innovative responses to homelessness which are not easily resourced using existing funding streams or programs. Generally, this includes the expansion or development of shelter, housing, and outreach programs for persons experiencing homelessness. Currently, Ohana Zone contracts supported a wide variety of emergency shelter and supportive housing programs, including the HONU program (Oahu), Kumuwai supportive housing for seniors (Oahu), Hale Maluhia supportive housing for DV survivors (Oahu), Huliau supportive housing for families (Maui), Kealaula at Pua Loke supportive housing for families (Kauai), and Keauhou Emergency Shelter (Hawaii island). The Ohana Zones program will be administered by the Statewide Office on Homelessness and Housing Solutions (SOHHS) and the Governor's Coordinator on Homelessness. This request will provide additional funding for the program for FY24 and FY25.	A			15,000,000			15,000,000
222	RA	FE (FC)	1	1	Add General Funds to the State Rent Supplement Program (RSP)	The requested funding will enable Hawaii Public Housing Authority (HPHA) to fund all State Rent Supplement vouchers at the current authorized reimbursement rate and possibly select new participants from the waitlist that was opened last year.	A			500,000			
						Totals, excluding trade-off items		91.75	1.00	263,579,582	91.75	1.00	268,044,226
Form B Key							A	91.75	1.00	45,561,321	91.75	1.00	50,025,965
TO	Trade-Off/Transfer						B	-	-	5,000,000	-	-	5,000,000
UP	Conversion of Unbudgeted Positions						N	-	-	210,394,492	-	-	210,394,492
FE	Fixed Cost/Entitlement						P	-	-	2,623,769	-	-	2,623,769
FA	Federal Fund Adjustments												
HS	Health, Safety, Court Mandate												
FY	Full-Year Funding for Eligible Positions												
SA	Specific Appropriation/Statutory Change Funding												
OR	Other Requests												
Table 6 Key													
FC	Fixed costs/entitlements												
NG	Non-general funds												
FF	Federal funding												
NR	Non-recurring items												
AR	Additional resources												
	for current programs												

Fiscal Year	Prog ID	Sub-Org	MOF	Budgeted by Dept	Restriction	Difference Between Budgeted & Restricted	Percent Difference	Impact
21	HMS 220	RH	A	$ 4,342,399	$ 460,286	$ 3,882,113	-11%	The general fund appropriation is being used to support state expenditures. As Hawaii Public Housing Authority (HPHA) is required to operate state public housing at a breakeven level, this appropriation has allowed the attached agency to not increase rent amounts to the elderly and disabled to cover costs. Additionally, as the units in the state inventory do not receive a regular subsidy from the state, HPHA uses these funds and other earned administrative fees to cover the losses under this program to operate the properties. The state elderly and disabled housing program represents the majority of units in HPHA's state inventory and the 10% budget restriction would impose severe hardship on HPHA's ability to maintain and operate the state public housing units. No federal funds can be expended to maintain and operate the state public housing units. Due to these realities, HPHA has historically been spared from budget and contingency restrictions.
21	HMS 222	RA	A	$ 1,775,840	$ 188,238	$ 1,587,602	-11%	HPHA's Rental Supplement Program is the only direct state rental assistance program that assists low-income families and individuals renting units in the open market. The general funds in this program are restricted to direct rental assistance and funding for positions, and the 10% budget restriction would impose severe hardship on HPHA's ability to operate the Rental Supplement Program. The reduction would mean that HPHA would serve fewer families through this program. No federal funds can be expended to maintain and operate the State Rental Supplement Program. Due to these realities, HPHA has been historically spared from budget and contingency restrictions.
21	HMS 236	LC	A	$ 14,233,835	$ 1,508,758	$ 12,725,077	-11%	The impact of the respective restriction will likely result in continued reductions in the types of services provided to clients or in the number of clients served.
21	HMS 501	YA	A	$ 8,493,337	$ 900,278	$ 7,593,059	-11%	The impact of the restriction will result in the reduction of services provided to youth and their families. This will negatively impact their lives and increase risk factors such as status and law violations, family dysfunction, substance abuse, and violence in community.
21	HMS 601	TA	A	$ 5,542,149	$ 587,456	$ 4,954,693	-11%	For Adult Protective and Community Services Branch (APCSB), the restriction reduced the amount of funding to secure and maintain protective services for abused adults living in the community while the need for these services increased. This negatively impacted the vulnerable adult population as the ability of APCS to respond in a timely manner to address safety and well-being concerns was negatively impacted.
21	HMS 802	GA	A	$ 4,302,782	$ 456,088	$ 3,846,694	-11%	DVR needs access to $4,148,571 in order to meet all obligations required in order to maintain federal funding of $12,773,162. These obligations include: $3,457,031 (state match), $3,621,206 (MOE requirement), and $62,365 (other federal fund source state match requirement - that cannot be counted toward state match). Although it may appear that $3,846,694 is sufficient to meet state match and MOE, $527,365 ($465K legislated funds + $62,365 other state match) of this cannot be used toward state match resulting in a balance of $3,319,329, which is well below the required state match and MOE requirements to sustain federal award. Not meeting the state match and MOE requirements will result in MOE penalties and a decrease in federal funding to the State to provide services to Hawaii's disabled population.
21	HMS 888	CW	A	$ 174,035	$ 18,408	$ 155,627	-11%	The impact of the respective restriction resulted in reductions in the types of services provided to clients or in the number of clients served and in administrative services/support, which resulted in less efficient and less effective client-servicing programs. The impact also negatively impacted neighbor island representation and support. The commission had to prioritize spending and look to ways to reduce expenditures.
21	HMS 901	MA	A	$ 2,183,656	$ 231,462	$ 1,952,194	-11%	In 2020, Hawaii Child Welfare Services was required to implement the Child and Family Services Review, Program Improvement Plan (PIP). The restrictions limited the support Social Services Division could give to implement the PIP, which required training staff on the procedures tied to the practice changes and data collection for monitoring efforts for our quarterly reports back to the Administration for Children and Families. The negative impact to the State was that the quality of staff was not at optimum level.
21	HMS 902	IA	A	$ 13,692,851	$ 1,451,416	$ 12,241,435	-11%	The impact of the restriction will lead to a reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
21	HMS 903	FA	A	$ 43,815,573	$ 4,870,250	$ 38,945,323	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY21	Total Restrictions				$ 10,672,640	As of 3/15/21. Total department restriction + contingency restriction from E.M. 21-02 3/11/21.		

Fiscal Year	Prog ID	Sub-Org	MOF	Budgeted by Dept	Restriction	Difference Between Budgeted & Restricted	Percent Difference	Impact
22	HMS 220	RH	A	$ 4,438,022	$ 334,997	$ 4,103,025	-8%	The general fund appropriation is being used to support state expenditures. As the units in the state inventory do not receive a regular subsidy from the state, the Hawaii Public Housing Authority (HPHA) uses these funds and other earned administrative fees to cover the losses under this program to operate the properties. The state elderly and disabled housing program represent the majority of units in HPHA's state inventory and the 10% budget restriction would impose severe hardship on HPHA's ability to maintain and operate the state public housing units. No federal funds can be expended to maintain and operate the state public housing units. Due to these realities, HPHA has historically been spared from budget and contingency restrictions.
22	HMS 222	RA	A	$ 1,039,166	$ 78,440	$ 960,726	-8%	HPHA's Rental Supplement Program is the only direct state rental assistance program that assists low-income families and individuals renting units in the open market. The general funds in this program are restricted to direct rental assistance and funding for positions, and the 10% budget restriction would impose severe hardship on HPHA's ability to operate the Rental Supplement Program. The reduction would mean that HPHA would serve fewer families through this program. No federal funds can be expended to maintain and operate the State Rental Supplement Program. Due to these realities, HPHA has been historically spared from budget and contingency restrictions.
22	HMS 236	LC	A	$ 15,952,885	$ 1,204,181	$ 14,748,704	-8%	The impact of the respective restriction will likely result in continued reductions in the types of services provided to clients or in the number of clients served.
22	HMS 501	YA	A	$ 7,214,008	$ 544,539	$ 6,669,469	-8%	The impact of the restriction will result in the reduction of services provided to youth and their families. This will negatively impact their lives and increase risk factors related to criminal activity, potentially resulting in additional status and law violation offenses, in addition to increased mental health and substance abuse issues.
22	HMS 601	TA	A	$ 5,815,844	$ 439,001	$ 5,376,843	-8%	For Adult Protective and Community Services Branch (APCSB), the restriction reduces the amount of funding to secure and maintain protective services for abused adults living in the community while the need for these services increases. This negatively impacts the vulnerable adult population as the ability of APCS to respond in a timely manner to address safety and well-being concerns is negatively impacted.
22	HMS 802	GA	A	$ 4,013,195	$ 302,930	$ 3,710,265	-8%	DVR needs access to $4,328,357 to meet all obligations needed to maintain federal funding of $12,951,536. These obligations include: $3,505,308 (state match), $3,784,055 (MOE requirement), and $79,302 (other federal fund source state match requirement - that cannot be counted toward state match). The amount $3,863,357 ($3,784,055 + $79,302) represents the total state funds required to meet all DVR federal fund state match and MOE requirements. In addition, the HMS 802 DVR MOF A budget includes $465,000 legislated funds that are not allowed to be used toward state match resulting in $4,328,357 total available MOF A funding to meet all state match and MOE obligations to maintain current federal funding ($12,951,536). FY22 funding of $4,013,195 is short by $315,162. This shortfall is further exasperated by the imposed restriction in the amount of $302,930. Not meeting the state match and MOE requirements will result in MOE penalties and a decrease in federal funding to the State and reduce the provision of services to Hawaii's disabled population.
22	HMS 888	CW	A	$ 169,479	$ 12,793	$ 156,686	-8%	The impact of the respective restriction resulted in reductions in the types of services provided to clients or in the number of clients served and in administrative services/support, which resulted in less efficient and less effective client-servicing programs. The impact also negatively impacted neighbor island representation and support. The commission had to prioritize spending and look to ways to reduce expenditures.
22	HMS 901	MA	A	$ 2,224,695	$ 167,929	$ 2,056,766	-8%	In 2020, Hawaii Child Welfare Services was required to implement the Child and Family Services Review, Program Improvement Plan (PIP). The restrictions limit the support Social Services Division can give to implement the PIP, which requires training staff on the procedures tied to the practice changes and data collection for monitoring efforts for our quarterly reports back to the Administration for Children and Families. The negative impact to the State is that the quality of staff is not at optimum level.
22	HMS 902	IA	A	$ 14,365,947	$ 1,084,394	$ 13,281,553	-8%	The impact of the restriction will lead to a reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
22	HMS 903	FA	A	$ 36,629,251	$ 1,971,487	$ 34,657,764	-5%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.

Fiscal Year	Prog ID	Sub-Org	MOF	Budgeted by Dept	Restriction	Difference Between Budgeted & Restricted	Percent Difference	Impact
FY22	Total Restrictions				$ 6,140,691	Total department restriction + contingency restriction from A-21 Approval 3/8/22, Exhibit 1 2/25/22.		
23	HMS 220	RH	A	$ 4,438,022	$ 481,514	$ 3,956,508	-11%	The general fund appropriation is being used to support state expenditures. As Hawaii Public Housing Authority (HPHA) is required to operate state public housing at a breakeven level, this appropriation has allowed the attached agency to not increase rent amounts to the elderly and disabled to cover costs. Additionally, as the units in the state inventory do not receive a regular subsidy from the state, HPHA uses these funds and other earned administrative fees to cover the losses under this program to operate the properties. The state elderly and disabled housing program represents the majority of units in HPHA's state inventory and the 10% budget restriction would impose severe hardship on HPHA's ability to maintain and operate the state public housing units. No federal funds can be expended to maintain and operate the state public housing units. Due to these realities, HPHA has historically been spared from budget and contingency restrictions.
23	HMS 222	RA	A	$ 1,539,166	$ 166,996	$ 1,372,170	-11%	HPHA's Rental Supplement Program is the only direct state rental assistance program that assists low-income families and individuals renting units in the open market. The general funds in this program are restricted to direct rental assistance and funding for positions, and the 10% budget restriction would impose severe hardship on HPHA's ability to operate the Rental Supplement Program. The reduction would mean that HPHA would serve fewer families through this program. No federal funds can be expended to maintain and operate the State Rental Supplement Program. Due to these realities, HPHA has been historically spared from budget and contingency restrictions.
23	HMS 236	LC	A	$ 16,750,036	$ 1,817,338	$ 14,932,698	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
23	HMS 237	NA	A	$ 469,505	$ 50,940	$ 418,565	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
23	HMS 302	DA	A	$ 3,072,601	$ 333,370	$ 2,739,231	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
23	HMS 501	YA	A	$ 7,179,988	$ 779,012	$ 6,400,976	-11%	The impact of this restriction will result in the reduction of services to youth and their families. This will negatively impact their lives and increase risk factors related to criminal activity, potentially resulting in additional status and law violation offenses, in addition to increased mental health and substance abuse cases.
23	HMS 601	TA	A	$ 5,389,244	$ 584,720	$ 4,804,524	-11%	For Adult Protective and Community Services Branch (APCSB), the impact of the restriction will reduce the amount of funding to secure and maintain protective services for abused adults living in the community while the need for these services have increased. This restriction will negatively impact the vulnerable adult population as this impacts the ability of APCS to respond in a timely manner to address safety and well-being concerns of vulnerable adults.
23	HMS 802	GA	A	$ 4,328,357	$ 469,616	$ 3,858,741	-11%	Department of Vocational Rehabilitation (DVR) needs access to FY23 appropriation of $4,328,357 as appropriated under Act 248, SLH 2022, to meet all obligations needed to maintain federal funding of $15,483,809 ($14,152,528 in VR funding and $1,331,281 in federal independent living funding). These obligations include: $3,830,354 state match requirement, and $75,539 other federal grant state match requirement, with a total of $3,905,893 in state funds required for matching and Maintenance of Effort (MOE). The amount of $4,328,357 appropriated in Act 248, SLH 2022 represents the total state funds available to meet all DVR federal fund state match and MOE requirements, with an additional restriction of $300,000 for the Comprehensive Service Center for the Deaf and Hard of Hearing not available for State matching requirements. The balance of FY22 funding of $4,028,357 is sufficient to meet required match, MOE, and non-match restrictions for FY22-23. This funding is impacted by the imposed hard and contingency restrictions which causes DVR to use two State fiscal years to meet match, MOE, and non-match restrictions for the Comprehensive Service Center for the Deaf and Hard of Hearing annually, as overlapping with the one federal fiscal year requirements. Not meeting the federally required state match and MOE would result in an MOE penalty and a decrease in federal funding to the State, thus reducing the provision of services to Hawaii's disabled population.

Fiscal Year	Prog ID	Sub-Org	MOF	Budgeted by Dept	Restriction	Difference Between Budgeted & Restricted	Percent Difference	Impact
23	HMS 888	CW	A	$ 169,479	$ 18,388	$ 151,091	-11%	The impact of the respective restriction will likely result in reductions in the types of services provided to clients or in the number of clients served and in administrative services/support, which will result in less efficient and less effective client-servicing programs. The impact will also negatively impact neighbor island representation and support. The commission had to prioritize spending and look to ways to reduce expenditures.
23	HMS 901	MA	A	$ 3,061,154	$ 332,128	$ 2,729,026	-11%	The funding is necessary to create positions to meet the IT and Fiscal needs of the Division and to provide necessary training for current Division staff. The restriction would result in having insufficient staff to meet the demands of moderning the data systems in the Adult Protective Services and Child Welfare Services Branches as well as limit the ability of the Support Services Office to optimally procure services, monitor current contracts for compliance, and seek additional funding from various grants that are available. Additionally, the restriction prevents the ability to provide trainings and participation in national conferences for staff who are responsible for creating policy and procedures that constantly need to be updated due the changing needs of the practice and families being served. Ultimately, the restriction severely handicaps the program from providing the individuals and subject matter expertise necessary to adequately modernize its data systems and to support staff and families, which undoubtedly will result in continued high turnover of staff and less efficient and less effective client- servicing programs.
23	HMS 902	IA	A	$ 15,290,711	$ 1,659,006	$ 13,631,705	-11%	The impact of the restriction will lead to a reduction in administrative services/support, which may result in less efficient and less effective recipient medical assistance programs. It may also result in difficulties or delays in implementing new federal rules and programs.
23	HMS 903	FA	A	$ 41,362,816	$ 4,046,502	$ 37,316,314	-10%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY23	Total Restrictions				$ 10,739,530	Total department restriction + contingency restriction from E.M. 22-03 8/22/22, Exhibit 1 8/18/22.		

Department of Human Services
Emergency Appropriation Requests

Prog ID	Description of Request	Explanation of Request	MOF	Pos (P)	Pos (T)	$$$
	NONE					

Department of Human Services
Expenditures Exceeding Appropriation Ceilings in FY22 and FY23

Prog ID	MOF	Date	Program Appropriation for MOF	Amount Exceeding Appropriation	Percent Exceeded	Reason for Exceeding Ceilings (for S-22 and S-23 Accounts)	Legal Authority	Recurring (Y/N)	GF Impact (Y/N)	Federal Award Forms Workflow ID
FY22 (S-22 Accounts)										
237	N	8/6/2021	$ 1,470,017	167,406.00	11.4%	Based on Form FF for FY 22, the anticipated grant awards total will be more than the appropriation for FY 22. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 22)", dated August 2, 2021. Governor Ige approved request on August 6, 2021.	Section 67 of Act 88, SLH 2021.	Y	N	n/a
301	P	8/6/2021	$ 106,225	293,775.00	276.6%	Based on Form FF for FY 22, the anticipated grant awards total will be more than the appropriation for FY 22. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 22)", dated August 2, 2021. Governor Ige approved request on August 6, 2021.	Section 67 of Act 88, SLH 2021.	N	N	n/a
303	N	8/6/2021	$ 26,110,014	2,639,986.00	10.1%	Based on Form FF for FY 22, the anticipated grant awards total will be more than the appropriation for FY 22. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 22)", dated August 2, 2021. Governor Ige approved request on August 6, 2021.	Section 67 of Act 88, SLH 2021.	Yes. Form A 303WP-FF was submitted for FY23.	N	n/a
901	N	8/6/2021	$ 2,004,992	731,752.00	36.5%	Based on Form FF for FY 22, the anticipated grant awards total will be more than the appropriation for FY 22. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 22)", dated August 2, 2021. Governor Ige approved request on August 6, 2021.	Section 67 of Act 88, SLH 2021.	Yes. Form A 901MA-FF was submitted for FY23.	N	n/a
222	N	10/4/2021	$ 42,933,231	3,833,904.00	8.9%	E1 (Federal Fund Request) FAMS 2812 S-22-219-K Rental Assistance Services, Craig Hirai for Gov. Ige 10/4/21.	Section 67 of Act 88, SLH 2021.	N	N	766
237	N	1/18/2022	$ 1,470,017	73,222.00	5.0%	E1 (Federal Fund Request) FAMS 2915 S-22-573-K SNAP E&T 50% Participation Reimbursement, Craig Hirai for Gov. Ige 01/18/2022.	Section 67 of Act 88, SLH 2021.	Y	N	794
903	N	5/10/2022	$ 75,551,067	446,216.00	0.6%	E1 (Federal Fund Request) FAMS 2898 S-22-520-K Nutrition Education & Obesity Prevention, Craig Hirai for Gov. Ige 05/10/2022.	Section 67 of Act 88, SLH 2021.	N	N	829
401	N	9/9/2022	$ 1,803,909,546	55,379,802.00	3.1%	E-1 (Federal Fund Request) FAMS 2841 S-22-229-K Health Care Payments, Craig Hirai for Gov. Ige on 09/09/22.	Section 67 of Act 88, SLH 2021.	N	N	886
802	N	9/14/2022	$ 15,704,850	18,011.00	0.1%	E-1 (Federal Fund Request) FAMS 2929 S-22-297-K Assistive Technology State Grant Program, Craig Hirai for Gov. Ige on 09/14/22.	Section 67 of Act 88, SLH 2021.	N	N	890
305	N	8/9/2022	$ 10,000,000	4,715,680.60	47.2%	E-1 (Federal Fund Request) FAMS 2884 S-22-577-K TANF TRANSFER TO CCDF approved by Craig Hirai for Gov Ige 08/09/2022.	Section 67 of Act 88, SLH 2021.	N	N	870

Prog ID	MOF	Date	Program Appropriation for MOF	Amount Exceeding Appropriation	Percent Exceeded	Reason for Exceeding Ceilings (for S-22 and S-23 Accounts)	Legal Authority	Recurring (Y/N)	GF Impact (Y/N)	Federal Award Forms Workflow ID
903	N	8/24/2022	$ 75,551,067	1,318,703.00	1.7%	E-1 (Federal Fund Request) FAMS 2926 S-22-571-K PEBT Grans to States (O), Craig Hirai for Gov. Ige on 08/24/22.	Section 67 of Act 88, SLH 2021.	N	N	878
401	N	12/27/2022	$ 1,803,909,546	80,925,773.00	4.5%	E-1 (Federal Fund Request) FAMS 2841 S-22-229-K Health Care Payments approved by Luis Salaveria for Gov. Green 12/27/2022.	Section 67 of Act 88, SLH 2021.	N	N	926
903	N	7/8/2021	$ 75,551,067	1,262,028.77	1.7%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2709 S-22-565-K General Support for Self-Sufficiency approved by Craig Hirai for Gov Ige 07/08/2021.	Section 67 of Act 88, SLH 2021.	N	N	572
903	N	7/12/2021	$ 75,551,067	22,671,273.00	30.0%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 532 S-22-562-K General Support for Self-Sufficiency Ser approved by Craig Hirai for Gov Ige 07/12/2021.	Section 67 of Act 88, SLH 2021.	Y	N	575
211	N	7/12/2021	$ 44,000,000	30,000,000.00	68.2%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 532 S-22-202-K Cash Support for Families-Self-Sufficien approved by Craig Hirai for Goc Ige 07/12/2021.	Section 67 of Act 88, SLH 2021.	Y	N	576
501	N	8/9/2021	$ 2,456,919	21,531.00	0.9%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2535 S-22-205-K 2020 Prea Rellocation Funds approved by Craig Hirai for Gov Ige 08/09/2021.	Section 67 of Act 88, SLH 2021.	N	N	595
601	P	8/5/2021	$ 1,321,390	645,450.00	48.8%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2755 S-22-551-K Elder Justice Act Section 2042(b) approved by Craig Hirai for Gov Ige 08/05/2021.	Section 67 of Act 88, SLH 2021.	N	N	596
301	N	8/27/2021	$ 44,098,588	406,701.00	0.9%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2756 S-22-566-K Child Abuse Prevention and Treatment Act approved by Craig Hirai for Gov Ige 08/27/2021.	Section 67 of Act 88, SLH 2021.	N	N	606
301	N	10/5/2021	$ 44,098,588	5,452,532.00	12.4%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2855 S-22-567-K Foster Care Program approved by Craig Hirai for Gov Ige 10/05/2021.	Section 67 of Act 88, SLH 2021.	N	N	647
301	N	10/5/2021	$ 44,098,588	200,000.00	0.5%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2856 S-22-211-K Kinship Navigator Program approved by Craig Hirai for Gov Ige 10/05/2021.	Section 67 of Act 88, SLH 2021.	N	N	648
904	N	10/15/2021	$ 4,539,101	2,178,480.00	48.0%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2868 S-22-568-K Hawaii SNAP LDRP approved by Craig Hirai for Gov Ige 10/15/2021.	Section 67 of Act 88, SLH 2021.	N	N	656

Prog ID	MOF	Date	Program Appropriation for MOF	Amount Exceeding Appropriation	Percent Exceeded	Reason for Exceeding Ceilings (for S-22 and S-23 Accounts)	Legal Authority	Recurring (Y/N)	GF Impact (Y/N)	Federal Award Forms Workflow ID
301	P	11/17/2021	$ 106,225	1,140,011.00	1073.2%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2920 S-22-570-K Family Violence Prevention and Services approved by Craig Hirai for Gov Ige 11/17/2021.	Section 67 of Act 88, SLH 2021.	N	N	675
903	P	10/27/2021	$ 3,000	82,500.00	2750.0%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2881 S-22-569-K FS EBT Project (O) (Farmers Market) approved by Craig Hirai for Gov Ige 10/27/2021.	Section 67 of Act 88, SLH 2021.	N	N	662
301	N	11/17/2021	$ 44,098,588	1,880,042.00	4.3%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2919 S-22-268-K Family Violence Prevention and Services approved by Craig Hirai for Gov Ige 11/17/2021.	Section 67 of Act 88, SLH 2021.	N	N	674
903	P	11/24/2021	$ 75,551,067	1,826,095.00	2.4%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2926 S-22-571-K PEBT Grants to States (O) approved by Craig Hirai for Gov Ige 11/24/2021.	Section 67 of Act 88, SLH 2021.	N	N	676
903	N	11/25/2021	$ 75,551,067	2,292,256.34	3.0%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2927 S-22-546-K SNAP Admin Funding (O) approved by Craig Hirai for Gov Ige 11/25/2021.	Section 67 of Act 88, SLH 2021.	N	N	677
903	V	12/8/2021	$ -	3,170,948.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2667 S-22-572-K CSFRF - Broadband Usage and Tech Refresh approved by Craig Hirai for Gov Ige 12/8/2021.	Section 67 of Act 88, SLH 2021.	N	N	683
237	N	12/16/2021	$ 1,470,017	24,407.00	1.7%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2915 G-22-573-K Employment and Training Services approved by Craig Hirai for Gov Ige 12/16/2021.	Section 67 of Act 88, SLH 2021.	Y	N	689
301	N	1/13/2022	$ 44,098,588	10,082,363.00	22.9%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2884 S-22-574-K TANF First-To-Work Program approved by Craig Hirai for Gov Ige 01/13/2022.	Section 67 of Act 88, SLH 2021.	Y	N	694
302	N	2/11/2022	$ 11,920,864	5,000,000.00	41.9%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2884 S-22-576-K TANF Transfer to CCDF approved by Craig Hirai for Gov Ige 02/11/2022.	Section 67 of Act 88, SLH 2021.	Y	N	703
305	N	2/11/2022	$ 69,565,754	10,000,000.00	14.4%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2884 S-22-577-K TANF TRANSFER TO CCDF approved by Craig Hirai for Gov Ige 02/11/2022.	Section 67 of Act 88, SLH 2021.	Y	N	704
206	N	9/21/2022	$ 5,703,592	150,413.14	2.6%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2893 S-22-204-K Low-Income Home Energy Assistance Program, Craig Hirai for Gov. Ige on 09/21/2022.	Section 67 of Act 88, SLH 2021.	N	N	899

Prog ID	MOF	Date	Program Appropriation for MOF	Amount Exceeding Appropriation	Percent Exceeded	Reason for Exceeding Ceilings (for S-22 and S-23 Accounts)	Legal Authority	Recurring (Y/N)	GF Impact (Y/N)	Federal Award Forms Workflow ID
FY23 (S-23 Accounts)										
220	N	8/15/2022	$ 80,637,015	34,385,908.00	42.6%	Based on Form FF for FY 23, the anticipated grant awards total will be more than the appropriation for FY 23. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 23)", dated August 12, 2022. Governor Designee approved request on August 15, 2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	Yes. Form A 220RH-FF was submitted for FY24.	N	n/a
222	N	8/15/2022	$ 53,702,333	6,380,383.00	11.9%	Based on Form FF for FY 23, the anticipated grant awards total will be more than the appropriation for FY 23. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 23)", dated August 12, 2022. Governor Designee approved request on August 15, 2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	Yes. Form A 222RA-FF was submitted for FY24.	N	n/a
237	N	8/15/2022	$ 1,470,017	16,843.00	1.1%	Based on Form FF for FY 23, the anticipated grant awards total will be more than the appropriation for FY 23. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 23)", dated August 12, 2022. Governor Designee approved request on August 15, 2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	Yes. Form A 237NA-FF was submitted for FY24.	N	n/a
301	N	8/15/2022	$ 43,704,026	2,844,539.00	6.5%	Based on Form FF for FY 23, the anticipated grant awards total will be more than the appropriation for FY 23. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 23)", dated August 12, 2022. Governor Designee approved request on August 15, 2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	n/a
301	P	8/15/2022	$ 106,225	293,775.00	276.6%	Based on Form FF for FY 23, the anticipated grant awards total will be more than the appropriation for FY 23. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 23)", dated August 12, 2022. Governor Designee approved request on August 15, 2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	n/a
401	N	8/15/2022	$ 1,824,486,527	184,188,651.00	10.1%	Based on Form FF for FY 23, the anticipated grant awards total will be more than the appropriation for FY 23. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 23)", dated August 12, 2022. Governor Designee approved request on August 15, 2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	Yes. Form A 401PE-FF was submitted for FY24.	N	n/a
401	P	8/15/2022	$ 13,474,795	2,323,769.00	17.2%	Based on Form FF for FY 23, the anticipated grant awards total will be more than the appropriation for FY 23. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 23)", dated August 12, 2022. Governor Designee approved request on August 15, 2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	Yes. Form A 401PE-FF was submitted for FY24.	N	n/a

Department of Human Services
Expenditures Exceeding Appropriation Ceilings in FY22 and FY23

Prog ID	MOF	Date	Program Appropriation for MOF	Amount Exceeding Appropriation	Percent Exceeded	Reason for Exceeding Ceilings (for S-22 and S-23 Accounts)	Legal Authority	Recurring (Y/N)	GF Impact (Y/N)	Federal Award Forms Workflow ID
902	P	8/15/2022	$ 900,000	300,000.00	33.3%	Based on Form FF for FY 23, the anticipated grant awards total will be more than the appropriation for FY 23. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 23)", dated August 12, 2022. Governor Designee approved request on August 15, 2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	Yes. Form A 902IA-FF was submitted for FY24.	N	n/a
224	N	12/27/2022	$ 720,000	15,433.00	2.1%	E1 (Federal Fund Request) FAMS 3260 S-23-222-K Housing Opportunities for Persons With AIDS, Luis Salaveria for Gov. Green 12/27/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	927
301	N	7/26/2022	$ 43,704,026	3,529,946.00	8.1%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3035 S-23-579-K Foster Care Title IV-E approved by Craig Hirai for Gov Ige 07/26/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	747
903	P	8/15/2022	$ 3,000	13,000.00	433.3%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3065 S-23-581-K SNAP PROGRAM ACCESS EBT (O) approved by Craig Hirai for Gov Ige 08/15/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	763
903	N	8/23/2022	$ 101,807,417	4,000.00	0.0%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3075 S-23-582-K SNAP STATE EXCHANGE (O) approved by Craig Hirai for Gov Ige 08/23/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	Y	N	769
601	P	8/15/2022	$ 1,321,390	1,227,345.00	92.9%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3061 S-23-551-K (APC6) American Rescue Plan (ARP) for APS under SSA Title XX Section 2042(b) approved by Craig Hirai for Gov Ige 08/15/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	760
301	N	8/11/2022	$ 43,704,026	206,000.00	0.5%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3062 S-23-580-K Adoption Incentive Payments Program approved by Craig Hirai for Gov Ige 08/15/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	761

Department of Human Services
Expenditures Exceeding Appropriation Ceilings in FY22 and FY23

Prog ID	MOF	Date	Program Appropriation for MOF	Amount Exceeding Appropriation	Percent Exceeded	Reason for Exceeding Ceilings (for S-22 and S-23 Accounts)	Legal Authority	Recurring (Y/N)	GF Impact (Y/N)	Federal Award Forms Workflow ID
206	N	8/23/2022	$ 5,703,592	166,951.00	2.9%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3078 S-23-583-K Low Income Home Energy Assistance Program approved by Craig Hirai for Gov Ige 08/15/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	Y	N	770
501	V	9/20/2022	$ -	832,500.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2667 S-23-585-K Coronavirus State Local Fiscal Recovery Funds approved by Craig Hirai for Gov Ige 09/20/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	Y	788
503	V	9/20/2022	$ -	520,000.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2667 S-23-586X-K Coronavirus State Local Fiscal Recovery Funds approved by Craig Hirai for Gov Ige 09/19/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	Y	789
301	P	10/24/2022	$ -	467,000.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3063 S-23-589-K Adoption and Legal Guardianship Incentive Payment FY 2020, Craig Hirai for Gov. Ige on 10/24/22.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	819
903	V	10/31/2022	$ -	7,000,000.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2667 S-23-590-K CSFRF-Customer Response Mitigation Effort, Craig Hirai for Gov. Ige on 10/31/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	822
904	V	9/9/2022	$ -	77,064.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2667 S-23-584-K CSFRF Subaward - Homelessness Admin Assist, Craig Hirai for Gov. Ige on 09/07/22.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	780
301	N	9/20/2022	$ 43,704,026	200,000.00	0.5%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3143 S-23-587-K Kinship Navigator Program, Craig Hirai for Gov. Ige on 09/20/22.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	793

Prog ID	MOF	Date	Program Appropriation for MOF	Amount Exceeding Appropriation	Percent Exceeded	Reason for Exceeding Ceilings (for S-22 and S-23 Accounts)	Legal Authority	Recurring (Y/N)	GF Impact (Y/N)	Federal Award Forms Workflow ID
224	V	9/22/2022	$ -	10,800,000.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2667 S-23-588-K CSFRF - Homeless Services, Craig Hirai for Gov. Ige on 09/22/22.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	795
903	P	11/18/2022	$ 3,000	1,572,399.00	52413.3%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3245 S-23-591-K PEBT Grants to States (O), Craig Hirai for Gov. Ige on 11/18/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	834
206	N	11/18/2022	$ 5,703,592	2,368,007.00	41.5%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3247 S-23-592-K Low-Income Home Energy Assistance Program, Craig Hirai for Gov. Ige on 11/18/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	835
206	N	11/22/2022	$ 5,703,592	169,390.00	3.0%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3249 S-23-511-K Low-Income Home Energy Program (IIJA), Craig Hirai for Gov. Ige on 11/22/22.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	836
903	N	12/16/2022	$ 101,807,417	2,292,956.34	2.3%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3266 S-23-546-K SNAP Admin Funding (O), Luis Salaveria for Gov. Green 12/16/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	854
904	V	12/20/2022	$ -	2,206,000.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2667 S-23-593-K Fund Continued Response to COVID-19 Impact, Luis Salaveria for Gov. Green 12/20/2022.	Section 67 of Act 88, SLH 2021, as amended by Act 248, SLH 2022.	N	N	855

Actual or Anticipated Date of Transfer	MOF	Pos (P)	Pos (T)	$$$	From Prog ID	Percent of Program ID Appropriation Transferred From	To Prog ID	Percent of Receiving Program ID Appropriation	Reason for Transfer	Recurring (Y/N)	FY 2022 or FY 2023
3/1/2022	A	6.30		$ 650,000	301	1.8%	901	29.2%	(FY22 A-21 Dept. No. 1) The purpose of this request is to transfer positions from APCSB and from CWSB to the division administration to provide program and planning support by consolidating the program development functions currently housed in APCSB and in CWSB. This will combine three entities to manage and support both the APCSB and the CWSB line staff in program development, offering clarification, rules design, and application to reconstitute the planning function. This also will reflect the changes in the Title IV-E pilot project as a division-administered responsibility and reflect the transfer of two clerical positions and a Child/Adult Protective Services Specialist position from the Maui Child Welfare Services Section, Molokai/Lanai Child Welfare Services Unit, to the division.	Y - FY 23 Supplemental Budget Requests 301SA-54, 601TA-51, and 901MA-51 are being submitted to effectuate a permanent transfer of positions and funds.	2022
3/1/2022	N	4.70		$ 550,400	301	1.2%	901	27.5%	(FY22 A-21 Dept. No. 1) The purpose of this request is to transfer positions from APCSB and from CWSB to the division administration to provide program and planning support by consolidating the program development functions currently housed in APCSB and in CWSB. This will combine three entities to manage and support both the APCSB and the CWSB line staff in program development, offering clarification, rules design, and application to reconstitute the planning function. This also will reflect the changes in the Title IV-E pilot project as a division-administered responsibility and reflect the transfer of two clerical positions and a Child/Adult Protective Services Specialist position from the Maui Child Welfare Services Section, Molokai/Lanai Child Welfare Services Unit, to the division.	Y - FY 23 Supplemental Budget Requests 301SA-54, 601TA-51, and 901MA-51 are being submitted to effectuate a permanent transfer of positions and funds.	2022

Department of Human Services
Intradepartmental Transfers in FY22 and FY23

Actual or Anticipated Date of Transfer	MOF	Pos (P)	Pos (T)	$$$	From Prog ID	Percent of Program ID Appropriation Transferred From	To Prog ID	Percent of Receiving Program ID Appropriation	Reason for Transfer	Recurring (Y/N)	FY 2022 or FY 2023
3/1/2022	A	5.00		$ 150,000	601	2.6%	901	6.7%	(FY22 A-21 Dept. No. 1) The purpose of this request is to transfer positions from APCSB and from CWSB to the division administration to provide program and planning support by consolidating the program development functions currently housed in APCSB and in CWSB. This will combine three entities to manage and support both the APCSB and the CWSB line staff in program development, offering clarification, rules design, and application to reconstitute the planning function. This also will reflect the changes in the Title IV-E pilot project as a division-administered responsibility and reflect the transfer of two clerical positions and a Child/Adult Protective Services Specialist position from the Maui Child Welfare Services Section, Molokai/Lanai Child Welfare Services Unit, to the division.	Y - FY 23 Supplemental Budget Requests 301SA-54, 601TA-51, and 901MA-51 are being submitted to effectuate a permanent transfer of positions and funds.	2022
3/15/2022	A	-	-	$ 975,782	903	2.4%	305	3.9%	(FY23 A-21 Dept No. 1 s/b 2) During this current POD enrollment period BESSD had pursued and ultimately adopted emergency rules that authorized an increase in the amount of the monthly child care subsidies eligible families could receive that included covering the co-payments of families in response to the economic effects caused by COVID-19 disruptions. These emergency rules affected all child care subsidies regardless of type of care used by families, as well as all subsidy programs under HMS 305, which included POD. As a result of this rule change, POD costs, which went into establishing the POD enrollment maximum, increased; however, to allow for uninterrupted services to those already receiving subsidies for FY22, the enrollment was not commensurately adjusted downward, resulting in the projected shortfall of funding.	N	2022
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	No A-21s transfers are aniticipated for FY 2023 due to the repeal of Act 88, SLH 2021, Section 72.	N/A	2023

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
220	RH	07/01/21	05/31/23	2802	PUBLIC HOUSING SUPERVISOR V	N	SR24G	23	P	1.00	N	$ 72,684	$ 72,684	Y	N			1	Y	
220	RH	04/01/22	05/31/23	4935	BUILDING MAINTENANCE WORKER I	N	BC09A	1	P	1.00	N	$ 59,376	$ 59,376	Y	N			2	N	
220	RH	09/16/22	05/31/23	5855	SECRETARY I	N	SR12C	3	P	1.00	W	$ 38,004	$ 50,016	Y	N				N	Filled
220	RH	09/24/22	05/31/23	5856	SECRETARY I	N	SR12C	3	P	1.00	W	$ 38,004	$ 38,004	Y	N			2	N	
220	RH	07/31/21	05/31/23	5859	GENERAL LABORER I	N	BC02A	1	P	1.00	N	$ 44,292	$ 44,292	Y	N				N	Committed
220	RH	09/16/22	05/31/23	6113	BUILDING MAINTENANCE WORKER II	N	WS09A	1	P	1.00	N	$ 63,012	$ 63,012	Y	N				Y	Committed
220	RH	07/01/22	05/31/23	6281	GEN CONSTR & MTNCE SUPVR I	N	F110A	2	P	1.00	N	$ 68,892	$ 68,892	Y	N			1	N	
220	RH	02/01/22	05/31/23	6304	ACCOUNT CLERK II	N	SR08C	3	P	1.00	N	$ 33,120	$ 33,120	Y	N			2	N	
220	RH	09/16/22	05/31/23	6307	PUBLIC HOUSING SUPERVISOR IV	N	SR22C	13	P	1.00	N	$ 55,200	$ 56,304	Y	N			2	N	
220	RH	03/11/22	05/31/23	6563	BUILDING MAINTENANCE HELPER	N	BC05A	1	P	1.00	N	$ 49,260	$ 49,260	Y	N				Y	Committed
220	RH	10/01/21	05/31/23	6635	BUILDING MAINTENANCE WORKER II	N	WS09A	1	P	1.00	N	$ 63,012	$ 63,012	Y	N			2	N	
220	RH	08/26/20	05/31/23	6642	WELDER I	N	BC10A	1	P	1.00	N	$ 60,900	$ 60,900	Y	N			2	N	
220	RH	09/01/22	05/31/23	6643	GENERAL LABORER I	N	BC02A	1	P	1.00	N	$ 44,292	$ 44,292	Y	N		Recommendation pending		N	Committed
220	RH	09/16/21	05/31/23	6681	GENERAL LABORER II	N	BC03A	1	P	1.00	N	$ 45,540	$ 45,540	Y	N			2	Y	
220	RH	11/17/22	05/31/23	6728	BUILDING MAINTENANCE WORKER I	N	BC09A	1	P	1.00	N	$ 59,376	$ 61,584	Y	N			2	N	
220	RH	03/16/22	05/31/23	6792	BUILDING MAINTENANCE HELPER	N	BC05A	1	P	1.00	N	$ 49,260	$ 49,260	Y	N				N	Filled
220	RH	03/16/22	05/31/23	7875	GENERAL LABORER I	N	BC02A	1	P	1.00	N	$ 44,292	$ 44,292	Y	N			3	N	
220	RH	06/01/22	05/31/23	8046	BUILDING MAINTENANCE WORKER I	N	BC09A	1	P	1.00	N	$ 59,376	$ 59,376	Y	N			2	N	
220	RH	01/22/22	05/31/23	8636	PAINTER I	N	BC09A	1	P	1.00	N	$ 59,376	$ 59,376	Y	N			2	N	
220	RH	07/30/22	05/31/23	8752	GEN CONSTR & MTNCE SUPVR I	N	F110A	2	P	1.00	N	$ 68,892	$ 71,460	Y	N			1	N	
220	RH	01/28/22	05/31/23	8755	BUILDING MAINTENANCE WORKER I	N	BC09A	1	P	1.00	N	$ 59,376	$ 59,376	Y	N			2	N	
220	RH	12/31/14	05/31/23	8841	TRUCK DRIVER	N	BC06A	1	P	1.00	N	$ 40,788	$ 40,788	Y	N			3	N	
220	RH	09/19/22	05/31/23	9662	BUILDING MAINTENANCE HELPER	N	BC05A	1	P	1.00	N	$ 49,260	$ 49,260	Y	N			2	Y	
220	RH	10/10/22	05/31/23	9729	GENERAL LABORER I	N	BC02A	1	P	1.00	N	$ 44,292	$ 45,936	Y	N			2	N	
220	RH	06/10/22	05/31/23	10375	PUBLIC HOUSING SPECIALIST II	N	SR18C	13	P	1.00	W	$ 47,196	$ 47,196	Y	N			1	N	
220	RH	06/27/22	05/31/23	11173	BUILDING MAINTENANCE WORKER I	N	BC09A	1	P	1.00	N	$ 59,376	$ 59,376	Y	N			2	N	
220	RH	07/16/21	05/31/23	18669	SOCIAL SERVICE ASSISTANT IV	N	SR11J	3	P	1.00	W	$ 48,084	$ 48,084	Y	N			2	N	
220	RH	03/05/22	05/31/23	22433	PLUMBER I	N	BC10A	1	P	1.00	N	$ 61,632	$ 61,632	Y	N			2	N	
220	RH	10/03/22	05/31/23	23049	PUBLIC HOUSING SPECIALIST II	N	SR18D	13	P	1.00	N	$ 49,080	$ 52,044	Y	N		Recommendation pending	1	N	
220	RH	10/01/22	05/31/23	23051	PUBLIC HOUSING SPECIALIST II	N	SR18I	13	P	1.00	N	$ 59,748	$ 60,948	Y	N			1	N	
220	RH	09/16/21	05/31/23	41068	GENERAL LABORER II	N	BC03A	1	P	1.00	N	$ 45,540	$ 45,540	Y	N			3	N	
220	RH	03/16/22	05/31/23	41069	BUILDING MAINTENANCE HELPER	N	BC05A	1	P	1.00	N	$ 49,260	$ 49,260	Y	N				N	Filled
220	RH	05/08/21	05/31/23	41073	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	1.00	N	$ 36,564	$ 36,564	Y	N			2	N	
220	RH	08/15/22	05/31/23	41349	PUBLIC HOUSING SUPERVISOR IV	N	SR22C	13	P	1.00	N	$ 55,200	$ 58,572	Y	N			1	N	
220	RH	07/18/20	05/31/23	41539	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	1.00	N	$ 35,340	$ 35,340	Y	N			2	N	
220	RH	05/19/22	05/31/23	45873	SOCIAL SERVICE ASSISTANT IV	N	SR11I	3	P	1.00	N	$ 46,272	$ 46,272	Y	N			2	N	
220	RH	07/01/21	05/31/23	46195	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	1.00	N	$ 36,564	$ 36,564	Y	N			2	N	
220	RH	09/15/18	05/31/23	102047	PRGM SPCLT & TENANT SVCS	Y	SRNA	13	P	1.00	N	$ 52,956	$ 52,956	Y	N			2	N	
220	RH	10/01/21	05/31/23	120623	ELECTRICIAN I	N	BC10A	1	P	1.00	N	$ 61,632	$ 61,632	Y	N			3	N	
220	RH	03/16/22	05/31/23	120629	PLUMBER I	N	BC10A	1	P	1.00	N	$ 61,632	$ 61,632	Y	N			2	N	
220	RH	08/09/22	05/31/23	124405	PUBLIC HOUSING SPECIALIST I	N	SR16	13	P	1.00	N	$ 36,024	$ -	Y	N			2	N	
220	RH		05/31/23	93706K	PUBLIC HOUSING SPECIALIST I		SR16	23	P	1.00	N	$ 36,024	$ -					3	N	
220	RH		05/31/23	93707K	PUBLIC HOUSING SPECIALIST I		SR16	23	P	1.00	N	$ 36,024	$ -					3	N	
220	RH		05/31/23	93708K	PUBLIC HOUSING SPECIALIST I		SR16	13	P	1.00	N	$ 36,024	$ -					3	N	
220	RH		05/31/23	94754K	CARPENTER		BC09	13	P	1.00	N	$ 45,012	$ -					3	N	
220	RH		05/31/23	94756K	BUILDING MAINT WORKER II		WS09	13	P	1.00	N	$ 47,268	$ -					3	N	
220	RH		05/31/23	94767K	PROGRAM SPECIALIST		SRNA	3	T	0.50	N	$ 22,788	$ -					3	N	
222	RA	11/10/22	05/31/23	9647	PUBLIC HOUSING SPECIALIST I	N	SR16C	13	P	1.00	N	$ 43,620	$ 50,064	Y	N			2	N	
222	RA	08/16/22	05/31/23	29009	OFFICE ASSISTANT III	N	SR08K	3	P	1.00	N	$ 45,324	$ 33,120	Y	N				N	Filled
222	RA	07/12/22	05/31/23	40642	PUBLIC HOUSING SPECIALIST I	N	SR16C	13	P	1.00	N	$ 43,620	$ 50,064	Y	Y	1		2	Y	
222	RA	09/24/22	05/31/23	41280	PUBLIC HOUSING SUPERVISOR V	N	SR24M	23	P	1.00	N	$ 90,144	$ 74,136	Y	N			1	Y	
222	RA	09/24/22	05/31/23	111419	OFFICE ASSISTANT IV	N	SR10G	3	P	1.00	N	$ 41,100	$ 36,564	Y	N			2	N	
222	RA	10/06/22	05/31/23	111440	PUBLIC HOUSING SPECIALIST I	N	SR16C	13	P	1.00	N	$ 43,620	$ 50,064	Y	N		Recommendation pending	2	N	
222	RA	10/03/22	05/31/23	111466	PUBLIC HOUSING SPECIALIST I	N	SR16C	13	P	1.00	N	$ 43,620	$ 52,044	Y	N		Recommendation pending	2	N	
222	RA	06/01/22	05/31/23	119199	HOUSING QUAL STDS INSP I	N	SR13C	3	P	1.00	N	$ 39,540	$ 39,540	Y	N			2	N	
222	RA	07/01/21	05/31/23	124010	PUBLIC HOUSING SPECIALIST I	N	SR16	13	P	1.00	N	$ 43,620	$ -	Y	N				N	Filled
222	RA	06/15/22	05/31/23	124032	PUBLIC HOUSING SUPERVISOR IV	N	SR22	23	P	1.00	N	$ 55,200	$ 55,200	Y	N			2	N	
222	RA	09/06/22	05/31/23	124443	PUBLIC HOUSING SPECIALIST II	N	SR18	13	P	1.00	N	$ 47,196	$ -	Y	N			2	N	
222	RA	09/06/22	05/31/23	124444	PUBLIC HOUSING SPECIALIST II	N	SR18	13	P	1.00	N	$ 47,196	$ -	Y	N			2	N	
222	RA	09/22/22	05/31/23	124462	HOUSING QUAL STDS INSP II	N	SR15	3	P	1.00	N	$ 39,720	$ -	Y	N			3	N	
222	RA	09/22/22	05/31/23	124463	HOUSING QUAL STDS INSP II	N	SR15	3	P	1.00	N	$ 39,720	$ -	Y	N			3	N	
222	RA	09/22/22	05/31/23	124464	HOUSING QUAL STDS INSP II	N	SR15	3	P	1.00	N	$ 39,720	$ -	Y	N			3	N	
222	RA		05/31/23	92335K	OFFICE ASSISTANT III		SR08	3	P	1.00	N	$ 33,120	$ -					3	N	
224	HS	03/01/22	05/31/23	27585	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	A	$ 33,120	$ 33,120	Y	N			4	N	
224	HS	07/16/22	05/31/23	121280	PROGRAM SPECIALIST IV	N	SR22C	13	P	1.00	A	$ 55,200	$ 56,304	Y	N			1	N	
224	HS	11/07/20	05/31/23	121802	PROGRAM SPECIALIST III	N	SR22J	13	P	1.00	A	$ 51,024	$ 53,064	Y	N			3	N	
224	HS	12/16/21	05/31/23	122024	PROGRAM SPECIALIST IV	N	SR22E	13	P	1.00	A	$ 59,748	$ 62,136	Y	N			1	N	
229	HA	12/31/14	05/31/23	2799	ACCOUNTANT III	N	SR20K	13	P	1.00	N	$ 60,012	$ 60,012	Y	N			2	N	
229	HA	07/01/21	05/31/23	6133	STORES CLERK II	N	SR08B	3	P	1.00	N	$ 33,120	$ 33,120	Y	N			3	N	
229	HA	04/13/20	05/31/23	6564	BUILDING MAINTENANCE HELPER	N	BC05A	1	P	1.00	N	$ 47,712	$ 47,712	Y	N			3	N	
229	HA	01/18/14	05/31/23	6787	HEAVY TRUCK DRIVER	N	BC07A	1	P	1.00	N	$ 40,776	$ 40,776	Y	N			3	N	
229	HA	05/01/17	05/31/23	7932	PURCHASING TECHNICIAN II	N	SR13M	3	P	1.00	N	$ 52,752	$ 52,752	Y	N			2	N	
229	HA	09/14/22	05/31/23	8547	ACCOUNT CLERK IV	N	SR13C	3	P	1.00	N	$ 39,540	$ 39,540	Y	N				N	Filled
229	HA	03/01/22	05/31/23	8635	ENGINEER IV	N	SR24D	13	P	1.00	W	$ 59,616	$ 64,620	Y	N			1	N	
229	HA	05/24/22	05/31/23	8749	BUILDING CONST INSPECTOR II	N	SR19M	3	P	1.00	W	$ 74,064	$ 50,016	Y	N			2	N	
229	HA	04/04/22	05/31/23	8833	PLUMBER I	N	BC10A	1	P	1.00	N	$ 61,632	$ 61,632	Y	N			2	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
229	HA	04/13/20	05/31/23	8848	BUILDING MAINTENANCE HELPER	N	BC05A	1	P	1.00	N	$ 47,712	$ 47,712	Y	N			3	N	
229	HA	06/02/21	05/31/23	8854	GENERAL LABORER I	N	BC02A	1	P	1.00	N	$ 44,292	$ 44,292	Y	N			3	N	
229	HA	09/19/20	05/31/23	9685	GENERAL LABORER I	N	BC02A	1	P	1.00	N	$ 43,764	$ 43,764	Y	N			3	N	
229	HA	08/01/21	05/31/23	10346	BUILDING MAINTENANCE HELPER	N	BC05A	1	P	1.00	N	$ 49,260	$ 49,260	Y	N			2	N	
229	HA	05/10/21	05/31/23	10887	ENGINEER V	N	SR26K	23	P	1.00	W	$ 91,968	$ 91,968	Y	N			1	N	
229	HA	06/14/22	05/31/23	28374	OFFICE ASSISTANT III	N	SR08B	3	P	1.00	N	$ 30,240	$ 33,120	Y	N			2	N	
229	HA	07/09/22	05/31/23	31664	PROCUREMENT & SUPPLY SPCLT III	N	SR20F	13	P	1.00	W	$ 40,920	$ 52,044	Y	N			3	N	
229	HA	05/24/21	05/31/23	31791	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	N	$ 33,120	$ 33,120	Y	N			3	N	
229	HA	09/22/17	05/31/23	41252	ACCOUNTANT IV	N	SR22E	23	P	1.00	N	$ 56,064	$ 56,064	Y	N			2	N	
229	HA	07/26/21	05/31/23	41265	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	N	$ 33,120	$ 33,120	Y	N			2	N	
229	HA	09/16/21	05/31/23	41534	GENERAL LABORER I	N	BC02A	1	P	1.00	N	$ 44,292	$ 44,292	Y	N			2	N	
229	HA	07/20/21	05/31/23	42094	OFFICE ASSISTANT III	N	SR08H	3	P	1.00	W	$ 40,308	$ 40,308	Y	N				N	Filled
229	HA	10/09/21	05/31/23	42096	SECRETARY I	N	SR12A	3	P	1.00	W	$ 32,376	$ 38,004	Y	N			2	N	
229	HA	09/01/22	05/31/23	46278	ACCOUNTANT III	N	SR20F	13	P	1.00	W	$ 57,420	$ 60,948	Y	N				N	Filled
229	HA	07/01/19	05/31/23	48707	OFFICE ASSISTANT III	N	SR08B	3	T	1.00	W	$ 30,240	$ 30,240	Y	N			2	N	
229	HA	10/23/20	05/31/23	51784	OFFICE ASSISTANT III	N	SR08C	3	T	1.00	N	$ 32,016	$ 32,016	Y	N			3	N	
229	HA	09/27/06	05/31/23	51818	OFFICE ASSISTANT III	N	SR08	3	T	1.00	N	$ 24,384	$ 23,844	N	N			2	N	
229	HA	03/04/08	05/31/23	51820	OFFICE ASSISTANT III	N	SR08	3	T	1.00	N	$ 24,384	$ 26,688	N	N			2	N	
229	HA	12/23/20	05/31/23	100202	PROJECT ENGINEER	Y	SRNA	13	T	1.00	W	$ 84,780	$ 84,780	Y	N			1	N	
229	HA	09/05/07	05/31/23	100388	INFORMATION TECHNOL SPCLT IV	N	SR22	13	T	1.00	N	$ 43,296	$ 43,824	N	N			3	N	
229	HA	05/31/18	05/31/23	100886	HOUSING DEVELOPMENT SPCLT I	Y	SRNA	13	T	1.00	W	$ 93,336	$ 93,336	N	N			2	N	
229	HA	02/27/21	05/31/23	100913	HEARINGS ASST	Y	SRNA	3	T	1.00	N	$ 41,100	$ 41,100	Y	N			3	Y	
229	HA	08/16/17	05/31/23	100923	BGT RESOURCES SPCLT	Y	SRNA	13	P	1.00	N	$ 47,868	$ 47,868	Y	N			2	N	
229	HA	07/01/22	05/31/23	100924	HPHA SYSTEMS ANALYST IV	Y	SRNA	13	T	1.00	N	$ 72,684	$ 72,684	Y	N			2	N	
229	HA	03/01/10	05/31/23	100986	PROP MGMT COORD II	Y	SRNA	13	T	1.00	N	$ 75,960	$ 75,960	Y	N			2	Y	
229	HA	06/16/22	05/31/23	101326	PROJECT ENGINEER	Y	SRNA	13	T	1.00	W	$ 81,336	$ 75,000	Y	N			2	N	
229	HA	04/01/22	05/31/23	102285	PROJECT ENGINEER	Y	SRNA	13	T	1.00	W	$ 87,996	$ 95,652	Y	N			1	N	
229	HA	10/01/21	05/31/23	102383	PROJECT ENGINEER	Y	SRNA	13	T	1.00	W	$ 75,588	$ 75,588	Y	N			1	N	
229	HA	08/01/07	05/31/23	102676	ENGINEER IV	N	SR24C	13	P	1.00	W	$ 62,136	$ 67,524	Y	N			1	N	
229	HA	09/20/22	05/31/23	103030	PROG SPCLT & TENANT SVCS	Y	SRNA	13	T	1.00	N	$ 54,960	$ 60,948	Y	N			2	N	
229	HA	04/01/22	05/31/23	103034	PROGRAM SPCLT & TENANT SVCS	Y	SRNA	13	T	1.00	N	$ 57,420	$ 57,420	Y	N			2	N	
229	HA	01/19/11	05/31/23	103045	HOMELESS COORDINATOR	Y	SRNA	13	T	1.00	N	$ 67,596	$ 67,596	Y	N			2	N	
229	HA	05/29/21	05/31/23	106430	PROJECT ENGINEER	Y	SRNA	13	T	1.00	W	$ 82,992	$ 82,992	Y	N			2	N	
229	HA	10/01/19	05/31/23	107932	PROPERTY MANAGEMENT SPECIALIST	Y	SRNA	13	T	1.00	N	$ 71,892	$ 71,892	Y	N			2	N	
229	HA	10/19/22	05/31/23	117689	HOUSING CONTRACT SPECIALIST	Y	SRNA	13	T	1.00	N	$ 57,420	$ 58,572	Y	N		Offer pending		N	Filled
229	HA	09/19/20	05/31/23	117691	HOUSING CONTRACT SPECIALIST	Y	SRNA	13	T	1.00	N	$ 81,744	$ 81,744	Y	N			3	N	
229	HA	07/01/21	05/31/23	117841	PROPERTY MANAGEMENT SPCLT	Y	SRNA	13	T	1.00	N	$ 54,036	$ 54,036	Y	N			3	N	
229	HA	07/16/19	05/31/23	117929	PROPERTY MANAGEMENT SPCLT	Y	SRNA	13	T	1.00	N	$ 88,248	$ 88,248	Y	N			3	N	
229	HA	09/14/22	05/31/23	118751	ACCOUNT CLERK III	N	SR11C	3	P	1.00	N	$ 36,564	$ 36,564	Y	N		Recommendation pending	2	N	
229	HA	09/15/17	05/31/23	118971	BLDG MAINTENANCE WORKER III	N			P	1.00	W	$ 56,148	$ 29,928	Y	N			3	N	
229	HA	12/01/21	05/31/23	119226	BUILDING CONST INSPECTOR II	N	SR19C	3	P	1.00	W	$ 56,532	$ 50,016	Y	N			3	N	
229	HA	03/15/16	05/31/23	119285	PUBLIC HOUSING SUPERVISOR III	N	SR20C	13	T	1.00	N	$ 51,024	$ 47,172	Y	Y	11		3	N	
229	HA	03/16/22	05/31/23	120409	BUILDING CONST INSPECTOR II	N	SR19C	3	P	1.00	W	$ 50,016	$ 50,016	Y	N			3	N	
229	HA	02/03/20	05/31/23	120410	BUILDING CONST INSPECTOR I	N	SR16B	3	T	1.00	W	$ 46,476	$ 46,476	Y	N			3	N	
229	HA	10/31/22	05/31/23	121147	ACCOUNTANT III	N	SR20E	13	P	1.00	W	$ 55,200	$ 58,572	Y	N			3	N	
229	HA	04/05/22	05/31/23	122186	ASST CHIEF FINANCIAL OFFICER	Y	SRNA	23	P	1.00	N	$ 88,464	$ 88,464	Y	N			3	N	
229	HA	08/27/21	05/31/23	122214	HSG MAINTENANCE MANAGER	Y	SRNA	13	T	1.00	N	$ 93,636	$ 93,636	Y	N			3	N	
229	HA	12/02/19	05/31/23	123166	BUILDING MAINTENANCE HELPER	N	BC05	1	P	1.00	W	$ 43,308	$ -	Y	N			4	N	
229	HA	12/02/19	05/31/23	123168	BUILDING MAINTENANCE HELPER	N	BC05	1	P	1.00	W	$ 43,308	$ -	Y	N			4	N	
229	HA	12/02/19	05/31/23	123169	BUILDING MAINTENANCE HELPER	N	BC05	1	P	1.00	W	$ 43,308	$ -	Y	N			4	N	
229	HA	12/02/19	05/31/23	123170	BUILDING MAINTENANCE HELPER	N	BC05	1	P	1.00	W	$ 43,308	$ -	Y	N			4	N	
229	HA	06/03/22	05/31/23	123171	PLUMBER I	N	BC10	1	P	1.00	W	$ 54,180	$ 61,632	Y	N			4	N	
229	HA	11/26/19	05/31/23	123172	PLUMBER 1	N	BC10	1	P	1.00	W	$ 54,180	$ -	Y	N			4	N	
229	HA	11/26/19	05/31/23	123173	PLUMBER 1	N	BC10	1	P	1.00	W	$ 54,180	$ -	Y	N			4	N	
229	HA	11/26/19	05/31/23	123174	PLUMBER 1	N	BC10	1	P	1.00	W	$ 54,180	$ -	Y	N			4	N	
229	HA		05/31/23	94853K	ACCOUNT CLERK II		SR8	13	P	1.00	W	$ 25,668	$ -					3	N	
229	HA		05/31/23	94854K	ASST CHIEF FINANCIAL MGT ADVSR		SRNA	3	P	1.00	W	$ 75,960	$ -					3	N	
229	HA		05/31/23	94856K	CONSTRUCTION COORDINATOR		SRNA	13	T	1.00	W	$ 55,500	$ -					2	N	
229	HA		05/31/23	94857K	CONSTRUCTION COORDINATOR		SRNA	13	T	1.00	W	$ 55,500	$ -					3	N	
229	HA		05/31/23	94858K	CONTRACT ASSISTANT		SRNA	13	T	1.00	W	$ 45,576	$ -					3	N	
229	HA		05/31/23	94859K	CONTRACT ASSISTANT		SRNA	13	T	1.00	W	$ 45,576	$ -					3	N	
229	HA		05/31/23	95851K	CONSTRUCTION INSPECTOR II-FY15		SR19	35	T	1.00	W	$ 39,480	$ -					3	N	
229	HA		05/31/23	95852K	CONSTRUCTION INSPECTOR II-FY15		SR19	3	T	1.00	W	$ 39,480	$ -					3	N	
229	HA		05/31/23	95853K	PERS MGMT SPCLT IV - FY2015		SR24	3	P	1.00	W	$ 45,476	$ -					4	N	
229	HA		05/31/23	95854K	SECRETARY I		SR12	13	P	1.00	W	$ 30,036	$ -					4	N	
229	HA		05/31/23	95856K	RESIDENT SERVICES COORDINATOR		SR22	13	T	1.00	W	$ 45,576	$ -					4	N	
229	HA		05/31/23	95857K	RESIDENT SERVICES COORDINATOR		SR22	3	T	1.00	W	$ 45,576	$ -					4	N	
229	HA		05/31/23	95861K	CERTIFIED PUBLIC ACCOUNTANT		SRNA	13	P	1.00	N	$ 75,000	$ -					4	N	
229	HA		05/31/23	96908K	CLERK III		SR08	3	T	1.00	N	$ 24,384	$ -					4	N	
229	HA		05/31/23	98602K	GENERAL CONST AND MAINT SUPVR		0	0	P	1.00	W	$ 60,516	$ -					4	N	
229	HA		05/31/23	98607K	BLDG MAINTENANCE WORKER III		0	0	P	1.00	W	$ 56,148	$ -					4	N	
229	HA		05/31/23	98608K	BLDG MAINTENANCE WORKER III		0	0	P	1.00	W	$ 56,148	$ -					4	N	
229	HA		05/31/23	98609K	BLDG MAINTENANCE WORKER III		0	0	P	1.00	W	$ 56,148	$ -					4	N	
229	HA		05/31/23	98610K	BUILDING MAINTENANCE WORKER II		0	0	P	1.00	W	$ 55,392	$ -					4	N	
229	HA		05/31/23	98611K	BUILDING MAINTENANCE WORKER II		0	0	P	1.00	W	$ 55,392	$ -					4	N	
229	HA		05/31/23	98612K	BUILDING MAINTENANCE WORKER II		0	0	P	1.00	W	$ 55,392	$ -					4	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
229	HA		05/31/23	98618K	BUILDING MAINTENANCE WORKER I		0	0	P	1.00	W	$ 52,188	$ -					4	N	
229	HA		05/31/23	98619K	BUILDING MAINTENANCE WORKER I		0	0	P	1.00	W	$ 52,188	$ -					4	N	
229	HA		05/31/23	98620K	BUILDING MAINTENANCE WORKER I		0	0	P	1.00	W	$ 52,188	$ -					4	N	
229	HA		05/31/23	98621K	BUILDING MAINTENANCE WORKER I		0	0	P	1.00	W	$ 52,188	$ -					4	N	
229	HA		05/31/23	98632K	CARPENTER I		0	0	P	1.00	W	$ 52,188	$ -					4	N	
229	HA		05/31/23	98633K	CARPENTER I		0	0	P	1.00	W	$ 52,188	$ -					4	N	
229	HA		05/31/23	98634K	CARPENTER I		0	0	P	1.00	W	$ 52,188	$ -					4	N	
236	LC	09/15/22	05/31/23	1666	ELIGIBILITY WKR III	N	SR16E	3	P	0.58	A	$ 27,889	$ 27,889	Y	N			2	N	
236	LC	09/15/22	05/31/23	1666	ELIGIBILITY WKR III	N	SR16E	3	P	0.42	N	$ 20,195	$ 20,195	Y	N			2	N	
236	LC	11/08/21	05/31/23	1669	ELIGIBILITY WKR V	N	SR20G	4	P	0.57	A	$ 36,033	$ 36,033	Y	N			1	N	
236	LC	11/08/21	05/31/23	1669	ELIGIBILITY WKR V	N	SR20G	4	P	0.43	N	$ 27,183	$ 27,183	Y	N			1	N	
236	LC	04/01/21	05/31/23	1675	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 25,363	Y	N		Recommendation Pending	2	N	
236	LC	04/01/21	05/31/23	1675	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 19,133	Y	N		Recommendation Pending	2	N	
236	LC	07/12/22	05/31/23	1681	ELIGIBILITY WKR III	N	SR16I	3	P	0.58	A	$ 32,663	$ 32,663	Y	N			2	N	
236	LC	07/12/22	05/31/23	1681	ELIGIBILITY WKR III	N	SR16I	3	P	0.42	N	$ 23,653	$ 23,653	Y	N			2	N	
236	LC	09/17/22	05/31/23	1714	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 25,363	Y	N			2	N	
236	LC	09/17/22	05/31/23	1714	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 19,133	Y	N			2	N	
236	LC	02/18/08	05/31/23	1729	OFFICE ASSISTANT III	N	SR08	3	P	0.56	A	$ 13,655	$ 14,945	N	N			2	N	
236	LC	02/18/08	05/31/23	1729	OFFICE ASSISTANT III	N	SR08	3	P	0.44	N	$ 10,729	$ 11,743	N	N			2	N	
236	LC	08/05/22	05/31/23	1739	OFFICE ASSISTANT IV	N	SR10D	3	P	0.56	A	$ 20,476	$ 19,710	Y	N			4	N	
236	LC	08/05/22	05/31/23	1739	OFFICE ASSISTANT IV	N	SR10D	3	P	0.44	N	$ 16,088	$ 15,486	Y	N			4	N	
236	LC	04/15/22	05/31/23	1740	OFFICE ASSISTANT IV	N	SR10C	3	P	0.56	A	$ 28,170	$ 19,710	Y	N			4	N	
236	LC	04/15/22	05/31/23	1740	OFFICE ASSISTANT IV	N	SR10C	3	P	0.44	N	$ 22,134	$ 15,486	Y	N			4	N	
236	LC	03/18/22	05/31/23	1757	ELIGIBILITY WKR III	N	SR16F	3	P	0.56	A	$ 27,075	$ 21,282	Y	N		Recommendation Pending	2	N	
236	LC	03/18/22	05/31/23	1757	ELIGIBILITY WKR III	N	SR16F	3	P	0.44	N	$ 21,273	$ 16,722	Y	N		Recommendation Pending	2	N	
236	LC	09/01/19	05/31/23	1767	ELIGIBILITY WKR III	N	SR16L	3	P	0.56	A	$ 24,918	$ 34,259	Y	N			3	N	
236	LC	09/01/19	05/31/23	1767	ELIGIBILITY WKR III	N	SR16L	3	P	0.44	N	$ 19,578	$ 26,917	Y	N			3	N	
236	LC	09/22/22	05/31/23	3773	ELIGIBILITY WKR II	N	SR14C	3	P	0.57	A	$ 23,427	$ 21,662	Y	N			2	N	
236	LC	09/22/22	05/31/23	3773	ELIGIBILITY WKR II	N	SR14C	3	P	0.43	N	$ 17,673	$ 16,342	Y	N			2	N	
236	LC	11/02/22	05/31/23	3777	ELIGIBILITY WKR III	N	SR16D	3	P	0.57	A	$ 26,375	$ 27,353	Y	N			2	N	
236	LC	11/02/22	05/31/23	3777	ELIGIBILITY WKR III	N	SR16D	3	P	0.43	N	$ 19,897	$ 20,635	Y	N			2	N	
236	LC	06/16/20	05/31/23	3781	OFFICE ASSISTANT III	N	SR08B	3	P	0.57	A	$ 18,878	$ 17,237	Y	N			4	N	
236	LC	06/16/20	05/31/23	3781	OFFICE ASSISTANT III	N	SR08B	3	P	0.43	N	$ 14,242	$ 13,003	Y	N			4	N	
236	LC	03/23/20	05/31/23	4069	OFFICE ASSISTANT III	N	SR08B	3	P	0.57	A	$ 18,878	$ 17,237	Y	N			4	N	
236	LC	03/23/20	05/31/23	4069	OFFICE ASSISTANT III	N	SR08B	3	P	0.43	N	$ 14,242	$ 13,003	Y	N			4	N	
236	LC	04/01/19	05/31/23	4540	ELIGIBILITY WKR III	N	SR16D	3	P	0.57	A	$ 25,363	$ 25,493	Y	N			2	N	
236	LC	04/01/19	05/31/23	4540	ELIGIBILITY WKR III	N	SR16D	3	P	0.43	N	$ 19,133	$ 19,231	Y	N			2	N	
236	LC	11/03/22	05/31/23	4541	ELIGIBILITY WKR I	N	SR12C	3	P	0.57	A	$ 21,662	$ 26,307	Y	N			3	N	
236	LC	11/03/22	05/31/23	4541	ELIGIBILITY WKR I	N	SR12C	3	P	0.43	N	$ 16,342	$ 19,845	Y	N			3	N	
236	LC	10/18/21	05/31/23	4887	OFFICE ASSISTANT IV	N	SR10C	3	P	0.57	A	$ 20,062	$ 20,062	Y	N			2	N	
236	LC	10/18/21	05/31/23	4887	OFFICE ASSISTANT IV	N	SR10C	3	P	0.43	N	$ 15,134	$ 15,134	Y	N			2	N	
236	LC	03/15/22	05/31/23	5476	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 18,878	Y	N			3	N	
236	LC	03/15/22	05/31/23	5476	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 14,242	Y	N			3	N	
236	LC	04/25/20	05/31/23	5583	OFFICE ASSISTANT III	N	SR08B	3	P	0.57	A	$ 18,878	$ 17,237	Y	N			4	N	
236	LC	04/25/20	05/31/23	5583	OFFICE ASSISTANT III	N	SR08B	3	P	0.43	N	$ 14,242	$ 13,003	Y	N			4	N	
236	LC	10/17/08	05/31/23	6412	OFFICE ASSISTANT III	N	SR08	3	P	0.57	A	$ 13,899	$ 14,631	N	N			1	N	
236	LC	10/17/08	05/31/23	6412	OFFICE ASSISTANT III	N	SR08	3	P	0.43	N	$ 10,485	$ 11,037	N	N			1	N	
236	LC	01/16/19	05/31/23	7714	ELIGIBILITY WKR III	N	SR16H	3	P	0.57	A	$ 31,026	$ 29,809	Y	N			2	N	
236	LC	01/16/19	05/31/23	7714	ELIGIBILITY WKR III	N	SR16H	3	P	0.43	N	$ 23,406	$ 22,487	Y	N			2	N	
236	LC	01/28/20	05/31/23	7715	ELIGIBILITY WKR III	N	SR16B	3	P	0.57	A	$ 23,427	$ 23,577	Y	N			2	N	
236	LC	01/28/20	05/31/23	7715	ELIGIBILITY WKR III	N	SR16B	3	P	0.43	N	$ 17,673	$ 17,787	Y	N			2	N	
236	LC	10/03/22	05/31/23	11120	ELIGIBILITY WKR V	N	SR20I	4	P	0.57	A	$ 38,967	$ 31,963	Y	N					Filled
236	LC	10/03/22	05/31/23	11120	ELIGIBILITY WKR V	N	SR20I	4	P	0.43	N	$ 29,397	$ 24,113	Y	N					Filled
236	LC	10/17/22	05/31/23	11446	ELIGIBILITY WKR I	N	SR12M	3	P	0.57	A	$ 32,100	$ 26,307	Y	N			2	N	
236	LC	10/17/22	05/31/23	11446	ELIGIBILITY WKR I	N	SR12M	3	P	0.43	N	$ 24,216	$ 19,845	Y	N			2	N	
236	LC	09/16/21	05/31/23	13235	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 25,363	Y	N		Recommendation Pending	2	N	
236	LC	09/16/21	05/31/23	13235	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 19,133	Y	N		Recommendation Pending	2	N	
236	LC	12/31/20	05/31/23	14128	ELIGIBILITY WKR III	N	SR16G	3	P	0.57	A	$ 28,673	$ 28,673	Y	N		Recommendation Pending	2	N	
236	LC	12/31/20	05/31/23	14128	ELIGIBILITY WKR III	N	SR16G	3	P	0.43	N	$ 21,631	$ 21,631	Y	N		Recommendation Pending	2	N	
236	LC	01/04/20	05/31/23	14131	ELIGIBILITY WKR III	N	SR16B	3	P	0.57	A	$ 25,363	$ 20,144	Y	N			2	N	
236	LC	01/04/20	05/31/23	14131	ELIGIBILITY WKR III	N	SR16B	3	P	0.43	N	$ 19,133	$ 15,196	Y	N			2	N	
236	LC	10/11/22	05/31/23	14134	ELIGIBILITY WKR III	N	SR16G	3	P	0.57	A	$ 29,525	$ 22,469	Y	N			2	N	
236	LC	10/11/22	05/31/23	14134	ELIGIBILITY WKR III	N	SR16G	3	P	0.43	N	$ 22,487	$ 16,951	Y	N			2	N	
236	LC	05/02/22	05/31/23	14135	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 20,937	$ 32,100	Y	N			2	N	
236	LC	05/02/22	05/31/23	14135	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 15,795	$ 24,216	Y	N			2	N	
236	LC	05/01/22	05/31/23	14146	ELIGIBILITY WKR III	N	SR16I	3	P	0.57	A	$ 32,100	$ 32,100	Y	N			2	N	
236	LC	05/01/22	05/31/23	14146	ELIGIBILITY WKR III	N	SR16I	3	P	0.43	N	$ 24,216	$ 24,216	Y	N			2	N	
236	LC	04/01/22	05/31/23	14147	ELIGIBILITY WKR III	N	SR16H	3	P	0.57	A	$ 30,842	$ 30,842	Y	N			2	N	
236	LC	04/01/22	05/31/23	14147	ELIGIBILITY WKR III	N	SR16H	3	P	0.43	N	$ 23,266	$ 23,266	Y	N			2	N	
236	LC	12/31/19	05/31/23	14148	ELIGIBILITY WKR III	N	SR16B	3	P	0.57	A	$ 25,363	$ 29,809	Y	N			3	N	
236	LC	12/31/19	05/31/23	14148	ELIGIBILITY WKR III	N	SR16B	3	P	0.43	N	$ 19,133	$ 22,487	Y	N			3	N	
236	LC	05/06/22	05/31/23	17688	ELIGIBILITY WKR III	N	SR16G	3	P	0.57	A	$ 24,515	$ 21,662	Y	N		Recommendation Pending	2	N	
236	LC	05/06/22	05/31/23	17688	ELIGIBILITY WKR III	N	SR16G	3	P	0.43	N	$ 18,493	$ 16,342	Y	N		Recommendation Pending	2	N	
236	LC	10/05/21	05/31/23	17689	ELIGIBILITY WKR I	N	SR12C	3	P	0.57	A	$ 21,662	$ 21,662	Y	N		Recommendation Pending	2	N	
236	LC	10/05/21	05/31/23	17689	ELIGIBILITY WKR I	N	SR12C	3	P	0.43	N	$ 16,342	$ 16,342	Y	N		Recommendation Pending	2	N	
236	LC	09/01/22	05/31/23	17692	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 21,662	Y	N			2	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
236	LC	09/01/22	05/31/23	17692	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 16,342	Y	N			2	N	
236	LC	10/19/22	05/31/23	19106	OFFICE ASSISTANT IV	N	SR10C	3	P	0.57	A	$ 20,062	$ 20,807	Y	N			2	N	
236	LC	10/19/22	05/31/23	19106	OFFICE ASSISTANT IV	N	SR10C	3	P	0.43	N	$ 15,134	$ 15,697	Y	N			2	N	
236	LC	09/03/19	05/31/23	21501	OFFICE ASSISTANT IV	N	SR10F	3	P	0.57	A	$ 20,062	$ 21,785	Y	N			2	N	
236	LC	09/03/19	05/31/23	21501	OFFICE ASSISTANT IV	N	SR10F	3	P	0.43	N	$ 15,134	$ 16,435	Y	N			2	N	
236	LC	06/01/20	05/31/23	22141	ELIGIBILITY WKR III	N	SR16K	3	P	0.57	A	$ 25,363	$ 33,530	Y	N			2	N	
236	LC	06/01/20	05/31/23	22141	ELIGIBILITY WKR III	N	SR16K	3	P	0.43	N	$ 19,133	$ 25,294	Y	N			2	N	
236	LC	01/06/20	05/31/23	22154	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 24,515	Y	N			2	N	
236	LC	01/06/20	05/31/23	22154	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 18,493	Y	N			2	N	
236	LC	06/27/22	05/31/23	22156	ELIGIBILITY WKR III	N	SR16J	3	P	0.57	A	$ 33,338	$ 33,338	Y	N			2	N	
236	LC	06/27/22	05/31/23	22156	ELIGIBILITY WKR III	N	SR16J	3	P	0.43	N	$ 25,150	$ 25,150	Y	N			2	N	
236	LC	12/01/19	05/31/23	22162	ELIGIBILITY WKR III	N	SR16F	3	P	0.57	A	$ 25,363	$ 27,558	Y	N			2	N	
236	LC	12/01/19	05/31/23	22162	ELIGIBILITY WKR III	N	SR16F	3	P	0.43	N	$ 19,133	$ 20,790	Y	N			2	N	
236	LC	09/01/22	05/31/23	22286	OFFICE ASSISTANT III	N	SR08B	3	P	0.57	A	$ 17,237	$ 18,878	Y	N	1		2	N	
236	LC	09/01/22	05/31/23	22286	OFFICE ASSISTANT III	N	SR08B	3	P	0.43	N	$ 13,003	$ 14,242	Y	N	1		2	N	
236	LC	09/16/21	05/31/23	22289	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 18,878	Y	N			2	N	
236	LC	09/16/21	05/31/23	22289	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 14,242	Y	N			2	N	
236	LC	10/01/22	05/31/23	22382	ELIGIBILITY WKR III	N	SR16H	3	P	0.57	A	$ 30,842	$ 30,842	Y	N			4	N	
236	LC	10/01/22	05/31/23	22382	ELIGIBILITY WKR III	N	SR16H	3	P	0.43	N	$ 23,266	$ 23,266	Y	N			4	N	
236	LC	05/23/22	05/31/23	22774	ELIGIBILITY WKR II	N	SR14C	3	P	0.57	A	$ 23,427	$ 25,363	Y	N			2	N	
236	LC	05/23/22	05/31/23	22774	ELIGIBILITY WKR II	N	SR14C	3	P	0.43	N	$ 17,673	$ 19,133	Y	N			2	N	
236	LC	06/01/22	05/31/23	22817	ELIGIBILITY WKR V	N	SR20C	4	P	0.57	A	$ 30,814	$ 30,814	Y	N					Filled
236	LC	06/01/22	05/31/23	22817	ELIGIBILITY WKR V	N	SR20C	4	P	0.43	N	$ 23,246	$ 23,246	Y	N					Filled
236	LC	11/01/20	05/31/23	22846	ELIGIBILITY WKR III	N	SR16M	3	P	0.57	A	$ 36,259	$ 36,259	Y	N		Recommendation Pending	2	N	
236	LC	11/01/20	05/31/23	22846	ELIGIBILITY WKR III	N	SR16M	3	P	0.43	N	$ 27,353	$ 27,353	Y	N		Recommendation Pending	2	N	
236	LC	02/29/20	05/31/23	22855	ELIGIBILITY WKR III	N	SR16B	3	P	0.57	A	$ 21,662	$ 20,144	Y	N				N	Committed
236	LC	02/29/20	05/31/23	22855	ELIGIBILITY WKR III	N	SR16B	3	P	0.43	N	$ 16,342	$ 15,196	Y	N				N	Committed
236	LC	06/01/21	05/31/23	22878	OFFICE ASSISTANT IV	N	SR10B	3	P	0.57	A	$ 18,618	$ 20,062	Y	N			2	N	
236	LC	06/01/21	05/31/23	22878	OFFICE ASSISTANT IV	N	SR10C	3	P	0.43	N	$ 15,134	$ 15,134	Y	N			2	N	
236	LC	12/31/21	05/31/23	22880	ELIGIBILITY WKR V	N	SR20J	4	P	0.57	A	$ 40,554	$ 40,554	Y	N			1	N	
236	LC	12/31/21	05/31/23	22880	ELIGIBILITY WKR V	N	SR20J	4	P	0.43	N	$ 30,594	$ 30,594	Y	N			1	N	
236	LC	03/16/22	05/31/23	22990	ELIGIBILITY WKR V	N	SR20M	4	P	0.57	A	$ 44,002	$ 33,345	Y	N			1	Y	
236	LC	03/16/22	05/31/23	22990	ELIGIBILITY WKR V	N	SR20M	4	P	0.43	N	$ 33,194	$ 25,155	Y	N			1	Y	
236	LC	01/16/20	05/31/23	23325	ELIGIBILITY WKR V	N	SR20I	4	P	0.57	A	$ 37,264	$ 36,259	Y	N			1	N	
236	LC	01/16/20	05/31/23	23325	ELIGIBILITY WKR V	N	SR20I	4	P	0.43	N	$ 28,112	$ 27,353	Y	N			1	N	
236	LC	07/18/22	05/31/23	24180	ELIGIBILITY WKR III	N	SR16M	3	P	0.57	A	$ 36,259	$ 25,363	Y	N			2	N	
236	LC	07/18/22	05/31/23	24180	ELIGIBILITY WKR III	N	SR16M	3	P	0.43	N	$ 27,353	$ 19,133	Y	N			2	N	
236	LC	03/12/20	05/31/23	24182	ELIGIBILITY WKR III	N	SR16B	3	P	0.57	A	$ 21,662	$ 20,144	Y	N			2	N	
236	LC	03/12/20	05/31/23	24182	ELIGIBILITY WKR III	N	SR16B	3	P	0.43	N	$ 16,342	$ 15,196	Y	N			2	N	
236	LC	09/11/20	05/31/23	24188	OFFICE ASSISTANT IV	N	SR10C	3	P	0.57	A	$ 19,391	$ 19,391	Y	N			2	N	
236	LC	09/11/20	05/31/23	24188	OFFICE ASSISTANT IV	N	SR10C	3	P	0.43	N	$ 14,629	$ 14,629	Y	N			2	N	
236	LC	07/01/21	05/31/23	24489	OFFICE ASSISTANT IV	N	SR10M	3	P	0.57	A	$ 29,665	$ 29,665	Y	N			2	N	
236	LC	07/01/21	05/31/23	24489	OFFICE ASSISTANT IV	N	SR10M	3	P	0.43	N	$ 22,379	$ 22,379	Y	N			2	N	
236	LC	01/16/20	05/31/23	24491	ELIGIBILITY WKR III	N	SR16D	3	P	0.57	A	$ 25,363	$ 25,493	Y	N			2	N	
236	LC	01/16/20	05/31/23	24491	ELIGIBILITY WKR III	N	SR16D	3	P	0.43	N	$ 19,133	$ 19,231	Y	N			2	N	
236	LC	10/19/21	05/31/23	24494	ELIGIBILITY WKR III	N	SR16E	3	P	0.57	A	$ 27,408	$ 27,408	Y	Y	2		2	N	
236	LC	10/19/21	05/31/23	24494	ELIGIBILITY WKR III	N	SR16E	3	P	0.43	N	$ 20,676	$ 20,676	Y	Y	2		2	N	
236	LC	03/29/22	05/31/23	24737	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 25,363	Y	N			3	N	
236	LC	03/29/22	05/31/23	24737	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 19,133	Y	N			3	N	
236	LC	11/16/22	05/31/23	24774	ELIGIBILITY WKR I	N	SR12C	3	P	0.57	A	$ 25,909	$ 26,307	Y	N			3	N	
236	LC	11/16/22	05/31/23	24774	ELIGIBILITY WKR I	N	SR12C	3	P	0.43	N	$ 19,985	$ 19,845	Y	N			3	N	
236	LC	08/15/19	05/31/23	24970	SELF-SUFF/SUPP SVCS SPCLT IV	N	SR22C	13	P	0.57	A	$ 29,084	$ 30,835	Y	N			1	N	
236	LC	08/15/19	05/31/23	24970	SELF-SUFF/SUPP SVCS SPCLT IV	N	SR22C	13	P	0.43	N	$ 21,940	$ 23,261	Y	N			1	N	
236	LC	01/06/20	05/31/23	25015	OFFICE ASSISTANT III	N	SR08B	3	P	0.57	A	$ 18,878	$ 17,237	Y	N			4	N	
236	LC	01/06/20	05/31/23	25015	OFFICE ASSISTANT III	N	SR08B	3	P	0.43	N	$ 14,242	$ 13,003	Y	N			4	N	
236	LC	10/07/21	05/31/23	25016	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 18,878	Y	N			4	N	
236	LC	10/07/21	05/31/23	25016	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 14,242	Y	N			4	N	
236	LC	08/01/20	05/31/23	25017	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 18,249	Y	N			4	N	
236	LC	08/01/20	05/31/23	25017	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 13,767	Y	N			4	N	
236	LC	05/01/20	05/31/23	25293	OFFICE ASSISTANT III	N	SR08J	3	P	0.57	A	$ 18,878	$ 23,577	Y	N			4	N	
236	LC	05/01/20	05/31/23	25293	OFFICE ASSISTANT III	N	SR08J	3	P	0.43	N	$ 14,242	$ 17,787	Y	N			4	N	
236	LC	10/13/22	05/31/23	25722	ELIGIBILITY WKR I	N	SR12C	3	P	0.57	A	$ 21,662	$ 24,296	Y	N		Recommendation Pending	3	N	
236	LC	10/13/22	05/31/23	25722	ELIGIBILITY WKR I	N	SR12C	3	P	0.43	N	$ 16,342	$ 18,328	Y	N		Recommendation Pending	3	N	
236	LC	10/10/22	05/31/23	25725	ELIGIBILITY WKR III	N	SR16E	3	P	0.57	A	$ 27,408	$ 28,427	Y	N		Recommendation Pending	3	N	
236	LC	10/10/22	05/31/23	25725	ELIGIBILITY WKR III	N	SR16E	3	P	0.43	N	$ 20,676	$ 21,445	Y	N		Recommendation Pending	3	N	
236	LC	10/17/22	05/31/23	26392	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 19,583	Y	N					Filled
236	LC	10/17/22	05/31/23	26392	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 14,773	Y	N					Filled
236	LC	08/19/19	05/31/23	26801	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 17,237	Y	N			4	N	
236	LC	08/19/19	05/31/23	26801	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 13,003	Y	N			4	N	
236	LC	10/01/22	05/31/23	26802	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 17,237	$ 18,878	Y	N			4	N	
236	LC	10/01/22	05/31/23	26802	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 13,003	$ 14,242	Y	N			4	N	
236	LC	07/16/22	05/31/23	27444	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 24,515	$ 21,662	Y	N			4	N	
236	LC	07/16/22	05/31/23	27444	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 18,493	$ 16,342	Y	N			4	N	
236	LC	07/01/22	05/31/23	27449	ELIGIBILITY WKR III	N	SR16F	3	P	0.57	A	$ 28,509	$ 28,509	Y	N			3	N	
236	LC	07/01/22	05/31/23	27449	ELIGIBILITY WKR III	N	SR16F	3	P	0.43	N	$ 21,507	$ 21,507	Y	N			3	N	
236	LC	12/06/19	05/31/23	28050	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 20,144	Y	N			3	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
236	LC	12/06/19	05/31/23	28050	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 15,196	Y	N			3	N	
236	LC	08/01/19	05/31/23	28059	ELIGIBILITY WKR III	N	SR16K	3	P	0.57	A	$ 25,363	$ 33,530	Y	N			3	N	
236	LC	08/01/19	05/31/23	28059	ELIGIBILITY WKR III	N	SR16K	3	P	0.43	N	$ 19,133	$ 25,294	Y	N			3	N	
236	LC	12/10/21	05/31/23	28063	ELIGIBILITY WKR III	N	SR16D	3	P	0.57	A	$ 21,785	$ 22,538	Y	N		Recommendation Pending	3	N	
236	LC	12/10/21	05/31/23	28063	ELIGIBILITY WKR III	N	SR16D	3	P	0.43	N	$ 16,435	$ 17,002	Y	N		Recommendation Pending	3	N	
236	LC	01/02/20	05/31/23	28064	OFFICE ASSISTANT IV	N	SR10E	3	P	0.57	A	$ 20,062	$ 20,937	Y	N			4	N	
236	LC	01/02/20	05/31/23	28064	OFFICE ASSISTANT IV	N	SR10E	3	P	0.43	N	$ 15,134	$ 15,795	Y	N			4	N	
236	LC	12/19/19	05/31/23	28066	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 21,662	$ 23,577	Y	N			3	N	
236	LC	12/19/19	05/31/23	28066	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 16,342	$ 17,787	Y	N			3	N	
236	LC	11/18/19	05/31/23	28073	ELIGIBILITY WKR III	N	SR16J	3	P	0.57	A	$ 25,363	$ 32,223	Y	N			3	N	
236	LC	11/18/19	05/31/23	28073	ELIGIBILITY WKR III	N	SR16J	3	P	0.43	N	$ 19,133	$ 24,309	Y	N			3	N	
236	LC	06/29/21	05/31/23	28077	ELIGIBILITY WKR II	N	SR14C	3	P	0.57	A	$ 23,427	$ 23,427	Y	N		Recommendation Pending	4	N	
236	LC	06/29/21	05/31/23	28077	ELIGIBILITY WKR II	N	SR14C	3	P	0.43	N	$ 17,673	$ 17,673	Y	N		Recommendation Pending	4	N	
236	LC	10/01/19	05/31/23	28080	ELIGIBILITY WKR III	N	SR16F	3	P	0.57	A	$ 25,363	$ 27,558	Y	N			3	N	
236	LC	10/01/19	05/31/23	28080	ELIGIBILITY WKR III	N	SR16F	3	P	0.43	N	$ 19,133	$ 20,790	Y	N			3	N	
236	LC	09/01/22	05/31/23	28083	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 25,363	Y	N			3	N	
236	LC	09/01/22	05/31/23	28083	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 19,133	Y	N			3	N	
236	LC	11/01/19	05/31/23	28099	OFFICE ASSISTANT III	N	SR08B	3	P	0.57	A	$ 18,878	$ 17,237	Y	N			4	N	
236	LC	11/01/19	05/31/23	28099	OFFICE ASSISTANT III	N	SR08B	3	P	0.43	N	$ 14,242	$ 13,003	Y	N			4	N	
236	LC	12/31/20	05/31/23	28107	ELIGIBILITY WKR III	N	SR16I	3	P	0.57	A	$ 31,026	$ 31,026	Y	N		Recommendation Pending	3	N	
236	LC	12/31/20	05/31/23	28107	ELIGIBILITY WKR III	N	SR16I	3	P	0.43	N	$ 23,406	$ 23,406	Y	N		Recommendation Pending	3	N	
236	LC	03/01/21	05/31/23	28109	OFFICE ASSISTANT IV	N	SR10J	3	P	0.57	A	$ 26,375	$ 26,375	Y	N			3	N	
236	LC	03/01/21	05/31/23	28109	OFFICE ASSISTANT IV	N	SR10J	3	P	0.43	N	$ 19,897	$ 19,897	Y	N			3	N	
236	LC	09/16/21	05/31/23	28129	ELIGIBILITY WKR III	N	SR16G	3	P	0.57	A	$ 29,665	$ 29,665	Y	N		Recommendation Pending	3	N	
236	LC	09/16/21	05/31/23	28129	ELIGIBILITY WKR III	N	SR16G	3	P	0.43	N	$ 22,379	$ 22,379	Y	N		Recommendation Pending	3	N	
236	LC	11/16/21	05/31/23	28191	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 17,237	$ 18,878	Y	N			4	N	
236	LC	11/16/21	05/31/23	28191	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 13,003	$ 14,242	Y	N			4	N	
236	LC	08/01/22	05/31/23	28235	OFFICE ASSISTANT III	N	SR08H	3	P	0.57	A	$ 22,976	$ 22,976	Y	N			4	N	
236	LC	08/01/22	05/31/23	28235	OFFICE ASSISTANT III	N	SR08H	3	P	0.43	N	$ 17,332	$ 17,332	Y	N			4	N	
236	LC	10/01/19	05/31/23	28242	ELIGIBILITY WKR III	N	SR16L	3	P	0.57	A	$ 25,363	$ 34,870	Y	N			3	N	
236	LC	10/01/19	05/31/23	28242	ELIGIBILITY WKR III	N	SR16L	3	P	0.43	N	$ 19,133	$ 26,306	Y	N			3	N	
236	LC	12/05/19	05/31/23	28245	ELIGIBILITY WKR III	N	SR16D	3	P	0.57	A	$ 21,662	$ 23,577	Y	N			3	N	
236	LC	12/05/19	05/31/23	28245	ELIGIBILITY WKR III	N	SR16D	3	P	0.43	N	$ 16,342	$ 17,787	Y	N			3	N	
236	LC	08/16/19	05/31/23	28255	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 23,427	$ 23,577	Y	N			3	N	
236	LC	08/16/19	05/31/23	28255	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 17,673	$ 17,787	Y	N			3	N	
236	LC	11/01/22	05/31/23	28271	OFFICE ASSISTANT IV	N	SR10M	3	P	0.57	A	$ 29,665	$ 30,766	Y	N		Recommendation Pending	3	N	
236	LC	11/01/22	05/31/23	28271	OFFICE ASSISTANT IV	N	SR10M	3	P	0.43	N	$ 22,379	$ 23,210	Y	N		Recommendation Pending	3	N	
236	LC	02/24/20	05/31/23	28274	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 21,785	$ 23,577	Y	N			3	N	
236	LC	02/24/20	05/31/23	28274	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 16,435	$ 17,787	Y	N			3	N	
236	LC	02/22/22	05/31/23	30384	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 25,363	Y	N			3	N	
236	LC	02/22/22	05/31/23	30384	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 19,133	Y	N			3	N	
236	LC	06/01/21	05/31/23	31066	OFFICE ASSISTANT IV	N	SR10C	3	P	0.57	A	$ 20,062	$ 20,062	Y	N			3	N	
236	LC	06/01/21	05/31/23	31066	OFFICE ASSISTANT IV	N	SR10C	3	P	0.43	N	$ 15,134	$ 15,134	Y	N			3	N	
236	LC	12/01/21	05/31/23	31716	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 18,878	Y	N			4	N	
236	LC	12/01/21	05/31/23	31716	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 14,242	Y	N			4	N	
236	LC	10/01/21	05/31/23	32372	OFFICE ASSISTANT IV	N	SR10J	3	P	0.57	A	$ 26,375	$ 26,375	Y	N			3	N	
236	LC	10/01/21	05/31/23	32372	OFFICE ASSISTANT IV	N	SR10J	3	P	0.43	N	$ 19,231	$ 19,897	Y	N			3	N	
236	LC	07/05/22	05/31/23	32385	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 25,363	Y	N		Recommendation Pending	3	N	
236	LC	07/05/22	05/31/23	32385	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 19,133	Y	N		Recommendation Pending	3	N	
236	LC	11/01/22	05/31/23	32388	ELIGIBILITY WKR III	N	SR16D	3	P	0.57	A	$ 26,375	$ 27,353	Y	N			3	N	
236	LC	11/01/22	05/31/23	32388	ELIGIBILITY WKR III	N	SR16D	3	P	0.43	N	$ 19,897	$ 20,635	Y	N			3	N	
236	LC	12/01/20	05/31/23	32391	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,249	$ 18,249	Y	N			4	N	
236	LC	12/01/20	05/31/23	32391	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 13,767	$ 13,767	Y	N			4	N	
236	LC	04/04/22	05/31/23	32644	ELIGIBILITY WKR II	N	SR14C	3	P	0.57	A	$ 23,427	$ 25,363	Y	N			4	N	
236	LC	04/04/22	05/31/23	32644	ELIGIBILITY WKR II	N	SR14C	3	P	0.43	N	$ 17,673	$ 19,133	Y	N			4	N	
236	LC	07/16/22	05/31/23	33076	ELIGIBILITY WKR III	N	SR16E	3	P	0.57	A	$ 27,408	$ 27,408	Y	N			3	N	
236	LC	07/16/22	05/31/23	33076	ELIGIBILITY WKR III	N	SR16E	3	P	0.43	N	$ 20,676	$ 20,676	Y	N			3	N	
236	LC	07/31/21	05/31/23	33133	ELIGIBILITY WKR III	N	SR16F	3	P	0.57	A	$ 28,509	$ 28,509	Y	N		Recommendation Pending	3	N	
236	LC	07/31/21	05/31/23	33133	ELIGIBILITY WKR III	N	SR16F	3	P	0.43	N	$ 21,507	$ 21,507	Y	N		Recommendation Pending	3	N	
236	LC	01/21/20	05/31/23	33264	OFFICE ASSISTANT III	N	SR08B	3	P	0.57	A	$ 18,878	$ 17,237	Y	N			4	N	
236	LC	01/21/20	05/31/23	33264	OFFICE ASSISTANT III	N	SR08B	3	P	0.43	N	$ 14,242	$ 13,003	Y	N			4	N	
236	LC	08/16/22	05/31/23	33907	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 18,878	Y	N					Filled
236	LC	08/16/22	05/31/23	33907	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 14,242	Y	N					Filled
236	LC	11/14/20	05/31/23	34332	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,249	$ 18,249	Y	N			4	N	
236	LC	11/14/20	05/31/23	34332	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 13,767	$ 13,767	Y	N			4	N	
236	LC	01/19/19	05/31/23	34707	ELIGIBILITY WKR III	N	SR16C	0	P	0.57	A	$ 25,363	$ 20,144	Y	N			3	N	
236	LC	01/19/19	05/31/23	34707	ELIGIBILITY WKR III	N	SR16C	0	P	0.43	N	$ 19,133	$ 15,196	Y	N			3	N	
236	LC	10/26/22	05/31/23	34715	ELIGIBILITY WKR III	N	SR16C	3	P	0.57	A	$ 25,363	$ 26,307	Y	N					Filled
236	LC	10/26/22	05/31/23	34715	ELIGIBILITY WKR III	N	SR16C	3	P	0.43	N	$ 19,133	$ 19,845	Y	N					Filled
236	LC	11/15/21	05/31/23	34720	ELIGIBILITY WKR III	N	SR16G	3	P	0.57	A	$ 29,665	$ 29,665	Y	N			3	N	
236	LC	11/15/21	05/31/23	34720	ELIGIBILITY WKR III	N	SR16G	3	P	0.43	N	$ 22,379	$ 22,379	Y	N			3	N	
236	LC	07/12/22	05/31/23	34727	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 18,878	Y	N			4	N	
236	LC	07/12/22	05/31/23	34727	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 14,242	Y	N			4	N	
236	LC	08/01/22	05/31/23	35516	OFFICE ASSISTANT III	N	SR08C	3	P	0.57	A	$ 18,878	$ 18,878	Y	N			4	N	
236	LC	08/01/22	05/31/23	35516	OFFICE ASSISTANT III	N	SR08C	3	P	0.43	N	$ 14,242	$ 14,242	Y	N			4	N	
236	LC	06/29/21	05/31/23	42179	OFFICE ASSISTANT IV	N	SR10C	3	P	0.57	A	$ 20,062	$ 20,062	Y	N			3	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
236	LC	06/29/21	05/31/23	42179	OFFICE ASSISTANT IV	N	SR10C	3	P	0.43	N	$ 15,134	$ 15,134	Y	N			3	N	
236	LC	03/02/20	05/31/23	42672	OFFICE ASSISTANT III	N	SR08B	3	P	0.57	A	$ 18,878	$ 17,237	Y	N			4	N	
236	LC	03/02/20	05/31/23	42672	OFFICE ASSISTANT III	N	SR08B	3	P	0.43	N	$ 14,242	$ 13,003	Y	N			4	N	
236	LC	03/02/20	05/31/23	43803	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20F	13	P	0.50	A	$ 25,512	$ 28,140	Y	N			1	N	
236	LC	03/02/20	05/31/23	43803	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20F	13	P	0.50	N	$ 25,512	$ 28,140	Y	N			1	N	
236	LC	07/23/19	05/31/23	45451	SECRETARY II	N	SR14B	3	P	0.50	A	$ 19,110	$ 19,110	Y	N			3	N	
236	LC	07/23/19	05/31/23	45451	SECRETARY II	N	SR14B	3	P	0.50	N	$ 19,110	$ 19,110	Y	N			3	N	
236	LC	09/01/22	05/31/23	45464	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 16,560	Y	N			4	N	
236	LC	09/01/22	05/31/23	45464	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 16,560	Y	N			4	N	
236	LC	09/01/19	05/31/23	45535	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20K	13	P	0.50	A	$ 25,512	$ 34,242	Y	N			1	N	
236	LC	09/01/19	05/31/23	45535	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20K	13	P	0.50	N	$ 25,512	$ 34,242	Y	N			1	N	
236	LC	05/16/22	05/31/23	46876	SECRETARY I	N	SR12I	3	P	0.50	A	$ 24,042	$ 24,042	Y	N				N	Committed
236	LC	05/16/22	05/31/23	46876	SECRETARY I	N	SR12I	3	P	0.50	N	$ 24,042	$ 24,042	Y	N				N	Committed
236	LC	08/12/08	05/31/23	46899	SOCIAL WORKER V	N	SR24	23	P	0.50	A	$ 24,372	$ 26,682	N	N			1	N	
236	LC	08/12/08	05/31/23	46899	SOCIAL WORKER V	N	SR24	23	P	0.50	N	$ 24,372	$ 26,682	N	N			1	N	
236	LC	08/01/22	05/31/23	46904	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20L	13	P	0.50	A	$ 36,342	$ 37,068	Y	N			4	N	
236	LC	08/01/22	05/31/23	46904	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20L	13	P	0.50	N	$ 36,342	$ 37,068	Y	N			4	N	
236	LC	03/01/22	05/31/23	120845	OFFICE ASSISTANT III	N	SR08D	3	P	0.57	A	$ 19,631	$ 19,631	Y	N			4	N	
236	LC	03/01/22	05/31/23	120845	OFFICE ASSISTANT III	N	SR08D	3	P	0.43	N	$ 14,809	$ 14,809	Y	N			4	N	
236	LC	10/01/19	05/31/23	121568	ELIGIBILITY WKR IV	N	SR18H	3	P	0.57	A	$ 32,224	$ 32,223	Y	N			4	Y	
236	LC	10/01/19	05/31/23	121568	ELIGIBILITY WKR IV	N	SR18H	3	P	0.43	N	$ 24,309	$ 24,309	Y	N			4	Y	
238	GB	12/31/17	05/31/23	1809	OFFICE ASSISTANT IV	N	SR10M	3	P	1.00	N	$ 47,868	$ 47,868	Y	N			3	N	
238	GB	12/24/21	05/31/23	23418	OFFICE ASSISTANT IV	N	SR10G	3	P	1.00	N	$ 41,100	$ 41,100	Y	N			3	N	
238	GB	09/16/22	05/31/23	23504	DISABILITY CLAIMS SPCLT III	N	SR20F	13	P	1.00	N	$ 57,420	$ 58,572	Y	N			4	N	
238	GB	08/13/22	05/31/23	24200	DISABILITY CLAIMS SPCLT III	N	SR20D	13	P	1.00	N	$ 53,064	$ 56,304	Y	N			4	N	
238	GB	04/05/22	05/31/23	24451	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	N	$ 33,120	$ 33,120	Y	N				N	Committed
238	GB	07/30/22	05/31/23	24454	PROFESSIONAL TRAINEE I	N	SR16C	13	P	1.00	N	$ 43,620	$ 44,496	Y	N			4	N	
238	GB	05/25/22	05/31/23	24930	DISABILITY CLAIMS SPCLT III	N	SR20C	13	P	1.00	N	$ 42,756	$ 43,620	Y	N			4	N	
238	GB	08/23/22	05/31/23	24932	DISABILITY CLAIMS SPCLT II	N	SR18D	13	P	1.00	N	$ 49,080	$ 52,044	Y	N			4	N	
238	GB	02/16/22	05/31/23	24936	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	N	$ 33,120	$ 33,120	Y	N				N	Filled
238	GB	07/05/22	05/31/23	24938	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	N	$ 33,120	$ 33,120	Y	N			4	N	
238	GB	07/01/21	05/31/23	48728	DISABILITY CLAIMS SPCLT III	N	SR20L	13	P	1.00	N	$ 72,684	$ 72,684	Y	N			4	N	
238	GB	10/01/22	05/31/23	51804	DISABILITY CLAIMS SPCLT III	N	SR20E	13	P	1.00	N	$ 55,200	$ 56,304	Y	N			4	N	
238	GB	06/01/19	05/31/23	51830	INFORMATION TECHNOLOGY BAND B	N	SR22D	13	P	1.00	N	$ 55,092	$ 55,092	Y	N			4	N	
238	GB	04/15/22	05/31/23	122779	DISABILITY CLAIMS SPCLT II	N	SR18D	13	P	1.00	N	$ 49,080	$ 49,080	Y	N			4	N	
238	GB	06/15/22	05/31/23	123399	DISABILITY CLAIMS SPCLT III	N	SR20	13	P	1.00	N	$ 43,812	$ 43,620	Y	N			2	N	
238	GB		05/31/23	124553	DISABILITY CLAIMS SPCLT V	N	SR24	23	P	1.00	N	$ 62,136	$ -		N			2	N	
238	GB		05/31/23	124554	DISABILITY CLAIMS SPCLT IV	N	SR22	13	P	1.00	N	$ 55,200	$ -		N			2	N	
301	SA	11/04/19	05/31/23	1678	HUMAN SVCS PROF IV	N	SR22E	13	P	0.60	A	$ 36,725	$ 36,540	Y	N				N	Committed
301	SA	11/04/19	05/31/23	1678	HUMAN SVCS PROF IV	N	SR22E	13	P	0.40	N	$ 24,360	$ 24,360	Y	N				N	Committed
301	SA	07/01/21	05/31/23	1690	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23M	13	P	0.60	A	$ 51,019	$ 51,019	Y	N			1	N	
301	SA	07/01/21	05/31/23	1690	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23M	13	P	0.40	N	$ 34,013	$ 34,013	Y	N			1	N	
301	SA	09/10/22	05/31/23	1715	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	1.00	N	$ 57,420	$ 56,304	Y	N			2	N	
301	SA	09/16/22	05/31/23	1744	SECRETARY I	N	SR12C	3	P	0.60	A	$ 22,802	$ 22,802	Y	N			2	N	
301	SA	09/16/22	05/31/23	1744	SECRETARY I	N	SR12C	3	P	0.40	N	$ 15,202	$ 15,202	Y	N			2	N	
301	SA	11/18/20	05/31/23	3776	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23E	23	P	0.60	A	$ 37,282	$ 37,282	Y	N				N	Committed
301	SA	11/18/20	05/31/23	3776	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23E	23	P	0.40	N	$ 24,854	$ 24,854	Y	N				N	Committed
301	SA	09/01/22	05/31/23	5072	HUMAN SVCS PROF IV	N	SR22D	13	P	0.60	A	$ 34,452	$ 36,569	Y	N			2	N	
301	SA	09/01/22	05/31/23	5072	HUMAN SVCS PROF IV	N	SR22D	13	P	0.40	N	$ 22,968	$ 24,379	Y	N			2	N	
301	SA	08/06/22	05/31/23	5613	HUMAN SVCS PROF IV	N	SR22C	13	P	0.60	A	$ 33,768	$ 35,143	Y	N			2	N	
301	SA	08/06/22	05/31/23	5613	HUMAN SVCS PROF IV	N	SR22C	13	P	0.40	N	$ 22,512	$ 23,429	Y	N			2	N	
301	SA	09/11/21	05/31/23	17390	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.60	A	$ 34,452	$ 34,452	Y	N			2	N	
301	SA	09/11/21	05/31/23	17390	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.40	N	$ 22,968	$ 22,968	Y	N			2	N	
301	SA	10/15/21	05/31/23	17695	HUMAN SVCS PROF III	N	SR20C	13	P	0.60	A	$ 30,614	$ 30,614	Y	N			2	N	
301	SA	10/15/21	05/31/23	17695	HUMAN SVCS PROF III	N	SR20C	13	P	0.40	N	$ 20,410	$ 20,410	Y	N			2	N	
301	SA	11/22/21	05/31/23	17698	SECRETARY I	N	SR12C	3	P	0.60	A	$ 22,802	$ 22,802	Y	N				N	Filled
301	SA	11/22/21	05/31/23	17698	SECRETARY I	N	SR12C	3	P	0.40	N	$ 15,202	$ 15,202	Y	N				N	Filled
301	SA	04/15/22	05/31/23	22280	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 20,275	$ 20,275	Y	N			4	N	
301	SA	04/15/22	05/31/23	22280	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			4	N	
301	SA	03/01/22	05/31/23	22281	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 20,275	$ 20,275	Y	N			4	N	
301	SA	03/01/22	05/31/23	22281	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			4	N	
301	SA	05/02/22	05/31/23	26679	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23F	13	P	0.60	A	$ 38,772	$ 38,772	Y	N			1	N	
301	SA	05/02/22	05/31/23	26679	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23F	13	P	0.40	N	$ 25,848	$ 25,848	Y	N			1	N	
301	SA	10/30/21	05/31/23	26694	SOCIAL WORKER III	N	SR20C	13	P	0.60	A	$ 30,614	$ 30,614	Y	N			3	N	
301	SA	10/30/21	05/31/23	26694	SOCIAL WORKER III	N	SR20C	13	P	0.40	N	$ 20,410	$ 20,410	Y	N			3	N	
301	SA	09/01/21	05/31/23	26702	SOCIAL WORKER III	N	SR20C	13	P	0.60	A	$ 30,058	$ 30,614	Y	N			3	N	
301	SA	09/01/21	05/31/23	26702	SOCIAL WORKER III	N	SR20C	13	P	0.40	N	$ 20,410	$ 20,410	Y	N			3	N	
301	SA	03/14/22	05/31/23	26703	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.60	A	$ 35,849	$ 35,849	Y	N			1	N	
301	SA	03/14/22	05/31/23	26703	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.40	N	$ 23,899	$ 23,899	Y	N			1	N	
301	SA	02/25/22	05/31/23	26707	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.60	A	$ 34,452	$ 34,452	Y	N				N	Filled
301	SA	02/25/22	05/31/23	26707	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.40	N	$ 22,968	$ 22,968	Y	N				N	Filled
301	SA	02/18/22	05/31/23	26768	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23E	13	P	0.60	A	$ 37,282	$ 37,282	Y	N			2	N	
301	SA	02/18/22	05/31/23	26768	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23E	13	P	0.40	N	$ 24,854	$ 24,854	Y	N			2	N	
301	SA	09/16/20	05/31/23	28420	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.60	A	$ 35,849	$ 35,849	Y	N		Recommendation pending	2	N	
301	SA	09/16/20	05/31/23	28420	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.40	N	$ 23,899	$ 23,899	Y	N		Recommendation pending	2	N	
301	SA	05/16/22	05/31/23	29053	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.60	A	$ 21,938	$ 21,938	Y	N			3	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
301	SA	05/16/22	05/31/23	29053	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.40	N	$ 14,626	$ 14,626	Y	N			3	N	
301	SA	10/26/20	05/31/23	29215	HUMAN SVCS PROF III	N	SR20C	13	P	0.60	A	$ 30,614	$ 30,614	Y	N			3	N	
301	SA	10/26/20	05/31/23	29215	HUMAN SVCS PROF III	N	SR20C	13	P	0.40	N	$ 20,410	$ 20,410	Y	N			3	N	
301	SA	08/06/21	05/31/23	29540	SOCIAL WORKER II	N	SR18C	13	P	0.60	A	$ 28,318	$ 28,318	Y	N				N	Committed
301	SA	08/06/21	05/31/23	29540	SOCIAL WORKER II	N	SR18C	13	P	0.40	N	$ 18,878	$ 18,878	Y	N				N	Committed
301	SA	02/01/21	05/31/23	30692	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23F	13	P	0.60	A	$ 38,772	$ 38,772	Y	N			1	N	
301	SA	02/01/21	05/31/23	30692	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23F	13	P	0.40	N	$ 25,848	$ 25,848	Y	N			1	N	
301	SA	04/15/22	05/31/23	30829	HUMAN SVCS PROF IV	N	SR22D	13	P	0.60	A	$ 34,452	$ 34,452	Y	N			2	N	
301	SA	04/15/22	05/31/23	30829	HUMAN SVCS PROF IV	N	SR22D	13	P	0.40	N	$ 22,968	$ 22,968	Y	N			2	N	
301	SA	09/18/21	05/31/23	32763	SOCIAL WORKER IV	N	SR22C	13	P	0.60	A	$ 33,120	$ 33,120	Y	N			2	N	
301	SA	09/18/21	05/31/23	32763	SOCIAL WORKER IV	N	SR22C	13	P	0.40	N	$ 22,080	$ 22,080	Y	N			2	N	
301	SA	11/16/21	05/31/23	32765	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23F	13	P	0.60	A	$ 38,772	$ 38,772	Y	N			1	N	
301	SA	11/16/21	05/31/23	32765	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23F	13	P	0.40	N	$ 25,848	$ 25,848	Y	N			1	N	
301	SA	05/26/22	05/31/23	33276	SOCIAL WORKER III	N	SR20C	13	P	0.60	A	$ 33,055	$ 33,120	Y	N			3	N	
301	SA	05/26/22	05/31/23	33276	SOCIAL WORKER III	N	SR20C	13	P	0.40	N	$ 20,410	$ 22,080	Y	N			3	N	
301	SA	07/01/22	05/31/23	35442	SOCIAL WORKER II	N	SR18C	13	P	0.60	A	$ 28,318	$ 28,318	Y	N			2	N	
301	SA	07/01/22	05/31/23	35442	SOCIAL WORKER II	N	SR18C	13	P	0.40	N	$ 18,878	$ 18,878	Y	N			2	N	
301	SA	10/22/22	05/31/23	35703	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 18,864	$ 21,031	Y	N			4	N	
301	SA	10/22/22	05/31/23	35703	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 14,021	Y	N			4	N	
301	SA	03/16/22	05/31/23	35725	OFFICE ASSISTANT III	N	SR08C	3	P	0.60	A	$ 19,872	$ 19,872	Y	N			4	N	
301	SA	03/16/22	05/31/23	35725	OFFICE ASSISTANT III	N	SR08C	3	P	0.40	N	$ 13,248	$ 13,248	Y	N			4	N	
301	SA	09/24/22	05/31/23	36143	HUMAN SVCS PROF IV	N	SR22C	13	P	0.60	A	$ 30,550	$ 33,782	Y	N			3	N	
301	SA	09/24/22	05/31/23	36143	HUMAN SVCS PROF IV	N	SR22C	13	P	0.40	N	$ 22,080	$ 22,522	Y	N			3	N	
301	SA	11/20/22	05/31/23	36187	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23J	13	P	0.60	A	$ 45,353	$ 46,260	Y	N			2	N	
301	SA	11/20/22	05/31/23	36187	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23J	13	P	0.40	N	$ 30,235	$ 30,840	Y	N			2	N	
301	SA	01/20/21	05/31/23	36189	HUMAN SVCS PROF III	N	SR20C	13	P	0.60	A	$ 33,055	$ 30,614	Y	N			2	N	
301	SA	01/20/21	05/31/23	36189	HUMAN SVCS PROF III	N	SR20C	13	P	0.40	N	$ 20,410	$ 20,410	Y	N			2	N	
301	SA	04/18/22	05/31/23	36288	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.60	A	$ 35,849	$ 35,849	Y	N			1	N	
301	SA	04/18/22	05/31/23	36288	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.40	N	$ 23,899	$ 23,899	Y	N			1	N	
301	SA	04/23/22	05/31/23	36318	HUMAN SVCS PROF IV	N	SR22D	13	P	0.60	A	$ 35,849	$ 33,120	Y	N			2	N	
301	SA	04/23/22	05/31/23	36318	HUMAN SVCS PROF IV	N	SR22D	13	P	0.40	N	$ 23,899	$ 22,080	Y	N			2	N	
301	SA	06/01/22	05/31/23	36324	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.60	A	$ 35,849	$ 37,282	Y	N			2	N	
301	SA	06/01/22	05/31/23	36324	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.40	N	$ 23,899	$ 24,854	Y	N			2	N	
301	SA	12/31/20	05/31/23	36329	SECRETARY I	N	SR12M	3	P	0.60	A	$ 32,659	$ 32,659	Y	N			3	N	
301	SA	12/31/20	05/31/23	36329	SECRETARY I	N	SR12M	3	P	0.40	N	$ 21,773	$ 21,773	Y	N			3	N	
301	SA	07/26/22	05/31/23	36331	HUMAN SVCS PROF III	N	SR20C	13	P	0.60	A	$ 30,614	$ 36,569	Y	N			3	N	
301	SA	07/26/22	05/31/23	36331	HUMAN SVCS PROF III	N	SR20C	13	P	0.40	N	$ 20,410	$ 24,379	Y	N			3	N	
301	SA	07/17/21	05/31/23	36415	HUMAN SVCS PROF III	N	SR20C	13	P	0.60	A	$ 30,550	$ 30,614	Y	N			2	N	
301	SA	07/17/21	05/31/23	36415	HUMAN SVCS PROF III	N	SR20C	13	P	0.40	N	$ 20,410	$ 20,410	Y	N			2	N	
301	SA	09/18/21	05/31/23	36418	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 20,275	$ 20,275	Y	N			3	N	
301	SA	09/18/21	05/31/23	36418	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			3	N	
301	SA	07/06/21	05/31/23	36504	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 13,719	$ 20,275	Y	N			3	N	
301	SA	07/06/21	05/31/23	36504	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			3	N	
301	SA	06/16/22	05/31/23	36518	SECRETARY I	N	SR12C	3	P	0.60	A	$ 22,802	$ 22,802	Y	N			4	N	
301	SA	06/16/22	05/31/23	36518	SECRETARY I	N	SR12C	3	P	0.40	N	$ 15,202	$ 15,202	Y	N			4	N	
301	SA	09/16/22	05/31/23	37612	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.60	A	$ 30,614	$ 35,143	Y	N			1	N	
301	SA	09/16/22	05/31/23	37612	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.40	N	$ 20,410	$ 23,429	Y	N			1	N	
301	SA	02/01/22	05/31/23	37618	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23J	13	P	0.60	A	$ 45,353	$ 45,353	Y	N			1	N	
301	SA	02/01/22	05/31/23	37618	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23J	13	P	0.40	N	$ 30,235	$ 30,235	Y	N			1	N	
301	SA	07/30/22	05/31/23	38103	SOCIAL WORKER III	N	SR20C	13	P	0.60	A	$ 30,614	$ 28,886	Y	N			2	N	
301	SA	07/30/22	05/31/23	38103	SOCIAL WORKER III	N	SR20C	13	P	0.40	N	$ 20,410	$ 19,258	Y	N			2	N	
301	SA	06/16/22	05/31/23	38140	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23M	13	P	0.60	A	$ 51,019	$ 51,019	Y	N			2	N	
301	SA	06/16/22	05/31/23	38140	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23M	13	P	0.40	N	$ 34,013	$ 34,013	Y	N			2	N	
301	SA	11/13/21	05/31/23	39414	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23E	13	P	0.60	A	$ 37,282	$ 30,614	Y	N			2	N	
301	SA	11/13/21	05/31/23	39414	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23E	13	P	0.40	N	$ 24,854	$ 20,410	Y	N			2	N	
301	SA	12/02/19	05/31/23	39416	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.60	A	$ 21,938	$ 20,412	Y	N			3	N	
301	SA	12/02/19	05/31/23	39416	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.40	N	$ 14,626	$ 13,608	Y	N			3	N	
301	SA	04/01/22	05/31/23	39417	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.60	A	$ 30,855	$ 21,938	Y	N				N	Committed
301	SA	04/01/22	05/31/23	39417	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.40	N	$ 14,626	$ 14,626	Y	N				N	Committed
301	SA	07/25/22	05/31/23	39728	HUMAN SVCS PROF IV	N	SR22D	13	P	0.60	A	$ 34,452	$ 35,143	Y	N			2	N	
301	SA	07/25/22	05/31/23	39728	HUMAN SVCS PROF IV	N	SR22D	13	P	0.40	N	$ 22,968	$ 23,429	Y	N			2	N	
301	SA	08/19/22	05/31/23	40515	SOCIAL SERVICE AID III	N	SR09D	3	P	0.60	A	$ 21,118	$ 21,118	Y	N			4	N	
301	SA	08/19/22	05/31/23	40515	SOCIAL SERVICE AID III	N	SR09D	3	P	0.40	N	$ 14,078	$ 14,078	Y	N			4	N	
301	SA	06/01/22	05/31/23	40518	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 20,275	$ 20,275	Y	N			3	N	
301	SA	06/01/22	05/31/23	40518	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			3	N	
301	SA	08/02/21	05/31/23	40521	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 20,275	$ 20,275	Y	N			3	N	
301	SA	08/02/21	05/31/23	40521	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			3	N	
301	SA	12/31/21	05/31/23	41031	SOCIAL SERVICE ASSISTANT IV	N	SR11J	3	P	0.60	A	$ 26,956	$ 30,010	Y	N			3	N	
301	SA	12/31/21	05/31/23	41031	SOCIAL SERVICE ASSISTANT IV	N	SR11J	3	P	0.40	N	$ 19,520	$ 20,006	Y	N			3	N	
301	SA	10/11/22	05/31/23	42330	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.60	A	$ 35,849	$ 38,030	Y	N			2	N	
301	SA	10/11/22	05/31/23	42330	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	0.40	N	$ 23,899	$ 25,354	Y	N			2	N	
301	SA	04/05/21	05/31/23	42333	SOCIAL WORKER III	N	SR20L	13	P	0.60	A	$ 43,610	$ 43,610	Y	N			4	N	
301	SA	04/05/21	05/31/23	42333	SOCIAL WORKER III	N	SR20L	13	P	0.40	N	$ 29,074	$ 29,074	Y	N			4	N	
301	SA	09/10/22	05/31/23	42336	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.60	A	$ 21,938	$ 21,938	Y	N			3	N	
301	SA	09/10/22	05/31/23	42336	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.40	N	$ 14,626	$ 14,626	Y	N			3	N	
301	SA	01/09/18	05/31/23	42338	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.60	A	$ 20,412	$ 18,929	Y	N			3	N	

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301	SA	01/09/18	05/31/23	42338	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.40	N	$ 12,619	$ 12,619	Y	N			3	N	
301	SA	03/01/22	05/31/23	42358	SECRETARY I	N	SR12C	3	P	0.60	A	$ 21,204	$ 22,802	Y	N				N	Committed
301	SA	03/01/22	05/31/23	42358	SECRETARY I	N	SR12C	3	P	0.40	N	$ 15,202	$ 15,202	Y	N				N	Committed
301	SA	10/26/21	05/31/23	42366	HUMAN SVCS PROF II	N	SR18C	13	P	0.60	A	$ 34,452	$ 28,318	Y	N			4	N	
301	SA	10/26/21	05/31/23	42366	HUMAN SVCS PROF II	N	SR18C	13	P	0.40	N	$ 22,968	$ 18,878	Y	N			4	N	
301	SA	05/22/21	05/31/23	42372	HUMAN SVCS PROF III	N	SR20C	13	P	0.60	A	$ 33,055	$ 30,614	Y	N			4	N	
301	SA	05/22/21	05/31/23	42372	HUMAN SVCS PROF III	N	SR20C	13	P	0.40	N	$ 20,410	$ 20,410	Y	N			4	N	
301	SA	02/22/22	05/31/23	42375	HUMAN SVCS PROF II	N	SR18C	13	P	0.60	A	$ 33,055	$ 28,318	Y	N			4	N	
301	SA	02/22/22	05/31/23	42375	HUMAN SVCS PROF II	N	SR18C	13	P	0.40	N	$ 18,878	$ 18,878	Y	N			4	N	
301	SA	04/16/21	05/31/23	42376	HUMAN SVCS PROF III	N	SR20C	13	P	0.60	A	$ 33,055	$ 30,614	Y	Y	6		3	N	
301	SA	04/16/21	05/31/23	42376	HUMAN SVCS PROF III	N	SR20C	13	P	0.40	N	$ 20,410	$ 20,410	Y	Y	6		3	N	
301	SA	12/14/19	05/31/23	42595	HUMAN SVCS PROF II	N	SR18C	13	P	0.60	A	$ 33,055	$ 27,756	Y	N			3	N	
301	SA	12/14/19	05/31/23	42595	HUMAN SVCS PROF II	N	SR18C	13	P	0.40	N	$ 22,968	$ 18,504	Y	N			3	N	
301	SA	03/23/20	05/31/23	42919	HUMAN SVCS PROF III	N	SR20D	13	P	0.60	A	$ 27,626	$ 31,205	Y	N			3	N	
301	SA	03/23/20	05/31/23	42919	HUMAN SVCS PROF III	N	SR20D	13	P	0.40	N	$ 20,803	$ 20,803	Y	N			3	N	
301	SA	09/18/21	05/31/23	43560	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.60	A	$ 47,052	$ 34,452	Y	Y	2		2	N	
301	SA	09/18/21	05/31/23	43560	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.40	N	$ 22,968	$ 22,968	Y	Y	2		2	N	
301	SA	07/18/22	05/31/23	44099	CHILD/ADLT PROTV SVCS SUPV I	N	SR25L	23	P	0.60	A	$ 55,181	$ 56,282	Y	N				N	Filled
301	SA	07/18/22	05/31/23	44099	CHILD/ADLT PROTV SVCS SUPV I	N	SR25L	23	P	0.40	N	$ 36,787	$ 37,522	Y	N				N	Filled
301	SA	06/02/21	05/31/23	44562	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 18,864	$ 20,275	Y	N			3	N	
301	SA	06/02/21	05/31/23	44562	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			3	N	
301	SA	04/15/22	05/31/23	44840	HUMAN SVCS PROF V	N	SR24F	23	P	0.60	A	$ 41,926	$ 41,926	Y	N			2	N	
301	SA	04/15/22	05/31/23	44840	HUMAN SVCS PROF V	N	SR24F	23	P	0.40	N	$ 27,950	$ 27,950	Y	N			2	N	
301	SA	05/02/22	05/31/23	44844	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.60	A	$ 34,452	$ 34,452	Y	N			2	N	
301	SA	05/02/22	05/31/23	44844	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.40	N	$ 22,968	$ 22,968	Y	N			2	N	
301	SA	08/04/22	05/31/23	46353	HUMAN SVCS PROF II	N	SR18C	13	P	0.60	A	$ 33,055	$ 36,569	Y	N			1	N	
301	SA	08/04/22	05/31/23	46353	HUMAN SVCS PROF II	N	SR18C	13	P	0.40	N	$ 18,878	$ 24,379	Y	N			1	N	
301	SA	11/16/21	05/31/23	46358	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.60	A	$ 21,938	$ 21,938	Y	N			3	N	
301	SA	11/16/21	05/31/23	46358	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.40	N	$ 14,626	$ 14,626	Y	N			3	N	
301	SA	11/16/21	05/31/23	46363	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.60	A	$ 21,938	$ 21,938	Y	N			3	N	
301	SA	11/16/21	05/31/23	46363	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.40	N	$ 14,626	$ 14,626	Y	N			3	N	
301	SA	04/19/22	05/31/23	46364	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.60	A	$ 21,938	$ 21,938	Y	N			3	N	
301	SA	04/19/22	05/31/23	46364	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	0.40	N	$ 14,626	$ 14,626	Y	N			3	N	
301	SA	03/16/22	05/31/23	46367	SOCIAL SERVICE ASSISTANT IV	N	SR11D	3	P	0.60	A	$ 20,412	$ 22,802	Y	N			2	N	
301	SA	03/16/22	05/31/23	46367	SOCIAL SERVICE ASSISTANT IV	N	SR11D	3	P	0.40	N	$ 15,202	$ 15,202	Y	N			2	N	
301	SA	09/01/21	05/31/23	46369	SOCIAL SERVICE AID III	N	SR09G	3	P	0.60	A	$ 23,724	$ 23,724	Y	N		Recommendation pending	3	N	
301	SA	09/01/21	05/31/23	46369	SOCIAL SERVICE AID III	N	SR09G	3	P	0.40	N	$ 15,816	$ 15,816	Y	N		Recommendation pending	3	N	
301	SA	09/01/22	05/31/23	46376	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 20,275	$ 20,275	Y	N			3	N	
301	SA	09/01/22	05/31/23	46376	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			3	N	
301	SA	10/17/22	05/31/23	47439	HUMAN SVCS PROF III	N	SR20C	13	P	0.60	A	$ 30,614	$ 32,472	Y	N				N	Filled
301	SA	10/17/22	05/31/23	47439	HUMAN SVCS PROF III	N	SR20C	13	P	0.40	N	$ 20,410	$ 21,648	Y	N				N	Filled
301	SA	11/16/22	05/31/23	47440	HUMAN SVCS PROF III	N	SR20C	13	P	0.60	A	$ 30,614	$ 31,226	Y	N			2	N	
301	SA	11/16/22	05/31/23	47440	HUMAN SVCS PROF III	N	SR20C	13	P	0.40	N	$ 20,410	$ 20,818	Y	N			2	N	
301	SA	09/14/21	05/31/23	110569	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ -	$ 20,275	N	N			4	N	
301	SA	09/14/21	05/31/23	110569	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	N	N			4	N	
301	SA	02/11/19	05/31/23	111035	SOCIAL SERVICE ASSISTANT IV	N	SR11F	3	P	0.60	A	$ 24,660	$ 23,832	Y	N			2	N	
301	SA	02/11/19	05/31/23	111035	SOCIAL SERVICE ASSISTANT IV	N	SR11F	3	P	0.40	N	$ 16,440	$ 15,888	Y	N			2	N	
301	SA	10/01/21	05/31/23	116641	ELIGIBILITY WKR IV	N	SR18L	3	P	0.60	A	$ 41,090	$ 41,090	Y	N			3	N	
301	SA	10/01/21	05/31/23	116641	ELIGIBILITY WKR IV	N	SR18L	3	P	0.40	N	$ 27,394	$ 27,394	Y	N			3	N	
301	SA	12/14/21	05/31/23	117416	CHILD/ADLT PROTV SVCS SUPV I	N	SR25F	23	P	0.60	A	$ 37,202	$ 43,610	Y	N			1	N	
301	SA	12/14/21	05/31/23	117416	CHILD/ADLT PROTV SVCS SUPV I	N	SR25F	23	P	0.40	N	$ 29,074	$ 29,074	Y	N			1	N	
301	SA	11/16/21	05/31/23	117488	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 20,275	$ 20,275	Y	N			4	N	
301	SA	11/16/21	05/31/23	117488	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			4	N	
301	SA	08/01/18	05/31/23	117492	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 17,453	$ 16,538	Y	N			3	N	
301	SA	08/01/18	05/31/23	117492	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 11,026	$ 11,026	Y	N			3	N	
301	SA	11/07/22	05/31/23	117495	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 23,580	$ 21,031	Y	N			3	N	
301	SA	11/07/22	05/31/23	117495	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 14,021	Y	N			3	N	
301	SA	10/22/21	05/31/23	117504	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 20,275	$ 20,275	Y	N			4	N	
301	SA	10/22/21	05/31/23	117504	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			4	N	
301	SA	03/01/21	05/31/23	117506	SOCIAL SERVICE AID III	N	SR09C	3	P	0.60	A	$ 20,275	$ 20,275	Y	N			4	N	
301	SA	03/01/21	05/31/23	117506	SOCIAL SERVICE AID III	N	SR09C	3	P	0.40	N	$ 13,517	$ 13,517	Y	N			4	N	
301	SA	11/01/21	05/31/23	118531	OFFICE ASSISTANT III	N	SR08C	3	P	0.60	A	$ -	$ 19,872	N	N			4	N	
301	SA	11/01/21	05/31/23	118531	OFFICE ASSISTANT III	N	SR08C	3	P	0.40	N	$ 17,890	$ 13,248	N	N			4	N	
301	SA	10/03/22	05/31/23	118534	SOCIAL SERVICE AID III	N	SR09C	3	P	1.00	N	$ 33,792	$ 35,052	Y	N			2	N	
301	SA	11/01/21	05/31/23	118535	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23J	13	P	1.00	N	$ 75,588	$ 75,588	Y	N			2	N	
301	SA	07/09/22	05/31/23	118537	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	1.00	N	$ 59,748	$ 63,384	Y	N			2	N	
301	SA	07/13/21	05/31/23	118540	HUMAN SVCS PROF II	N	SR18C	13	P	1.00	N	$ 47,196	$ 47,196	Y	N			4	N	
301	SA	11/16/21	05/31/23	118542	SOCIAL SERVICE AID III	N	SR09C	3	P	1.00	N	$ 33,792	$ 33,792	Y	N			3	N	
301	SA	04/18/22	05/31/23	118563	SOCIAL SERVICE AID II	N	SR07C	3	P	1.00	N	$ 32,460	$ 33,792	Y	N			4	N	
301	SA	09/01/15	05/31/23	118564	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.60	A	$ 18,864	$ 19,476	Y	N			2	N	
301	SA	09/01/15	05/31/23	118564	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23C	13	P	0.40	N	$ 22,968	$ 12,984	Y	N			2	N	
301	SA	05/16/22	05/31/23	118567	SOCIAL SERVICE AID III	N	SR09G	3	P	0.60	A	$ 23,724	$ 23,724	Y	N			3	N	
301	SA	05/16/22	05/31/23	118567	SOCIAL SERVICE AID III	N	SR09G	3	P	0.40	N	$ 15,816	$ 15,816	Y	N			3	N	
301	SA	06/27/22	05/31/23	118568	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	1.00	N	$ 36,564	$ 36,564	Y	N			3	N	
301	SA	12/30/20	05/31/23	118572	HUMAN SVCS PROF IV	N	SR22C	13	P	1.00	N	$ 55,200	$ 55,200	Y	N			2	N	
301	SA	11/01/22	05/31/23	118573	SOCIAL SERVICE AID III	N	SR09G	3	P	1.00	N	$ 39,540	$ 41,016	Y	N			4	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
301	SA	07/01/22	05/31/23	118577	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	1.00	N	$ 59,748	$ 51,024	Y	N			2	N	
301	SA	08/31/22	05/31/23	118580	SOCIAL WORKER III	N	SR20C	13	P	1.00	N	$ 51,024	$ 54,120	Y	N			2	N	
301	SA	06/17/13	05/31/23	118586	HUMAN SVCS PROF III	N	SR20C	13	P	1.00	N	$ 51,024	$ 28,836	Y	N			2	N	
301	SA	02/13/21	05/31/23	118587	SOCIAL SERVICE AID III	N	SR09C	3	P	1.00	N	$ 33,792	$ 33,792	Y	N			4	N	
301	SA	11/01/21	05/31/23	118588	SOCIAL SERVICE AID III	N	SR09C	3	P	1.00	N	$ 33,792	$ 33,792	Y	N			4	N	
301	SA	04/19/22	05/31/23	118592	HUMAN SVCS PROF IV	N	SR22C	13	P	0.60	A	$ 41,167	$ 33,120	Y	N			2	N	
301	SA	04/19/22	05/31/23	118592	HUMAN SVCS PROF IV	N	SR22C	13	P	0.40	N	$ 22,080	$ 22,080	Y	N			2	N	
301	SA	04/09/22	05/31/23	122786	HUMAN SVCS PROF IV	N	SR22C	13	P	1.00	A	$ 55,200	$ 57,420	Y	N			2	N	
301	SA	07/09/22	05/31/23	122787	SOCIAL WORKER II	N	SR18C	13	P	1.00	A	$ 47,196	$ 54,120	Y	N			2	N	
301	SA	05/02/22	05/31/23	122788	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23E	13	P	1.00	A	$ 62,136	$ 62,136	Y	N			2	N	
301	SA	11/04/22	05/31/23	122789	HUMAN SVCS PROF II	N	SR18C	13	P	1.00	A	$ 47,196	$ 52,044	Y	N			2	N	
301	SA		05/31/23	92378K	SOCIAL WORKER V		24E	23	P	0.50	B	$ 62,136	$ -					2	N	
301	SA		05/31/23	92378K	SOCIAL WORKER V		24E	23	P	0.50	N	$ 62,136	$ -					2	N	
301	SA		05/31/23	92379K	SOCIAL WORKER V		SR24C	23	P	0.50	B	$ 54,694	$ -					2	N	
301	SA		05/31/23	92379K	SOCIAL WORKER V		SR24C	23	P	0.50	N	$ 54,694	$ -					2	N	
302	DA	01/01/19	05/31/23	28157	PROJECT MANAGER	Y	SRNA	13	P	0.66	A	$ 49,801	$ 49,801	Y	N			3	N	
302	DA	01/01/19	05/31/23	28157	PROJECT MANAGER	Y	SRNA	13	P	0.34	N	$ 25,665	$ 25,655	Y	N			3	N	
302	DA	11/01/22	05/31/23	30339	SOCIAL WORKER V	N	SR24K	23	P	0.50	A	$ 42,516	$ 43,368	Y	N			3	N	
302	DA	11/01/22	05/31/23	30339	SOCIAL WORKER V	N	SR24K	23	P	0.50	N	$ 42,516	$ 43,368	Y	N			3	N	
302	DA	10/17/22	05/31/23	36796	HUMAN SVCS PROF III	N	SR20D	13	P	0.50	A	$ 26,532	$ 28,152	Y	N		Interview conducted; offer pending		N	Committed
302	DA	10/17/22	05/31/23	36796	HUMAN SVCS PROF III	N	SR20D	13	P	0.50	N	$ 26,532	$ 28,152	Y	N		Interview conducted; offer pending		N	Committed
302	DA	03/01/18	05/31/23	36853	SOCIAL SERVICE ASSISTANT IV	N	SR11B	3	P	0.50	A	$ 17,010	$ 16,428	Y	N			3	N	
302	DA	03/01/18	05/31/23	36853	SOCIAL SERVICE ASSISTANT IV	N	SR11B	3	P	0.50	N	$ 17,010	$ 16,428	Y	N			3	N	
302	DA	12/31/21	05/31/23	42915	HUMAN SVCS PROF I	N	SR16M	13	P	0.50	A	$ 32,310	$ 32,310	Y	N			4	N	
302	DA	12/31/21	05/31/23	42915	HUMAN SVCS PROF I	N	SR16M	13	P	0.50	N	$ 32,310	$ 32,310	Y	N			4	N	
302	DA	07/01/21	05/31/23	47419	HUMAN SVCS PROF III	N	SR20K	13	P	0.50	A	$ 34,938	$ 34,938	Y	N			3	N	
302	DA	07/01/21	05/31/23	47419	HUMAN SVCS PROF III	N	SR20K	13	P	0.50	N	$ 34,938	$ 34,938	Y	N			3	N	
302	DA	11/19/21	05/31/23	47448	HUMAN SVCS PROF III	N	SR20L	13	P	0.50	A	$ 25,002	$ 21,810	Y	N			3	N	
302	DA	11/19/21	05/31/23	47448	HUMAN SVCS PROF III	N	SR20C	13	P	0.50	N	$ 25,002	$ 21,810	Y	N			3	N	
302	DA	01/16/20	05/31/23	47450	HUMAN SVCS PROF I	N	SR16D	13	P	0.50	A	$ 21,138	$ 23,130	Y	N			3	N	
302	DA	01/16/20	05/31/23	47450	HUMAN SVCS PROF I	N	SR16D	13	P	0.50	N	$ 21,768	$ 23,130	Y	N			3	N	
302	DA	02/01/19	05/31/23	118062	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	A	$ 15,120	$ 15,120	Y	N			1	N	
302	DA	02/01/19	05/31/23	118062	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	N	$ 15,120	$ 15,120	Y	N			1	N	
302	DA	06/03/19	05/31/23	120654	HUMAN SVCS PROF IV	N	SR22J	13	P	0.50	A	$ 34,530	$ 33,522	Y	N			1	N	
302	DA	06/03/19	05/31/23	120654	HUMAN SVCS PROF IV	N	SR22J	13	P	0.50	N	$ 34,866	$ 33,522	Y	N			1	N	
302	DA		05/31/23	92344K	ELIGIBILITY WORKER V		SR20C	4	P	0.50	A	$ 54,060	$ -					2	N	
302	DA		05/31/23	92344K	ELIGIBILITY WORKER V		SR20C	4	P	0.50	N	$ 54,060	$ -					2	N	
302	DA		05/31/23	92345K	ELIGIBILITY WORKER V		SR20C	4	P	0.50	A	$ 54,060	$ -					2	N	
302	DA		05/31/23	92345K	ELIGIBILITY WORKER V		SR20C	4	P	0.50	N	$ 54,060	$ -					2	N	
302	DA		05/31/23	92346K	ELIGIBILITY WKR IV		SR18C	3	P	0.50	A	$ 48,084	$ -					2	N	
302	DA		05/31/23	92346K	ELIGIBILITY WKR IV		SR18C	3	P	0.50	N	$ 48,084	$ -					2	N	
302	DA		05/31/23	92347K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92347K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92348K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92348K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92349K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92349K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92350K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92350K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92351K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92351K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92352K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92352K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92353K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92353K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92354K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92354K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92355K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92355K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92356K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92356K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92357K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92357K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92358K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92358K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92359K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92359K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92360K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92360K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92361K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92361K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92362K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	A	$ 44,496	$ -					2	N	
302	DA		05/31/23	92362K	ELIGIBILITY WORKER III		SR16C	3	P	0.50	N	$ 44,496	$ -					2	N	
302	DA		05/31/23	92363K	OFFICE ASSISTANT III		SR08C	3	P	0.50	A	$ 33,120	$ -					2	N	
302	DA		05/31/23	92363K	OFFICE ASSISTANT III		SR08C	3	P	0.50	N	$ 33,120	$ -					2	N	
302	DA		05/31/23	92364K	OFFICE ASSISTANT III		SR08C	3	P	0.50	A	$ 33,120	$ -					2	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
302	DA		05/31/23	92364K	OFFICE ASSISTANT III		SR08C	3	P	0.50	N	$ 33,120	$ -					2	N	
302	DA		05/31/23	92365K	OFFICE ASSISTANT III		SR08C	3	P	0.50	A	$ 33,120	$ -					2	N	
302	DA		05/31/23	92365K	OFFICE ASSISTANT III		SR08C	3	P	0.50	N	$ 33,120	$ -					2	N	
302	DA		05/31/23	92366K	OFFICE ASSISTANT III		SR08C	3	P	0.50	A	$ 33,120	$ -					2	N	
302	DA		05/31/23	92366K	OFFICE ASSISTANT III		SR08C	3	P	0.50	N	$ 33,120	$ -					2	N	
302	DA		05/31/23	92367K	OFFICE ASSISTANT III		SR08C	3	P	0.50	A	$ 33,120	$ -					2	N	
302	DA		05/31/23	92367K	OFFICE ASSISTANT III		SR08C	3	P	0.50	N	$ 33,120	$ -					2	N	
302	DA		05/31/23	92368K	OFFICE ASSISTANT III		SR08C	3	P	0.50	A	$ 33,120	$ -					2	N	
302	DA		05/31/23	92368K	OFFICE ASSISTANT III		SR08C	3	P	0.50	N	$ 33,120	$ -					2	N	
501	YA	05/16/22	05/31/23	43703	CORRECTIONS PRGM SPCLT II	N	24I	13	P	1.00	A	$ 78,612	$ 78,612	Y	N			2	N	
501	YA	12/31/21	05/31/23	102142	EXEC DIR, OFFICE OF YOUTH SVCS	Y	SRNA	93	P	1.00	A	$ 95,040	$ 95,040	Y	N				N	Filled
501	YA	02/09/21	05/31/23	120294	CHILDREN & YUTH PRGM SPCLT IV	N	SR22C	13	P	1.00	A	$ 55,200	$ 55,200	Y	N			2	N	
501	YA	01/22/22	05/31/23	122878	CHILDREN & YUTH PRGM SPCLT V	N	SR24C	13	P	1.00	A	$ 62,136	$ 62,136	Y	N		Offer pending	1	N	
503	YB	08/16/22	05/31/23	2318	HUMAN SVCS PROF III	N	SR20H	13	P	1.00	A	$ 48,948	$ 52,044	Y	N			3	N	
503	YB	01/07/22	05/31/23	6005	HUMAN RESOURCES ASSISTANT III	N	09C	63	P	1.00	A	$ 31,440	$ 33,792	Y	N			3	N	
503	YB	06/01/22	05/31/23	8920	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	A	$ 33,120	$ 33,120	Y	N			4	N	
503	YB	06/10/22	05/31/23	28696	GROUNDSKEEPER I	N	BC02A	1	P	1.00	A	$ 44,292	$ 44,292	Y	N				N	Committed
503	YB	10/26/22	05/31/23	31599	YOUTH CORRECTIONS OFFICER (FP)	N	CO06C	10	P	1.00	A	$ 61,308	$ 63,108	Y	N			4	N	
503	YB	11/09/21	05/31/23	34343	SOCIAL WORKER III	N	SR20C	13	P	1.00	A	$ 51,024	$ 51,024	Y	N				N	Filled
503	YB	07/02/22	05/31/23	34360	HUMAN RESOURCES ASSISTANT III	N	SR09C	63	P	1.00	A	$ 33,792	$ 33,792	Y	N			2	N	
503	YB	04/01/20	05/31/23	35851	INSTITUTION FARM ACTIV LEADER	N	WS03A	1	P	1.00	A	$ 47,220	$ 47,220	Y	N		Recommendation pending	2	N	Committed
503	YB	03/01/17	05/31/23	118511	GENERAL PROFESSIONAL III	N	24C	13	P	1.00	A	$ 62,136	$ 46,932	Y	N			2	N	
503	YB	04/15/22	05/31/23	123116	SOCIAL WORKER III	N	SR20	13	P	1.00	A	$ -	$ 51,024	N	N			3	N	
601	TA	04/18/22	05/31/23	22907	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	A	$ 33,120	$ 33,120	Y	N			4	N	
601	TA	10/24/22	05/31/23	26713	CHILD/ADULT PROTETV SVCS SPCLT	N	SR20D	13	P	1.00	N	$ 59,748	$ 63,384	Y	N			1	N	
601	TA	10/01/21	05/31/23	28365	OFFICE ASSISTANT III	N	SR08K	3	P	1.00	A	$ 45,324	$ 45,324	Y	N			4	N	
601	TA	12/31/21	05/31/23	35353	PROGRAM SPECIALIST (AGING) IV	N	SR22H	23	P	1.00	A	$ 67,200	$ 67,200	Y	N			2	N	
601	TA	11/01/21	05/31/23	45165	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	A	$ 33,120	$ 33,120	Y	N			3	N	
601	TA	05/02/22	05/31/23	45169	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23D	13	P	1.00	A	$ 59,748	$ 59,748	Y	N			2	N	
601	TA	11/01/19	05/31/23	100506	SOCIAL SERVICE ASSISTANT IV	N	SR11C	3	P	1.00	A	$ 34,020	$ 35,340	Y	N			2	N	
601	TA	01/02/19	05/31/23	113209	SOCIAL SERVICE ASSISTANT IV	N	SR11L	3	T	1.00	N	$ 50,304	$ 50,304	Y	N			3	N	
601	TA	01/03/22	05/31/23	113210	HUMAN SVCS PROF III	N	SR20F	13	T	1.00	N	$ 57,420	$ 57,420	Y	N			2	N	
601	TA	07/21/22	05/31/23	113211	HUMAN SVCS PROF III	N	SR20C	13	T	1.00	N	$ 50,004	$ 52,044	Y	N			2	N	
601	TA	08/01/19	05/31/23	121774	HUMAN SVCS PROF IV	N	SR23D	13	P	0.50	A	$ 29,874	$ 29,280	Y	N			3	N	
601	TA	08/01/19	05/31/23	121774	HUMAN SVCS PROF IV	N	SR23D	13	P	0.50	N	$ 29,874	$ 29,280	Y	N			3	N	
601	TA	05/21/22	05/31/23	121775	SOCIAL WORKER IV	N	SR22C	13	P	0.50	A	$ 27,600	$ 27,600	Y	N			2	N	
601	TA	05/21/22	05/31/23	121775	SOCIAL WORKER IV	N	SR22C	13	P	0.50	N	$ 27,600	$ 27,600	Y	N			2		
802	GA	07/01/21	05/31/23	1731	BUSINESS MGR SVCS FOR BLIND	N	SR24G	23	P	0.34	A	$ 24,713	$ 24,713	Y	N			1	N	
802	GA	07/01/21	05/31/23	1731	BUSINESS MGR SVCS FOR BLIND	N	SR24G	23	P	0.66	N	$ 47,971	$ 47,971	Y	N			1	N	
802	GA	08/01/22	05/31/23	3828	MANUAL ARTS INSTRUCTOR III	N	SR20L	13	P	0.34	A	$ 24,713	$ 25,206	Y	N			1	N	
802	GA	08/01/22	05/31/23	3828	MANUAL ARTS INSTRUCTOR III	N	SR20L	13	P	0.66	N	$ 47,971	$ 48,930	Y	N			1	N	
802	GA	12/31/21	05/31/23	4654	REHAB TEACHER FOR BLIND III	N	SR20M	13	P	0.34	A	$ 25,700	$ 25,700	Y	N			2	N	
802	GA	12/31/21	05/31/23	4654	REHAB TEACHER FOR BLIND III	N	SR20M	13	P	0.66	N	$ 49,888	$ 49,888	Y	N			2	N	
802	GA	06/11/21	05/31/23	5393	VOCATIONAL REHAB SPCLT III	N	SR20E	13	P	0.34	A	$ 18,768	$ 18,768	Y	N				N	Committed
802	GA	06/11/21	05/31/23	5393	VOCATIONAL REHAB SPCLT III	N	SR20E	13	P	0.66	N	$ 36,432	$ 36,432	Y	N				N	Committed
802	GA	12/01/21	05/31/23	6402	ACCOUNT CLERK III	N	SR11K	3	P	0.34	A	$ 17,005	$ 17,005	Y	N			3	N	
802	GA	12/01/21	05/31/23	6402	ACCOUNT CLERK III	N	SR11K	3	P	0.66	N	$ 33,011	$ 33,011	Y	N			3	N	
802	GA	11/29/22	05/31/23	10314	OFFICE ASSISTANT III	N	SR08D	3	P	0.34	A	$ 11,710	$ 12,146	Y	N			3	N	
802	GA	11/29/22	05/31/23	10314	OFFICE ASSISTANT III	N	SR08D	3	P	0.66	N	$ 22,730	$ 23,578	Y	N			3	N	
802	GA	12/01/19	05/31/23	12609	VOCATIONAL REHAB SPCLT III	N	SR20M	13	P	0.17	A	$ 12,595	$ 12,595	Y	N			2	N	
802	GA	12/01/19	05/31/23	12609	VOCATIONAL REHAB SPCLT III	N	SR20M	13	P	0.33	N	$ 24,449	$ 24,449	Y	N			2	N	
802	GA	01/16/20	05/31/23	12610	VOCATIONAL REHAB SPCLT III	N	SR20H	13	P	0.34	A	$ 12,611	$ 17,001	Y	N			2	N	
802	GA	01/16/20	05/31/23	12610	VOCATIONAL REHAB SPCLT III	N	SR20H	13	P	0.66	N	$ 38,590	$ 33,003	Y	N			2	N	
802	GA	10/01/21	05/31/23	12611	SOCIAL SERVICE ASSISTANT IV	N	SR11I	3	P	0.34	A	$ 15,732	$ 15,732	Y	N			2	N	
802	GA	10/01/21	05/31/23	12611	SOCIAL SERVICE ASSISTANT IV	N	SR11I	3	P	0.66	N	$ 30,540	$ 30,540	Y	N			2	N	
802	GA	12/31/18	05/31/23	12658	VOCATIONAL REHAB SPCLT V	N	SR24J	23	P	0.34	A	$ 26,663	$ 26,663	Y	N			2	Y	
802	GA	12/31/18	05/31/23	12658	VOCATIONAL REHAB SPCLT V	N	SR24J	23	P	0.66	N	$ 51,757	$ 51,757	Y	N			2	Y	
802	GA	03/16/20	05/31/23	14577	VOCATIONAL REHAB SPCLT IV	N	SR22F	13	P	0.34	A	$ 20,706	$ 20,706	Y	N			2	Y	
802	GA	03/16/20	05/31/23	14577	VOCATIONAL REHAB SPCLT IV	N	SR22F	13	P	0.66	N	$ 40,194	$ 40,194	Y	N			2	Y	
802	GA	11/20/19	05/31/23	15293	ORIENTATION & MOBLTY THRPS III	N	SR20D	13	P	0.33	A	$ 16,802	$ 17,163	Y	N			1	N	
802	GA	11/20/19	05/31/23	15293	ORIENTATION & MOBLTY THRPS III	N	SR20D	13	P	0.67	N	$ 34,114	$ 34,845	Y	N			1	N	
802	GA	05/21/22	05/31/23	15294	VOCATIONAL REHAB SPCLT III	N	SR20E	13	P	0.33	A	$ 18,216	$ 19,717	Y	N				N	Committed
802	GA	05/21/22	05/31/23	15294	VOCATIONAL REHAB SPCLT III	N	SR20E	13	P	0.67	N	$ 36,984	$ 40,031	Y	N				N	Committed
802	GA	12/22/21	05/31/23	15295	PROFESSIONAL TRAINEE I	N	SR16C	13	P	1.00	A	$ 43,620	$ 43,620	Y	N			2	N	
802	GA	07/31/21	05/31/23	15816	SECRETARY I	N	SR12M	3	P	0.33	A	$ 18,584	$ 18,584	Y	N				N	Filled
802	GA	07/31/21	05/31/23	15816	SECRETARY I	N	SR12M	3	P	0.67	N	$ 37,732	$ 37,732	Y	N				N	Filled
802	GA	10/01/22	05/31/23	15819	SECRETARY I	N	SR12H	3	P	0.33	A	$ 15,270	$ 15,270	Y	N			2	N	
802	GA	10/01/22	05/31/23	15819	SECRETARY I	N	SR12H	3	P	0.67	N	$ 31,002	$ 31,002	Y	N			2	N	
802	GA	07/18/22	05/31/23	15822	VOCATIONAL REHAB SPCLT III	N	SR20J	13	P	0.33	A	$ 21,736	$ 17,175	Y	N			3	N	
802	GA	07/18/22	05/31/23	15822	VOCATIONAL REHAB SPCLT III	N	SR20J	13	P	0.67	N	$ 44,132	$ 34,869	Y	N			3	N	
802	GA	03/16/18	05/31/23	16920	VOCATIONAL REHAB SPCLT I	N	SR16C	13	P	0.33	A	$ 18,216	$ 20,010	Y	N			1	N	
802	GA	03/16/18	05/31/23	16920	VOCATIONAL REHAB SPCLT I	N	SR16C	13	P	0.67	N	$ 36,984	$ 40,626	Y	N			1	N	
802	GA	12/31/19	05/31/23	17679	SECRETARY I	N	SR12H	3	P	0.33	A	$ 9,745	$ 14,193	Y	N			2	N	
802	GA	12/31/19	05/31/23	17679	SECRETARY I	N	SR12H	3	P	0.67	N	$ 29,965	$ 28,815	Y	N			2	N	
802	GA	11/16/18	05/31/23	17806	VOCATIONAL REHAB SPCLT III	N	SR20H	13	P	0.33	A	$ 19,673	$ 19,673	Y	N			2	N	
802	GA	11/16/18	05/31/23	17806	VOCATIONAL REHAB SPCLT III	N	SR20H	13	P	0.67	N	$ 39,943	$ 39,943	Y	N			2	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
802	GA	11/18/19	05/31/23	21314	VOCATIONAL REHAB SPCLT V	N	SR24I	23	P	0.33	A	$ 25,427	$ 25,427	Y	N		Recommended	2	Y	
802	GA	11/18/19	05/31/23	21314	VOCATIONAL REHAB SPCLT V	N	SR24I	23	P	0.67	N	$ 51,625	$ 51,625	Y	N		Recommended	2	Y	
802	GA	02/01/22	05/31/23	21316	VOCATIONAL REHAB SPCLT III	N	SR20K	13	P	0.33	A	$ 23,059	$ 23,059	Y	N			2	N	
802	GA	02/01/22	05/31/23	21316	VOCATIONAL REHAB SPCLT III	N	SR20K	13	P	0.67	N	$ 46,817	$ 46,817	Y	N			2	N	
802	GA	07/01/22	05/31/23	22666	ADMINISTRATIVE OFFCR V	N	SR24C	13	P	0.33	A	$ 19,673	$ 20,505	Y	N				N	Filled
802	GA	07/01/22	05/31/23	22666	ADMINISTRATIVE OFFCR V	N	SR24C	13	P	0.67	N	$ 39,943	$ 41,631	Y	N				N	Filled
802	GA	08/08/22	05/31/23	22667	VOCATIONAL REHAB ASST ADMR	N	EM05	35	P	0.33	A	$ 33,046	$ 34,040	Y	N			1	Y	
802	GA	08/08/22	05/31/23	22667	VOCATIONAL REHAB ASST ADMR	N	EM05	35	P	0.67	N	$ 67,094	$ 69,112	Y	N			1	Y	
802	GA	12/31/21	05/31/23	22668	SECRETARY III	N	SR16E	63	P	0.33	A	$ 15,868	$ 15,868	Y	N			2	Y	
802	GA	12/31/21	05/31/23	22668	SECRETARY III	N	SR16E	63	P	0.67	N	$ 32,216	$ 32,216	Y	N			2	Y	
802	GA	03/30/19	05/31/23	24468	OFFICE ASSISTANT III	N	SR08B	3	P	0.33	A	$ 9,979	$ 9,979	Y	N			3	N	
802	GA	03/30/19	05/31/23	24468	OFFICE ASSISTANT III	N	SR08B	3	P	0.67	N	$ 20,261	$ 20,261	Y	N			3	N	
802	GA	04/23/22	05/31/23	30550	VOCATIONAL REHAB SPCLT IV	N	SR22G	13	P	0.33	A	$ 21,325	$ 21,325	Y	N				N	Committed
802	GA	04/23/22	05/31/23	30550	VOCATIONAL REHAB SPCLT IV	N	SR22G	13	P	0.67	N	$ 43,295	$ 43,295	Y	N				N	Committed
802	GA	01/17/17	05/31/23	31327	VOCATIONAL REHAB SPCLT I	N	SR16E	13	P	0.33	A	$ 16,755	$ 16,755	Y	N			2	N	
802	GA	01/17/17	05/31/23	31327	VOCATIONAL REHAB SPCLT I	N	SR16E	13	P	0.67	N	$ 34,017	$ 34,017	Y	N			2	N	
802	GA	01/11/22	05/31/23	31344	VOCATIONAL REHAB SPCLT III	N	SR20E	13	P	0.33	A	$ 18,216	$ 18,949	Y	N			3	N	
802	GA	01/11/22	05/31/23	31344	VOCATIONAL REHAB SPCLT III	N	SR20E	13	P	0.67	N	$ 36,984	$ 38,471	Y	N			3	N	
802	GA	10/29/22	05/31/23	31345	VOCATIONAL REHAB SPCLT II	N	SR18C	13	P	0.33	A	$ 16,838	$ 16,521	Y	N			3	N	
802	GA	10/29/22	05/31/23	31345	VOCATIONAL REHAB SPCLT III	N	SR18C	13	P	0.67	N	$ 34,186	$ 33,543	Y	N			3	N	
802	GA	10/03/22	05/31/23	31515	OFFICE ASSISTANT III	N	SR08E	3	P	0.33	A	$ 11,844	$ 12,284	Y	N			3	N	
802	GA	10/03/22	05/31/23	31515	OFFICE ASSISTANT III	N	SR08E	3	P	0.67	N	$ 24,048	$ 24,940	Y	N			3	N	
802	GA	05/16/22	05/31/23	36611	EMPLOYMENT SERVICE SPCLT III	N	SR20C	13	P	0.33	A	$ 16,838	$ 16,838	Y	N			2	N	
802	GA	05/16/22	05/31/23	36611	EMPLOYMENT SERVICE SPCLT III	N	SR20C	13	P	0.67	N	$ 34,186	$ 34,186	Y	N			2	N	
802	GA	03/16/20	05/31/23	51851	VOCATIONAL REHAB SPCLT III	N	SR20H	13	P	0.33	A	$ 13,116	$ 20,097	Y	N			2	N	
802	GA	03/16/20	05/31/23	51851	VOCATIONAL REHAB SPCLT III	N	SR20H	13	P	0.67	N	$ 39,943	$ 40,803	Y	N			2	N	
802	GA	04/16/21	05/31/23	118351	SOCIAL SERVICE ASSISTANT IV	N	SR11E	3	P	0.33	A	$ 13,048	$ 13,048	Y	N			3	N	
802	GA	04/16/21	05/31/23	118351	SOCIAL SERVICE ASSISTANT IV	N	SR11E	3	P	0.67	N	$ 26,492	$ 26,492	Y	N			3	N	
802	GA	09/15/17	05/31/23	118971	SOCIAL SERVICE AID III	N	SR09B	3	P	0.16	A	$ 3,458	$ 4,788	Y	N			3	N	
802	GA	09/15/17	05/31/23	118971	SOCIAL SERVICE AID III	N	SR09B	3	P	0.34	N	$ 10,690	$ 10,176	Y	N			3	N	
802	GA	10/29/18	05/31/23	120667	ACCOUNT CLERK III	N	SR11B	3	P	0.33	A	$ 11,227	$ 10,644	Y	N			2	N	
802	GA	10/29/18	05/31/23	120667	ACCOUNT CLERK III	N	SR11B	3	P	0.67	N	$ 22,793	$ 21,612	Y	N			2	N	
802	GA	09/01/21	05/31/23	120668	OFFICE ASSISTANT III	N	SR08C	3	P	0.33	A	$ 10,930	$ 10,930	Y	N			2	N	
802	GA	09/01/21	05/31/23	120668	OFFICE ASSISTANT III	N	SR08C	3	P	0.67	N	$ 22,190	$ 22,190	Y	N			2	N	
802	GA	03/03/18	05/31/23	120697	OFFICE ASSISTANT III	N	SR08A	3	P	0.33	A	$ 9,979	$ 9,270	Y	N			2	N	
802	GA	03/03/18	05/31/23	120697	OFFICE ASSISTANT III	N	SR08A	3	P	0.67	N	$ 20,261	$ 18,822	Y	N			2	N	
802	GA	11/18/19	05/31/23	120738	OFFICE ASSISTANT III	N	SR08B	3	P	0.33	A	$ 9,979	$ 9,979	Y	N			3	N	
802	GA	11/18/19	05/31/23	120738	OFFICE ASSISTANT III	N	SR08B	3	P	0.67	N	$ 20,261	$ 20,261	Y	N			3	N	
802	GA	02/26/18	05/31/23	120754	VENDING FACILITIES SPCLT	N	SR20D	13	P	0.33	A	$ 16,153	$ 16,434	Y	N			3	N	
802	GA	02/26/18	05/31/23	120754	VENDING FACILITIES SPCLT	N	SR20D	13	P	0.67	N	$ 32,795	$ 33,366	Y	N			3	N	
802	GA	02/21/14	05/31/23	120762	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.33	A	$ 19,673	$ -	Y	N			3	N	
802	GA	02/21/14	05/31/23	120762	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.67	N	$ 39,943	$ -	Y	N			3	N	
802	GA	01/16/19	05/31/23	120795	VOCATIONAL REHAB SPCLT III	N	SR20C	13	P	0.33	A	$ 16,153	$ 16,153	Y	N			3	N	
802	GA	01/16/19	05/31/23	120795	VOCATIONAL REHAB SPCLT III	N	SR20C	13	P	0.67	N	$ 32,795	$ 32,795	Y	N			3	N	
802	GA	03/16/18	05/31/23	120835	VOCATIONAL REHAB SPCLT I	N	SR16D	13	P	0.33	A	$ 16,153	$ 14,050	Y	N			3	N	
802	GA	03/16/18	05/31/23	120835	VOCATIONAL REHAB SPCLT I	N	SR16D	13	P	0.67	N	$ 32,795	$ 28,526	Y	N			3	N	
901	MA	09/19/22	05/31/23	3477	SECRETARY IV	N	SR18D	63	P	0.95	A	$ 50,189	$ 47,515	Y	N			1	N	
901	MA	09/19/22	05/31/23	3477	SECRETARY IV	N	SR18G	63	P	0.05	N	$ 2,501	$ 2,501	Y	N			1	N	
901	MA	07/01/15	05/31/23	34076	PLANNER V	N	SR24C	13	P	0.60	A	$ -	$ 30,780	N	N			4	N	
901	MA	07/01/15	05/31/23	34076	PLANNER V	N	SR24C	13	P	0.40	N	$ 24,854	$ 20,520	N	N			4	N	
901	MA	11/01/21	05/31/23	34655	SOCIAL WORKER V	N	SR24J	13	P	0.75	A	$ 61,308	$ 61,308	Y	N			3	N	
901	MA	11/01/21	05/31/23	34655	SOCIAL WORKER V	N	SR24J	13	P	0.25	N	$ 20,436	$ 20,436	Y	N			3	N	
901	MA	02/01/22	05/31/23	41561	HUMAN SVCS PROF IV	N	SR22F	13	P	0.75	A	$ 46,602	$ 46,602	Y	N			2	N	
901	MA	02/01/22	05/31/23	41561	HUMAN SVCS PROF IV	N	SR22F	13	P	0.25	N	$ 15,534	$ 15,534	Y	N			2	N	
901	MA	04/01/15	05/31/23	46378	SOCIAL SERVICE AID III	N	SR09	3	P	1.00	N	$ 27,768	$ 27,768	Y	N			4	N	
901	MA	12/31/19	05/31/23	47434	HUMAN SVCS PROF IV	N	SR22L	13	P	0.75	A	$ 54,396	$ 55,566	Y	N			3	N	
901	MA	12/31/19	05/31/23	47434	HUMAN SVCS PROF IV	N	SR22L	13	P	0.25	N	$ 18,193	$ 18,522	Y	N			3	N	
901	MA	08/17/18	05/31/23	51856	OFFICE ASSISTANT III	N	SR08C	3	P	0.90	A	$ 27,216	$ 25,855	Y	N			2	N	
901	MA	08/17/18	05/31/23	51856	OFFICE ASSISTANT III	N	SR08C	3	P	0.10	N	$ 3,312	$ 2,873	Y	N			2	N	
901	MA	10/01/21	05/31/23	110606	SOCIAL WORKER V	N	SR24I	13	P	0.60	A	$ 47,167	$ 47,167	Y	N			2	N	
901	MA	10/01/21	05/31/23	110606	SOCIAL WORKER V	N	SR24I	13	P	0.40	N	$ 31,445	$ 31,445	Y	N			2	N	
901	MA	06/10/13	05/31/23	118589	SOCIAL SERVICE AID III	N	SR09D	3	P	1.00	N	$ 31,236	$ 30,036	Y	N			4	N	
902	IA	10/22/16	05/31/23	6389	CONTRACTS SPECIALIST (Med-QUEST)	N	SR20C	13	P	0.50	A	$ 25,512	$ 22,674	Y	N				N	Filled
902	IA	10/22/16	05/31/23	6389	CONTRACTS SPECIALIST (Med-QUEST)	N	SR20C	13	P	0.50	N	$ 25,512	$ 22,674	Y	N				N	Filled
902	IA	11/16/22	05/31/23	13761	ELIGIBILITY WKR V	N	SR20D	4	P	0.50	A	$ 28,104	$ 29,148	Y	N			1	Y	
902	IA	11/16/22	05/31/23	13761	ELIGIBILITY WKR V	N	SR20D	4	P	0.50	N	$ 28,104	$ 29,148	Y	N			1	Y	
902	IA	07/01/13	05/31/23	26330	REGISTERED NURSE V	N	SR24L2	9	P	0.25	A	$ 28,833	$ 26,196	Y	N			4	N	
902	IA	07/01/13	05/31/23	26330	REGISTERED NURSE V	N	SR24L2	9	P	0.75	N	$ 86,499	$ 78,588	Y	N			4	N	
902	IA	06/02/08	05/31/23	26710	SOCIAL SERVICE ASSISTANT IV	N	SR11B	3	P	0.50	A	$ 18,282	$ 14,442	Y	N			4	N	
902	IA	06/02/08	05/31/23	26710	SOCIAL SERVICE ASSISTANT IV	N	SR11B	3	P	0.50	N	$ 18,282	$ 14,442	Y	N			4	N	
902	IA	12/31/21	05/31/23	30966	SECRETARY II	N	SR14K	3	P	0.50	A	$ 28,158	$ 28,158	Y	N			2	N	
902	IA	12/31/21	05/31/23	30966	SECRETARY II	N	SR14K	3	P	0.50	N	$ 28,158	$ 28,158	Y	N			2	N	
902	IA	01/10/20	05/31/23	31514	CONTRACTS SPCLT (MED-QUEST)	N	SR22D	13	P	0.50	A	$ 27,600	$ 28,140	Y	N			4	N	
902	IA	01/10/20	05/31/23	31514	CONTRACTS SPCLT (MED-QUEST)	N	SR22D	13	P	0.50	N	$ 27,600	$ 28,140	Y	N			4	N	
902	IA	03/19/22	05/31/23	35535	ELIGIBILITY WKR II	N	SR14C	3	P	0.50	A	$ 20,550	$ 20,550	Y	N			3	N	
902	IA	03/19/22	05/31/23	35535	ELIGIBILITY WKR II	N	SR14C	3	P	0.50	N	$ 20,550	$ 20,550	Y	N			3	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
902	IA	07/01/22	05/31/23	36575	CONTRACTS SPCLT (MED-QUEST)	N	SR22K	13	P	0.50	A	$ 37,794	$ 37,794	Y	N			2	N	
902	IA	07/01/22	05/31/23	36575	CONTRACTS SPCLT (MED-QUEST)	N	SR22K	13	P	0.50	N	$ 37,794	$ 37,794	Y	N			2	N	
902	IA	09/01/20	05/31/23	36987	PROGRAM SPECIALIST V	N	SR24G	13	P	0.50	A	$ 36,342	$ 36,342	Y	N			1	N	
902	IA	09/01/20	05/31/23	36987	PROGRAM SPECIALIST V	N	SR24G	13	P	0.50	N	$ 36,342	$ 36,342	Y	N			1	N	
902	IA	05/16/19	05/31/23	41130	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 15,720	Y	N			3	N	
902	IA	05/16/19	05/31/23	41130	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 15,720	Y	N			3	N	
902	IA	02/16/22	05/31/23	41303	ELIGIBILITY PROGRAM SPCLT IV	N	SR22L	13	P	0.50	A	$ 39,306	$ 39,306	Y	N			2	N	
902	IA	02/16/22	05/31/23	41303	ELIGIBILITY PROGRAM SPCLT IV	N	SR22L	13	P	0.50	N	$ 39,306	$ 39,306	Y	N			2	N	
902	IA	08/31/22	05/31/23	41629	ELIGIBILITY WKR I	N	SR12C	3	P	0.50	A	$ 19,002	$ 20,550	Y	N			3	N	
902	IA	08/31/22	05/31/23	41629	ELIGIBILITY WKR I	N	SR12C	3	P	0.50	N	$ 19,002	$ 20,550	Y	N			3	N	
902	IA	11/06/21	05/31/23	43324	SECRETARY I	N	SR12E	3	P	0.50	A	$ 20,550	$ 20,550	Y	N			3	N	
902	IA	11/06/21	05/31/23	43324	SECRETARY I	N	SR12E	3	P	0.50	N	$ 20,550	$ 20,550	Y	N			3	N	
902	IA	11/04/20	05/31/23	43329	ELIGIBILITY WKR III	N	SR16F	3	P	0.50	A	$ 24,174	$ 24,174	Y	N			2	Y	
902	IA	11/04/20	05/31/23	43329	ELIGIBILITY WKR III	N	SR16F	3	P	0.50	N	$ 24,174	$ 24,174	Y	N			2	Y	
902	IA	03/08/21	05/31/23	43367	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	03/08/21	05/31/23	43367	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	05/01/21	05/31/23	43368	OFFICE ASSISTANT III	N	SR08L	3	P	0.50	A	$ 23,580	$ 23,580	Y	N			4	N	
902	IA	05/01/21	05/31/23	43368	OFFICE ASSISTANT III	N	SR08L	3	P	0.50	N	$ 23,580	$ 23,580	Y	N			4	N	
902	IA	02/05/22	05/31/23	47458	ELIGIBILITY WKR II	N	SR14C	3	P	0.50	A	$ 20,550	$ 20,550	Y	N			3	Y	
902	IA	02/05/22	05/31/23	47458	ELIGIBILITY WKR II	N	SR14C	3	P	0.50	N	$ 20,550	$ 20,550	Y	N			3	Y	
902	IA	10/03/22	05/31/23	47459	ELIGIBILITY WKR III	N	SR16E	3	P	0.50	A	$ 24,042	$ 24,936	Y	N			2	N	
902	IA	10/03/22	05/31/23	47459	ELIGIBILITY WKR III	N	SR16E	3	P	0.50	N	$ 24,042	$ 24,936	Y	N			2	N	
902	IA	10/01/22	05/31/23	47461	ELIGIBILITY WKR III	N	SR16E	3	P	0.50	A	$ 24,042	$ 24,042	Y	N			2	N	
902	IA	10/01/22	05/31/23	47461	ELIGIBILITY WKR III	N	SR16E	3	P	0.50	N	$ 24,042	$ 24,042	Y	N			2	N	
902	IA	08/02/20	05/31/23	47462	ELIGIBILITY WKR III	N	SR16E	3	P	0.50	A	$ 23,238	$ 23,238	Y	N			2	Y	
902	IA	08/02/20	05/31/23	47462	ELIGIBILITY WKR III	N	SR16E	3	P	0.50	N	$ 23,238	$ 23,238	Y	N			2	Y	
902	IA	08/01/22	05/31/23	47463	ELIGIBILITY WKR III	N	SR16G	3	P	0.50	A	$ 26,022	$ 26,022	Y	N			2	N	
902	IA	08/01/22	05/31/23	47463	ELIGIBILITY WKR III	N	SR16G	3	P	0.50	N	$ 26,022	$ 26,022	Y	N			2	N	
902	IA	04/01/21	05/31/23	47464	OFFICE ASSISTANT III	N	SR08D	3	P	0.50	A	$ 17,220	$ 17,220	Y	N			3	N	
902	IA	04/01/21	05/31/23	47464	OFFICE ASSISTANT III	N	SR08D	3	P	0.50	N	$ 17,220	$ 17,220	Y	N			3	N	
902	IA	09/01/22	05/31/23	47469	ELIGIBILITY WKR I	N	SR12C	3	P	0.50	A	$ 19,002	$ 19,002	Y	N			3	N	
902	IA	09/01/22	05/31/23	47469	ELIGIBILITY WKR I	N	SR12C	3	P	0.50	N	$ 19,002	$ 19,002	Y	N			3	N	
902	IA	05/01/19	05/31/23	47479	SECRETARY I	N	SR12B	3	P	0.50	A	$ 19,002	$ 17,670	Y	N			2	N	
902	IA	05/01/19	05/31/23	47479	SECRETARY I	N	SR12B	3	P	0.50	N	$ 19,002	$ 17,670	Y	N			2	N	
902	IA	12/01/20	05/31/23	47482	ELIGIBILITY WKR III	N	SR16E	3	P	0.50	A	$ 23,238	$ 23,238	Y	N			2	Y	
902	IA	12/01/20	05/31/23	47482	ELIGIBILITY WKR III	N	SR16E	3	P	0.50	N	$ 23,238	$ 23,238	Y	N			2	Y	
902	IA	12/01/21	05/31/23	47489	ELIGIBILITY WKR III	N	SR16C	3	P	0.50	A	$ 22,248	$ 22,248	Y	N			2	Y	
902	IA	12/01/21	05/31/23	47489	ELIGIBILITY WKR III	N	SR16C	3	P	0.50	N	$ 22,248	$ 22,248	Y	N			2	Y	
902	IA	09/01/20	05/31/23	47493	ELIGIBILITY WKR III	N	SR16K	3	P	0.50	A	$ 29,412	$ 29,412	Y	N			2	N	
902	IA	09/01/20	05/31/23	47493	ELIGIBILITY WKR III	N	SR16K	3	P	0.50	N	$ 29,412	$ 29,412	Y	N			2	N	
902	IA	10/03/22	05/31/23	47496	ELIGIBILITY WKR III	N	SR16C	3	P	0.50	A	$ 22,248	$ 23,076	Y	N			3	N	
902	IA	10/03/22	05/31/23	47496	ELIGIBILITY WKR III	N	SR16C	3	P	0.50	N	$ 22,248	$ 23,076	Y	N			3	N	
902	IA	10/01/21	05/31/23	47501	ELIGIBILITY WKR I	N	SR12C	3	P	0.50	A	$ 19,002	$ 19,002	Y	N			3	N	
902	IA	10/01/21	05/31/23	47501	ELIGIBILITY WKR I	N	SR12C	3	P	0.50	N	$ 19,002	$ 19,002	Y	N			3	N	
902	IA	12/04/21	05/31/23	47509	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	12/04/21	05/31/23	47509	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	03/02/20	05/31/23	47511	ELIGIBILITY WKR I	N	SR14B	3	P	0.50	A	$ 20,550	$ 19,110	Y	N			3	Y	
902	IA	03/02/20	05/31/23	47511	ELIGIBILITY WKR I	N	SR14B	3	P	0.50	N	$ 20,550	$ 19,110	Y	N			3	Y	
902	IA	06/01/21	05/31/23	48647	ELIGIBILITY WKR V	N	SR20J	4	P	0.50	A	$ 35,574	$ 35,574	Y	N			2	Y	
902	IA	06/01/21	05/31/23	48647	ELIGIBILITY WKR V	N	SR20J	4	P	0.50	N	$ 35,574	$ 35,574	Y	N			2	Y	
902	IA	02/18/20	05/31/23	48648	SECRETARY I	N	SR12B	3	P	0.50	A	$ 19,002	$ 17,670	Y	N			2	Y	
902	IA	02/18/20	05/31/23	48648	SECRETARY I	N	SR12B	3	P	0.50	N	$ 19,002	$ 17,670	Y	N			2	Y	
902	IA	03/07/19	05/31/23	48649	ELIGIBILITY PROGRAM SPCLT V	N	SR24H	23	P	0.50	A	$ 36,264	$ 36,264	Y	N			1	N	
902	IA	03/07/19	05/31/23	48649	ELIGIBILITY PROGRAM SPCLT V	N	SR24H	23	P	0.50	N	$ 36,264	$ 36,264	Y	N			1	N	
902	IA	01/16/20	05/31/23	48656	ELIGIBILITY WKR III	N	SR16D	3	P	0.50	A	$ 22,248	$ 22,362	Y	N			2	Y	
902	IA	01/16/20	05/31/23	48656	ELIGIBILITY WKR III	N	SR16D	3	P	0.50	N	$ 22,248	$ 22,362	Y	N			2	Y	
902	IA	10/01/20	05/31/23	48659	ELIGIBILITY WKR III	N	SR16I	3	P	0.50	A	$ 27,216	$ 27,216	Y	N			2	Y	
902	IA	10/01/20	05/31/23	48659	ELIGIBILITY WKR III	N	SR16I	3	P	0.50	N	$ 27,216	$ 27,216	Y	N			2	Y	
902	IA	04/01/20	05/31/23	48664	ELIGIBILITY WKR III	N	SR16C	3	P	0.50	A	$ 18,366	$ 18,366	Y	N			3	Y	
902	IA	04/01/20	05/31/23	48664	ELIGIBILITY WKR III	N	SR16C	3	P	0.50	N	$ 18,366	$ 18,366	Y	N			3	Y	
902	IA	06/01/22	05/31/23	48666	ELIGIBILITY WKR V	N	SR20D	4	P	0.50	A	$ 28,104	$ 28,104	Y	N			1	Y	
902	IA	06/01/22	05/31/23	48666	ELIGIBILITY WKR V	N	SR20D	4	P	0.50	N	$ 28,104	$ 28,104	Y	N			1	Y	
902	IA	10/03/22	05/31/23	48669	ELIGIBILITY WKR III	N	SR16I	3	P	0.50	A	$ 28,158	$ 29,208	Y	N			2	Y	
902	IA	10/03/22	05/31/23	48669	ELIGIBILITY WKR III	N	SR16I	3	P	0.50	N	$ 28,158	$ 29,208	Y	N			2	Y	
902	IA	03/12/18	05/31/23	48674	ELIGIBILITY PROGRAM SPCLT V	N	SR24F	13	P	0.50	A	$ 31,068	$ 32,784	Y	N			2	N	
902	IA	03/12/18	05/31/23	48674	ELIGIBILITY PROGRAM SPCLT V	N	SR24F	13	P	0.50	N	$ 31,068	$ 32,784	Y	N			2	N	
902	IA	06/16/22	05/31/23	48682	OFFICE ASSISTANT III	N	SR08D	3	P	0.50	A	$ 17,220	$ 17,220	Y	N			3	N	
902	IA	06/16/22	05/31/23	48682	OFFICE ASSISTANT III	N	SR08D	3	P	0.50	N	$ 17,220	$ 17,220	Y	N			3	N	
902	IA	12/11/19	05/31/23	48722	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	A	$ -	$ 15,120	N	N			3	N	
902	IA	12/11/19	05/31/23	48722	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	N	$ 15,120	$ 15,120	N	N			3	N	
902	IA	07/01/22	05/31/23	51821	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 16,560	Y	N			2	N	
902	IA	07/01/22	05/31/23	51821	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 16,560	Y	N			2	N	
902	IA	04/01/22	05/31/23	51822	SECRETARY I	N	SR12D	3	P	0.50	A	$ 19,770	$ 19,770	Y	N			3	Y	
902	IA	04/01/22	05/31/23	51822	SECRETARY I	N	SR12D	3	P	0.50	N	$ 19,770	$ 19,770	Y	N			3	Y	
902	IA	08/01/14	05/31/23	51845	ELIGIBILITY PROGRAM SPCLT IV	N	SR22L	13	P	0.50	A	$ 27,600	$ 33,756	Y	N			2	N	
902	IA	08/01/14	05/31/23	51845	ELIGIBILITY PROGRAM SPCLT IV	N	SR22L	13	P	0.50	N	$ 27,600	$ 33,756	Y	N			2	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
902	IA	05/12/18	05/31/23	51847	ELIGIBILITY PROGRAM SPCLT III	N	SR20C	13	P	0.50	A	$ 25,512	$ 23,934	Y	N			4	N	
902	IA	05/12/18	05/31/23	51847	ELIGIBILITY PROGRAM SPCLT III	N	SR20C	13	P	0.50	N	$ 25,512	$ 23,934	Y	N			4	N	
902	IA	04/11/22	05/31/23	51859	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	04/11/22	05/31/23	51859	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	10/16/21	05/31/23	51861	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	10/16/21	05/31/23	51861	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	08/06/22	05/31/23	100418	REGISTERED NURSE V	N	SR24L1	9	P	0.25	A	$ 33,249	$ 34,245	Y	N		Offer pending			Committed
902	IA	08/06/22	05/31/23	100418	REGISTERED NURSE V	N	SR24L1	9	P	0.75	N	$ 99,747	$ 102,735	Y	N		Offer pending			Committed
902	IA	11/16/22	05/31/23	100457	ACCOUNTANT III	N	SR20F	13	P	0.50	A	$ 28,710	$ 26,022	Y	N			2	N	
902	IA	11/16/22	05/31/23	100457	ACCOUNTANT III	N	SR20F	13	P	0.50	N	$ 28,710	$ 26,022	Y	N			2	N	
902	IA	09/03/19	05/31/23	100490	PROGRAM SPECIALIST V	N	SR24F	13	P	0.50	A	$ 31,068	$ 34,242	Y	N			2	N	
902	IA	09/03/19	05/31/23	100490	PROGRAM SPECIALIST V	N	SR24F	13	P	0.50	N	$ 31,068	$ 34,242	Y	N			2	N	
902	IA	11/17/14	05/31/23	101589	PROGRAM SPECIALIST VI	N	SR26	23	P	0.50	A	$ 33,600	$ 42,708	Y	N			3	N	
902	IA	11/17/14	05/31/23	101589	PROGRAM SPECIALIST VI	N	SR26	23	P	0.50	N	$ 33,600	$ 42,708	Y	N			3	N	
902	IA	09/29/22	05/31/23	101627	ELIGIBILITY PROGRAM SPCLT III	N	SR20E	13	P	0.25	A	$ 13,800	$ 14,643	Y	N			2	N	
902	IA	09/29/22	05/31/23	101627	ELIGIBILITY PROGRAM SPCLT III	N	SR20E	13	P	0.75	N	$ 41,400	$ 43,929	Y	N			2	N	
902	IA	12/31/20	05/31/23	102202	OFFICE ASSISTANT III	N	SR08M	3	P	0.50	A	$ 23,688	$ 23,688	Y	N			4	N	
902	IA	12/31/20	05/31/23	102202	OFFICE ASSISTANT III	N	SR08M	3	P	0.50	N	$ 23,688	$ 23,688	Y	N			4	N	
902	IA	03/28/19	05/31/23	103031	RESEARCH OFFICER	N	SRNA	13	T	0.50	A	$ 43,662	$ 72,504	Y	N			1	N	
902	IA	03/28/19	05/31/23	103031	RESEARCH OFFICER	N	SRNA	13	T	0.50	N	$ 43,662	$ 72,504	Y	N			1	N	
902	IA	03/01/20	05/31/23	108927	ENCNTER DATA VALIDATION SPCLT	Y	SRNA	13	T	0.50	A	$ 37,716	$ 38,526	N	N			4	N	
902	IA	03/01/20	05/31/23	108927	ENCNTER DATA VALIDATION SPCLT	Y	SRNA	13	T	0.50	N	$ 37,716	$ 38,526	N	N			4	N	
902	IA	04/21/08	05/31/23	110037	GENERAL PROFESSIONAL VI	N	SR24H	23	P	0.50	A	$ 31,068	$ 30,012	Y	N			1	N	
902	IA	04/21/08	05/31/23	110037	GENERAL PROFESSIONAL VI	N	SR24H	23	P	0.50	N	$ 31,068	$ 30,012	Y	N			1	N	
902	IA	08/08/22	05/31/23	110978	CSB ADMINISTRATOR	Y	SRNA	13	T	0.50	A	$ 25,512	$ 26,022	N	N			1	N	
902	IA	08/08/22	05/31/23	110978	CSB ADMINISTRATOR	Y	SRNA	13	T	0.50	N	$ 25,512	$ 26,022	N	N			1	N	
902	IA	07/12/06	05/31/23	110979	MEMBERSHIP SERVICES SUPERVISOR	Y	0	0	P	0.50	A	$ 18,258	$ 17,631	N	N			4	N	
902	IA	07/12/06	05/31/23	110979	MEMBERSHIP SERVICES SUPERVISOR	Y	0	0	P	0.50	N	$ 18,258	$ 17,631	N	N			4	N	
902	IA	03/19/19	05/31/23	111068	PROVIDER DATA TECHNICIAN	Y	SRNA	3	T	0.50	A	$ 20,682	$ 20,682	N	N			4	N	
902	IA	03/19/19	05/31/23	111068	PROVIDER DATA TECHNICIAN	Y	SRNA	3	T	0.50	N	$ 20,682	$ 20,682	N	N			4	N	
902	IA	07/17/17	05/31/23	118416	ELIGIBILITY WKR I	N	SR12E	3	P	0.50	A	$ 19,002	$ 20,466	Y	N			4	N	
902	IA	07/17/17	05/31/23	118416	ELIGIBILITY WKR I	N	SR12E	3	P	0.50	N	$ 19,002	$ 20,466	Y	N			4	N	
902	IA	11/16/19	05/31/23	118420	ELIGIBILITY WKR III	N	SR12B	3	P	0.50	A	$ 19,002	$ 17,670	Y	N			2	N	
902	IA	11/16/19	05/31/23	118420	ELIGIBILITY WKR III	N	SR12B	3	P	0.50	N	$ 19,002	$ 17,670	Y	N			2	N	
902	IA	11/18/19	05/31/23	119186	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	A	$ -	$ 15,120	N	N			4	N	
902	IA	11/18/19	05/31/23	119186	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	N	$ 15,120	$ 15,120	N	N			4	N	
902	IA	10/03/22	05/31/23	119268	PUB ASST DATA INTGRTY TECH II	N	SR13H	3	P	0.50	A	$ 24,042	$ 24,936	Y	N			2	Y	
902	IA	10/03/22	05/31/23	119268	PUB ASST DATA INTGRTY TECH II	N	SR13H	3	P	0.50	N	$ 24,042	$ 24,936	Y	N			2	Y	
902	IA	12/31/20	05/31/23	119270	PUB ASST DATA INTGRTY TECH II	N	SR13M	3	P	0.50	A	$ 28,266	$ 28,266	Y	N			3	Y	
902	IA	12/31/20	05/31/23	119270	PUB ASST DATA INTGRTY TECH II	N	SR13M	3	P	0.50	N	$ 28,266	$ 28,266	Y	N			3	Y	
902	IA	12/31/17	05/31/23	120464	HLTH CARE BUS ANALYST	Y	SRNA	13	T	0.10	A	$ 7,970	$ 8,130	Y	N		Offer pending	1	N	
902	IA	12/31/17	05/31/23	120464	HLTH CARE BUS ANALYST	Y	SRNA	13	T	0.90	N	$ 71,734	$ 73,170	Y	N		Offer pending	1	N	
902	IA	03/01/22	05/31/23	120465	HLTH CARE BUS ANALYST	Y	SRNA	13	T	0.10	A	$ 5,520	$ 5,520	Y	N			2	Y	
902	IA	03/01/22	05/31/23	120465	HLTH CARE BUS ANALYST	Y	SRNA	13	T	0.90	N	$ 49,680	$ 49,680	Y	N			2	Y	
902	IA	04/18/22	05/31/23	120466	HEALTH INFO TECH ANALYST	Y	SRNA	13	T	0.10	A	$ 6,988	$ 6,988	Y	N		Offer pending	1	N	
902	IA	04/18/22	05/31/23	120466	HEALTH INFO TECH ANALYST	Y	SRNA	13	T	0.90	N	$ 62,888	$ 62,888	Y	N		Offer pending	1	N	
902	IA	05/28/14	05/31/23	120767	PROGRAM SPECIALIST V	N	SR24C	13	T	0.10	A	$ -	$ 5,336	N	N			4	N	
902	IA	05/28/14	05/31/23	120767	PROGRAM SPECIALIST V	N	SR24C	13	T	0.90	N	$ 53,654	$ 48,028	N	N			4	N	
902	IA	01/30/19	05/31/23	120774	ELIGIBILITY WKR III	N	SR16C	3	P	0.50	A	$ 22,248	$ 21,504	Y	N			2	Y	
902	IA	01/30/19	05/31/23	120774	ELIGIBILITY WKR III	N	SR16C	3	P	0.50	N	$ 22,248	$ 21,504	Y	N			2	Y	
902	IA	11/18/19	05/31/23	120776	ELIGIBILITY WKR III	N	SR16B	3	P	0.50	A	$ 22,248	$ 20,682	Y	N			3	Y	
902	IA	11/18/19	05/31/23	120776	ELIGIBILITY WKR III	N	SR16B	3	P	0.50	N	$ 22,248	$ 20,682	Y	N			3	Y	
902	IA	05/18/21	05/31/23	120803	ELIGIBILITY WKR I	N	SR12M	3	P	0.50	A	$ 28,158	$ 28,158	Y	N			3	N	
902	IA	05/18/21	05/31/23	120803	ELIGIBILITY WKR I	N	SR12M	3	P	0.50	N	$ 28,158	$ 28,158	Y	N			3	N	
902	IA	02/18/20	05/31/23	120804	ELIGIBILITY WKR I	N	SR12B	3	P	0.50	A	$ -	$ 19,110	N	N			3	Y	
902	IA	02/18/20	05/31/23	120804	ELIGIBILITY WKR I	N	SR12B	3	P	0.50	N	$ 17,670	$ 19,110	N	N			3	Y	
902	IA	10/09/21	05/31/23	120827	SECRETARY I	N	SR12C	3	P	0.50	A	$ 19,002	$ 19,002	Y	N			2	N	
902	IA	10/09/21	05/31/23	120827	SECRETARY I	N	SR12C	3	P	0.50	N	$ 19,002	$ 19,002	Y	N			2	N	
902	IA	12/11/21	05/31/23	121005	DENTIST	N	LHB1	73	P	0.06	B	$ 6,714	$ 6,714	Y	N		Recommendation pending	2	N	
902	IA	12/11/21	05/31/23	121005	DENTIST	N	LHB1	73	P	0.19	N	$ 21,261	$ 21,261	Y	N		Recommendation pending	2	N	
902	IA	12/05/20	05/31/23	121010	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,008	$ 16,008	Y	N			4	N	
902	IA	12/05/20	05/31/23	121010	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,008	$ 16,008	Y	N			4	N	
902	IA	09/01/21	05/31/23	121011	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 16,560	Y	N			2	N	
902	IA	09/01/21	05/31/23	121011	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 16,560	Y	N			2	N	
902	IA	10/15/22	05/31/23	121012	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 17,178	Y	N			3	N	
902	IA	10/15/22	05/31/23	121012	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 17,178	Y	N			3	N	
902	IA	07/10/21	05/31/23	121013	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	07/10/21	05/31/23	121013	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	03/10/22	05/31/23	121015	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	03/10/22	05/31/23	121015	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	$ 16,560	$ 16,560	Y	N			3	N	
902	IA	10/26/19	05/31/23	121016	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	A	$ -	$ 15,120	N	N			3	N	
902	IA	10/26/19	05/31/23	121016	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	N	$ 15,120	$ 15,120	N	N			3	N	
902	IA	08/13/22	05/31/23	121285	PROCUREMENT & SUPPLY SPCLT III	N	SR20C	13	P	0.50	A	$ 25,512	$ 27,060	Y	N			2	N	
902	IA	08/13/22	05/31/23	121285	PROCUREMENT & SUPPLY SPCLT III	N	SR20C	13	P	0.50	N	$ 25,512	$ 27,060	Y	N			2	N	
902	IA	05/31/19	05/31/23	121294	GENERAL PROFESSIONAL IV	N	SR22C	13	P	0.50	A	$ 27,600	$ 26,478	Y	N			2	Y	
902	IA	05/31/19	05/31/23	121294	GENERAL PROFESSIONAL IV	N	SR22C	13	P	0.50	N	$ 27,600	$ 26,478	Y	N			2	Y	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
902	IA	02/23/21	05/31/23	121445	GENERAL PROFESSIONAL IV	N	SR22C	13	P	0.50	A	$ 27,600	$ 27,600	Y	N			2	N	
902	IA	02/23/21	05/31/23	121445	GENERAL PROFESSIONAL IV	N	SR22C	13	P	0.50	N	$ 27,600	$ 27,600	Y	N			2	N	
902	IA	02/01/22	05/31/23	121603	HEALTH CARE BUSINESS ANALYST	Y	SRNA	13	T	0.10	A	$ 6,720	$ 6,720	Y	N			2	N	
902	IA	02/01/22	05/31/23	121603	HEALTH CARE BUSINESS ANALYST	Y	SRNA	13	T	0.90	N	$ 60,480	$ 60,480	Y	N			2	N	
902	IA	03/14/19	05/31/23	122448	SOCIAL WORKER IV	N	SR22	13	P	0.50	A	$ 27,600	$ -	Y	N			2	N	
902	IA	03/14/19	05/31/23	122448	SOCIAL WORKER IV	N	SR22	13	P	0.50	N	$ 27,600	$ -	Y	N			2	N	
902	IA	04/20/21	05/31/23	123247	PROGRAM BUDGET ANALYST IV	N		0	P	0.50	A	$ 27,600	$ -	Y	N			2	Y	
902	IA	04/20/21	05/31/23	123247	PROGRAM BUDGET ANALYST IV	N		0	P	0.50	N	$ 27,600	$ -	Y	N			2	Y	
902	IA		05/31/23	92508K	ACCOUNTANT IV		SR22C	13	T	0.10	A	$ 5,520	$ -					4	N	
902	IA		05/31/23	92508K	ACCOUNTANT IV		SR22C	13	T	0.90	N	$ 49,680	$ -					4	N	
902	IA		05/31/23	94567K	BUSINESS ANALYST		SR24C	23	T	0.10	A	$ 6,214	$ -					2	N	
902	IA		05/31/23	94567K	BUSINESS ANALYST		SR24C	23	T	0.90	N	$ 55,922	$ -					2	N	
902	IA		05/31/23	94568K	BUSINESS ANALYST		SR24C	23	T	0.10	A	$ 6,214	$ -					4	N	
902	IA		05/31/23	94568K	BUSINESS ANALYST		SR24C	23	T	0.90	N	$ 55,922	$ -					4	N	
902	IA		05/31/23	94569K	TECHNICAL INTERFACE SPCLT		SR24C	3	T	0.10	A	$ 6,214	$ -					2	N	
902	IA		05/31/23	94569K	TECHNICAL INTERFACE SPCLT		SR24C	3	T	0.90	N	$ 55,922	$ -					2	N	
902	IA		05/31/23	94570K	TECHNICAL INTERFACE SPCLT		SR24C	13	T	0.10	A	$ 6,214	$ -					4	N	
902	IA		05/31/23	94570K	TECHNICAL INTERFACE SPCLT		SR24C	13	T	0.90	N	$ 55,922	$ -					4	N	
902	IA		05/31/23	94571K	AUDITOR V		0	0	P	0.50	A	$ -	$ -					4	N	
902	IA		05/31/23	94571K	AUDITOR V		0	0	P	0.50	N	$ 26,682	$ -					4	N	
902	IA		05/31/23	94573K	REGISTERED NURSE IV		0	0	P	0.25	A	$ 26,655	$ -					4	N	
902	IA		05/31/23	94573K	REGISTERED NURSE IV		0	0	P	0.75	N	$ 79,965	$ -					4	N	
903	FA	10/01/21	05/31/23	6179	SELF-SUFF/SUPP SVCS ADMR	N	EM08	35	P	0.53	A	$ 75,722	$ 75,722	Y	N					Filled
903	FA	10/01/21	05/31/23	6179	SELF-SUFF/SUPP SVCS ADMR	N	EM08	35	P	0.47	N	$ 67,150	$ 67,150	Y	N					Filled
903	FA	09/15/22	05/31/23	11648	ELIGIBILITY PROGRAM SPCLT V	N	SR24F	13	P	0.53	A	$ 37,034	$ 39,292	Y	N			2	Y	
903	FA	09/15/22	05/31/23	11648	ELIGIBILITY PROGRAM SPCLT V	N	SR24F	13	P	0.47	N	$ 32,842	$ 34,844	Y	N			2	Y	
903	FA	07/01/20	05/31/23	16992	OFFICE ASSISTANT IV	N	SR10I	3	P	0.53	A	$ 18,654	$ 21,923	Y	N			1	N	
903	FA	07/01/20	05/31/23	16992	OFFICE ASSISTANT IV	N	SR10I	3	P	0.47	N	$ 16,542	$ 19,441	Y	N			1	N	
903	FA	03/01/22	05/31/23	21507	INVESTIGATOR IV	N	SR22D	13	P	0.57	A	$ 32,729	$ 32,729	Y	N			3	N	
903	FA	03/01/22	05/31/23	21507	INVESTIGATOR IV	N	SR22D	13	P	0.43	N	$ 24,691	$ 24,691	Y	N			3	N	
903	FA	02/16/22	05/31/23	29833	INVESTIGATOR IV	N	SR22D	13	P	0.53	A	$ 30,433	$ 34,249	Y	N			4	N	
903	FA	02/16/22	05/31/23	29833	INVESTIGATOR IV	N	SR22D	13	P	0.47	N	$ 26,987	$ 30,371	Y	N			4	N	
903	FA	09/16/22	05/31/23	29839	INVESTIGATOR IV	N	SR22F	13	P	0.53	A	$ 31,596	$ 32,302	Y	N			3	N	
903	FA	09/16/22	05/31/23	29839	INVESTIGATOR IV	N	SR22F	13	P	0.47	N	$ 28,020	$ 28,646	Y	N			3	N	
903	FA	05/02/22	05/31/23	32640	ELIGIBILITY PROGRAM SPCLT IV	N	SR22D	13	P	0.57	A	$ 32,729	$ 32,729	Y	N			1	Y	
903	FA	05/02/22	05/31/23	32640	ELIGIBILITY PROGRAM SPCLT IV	N	SR20D	13	P	0.43	N	$ 24,691	$ 24,691	Y	N			1	Y	
903	FA	11/01/19	05/31/23	32803	INVESTIGATOR IV	N	SR22E	73	P	0.53	A	$ 29,297	$ 29,828	Y	N			3	N	
903	FA	11/01/19	05/31/23	32803	INVESTIGATOR IV	N	SR22E	73	P	0.47	N	$ 26,942	$ 26,452	Y	N			3	N	
903	FA	05/08/19	05/31/23	34716	INVESTIGATOR IV	N	SR22D	13	P	0.57	A	$ 31,402	$ 30,185	Y	N			3	N	
903	FA	05/08/19	05/31/23	34716	INVESTIGATOR IV	N	SR22D	13	P	0.43	N	$ 23,690	$ 22,771	Y	N			3	N	
903	FA	12/31/21	05/31/23	37132	INVESTIGATOR III	N	SR20D	13	P	0.53	A	$ 28,124	$ 28,124	Y	N			1	Y	
903	FA	12/31/21	05/31/23	37132	INVESTIGATOR III	N	SR20D	13	P	0.47	N	$ 24,940	$ 24,940	Y	N			1	Y	
903	FA	10/15/19	05/31/23	43192	INVESTIGATOR IV	N	SR22E	23	P	0.53	A	$ 30,382	$ 29,828	Y	N				N	Committed
903	FA	10/15/19	05/31/23	43192	INVESTIGATOR IV	N	SR22E	23	P	0.47	N	$ 26,942	$ 26,452	Y	N				N	Committed
903	FA	10/01/22	05/31/23	45473	OFFICE ASSISTANT III	N	SR08E	3	P	0.50	A	$ 17,946	$ 17,946	Y	N			3	N	
903	FA	10/01/22	05/31/23	45473	OFFICE ASSISTANT III	N	SR08E	3	P	0.50	N	$ 17,946	$ 17,946	Y	N			3	N	
903	FA	10/27/20	05/31/23	51837	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	A	$ -	$ 16,008	N	N			3	N	
903	FA	10/27/20	05/31/23	51837	OFFICE ASSISTANT III	N	SR08B	3	P	0.50	N	$ 15,120	$ 16,008	N	N			3	N	
903	FA	06/20/22	05/31/23	120756	ELIGIBILITY PROGRAM SPCLT IV	N	SR22F	13	P	0.57	A	$ 35,418	$ 35,418	Y	N			3	Y	
903	FA	06/20/22	05/31/23	120756	ELIGIBILITY PROGRAM SPCLT IV	N	SR22F	13	P	0.43	N	$ 26,718	$ 26,718	Y	N			3	Y	
904	AA	06/27/22	05/31/23	1653	ELIGIBILITY WKR IV	N	SR18E	3	P	0.55	A	$ 28,624	$ 28,624	Y	N			4	N	
904	AA	06/27/22	05/31/23	1653	ELIGIBILITY WKR IV	N	SR18E	3	P	0.45	N	$ 23,420	$ 23,420	Y	N			4		
904	AA	12/31/20	05/31/23	2471	PRE AUDIT CLERK IV	N	SR17M	4	P	1.00	A	$ 68,580	$ 68,580	Y	N			1	N	
904	AA	09/22/22	05/31/23	5073	SECRETARY III	N	SR16C	63	P	1.00	A	$ 44,496	$ 44,496	Y	N				N	Filled
904	AA	01/09/20	05/31/23	5712	SECRETARY I	N	SR12G	3	P	0.55	A	$ 29,518	$ 23,654	Y	N			2	N	
904	AA	01/09/20	05/31/23	5712	SECRETARY I	N	SR12G	3	P	0.45	N	$ 19,354	$ 19,354	Y	N			2		
904	AA	07/01/19	05/31/23	5864	RESEARCH STATISTICIAN IV	N	SR22G	13	P	1.00	A	$ -	$ 62,004	N	N			2	N	
904	AA	09/16/22	05/31/23	6833	PRE AUDIT CLERK I	N	SR11C	3	P	1.00	A	$ 36,564	$ 36,564	Y	N			3	N	
904	AA	10/01/22	05/31/23	8858	PRE AUDIT CLERK I	N	SR11K	3	P	1.00	A	$ 50,016	$ 50,016	Y	N			3	N	
904	AA	04/18/22	05/31/23	10844	HUMAN RESOURCES TECHNICIAN VI	N	SR15E	63	P	1.00	A	$ 46,272	$ 46,272	Y	N			2	N	
904	AA	04/01/22	05/31/23	15305	INFORMATION TECHNOLOGY BAND C	N	SR26L	23	P	0.65	A	$ 62,174	$ 62,174	Y	N			2		
904	AA	04/01/22	05/31/23	15305	INFORMATION TECHNOLOGY BAND C	N	SR26L	23	P	0.35	N	$ 33,478	$ 33,478	Y	N			2		
904	AA	03/01/20	05/31/23	17861	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.65	A	$ 52,072	$ 52,073	Y	N			4		
904	AA	03/01/20	05/31/23	17861	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.35	N	$ 28,039	$ 28,039	Y	N			4		
904	AA	06/01/22	05/31/23	18588	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.65	A	$ 53,134	$ 53,134	Y	N			2		
904	AA	06/01/22	05/31/23	18588	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.35	N	$ 28,610	$ 28,610	Y	N			2		
904	AA	12/31/19	05/31/23	22877	HUMAN RESOURCES ASSISTANT V	N	SR13C	63	P	1.00	A	$ 39,540	$ 52,296	Y	N				N	Committed
904	AA	03/01/10	05/31/23	23672	ADMINISTRATIVE OFFCR V	N	SR24C	13	P	0.65	A	$ 40,389	$ 41,083	Y	N			1		
904	AA	03/01/10	05/31/23	23672	ADMINISTRATIVE OFFCR V	N	SR24C	13	P	0.35	N	$ 21,748	$ 22,121	Y	N			1		
904	AA	03/01/22	05/31/23	24430	PRE AUDIT CLERK I	N	SR11I	3	P	1.00	A	$ 46,272	$ 46,272	Y	N			4	N	
904	AA	12/31/21	05/31/23	25459	SECRETARY III	N	SR16M	63	P	1.00	A	$ 65,808	$ 65,808	Y	N					Committed
904	AA	03/01/19	05/31/23	25461	OFFICE ASSISTANT IV	N	SR10J	3	P	0.65	A	$ 29,070	$ 29,071	Y	N			3		
904	AA	03/01/19	05/31/23	25461	OFFICE ASSISTANT IV	N	SR10J	3	P	0.35	N	$ 15,653	$ 15,653	Y	N			3		
904	AA	10/24/22	05/31/23	25941	ELIGIBILITY WKR IV	N	SR18H	3	P	0.55	A	$ 32,168	$ 33,363	Y	N			3	N	
904	AA	10/24/22	05/31/23	25941	ELIGIBILITY WKR IV	N	SR18H	3	P	0.45	N	$ 26,320	$ 27,297	Y	N			3		
904	AA	08/16/22	05/31/23	26379	ELIGIBILITY WKR IV	N	SR18D	3	P	0.55	A	$ 27,509	$ 27,509	Y	N			3	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means *	Priority # to Retain	TA (Y/N)	Committed or Filled?
904	AA	08/16/22	05/31/23	26379	ELIGIBILITY WKR IV	N	SR18D	3	P	0.45	N	$ 22,507	$ 22,507	Y	N			3		
904	AA	12/31/19	05/31/23	26380	ELIGIBILITY WKR IV	N	SR18L	3	P	0.55	A	$ 46,093	$ 36,406	Y	N			3	N	
904	AA	12/31/19	05/31/23	26380	ELIGIBILITY WKR IV	N	SR18M	3	P	0.45	N	$ 29,786	$ 29,786	Y	N			3		
904	AA	03/01/22	05/31/23	26462	ACCOUNTANT IV	N	SR22G	13	P	1.00	A	$ 64,620	$ 64,620	Y	N		Recommendation to hire pending	4	N	
904	AA	12/31/21	05/31/23	26826	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.65	A	$ 53,134	$ 53,134	Y	N			4		
904	AA	12/31/21	05/31/23	26826	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.35	N	$ 28,610	$ 28,610	Y	N			4		
904	AA	03/01/18	05/31/23	26957	INFORMATION TECHNOLOGY BAND B	N	SR22G	13	P	0.65	A	$ 39,414	$ 39,413	Y	N			3		
904	AA	03/01/18	05/31/23	26957	INFORMATION TECHNOLOGY BAND B	N	SR22G	13	P	0.35	N	$ 21,223	$ 21,223	Y	N			3		
904	AA	08/01/22	05/31/23	28193	OFFICE ASSISTANT III	N	SR08L	3	P	1.00	A	$ 47,160	$ 47,160	Y	N			2	N	
904	AA	06/05/21	05/31/23	28228	INFORMATION TECHNOLOGY BAND B	N	SR22E	13	P	0.65	A	$ 38,836	$ 38,836	Y	N			3		
904	AA	06/05/21	05/31/23	28228	INFORMATION TECHNOLOGY BAND B	N	SR22E	13	P	0.35	N	$ 20,912	$ 20,912	Y	N			3		
904	AA	05/01/20	05/31/23	28230	INFORMATION TECHNOLOGY BAND B	N	SR22C	13	P	0.65	A	$ 35,163	$ 35,162	Y	N			2		
904	AA	05/01/20	05/31/23	28230	INFORMATION TECHNOLOGY BAND B	N	SR22H	13	P	0.35	N	$ 18,934	$ 18,934	Y	N			2		
904	AA	06/01/18	05/31/23	28783	SECRETARY I	N	SR12G	3	P	1.00	A	$ 35,340	$ 41,544	Y	N			2		
904	AA	02/18/20	05/31/23	29900	OFFICE ASSISTANT III	N	SR08C	3	P	1.00	A	$ 33,120	$ 30,240	Y	N			4	N	
904	AA	02/01/22	05/31/23	30400	HUMAN RESOURCES SPCLT V	N	SR24H	73	P	1.00	A	$ 75,588	$ 75,588	Y	N			2	N	
904	AA	10/10/22	05/31/23	30704	ELIGIBILITY WKR IV	N	SR18D	3	P	0.55	A	$ 27,509	$ 26,393	Y	N			3	N	
904	AA	10/10/22	05/31/23	30704	ELIGIBILITY WKR IV	N	SR16C	3	P	0.45	N	$ 22,507	$ 21,595	Y	N			3		
904	AA	08/16/22	05/31/23	30772	HUMAN RESOURCES ASSISTANT IV	N	SR11C	63	P	1.00	A	$ 36,564	$ 38,004	Y	N			3	N	
904	AA	03/11/22	05/31/23	31863	HUMAN RESOURCES ASSISTANT IV	N	SR11B	63	P	1.00	A	$ 39,720	$ 36,564	Y	N				N	Filled
904	AA	12/31/20	05/31/23	35932	COMPUTER OPERATOR II	N	SR15K	3	P	0.65	A	$ 36,746	$ 36,746	Y	N			4		
904	AA	12/31/20	05/31/23	35932	COMPUTER OPERATOR II	N	SR15K	3	P	0.35	N	$ 19,786	$ 19,786	Y	N			4		
904	AA	08/01/21	05/31/23	36278	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.65	A	$ 53,134	$ 53,134	Y	N			3		
904	AA	08/01/21	05/31/23	36278	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.35	N	$ 28,610	$ 28,610	Y	N			3		
904	AA	12/08/18	05/31/23	37432	INFORMATION TECHNOLOGY BAND B	N	SR22D	13	P	0.65	A	$ 34,422	$ 34,421	Y	N			4		
904	AA	12/08/18	05/31/23	37432	INFORMATION TECHNOLOGY BAND B	N	SR22C	13	P	0.35	N	$ 18,535	$ 18,535	Y	N			4		
904	AA	11/01/19	05/31/23	42191	OFFICE ASSISTANT III	N	SR08L	3	P	1.00	A	$ 35,340	$ 43,008	Y	N			1		
904	AA	06/01/22	05/31/23	43869	INFORMATION TECHNOLOGY BAND B	N	SR22H	13	P	0.65	A	$ 43,680	$ 43,680	Y	N			4		
904	AA	06/01/22	05/31/23	43869	INFORMATION TECHNOLOGY BAND B	N	SR22H	13	P	0.35	N	$ 23,520	$ 23,520	Y	N			4		
904	AA	10/01/20	05/31/23	46592	COMPUTER OPERATOR II	N	SR15M	3	P	0.65	A	$ 39,765	$ 39,764	Y	N			4		
904	AA	10/01/20	05/31/23	46592	COMPUTER OPERATOR II	N	SR15M	3	P	0.35	N	$ 21,412	$ 21,412	Y	N			4		
904	AA	09/14/19	05/31/23	47413	PRE-AUDIT CLERK I	N	SR11B	3	P	1.00	A	$ 34,020	$ 34,020	Y	N			3	N	
904	AA	12/31/19	05/31/23	51806	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.65	A	$ 52,072	$ 52,073	Y	N			2		
904	AA	12/31/19	05/31/23	51806	INFORMATION TECHNOLOGY BAND B	N	SR22M	13	P	0.35	N	$ 28,039	$ 28,039	Y	N			2		
904	AA	12/01/20	05/31/23	51808	INFORMATION TECHNOLOGY BAND B	N	SR22K	13	P	0.65	A	$ 49,132	$ 49,132	Y	N			4		
904	AA	12/01/20	05/31/23	51808	INFORMATION TECHNOLOGY BAND B	N	SR22K	13	P	0.35	N	$ 26,456	$ 26,456	Y	N			4		
904	AA	12/01/19	05/31/23	51809	INFORMATION TECHNOLOGY BAND A	N	SR20L	13	P	0.65	A	$ 46,300	$ 46,301	Y	N			3		
904	AA	12/01/19	05/31/23	51809	INFORMATION TECHNOLOGY BAND A	N	SR20L	13	P	0.35	N	$ 24,931	$ 24,931	Y	N			3		
904	AA	08/01/22	05/31/23	117103	OFFICE ASSISTANT III	N	SR08C	63	T	1.00	A	$ 33,120	$ 33,120	Y	N			1		
904	AA	05/01/20	05/31/23	121315	INFO TECH IMPLEMENTATION MGR	Y	SRNA	13	P	0.65	A	$ 85,515	$ 85,309	Y	N			2		
904	AA	05/01/20	05/31/23	121315	INFO TECH IMPLEMENTATION MGR	Y	SRNA	13	P	0.35	N	$ 44,969	$ 45,935	Y	N			2		
904	AA	09/01/20	05/31/23	121414	ASST INFO TECH IMPLEMENTA MGR	Y	SRNA	13	P	0.65	A	$ 59,639	$ 62,158	Y	N			2		
904	AA	09/01/20	05/31/23	121414	ASST INFO TECH IMPLEMENTA MGR	Y	SRNA	13	P	0.35	N	$ 32,113	$ 33,470	Y	N			2		
904	AA	07/01/22	05/31/23	121836	HOMELESSNESS COMY DEV SPCLT	Y	SRNA	13	T	1.00	A	$ 64,620	$ 64,620	N	N			2		
904	AA	05/27/22	05/31/23	122232	PROGRAM SPECIALIST V	N	SR24L	13	P	0.80	A	$ 70,771	$ 49,709	Y	N			2		
904	AA	05/27/22	05/31/23	122232	PROGRAM SPECIALIST V	N	SR24L	13	P	0.20	N	$ 17,693	$ 12,427	Y	N			2		
904	AA	04/01/21	05/31/23	122414	ADM APPEALS HEARING OFFICER	Y	SRNA	13	P	0.75	A	$ 67,941	$ 67,941	Y	N			1		
904	AA	04/01/21	05/31/23	122414	ADM APPEALS HEARING OFFICER	Y	SRNA	13	P	0.25	N	$ 22,647	$ 22,647	Y	N			1		
904	AA	10/01/20	05/31/23	122450	RESOURCE MANAGER	Y	SRNA	13	P	0.65	A	$ 79,755	$ 79,755	Y	N			2		
904	AA	10/01/20	05/31/23	122450	RESOURCE MANAGER	Y	SRNA	13	P	0.35	N	$ 42,945	$ 42,945	Y	N			2		
904	AA	06/15/19	05/31/23	122451	INFO SECRTY & PRVCY COMPL OFCR	Y	SRNA	13	P	0.40	A	$ 58,080	$ 58,080	Y	N			2		
904	AA	06/15/19	05/31/23	122451	INFO SECRTY & PRVCY COMPL OFCR	Y	SRNA	13	P	0.60	N	$ 50,820	$ 87,120	Y	N			2		
904	AA	05/04/22	05/31/23	122782	SECRTY & PRVCY COMPL ANALYST	Y	SRNA	13	P	0.40	A	$ 31,200	$ 32,520	Y	N			2		
904	AA	05/04/22	05/31/23	122782	SECRTY & PRVCY COMPL ANALYST	Y	SRNA	13	P	0.60	N	$ 28,455	$ 48,780	Y	N			2		
904	AA	08/31/19	05/31/23	122783	SECRTY & PRVCY COMPL ENGINEER	Y	SRNA	13	P	0.40	A	$ 50,000	$ 51,077	Y	N			1		
904	AA	08/31/19	05/31/23	122783	SECRTY & PRVCY COMPL ENGINEER	Y	SRNA	13	P	0.60	N	$ 44,692	$ 76,615	Y	N			1		
904	AA	09/06/22	05/31/23	124303	HUMAN RESOURCES ASSISTANT V	N	SR13	63	P	1.00	A	$ 39,540	$ -	Y	N			3	N	
904	AA	11/22/22	05/31/23	124523	HUMAN RESOURCES SPECIALIST IV	N	SR22C	73	P	1.00	A	$ 55,200	$ -	Y	N		Recommendation to hire pending	2	N	
										279.71	A	$ 14,365,933	$ 13,407,651							
										1.06	B	$ 123,544	$ 6,714							
										341.98	N	$ 17,918,239	$ 15,624,972							
										58.00	W	$ 3,130,544	$ 1,482,960							
												$ 35,538,260	$ 30,522,297							

* Recommendation Pending = interviews have been completed, and program will submit a recommendation once reference checks are done.

Department of Human Services

Positions Filled and/or Established by Acts other than the State Budget as of November 30, 2022

Prog ID	Sub-Org	Date Established	Legal Authority		Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Annual Salary	Filled (Y/N)	Occupied by 89 Day Hire (Y/N)
			Exemption	Establishment											
220	RH	02/02/90	Section 76-16(b)(13)	HRS 76-16 (13)	102205	Student Helper II	Y	SRNA	0	P	N	0.49	$ -	N	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121866	Health Care Outreach Manager	Y	SRNA	13	T	A	0.72	$ 60,618	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121866	Health Care Outreach Manager	Y	SRNA	13	T	N	0.28	$ 23,574	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121867	Health Care Outreach Coord	Y	SRNA	13	T	A	0.72	$ 50,233	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121867	Health Care Outreach Coord	Y	SRNA	13	T	N	0.28	$ 19,535	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121868	Health Care Outreach Coord	Y	SRNA	13	T	A	0.72	$ 46,526	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121868	Health Care Outreach Coord	Y	SRNA	13	T	N	0.28	$ 18,094	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121869	Health Care Outreach Coord	Y	SRNA	13	T	A	0.72	$ 50,233	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121869	Health Care Outreach Coord	Y	SRNA	13	T	N	0.28	$ 19,535	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121870	Health Care Outreach Coord	Y	SRNA	13	T	A	0.72	$ 51,987	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121870	Health Care Outreach Coord	Y	SRNA	13	T	N	0.28	$ 20,217	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121871	Health Care Outreach Asst	Y	SRNA	3	T	A	0.72	$ 31,311	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 21-01 (GOV) 6/16/21	121871	Health Care Outreach Asst	Y	SRNA	3	T	N	0.28	$ 12,177	Y	N
904	AA	08/09/18	Section 76-16(b)(12s)	EM 18-03 (GOV) 7/13/18	122738	Graphic Designer/Art Director	Y	SRNA	13	T	A	1.00	$ 73,548	N	N

Department of Human Services
Overtime Expenditure Summary

				FY22 (actual)			FY23 (estimated)			FY24 (estimated)		
Prog ID	Sub-Org	Program Title	MOF	Base Salary $$$$ *	Overtime $$$$ **	Overtime Percent	Base Salary $$$$ ***	Overtime $$$$	Overtime Percent	Base Salary $$$$ ***	Overtime $$$$	Overtime Percent
HMS 220	RH	Rental Housing Services	A	$ -	$ -		$ -	$ -		$ -	$ -	
HMS 220	RH	Rental Housing Services	N	$ 7,004,404	$ 147,649	2.1%	$ 7,179,514	$ 151,340	2.1%	$ 7,359,002	$ 155,124	2.1%
HMS 220	RH	Rental Housing Services	W	$ 746,986	$ 21,084	2.8%	$ 765,660	$ 21,611	2.8%	$ 784,802	$ 22,152	2.8%
HMS 222	RA	Rental Assistance Services	A	$ 67,999	$ -	0.0%	$ 63,554	$ -	0.0%	$ 65,143	$ -	0.0%
HMS 222	RA	Rental Assistance Services	N	$ 1,186,984	$ 179,851	15.2%	$ 1,216,658	$ 184,348	15.2%	$ 1,247,075	$ 188,956	15.2%
HMS 224	HS	Homeless Services	A	$ 558,816	$ -	0.0%	$ 609,840	$ -	0.0%	$ 609,840	$ -	0.0%
HMS 229	HA	HPHA Administration	N	$ 4,799,993	$ 154,868	3.2%	$ 4,919,993	$ 158,739	3.2%	$ 5,042,993	$ 162,708	3.2%
HMS 229	HA	HPHA Administration	W	$ 2,127,281	$ 2,522	0.1%	$ 2,180,463	$ 2,585	0.1%	$ 2,234,974	$ 2,650	0.1%
HMS 236	LC	Case Management for Self-Sufficiency	A	$ 13,556,057	$ 266,154	2.0%	$ 14,353,208	$ 661,608	4.6%	$ 14,353,208	$ 256,106	1.8%
HMS 236	LC	Case Management for Self-Sufficiency	N	$ 11,481,799	$ -	0.0%	$ 11,430,374	$ -	0.0%	$ 11,430,374	$ -	0.0%
HMS 238	GB	Disability Determination	N	$ 2,786,424	$ 172,141	6.2%	$ 2,786,424	$ 105,077	3.8%	$ 2,786,424	$ 105,077	3.8%
HMS 301	SA	Child Protective Services	A	$ 12,092,492	$ 318,212	2.6%	$ 11,751,169	$ 450,000	3.8%	$ 11,751,169	$ 450,000	3.8%
HMS 301	SA	Child Protective Services	B	$ -	$ -		$ 116,830	$ -	0.0%	$ 116,830	$ -	0.0%
HMS 301	SA	Child Protective Services	N	$ 9,422,903	$ 30,781	0.3%	$ 9,203,198	$ -	0.0%	$ 9,203,198	$ -	0.0%
HMS 302	DA	General Support for Child Care Services	A	$ 1,614,241	$ -	0.0%	$ 2,681,101	$ 4,987	0.2%	$ 2,681,101	$ -	0.0%
HMS 302	DA	General Support for Child Care Services	N	$ 1,567,011	$ -	0.0%	$ 2,633,871	$ -	0.0%	$ 2,633,871	$ -	0.0%
HMS 501	YA	In-Community Youth Programs	A	$ 988,644	$ 652	0.1%	$ 954,624	$ -	0.0%	$ 954,624	$ -	0.0%
HMS 501	YA	In-Community Youth Programs	N	$ 43,314	$ -	0.0%	$ 43,314	$ -	0.0%	$ 43,314	$ -	0.0%
HMS 503	YB	Hawaii Youth Correctional Facility	A	$ 5,879,316	$ 893,868	15.2%	$ 5,941,452	$ 650,000	10.9%	$ 5,941,452	$ 650,000	10.9%
HMS 601	TA	Adult Protective and Community Services	A	$ 4,855,033	$ 414	0.0%	$ 4,458,307	$ 1,500	0.0%	$ 4,458,307	$ 1,500	0.0%
HMS 601	TA	Adult Protective and Community Services	N	$ 606,492	$ -	0.0%	$ 607,704	$ -	0.0%	$ 607,704	$ -	0.0%
HMS 802	GA	Vocational Rehabilitation	A	$ 2,165,284	$ -	0.0%	$ 2,300,660	$ -	0.0%	$ 2,300,660	$ -	0.0%
HMS 802	GA	Vocational Rehabilitation	N	$ 4,277,462	$ -	0.0%	$ 4,277,462	$ 9,000	0.2%	$ 4,277,462	$ 9,000	0.2%
HMS 777	HH	Statewide Office on Homelessness and Housing Solutions	A							NA	NA	NA
HMS 888	CW	Hawaii State Commission on the Status of Women	A	$ 131,904	$ -	0.0%	$ 131,904	$ -	0.0%	$ 131,904	$ -	0.0%
HMS 901	MA	General Support for Social Services	A	$ 1,220,655	$ -	0.0%	$ 2,057,114	$ 1,500	0.1%	$ 2,057,114	$ 1,500	0.1%
HMS 901	MA	General Support for Social Services	N	$ 528,910	$ -	0.0%	$ 867,035	$ -	0.0%	$ 867,035	$ -	0.0%
HMS 902	IA	General Support for Health Care Payments	A	$ 6,917,529	$ 1,040	0.0%	$ 7,708,293	$ 3,000	0.0%	$ 7,708,293	$ 3,000	0.0%

Department of Human Services
Overtime Expenditure Summary

				FY22 (actual)			FY23 (estimated)			FY24 (estimated)		
Prog ID	Sub-Org	Program Title	MOF	Base Salary $$$$ *	Overtime $$$$ **	Overtime Percent	Base Salary $$$$ ***	Overtime $$$$	Overtime Percent	Base Salary $$$$ ***	Overtime $$$$	Overtime Percent
HMS 902	IA	General Support for Health Care Payments	B	$ 78,522	$ -	0.0%	$ 78,522	$ -	0.0%	$ 78,522	$ -	0.0%
HMS 902	IA	General Support for Health Care Payments	N	$ 9,717,499	$ -	0.0%	$ 9,788,006	$ -	0.0%	$ 9,788,006	$ -	0.0%
HMS 903	FA	General Support for Self-Sufficiency Services	A	$ 2,962,799	$ 13,864	0.5%	$ 2,949,998	$ 49,458	1.7%	$ 2,949,998	$ 13,428	0.5%
HMS 903	FA	General Support for Self-Sufficiency Services	N	$ 2,808,802	$ -	0.0%	$ 2,689,162	$ -	0.0%	$ 2,689,162	$ -	0.0%
HMS 904	AA	General Administration - DHS	A	$ 9,683,860	$ 55,072	0.6%	$ 10,552,680	$ 148,832	1.4%	$ 10,552,680	$ 148,832	1.4%
HMS 904	AA	General Administration - DHS	N	$ 2,067,383	$ -	0.0%	$ 2,187,410	$ -	0.0%	$ 2,187,410	$ -	0.0%
HMS 904	AA	General Administration - DHS	V	$ 51,036	$ -	0.0%	$ -	$ -	0.0%	$ -	$ -	0.0%
				$ 123,997,834	$ 2,258,172		$ 129,485,505			$ 129,893,651		
			A	$ 62,694,629	$ 1,549,276		$ 66,513,904	$ 1,970,885		$ 66,515,493	$ 1,524,366	
			B	$ 78,522	$ -		$ 195,352	$ -		$ 195,352	$ -	
			N	$ 58,299,380	$ 685,290		$ 59,830,126	$ 608,504		$ 60,163,030	$ 620,865	
			V	$ 51,036	$ -		$ -	$ -		$ -	$ -	
			W	$ 2,874,266	$ 23,606		$ 2,946,123	$ 24,196		$ 3,019,776	$ 24,801	
* Act 88, SLH 2021 BJ1 + BT1 salaries for FY22, as amended by Act 248, SLH 2022. Exclude BJ1A other personal services costs.												
** 12-month actuals for FY22.												
*** Act 248, SLH 2022 BJ1 + BT1 salaries for FY23. Exclude BJ1A other personal services costs.												
NOTE: HMS 904 OT estimates for FY23 and FY24 are based on 5 months actual = (FY23 OT expenditures/5) x 12. It includes positions that will be transferred to HMS 777 for FB 23-25.												

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
						Date Executed	From	To					
HMS 204	A/N	$ 8,700,006.00	Monthly	$ 8,700,006.00	$ 5,508,364.04	7/1/2022	7/1/2022	6/30/2023	CYRCA DISABILITY EVALUATION CENTER	Medical/Psychological Assessments and Social Security Advocacy Services for the Financial Assistance Program	By reviewing and scrubbing detailed monthly invoices and reviewing quarterly quality assurance reports	N	S
HMS 206	N	$ 148,430.00	O - 3 x per year plus bonus	$ 148,430.00	$ 148,430.00	12/1/2022	10/1/2022	9/30/2023	Hawaii Community Economic Opportunity Council	Outreach, application intake, processing, and eligiblity determination for the Low-Income Home Energy Assistance Program (LIHEAP)	Case reviews, site visits	Y	S
HMS 206	N	$ 250,787.00	O - 3 x per year plus bonus	$ 250,787.00	$ 250,787.00	12/1/2022	10/1/2022	9/30/2023	Honolulu Community Action Program	Outreach, application intake, processing, and eligiblity determination for the Low-Income Home Energy Assistance Program (LIHEAP)	Case reviews, site visits	Y	S
HMS 206	N	$ 48,080.00	O - 3 x per year plus bonus	$ 48,080.00	$ 48,080.00	12/1/2022	10/1/2022	9/30/2023	Kauai Economic Opportunity	Outreach, application intake, processing, and eligiblity determination for the Low-Income Home Energy Assistance Program (LIHEAP)	Case reviews, site visits	Y	S
HMS 206	N	$ 52,860.00	O - 3 x per year plus bonus	$ 52,860.00	$ 52,860.00	12/1/2022	10/1/2022	9/30/2023	Maui Economic Opportunity	Outreach, application intake, processing, and eligiblity determination for the Low-Income Home Energy Assistance Program (LIHEAP)	Case reviews, site visits	Y	S
HMS 220	A/N	$ 1,448,120.90	M	$ 1,448,120.90	$ 976,818.72	8/10/2022	7/1/2022	6/30/2023	Transportation Concepts, Inc. dba Pacific Appliance Group, Inc.	Furnish Gas and Electric Ranges to State and Federal Low Income Public Housing Properties on Oahu, Kauai, Maui, Molokai and Hawaii Island	On-Site/Desk Monitoring	N	G
HMS 220	A/N	$ 1,007,088.69	M	$ 1,007,088.69	$ 924,090.33	9/7/2022	7/1/2022	6/30/2023	Pacific Appliance Group, Inc.	Furnish Refrigerators for State and Federal Low Income Properties on Oahu, Maui, Kauai, Molokai and Hawaii Island	On-Site/Desk Monitoring	N	G
HMS 220	A/N	$ 1,732,900.00	M	$ 1,732,900.00	$ 1,140,343.80	10/25/2021	4/10/2022	4/9/2023	Reno & Cavanaugh	Provide Professional Legal Services for the HPHA	Desk Monitoring	N	C
HMS 220	N	$ 2,267,142.85	M	$ 2,267,142.85	$ 1,054,079.78	3/1/2022	2/1/2022	1/31/2023	Du & Associates, Inc.	Provide Section 8 Performance Based Contract Administration (PBCA) Services	Desk Monitoring	N	S
HMS 220	A/N	$ 729,144.00	M	$ 729,144.00	$ 631,044.00	2/16/2022	2/19/2022	2/18/2023	Du & Associates, Inc.	Provide Quality Control Service Review of Tenant Income Recertification Files for the State & Federal Low Income Public Housing Program	Desk Monitoring	N	S
HMS 220	A/N	$ 44,292.52	M	$ 44,292.52	$ 8,903.34	5/12/2022	5/1/2022	4/30/2023	New Angle Systems, LLC	Furnish Printing & Mailing Services for Monthly Tenant Rent Bills Statewide	On-Site/Desk Monitoring	N	S
HMS 220	A/N	$ 5,400.00	M	$ 5,400.00	$ 5,014.75	9/30/2022	5/1/2022	4/30/2023	Govolution, Inc.	Provision of Online Tenant Payment Services for the HPHA	Desk Monitoring	N	S
HMS 220	A/N	$ 504,524.25	M	$ 504,524.25	$ 302,782.46	11/21/2022	7/1/2022	6/30/2023	Emphasys Computer Solutions dba Emphasys Software	Provision of Emphasys Elite Software Maintenance, Technical and Training Support Services	Desk Monitoring	N	S
HMS 220	A/N	$ 8,285.76	M	$ 8,285.76	$ 5,566.30	4/22/2022	4/29/2022	4/28/2023	Alert Holdings Group, Inc.	Provide Fire Alarm Monitoring Services for AMP 30, AMP 34, AMP 35, AMP 45 and MU 42 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 460,000.00	M	$ 460,000.00	$ 460,000.00	10/5/2022	10/5/2022	12/31/2022	Hawaii Affordable Properties, Inc.	Provision of Section 8 Tenant Income Recertification Services	Desk Monitoring	N	S
HMS 220	A/N	$ 31,126,361.86	M	$ 31,126,361.86	$ 6,021,555.54	6/30/2022	7/1/2022	6/30/2023	Hawaii Affordable Properties, Inc.	Furnish Property Management, Maintenance & Resident Services for AMP 40, 44, 45, 49, 50 and MU 42 on Oahu and AMP 43, 46 and Ke Kumu Ekahi on Hawaii Island	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 1,000,780.93	M	$ 1,000,780.93	$ 354,849.29	12/5/2022	6/1/2020	5/31/2023	Standard Management LLC	Furnish Property Management and Maintenance Services for Ka Hale Kamehaikana Community Resource Center on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A	$ 86,656.00	M	$ 86,656.00	$ 7,175.61	3/10/2022	3/2/2022	3/1/2023	Centric Elevator Corp.	Provide Emergency and Preventive Maintenance Services to Elevators at Hale Poai, Halia Hale, Laiola, Kamalu and Hoolulu (MU 42) on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 411,321.54	M	$ 411,321.54	$ 188,490.21	8/24/2022	8/15/2022	8/14/2023	Aqua Engineers, Inc.	Provide Individual Wastewater System Maintenance Facilities for Various Public Housing Properties under AMP 38 on Kauai	On-Site/Desk Monitoring	N	S

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To		Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 220	N	$ 618,316.86	M	$ 618,316.86	$ 66,468.93	3/10/2022	3/1/2022	2/28/2023	Aina Engineers, Inc.	Provide Individual Wastewater System Maintenance Facilities for Various Public Housing Properties under AMP 43 and AMP 46 on Hawaii Island	On-Site/Desk Monitoring	N	S
HMS 220	A/N	$ 702,849.00	M	$ 702,849.00	$ 432,715.00	3/21/2022	3/1/2022	2/28/2023	First Quality Building & Design, Inc.	Provide Individual Wastewater System Maintenance Facilities for Various State and Federal Public Housing Properties under AMP 37 on Hawaii Island	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 204,900.00	M	$ 204,900.00	$ 19,096.00	1/18/2022	12/17/2021	12/16/2022	Kone, Inc.	Provide Preventative Maintenance Services to Elevators at Various Federal Public Housing Properties on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A/N	$ 78,312.88	M	$ 78,312.88	$ 15,674.47	6/29/2022	7/1/2022	6/30/2023	Kilgore Power Solutions, LLC	Provide Preventive Maintenance Services to Emergency Generators at Various State and Federal Public Housing Properties on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 127,600.00	M	$ 127,600.00	$ 101,700.00	12/20/2022	11/3/2022	11/2/2023	Rambaud Electric, LLC	Provide Preventive Maintenance Services to Fire Alarm and Call-for-Aid Systems at Kalakaua Homes, Makua Alii, and Paoakalani (AMP 35)	On-Site/Desk Monitoring	N	S
HMS 220	A/N	$ 12,800.00	M	$ 12,800.00	$ 6,400.00	1/27/2022	12/8/2021	12/7/2022	Rambaud Electric, LLC	Provide Preventive Maintenance Services to Fire Alarm Systems and Call-for-Aid Systems at Kaneohe Apartments (AMP 45) and Halia Hale (MU 42)	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 133,800.17	M	$ 133,800.17	$ 31,200.87	8/24/2022	8/16/2022	8/15/2023	O&M Enterprises	Provide Preventative Maintenance Services to the Sewage Lift Pump Station at Wahiawa Terrace (AMP 49)	On-Site/Desk Monitoring	N	S
HMS 220	A	$ 23,760.00	M	$ 23,760.00	$ 7,920.00	1/28/2021	4/1/2022	3/31/2023	Heide & Cooke, LLC	Provide Maintenance Services to Elevators at Kamalu and Ho'olulu (MU 42) on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A	$ 16,400.00	M	$ 16,400.00	$ 10,400.00	8/10/2022	7/7/2022	6/30/2023	Rambaud Electric, LLC	Provide Preventive Maintenance Services to Call-For-Aid Systems at Punchbowl Homes (AMP 35) on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A/N	$ 69,728.00	M	$ 69,728.00	$ 21,368.00	8/2/2022	7/1/2022	6/30/2023	Economy Plumbing & Sheet Metal, Inc. dba Economy Plumbing & Air Conditioning	Provide Preventative Maintenance Services to Major Systems at AMPs 34, 35 & MU 42 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 133,333.00	M	$ 133,333.00	$ 22,662.56	6/1/2022	7/1/2022	6/30/2023	Aqua Engineers, Inc.	Provide Preventative Maintenance Services to the Sewage Treatment Plant at Kupuna Home O Waialua (AMP 49) on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 6,201.00	M	$ 6,201.00	$ 4,851.00	7/26/2022	9/1/2022	8/31/2023	Pural Water Specialty Co.	Provide Preventive Maintenance Services to Gas Water Heater at Punchbowl Homes (AMP 35) on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A/N	$ 360,132.99	M	$ 360,132.99	$ 99,966.53	9/9/2022	7/1/2022	6/30/2023	Pacific Waste, Inc.	Provide Refuse Collection Services at AMP 37 on Hawaii Island	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 1,208,607.02	M	$ 1,208,607.02	$ 301,789.69	9/7/2022	7/1/2022	6/30/2023	Aloha Waste Systems of Honolulu, Inc.	Provide Refuse Collection Services at AMP 30, AMP 32, AMP 34 and AMP 35 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 143,831.28	M	$ 143,831.28	$ 29,415.54	10/18/2022	7/1/2022	6/30/2023	Waste Pro Hawaii, LLC	Provide Refuse Collection Services at AMP 39 on Maui	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 1,457,713.88	M	$ 1,457,713.88	$ 298,580.84	9/27/2022	7/1/2022	6/30/2023	West Oahu Aggregate Co., Inc.	Provide Refuse Collection Services at AMP 31 and AMP 33 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	$ 18,653.40	M	$ 18,653.40	$ 3,990.96	9/8/2022	7/1/2022	6/30/2023	Honolulu Disposal Service, Inc.	Furnish Refuse Collection Services at the Ka Hale O Kamehaikana Community Resource Center on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A/N	$ 124,824.96	M	$ 124,824.96	$ 47,976.24	8/31/2022	9/1/2022	8/30/2023	Island Refuse, Inc.	Furnish Refuse Collection Services at Kahale Mua (State) and Kahale Mua (Federal) under AMP 39 on Molokai	On-Site/Desk Monitoring	N	S
HMS 220	A/N	$ 52,379.08	M	$ 52,379.08	$ 41,226.12	9/26/2022	9/1/2022	8/31/2023	Garden Isle Disposal, Inc.	Furnish Refuse Collection for Kawailehua (State) and Kawailehua (Federal) under AMP 38 on Kauai	On-Site/Desk Monitoring	N	S
HMS 220	A/N	$ 2,621,154.24	M	$ 2,621,154.24	$ 1,088,010.96	5/31/2022	4/30/2022	4/30/2023	Alii Security Systems, Inc.	Furnish Security Services for AMP 31, AMP 32 and AMP 35 on Oahu	On-Site/Desk Monitoring	N	S
HMS 222	N	$ 346,851.31	M	$ 346,851.31	$ 134,962.23	10/5/2022	5/1/2022	12/31/2022	Partners In Care - Oahu Continuum of Care	Implement the Emergency Housing Voucher Program	On-Site/Desk Monitoring	N	S

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To		Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 224	A	$ 132,050.00	Other	$ 327,000.00	$ 194,950.00	06/24/22	06/15/22	06/14/23	ACHIEVE ZERO	Providing outreach services to homeless idividuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 194,369.50	Other	$ 440,496.00	$ 246,126.50	06/08/22	07/01/22	06/30/23	Alternative Structures international - Ohana Ola O Kahumana	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 214,991.00	Other	$ 525,000.00	$ 310,009.00	06/08/22	07/01/22	06/30/23	Alternative Structures international - Waimanalo	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 340,000.00	Other	$ 800,000.00	$ 460,000.00	05/24/22	06/15/22	06/14/23	ALTERNATIVE STRUCTURES INTERNATIONAL (ASI)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 143,750.00	Other	$ 287,500.00	$ 143,750.00	05/18/22	06/27/22	06/26/23	CATHOIC CHARITIES HAWAII (CCH) - KAUAI	Assisting chronically homeless individuals and families with highest vulnerability to obtain and secure long term permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 240,000.00	Other	$ 850,000.00	$ 510,000.00	06/08/22	07/01/22	06/30/23	CATHOLIC CHARITIES HAWAII	Assisting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 356,250.00	Other	$ 750,000.00	$ 393,750.00	05/26/22	06/01/22	05/31/23	CATHOLIC CHARITIES HAWAII	Housing focused family assessment center to obtain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 122,755.20	Other	$ 304,038.00	$ 181,285.80	05/18/22	07/01/22	06/30/23	CATHOLIC CHARITIES HAWAII (CCH) - Maili Land	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 148,750.00	Other	$ 350,000.00	$ 201,250.00	05/26/22	06/15/22	06/14/23	CATHOLIC CHARITIES HAWAII (CCH)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 141,313.00	Other	$ 350,000.00	$ 208,687.00	06/08/22	07/01/22	06/30/23	CATHOLIC CHARITIES HAWAII (Oahu)	Providing emergency grants to assist homeless, at-risk individuals and families on Oahu with housing, medical and other emergency expenses	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	$ 6,586.87	Other	$ 38,290.00	$ 31,703.13	10/19/22	07/01/22	06/30/23	CHILD AND FAMILY SERVICES - SHELTER OPERATIONS	Provide emergency shelter and service for those who are homeless and/or victims of domestic violence	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 189,613.30	Other	$ 370,954.00	$ 181,340.70	12/31/21	05/01/21	06/30/23	COLLABORATIVE QUALITY CONSULTING	Evaluations of Ohana Zones Pilot Program & Homeless Services Systems Statewide	Monthly deliverables and annual reporting	Y	S
HMS 224	A	$ 79,905.00	Other	$ 339,336.00	$ 179,905.00	06/29/22	07/01/22	06/30/23	DYNAMIC HEALING CENTER	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 100,163.76	Other	$ 227,000.00	$ 126,836.24	05/05/22	07/01/22	06/30/23	FAMILY LIFE CENTER (FLC) - Ho'olanani Emergency Shelter	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	$ -	Other	$ 85,090.00	$ 85,090.00	10/10/22	07/01/22	06/30/23	FAMILY LIFE CENTER - HPRP Kauai	Provide financial assistance and supportive services to prevent homelessness among at-risk individuals/families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	$ 4,902.10	Other	$ 85,090.00	$ 80,187.90	10/10/22	07/01/22	06/30/23	FAMILY LIFE CENTER - HPRP Maui	Provide financial assistance and supportive services to prevent homelessness among at-risk individuals/families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	$ 24,414.05	Other	$ 89,344.00	$ 64,929.95	10/19/22	07/01/22	06/30/23	FAMILY LIFE CENTER - SHELTER OPERATIONS	Provide emergency shelter and service for those who are homeless and/or victims of domestic violence	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 318,750.00	Other	$ 637,500.00	$ 318,750.00	06/09/22	06/27/22	06/26/23	FAMILY LIFE CENTER (FLC)	Assisting chronically homeless individuals and families with highest vulnerability to obtain and secure long term permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 212,187.00	Other	$ 485,000.00	$ 272,813.00	06/08/22	07/01/22	06/30/23	FAMILY LIFE CENTER (FLC)	Assisting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 323,750.00	Other	$ 700,000.00	$ 376,250.00	05/26/22	06/15/22	06/14/23	FAMILY LIFE CENTER (FLC)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To		Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 224	A	$ 117,375.00	Other	$ 266,000.00	$ 148,625.00	06/08/22	06/15/22	06/14/23	FAMILY LIFE CENTER (FLC) - Central Region 1,2,3,6	Providing outreach services to homeless idividuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 50,743.00	Other	$ 115,000.00	$ 64,257.00	05/24/22	07/01/22	06/30/23	FAMILY LIFE CENTER (FLC) - KAUAI	Assisting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 60,892.00	Other	$ 138,000.00	$ 77,108.00	05/26/22	06/15/22	06/14/23	FAMILY LIFE CENTER (FLC) - Kauai	Providing outreach services to homeless idividuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 130,148.00	Other	$ 295,000.00	$ 164,852.00	06/08/22	06/15/22	06/14/23	FAMILY LIFE CENTER (FLC) - Kihei/Lahaina Region 4 & 5	Providing outreach services to homeless idividuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 50,303.00	Other	$ 114,000.00	$ 63,697.00	06/08/22	07/01/22	06/30/23	GREGORY HOUSE PROGRAMS (GHP)	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 44,045.75	Other	$ 99,820.00	$ 55,774.25	05/23/22	07/01/22	06/30/23	HALE KIPA (HK) - Apa'a	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 61,806.00	Other	$ 140,070.00	$ 78,264.00	06/08/22	07/01/22	06/30/23	HALE KIPA (HK) - Maka'aloa	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 69,388.00	Other	$ 157,252.00	$ 87,864.00	05/02/22	07/01/22	06/30/23	HAWAII ISLAND HOME FOR RECOVERY (HIHR)	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 110,996.00	Other	$ 550,300.00	$ 439,304.00	06/08/22	06/15/22	06/14/23	HAWAII, HEALTH & HARM REDUCTION CENTER (H3RC) - Oahu	Providing outreach services to homeless idividuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 220,625.00	Other	$ 500,000.00	$ 279,375.00	05/26/22	07/01/22	06/30/23	HONOLULU COMMUNITY ACTION PROGRAM (HCAP) - Kumuhonua	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	$ -	Other	$ 81,821.00	$ 85,090.00	09/14/22	07/01/22	06/30/23	HOPE SERVICES HAWAII - HPRP	Provide financial assistance and supportive services to prevent homelessness among at-risk individuals/families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	$ 21,187.54	Other	$ 127,635.00	$ 106,447.46	10/19/22	07/01/22	06/30/23	HOPE SERVICES HAWAII - SHELTER OPERATIONS	Provide emergency shelter and service for those who are homeless and/or victims of domestic violence	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 175,883.20	Other	$ 398,602.00	$ 222,718.80	06/08/22	07/01/22	06/30/23	HOPE SERVICES HAWAII (HOPE) East Hawaii Emergency Shelter Program	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 118,003.13	Other	$ 267,429.00	$ 149,425.87	06/08/22	07/01/22	06/30/23	HOPE SERVICES HAWAII (HOPE) Kihei Pua Emergency Shelter	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 230,420.76	Other	$ 522,200.00	$ 291,779.24	06/08/22	07/01/22	06/30/23	HOPE SERVICES HAWAII (HOPE) Sacred Heart	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 119,137.50	Other	$ 270,000.00	$ 150,862.50	06/08/22	07/01/22	06/30/23	HOPE SERVICES HAWAII (HOPE) West Hawaii Emergency Housing Program	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 412,500.00	Other	$ 825,000.00	$ 412,500.00	06/08/22	06/27/22	06/26/23	HOPE SERVICES HAWAII, INC.	Assisting chronically homeless individuals and families with highest vulnerability to obtain and secure long term permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 200,000.00	Other	$ 500,000.00	$ 300,000.00	05/26/22	07/01/22	06/30/23	HOPE SERVICES HAWAII, INC. (HOPE)	Assisting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 297,500.00	Other	$ 700,000.00	$ 402,500.00	06/08/22	06/15/22	06/14/23	HOPE SERVICES HAWAII, INC. (HOPE)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 160,894.00	Other	$ 398,500.00	$ 237,606.00	06/08/22	06/15/22	06/14/23	HOPE SERVICES HAWAII, INC. (HOPE) - Region 1,6,7,8, & 9	Providing outreach services to homeless idividuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To		Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 224	A	$ 194,810.00	Other	$ 482,500.00	$ 287,690.00	06/08/22	06/15/22	06/14/23	HOPE SERVICES HAWAII, INC. (HOPE) - Region 2,3,4, & 5	Providing outreach services to homeless idividuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 628,500.00	Other	$ 1,100,000.00	$ 471,500.00	04/21/22	07/01/22	06/30/23	INSTITUTE FOR HUMAN SERVICES (IHS) - Ka'aahi Service Center	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 242,729.00	Other	$ 550,300.00	$ 307,571.00	06/08/22	06/15/22	06/14/23	INSTITUTE FOR HUMAN SERVICES (IHS) - Oahu	Providing outreach services to homeless idividuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 485,375.00	Other	$ 1,100,000.00	$ 614,625.00	04/20/22	07/01/22	06/30/23	INSTITUTE FOR HUMAN SERVICES (IHS) - Sumner Service Center	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 555,000.00	Other	$ 1,200,000.00	$ 645,000.00	05/26/22	06/15/22	06/14/23	INSTITUTE FOR HUMAN SERVICES (IHS)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ -	Other	$ 110,000.00	$ 110,000.00	11/14/22	10/20/22	10/18/23	JUDY ISHIDA	Federal programs training and consultation. HPO Policy and Procedures.	Desk monitoring of deliverables and financial reports.	Y	S
HMS 224	A	$ 347,668.76	Other	$ 787,918.00	$ 440,249.24	04/20/22	07/01/22	06/30/23	KA HALE A KE OLA HOMELESS RESOURCE CENTER (KHAKO) Central	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 451,730.78	Other	$ 1,023,752.00	$ 572,021.22	04/20/22	07/01/22	06/30/23	KA HALE A KE OLA HOMELESS RESOURCE CENTER (KHAKO) Westside	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	$ 3,745,937.06	Other	$ 8,466,976.00	$ 4,721,038.94	11/02/22	01/01/21	12/31/23	KA MANA O NA HELU	Provide contract management and monitoring for ESG CV II funding provided through CARES Act to address COVID -19 Pandemic	Desk monitoring of deliverables and financial quarterly reports.	Y	S
HMS 224	A	$ 171,000.00	Other	$ 180,000.00	$ 9,000.00	12/31/20	01/01/21	12/31/22	KA MANA O NA HELU	Statewide DHS HPO Database Development and maintenance	Desk monitoring of deliverables and financial quarterly reports.	Y	S
HMS 224	A	$ 38,434.31	Other	$ 87,103.00	$ 48,668.69	06/24/22	07/01/22	06/30/23	KAUAI ECONOMIC OPPORTUNITY (KEO) - Komohana	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 22,445.50	Other	$ 50,867.00	$ 28,445.50	06/09/22	07/01/22	06/30/23	KAUAI ECONOMIC OPPORTUNITY (KEO) - Mana' Olana - Emergency	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 98,431.81	Other	$ 223,075.00	$ 124,643.81	06/16/22	07/01/22	06/30/23	KAUAI ECONOMIC OPPORTUNITY (KEO) - Mana' Olana - Transitional	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 118,056.00	Other	$ 292,400.00	$ 174,344.00	06/08/22	06/15/22	06/14/23	KEALAHOU WEST OAHU (KWO) - Oahu	Providing outreach services to homeless idividuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 294,485.53	Other	$ 856,246.00	$ 561,760.53	04/20/22	07/01/22	06/30/23	KEALAHOU WEST OAHU (KWO) - Onelau'ena	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 141,102.10	Other	$ 446,160.00	$ 305,102.10	05/05/22	07/01/22	06/30/23	KEALAHOU WEST OAHU (KWO) - Onemalu	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ -	Other	$ 250,000.00	$ 250,000.00	05/24/22	06/15/22	06/14/23	Legal Aid Society	Providing statewide vital documents and I.D. cards in association with the State Homeless Outreach & Shelter Programs	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	$ 80,515.00	Other	$ 274,343.00	$ 193,828.00	10/19/22	07/01/22	06/30/23	Maui A.I.D.S Foundation	Provide rent subsidy and supportive services to those living with H.I.V / A.I.D.S	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 380,000.00	Other	$ 800,000.00	$ 420,000.00	05/14/22	06/01/22	05/31/23	NEIGHBORHOOD PLACE OF PUNA	Housing focused family assessment center to obtain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ -	Other	$ 87,500.00	$ 87,500.00	05/02/22	07/01/22	06/30/23	STEADFAST HOUSING DEVELOPMENT CORP (SHDC) Hale Ulu Pono	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S

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HMS 224	A	$ 1,000,000.00	Other	$ 2,000,000.00	$ 1,000,000.00	03/30/22	06/27/22	06/26/23	UNITED STATES VETERANS' INITIATIVE (USVI)	Assisting chronically homeless individuals and families with highest vulnerability to obtain and secure long term permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 240,625.00	Other	$ 550,000.00	$ 309,375.00	05/26/22	07/01/22	06/30/23	UNITED STATES VETERANS' INITIATIVE (USVI)	Assisting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 94,317.75	Other	$ 213,750.00	$ 119,432.25	04/13/22	07/01/22	06/30/23	UNITED STATES VETERANS' INITIATIVE (USVI) - Pai'olu Kai'Aulu	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 791,804.70	Other	$ 1,794,456.00	$ 1,002,651.30	05/05/22	07/01/22	06/30/23	UNITED STATES VETERANS' INITIATIVE (USVI) - Veterans-In-Progress (Barbers Point)	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 245,179.00	Other	$ 555,643.00	$ 310,464.00	06/08/22	07/01/22	06/30/23	WAIKIKI HEALTH CENTER (WHC) - Keauhou	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 34,192.84	Other	$ 77,491.00	$ 43,298.16	06/08/22	07/01/22	06/30/23	WOMEN IN NEED (WIN) - Bridge to Success - Halawa	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 36,486.97	Other	$ 82,690.00	$ 46,203.03	06/08/22	07/01/22	06/30/23	WOMEN IN NEED (WIN) - FAMILY HOUSE - Aiea	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	$ 34,298.73	Other	$ 77,731.00	$ 43,432.27	06/08/22	07/01/22	06/30/23	WOMEN IN NEED (WIN) - KAUAI	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 236	A	$ 25,521.45	M	$ 61,251.84	$ 35,730.39	07/01/18	07/01/22	06/30/23	ISD Services, LLC	To provide janitorial services for five (5) offices in non-State buildings	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 238	N	$ 61,517.57	M	$ 165,751.00	$ 104,233.43	09/10/21	10/01/21	09/30/25	Jeffrey Akaka, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 95,742.58	M	$ 195,950.00	$ 100,207.42	09/10/21	10/01/21	09/30/25	Walter Fo, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 129,241.83	M	$ 243,450.00	$ 114,208.17	08/18/21	10/01/21	09/30/25	Glen Frisch, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 117,122.47	M	$ 257,375.00	$ 140,252.53	09/10/21	10/01/21	09/30/25	Mark Kuge, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 43,041.66	M	$ 71,070.00	$ 28,028.34	08/18/21	10/01/21	09/30/25	David Lam, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 111,926.03	M	$ 302,415.00	$ 190,488.97	09/10/21	10/01/21	09/30/25	Stacy Lau, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 41,132.34	M	$ 108,705.00	$ 67,572.66	09/10/21	10/01/21	09/30/25	David Mai, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S

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HMS 238	N	$ 211,476.36	M	$ 425,780.00	$ 214,303.64	09/16/21	10/01/21	09/30/25	Wendy Matsuno, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 25,230.15	M	$ 69,220.00	$ 43,989.85	10/29/21	10/01/21	09/30/25	Terri Needels, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 278,309.52	M	$ 594,475.00	$ 316,165.48	10/29/21	10/01/21	09/30/25	Neil Shibuya, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 148,241.72	M	$ 351,330.00	$ 203,088.28	08/18/21	10/01/21	09/30/25	Rodney Torigoe, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 69,821.12	M	$ 130,955.00	$ 61,133.88	09/10/21	10/01/21	09/30/25	Garret Yanagi, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 115,842.68	M	$ 242,580.00	$ 126,737.32	10/29/21	10/01/21	09/30/25	Benjamin Young, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ -	M	$ 196,100.00	$ 196,100.00	10/01/22	10/01/22	09/30/25	William Marks, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ -	M	$ 49,500.00	$ 49,500.00	10/01/22	10/01/22	09/30/25	Ron Teramoto, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 113,555.30	M	$ 379,400.00	$ 379,400.00	02/01/20	10/01/21	09/30/25	ML Willden IT Consulting, LLC	IT Consultating services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	$ 24,600.00	O	$ 40,000.00	$ 15,400.00	10/29/21	10/01/21	09/30/25	Kathleen M McNamara, Ph.D.	Consultative services	Monthly evaluation of invoices, Annual oversight monitoring by Contract manager.	Y	S
HMS 238	N	$ 2,200.00	O	$ 15,000.00	$ 12,800.00	10/29/21	10/01/21	09/30/25	Maria Rosario Mabini, M.D.	Consultative services	Monthly evaluation of invoices, Annual oversight monitoring by Contract manager.	Y	S
HMS 238	N	$ 37,000.00	O	$ 50,000.00	$ 13,000.00	10/29/21	10/01/21	09/30/25	Matthew C. Marchetto-Ryan	Consultative services	Monthly evaluation of invoices, Annual oversight monitoring by Contract manager.	Y	S
HMS 238	N	$ 76,350.00	O	$ 100,000.00	$ 23,650.00	10/29/21	10/01/21	09/30/25	Stanley Luke, Ph.D.	Consultative services	Monthly evaluation of invoices, Annual oversight monitoring by Contract manager.	Y	S
HMS 238	N	$ 80,525.00	O	$ 190,000.00	$ 109,475.00	10/29/21	10/01/21	09/30/25	Joseph Bratton, Ph.D.	Consultative services	Monthly evaluation of invoices, Annual oversight monitoring by Contract manager.	Y	S
HMS 238	N	$ 32,725.00	O	$ 40,000.00	$ 7,275.00	10/29/21	10/01/21	09/30/25	Michael Rabara, Psy.D.	Consultative services	Monthly evaluation of invoices, Annual oversight monitoring by Contract manager.	Y	S

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HMS 238	N	$ 28,966.28	O	$ 100,000.00	$ 71,033.72	10/29/21	10/01/21	09/30/25	Consultative Examination Services, Inc.	Consultative services	Monthly evaluation of invoices, Annual oversight monitoring by Contract manager.	Y	S
HMS 238	N	$ 63,225.00	O	$ 110,000.00	$ 46,775.00	10/29/21	10/01/21	09/30/25	Dennis Donovan, Ph.D.	Consultative services	Monthly evaluation of invoices, Annual oversight monitoring by Contract manager.	Y	S
HMS 238	N	$ 3,070.00	O	$ 25,000.00	$ 21,930.00	10/29/21	10/01/21	09/30/25	Marylee Ruth, Au.D.	Consultative services	Monthly evaluation of invoices, Annual oversight monitoring by Contract manager.	Y	S
HMS 301	A	109,235.00	M	109,235.00	109,235.00	10/01/21	10/01/21	09/30/23	Maui County Children's Justice Center	Children's Justice Act	Quarterly	Y	S
HMS 301	A/N	1,150,000.00	M	1,150,000.00	768,634.26	07/01/21	07/01/21	06/30/23	Hale Kipa, Inc.	Community Based Homes & Support Services- Oahu	Quarterly	Y	S
HMS 301	A/N	100,000.00	M	100,000.00	50,351.65	07/01/21	07/01/21	06/30/23	Hale Opio Kauai, Inc.	Community Based Homes & Support Services- Kauai	Quarterly	Y	S
HMS 301	A/N	160,000.00	M	160,000.00	124,636.55	07/01/21	07/01/21	06/30/23	The Salvation Army	Community Based Homes & Support Services- East Hawaii	Quarterly	Y	S
HMS 301	A/N	1,387,892.00	M	1,387,892.00	1,001,942.89	07/01/22	07/01/22	06/30/24	Catholic Charities Hawaii	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- WHI	Quarterly	Y	S
HMS 301	A/N	1,314,356.00	M	1,314,356.00	985,767.02	07/01/22	07/01/22	06/30/24	PARENTS, Inc.	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- EHI	Quarterly	Y	S
HMS 301	A/N	622,942.00	M	622,942.00	509,814.13	07/01/22	07/01/22	06/30/24	Child and Family Service	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- Kauai	Quarterly	Y	S
HMS 301	A/N	1,321,703.00	M	1,321,703.00	1,090,237.14	07/01/22	07/01/22	06/30/24	Child and Family Service	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- Maui	Quarterly	Y	S
HMS 301	A	4,460,000.00	M	4,460,000.00	3,000,618.93	07/01/22	07/01/22	06/30/24	Catholic Charities Hawaii	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- Oahu	Quarterly	Y	S
HMS 301	A	78,712.23	M	78,712.23	58,140.47	07/01/22	07/01/22	06/30/24	Child and Family Service	Domestic Violence Services for Families- Molokai	Quarterly	Y	S
HMS 301	A	375,041.49	M	375,041.49	274,192.48	07/01/22	07/01/22	06/30/24	Child and Family Service	Domestic Violence Services for Families- Leeward Oahu	Quarterly	Y	S
HMS 301	A	237,131.91	M	237,131.91	164,255.58	07/01/22	07/01/22	06/30/24	Child and Family Service	Domestic Violence Services for Families- East Hawaii	Quarterly	Y	S
HMS 301	A	78,712.22	M	78,712.22	65,447.91	07/01/22	07/01/22	06/30/24	Parents and Children Together	Domestic Violence Services for Families- Lanai	Quarterly	Y	S
HMS 301	A	128,440.92	M	128,440.92	87,193.65	07/01/22	07/01/22	06/30/24	Parents and Children Together	Domestic Violence Services for Families- Windward Oahu	Quarterly	Y	S
HMS 301	A	129,461.74	M	129,461.74	98,338.86	07/01/22	07/01/22	06/30/24	Child and Family Service	Domestic Violence Services for Families- West Hawaii	Quarterly	Y	S
HMS 301	A	343,770.83	M	343,770.83	251,963.55	07/01/22	07/01/22	06/30/24	Parents and Children Together	Domestic Violence Services for Families- Maui	Quarterly	Y	S
HMS 301	A	206,366.77	M	206,366.77	177,074.39	07/01/22	07/01/22	06/30/24	Child and Family Service	Domestic Violence Services for Families- Kauai	Quarterly	Y	S
HMS 301	A	376,067.51	M	376,067.51	304,233.24	07/01/22	07/01/22	06/30/24	Parents and Children Together	Domestic Violence Services for Families- Central Oahu	Quarterly	Y	S
HMS 301	A/N	406,632.73	M	406,632.73	281,162.85	07/01/22	07/01/22	06/30/24	Child and Family Service	Domestic Violence Shelters & Transitional Housing- East Hawaii	Quarterly	Y	S
HMS 301	A/N	406,632.73	M	406,632.73	284,976.49	07/01/22	07/01/22	06/30/24	Child and Family Service	Domestic Violence Shelters & Transitional Housing- West Hawaii	Quarterly	Y	S
HMS 301	A/N	373,592.08	M	373,592.08	373,592.08	07/01/22	07/01/22	06/30/24	YWCA of Kauai	Domestic Violence Shelters & Transitional Housing- Kauai	Quarterly	Y	S
HMS 301	A/N	526,205.15	M	526,205.15	372,808.79	07/01/22	07/01/22	06/30/24	Women Helping Women	Domestic Violence Shelters & Transitional Housing- Maui & Lanai	Quarterly	Y	S
HMS 301	A/N	220,688.10	M	220,688.10	157,069.55	07/01/22	07/01/22	06/30/24	Molokai Community Service Council, Inc.	Domestic Violence Shelters & Transitional Housing- Molokai	Quarterly	Y	S
HMS 301	A/N	541,860.06	M	541,860.06	402,973.01	07/01/22	07/01/22	06/30/24	Child and Family Service	Domestic Violence Shelters & Transitional Housing- Central Oahu	Quarterly	Y	S
HMS 301	A/N	541,860.06	M	541,860.06	395,231.11	07/01/22	07/01/22	06/30/24	Child and Family Service	Domestic Violence Shelters & Transitional Housing- Leeward Oahu	Quarterly	Y	S
HMS 301	A/N	541,935.56	M	541,935.56	339,534.59	07/01/22	07/01/22	06/30/24	Parents and Children Together	Domestic Violence Shelters & Transitional Housing- Windward Oahu	Quarterly	Y	S

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HMS 301	A/N	34,900.00	M	34,900.00	31,798.93	07/01/21	07/01/21	06/30/23	HI State Coalition Against Domestic Violence	Domestic Violence Training & Technical Support	Quarterly	Y	S
HMS 301	A/N	380,297.39	M	380,297.39	285,223.04	07/01/21	07/01/21	09/30/25	University of Hawaii	Family First Prevention Services Act	Quarterly	Y	S
HMS 301	A/N	910,000.00	M	910,000.00	691,593.96	07/01/22	07/01/22	06/30/24	Parents and Children Together	Family Strengthening Services- Oahu	Quarterly	Y	S
HMS 301	A/N	300,000.00	M	300,000.00	217,889.53	07/01/22	07/01/22	06/30/24	Parents and Children Together	Family Strengthening Services- Maui	Quarterly	Y	S
HMS 301	A/N	175,000.00	M	175,000.00	120,505.61	07/01/22	07/01/22	06/30/24	Child and Family Service	Family Strengthening Services- Kauai	Quarterly	Y	S
HMS 301	A/N	200,000.00	M	200,000.00	161,332.24	07/01/22	07/01/22	06/30/24	Friends of the Future	Family Strengthening Services- West Hawaii	Quarterly	Y	S
HMS 301	A	200,000.00	M	200,000.00	124,738.10	07/01/22	07/01/22	06/30/24	Child and Family Service	Family Strengthening Services- East Hawaii	Quarterly	Y	S
HMS 301	A	600,000.00	M	600,000.00	422,757.66	07/01/21	07/01/21	06/30/23	EPIC Ohana, Inc.	Family Wrap Services	Quarterly	Y	S
HMS 301	A/N	418,448.00	M	418,448.00	332,461.75	08/01/21	08/01/21	07/31/23	UH School of Social Work	Hawaii Child Welfare Education Collaboration	Quarterly	Y	S
HMS 301	A	300,000.00	M	300,000.00	188,184.04	07/01/21	07/01/21	06/30/23	EPIC Ohana, Inc.	Hawaii Foster Youth/Young Adult Advisory Council	Quarterly	Y	S
HMS 301	A	808,463.00	M	808,463.00	633,042.89	07/01/22	07/01/22	06/30/23	Child and Family Service	Home Visiting Services- Leeward Oahu	Quarterly	Y	S
HMS 301	A	232,947.00	M	232,947.00	165,921.05	07/01/22	07/01/22	06/30/23	Child and Family Service	Home Visiting Services- Kauai	Quarterly	Y	S
HMS 301	A	678,287.00	M	678,287.00	462,660.84	07/01/22	07/01/22	06/30/23	Child and Family Service	Home Visiting Services- East Hawaii	Quarterly	Y	S
HMS 301	A	366,549.00	M	366,549.00	302,596.00	07/01/22	07/01/22	06/30/23	Family Support Services of West Hawaii	Home Visiting Services- West Hawaii	Quarterly	Y	S
HMS 301	A	808,463.00	M	808,463.00	641,118.62	07/01/22	07/01/22	06/30/23	Catholic Charities Hawaii	Home Visiting Services- Windward & North Shore Oahu	Quarterly	Y	S
HMS 301	A	808,463.00	M	808,463.00	598,772.24	07/01/22	07/01/22	06/30/23	Parents and Children Together	Home Visiting Services- Honolulu	Quarterly	Y	S
HMS 301	A	60,244.00	M	60,244.00	40,223.40	07/01/22	07/01/22	06/30/23	Maui Family Support Services, Inc.	Home Visiting Services- Molokai	Quarterly	Y	S
HMS 301	A	664,584.00	M	664,584.00	510,659.20	07/01/22	07/01/22	06/30/23	Maui Family Support Services, Inc.	Home Visiting Services- Maui & Lanai	Quarterly	Y	S
HMS 301	A	130,000.00	M	130,000.00	102,345.21	07/01/21	07/01/21	06/30/23	Institute for Family Development	HOMEBUILDERS Training, Consultation, & Technical Assistant- Oahu & Hawaii	Quarterly	Y	S
HMS 301	A	407,333.57	M	407,333.57	309,568.65	07/01/22	07/01/22	06/30/23	Susannah Wesley Community Center	Human Trafficking Services	Quarterly	Y	S
HMS 301	A	243,000.00	M	243,000.00	113,961.13	07/01/22	07/01/22	06/30/23	EPIC Ohana, Inc.	Independent Living Collaborator	Quarterly	Y	S
HMS 301	A/N	973,030.00	M	973,030.00	737,112.50	07/01/21	07/01/22	06/30/24	Hale Kipa, Inc.	Independent Living/Higher Ed/ Imua Kakou- Oahu	Quarterly	Y	S
HMS 301	A/N	197,905.00	M	197,905.00	131,813.00	07/01/21	07/01/22	06/30/24	Maui Youth and Family Services, Inc.	Independent Liv/Higher Ed/ Imua Kakou- Maui	Quarterly	Y	S
HMS 301	A/N	98,952.00	M	98,952.00	64,288.77	07/01/21	07/01/22	06/30/24	Hale Opio Kauai, Inc.	Independent Liv/Higher Ed/ Imua Kakou- Kauai	Quarterly	Y	S
HMS 301	A/N	115,444.00	M	115,444.00	70,003.83	07/01/21	07/01/22	06/30/24	The Salvation Army	Independent Liv/Higher Ed/ Imua Kakou- West Hawaii	Quarterly	Y	S
HMS 301	A/N	263,873.00	M	263,873.00	201,784.82	07/01/21	07/01/22	06/30/24	The Salvation Army	Independent Liv/Higher Ed/ Imua Kakou- East Hawaii	Quarterly	Y	S
HMS 301	A/N	519,110.00	M	519,110.00	364,646.26	07/01/21	07/01/21	06/30/23	Catholic Charities Hawaii	Infant/Toddler with Special Health Care Needs	Quarterly	Y	S
HMS 301	A/N	247,271.57	M	247,271.57	158,113.92	07/01/21	07/01/22	06/30/23	Child and Family Service	Intra-Familial Sex Abuse Treatment Services- East Hawaii	Quarterly	Y	S
HMS 301	A/N	100,792.57	M	100,792.57	60,403.10	07/01/21	07/01/22	06/30/23	Child and Family Service	Intra-Familial Sex Abuse Treatment Services- West Hawaii	Quarterly	Y	S

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HMS 301	A/N	296,097.57	M	296,097.57	159,790.59	07/01/21	07/01/22	06/30/23	Child and Family Service	Intra-Familial Sex Abuse Treatment Services- Maui County	Quarterly	Y	S
HMS 301	A/N	625,739.57	M	625,739.57	403,406.31	07/01/21	07/01/22	06/30/23	Child and Family Service	Intra-Familial Sex Abuse Treatment Services- Oahu	Quarterly	Y	S
HMS 301	A/N	164,924.57	M	164,924.57	125,542.67	07/01/21	07/01/22	06/30/23	YWCA of Kauai	Intra-Familial Sex Abuse Treatment Services- Kauai	Quarterly	Y	S
HMS 301	A/N	300,000.00	M	300,000.00	198,951.17	07/01/21	07/01/21	06/30/23	Blueprint for Change	Kauai Drop-in Center	Quarterly	Y	S
HMS 301	A/N	176,435.00	M	176,435.00	121,044.98	07/01/22	07/01/22	06/30/24	Parents and Children Together	Lanai Integrated System Services	Quarterly	Y	S
HMS 301	A	200,000.00	M	200,000.00	119,685.00	07/01/21	07/01/21	06/30/23	Legal Aid Society of Hawaii	Domestic Violence Services Legal to Immigrants	Quarterly	Y	S
HMS 301	A	100,000.00	M	100,000.00	65,434.00	07/01/21	07/01/21	06/30/23	Legal Aid Society of Hawaii	Domestic Violence Services Legal Shelters	Quarterly	Y	S
HMS 301	A/N	374,719.00	M	374,719.00	252,283.09	07/01/22	07/01/22	06/30/24	Child and Family Service	Molokai Integrated System Services	Quarterly	Y	S
HMS 301	A/N	1,199,121.00	M	1,199,121.00	892,758.99	07/01/21	07/01/21	06/30/23	Child and Family Service	Multi-Disciplinary Team	Quarterly	Y	S
HMS 301	A/N	945,000.00	M	945,000.00	649,634.41	07/01/22	07/01/22	06/30/24	Blueprint for Change	Neighborhood Places Services	Quarterly	Y	S
HMS 301	A/N	3,726,344.00	M	3,726,344.00	2,498,939.68	07/01/22	07/01/22	06/30/24	EPIC Ohana, Inc.	Ohana Conferencing	Quarterly	Y	S
HMS 301	A/N	904,400.00	M	904,400.00	615,383.31	07/01/21	07/01/21	06/30/23	Catholic Charities Hawaii	Permanency Support Services	Quarterly	Y	S
HMS 301	A	110,352.00	M	110,352.00	110,352.00	07/01/22	07/01/22	12/31/22	ROSES	Professional Consultant Services for CPSS	Quarterly	Y	S
HMS 301	A/N	197,259.00	M	197,259.00	166,992.79	07/01/22	07/01/22	06/30/24	PARENTS, Inc.	Promoting Safe & Stable Families- Kau	Quarterly	Y	S
HMS 301	A/N	1,000,000.00	M	1,000,000.00	696,960.00	07/01/21	07/01/21	06/30/23	Family Programs Hawaii	Psychological Evaluation	Quarterly	Y	S
HMS 301	A/N	1,729,502.00	M	1,729,502.00	1,294,384.31	07/01/21	07/01/22	06/30/23	University of Hawaii - Maui Community College	Quality Assurance System Development, Training, and Technical Assistance for Child Welfare Services and Training, Technical Support, and Resource Development for Purchase of Services	Quarterly	Y	S
HMS 301	A	72,500.00	M	72,500.00	37,500.00	07/01/22	07/01/22	06/30/23	Interactive Voice Application, Inc.	RMS - Random Moment Study	Quarterly	Y	S
HMS 301	A/N	788,356.00	M	788,356.00	507,476.00	07/01/21	07/01/21	06/30/23	Family Programs Hawaii	Receiving Home - Hale Mahaolu	Quarterly	Y	S
HMS 301	A	546,169.00	M	546,169.00	421,108.40	07/01/22	07/01/22	06/30/23	University of Hawaii - Law School	Research, Technical Assistance for CWS; APSR / Federal Requirements	Quarterly	Y	S
HMS 301	A/N	210,000.00	M	210,000.00	210,000.00	07/01/22	07/01/22	06/30/23	Salvation Army - Women's Way	Residential Substance Abuse Treatment for Women and their Children	Quarterly	Y	S
HMS 301	A/N	550,000.00	M	550,000.00	452,219.99	07/01/21	07/01/21	06/30/23	Partners in Development Foundation	Resource Family - Recruitment	Quarterly	Y	S
HMS 301	A/N	2,000,000.00	M	2,000,000.00	1,561,939.35	07/01/21	07/01/21	06/30/23	Catholic Charities Hawaii	Resource Family - Licensing	Quarterly	Y	S
HMS 301	A/N	800,000.00	M	800,000.00	589,830.72	07/01/21	07/01/21	06/30/23	Catholic Charities Hawaii	Resource Family - Support Services & Kinship Navigator	Quarterly	Y	S
HMS 301	A/N	780,193.00	M	780,193.00	585,144.76	05/01/21	05/01/22	04/30/23	University of Hawaii - Maui Community College	SHAKA - Child Welfare Services (CWS)	Quarterly	Y	S
HMS 301	A	6,000.00	M	6,000.00	6,000.00	07/01/22	07/01/22	06/30/24	Lanai Community Health Center	Substance Use Assessment and Drug Screening Services- Lanai	Quarterly	Y	S
HMS 301	A	6,000.00	M	6,000.00	6,000.00	07/01/22	07/01/22	06/30/24	Molokai Community Health Center	Substance Use Assessment and Drug Screening Services- Molokai	Quarterly	Y	S
HMS 301	A	300,000.00	M	300,000.00	190,805.85	07/01/22	07/01/22	06/30/24	Hina Mauka	Substance Use Assessment and Drug Screening Services- Oahu	Quarterly	Y	S
HMS 301	A	6,000.00	M	6,000.00	6,000.00	07/01/22	07/01/22	06/30/24	Ka Hale Pomaikai	Substance Use Assessment and Drug Screening Services- Molokai	Quarterly	Y	S
HMS 301	A	40,000.00	M	40,000.00	20,421.00	07/01/22	07/01/22	06/30/24	Aloha House, Inc.	Substance Use Assessment and Drug Screening Services- Maui County	Quarterly	Y	S
HMS 301	A	38,000.00	M	38,000.00	25,333.31	07/01/22	07/01/22	06/30/24	Women In Need Kauai	Substance Use Assessment and Drug Screening Services- Kauai	Quarterly	Y	S
HMS 301	A	18,000.00	M	18,000.00	13,950.00	07/01/22	07/01/22	06/30/24	Lokahi Treatment Center	Substance Use Assessment and Drug Screening Services- West Hawaii	Quarterly	Y	S
HMS 301	A	34,000.00	M	34,000.00	28,928.00	07/01/22	07/01/22	06/30/24	Lokahi Treatment Center	Substance Use Assessment and Drug Screening Services- East Hawaii	Quarterly	Y	S

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HMS 301	A	313,128.91	M	313,128.91	199,424.74	07/01/22	07/01/22	06/30/24	Domestic Violence Action Center	Teen Dating Violence Education and Prevention	Quarterly	Y	S
HMS 301	A/N	2,200,000.00	M	2,200,000.00	1,489,782.35	07/01/21	07/01/22	06/30/23	Parents and Children Together	Voluntary Case Management- Oahu	Quarterly	Y	S
HMS 301	A/N	700,000.00	M	700,000.00	494,112.51	07/01/21	07/01/22	06/30/23	Child and Family Service	Voluntary Case Management- Maui	Quarterly	Y	S
HMS 301	A/N	475,000.00	M	475,000.00	356,250.01	07/01/21	07/01/22	06/30/23	PARENTS, Inc.	Voluntary Case Management- East Hawaii	Quarterly	Y	S
HMS 301	A/N	270,000.00	M	270,000.00	154,141.57	07/01/21	07/01/22	06/30/23	Catholic Charities Hawaii	Voluntary Case Management- West Hawaii	Quarterly	Y	S
HMS 301	A/N	325,000.00	M	325,000.00	221,817.29	07/01/21	07/01/22	06/30/23	Child and Family Service	Voluntary Case Management- Kauai	Quarterly	Y	S
HMS 302	N	$ 110,000.00	O (Quarterly)	$ 110,000.00	$ 39,988.39	12/29/20	01/01/22	12/31/22	Department of Health	Nutrition Consultation & Menu Review Project			
HMS 302	N	$ 5,000,000.00	O-Deliverable	$ 5,000,000.00	$ 5,000,000.00	01/12/22	01/01/22	12/31/26	eWorld Enterprise Solutions	Design, development, implementation and support of database requirements to support Act 46/210 objectives	Review of invoices and/or status of completion of tasks.	N	S
HMS 302	N	$ 8,498,239.00	M	$ 8,498,239.00	$ 6,355,308.16	10/18/22	09/30/22	09/29/23	eWorld Enterprise Solutions	Enhancements and maintenance and operations support of the child care grant application accelerator system	Monthly review of invoices and/or status of completion of tasks.	N	S
HMS 302	N	$ 110,426.97	A	$ 110,426.97	$ -	04/29/22	05/01/22	04/30/23	IDEMIA	To maintain and refresh the existing IDEMIA LiveScan (fingerprinting) equipment	Service utilization issues addressed if any needs/problems are reported by Branch staff; annual invoice usually received & paid w/in a month of Term start month	N	G/S
HMS 302	N	$ 520,000.00	M	$ 520,000.00	$ 347,817.68	06/14/22	07/01/22	06/30/23	PATCH	Child Care Provider Registry	Quarterly reports and SIERs are reviewed by contract monitor.	Y	S
HMS 302	N	$ 165,000.00	M	$ 165,000.00	$ 113,988.03	06/14/22	07/01/22	06/30/23	PATCH	Infant & Toddler Training	Quarterly reports and SIERs are reviewed by contract monitor.	Y	S
HMS 302	A	$ 132,000.00	M	$ 132,000.00	$ 95,981.53	08/14/19	10/01/22	09/30/23	PATCH	Preschool Open Doors	Quarterly reports and SIERs are reviewed by contract monitor.	Y	S
HMS 302	N	$ 423,000.00	M	$ 423,000.00	$ 423,000.00	08/14/19	10/01/22	09/30/23	PATCH	Preschool Open Doors	Quarterly reports and SIERs are reviewed by contract monitor.	Y	S
HMS 302	N	$ 400,000.00	M	$ 400,000.00	$ 284,899.78	06/09/22	07/01/22	06/30/23	PATCH	Resource & Referral for Child Care	Quarterly reports and SIERs are reviewed by contract monitor.	Y	S
HMS 302	N	$ 505,000.00	M	$ 505,000.00	$ 332,585.91	06/14/22	07/01/22	06/30/23	PATCH	Training & Scholarship for Child Care Providers	Quarterly reports and SIERs are reviewed by contract monitor.	Y	S
HMS 302	N	$ 969,546.00	O (Quarterly)	$ 969,546.00	$ -	12/06/22	10/01/22	09/30/23	University of Hawaii	Learning To Grow - The purpose of this contract is to provide educational outreach services and resources to families utilizing License-Exempt (LE) providers, also known as Family, Friend, and Neighbor care (FFN), for children ages birth to 5 years old, and to their care providers with the aim of increasing their expectations and efforts to provide quality care that fosters children's early learning, school readiness, and healthy development. Provide resource materials to help families make informed decisions on choosing quality care in support of DHS' parent consumer education mandate. Also, provide technical assistance to registered family child care and license-exempt FFN home-based care and quality care newsletters to registered family child care homes.	Desk monitoring, daily contacts, quarterly, annual reports and quarterly meetings.	N	E/L
HMS 302	N	$ 173,175.00	O (Quarterly)	$ 173,175.00	$ 173,175.00	pending	10/01/22	09/30/23	University of Hawaii	LTG Stabilization Grant - provide outreach and technical assistance support to DHS licensed, registered and license-exempt A+ providers throughout the American Rescue Plan Act Stabilization Grant application period and monitoring and reporting period.	Desk monitoring, daily contacts, weekly, monthly and quarterly check-ins.	N	S

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HMS 305	N	$ 1,714,357.00	M	$ 1,714,357.00	$ 993,510.03	08/09/22	07/01/22	12/31/22	Equus/Arbor/ResCare	To promote access to child care services by providing child care services/subsidies which includes processing subsidy applications, eligibility determinations, authorizations and issuances of monthly payments and reconciliations of improper payments.	Desk monitoring, daily contacts, monthly, quarterly, annual reports.	N	S
HMS 401	25%A75%N	$ 12,600,700.00	M	$ 12,600,700.00	$ 6,031,983.49	07/15/22	09/01/22	06/30/23	State of Arizona/Arizona Health Care Cost Containment System (AHCCCS)	Hawaii Prepaid Medical Management Information System (HPMMIS)	Monthly	N	S
HMS 401	FMAP	$ 2,000,000,000.00	M	$ 2,000,000,000.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	07/01/21	07/01/21	12/31/26	AlohaCare / Hawaii Medical Service Association (HMSA) / Kaiser / Ohana / United HealthCare (UHC)	QUEST Integration	Monthly	N	S
HMS 401	50%A 50%N Admin, Claims @FMAP	Admin-$2,472,000 Claims $38,000,000 est.	M	$ 2,472,000.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	07/01/21	07/01/21	06/30/24	Hawaii Dental Service (HDS) -admin only	Dental Third Party Administrator	Monthly	N	S
HMS 401	50%A 50%N	$ 171,540.00	M	$ 171,540.00	$ 114,360.00	10/01/20	07/01/22	06/30/23	Koan Risk Solutions, Inc	Ombudsman	Monthly	N	S
HMS 401	50%A 50%N Admin, Claims @FMAP	Admin - $1,278,180 Claims - $14,710,895 est.	M	$ 1,278,180.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	07/01/22	07/01/22	06/30/23	Koan Risk Solutions-admin only	SHOTT(Organ Transplant)	Monthly	N	S
HMS 401	50%A 50%N Admin, Claims @FMAP	$ 7,446,022.00	M	$ 7,446,022.00	$ 4,343,512.83	11/01/20	07/01/22	06/30/23	Conduent	Fiscal Agent	Monthly	N	S
HMS 401	25-50%A 50-75%N Claims @FMAP	$ 2,000,000.00	M	$ 2,000,000.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	06/28/19	07/01/19	06/30/24	Hawaii Medical Service Association (HMSA) / Kaiser	Premium Assistance Program	Monthly	N	S
HMS 401	FMAP	$62,000,000 est.	M	$ 62,000,000.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	06/09/21	06/09/21	06/30/24	Ohana Health Plan	Behavioral Health	Monthly	N	S
HMS 401	50%A 50%N	$ 3,079,259.00	M	$ 3,079,259.00	$ 107,941.00	01/01/20	01/01/21	12/31/22	Koan Risk Solutions, Inc	Provider Enrollment and Revalidation	Monthly	N	S
HMS 501	A	$ 55,000.00	M	$ 330,000.00	$ 38,707.00	PTS	07/01/22	06/30/23	Child & Family Service	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 70,000.00	M	$ 420,000.00	$ 42,675.00	PTS	07/01/22	06/30/23	Hale Opio Kauai, Inc.	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 80,000.00	M	$ 480,000.00	$ 55,263.00	PTS	07/01/22	06/30/23	Maui Hui Malama	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 80,000.00	M	$ 480,000.00	$ 53,174.00	PTS	07/01/22	06/30/23	Maui Youth and Family Services, Inc.	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 95,000.00	M	$ 570,000.00	$ 71,600.00	PTS	07/01/22	06/30/23	Paia Youth Council, Inc.	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 70,000.00	M	$ 420,000.00	$ 35,252.00	PTS	07/01/22	06/30/23	Parents and Children Together	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 70,000.00	M	$ 420,000.00	$ 38,421.00	PTS	07/01/22	06/30/23	Parents and Children Together	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 45,000.00	M	$ 270,000.00	$ 28,759.00	PTS	07/01/22	06/30/23	The Salvation Army	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 45,000.00	M	$ 270,000.00	$ 28,909.00	PTS	07/01/22	06/30/23	The Salvation Army	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 55,000.00	M	$ 330,000.00	$ 36,315.00	PTS	07/01/22	06/30/23	Susannah Wesley Community Center	Positive Youth Development	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 115,000.00	M	$ 645,000.00	$ 58,768.00	PTS	07/01/22	06/30/23	Ahahui Malama I Ka Lokahi	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S

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HMS 501	A	$ 100,000.00	M	$ 600,000.00	$ 65,548.00	PTS	07/01/22	06/30/23	Child & Family Service	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 95,000.00	M	$ 570,000.00	$ 76,633.00	PTS	07/01/22	06/30/23	Child & Family Service	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 110,000.00	M	$ 660,000.00	$ 73,716.00	PTS	07/01/22	06/30/23	Ho`okua`aina	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 100,000.00	M	$ 600,000.00	$ 53,858.00	PTS	07/01/22	06/30/23	Institute for Native Pacific Education and Culture	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 80,000.00	M	$ 480,000.00	$ 51,672.00	PTS	07/01/22	06/30/23	Kokua Kalihi Valley Comprehensive Family Services	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 81,000.00	M	$ 486,000.00	$ 54,053.00	PTS	07/01/22	06/30/23	Surfrider Spirit Sessions	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 81,000.00	M	$ 486,000.00	$ 53,675.00	PTS	07/01/22	06/30/23	Paia Youth Council, Inc.	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 60,000.00	M	$ 360,000.00	$ 41,732.00	PTS	07/01/22	06/30/23	The Salvation Army	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 60,000.00	M	$ 360,000.00	$ 41,626.00	PTS	07/01/22	06/30/23	The Salvation Army	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 110,000.00	M	$ 660,000.00	$ 60,949.00	PTS	07/01/22	06/30/23	Uhane Pohaku Na Moku O Hawaii, Inc.	Project-based Cultural Program	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 75,000.00	M	$ 450,000.00	$ 51,375.00	PTS	07/01/22	06/30/23	Susannah Wesley Community Center	Truancy Prevention and In-school Suspension	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 75,000.00	M	$ 450,000.00	$ 56,549.00	PTS	07/01/22	06/30/23	Coalition For A Drug-Free Hawaii	Truancy Prevention and In-school Suspension	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 65,000.00	M	$ 390,000.00	$ 47,179.00	PTS	07/01/22	06/30/23	Maui Youth and Family Services, Inc.	Truancy Prevention and In-school Suspension	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 50,000.00	M	$ 300,000.00	$ 25,192.00	PTS	07/01/22	06/30/23	Hale Kipa, Inc.	Truancy Prevention and In-school Suspension	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 40,000.00	M	$ 240,000.00	$ 30,711.00	PTS	07/01/22	06/30/23	The Salvation Army	Truancy Prevention and In-school Suspension	Review qtrly reports and on-site visits.	Y	S
HMS 501	N	$ 278,000.00	M	$ 1,468,000.00	$ 178,000.00	PTS	07/01/22	06/30/23	Hawaii Families As Allies	Parent Partnerships	Review qtrly reports and on-site visits.	Y	S
HMS 501	A	$ 540,000.00	M	$ 1,755,000.00	$ 337,876.00	PTS	07/01/22	06/30/23	The Salvation Army	Safehouse - Maui	Review quarterly reports	Y	S
HMS 501	A	$ 540,000.00	M	$ 1,755,000.00	$ 337,846.00	PTS	07/01/22	06/30/23	The Salvation Army	Safehouse - Hilo	Review quarterly reports	Y	S
HMS 501	A	$ 832,000.00	M	$ 2,704,000.00	$ 257,932.00	PTS	07/01/22	06/30/23	Partners in Development Foundation	Safehouse - Oahu	Review quarterly reports	Y	S
HMS 501	A	$ 35,000.00	M	$ 210,000.00	$ 35,000.00	PTS	07/01/22	06/30/23	Adult Friends for Youth	Outreach and Advocacy	Review quarterly reports	Y	S

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HMS 501	A	$ 30,000.00	M	$ 180,000.00	$ 18,418.00	PTS	07/01/22	06/30/23	Hale Kipa, Inc.	Outreach and Advocacy	Review quarterly reports	Y	S
HMS 501	A	$ 145,000.00	M	$ 870,000.00	$ 85,270.00	PTS	07/01/22	06/30/23	Hale Kipa, Inc.	Outreach and Advocacy	Review quarterly reports	Y	S
HMS 501	A	$ 70,000.00	M	$ 420,000.00	$ 40,833.00	PTS	07/01/22	06/30/23	Catholic Charities Hawaii	Outreach and Advocacy	Review quarterly reports	Y	S
HMS 501	A	$ 60,000.00	M	$ 360,000.00	$ 43,074.00	PTS	07/01/22	06/30/23	Maui Youth and Family Services, Inc.	Outreach and Advocacy	Review quarterly reports	Y	S
HMS 501	A	$ 100,000.00	M	$ 550,000.00	$ 29,013.00	PTS	07/01/22	06/30/23	The Salvation Army	Outreach and Advocacy	Review quarterly reports	Y	S
HMS 501	N	$ 20,000.00	M	$ 120,000.00	$ 20,000.00	PTS	07/01/22	06/30/23	Hale Opio Kauai, Inc.	Emergency Shelter	Review quarterly reports	Y	S
HMS 501	N	$ 65,000.00	M	$ 390,000.00	$ 5,850.00	PTS	07/01/22	06/30/23	Hale Kipa, Inc.	Emergency Shelter	Review quarterly reports	Y	S
HMS 501	N	$ 20,000.00	M	$ 120,000.00	$ 9,150.00	PTS	07/01/22	06/30/23	Maui Youth and Family Services, Inc.	Emergency Shelter	Review quarterly reports	Y	S
HMS 501	N	$ 60,000.00	M	$ 360,000.00	$ 57,400.00	PTS	07/01/22	06/30/23	Salvation Army, The	Emergency Shelter	Review quarterly reports	Y	S
HMS 501	N	$ 125,000.00	M	$ 750,000.00	$ 125,000.00	PTS	07/01/22	06/30/23	Hale Opio Kauai, Inc.	Intensive Independent Living Program	Review quarterly reports	Y	S
HMS 501	N	$ 200,000.00	M	$ 1,200,000.00	$ 35,340.00	PTS	07/01/22	06/30/23	Catholic Charities Hawaii	Intensive Independent Living Program	Review quarterly reports	Y	S
HMS 501	N	$ 20,000.00	M	$ 120,000.00	$ 2,020.00	PTS	07/01/22	06/30/23	Catholic Charities Hawaii	Intensive Independent Living Program	Review quarterly reports	Y	S
HMS 501	N	$ 90,000.00	M	$ 540,000.00	$ 90,000.00	PTS	07/01/22	06/30/23	Maui Youth and Family Services, Inc.	Intensive Independent Living Program	Review quarterly reports	Y	S
HMS 501	N	$ 95,000.00	M	$ 570,000.00	$ 53,650.00	PTS	07/01/22	06/30/23	Hale Kipa, Inc.	Independent Living Program	Review quarterly reports	Y	S
HMS 501	N	$ 60,000.00	M	$ 360,000.00	$ 60,000.00	PTS	07/01/22	06/30/23	The Salvation Army	Independent Living Program	Review quarterly reports	Y	S
HMS 501	A	$ 300,000.00	M	$ 1,800,000.00	$ 219,885.00	PTS	07/01/22	06/30/23	Hale Kipa, Inc.	Juvenile Justice Reform-wraparound process	Review quarterly reports	Y	S
HMS 501	A	$ 200,000.00	M	$ 800,000.00	$ 131,392.00	PTS	07/01/22	06/30/23	Hale Kipa, Inc.	Intensive Monitoring	Review quarterly reports	Y	S
HMS 501	A	$ 200,000.00	M	$ 800,000.00	$ 152,737.00	PTS	07/01/22	06/30/23	Child & Family Service	Intensive Monitoring	Review quarterly reports	Y	S
HMS 501	A	$ 200,000.00	M	$ 800,000.00	$ 100,582.00	PTS	07/01/22	06/30/23	Hale Kipa, Inc.	Intensive Monitoring	Review quarterly reports	Y	S
HMS 501	A	$ 24,000.00	M	$ 48,000.00	$ 24,000.00	PTS	01/01/22	12/31/22	PBS Learning Institute, Inc.	Performance-based Standards	Review quarterly reports	Y	S
HMS 501	A	$ 16,000.00	M	$ 32,000.00	$ 16,000.00	PTS	01/01/21	12/31/22	PBS Learning Institute, Inc.	Performance Based Standards	Review quarterly reports	Y	S
HMS 501	A	$ 150,000.00	M	$ 375,000.00	$ 96,218.00	PTS	07/01/22	06/30/23	Maui Youth and Family Services, Inc.	Intensive Monitoring	Review quarterly reports	Y	S
HMS 501	A	$ 1,540,000.00	M	$ 420,000.00	$ 158,424.00	PTS	07/01/22	06/30/23	The Salvation Army	Girls Safehouse	Review quarterly reports	Y	S
HMS 501	A	$ 60,000.00	M	$ 120,000.00	$ 46,769.00	PTS	06/01/22	05/31/23	Coalition For A Drug-Free Hawaii	Support Training	Review training syllabus	Y	S
HMS 501	A	$ 60,000.00	M	$ 240,000.00	$ 58,558.00	PTS	06/01/22	05/31/23	Judiciary, Family Court	Juveniel Justice Reform	Review quarterly reports	Y	S
HMS 501	A/N	$ 75,000.00	M	$ 225,000.00	$ 21,763.00	PTS	10/01/22	09/30/23	Child & Family Service	Girls Court and Detention Facility Review	Review quarterly reports	Y	S
HMS 501	A	$ 90,000.00	M	$ 180,000.00	$ 50,152.00	PTS	05/01/22	04/30/23	City & County of Honolulu	Juvenile Justice Center	Review quarterly reports	Y	S
HMS 501	A	$ 150,000.00	M	$ 600,000.00	$ 17,837.00	PTS	03/01/22	02/28/23	Hale Kipa, Inc.	Assessment Center	Review quarterly reports	Y	S
HMS 503	A	$ 250,000.00	M	$ 1,400,000.00	$ 132,530.00	PTS	06/01/22	05/31/23	Dept of Health, CAMHD	Treatment Beds	Review bills for collection from CAMHD	N	S
HMS 503	A	$ 67,100.00	M	$ 67,100.00	$ 13,000.00	PTS	05/01/18	04/30/23	Handle With Care Behavior Management System, Inc.	In-facility services	Monitor training sessions, review license certificate	N	G&S
HMS 503	A	$ 70,000.00	M	$ 420,000.00	$ 55,299.00	PTS	07/01/22	06/30/23	Dept. of the Attorney General	Criminal history background checks	Review bills from the AG's office	Y	S
HMS 503	A	$ 68,828.00	M	$ 412,968.00	N/A see note 1	PTS	07/01/22	06/30/23	University of Hawaii	HYCF Medical Services	Review quarterly reports	Y	S
HMS 503	A	$ 95,000.00	M	$ 570,000.00	N/A see note 1	PTS	07/01/22	06/30/23	Worldwide Travel Staffing Ltd.	HYCF Nursing Services	Review quarterly reports	Y	S
HMS 503	A	$ 59,375.00	M	$ 134,375.00	$ 59,375.00	PTS	07/01/22	06/30/23	Waimanalo Health Center	HYCF Dental Services	Review quarterly reports	Y	S
HMS 503	A	$ 125,000.00	M	$ 125,000.00	$ 42,835.00	PTS	01/01/22	12/31/22	Hale Kipa, Inc.	Transitional Services	Review quarterly reports	Y	S
HMS 503	A	$ 400,000.00	M	$ 400,000.00	$ 243,089.00	PTS	07/01/22	06/30/23	Hale Kipa, Inc.	Hale Lanipoula Safehouse	Review quarterly reports	Y	
HMS 601	A/N	115,648.00	M	115,648.00	77,099.04	07/01/22	07/01/22	06/30/23	Community Ties of America	Nurse Aide Training and Competency Evaluation Program (NATCEP) Certification Services	Quarterly	Y	S
HMS 601	A/N	1,086,579.00	M	1,086,579.00	1,086,579.00	07/01/22	07/01/22	06/30/23	University of Hawaii - Maui Community College	SHAKA - Adult Protective Community Services Branch (APCSB)	Quarterly	Y	S
HMS 601	A/N	326,302.50	M	326,302.50	267,625.04	10/1/2021	7/1/2022	6/30/2023	University of Hawaii	System Quality Assurance and Data Project (SQAD)	Quarterly	Y	S

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HMS 802	A/N	$ 62,094.60	M	$ 131,000.00	$ 68,905.40	10/01/17	10/01/17	06/30/23	Easter Seals Hawaii	Supported Employment Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 236,286.13	M	$ 942,762.00	$ 706,475.87	10/01/17	10/01/17	06/30/23	Winners at Work	Supported Employment Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 756,299.98	M	$ 1,625,868.00	$ 869,568.02	10/01/19	10/01/19	09/30/23	Aloha Independent Living Hawaii	Independent Living Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	G/S
HMS 802	A/N	$ 225,929.36	M	$ 480,392.00	$ 254,462.64	10/01/19	10/01/19	09/30/23	Access to Independence of San Diego	Independent Living Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	G/S
HMS 802	A/N	$ 1,575,510.00	M	$ 2,195,896.00	$ 620,386.00	10/01/19	10/01/19	09/30/23	Assistive Technology Resource Centers of Hawaii	Rehabilitation Technology Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	G/S
HMS 802	A/N	$ 278,799.16	M	$ 1,500,000.00	$ 1,221,200.84	01/01/19	01/01/19	09/30/23	Assistive Technology Resource Centers of Hawaii	Rehabilitation Technology Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	G/S
HMS 802	A/N	$ 573,854.71	M	$ 810,000.00	$ 236,145.29	07/01/17	07/01/17	06/30/23	Isle Interpret	Interpreting Scheduling Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 782,400.00	M	$ 1,044,000.00	$ 261,600.00	01/01/21	01/01/21	12/31/23	University of Hawaii	Benefits Planning Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ -	M	$ 50,000.00	$ 50,000.00	08/01/19	08/01/19	09/30/23	Easter Seals Hawaii	Evaluation and Training Services for Persons with Disabilities	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ -	M	$ 360,000.00	$ 360,000.00	10/01/18	10/01/18	09/30/23	Easter Seals Hawaii	Vocational and Work Adjustment Training Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S

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HMS 802	A/N	$ 47,200.00	M	$ 540,000.00	$ 492,800.00	10/01/18	10/01/18	09/30/23	Ka Lima O Maui	Vocational and Work Adjustment Training Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 150,000.00	M	$ 300,000.00	$ 150,000.00	10/01/18	10/01/18	09/30/23	Easter Seals Hawaii	Vocational and Work Adjustment Training Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 30,000.00	M	$ 595,000.00	$ 565,000.00	10/01/17	10/01/17	06/30/23	Ka Lima O Maui	Supported Employment Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 490,800.00	M	$ 580,000.00	$ 89,200.00	10/01/18	10/01/18	09/30/23	Kona Association of Retarded Citizens	Vocational and Work Adjustment Training Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ -	M	$ 50,000.00	$ 50,000.00	08/01/18	08/01/18	09/30/23	Easter Seals Hawaii	Evaluation and Training Services for Persons with Disabilities	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ -	M	$ 180,000.00	$ 180,000.00	10/01/18	10/01/18	09/30/23	Easter Seals Hawaii	Vocational and Work Adjustment Training Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 230,000.00	M	$ 274,000.00	$ 44,000.00	07/01/19	07/01/19	06/30/23	Kona Association of Retarded Citizens	Supported Employment Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 236,955.92	M	$ 261,000.00	$ 24,044.08	07/01/19	07/01/19	06/30/23	Kona Association of Retarded Citizens	Supported Employment Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 4,057,682.06	M	$ 4,852,000.00	$ 794,317.94	10/01/18	10/01/18	09/30/23	Winners at Work	Vocational and Work Adjustment Training Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ -	M	$ 50,000.00	$ 50,000.00	08/01/18	08/01/18	09/30/23	Easter Seals Hawaii	Evaluation and Training Services for Persons with Disabilities	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S

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HMS 802	A/N	$ 104,999.94	M	$ 480,000.00	$ 375,000.06	10/01/18	10/01/18	09/30/23	Easter Seals Hawaii	Vocational and Work Adjustment Training Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 1,520,275.75	M	$ 1,694,000.00	$ 173,724.25	08/01/19	08/01/19	09/30/23	Lanakila Pacific	Evaluation and Training Services for Persons with Disabilities	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 663,584.62	M	$ 1,564,000.00	$ 900,415.38	10/01/18	10/01/18	09/30/23	Lanakila Pacific	Vocational and Work Adjustment Training Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 1,254,113.94	M	$ 2,352,000.00	$ 1,097,886.06	10/01/18	10/01/18	09/30/23	Network Enterprises	Vocational and Work Adjustment Training Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 71,691.74	M	$ 90,975.00	$ 19,283.26	09/01/19	09/01/19	07/31/23	San Diego State University	Training and Technical Assistance	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 120,000.00	M	$ 160,000.00	$ 40,000.00	10/01/20	10/01/20	09/30/23	National Federation of the Blind	Audible Newspaper Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ -	M	$ 99,870.00	$ 99,870.00	06/28/22	06/28/22	02/28/23	San Diego State University	Comprehensive Statewide Needs Assessment	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 22,617.79	M	$ 180,000.00	$ 157,382.21	05/10/22	05/10/22	09/30/23	Daniel F. Reed	Psychological Evaluations	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ 44,535.00	M	$ 80,000.00	$ 35,465.00	02/07/22	02/07/22	Indefinite	Frost Brown Todd, LLC	Special Attorney Consulting Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ -	M	$ 22,630.00	$ 22,630.00	05/01/22	05/01/22	06/30/25	Dr. Christopher Sween Optometrist, Inc.	Optometrist Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To		Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 802	A/N	$ -	M	$ 632,083.00	$ 632,083.00	10/01/21	10/01/21	09/30/24	University of Hawaii	Comprehensive Services Center for the Deaf, Hard of Hearing and Deaf Blind	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	$ -	M	$ 544,374.00	$ 544,374.00	05/01/22	05/01/22	02/28/23	Statewide Independent Living Council	Statewide Independent Living Council Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 902	25%A 75%N	$ 2,648,121.00	M	$ 2,648,121.00	$ 890,879.25	12/17/21	01/01/22	12/31/22	Health Services Advisory Group	External Quality Review and Peer Review Organization (EQRO/PRO)	Monthly	N	S
HMS 902	50%A 50%N	$ 107,000.00	M	$ 107,000.00	$ 80,250.00	07/15/19	07/01/22	06/30/23	Health Management Systems	Third Party Liability (TPL) Data Match	Monthly	N	S
HMS 902	50%A 50%N	$ 2,282,500.00	O (Deliverables)	$ 2,282,500.00	$ 1,332,503.95	07/01/20	07/01/22	06/30/23	Milliman	Actuary	Monthly	N	S
HMS 902	50%A 50%N	$ 2,444,500.00	M	$ 2,444,500.00	$ 1,856,011.24	07/01/22	07/01/22	06/30/23	Myers & Stauffer LC	Case Mix, Audit & Reimbursement/RAC	Monthly	N	S
HMS 902	A	$ 2,319,540.00	O (Deliverables)	$ 2,319,540.00	$ 306,272.64	07/01/22	07/01/22	06/30/24	Hawaii Island HIV/AIDS Foundation (HIHAF)	Kokua Services	Monthly	N	S
HMS 902	A	$ 522,180.84	O (Deliverables)	$ 522,180.84	$ 62,242.61	07/01/22	07/01/22	06/30/24	Imua Family Services	Kokua Services	Monthly	N	S
HMS 902	A	$ 365,702.00	O (Deliverables)	$ 365,702.00	$ 365,702.00	07/01/22	07/01/22	06/30/24	Legal Aid Society of Hawaii (LASH)	Kokua Services	Monthly	N	S
HMS 902	A	$ 377,970.00	O (Deliverables)	$ 377,970.00	$ 350,488.94	07/01/22	07/01/22	06/30/24	Project Vision Hawaii	Kokua Services	Monthly	N	S
HMS 902	A	$ 764,401.00	O (Deliverables)	$ 764,401.00	$ 360,629.00	08/09/22	08/09/22	06/30/24	We Are Oceania	Kokua Services	Monthly	N	S
HMS 902	50%A 50%N	$ 4,018,320.00	O (Deliverables)	$ 4,018,320.00	$ 2,370,590.72	01/15/22	01/15/22	07/14/23	Berry Dunn	Business Process Redesign Project (BPRP)	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ -	$ -	05/16/18	03/20/22	03/19/23	Bailit Health Purchasing	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ -	$ -	05/14/18	03/20/22	03/19/23	Berry Dunn	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ 373,990.00	$ -	06/06/18	03/20/22	03/19/23	Harbage Consulting LLC	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ 1,274,485.00	$ 1,096,565.00	05/14/18	03/20/22	03/19/23	Health Management Associates, Inc.	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ -	$ -	05/16/18	03/20/22	03/19/23	Manatt, Phelps, & Phillips	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ -	$ -	06/04/18	03/20/22	03/19/23	McKinsey & Co.	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ 849,492.00	$ -	05/14/18	03/20/22	03/19/23	Myers & Stauffer LC	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ -	$ -	05/22/18	03/20/22	03/19/23	Navigant Consulting	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ 749,000.00	$ 749,000.00	05/16/18	03/20/22	03/19/23	Public Consulting Group	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ -	$ -	05/14/18	03/20/22	03/19/23	Sellers Dorsey & Assoc	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $5,000,000	O (Deliverables)	$ -	$ -	05/14/18	03/20/22	03/19/23	Westport-PHPG	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	10%A 90%N; 25%A 75%N	$ 2,320,400.00	M	$ 2,320,400.00	$ 797,749.96	05/12/20	05/12/20	06/30/23	New England States Consortium Systems Organization (NESCSO)	Electronic Asset Verification	Monthly	N	S
HMS 902	50%A 50%N	$ 41,058,948.00	M	$ 41,058,948.00	$ 12,778,064.71	06/12/22	06/12/22	06/11/23	Hoike Networks, Inc. dba Pacxa	Platform Maintenance & Operations (M&O)	Monthly	N	S
HMS 902	25%A 75%N	$ 731,794.00	O (Deliverables)	$ 731,794.00	$ 731,794.00	07/01/22	07/01/22	06/30/23	Hoike Networks, Inc. dba Pacxa	MQD Website Modernization for Enhanced Consumer Experience	Monthly	N	S
HMS 902	10%A 90%N; 25%A 75%N	$ 86,191,053.00	O (Deliverables)	$ 86,191,053.00	$ 6,687,901.29	06/18/18	06/18/18	06/30/23	Unisys Corporation	Benefits Eligibility Solution - Shared w/ BESSD	Monthly	N	S

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To		Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 902	10%A 90%N	$ 1,039,649.00	O (Deliverables)	$ 1,039,649.00	$ 665,727.50	10/19/21	07/01/22	06/30/23	Freedman HealthCare LLC	Data Governance for Integrated Data and Analytic Platform	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	SAS Institute Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	HealthEC, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Qlarant Integrity Solutions, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	KPI Ninja, Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Infosys Public Services, Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Berry Dunn McNeil & Parker, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Plante & Moran PLLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	HealthTech Solutions, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Optum Government Solutions, Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Innovaccer Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	International Business Machines Corporation (IBM)	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Comagine Health	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Ready Computing Services LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	ASR Analytics, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Mathematica Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Carahsoft Technology Corporation	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	DataHouse Consulting, Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to $5,000,000/yr.	O (Deliverables)	$ -	$ -	10/15/21	10/15/22	10/14/23	Milliman Solutions, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	$ 1,000,000.00	O (Deliverables)	$ 1,000,000.00	$ 1,000,000.00	01/01/22	01/01/22	12/31/22	University of Hawaii	External Evaluation Services	Monthly	N	S
HMS 902	10%A 90%N	$ 4,123,020.00	O (Deliverables)	$ 4,123,020.00	$ 4,123,020.00	11/30/21	03/17/22	03/16/23	University of Hawaii	IDIQ - Integrated Data Analytic Platform (IDAP) Technical and Professional Services	Monthly	N	S
HMS 902	50%A 50%N	up to $10,000,000	O (Deliverables)	$ -	$ -		upon execution	10/16/27	ATI Advisory	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $10,000,000	O (Deliverables)	$ -	$ -	12/06/22	12/06/22	10/16/27	CedarBridge	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $10,000,000	O (Deliverables)	$ -	$ -	12/09/22	12/09/22	10/16/27	Health Management Associates, Inc.	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $10,000,000	O (Deliverables)	$ -	$ -	11/28/22	11/28/22	10/16/27	McKinsey & Co.	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $10,000,000	O (Deliverables)	$ -	$ -	11/29/22	11/29/22	10/16/27	Myers & Stauffer LC	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to $10,000,000	O (Deliverables)	$ -	$ -	11/29/22	11/29/22	10/16/27	Sellers Dorsey & Assoc	IDIQ Health Consulting Services	Monthly	N	S
HMS 903	A/N	$ -	M	$ 333,531.00	$ 333,531.00	pending	10/01/22	09/30/23	ALOHA UNITED WAY, INC	OUTREACH SERVICES	Monthly review of invoices	Y	S
HMS 903	N	$ 150,000.00	M	$ 150,000.00	$ 71,311.66	12/28/21	01/01/22	12/31/22	ALU LIKE, INC.	FINANCIAL LITERACY SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 375,000.00	M	$ 375,000.00	$ 139,629.42	11/16/21	01/01/22	12/31/22	BIG BROTHERS BIG SISTERS HAWAII	ONE-TO-ONE YOUTH MENTORING	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 250,000.00	M	$ 250,000.00	$ 38,933.16	03/22/22	01/01/22	12/31/22	BOYS AND GIRLS CLUB OF HAWAII	POSITIVE YOUTH DEVELOPMENT AND TEEN PREGNANCY PREVENTION SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A	$ 769,000.00	M	$ 769,000.00	$ 538,598.01	06/29/22	07/01/22	06/30/23	CHILD AND FAMILLY SERVICE	DV ADVOCACY SERVICES STATEWIDE (EXCEPT KAUAI)	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To		Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 903	N	$ 100,000.00	M	$ 100,000.00	$ 32,092.45	11/17/21	01/01/22	12/31/22	CHILD AND FAMILLY SERVICE	VOCATIONAL TRAINING AND TEEN PREGNANCY PREVENTION SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ -	M	$ 130,000.00	$ 130,000.00	pending	10/01/22	09/30/23	CHILD AND FAMILY SERVICES	OUTREACH SERVICES	Monthly review of invoices	Y	S
HMS 903	N	$ 1,323,900.00	M	$ 1,323,900.00	$ 1,323,900.00	09/15/22	07/01/22	06/30/23	CITY & COUNTY OF HONOLULU	PRE-EMPLOYMENT TRAINING AND JOB SEARCH ASSISTANCE SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ -	M	$ 364,818.00	$ 364,818.00	pending	07/01/22	06/30/23	DEPARTMENT OF LABOR	EMPLOYMENT & TRAINING	Monthly review of invoices	Y	S
HMS 903	A/N	$ 7,500,000.00	O (QTRLY)	$ 7,500,000.00	$ 7,500,000.00	09/15/22	07/01/22	06/30/23	DEPT. OF EDUCATION	SUBSIDIES FOR A-PLUS PROGRAM FEES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 4,419,879.00	M	$ 4,419,879.00	$ 4,419,879.00	11/02/22	10/01/22	06/30/23	DEPT. OF EDUCATION	UPLINK PROGRAM	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A	$ 574,173.00	O (SEMI-ANNUAL)	$ 574,173.00	$ 574,173.00	05/17/22	07/01/22	06/30/23	DEPT. OF HEALTH	PILOT PROG TO INTEGRATE NURSING SERVICES INTO FIRST-TO-WORK PROG	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 1,269,181.00	M	$ 1,269,181.00	$ 1,269,181.00	07/08/22	07/01/22	06/30/23	DEPT. OF LABOR AND INDUSTRIAL RELATIONS	JOB DEVELOPMENT SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A	$ 132,000.00	M	$ 132,000.00	$ 90,038.50	06/30/22	07/01/22	06/30/23	DEPT. OF LABOR/OFFICE OF COMMUNITY SRVCS	LEGAL ADVOCACY, OUTREACH AND REFERRAL SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 2,429,677.00	M	$ 2,429,677.00	$ 1,986,096.88	06/15/22	07/01/22	06/30/23	DHS/SOC SRVCS DIVISION	DV SHELTER AND SUPPORTIVE SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 2,978,500.00	M	$ 2,978,500.00	$ 2,231,519.52	06/15/22	07/01/22	06/30/23	DHS/SOC SRVCS DIVISION	HOME VISITING PROGRAM	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A	$ 1,064,428.00	M	$ 1,064,428.00	$ 364,428.00	06/23/22	07/01/22	12/31/23	eWorld Enterprise Solutions	Call center service desk services for the Statewide Processing Centers.	Monthly review of invoices and/or status of completion of tasks.	N	S
HMS 903	N	$ 3,930,254.00	M	$ 3,930,245.00	$ 2,192,247.00	06/23/22	07/01/22	12/31/23	eWorld Enterprise Solutions	Call center service desk services for the Statewide Processing Centers.	Monthly review of invoices and/or status of completion of tasks.	N	S
HMS 903	N	$ 6,995,220.00	M	$ 6,995,220.00	$ 6,995,220.00	11/29/22	11/09/22	06/30/23	eWorld Enterprise Solutions	Enhancements to the call center service desk services for the Statewide Processing Centers.	Monthly review of invoices and/or status of completion of tasks.	N	S
HMS 903	N	$ 9,970,000.00	M	$ 997,000.00	$ 997,000.00	09/28/22	10/01/22	03/31/23	eWorld Enterprise Solutions	PEBT call center services and maintenance and operations for the PEBT Administrative Portal application.	Monthly review of invoices and/or status of completion of tasks.	N	S
HMS 903	A/N	$ 2,053,644.45	M	$ 399,060.30	$ 1,106,641.34	03/15/15	05/01/22	04/30/23	e-World Enterprise Solutions (DHS-20-BESSD-0095)	Application/Software Infrastructure Consulting and Support Services	Monthly review of invoices and/or status of completion of tasks.	y	S
HMS 903	A/N	$ 1,499,998.58	M	$ 3,999,140.40	$ 628,900.72	07/15/19	06/15/22	06/14/23	e-World Enterprise Solutions (DHS-20-SORO-0046)	Technical Consultation Services for HANA System Maintenance, Operations, and Enhancements (HANA VIII)	Monthly review of invoices and/or status of completion of tasks.	y	S
HMS 903	A/N	$ 256,184.34	M	$ 768,374.00	$ 512,189.66	05/11/17	05/01/17	04/30/24	FIS	EBT Services	Services are monitored on a daily basis. Bi-monthly calls are arranged between the State and EBT vendor to discuss any outstanding issues.	Y	S
HMS 903	A/N	$ -	M	$ 140,604.00	$ 140,604.00	pending	10/01/22	09/30/23	FOOD BASKET	OUTREACH SERVICES	Monthly review of invoices	Y	S
HMS 903	A/N	$ 1,583,500.00	M	$ 1,583,500.00	$ 1,370,381.00	06/29/22	07/01/22	06/30/23	GOODWILL INDUSTRIES OF HAWAII	ADMINISTER THE SEE HAWAII WORK PROGRAM FOR DHS	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ 4,500,000.00	M	$ 4,500,000.00	$ 3,588,070.00	05/24/22	07/01/22	06/30/23	GOODWILL INDUSTRIES OF HAWAII	CASE MANAGEMENT SERVICES FOR TAONF AND FTW-VR	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 100,000.00	M	$ 100,000.00	$ 50,380.00	12/28/21	01/01/22	12/31/22	GOODWILL INDUSTRIES OF HAWAII	YOUTH DEVELOPMENT PROGRAM FOR AT-RISK YOUTH	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ -	M	$ 522,854.00	$ 522,854.00	09/28/22	07/01/22	06/30/23	GOODWILL INDUSTRIES OF HAWAII INC.	EMPLOYMENT & TRAINING	Monthly review of invoices	Y	S
HMS 903	N	$ 200,000.00	M	$ 200,000.00	$ 54,793.76	02/25/22	01/01/22	12/31/22	HALE KIPA, INC.	OUTREACH SERVICES FOR HOMELESS YOUTH	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ -	M	$ 90,760.28	$ 90,760.28	11/15/22	10/01/22	09/30/23	HALE NAAU PONO	OUTREACH SERVICES	Monthly review of invoices	Y	S
HMS 903	N	$ 200,000.00	M	$ 200,000.00	$ 58,536.12	12/17/21	01/01/22	12/31/22	HALE OPIO KAUAI	PREGNANCY PREVENTION AND YOUTH DEVELOPMENT SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ -	M	$ 369,417.85	$ 369,417.85	pending	10/01/22	09/30/23	HAWAII FOODBANK	OUTREACH SERVICES	Monthly review of invoices	Y	S
HMS 903	N	$ 375,000.00	M	$ 375,000.00	$ 123,800.77	11/16/21	01/01/22	12/31/22	HAWAII FOODBANK, INC.	FOOD DISTRIBUTION SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 200,000.00	M	$ 200,000.00	$ 52,422.29	02/25/22	01/01/22	12/31/22	HELPING HANDS HAWAII	EMERG ASST, HOUSEHOLD GOODS, FINANCIAL LITERACY TRAINING	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ -	M	$ 182,148.58	$ 182,148.58	12/15/22	10/01/22	09/30/23	HELPING HANDS HI	OUTREACH SERVICES	Monthly review of invoices	Y	S
HMS 903	N	$ 100,000.00	M	$ 100,000.00	$ 34,543.12	12/08/21	01/01/22	12/31/22	HONOLULU COMMUNITY ACTION PROGRAM	POSITIVE YOUTH DEVELOPMENT PROGRAM FOR AT-RISK YOUTH	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 250,000.00	M	$ 250,000.00	$ 90,248.70	02/25/22	01/01/22	12/31/22	INSTITUTE FOR HUMAN SERVICES	ENHANCED EMPLOYMENT SUPPORT FOR HOMELESS FAMILIES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To		Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 903	N	$ 250,000.00	M	$ 250,000.00	$ 79,236.19	12/17/21	01/01/22	12/31/22	KOKUA KALIHI VALLEY COMPREHENSIVE FAMILY SERVICES	POSITIVE YOUTH DEVELOPMENT AND TEEN PREGNANCY PREVENTION SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ -	M	$ 109,329.00	$ 109,329.00	12/14/22	10/01/22	09/30/23	LANAKILA PACIFIC	OUTREACH SERVICES	Monthly review of invoices	Y	S
HMS 903	A	$ 100,000.00	M	$ 100,000.00	$ 397.50	06/29/22	07/01/22	06/30/23	LEGAL AID SOCIETY OF HAWAII	DV LEGAL SERVICES STATEWIDE	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 100,000.00	M	$ 100,000.00	$ 82,564.00	12/28/21	01/01/22	12/31/22	NANAKULI HOUSING CORPORATION	FINANCIAL LITERACY AND HOME OWNERSHIP PREPARATION	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ 497,591.42	M	$ 497,591.42	$ 208,884.72	03/01/21	03/01/21	08/31/23	Pacific Technologies Solution (DHS-20-BESSD-0096)	Telecommunication Network Infrastructure Management and Support	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 903	N	$ 375,000.00	M	$ 375,000.00	$ 38,840.87	11/04/21	01/01/22	12/31/22	PARENTS AND CHILDREN TOGETHER	JOB PREP, VOCATIONAL & EMPL SERVICES, AND YOUTH SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A/N	$ -	M	$ 90,682.00	$ 90,682.00	pending	10/01/22	09/30/23	PROJECT VISION HI	OUTREACH SERVICES	Monthly review of invoices	Y	S
HMS 903	N	$ 250,000.00	M	$ 250,000.00	$ 71,190.91	11/16/21	01/01/22	12/31/22	SALVATION ARMY - FAMILY TREATMENT SERVICES	HOME-BASED PARENTING AND RECOVERY SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 100,000.00	M	$ 100,000.00	$ 60,083.13	11/16/21	01/01/22	12/31/22	SUSANNAH WESLEY COMMUNITY CENTER	HOME-BASED PARENTING SUPPORT	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A	$ 265,000.00	M	$ 265,000.00	$ -	09/16/21	10/01/21	09/30/23	Technology Management Solutions	Project Management consultant services for the Benefits Eligibility Solution (BES) Project	Monthly review of invoices and/or status of completion of tasks.	N	S
HMS 903	N	$ 235,000.00	M	$ 235,000.00	$ 220,690.00	09/16/21	10/01/21	09/30/23	Technology Management Solutions	Project Management consultant services for the Benefits Eligibility Solution (BES) Project	Monthly review of invoices and/or status of completion of tasks.	N	S
HMS 903	A/N	$ -	M	$ 1,054,227.00	$ 1,054,227.00	pending	07/01/22	06/30/23	UH-HINET	EMPLOYMENT & TRAINING	Quarterly review of invoices	Y	S
HMS 903	A	$ 768,818.00	M	$ 768,818.00	$ 702,809.72	05/24/22	07/01/22	06/30/23	UNIVERSITY OF HAWAII	BRIDGE-TO-HOPE PROGRAM	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A	$ 92,268.00	M	$ 92,268.00	$ 77,587.76	05/24/22	07/01/22	06/30/23	UNIVERSITY OF HAWAII	VOCATIONAL TRAINING (KAPIOLANI CC)	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A	$ 212,488.00	M	$ 212,488.00	$ 181,345.44	06/09/22	07/01/22	06/30/23	UNIVERSITY OF HAWAII	VOCATIONAL TRAINING (LEEWARD CC)	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	A	$ 50,000.00	M	$ 50,000.00	$ 50,000.00	06/29/22	07/01/22	06/30/23	YWCA OF KAUAI	DV ADVOCACY SERVICES FOR KAUAI	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 903	N	$ 125,000.00	M	$ 125,000.00	$ 43,787.00	03/22/22	01/01/22	12/31/22	YWCA OF OAHU	JOB PREPARATION SERVICES	QUARTERLY DESK REVIEWS & ANNUAL AUDITS	Y	S
HMS 904	A	$ 224.06	M	$ 13,443.60	$ -	05/18/21	06/04/21	06/04/26	Xerox	Copy machine located in Rm. 206 of QLB; 60-month lease	Monthly Invoice	N	E
HMS 904	A	$ 485.99	M	$ 23,327.52	$ -	06/28/21	08/30/21	08/30/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO Admin	Monthly payment of invoice	N	E
HMS 904	A	$ 234.15	M	$ 11,239.20	$ -	06/28/21	09/21/21	09/21/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO/QC (Maui)	Monthly payment of invoice	N	E
HMS 904	A	$ 485.99	M	$ 23,327.52	$ -	06/28/21	09/30/21	09/30/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO/QC (Oahu)	Monthly payment of invoice	N	E
HMS 904	A	$ 254.11	M	$ 12,197.28	$ -	06/28/21	08/18/21	08/18/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO/QC (Hilo)	Monthly payment of invoice	N	E
HMS 904	A	$ 224.19	M	$ 10,761.12	$ -	06/28/21	08/17/21	08/17/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO/QC (Oahu)	Monthly payment of invoice	N	E
HMS 904	A	$ 140.43	M	$ 8,425.80	$2,808.60	08/30/19	08/30/19	08/30/24	Xerox	Rm 205 Admin Lease Term 60 months	Payment of monthly invoice	N	E
HMS 904	A	$ 175.60	M	$ 10,536.00	$2,107.20	12/11/18	12/11/18	12/31/23	Xerox	Rm 109 PP Lease Term 60 months	Payment of monthly invoice	N	E
HMS 904	A	$ 54.70	M	$ 3,282.00	$273.50	05/15/18	05/15/18	05/30/23	Xerox	Rm 109 PP Lease Term 60 months	Payment of monthly invoice	N	E
HMS 904	A	$ 187.21	M	$ 11,232.60	$7,301.19	03/03/21	03/05/21	03/30/26	Xerox	Rm B3 MP Lease Term 60 months	Payment of monthly invoice	N	E
HMS 904	A	$ 195.55	M	$ 11,733.00	$7,626.45	03/03/21	03/05/21	03/30/26	Xerox	Rm B3 PA Lease Term 60 months	Payment of monthly invoice	N	E
HMS 904	A	$ 177.88	M	$ 10,672.80	$889.40	05/14/18	06/01/18	05/30/23	Xerox	Rm 110 CRS Lease Term 60 months	Payment of monthly invoice	N	E
HMS 904	A	$ 191.34	M	$ 11,863.08	$5,166.18	03/19/20	03/24/20	03/30/25	Xerox	Rm 107 Acctg Lease Term 60 months	Payment of monthly invoice	N	E
HMS 903	A/N	$ 653,421.78	M	$ 4,184,442.00	$2,092,221.00	02/28/20	02/28/20	06/30/24	IBM Corporation	Mainframe as a Service (MFaaS)	Review of monthly invoices.	Y	S
HMS 903	A/N	$ 27,125.65	M	$ 895,664.56	$217,005.02	03/01/21	03/01/21	08/31/23	Pacific Technology Solutions (DHS-16-SORO-3079)	Telecommunication Network Infrastructure Management and Support	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	A, N	$ 1,904,912.00	A	$ 5,714,712.86	$952,444.00	12/30/20	12/30/20	12/31/24	IBM Corporation	Enterprise License Agreement	Production and Operations	N	G
HMS 903	A/N	$ 1,148,116.82	A	$ 1,350,683.00	$0.00	05/29/20	05/29/20	07/31/23	Oracle Credit Corp	Oracle ULA Extension	Review of annual invoices.	Y	S

Department of Human Services
Capital Improvements Program (CIP) Requests

Prog ID	Prog ID Priority	Dept-Wide Priority	Senate District	Rep. District	Project Title	MOF	FY24 $$$	FY25 $$$
HMS 220	1	1	0	0	Lump Sum Statewide Public Housing Development, Improvements, and Renovations	A	$ 10,000,000	$ 10,000,000
HMS 503	1	2	13	27	KYFWC Sewer System Improvements	C	$ 1,550,000	$ -
HMS 503	2	3	13	27	KYFWC Water System Improvements	C	$ 4,900,000	$ -

Department of Human Services
CIP Lapses

Prog ID	Act/Year of Appropriation	Project Title	MOF	Lapse Amount $$$$	Reason
HMS220	Act 213, SLH 2007	L/S PUBLIC HSG DEV IMP & RENOV, S/W-CON	C	$ 61,656.62	Contract completed
HMS220	Act 106, SLH 2012	LANAKILA HOMES, RENOV EXIST BLDG, HI-CON	C	64,651.51	Contract completed
HMS220	Act 106, SLH 2012	KALIHI VALLEY HOMES PH IV, OAHU-CON	C	215,127.62	Contract completed
HMS220	Act 106, SLH 2012	KAAHUMANU HOMES, SITE IMP - OAHU-CON	C	14,389.55	Contract completed
HMS220	Act 134, SLH 2013	L/S PUBLIC HSG DEV IMP & RENOV, S/W-CON	C	0.91	Contract completed
HMS220	Act 122, SLH 2014	L/S PUBLIC HSG DEV IMP & RENOV, S/W-CON	C	2,243.90	Contract completed
HMS220	Act 122, SLH 2014	L/S PUBLIC HSG DEV IMP & RENOV, S/W-CON	C	1,000.00	Contract completed
HMS220	Act 122, SLH 2014	L/S PUBLIC HSG DEV IMP & RENOV, S/W-CON	C	11,674.13	Contract completed
HMS220	Act 122, SLH 2014	L/S PUBLIC HSG DEV IMP & RENOV, S/W-DES	C	10,000.00	Contract completed
HMS220	Act 122, SLH 2014	L/S PUBLIC HSG DEV IMP & RENOV, S/W-DES	C	114,658.41	Contract completed
HMS220	Act 124, SLH 2016	L/S PUBLIC HSG DEV IMP & RENOV, S/W-DES	C	28,709.00	Contract completed
HMS220	Act 124, SLH 2016	L/S PUBLIC HSG DEV IMP & RENOV, S/W-DES	C	22,750.92	Contract completed
HMS220	Act 124, SLH 2016	L/S PUBLIC HSG DEV IMP & RENOV, S/W-DES	C	1,867.07	Contract completed
HMS220	Act 49, SLH 2017	L/S PUBLIC HSG DEV IMP & RENOV, S/W-CON	C	3,000.02	Contract completed
HMS220	Act 49, SLH 2017	L/S PUB HSG SECURITY IMP, S/W-CON	C	4,190.00	Contract completed
HMS220	Act 53, SLH 2018	L/S PUBLIC HSG DEV IMP & RENOV, S/W-CON	C	40,680.00	Contract completed

Program ID	Sub-Org Code	Name	Objective
HMS 211	PA	Cash Support for Families - Self-Sufficiency - Temporary Assistance for Needy Families (TANF)	To provide financial support to families with children through direct monetary payments for food, clothing, shelter and other essentials until the family expands their capacity for self-sufficiency or until minor children attain the age of majority.
HMS 211	PC	Cash Support for Families - Self-Sufficiency - Temporary Assistance to Other Needy Families (TAONF)	To provide financial support to families with children containing at least one non-U.S. citizen member through direct monetary payments for food, clothing, shelter and other essentials until the family expands their capacity for self-sufficiency or until minor children attain the age of majority.

Department of Human Services
Organization Changes

Year of Change 6/30/2022	Description of Change
	Refer to separate electronic file for organization changes.

Prog ID	Amount	FTE	MOF	Amount Allotted	Budget for Personnel	Budget for OCE (Other Than Contracts)	Budget for Contracts	Dates of Initiative From	Dates of Initiative To	Initiative Description	Appropriating Act or GOV	Is This A New Initiative Or An Enhancement To An Existing Initiative/Program	Period
HMS 204	$ 5,400,000	n/a	V	declined	n/a	n/a	n/a	n/a	n/a	(2021 Leg Seq # 100-001 204PD-01) General Assistance	Act 88, SLH 2021	n/a	FY22
HMS 222	$ 500,000	n/a	V	$ 500,000	$ -	n/a	n/a	8/6/2021	6/30/2022	(2021 Leg Seq # 100-001 222RA-01) Rent Supplement Program	Act 88, SLH 2021	This is an enhancement to an existing program.	FY22
HMS 224	$ 14,300,000	n/a	V	$10.8M allotted; $3.5M declined	n/a	n/a	$ 10,800,000	6/15/2022	6/30/2022	(2021 Leg Seq # 100-001) $1,550,000 for Family Assessment Centers, $3,750,000 for Housing First Program, $3,750,000 for Rapid Rehousing Program, $1,750,000 for Homeless Outreach and Civil Legal Services, and $3.5M for Stored Property	Act 88, SLH 2021	Homeless Programs Office $10,800,000 : Existing Programs Stored Property & Debris Removal $3,500,000: Existing program. FY21 encumbrance for Stored Property & Debris Removal will be used for FY22. Appropriation of $3.5M for FY22 was declined and will lapse. For FY23, $3.5M was reduced from HMS 224 and added to DOT which will be expending the funds.	FY22
HMS 501	$ 832,500	n/a	V	$ 832,500	$ -	$ -	$ 832,500	8/24/2021	6/30/2022	(2021 Leg Seq # 60-001 501YA-PRA1) In-Community Youth Programs	Act 88, SLH 2021	Existing programs	FY22
HMS 503	$ 520,000	n/a	V	$ 520,000	$ -	$ 520,000	$ -	8/24/2021	6/30/2022	(2021 Leg Seq # 60-001 503YB-PRA1) Hawaii Youth Correctional Facility	Act 88, SLH 2021	Utility costs (water, electric)	FY22
HMS 904	$ 77,064	1.00 Temp	V	$ 77,064	$ 77,064	$ -	$ -	10/13/2021	6/30/2022	(2021 Leg Seq # 74-001 904AA-07) Admin Asst on Homelessness Position #121540	Act 88, SLH 2021	The position is necessary to continue existing intiatives of the Governor's Coordinator on Homelessness and Hawaii Interagency Council on Homelessness to respond to the impact of the COVID-19 pandemic on indiividuals and families experiencing homelessness statewide.	FY22
HMS 903	$ -	n/a	V	$ 3,170,948	$ -	$ 2,670,948	$ 500,000	1/3/2022	6/30/2023	Enhance Broadband Usage for the Work from Home Initiative with a Tech Refresh	GOV	Project occurs every 3 or 4 years.	FY22
HMS 224	$ 14,300,000	n/a	V	$10.8M allotted; $3.5M declined	$ -	$ -	$ 10,800,000	9/20/2022	6/30/2023	Housing First Program Rapid Re-housing Program Family Assessment Centers Homeless Outreach Program Civil Legal Services	GOV	Existing programs	FY23
HMS 501	$ 832,500	n/a	V	$ 832,500	$ -	$ -	$ 832,500	9/2/2022	6/30/2023	Supplementary ARP funds to cover purchase of services contract expenses at OYS.	GOV	Existing programs	FY23

Prog ID	Amount	FTE	MOF	Amount Allotted	Budget for Personnel	OCE (Other Than Contracts)	Budget for Contracts	From	To	Initiative Description	Appropriating Act or GOV	Is This A New Initiative Or An Enhancement To An Existing Initiative/Program	Period
HMS 503	$ 520,000	n/a	V	$ 520,000	$ -	$ 520,000	$ -	9/2/2022	6/30/2023	Supplementary ARP funds to cover utility (water and electricity) expenses at the Hawaii Youth Correctional Facility (HYCF) for the period July 1, 2022 to June 30, 2023.	GOV	Existing programs	FY23
HMS 904	$ 77,064	1.00 Temp	V	$ 77,064	$ 77,064	$ -	$ -	8/18/2022	6/30/2023	Administrative Assistant on Homelessness	GOV	Existing programs	FY23
HMS 904	$ 2,206,000	n/a	V	$ 2,206,000	$ -	$ 2,206,000	$ -	11/30/2022	6/30/2023	Fund Continued Response to COVID-19 Impact	GOV	This is an enhancement to an existing program.	FY23
HMS 901	$ 2,402,700	n/a	V	approval pending	$ -	$ 2,402,700	$ -	approval pending	6/30/2023	Enhance Broadband Usage for the Work from Home Initiative with a Tech Refresh	GOV	This is an enhancement to an existing program.	FY23
HMS 903	$ 7,000,000	n/a	V	$ 7,000,000	$ -	$ -	$ 7,000,000	10/22/2022	6/30/2023	Customer Response Mitigation Efforts	GOV	This is an enhancement to an existing program.	FY23
HMS 904	$ 22,072,058	n/a	V	approval subaward letter	$ -	TBD	TBD	1/11/2023	6/30/2024	Rental Subsidies, Case Mgt, and Other Supports	GOV	This is an enhancement to an existing program.	FY23-FY24

Governor's Office (as the certifying officer for Responsible Entity). The EA was accepted by the Governor on December 04, 2020. A "Concept Call", which is a prerequisite for submitting a proposed financing plan for the transaction, was organized by HUD's Office of Recapitalization and the HUD Honolulu Field Office on October 1, 2020. The HPHA's Development Office provided an overview and history of the property, the proposed transaction, and the current status of its RAD conversion effort. Following the Concept Call, HUD invited the HPHA to submit a financing plan for the KPT Towers conversion. Once the financing plan was reviewed and approved, the HPHA received a RAD Conversion Commitment (RCC) from HUD.

Kuhio Homes and Low-Rises will be converted at a later date as part of a multi-phase RAD application. The HPHA has until September 30, 2024 to submit a RAD application for these properties, but only after completing a master planning process that includes community engagement, an environmental impact statement, adherence to NEPA requirements, and the finalizing of phasing and financing plans. A RAD application for these will be submitted once all pre-requisites are met.

HUD Moving to Work Designation

The HPHA was accepted into HUD's MTW Demonstration Program Expansion in early 2022 as part of the Landlord Incentive Cohort. Phase 1 of the HPHA's MTW designation will focus on implementing three new incentives for the Section 8 program meant to increase landlord participation:

1. Vacancy Loss Payments. The HPHA will pay a landlord up to one month of contract rent as reimbursement for the time a unit spent vacant in between Section 8 participants.
2. Initial Inspection Flexibilities. The HPHA will waive the requirement for an initial inspection prior to the start of tenancy if the dwelling unit (1) is less than five years old, (2) passed a Housing Quality Standard or equivalent inspection in the last three years, or (3) is in a census tract with a poverty rate of ten percent or less.
3. Signing Bonus Payments. The HPHA will provide a "signing bonus" of up to one month of contract rent to incentivize new landlords to join the Section 8 program.

The HPHA is also awaiting HUD approval of an additional Agency-Specific Waiver submitted through its FY 23 MTW Supplement:

4. Alternative Accommodations Transfer Program. The HPHA will offer a Section 8 voucher to qualified households on the public housing transfer waitlist. Households with approved reasonable accommodation requests may transfer after six months. Households with a member qualifying under the Violence Against Women Act (VAWA) may transfer immediately.

INTERNAL

COMMUNICATION FORM

DEPARTMENT OF HUMAN SERVICES

Subject:	JUNE 30, 2022 DEPARTMENT OF HUMAN SERVICES (DHS) PLAN OF ORGANIZATION	**Originator:**	Jarrett Ku x64869

To: SOs, DAs, OYS, HPHA, CSW, CoF **From:** BPMO **Date:** 07-28-2022 **Memo No. 1**

Pursuant to Administrative Directive 19-02, Policy and Procedures for Effecting Organizational and Functional Statement Changes; Budget; Planning, and Management Office (BPMO) respectfully conveys its June 30, 2022 DHS Plan of Organization (PoO).

The June 30, 2022 DHS PoO shall be made available via the DHS portal, containing an electronic version of the charts and functional statements of the entire DHS.

Should your organization need to print selected parts of the PoO and are experiencing difficulty, please contact the Program and Management Evaluation Staff (PME) for assistance. Please disseminate through your division, staff office, or administratively attached agency chain of command, accordingly.

Should your organizational require an electronic copy of the June 30, 2022 DHS PoO, please send a "thumb" drive along with a written request to BPMO/PME.

Please direct your questions or comments to Jarrett Ku, PME Supervisor, at (808) 586-4869.

Linda Kawata Wong

BPMO

Attachment

c: DIR w/o attachment

DAVID Y. IGE
GOVERNOR

CATHY BETTS
DIRECTOR

JOSEPH CAMPOS II
DEPUTY DIRECTOR

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
Office of the Director
P. O. Box 339
Honolulu, Hawaii 96809-0339

BPMO 22.015

July 28, 2022

MEMORANDUM:

TO: ALL INTERESTED

FROM: CATHY BETTS *CB*
DIRECTOR

SUBJECT: ANNUAL REVIEW AND UPDATE OF DEPARTMENTAL ORGANIZATION AND POSITION ORGANIZATION CHARTS AND FUNCTIONAL STATEMENTS

Pursuant to Administrative Directive 19-02, Policy and Procedures for Effecting Organizational and Functional Statement Changes; Department of Human Services (DHS) respectfully conveys its Plan of Organization as of June 30, 2022.

This past fiscal year, DHS experienced a series of legislative as well as administrative decisions that impacted its organization structure. To accurately reflect the structure of DHS, this year's submittal contains all authorized positions in accordance with Administrative Directive 19-02, Policy and Procedures for Effecting Organizational and Functional Statement Changes, via memorandum dated November 20, 2019. You will find position titles marked to indicate their status as of June 30, 2022. Position titles marked with a (+) represents positions that were vacant and abolished; position titles marked with a (TBD) represent positions set for deletion; and position titles marked with a (TBE) represent positions currently authorized and yet to be established.

DHS completed two (2) reorganizations in state fiscal year 2022. The organizational changes resulting from these reorganizations were incorporated in the enclosed Plan of Organization, as of June 30, 2022.

Please direct any questions or comments relating to this annual update to Linda Komatsu-Wong at lkomatsu-wong@dhs.hawaii.gov or (808) 586-5120.

Enclosure

STATE OF HAWAII

DEPARTMENT OF HUMAN SERVICES

FUNCTIONAL STATEMENTS
ORGANIZATION CHARTS
POSITION ORGANIZATION CHARTS

AS OF JUNE 30, 2022

PREPARED BY

BUDGET, PLANNING, AND MANAGEMENT OFFICE

PROGRAM AND MANAGEMENT EVALUATION STAFF

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Office of Youth Services ..... OYS

Hawaii Public Housing Authority ..... HPHA

Hawaii State Commission on The Status of Women ..... HSCSW

Commission on Fatherhood ..... COF

DHS Staff Offices

Administrative Appeals Office ..... AAO

Audit, Quality Control, and Research Office ..... AQCRO

Budget, Planning, and Management Office ..... BPMO

Fiscal Management Office ..... FMO

Human Resources Office ..... HR

Office of Information Technology ..... OIT

DHS Divisions

Benefit, Employment and Support Services Division ..... BESSD

- Administrative Management Services Office
- Child-Care Regulation Program Office
- Child-Care Subsidy Program Office
- Financial Assistance Program Office
- Homeless Programs Office
- Investigations Office
- Supplemental Nutrition Assistance Program Office
- Temporary Assistance for Needy Families Program Office
- Statewide Branch

Med-QUEST Division ..... MQD

- Clinical Standards Office
- Finance Office
- Health Analytics Office
- Policy and Program Development Office
- Systems Office
- Training Office
- Customer Services Branch
- Eligibility Branch
- Health Care Services Branch

Social Services Division ..... SSD

- Adult Protective Program Development Office
- Child Welfare Program Development Office 1
- Child Welfare Program Development Office 2
- Planning Office
- Support Services Office
- Systems Operations Office
- Adult Protective and Community Services Branch
- Child Welfare Services Branch

Division of Vocational Rehabilitation ..... DVR

- Staff Services Office
- Disability Determination Branch
- Hawaii, Kauai, and Maui Branches
- Oahu Branch
- Services for the Blind Branch

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES

FUNCTIONAL STATEMENT

OFFICE OF THE DIRECTOR

1. Plans, organizes, directs and monitors the State's programs of Human Services for families and individuals; economic assistance, including medical assistance and supplemental nutrition assistance; self-sufficiency and family support programs; and the vocational rehabilitation of persons with disabilities.

2. Exercises administrative supervision over programs under the jurisdiction of the Office of Youth Services, the Hawaii Public Housing Authority, the Hawaii State Commission on the Status of Women, and the Commission on Fatherhood.

3. Supervises and coordinates the work of staff officers assisting the Director's Office in the management of programs.

4. Supervises and coordinates the legislative and interdepartmental coordination activities, as well as assigns community liaison and special projects to department staff as deemed proper in the management and operation of the department.

5. Ensures the effective and efficient conduct of programs and services and the optimum utilization of fiscal, equipment, space, and manpower resources by continuously evaluating the department's activities against planned results and effectuating necessary corrections and improvements.

6. Approves the department's Rules and Regulations pertaining to its programs and services and defends them in courts of law, if and when necessary.

7. Presents testimony before legislative bodies with respect to the department's programs, proposed laws, resolutions, and the department's operating and capital budget requests and related activities which affect the department and its programs and services.

8. Conducts/authorizes hearings and/or investigations necessary to ensure compliance with established directives and statutes and/or in response to complaints from legislative or other government agencies or from the general public.

9. Develops and carries out a proactive public affairs and departmental communication system by establishing and maintaining effective media relationships through the department's public affairs and communications staff; and responds to inquiries from the media and citizens regarding the department's programs, services, and activities.

10. Serves on boards, commissions, and committees as dictated by statutes and/or by direction of the Governor.

11. Represents the State Administration at community functions that are related to the department's programs and services.

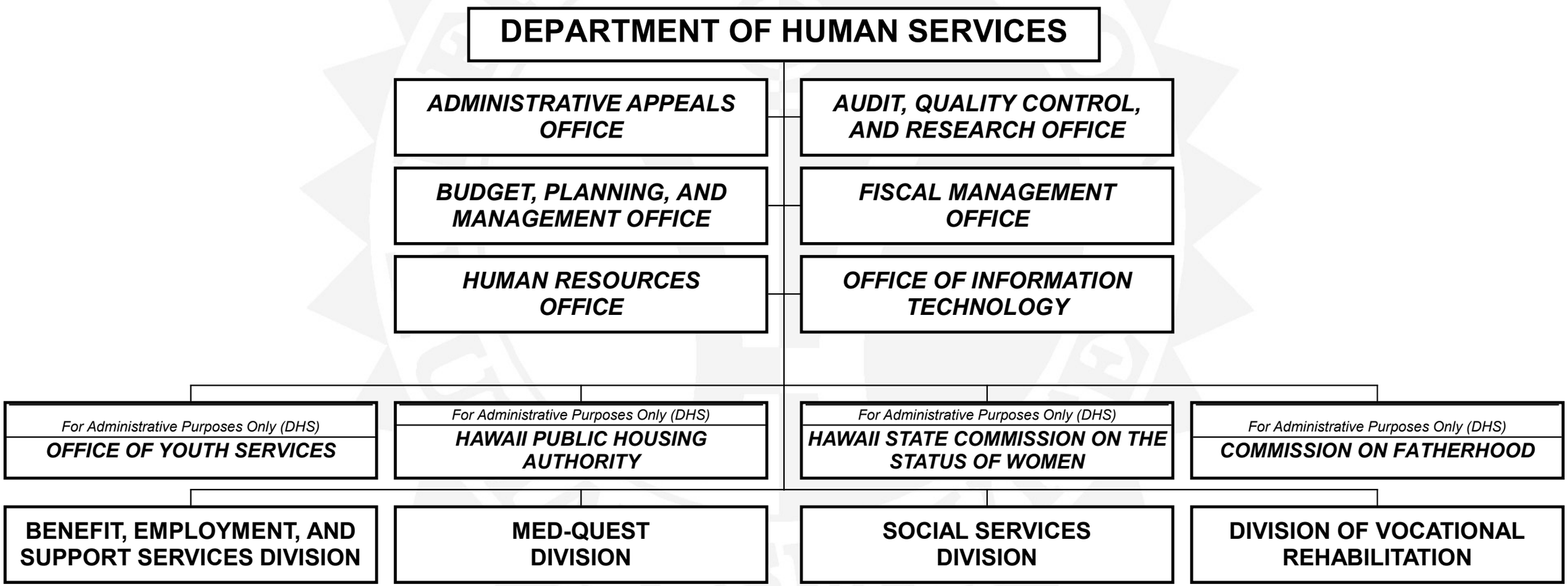
12. Keeps the Governor informed at all times of the department's programs, progress, problems, proposed actions, etc., through regular written and/or verbal reports and through special reports as necessary.

13. Establishes the mission, long-term goals, short-term objectives and priorities for the Department of Human Services.

14. Formulates and develops the department's overall strategy and response to natural, man-made and/or nuclear disasters. Plans and develops the department's total preparedness program and disaster response plans. Implements and administers departmental disaster assistance programs and ensures that departmental plans are in conformance with federal regulations and the State of Hawaii Plan for Emergency Preparedness, Volume I, Operational Civil Defense and Volume III, Disaster Response and Assistance.

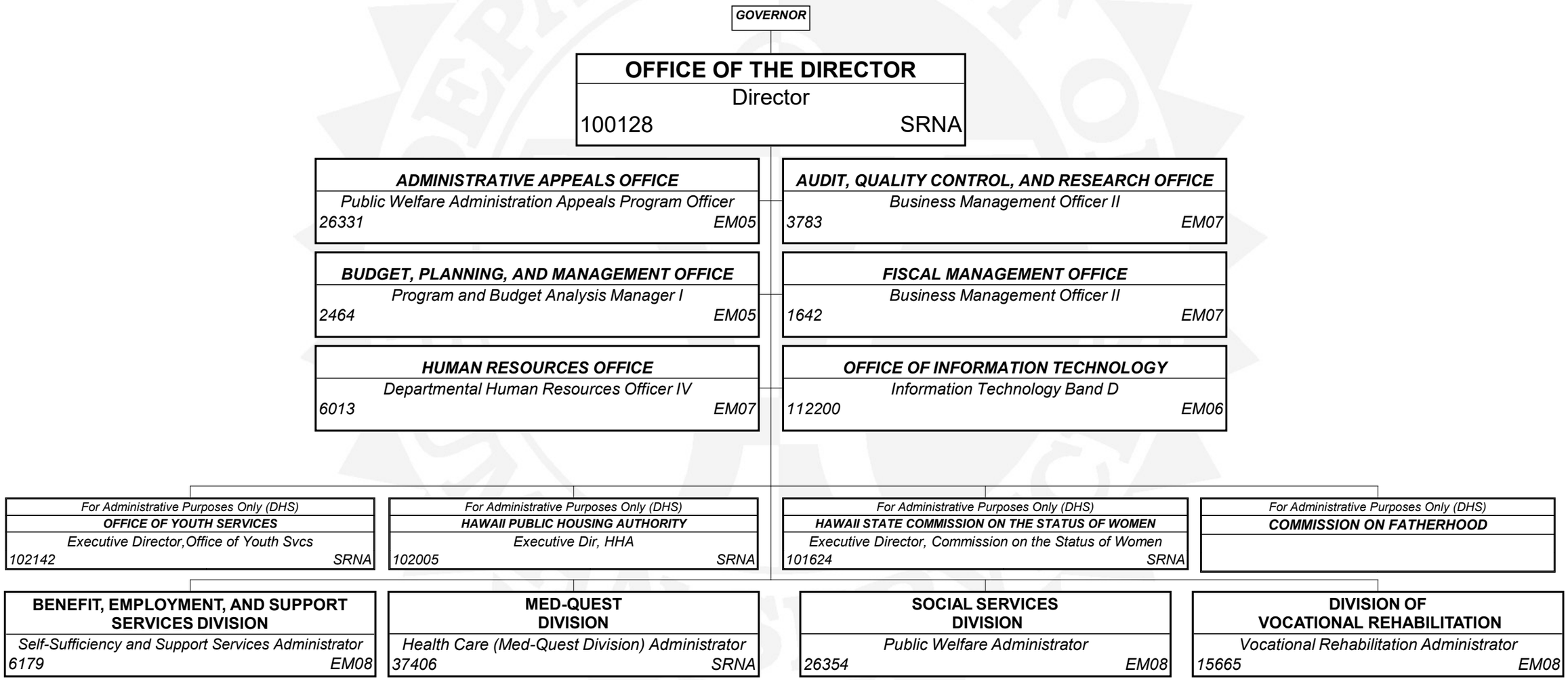
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES

ORGANIZATION CHART
JUNE 30, 2022



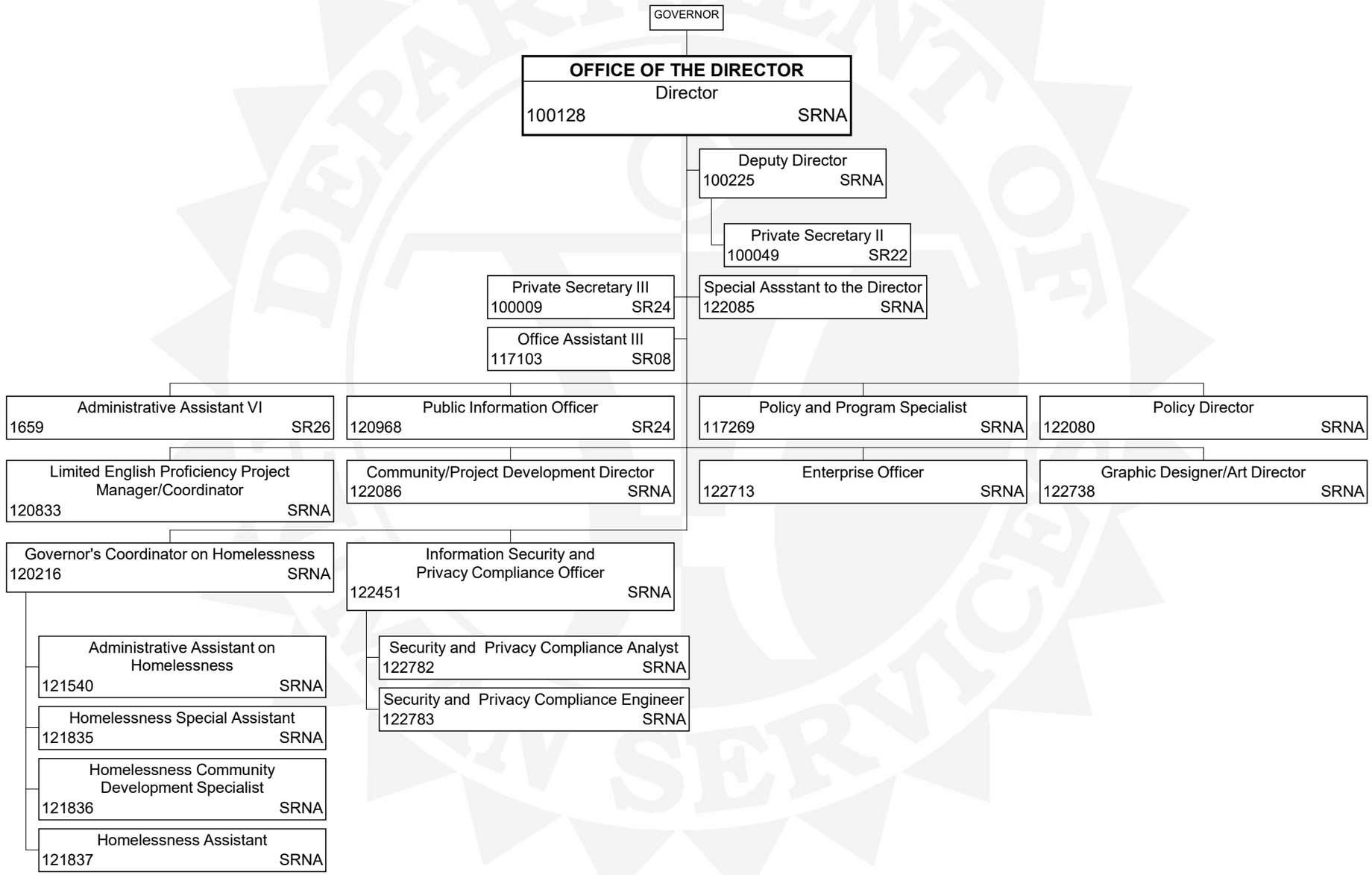
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
OFFICE OF THE DIRECTOR

POSITION ORGANIZATION CHART 1
JUNE 30, 2022



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
OFFICE OF THE DIRECTOR

POSITION ORGANIZATION CHART 2
JUNE 30, 2022



OFFICE OF YOUTH SERVICES

The Office of the Youth Services is the focal point for the execution of the statutory provisions related to youth services in the State of Hawaii. The Office provides a continuum of prevention, rehabilitation and treatment services and programs for youth at risk to prevent juvenile crime and delinquency and reduce the incidence of recidivism among juvenile offenders. In providing and managing a continuum of youth services to the people of the State of Hawaii, The Office develops and applies uniform policies and practices, by phases, as they relate to the responsibility of the Hawaii State Government and the Office. Within this capacity the Office shall be responsible for the following functions:

1. Provides for the overall administration and management of all functions and activities related to the operation of the Office of Youth Services.
2. Establishes policies and procedures to guide program operations.
3. Establishes office-wide goals and objectives in consonance with applicable plans and guidelines.
4. Provides the central coordination to integrate delivery and staff support services to promote achievement of goals and objectives.
5. Provides the focal point for program and personnel evaluation, and program and personnel development.

ADMINISTRATIVE SERVICES OFFICE

Under the general direction of the Executive Director, the Administrative Services Office provides OYS-wide fiscal, budgeting, procurement, contract administration and monitoring, personnel, and consultant and technical services in accordance with state, federal, and agency requirements; renders duplication and reproduction services; and provides stenographic, typing and related office services in support of the OYS' programs.

1. Translates OYS' objectives into the necessary human, financial and material resources to assure achievement of the objectives.
2. Appraises the adequacy and effectiveness of existing staff support policies and plans and revises them as needed in concert with OYS' plans.
3. Aids in the development and coordinates the implementation of forecasting activities for OYS-wide staff support needs.
4. Maintains direct lines of communication between programs and keeps all programs informed on staff support actions through the Executive Director.

Clerical Support

Under the general supervision of the Clerical Supervisor III, provides typing, duplicating, filing, and other clerical duties for the Administrative Services Office and the Program Development Office.

1. Provides typing, copying, filing, and reception services.
2. Receives, sorts, and distributes the daily mail.
3. Receives phone calls and routes calls to appropriate parties.
4. Coordinates and provides clerical support for execution of contracts.
5. Arranges and coordinates inter-island and mainland travel for staff and members of the advisory council.
6. Coordinates the development and maintenance of a manual establishing standard procedures for secretarial and clerical personnel to follow in carrying out their daily duties and the OYS standard forms manual.
7. Procures office supplies and equipment and on an annual basis, takes physical inventory of supplies and equipment.
8. Maintains common area office equipment and records usage as required, i.e., postage machine.
9. Provides other office support functions as required and/or requested.

Fiscal Staff

Under the general supervision of the Accountant III, maintains a central accounting system for OYS funds. Monitors, coordinates, and administers fiscal control of fiscal policies, regulations and procedures established by the Governor, Legislature, federal and state fiscal agencies.

1. Develops, maintains, and improves methods, procedures, and forms of OYS' accounting system to assure that the OYS' payments are made promptly and conform to established standards of propriety and legality.
2. Maintains fiscal transactions and accounts, records, and reports accurately and on time.
3. Prepares financial reports and required statements.
4. Provides fiscal directions and assistance and coordinates fiscal activities.
5. Assists in preparing budget estimates and projections.

PROGRAM DEVELOPMENT OFFICE

The Program Development Office provides the development, implementation, administration, evaluation, and monitoring of a broad spectrum of children and youth services in the State. The Office is responsible to provide leadership and direction for the state in the planning and coordination of services and policies regarding youth; and to ensure the integration of a cohesive and effective youth service system.

1. Develops comprehensive short and long-range plans to meet the Office's overall mission, goals and program objectives regarding juvenile justice and youth services in the State.
2. Develops and implements policies, procedures, and administrative rules that guides and defines how programs and services are managed within the Office.
3. Determines the allocation of funds for programs and services as guided by the state and federal mandates and assures compliance with those guidelines and mandates.
4. Encourages the involvement of public and private sectors including businesses and community-based groups to provide a continuum of youth services to eliminate gaps and coordinate the delivery of such services.
5. Directs and oversees the preparation, planning, development, and implementation of Requests for Proposals (RFP) statewide regarding youth programs and services including the reviewing of submitted proposals.
6. Negotiates, executes, and maintains program services contracts with an array of public and private agencies and organizations that serve youth in the state.
7. Monitors and evaluates program fiscal, and general performances of contractors through verbal feedback, written reports, and site visits.
8. Develops and reviews legislation; prepares legislative testimonies and reports; monitor key legislation on youth and related issues; and prepares responses to legislative inquiries and requests.
9. Prepares reports for programmatic, administrative, evaluation, and research purposes.
10. Develops, coordinates, and implements training for staff and service providers to ensure an effective and efficient youth service system.
11. Provides consultation and technical assistance relating to programs and staff regarding the delivery of youth services.
12. Represents the Office on intra-departmental groups, task forces, advisory committees, and community groups involving youth and related issues.
13. Collaborates and maintains liaison with county, state, and federal entities with respect to children and youth services, legislative issues, and funding resources.
14. Directs, coordinates, and maintains a management information system including assessment, evaluation, and research initiatives that supports the program objectives of the Office.
15. Provides program planning, development, and coordination of a youth service center system throughout the state that includes a central intake and referral system and case management services.
16. Advises the Executive Director in areas such as policy formulation, program implementation, program funding strategies, and general staffing and operational concerns.

HAWAII YOUTH CORRECTIONAL FACILITY BRANCH

Under the general direction of the head of the Office of Youth Services, manages the Hawaii Youth Correctional Facility for the care, security, and redirection of youth from throughout the State committed by the courts.

Business Services Staff

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch, performs office services functions in support of Facility operations, programs, and services, and to assist the head of the Branch in managing Facility resources.

1. Conducts the budget preparation process and complies and consolidates budget details for review; prepares expenditure plan and sets up fiscal control accounts; maintains operating and Ward's Trust Fund fiscal records and prepares related reports.
2. Conducts purchasing and related procedures for the acquisition of supplies, equipment and materials, and control of expenditures, conducts the inventory process relative to Facility property.
3. Performs time and leave record keeping and reporting, and processes employee transactions, assists employees and provides information regarding benefits, training, workers compensation, etc.
4. Provides reception, tying, duplicating, and other clerical services to operating units, maintains files and records.

Health Care Services Section

Provides for the health care of youth involving nursing, medical, dental, and related services.

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch, provides services in the treatment and care of youth regarding medical, dental and other health care needs; including services needed on a contractual basis.

Juvenile Parole Section

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch, plans and follows up on parole of youth.

Performs casework to develop individual plans, counsel youth relative to attitudes, motivation, and other factors. Maintains liaison with the families of youth and community resources; evaluates prospective placements. Provides post – institutional services to assist parolees; maintains case records.

Operating Services Section

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch, conducts repair, general construction, food, and farm services to maintain and support Facility operations, and provide youth work experience and instruction.

Construction and Maintenance Unit

Under the general supervision of the head of the Operating Services Section, maintains the operational condition and utility of Facility buildings, grounds, vehicles, and related equipment through repair, installation, groundskeeping, and other activities. Instructs youth and guides them for safety and performance.

Farm Unit

Under the general supervision of the head of the Operating Services Section, conducts the production of crops and livestock for Facility and other departmental use. Instructs youth and guides them for safety and performance.

Food Service Unit

Under the general supervision of the head of the Operating Services Section, provides meals for youth and Facility staff. Instructs youth for safety and performance.

Hookipa Makai Cottage Section

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch provides for the security, care, custody, supervision and control of youth assigned to the cottage. The cottage is the focal point for the youth with regard to programs and staff interaction to aid them in their adjustment and rehabilitation/redirection. The cottage management team addresses management team issues in the cottage and is responsible for providing and coordinating services for the treatment and rehabilitation of youth, including ensuring full implementation of the level system, graduated sanctions and behavior modification program(s), and the application of policy regarding cottage restrictions.

Provides services for the adjustment of youth to the Facility and for their rehabilitation / redirection. Provides social casework services for youth and their families; provides recreational, athletic, and other activities involving the use of volunteer help and others; serves as liaison with the courts, community resources and other agencies; maintains records and reports; participates in activities relating to providing security, care, custody, supervision, and control of youth.

Maintains the custody and security of youth in cottage activities and provides escort/transport services as required. Assists youth through advice and instruction in adjustment and rules; interacts with youths and observes and reports on their adjustment; and makes social work referrals as necessary. Participates in case review meetings to receive and share information and assists in cottage team management activities.

Observation and Assessment Cottage Section

Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch provides for the security, care, custody, supervision and control of youth assigned to the cottage. The cottage is the focal point for the youth with regard to programs and staff interaction to aid them in their adjustment and rehabilitation/redirection. The cottage management team addresses management team issues in the cottage and is responsible for providing and coordinating services for the treatment and rehabilitation of youth, including ensuring full implementation of the level system, graduated sanctions and behavior modification program(s), and the application of policy regarding cottage restrictions.

Provides services for the adjustment of youth to the Facility and for their rehabilitation / redirection. Provides social casework services for youth and their families; provides recreational, athletic, and other activities involving the use of volunteer help and others; serves as liaison with the courts, community resources and other agencies; maintains records and reports; participates in activities relating to providing security, care, custody, supervision, and control of youth.

Maintains the custody and security of youth in cottage activities and provides escort/transport services as required. Assists youth through advice and instruction in adjustment and rules; interacts with youths and observes and reports on their adjustment; and makes social work referrals as necessary. Participates in case review meetings to receive and share information and assists in cottage team management activities.

Secured Care Facility Cottage Section

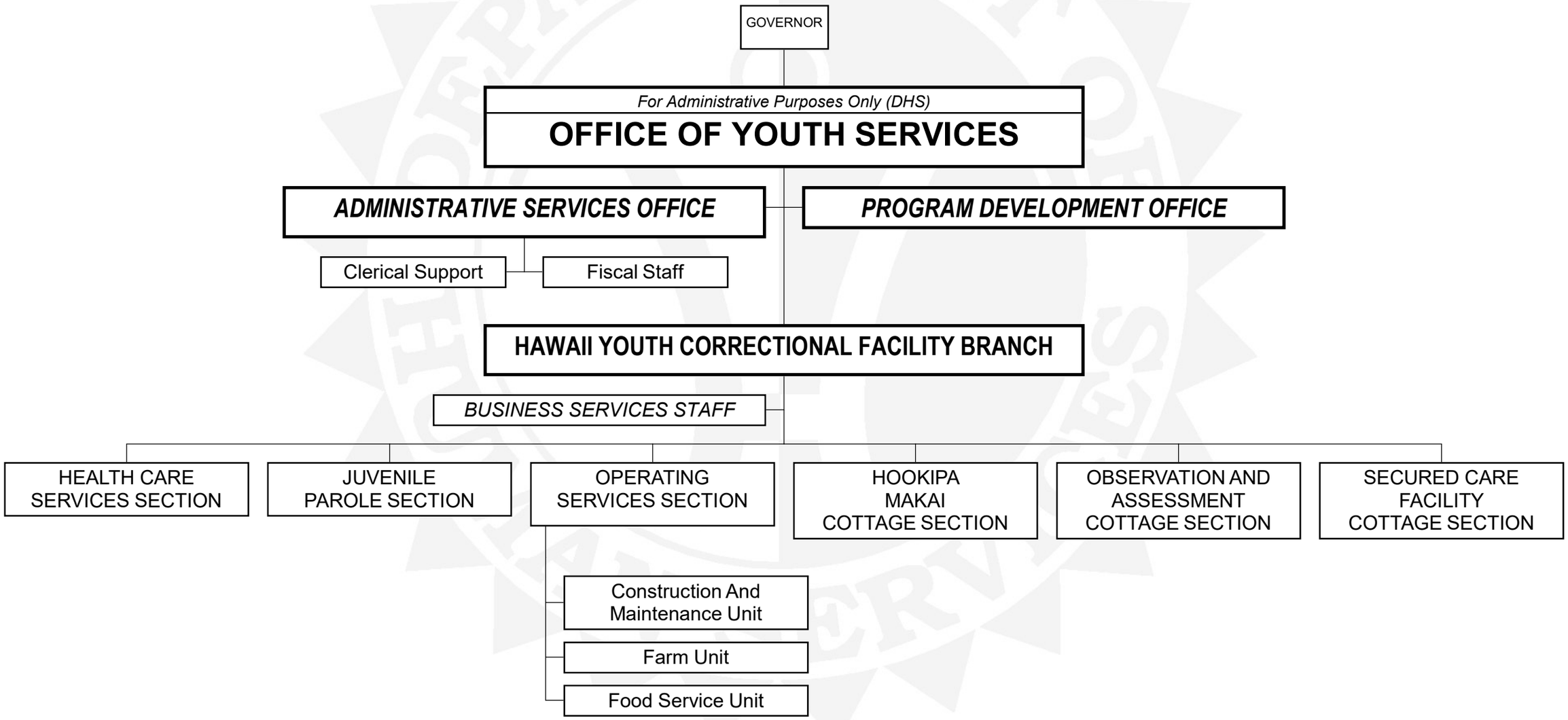
Under the general supervision of the head of the Hawaii Youth Correctional Facility Branch provides for the security, care, custody, supervision and control of youth assigned to the cottage. The cottage is the focal point for the youth with regard to programs and staff interaction to aid them in their adjustment and rehabilitation/redirection. The cottage management team addresses management team issues in the cottage and is responsible for providing and coordinating services for the treatment and rehabilitation of youth, including ensuring full implementation of the level system, graduated sanctions and behavior modification program(s), and the application of policy regarding cottage restrictions.

Provides services for the adjustment of youth to the Facility and for their rehabilitation/redirection. Provides social casework services for youth and their families; provides recreational, athletic, and other activities involving the use of volunteer help and others; serves as liaison with the courts, community resources and other agencies; maintains records and reports; participates in activities relating to providing security, care, custody, supervision, and control of youth.

Maintains the custody and security of youth in cottage activities and provides escort/transport services as required. Assists youth through advice and instruction in adjustment and rules; interacts with youths and observes and reports on their adjustment; and makes social work referrals as necessary. Participates in case review meetings to receive and share information and assists in cottage team management activities.

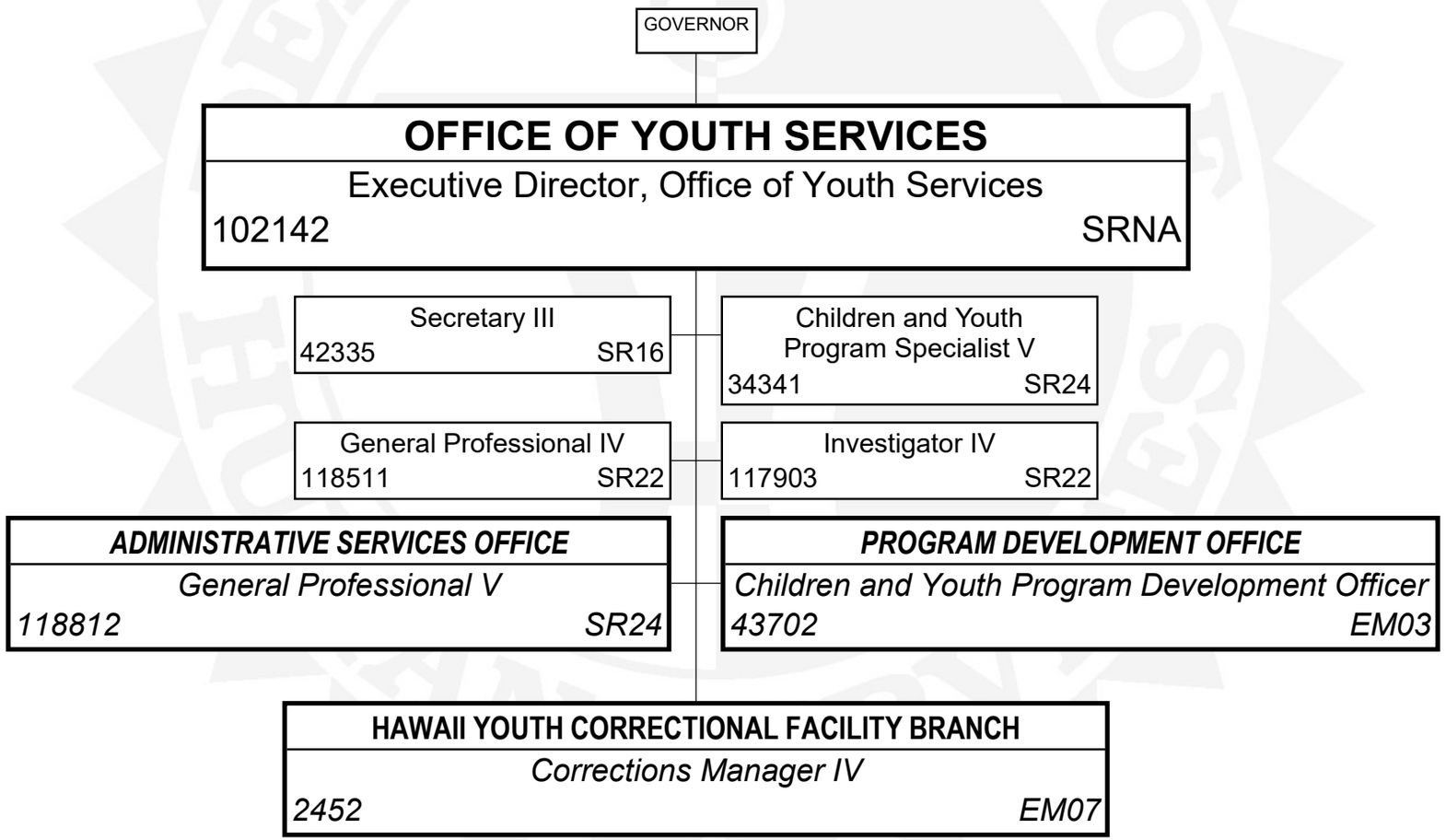
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(*Administratively Attached Agency)*
OFFICE OF YOUTH SERVICES

ORGANIZATION CHART
JUNE 30, 2022



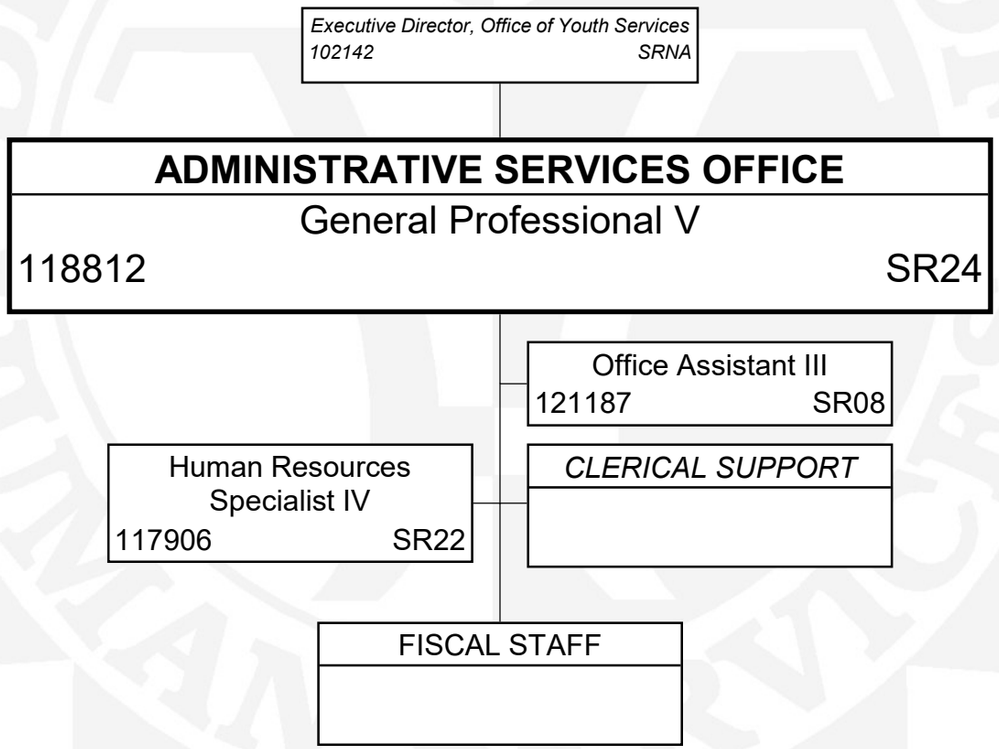
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES

POSITION ORGANIZATION CHART
JUNE 30, 2022



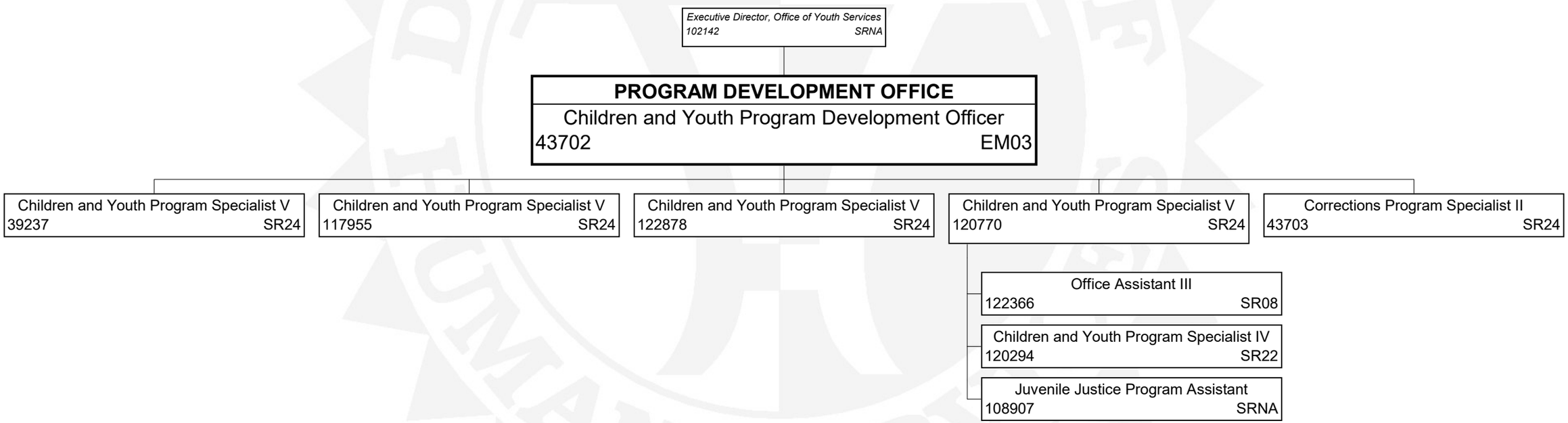
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES
ADMINISTRATIVE SERVICES OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



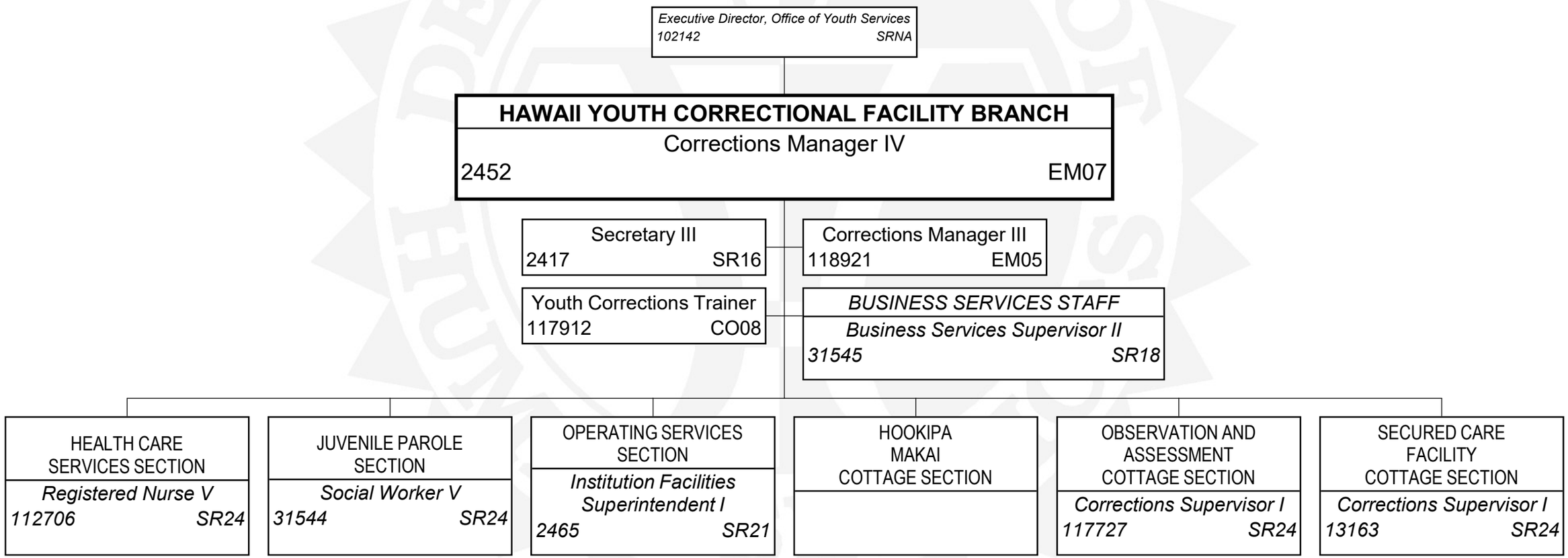
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES
PROGRAM DEVELOPMENT OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



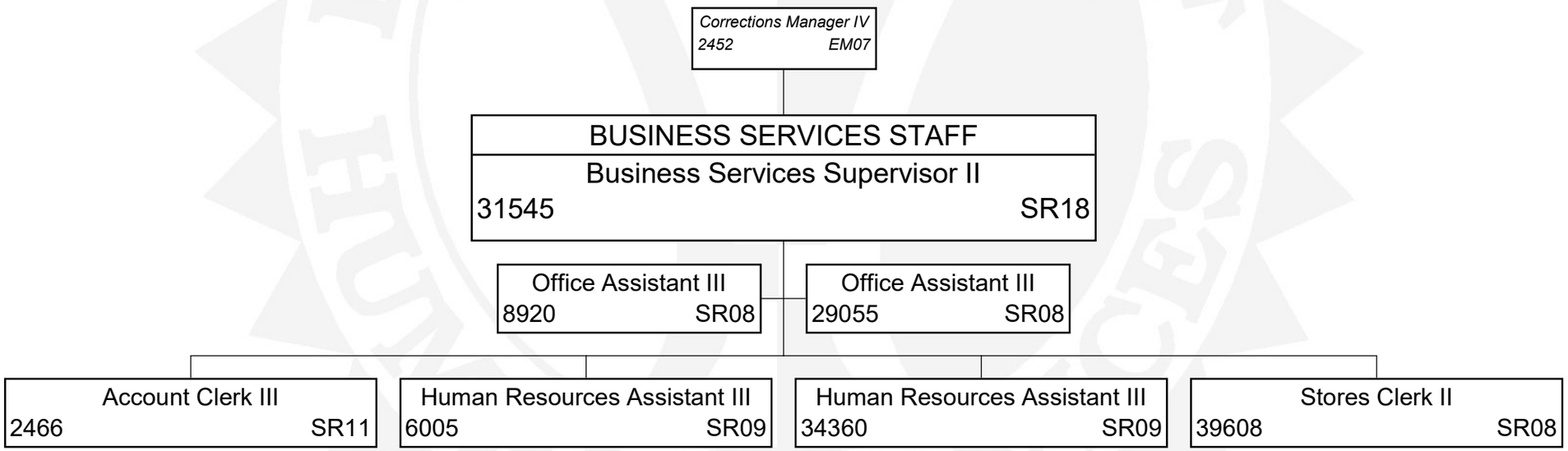
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES
HAWAII YOUTH CORRECTIONAL FACILITY BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



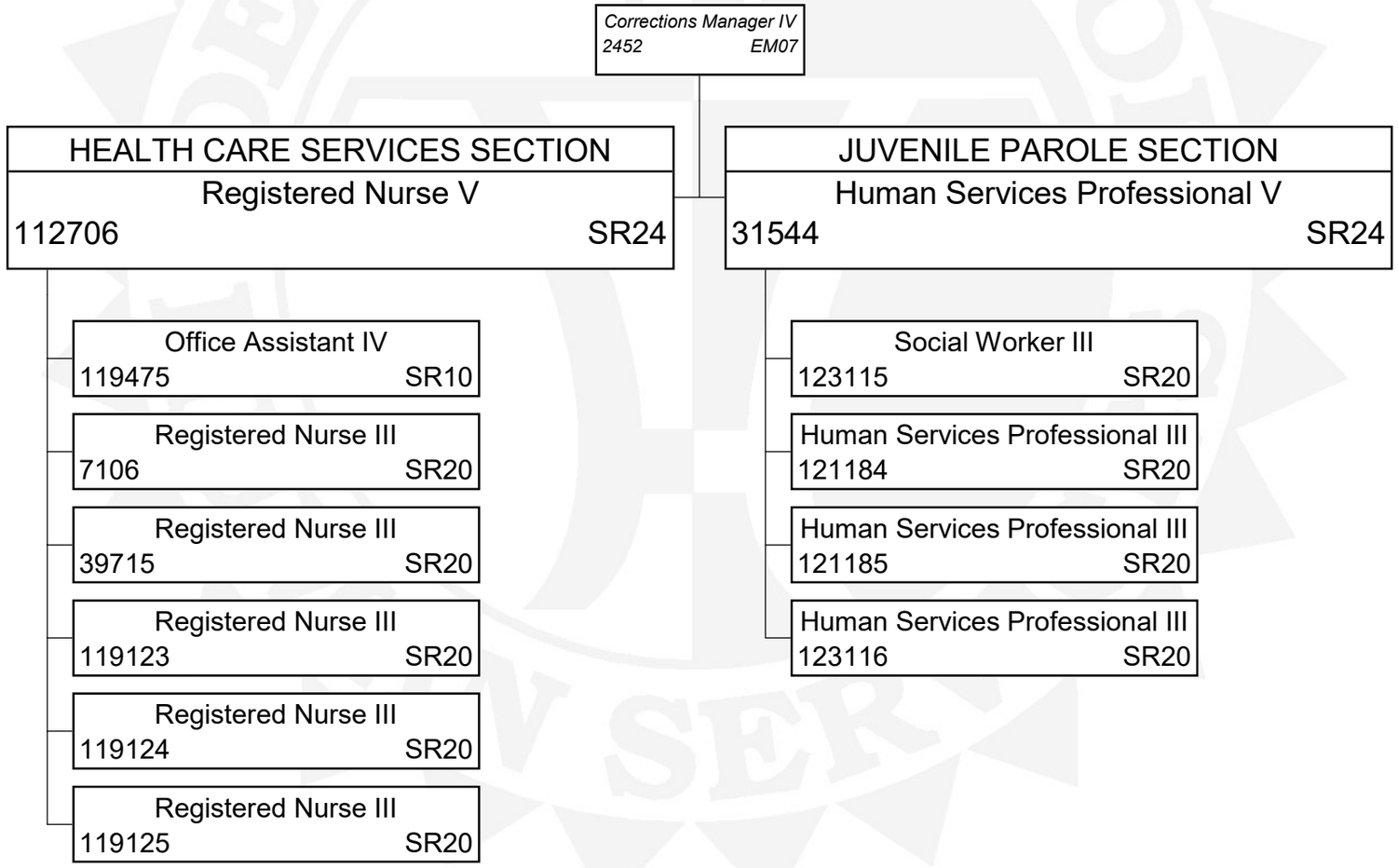
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES
HAWAII YOUTH CORRECTIONAL FACILITY BRANCH
BUSINESS SERVICES STAFF

POSITION ORGANIZATION CHART
JUNE 30, 2022



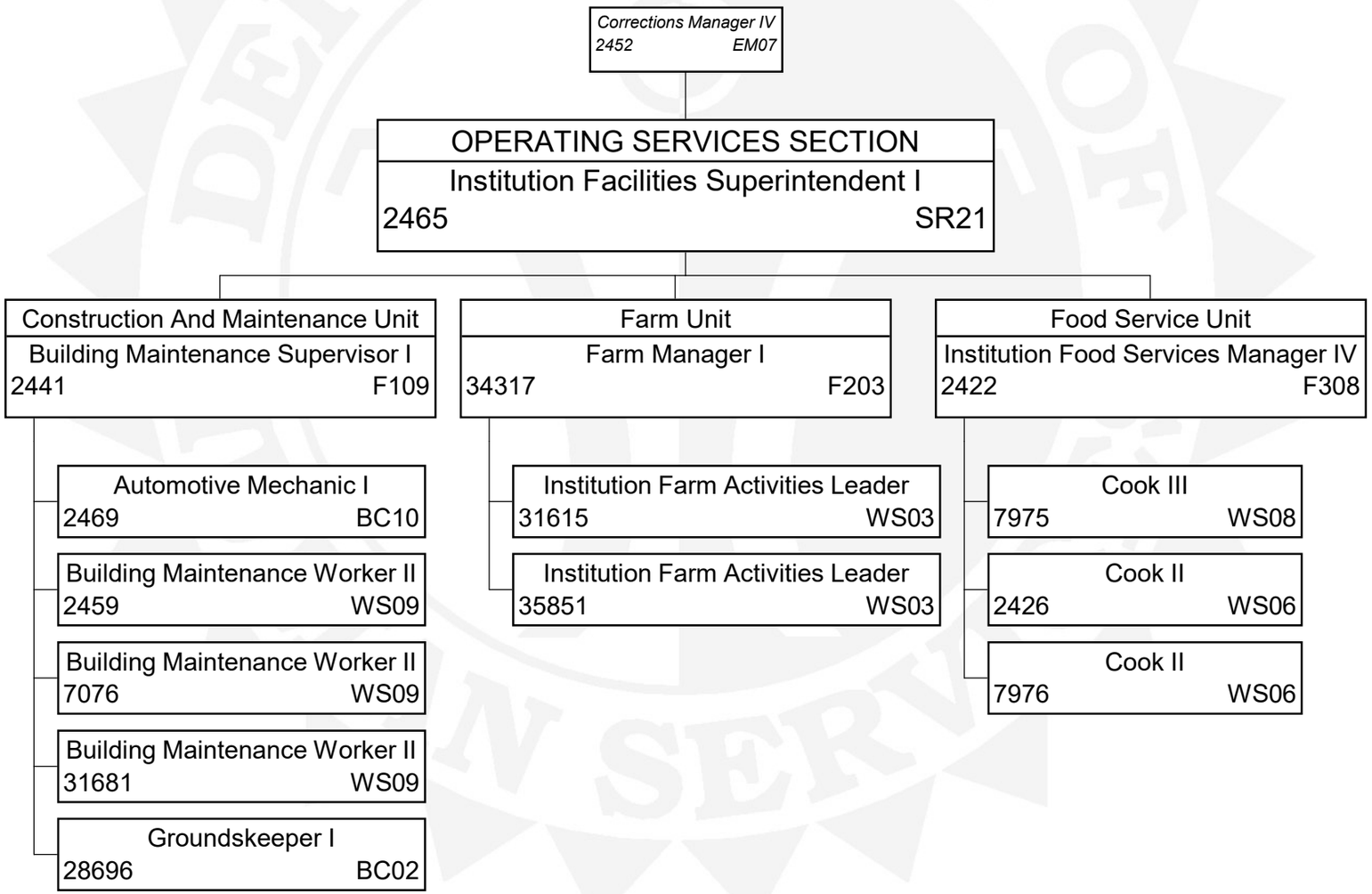
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES
HAWAII YOUTH CORRECTIONAL FACILITY BRANCH
HEALTH CARE SERVICES SECTION
JUVENILE PAROLE SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



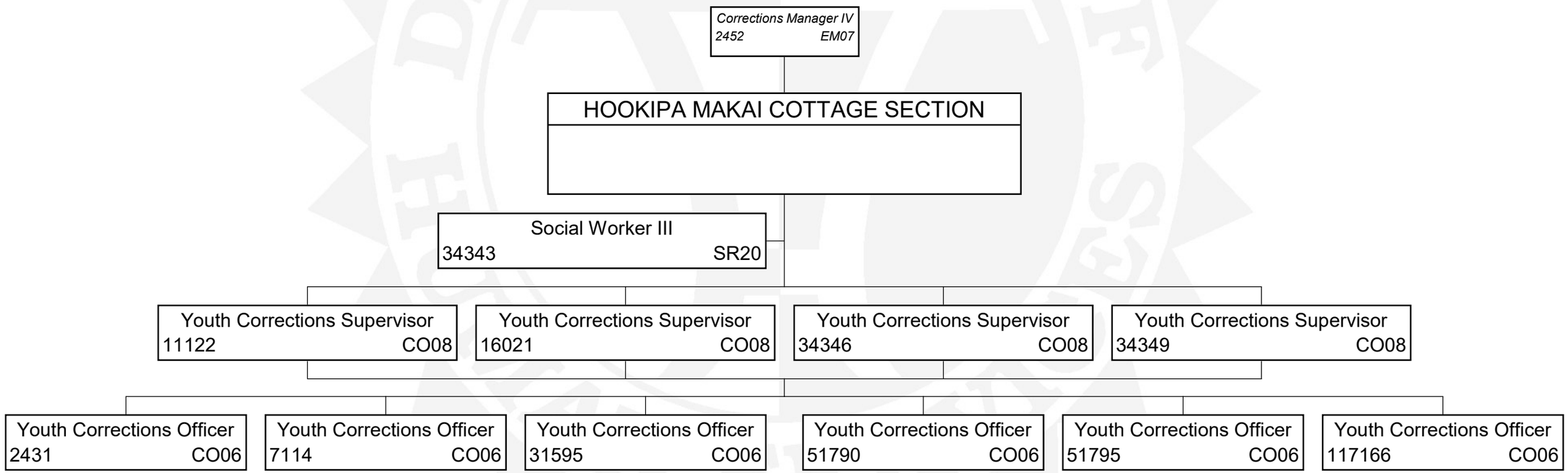
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES
HAWAII YOUTH CORRECTIONAL FACILITY BRANCH
OPERATING SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



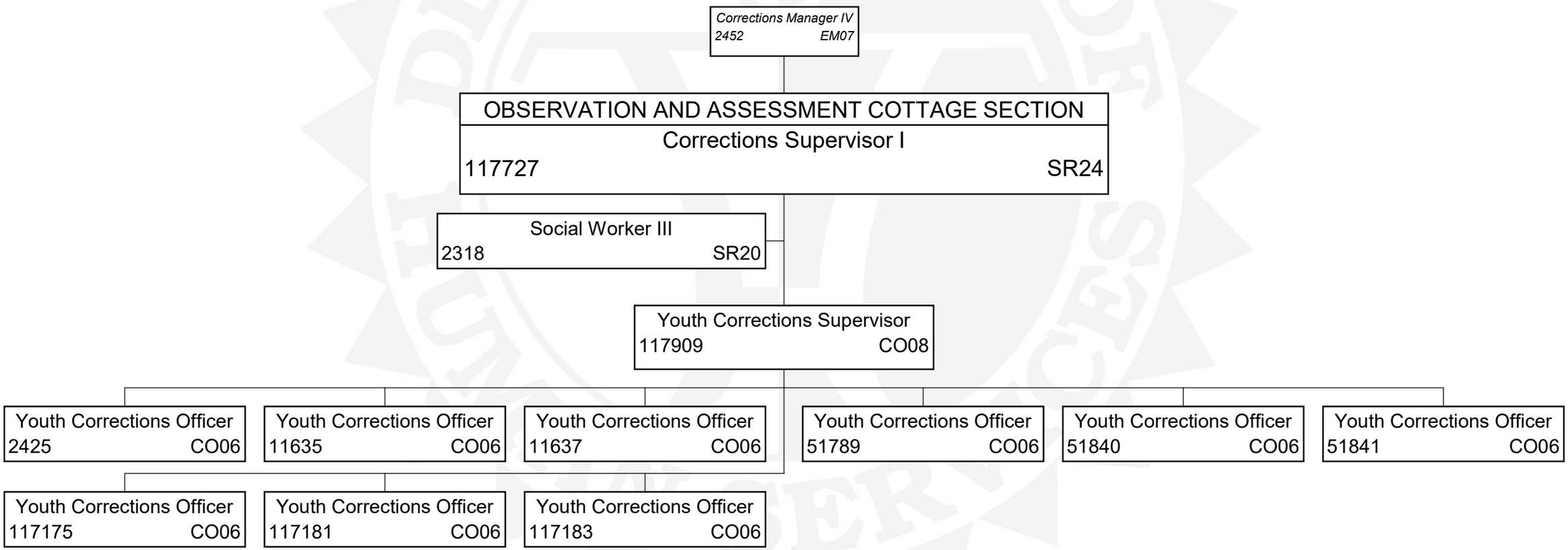
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES
HAWAII YOUTH CORRECTIONAL FACILITY BRANCH
HOOKIPA MAKAI COTTAGE SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



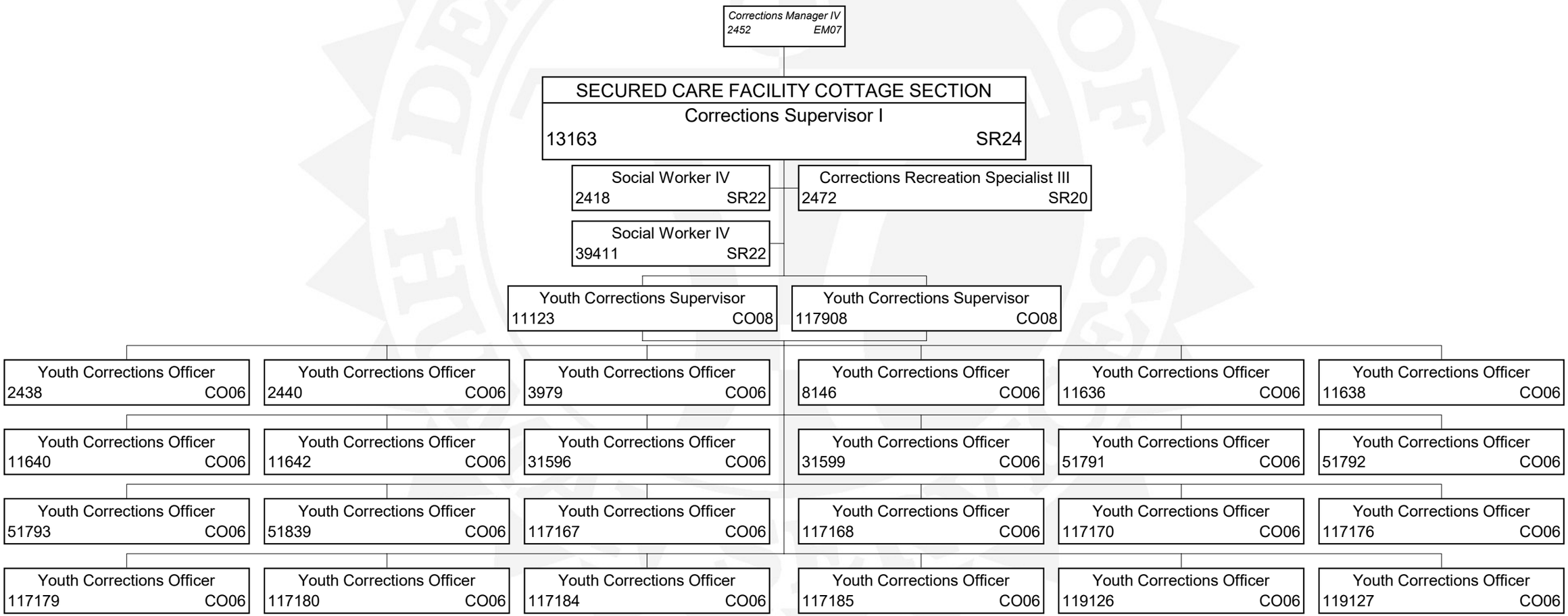
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES
HAWAII YOUTH CORRECTIONAL FACILITY BRANCH
OBSERVATION AND ASSESSMENT COTTAGE SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
OFFICE OF YOUTH SERVICES
HAWAII YOUTH CORRECTIONAL FACILITY BRANCH
SECURED CARE FACILITY COTTAGE SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



HAWAII PUBLIC HOUSING AUTHORITY

HPHA BOARD OF DIRECTORS

The nine (9) member HPHA Board of Directors:

1. Establishes policies and executive direction for the HPHA.
2. Approves programs and actions to be undertaken by the HPHA; approves staff recommendations to enter into contracts and other instruments necessary to exercise the powers granted to the HPHA.
3. Approves for adoption and/or revision administrative rules and procedures for the various programs of the HPHA.
4. Monitors the status of projects receiving assistance from the HPHA.

OFFICE OF THE EXECUTIVE DIRECTOR

Under the policy and executive direction of the Board of Directors, the Office of the Executive Director is the focal point for the execution of the statutory provisions relating to housing management services and the delivery of housing and housing services to the State of Hawaii. The Executive Director is responsible for the uniform application of policies, procedures and practices as they relate to the responsibility of the Hawaii State Government and the Hawaii Public Housing Authority, Department of Human Services to provide housing services to the people of the state of Hawaii. Within this capacity, the Office of the Executive Director shall be responsible for the following functions:

1. Provides for the overall administration and management of all functions and activities related to the operation of the Hawaii Public Housing Authority.
2. Implements programs to meet HPHA goals and objectives in consonance with applicable plans and guidelines.
3. Establishes policies and procedures to guide program operations.
4. Provides the central coordination to integrate delivery and staff support services to promote achievement of goals and objectives.
5. Provides the focal point for program and personnel evaluation, and program and personnel development.
6. Coordinates responses for Governor and DHS Director's referrals.

Clerical Services Staff

Provides clerical support.

COMPLIANCE OFFICE

This office performs activities to ensure the HPHA manages and operates programs in accordance with Federal and State requirements, and corporate policies and directives.

1. Reviews, monitors and investigates all programs and activities for the Executive Director (ED) and notifies the ED of any performance problems, fraud, waste, misuse of funds, mismanagement or situations with any potential for such abuse and recommends corrective action. Imposes enforcement action if corrective action is not taken on improper activities.
2. Monitors progress and ensures that corrective action is being taken to enforce compliance for all of the HPHA's various programs and activities.
3. Reviews Federal and State laws, rules and regulations to determine their impact on the HPHA's procedures and assists program managers in determining and developing operational and procedural changes.
4. Disseminates compliance issues for all programs that impact the HPHA's procedures.
5. Performs annual and special reviews of the HPHA's programs to ensure uniform application and implementation of rules, policies and procedures and to determine the extent to which its objectives are being met.
6. Coordinates special inspections to resolve resident complaints or in response to allegations of inadequate property maintenance.

COMPLIANCE OFFICE (Cont'd)

7. Coordinates the training on Management Assessment directives. Monitors management operations and performance to ensure compliance with these directives, emphasizing prevention, detection and correction of problems prior to the U.S. Department of Housing and Urban Development (HUD) review, which could result in HUD's Enforcement Division taking legal action against housing authorities that receive a failing grade on their annual assessments. Provides support and coordination to HUD on their physical inspections and reviews of the HPHA's properties receiving HUD financial assistance.
8. Reviews and monitors relocation assistance plans developed by other State departments and county agencies involved in displacement of individuals, families, businesses and farm operations.
9. Coordinates and enforces all fair housing functions to promote and improve equal housing opportunity and access as required by law.
10. Coordinates and enforces all civil rights functions (i.e. – Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act, Equal Employment Opportunity, etc.) to comply with the Law.

FISCAL MANAGEMENT OFFICE

The Fiscal Management Office (FMO) shall be responsible for providing administrative assistance and advisory services in fiscal management, budget, and accounting services for the HPHA. The FMO monitors State owned affordable housing rental contracts on behalf of the HPHA and oversees/manages the HPHA's assets, including real property. The FMO formulates policies, procedures and standards in administering central accounting, asset (inventory) management and contract monitoring activities within the HPHA; and provides consultative and technical services in budget coordination, planning development, execution and monitoring activities for all programs within the HPHA, and with budget staff at the department level. In addition, the FMO is responsible to ensure adequate internal controls are in place by reviewing transactions, journal entries, and appropriate funding sources.

BUDGET AND FEDERAL PROGRAM STAFF

The Budget and Federal Program Staff is responsible for the budget planning, execution and monitoring matters. The Budget and Federal Program Staff operates within the framework of statutory authorizations, Federal and State requirements, executive branch rules, policies and directives, and departmental policies and procedures.

The Budget and Federal Housing Program Staff maintains the central accounting systems for Federal Low Rent Programs; monitors, coordinates, and administers fiscal control of fiscal policies, regulations and procedures established by the Federal funding agency.

Budget Section

The Budget Section shall be responsible for the HPHA's planning, analysis, review, coordination, execution and monitoring regarding all matters pertaining to the budget. The Budget Section operates within the framework of statutory authorizations, Federal and State requirements, executive budget execution policy and procedures, rules, directives, and departmental policy and procedures. The Budget Section advises and provides technical assistance to the HPHA on the preparation of multi-year program and coordinates the financial plans budget requests, variance reports, program development, program structure, and execution of budget plans. The Budget Section reviews, analyzes, evaluates and monitors the expenditure of the HPHA to assure conformance with authorized fund allocation and makes recommendations on the allocation, reallocation, or restriction of funds and resources. The Budget Section reviews, analyzes, evaluates and makes recommendations on requests to fill, establish or abolish positions. The Budget Section monitor requests for release of funds for housing projects and ensures that the requests are acted upon in a timely manner to prevent increased project costs due to delays in the release of funds. The Budget Section advises and provides training and technical assistance in preparation of HPHA program and financial plans and budget requests, variance reports, program structure and expenditure plans; coordinates and prepares responses to the Legislature on budget/fiscal matters via appropriate Corporate/Departmental chain of command; monitors the overall budget status of the HPHA and of each branch and office on a monthly basis, and apprises the approximate management official of issues/concerns when deemed necessary; and prepares regular and special reports on the status of the HPHA budget.

Federal Program Section

The Federal Program Section shall be responsible for accounting, recordkeeping, financial analysis, financial reporting and associated monetary transactions for the Federal Low Rent Program (FLRP) for the purpose of repairing and maintaining subsidized federal properties; federal housing subsidy for federal properties; the security for federal properties; and other federal funds and grants.

The Federal Program Section shall be responsible to provide financial accounting support pertaining to develop, maintain, and improve methods, procedures and forms of the HPHA's accounting systems for the Federal Low Rent Programs to ensure that the HPHA's payments are made promptly and in conformance with established stands of property and legality; maintain accounts, records and reports accurately and on a timely basis, to ensure that HPHA's financial transitions meet the legal standards and are appropriate; advises, assists, and/or develops a subsidiary-accounting system and supervises the implementation of systems; provides fiscal direction and assistance and coordinates fiscal activities of HPHA's various elements; provides financial reports of data from various central accounts and general ledger reports for program management, data integrity, and federal reporting purposes; and serves as a resource for any and all fiscal activities related to federal program rules, regulations, and reporting requirements.

FUND ACCOUNTING AND REPORTING STAFF

The Fund Accounting and Reporting Staff shall be responsible for administering the central accounting system for the HPHA.

The central accounting system shall include but not be limited to disbursement, accounts payable, payroll functions, recordkeeping, expense allocation, financial analysis, associated monetary transactions, State and Federal reporting requirements, capital improvement funding sources; and other related accounting principles, practices, regulations, policies and procedures as established by the Governor, Legislature, and any public or private funding agencies.

The Fund Accounting and Reporting Staff shall manage the property inventory and disposal program for the HPHA, including inventory of all real properties owned/or controlled by the HPHA.

Asset Management Section

The Asset Management Section shall be responsible to develop and/or establish policies, procedures, and standards for property inventory and proper disposal consistent with Federal and State statutes, rules, regulations, policies and procedures.

The Asset Management Section shall be responsible to prepare special inventory reports on equipment, vehicles, and real property under the control of the HPHA and shall prepare a report that accurately identifies acquired assets by the HPHA.

The Asset Management Section shall be responsible to conduct on-site audits of the HPHA property inventory and shall review and recommend requests for property disposal to the Executive Director.

The Asset Management Section shall be responsible to perform an "investment analysis" of the property assets under the control of the HPHA and shall be responsible for compiling and maintaining critical asset data; consolidating financial information on the performance of individual projects; planning for long range maintenance, renovation and new/replacement construction; assessing potential financing strategies and market demand; and providing strategic planning/goal setting and recommendations for the administration of all the HPHA's real estate holdings.

General Ledger Section

The General Ledger Section shall be responsible to monitor, coordinate and administer the central accounting system as established to provide fiscal controls over the related accounting principles, practices, regulations, policies and procedures as established by the Governor, Legislature, and any public or private funding agencies.

The General Ledger Section shall be responsible for the accounting, recordkeeping, financial analysis, financial reporting and associated monetary transactions for all of the HPHA's rental housing programs and Central Office Cost Center fund.

General Ledger Section (Cont'd)

The General Ledger Section shall be responsible for the development, maintenance, and improvement of methods, procedures, and forms of the HPHA's accounting systems for the Central Office, all of the HPHA's rental housing programs, and other general funds to ensure that the HPHA's payments are made promptly and in conformance with established stands of property and legality.

The General Ledger Section shall be responsible to maintain accounts, records and to issue its report(s) as required to the appropriate funding agencies on a timely basis and to ensure that all of HPHA's financial transactions are appropriately, accurately, and legally reflected.

The General Ledger Section shall be responsible for the preparation and distribution of financial statements; and to advise, assist, and/or develop a subsidiary-accounting system.

The General Ledger Section shall be responsible to provide fiscal direction, assistance, and coordination of all fiscal activities of the HPHA and to service the HPHA in the preparation of financial reports, monitor accounts, and appropriations.

The General Ledger Section shall be responsible to provide accurate fiscal data on the financial condition of the HPHA to program managers for data integrity and federal reporting requirements.

The General Ledger Section shall be responsible to serve as a resource for any and all fiscal activities related to federal program rules, regulations, and reporting requirements.

Payroll and Disbursement Section

The Payroll and Disbursement Section shall be responsible for the accounting, recordkeeping, financial analysis, financial reporting and associated monetary transactions for the disbursing of funds, including petty cash; the equipment rental and equipment funds; payroll; the allocation funds; the accounts payable for all of the HPHA's allocated costs.

The Payroll and Disbursement Section shall be responsible to extract financial data from various central accounts and general ledger reports for program management and Federal and State reporting purposes.

The Payroll and Disbursement Section shall be responsible to serve as a resource for any and all fiscal activities related to the preparation of financial reports, monitoring accounts and appropriations, and federal and state program rules, regulations, and reporting requirements.

HEARINGS OFFICE

The Hearings Office conducts and coordinates hearings which involve resident disputes or evictions.

1. Represents the HPHA in eviction hearings against residents before the Hearing Board and coordinates with the Department of the Attorney General on court proceedings.
2. Prepares necessary documents for the eviction hearing process.
3. Maintains records and files on all Oahu hearings. Maintains records and files on neighbor island hearings from 1993.
4. Reviews, interprets, and advises the Executive Director and staff on rules and regulations as they relate to various branch programs with regard to hearings.
5. Establishes operational procedures and performs related administrative activities pertaining to hearings, grievances and contested cases.
6. Prepares program plans and budgets.
7. Oversees the preparation and maintenance of administrative documents and files relating to hearings which contain restricted information for potential presentation to the courts in cases of final appeal.
8. Performs a variety of clerical functions including typing, duplicating, filing, requisitioning office supplies, preparing, processing personnel forms and reposts, answering phone calls and routing to appropriate parties.

HOUSING INFORMATION OFFICE

This office provides for regular communication among the HPHA, other government and private entities, tenants of public housing, and the general public regarding the HPHA's programs, services, actions, plans and policies. Establishes and maintains an effective communications program in the support of public information and advocacy requirements under State law.

1. Acts as the media liaison. Responds to the media's information needs regarding State housing activity. Prepares and Disseminates information that increases public awareness of the HPHA's programs, services, projects and accomplishments.
2. Provides crisis communications, responding rapidly to unforeseen crisis through issue research, policy input, and dissemination of appropriate responses. Anticipates negative reaction or misunderstanding of the HPHA's function, and prepares appropriate spokespersons/responses.
3. Receives, researches and responds to queries and complaints from the public, private and non-profit sectors. Monitors referrals to ensure expeditious response/resolution.
4. Assists other branches and offices of the HPHA with advocacy efforts to inform selected regional targets about the advantages/impacts of housing projects, programs and services in their area.
5. Develops cost-effective communication tools, such as printed products including the HPHA's annual report, brochures and newsletters; audio/visual materials, special events and presentations, public services announcements, and consumer services. Assists the management with employee/internal communications.
6. Conducts strategic communications planning to achieve understanding and support among selected target audiences. Develops, implements, evaluates and updates the communications program to insure integration with the HPHA's plans, policies and objectives.

INFORMATION TECHNOLOGY OFFICE

The Information Technology Office (ITO) is responsible for the overall administration, planning, direction, management, development, implementation and maintenance of all information technology (IT) systems and processing for the HPHA including support and management in business application development and maintenance, project planning and implementation, telecommunication and network operations, systems software/hardware, and technical training for the HPHA. Desired goal is to achieve/implement a fully integrated financial/property-asset management/compliance application system for the HPHA.

Directs and coordinates all IT matters within and between the HPHA and other State and county agencies, the Federal government, and commercial hardware and software organizations including private consultants.

1. Develops, implements, and maintains short and long-range information technology strategy plans that address key issues such as legacy systems, end-user training, a comprehensive hardware replacement schedule, levering the internet, etc.
2. Conducts analyses of existing hardware and software components and recommends maintenance or upgrades based upon current or future processing requirements. Ensure that appropriate hardware and software are acquired and/or upgraded to support the various entities of the HPHA.
3. Plans, coordinates, develops, evaluates, monitors and assists in bid, proposals and contract processing procedures/activities in acquisition of IT hardware, software, and services.
4. Provides overall project management expertise and assistance in project management for all systems development projects; works with various divisional offices and administrators to implement automation initiatives; assists in the development of the advance planning document for the systems development and implementation project plans; provides systems analysis and design services, and computer programming services to the end user community; and provides daily operational support and maintenance in all aspects of data processing requirements for the end user community.
5. Performs system analysis and design functions in the development of new system requirements definition; or enhances existing system requirements.

INFORMATION TECHNOLOGY OFFICE (Cont'd)

6. Modifies/develops applications to computer programs and performs unit tests; develops data processing documentation in accordance with established documentation standards. Provides computer programming functions for the various programs within the HPHA.
7. Plans, coordinates and directs systems software support and control programming; database management and operational support installation and maintenance service for centralized computing systems; development, implementation and maintenance of specialized systems software used in support of applications and controls systems.
8. Determines efficiency/capacity and recommends improvements to the computer system and guidance in the effective and efficient use of systems software.
9. Defines, develops, and administers all divisional security procedures and processes; manages access to the division's automated systems; conducts system security studies for conformance to laws, policies and procedures relating to the security guidelines and policies; works with various local, State, Federal and Private sector agencies on all system security issues; and conducts security reviews.
10. Plans, directs and oversees the implementation and support of network components; the evaluation of efficient and cost-effective deployment and usage of transmission media; and the development of policies, standards and procedure and long-range plans and goals for the HPHA's telecommunications infrastructure. Ensures that the plans are consistent with the State's long-range telecommunication's infrastructure to allow connectivity with other agencies.
11. Manages, plans and directs office automation usage and development of customized office automation applications and databases. Provides technical expertise in the support of client applications and WEB development.
12. Oversees and manages the activities of the HPHA's computer network. Enables and maintains network software parameters, configures and optimizes network components including servers and firewalls, routers, switches and hubs.
13. Prepares and maintains production schedules and documentation for new and on going application systems; submits job requests; reviews jobs for quality assurance.
14. Oversees the computer network system and all peripherals located at the School Street locations of the HPHA.
15. Provide technical support to all users within the HPHA; develop and implement training sessions for internal users; plan and implement re-training efforts at the basic, intermediate and management levels.
16. Develops and implements the HPHA's system recovery plan.
17. Participates in Informational Systems technical user and/or Project Committees.
18. Develops and/or updates automated system user guides to reflect current processes and procedures.
19. Prepares status reports and convey concerns regarding the quality and progress of IT systems/projects.
20. Assists in research of office and staff productivity technologies.

PERSONNEL OFFICE

The Personnel Office is responsible for providing personnel staff support and advisory services to the Executive Director, managers and employees of the HPHA. Manages various personnel programs and activities for the HPHA including recruitment, examination and placement, position description, labor relatives, civil rights, employee relations and safety, employee training and development, and personnel transactions and records maintenance. Collaborate and coordinate with the DHS Personnel Office in providing/addressing the personnel program needs of the HPHA.

1. Manages the HPHA's personnel programs and activities in accordance with a broad range of standards and requirements, including Federal and State statutes and guidelines, personnel rules, regulations, policies and procedures, and collective bargaining contract provisions.
2. Provides advisory services to management personnel, supervisors, and employees. Interprets civil service regulations, departmental policies and procedures, Federal and State rules and regulations, collective bargaining contractual agreements, etc.
3. Advises management on labor relations issues, such as just cause for discipline, handling of grievances, etc. Conducts grievance investigations, reports findings and makes recommendations for appropriate actions.
4. Meet with employee/employer representatives to discuss problems and negotiate mutual agreements with respect to terms and conditions of employment unique to the HPHA in an attempt to resolve grievances, if necessary.
5. Provides advice and assistance to managers and supervisors in preparing action requests for establishing positions, reallocations, exemptions, etc.
6. Reviews position descriptions prepared by supervisory personnel to insure that all DHRD/DHS requirements are met and that classification recommendations are appropriate before processing the action for appropriate attention.
7. May conduct job audits and perform other job analysis functions in order to advise management on position utilization matters including preventing duplication of effort, overlapping of responsibilities, developing career ladders, etc.
8. Provides advice and assistance to managers and supervisors in planning and conducting recruitment, examination, selection and placement activities for filling of position vacancies; and coordinates with the departmental (DHS) or central (DHRD) recruitment entities, as appropriate, to fill position vacancies with appropriate qualified applicants.
9. Assists managers and supervisors in identifying employee training needs; develops and implements employee training programs and/or obtains/coordinates appropriate resource(s) for in-service training.
10. Ensures that out-service training requests are properly justified and processed on a timely basis.
11. Establishes and maintains appropriate programs to effectively address/monitor employee safety and workers' compensation concerns; and develops and maintains a Loss Control Program.
12. Maintains all status records on employees and positions for the HPHA.
13. Coordinates with managers/supervisors when processing notification of personnel action forms; and collaborates/coordinates with departmental personnel office to ensure timely processing, appropriate control/recording, etc., of such actions.
14. Prepares personnel related reports, projections, etc., as necessary.
15. Keeps managers, supervisors and employees informed on personnel matters and concerns; obtains clarification on personnel issues as necessary and provides advice and guidance in the application of policies, procedures, etc.
16. Maintains the HPHA's authorization documents and reviews proposed reorganizations in order to advise HPHA management of position classification implications and effective staff usage.
17. Identifies problems such as absenteeism, turnover, discriminatory practices, etc., and conducts appropriate research and analysis in order to develop recommendations and proposals for corrective action(s).

PERSONNEL OFFICE (Cont'd)

18. Coordinates and/or monitors various personnel management programs with the departmental personnel office including drug free, civil rights, employee service awards, etc.
19. Maintain close working relationship with other State agencies concerning the Office's areas of responsibility.
20. Reviews and coordinates the HPHA's safety program compliance with Occupational Safety and Health Standards (OSHA) and Hawaii Occupational Safety and Health (HIOSH) requirements.

PLANNING AND EVALUATION OFFICE

This office performs overall planning, evaluation and research activities for programs administered by the HPHA and coordinates legislative activities for the HPHA.

1. Formulates and assists in developing long and short-range/functional plans to meet the HPHA's program objectives. Updates internally formulated plan documents as required.
2. Compiles, reviews and analyzes statistical, demographic and market data to identify specific levels and types of housing needs within the State; works with the Branches in determining how these needs may best be met; assesses tenant population and potential tenant population; works with other Government agencies, developer and advocacy groups and others to assess needs and identify strategies; incorporates all of this information into the HPHA's long and short-range/functional plans.
3. Reviews and evaluates the HPHA's objectives, policies, procedures and programs; as necessary, submits recommendations for the development of new and/or modifications to existing objectives, policies, procedures and programs for the HPHA.
4. Assists, produces or causes to be produced housing studies and reports.
5. Develops legislative proposals and reports in support of the HPHA's plans and programs; assists in the development of the HPHA's position with respect to legislative, congressional or county council requests and proposals; produces testimony on housing-related legislation and issues; and coordinates all of the HPHA's legislative responses.
6. Develops and maintains communication with congressional delegation, State legislators and county councils on housing-related matters.
7. Develops administrative rule-making procedures of the HPHA; coordinates and assists in the development of revisions of the rules and bylaws as necessary.
8. Assists in maintaining and updating internal and internet websites of housing information and electronic mail system.
9. Develops, compiles, retrieves and reports housing data and statistics for use by the HPHA and other agencies and organizations, and prepares maps, visual aids, and reports for presentation purposes.
10. Conducts market research, needs assessments, and housing studies to assist management in decision making on prospective programs and projects; reviews development proposals to determine whether they will address identified housing needs.
11. Reviews, coordinates and formulates responses to petitions for State land use district boundary amendments, environmental impact Statements; and county development/community plans in conjunction with the Branches.
12. Coordinates applications for grants or other resources to fund projects or programs to meet the housing or supportive services needs of residents assisted by the HPHA.

PROCUREMENT OFFICE

This office provides central procurement, storekeeping, scope of services and inventory and inventory control services for all HPHA programs in accordance with State, Federal and HPHA requirements.

1. Developing clear policies for accountability for Agency-wide procurement management.
2. Process receipts and issues all Agency-wide purchased goods.
3. Coordinate annual physical inventory and assist in the disposal of obsolete equipment.

PROCUREMENT OFFICE (Cont'd)

4. Reviews for proposal (RFP), Invitation for Bids (IFB), Request for Qualifications (RFQ), and any other solicitation for consultant or personal services to ensure compliance with applicable Federal and State laws, rules, regulations, policies and procedures.
5. Insure fiscal and program compliance with all terms and conditions of the contracts through interaction with program staff.
6. Develop and revise purchasing procedures and update Agency manuals.
7. Reviews contractor and consultant contracts.
8. Maintains appropriate records on all purchases and inventory items and prepares reports on these activities as needed.
9. Updates and reviews purchasing manual, re-order points and qualities, and inventory composition.
10. Draws up specifications, advertising and bids as needed.
11. Provide work direction and training to all employees who have purchasing authority to ensure compliance with all purchasing procedures.
12. Maintains appropriate level and composition of inventory for HPHA needs.
13. Distributes items or purchases to users in an efficient and expeditious manner.

CONSTRUCTION MANAGEMENT BRANCH

This Branch provides overall administration for construction administration and technical assistance projects which are assisted by the HPHA to increase housing opportunities for low income households, elderly and special needs groups. Architectural and engineering review and inspection services are provided to contractors for the modernization, capital improvement, and repair and maintenance of existing facilities.

Construction Management Section

This Section develops, implements and coordinates the modernization, capital improvements and extraordinary repairs and maintenance programs for the HPHA's existing facilities. The Section provides architectural and engineering support for the HPHA's projects. In addition, provides construction administration and inspection services for the programs.

Provides clerical support.

Construction Management Units 1 And 2

1. Coordinates and conducts periodic physical needs assessments of existing facilities and, with the assistance of other branches and offices of the HPHA, develops short and long term plans for modernization, capital improvement and extraordinary repairs and maintenance of the facilities.
2. Pursuers and coordinates with Federal, State and county agencies for funding to address the physical needs of the HPHA's existing facilities.
3. Coordinates all phases of the project for modernization, capital improvements, and repairs and maintenance, including but not limited to, government approvals, procurement and preparation of design and construction contracts, construction, project fund management and inspection services.
4. Administers construction contracts for projects assigned to this Section to ascertain that all work complies with the intent of the plans and specifications; in consultation with other sections, reviews design and construction modification requests and makes decision on request; inspects and certifies work completed for payment to contractors; and accepts completed projects.
5. Analyzes the cash flow of assigned projects and prepares reports regarding the projects' funds; validate the source and availability of funds and exercise control over the disbursement of appropriated funds.
6. Coordinates with and assists other branches of the HPHA on the reconstruction of existing facilities.
7. Prepares work scope and specifications for small contracts and coordinates procurement of services.

Construction Management Units 1 and 2 (Cont'd)

8. Monitors project and contract compliance with applicable laws, ordinances, rules and standards including applicable Federal, State determinations and program requirements as it relates to construction.
9. Develops inspection plans and performs inspections on all units/projects during construction for quality control and conformance with plans and specifications, compliance with applicable laws, ordinances, rules and standards.
10. Reviews requested construction modifications (i.e. Change Orders/Change Proposals) during the construction period to ascertain suitability, practicality, and conformity with previously issued construction documents during the construction period and reports all construction related issues.
11. Assists other branches and offices of the HPHA and verifies that all necessary actions required to correct construction, equipment, material, appliance, and other deficiencies under homeowners/construction warranty policies are taken.
12. Investigates complaints which are construction related or concerning vacant land parcels.
13. Conducts special inspections to resolve resident complaints or in response to allegations of inadequate property maintenance.
14. Assists with the procurement process for the repair and maintenance of units to be purchased, sold or rented, relating to the maintenance of vacant parcels, or to address complaints.

Development Support Section

This section provides assistance with quality control, hazardous materials (i.e. Lead-Base Paint (LBP), asbestos Containing Materials (ACM), etc., and accessibility requirements for the HPHA's new projects, modernization, repair, and maintenance of existing rental projects, and for projects assisted by the HPHA. In addition, this section will also assist with the conformance with plans and specifications, compliance with applicable laws, ordinances, rules and standards, coordinates with the appropriate branch/section or office of the HPHA and monitors compliance with Federal Labor Standards Provisions and applicable Federal and State wage determinations, Section 3, and other Federal and State program requirements as it relates to construction.

Provides clerical support services for the Development Support Section.

1. Reviews and provides recommendations on constructions plans, specifications, products, proposals, bid submissions, contracts, change orders, and other related proposals through all stages of planning, development, construction and warranty.
2. Review plans and specifications for the HPHA compliance with applicable laws, ordinances, rules and standards, and maintains the HPHA's plans and specifications as part of a proposed Automated Work Management System (AWMS).
3. Reviews, assists or prepares cost estimates for construction, repair and maintenance of projects beyond the capability of the Section.
4. Conducts site analysis and infrastructure investigation and develop concepts for potential development.
5. Assists other branches and sections of the HPHA with the preparation, implementation or administration of design guidelines, and declaration of covenants, conditions and restrictions (CC&R's), U.S. Dept. of Housing and Urban Development (HUD) Total Development Cost (TDC) calculations/assessment, U.S. Environmental Protection Agency (EPA) compliance, etc.
6. Establish standards for design and construction for the HPHA's projects or projects assisted by the HPHA; and provides design support to the HPHA.
7. Assists other branches and offices of the HPHA with the administration of construction contracts for all new development, maintenance, repair, rehabilitation, replacement and hazardous materials projects to ascertain that all work generally complies with the intent of the plans and specifications and applicable laws, ordinances, rules and standards; reviews and evaluates change orders for conformance to contract requirements.

Development Support Section (Cont'd)

8. Develops operations and maintenance standards (i.e. Maintenance Policies and Procedures Manual) for the HPHA and develops specifications for contractual services for major building systems.
9. Conducts or causes to be conducted, research on housing materials, designs, and technology and develops the means for applying the findings of such investigation to the HPHA's designated projects.
10. Monitors compliance with Federal Labor Standards Provisions and applicable Federal and State wage determinations, and other Federal and State program requirements as it relates to construction.
11. Monitors compliance with HUD's Section 3 Provisions to provide the opportunity to secure employment through training opportunities, job matching and referral services with include outreach and recruitment, case management, basic skills and leadership development, construction vocational training per applicable Federal, State, and other program requirements.
12. Assists other branches and offices of the HPHA with the collection of and management of construction documentation.
13. Provides support to the Construction Management Section of detailed planning of selected housing sites and parcels of land, including but not limited to, infrastructure development and community redevelopment.

PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH

Performs management and maintenance of assigned housing, vacant land and equipment owned or managed by the HPHA; and works directly with residents in identifying their needs in order to assist in coordinating services and programs to meet those needs.

1. Coordinates the application and management functions of public housing rental programs administered by the HPHA.
2. Initiates the development and coordinates the implementation of rules and regulations to be in compliance with Federal and State requirements.
3. Assesses the adequacy and effectiveness of management, maintenance and resident services programs of the Branch and revises them as needed in concert with the HPHA's plans.
4. Develops and establishes management and maintenance plans to reflect the HPHA's goals; monitors performance against established performance standards, criteria, goals, and guidelines to achieve optimal performance; provides assistance as needed to implement the plans to meet performance objectives; develops policies and procedures on matters relating to management, maintenance, applications for and occupancy of housing facilities and programs.
5. Maintains communication between the Branch and Federal, State, and local agencies to facilitate the operations of the Branch and keeps all sections informed on activities and actions.
6. Collaborates in the review and approval of Management and Maintenance budget requests in coordination with the Fiscal Management Office.
7. Assesses training requirements for the Branch and directs participation in training programs to achieve optimal performance.
8. Facilitates investigations of and resolutions to complaints, problems and program inefficiencies.

PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH (Cont'd)

9. Performs work order call center functions; Provides specialized central support services for assigned housing facilities of the HPHA owned and managed by the HPHA to include but not limited to:
    a. Receiving phone calls from development residents or area management offices about needed repairs for interior and/or exterior property, owned by the HPHA.
    b. Prepares for input of work order details into a work order call system or a tabulated order form.
    c. Review completed work orders for completeness to ensure correctness of details required for job completion.
    d. Forwarding the data to the respective area management office for work to be assigned to the maintenance staff.
    e. Tabulating of completed work orders at the call center based on the input of data collection from each area management office to determine work performance and resident satisfaction.
10. Coordinates maintenance support functions of the HPHA.
11. Evaluates, develops and revises maintenance support functions of the HPHA.
12. Maintains maintenance call center workload database for the HPHA and acts as the information resource for the HPHA's and area planning and budget activities.

Central Maintenance Services Section

1. Provides specialized central support services for the HPHA. Centralized support services to include grounds maintenance, plumbing, electrical, welding, carpentry, painting, refrigeration, air conditioning, concrete/masonry, auto mechanic, heavy equipment and dump truck operation.
2. Coordinates, schedules, and provides specialized power equipment and vehicle maintenance support for assigned areas Statewide.
3. Coordinates maintenance support functions of the HPHA.
4. Provides centralized maintenance support services for assigned housing facilities, vacant land and parcels owned or managed by the HPHA.
5. Plans, schedules, and performs major maintenance, repair and alteration work which are beyond the normal capabilities of the Management Units maintenance staff.
6. Assesses facility maintenance needs for assigned properties and develops plans and schedules to address those needs.
7. Evaluates, develops and revises maintenance standards and procedures in conjunction with the Construction Management Branch for housing programs under the jurisdiction of the Property Management and Maintenance Services Branch.
8. Maintains maintenance workload database for the HPHA and acts as the information resource for the HPHA's and area planning and budget activities.
9. Coordinates preparation of and updates the maintenance modernization and operating plans for public housing developments.
10. Administers the HPHA's Preventive Maintenance Program and the major systems inspection program.
11. Plans and coordinates landscape maintenance services for assigned properties and facilities owned or managed by the HPHA.
12. Coordinates after hour and weekend emergency maintenance services.
13. Maintains and updates maintenance policy and procedural manuals.

Management Section

Oversees assigned Federal and State housing programs. Coordinates application intake, screening, and eligibility determination functions for public housing rental programs. Provides overall management and coordination of day to day services for public housing developments assigned to the Section. Tracks the Section's performance against established performance standards of assigned programs to achieve optimal results.

Applications Services Unit

1. Receives applications for assigned HPHA owned and/or managed rental housing units and rent subsidy programs under Federal and State programs and reviews and determines eligibility of applicants for placement based on applicable State and Federal regulations and guidelines into housing facilities and rent subsidy programs on Oahu.
2. Maintains records and files on all applications for assigned programs.
3. Implements approved policies, rules, and regulations relating to rental and occupancy matters.
4. Identifies applicants who may be in need of additional supportive services and refers them to appropriate Counseling entities.
5. Coordinates closely with the Management and Rent Subsidy units on lease up to ensure the HPHA's occupancy and vacancy standards are met.
6. Assists the Management Section in providing eligibility determination for continued occupancy.

Management Units 1-5, 7-9

1. Provides day-to-day management, maintenance, and resident services for public housing developments assigned to the Management Unit.
2. Repairs and maintains facilities and grounds within the capabilities of assigned Management Unit Maintenance staff.
3. Enforces lease provisions and makes recommendations for corrective action to ensure proper use and occupancy of rental units.
4. Evaluates the needs of resident families regarding social, health, education, recreation, employment and family relations and provides assistance in securing services and programs to need their needs.
5. Recommends revisions to and assists in developing policies, procedures, rules and regulations on matters pertaining to the management, maintenance, and resident services in public housing.
6. Fosters and establishes working relationships with community groups and other agencies for the benefit of the residents and the HPHA.
7. Coordinates with the Applications Unit on unit lease up to ensure that the HPHA's occupancy and vacancy standards are met.
8. Develops and implements management unit budget and maintenance work plan.
9. Prepares reports and maintains demographic records and statistics for assigned housing programs.
10. Represents the HPHA on the neighbor islands.
11. Interviews residents for re-determination of continued eligibility for unit occupancy and income received to establish share of rent.
12. Receives applications for assigned programs and determines eligibility and support needs of applicants for placement.
13. Investigates complaints and counsels residents on leave violations.
14. Implements approved policies, procedures, rules and regulations on matters relating to assigned housing programs.
15. Coordinates requests for the Maintenance Section services.
16. Responds to after hour calls for emergency repairs.
17. Conducts various inspections to assess and ensure safety, cleanliness and/or needed repairs.
18. Provides clerical support for the management unit.
19. Maintains files, records, manuals and correspondence under the jurisdiction of the management unit.
20. Provides fiscal and physical accounting support for the management unit.

Private Management Contracts Section

Responsible for administering and overseeing the operations of privately managed, Federal and State funded developments owned by the HPHA to ensure all terms of agreements are properly implemented and accomplished by private sector agencies; and adhere to applicable rules, policies and procedures.

1. Analyzes all proposals with regards to planning, development and management of all rental properties and prepares feasibility analysis in the area of property management for the HPHA.
2. Coordinates the development, establishment and implementation of criteria for incorporating into guidelines for various facets of private sector management of HPHA owned rental properties.
3. Prepares, processes and evaluates competitive bids for property management services.
4. Initiates, assembles, and implements all governing documents, agreements, contracts and leases for all assigned rental properties.
5. Prepares annual operating budgets for assigned rental properties.
6. Facilitates annual financial audit of HPHA owned rental properties.
7. Coordinates and/or conducts special inspections as necessary to resolve complaints or in response to allegation of poor/inadequate property management/maintenance of HPHA owned rental properties.
8. Provides management information on current trends and recommends policies for operating lease and rental properties for all corporate programs.
9. Maintains liaison with non-dweller space and facilities (e.g., commercial areas, community centers, etc.) of the HPHA.
10. Administers and manages non-dwelling space and facilities (e.g., commercial areas, community centers, etc.) of the HPHA.

Resident Services Section

The Resident Services Section is responsible for the development and monitoring of housing supportive services programs for housing project residents, and those with special housing needs primarily through the grant application process and the administration, coordination, and evaluation of the HPHA's resident services. The Section also provides technical support to public and private service agencies in the establishment and operation of supportive housing programs.

1. Collects, analyzes, and disseminates information on services and other programs provided by other housing authorities across the nation to support residents in improving their environment and efforts towards economic independence.
2. Researches Federal and private funding sources; prepares and coordinates grant applications for those funds; and conducts ongoing needs assessments of the residents with private and public agencies involved with resident services and self-sufficiency programs.
3. Develops plans and procedures in coordination with private and public agencies for the introduction of new programs and the modification of existing resident services programs, as well as the administration of grants for resident services.
4. Coordinates with State, county, and other public and private agencies to develop programs and establishes referral systems to service those with special housing needs and serves as liaison for the HPHA with other agencies and community groups in developing strategies for resident related self-sufficiency programs.
5. Assists and coordinates with the Planning and Evaluation Office in compiling statistical and demographic data on all needs-assessment for the resident services.
6. Develops, coordinates, administers and evaluates new and existing resident services program contracts; and coordinates resident services activities with the Property Management and Maintenance Services Branch and private and public agencies.
7. Coordinates the submission of all progress reports for the HPHA's resident services programs and contracts.

Resident Services Section (Cont'd)

8. Develops, coordinates, and conducts resident services related training and workshops and provides technical assistance on the new and existing resident services programs for personnel servicing the residents of individual housing projects and private and public agencies.
9. Provides assistance to and coordinates activities for resident advisory councils, works with residents and resident advisory councils to develop and implement programs operated by residents to improve their environment and efforts towards economic independence and budgeting and expenditure of resident participation funds and operation and maintenance of resident council offices.
10. Develops, implements and evaluates compliance with service standards developed by HPHA for use by contractors, organizations providing on-site services, occupying HPHA facilities or desiring to enter into collaborative partnerships with HPHA.
11. Participates on ad-hoc planning committees for renovations, remodernizations, or construction of public housing units or on-site facilities to provide technical assistance and insight facilities to provide technical assistance and insight related to supportive services and/or resident needs.

Clerical Services Staff

Provides clerical support.

SECTION 8 SUBSIDY PROGRAMS BRANCH

Coordinates application and rental assistance functions for rent subsidy programs administered by the HPHA. Provides initial determination of the need for support services and makes referrals to appropriate public and private service providers as needed. Reviews and monitors relocation assistance plans submitted to the HPHA.

Inspection Section

1. Schedules and conducts on-site inspections of initial and existing rental units in the private sector throughout Oahu.
2. Documents and maintains the Housing Quality Standard (HQS) fail report and enforcement of the HQS.
3. Records the condition of the rental unit on the inspection form that is prescribed by the Department of Housing and Urban Development (HUD) and/or by the Hawaii Public Housing Authority (HPHA).
4. Judges the grading of a unit condition using general accepted principal and standards to ensure that the unit is safe, decent and sanitary.
5. Gathers housing rental information, analyzes and compiles data on rents throughout the community to determine whether rents currently being charged are reasonable for comparable units.
6. Maintains an updated listing of comparables by type, size, location, amenities, age, services, census tract, etc.
7. Determines documentation and certification for approval or disapproval.
8. Determines liabilities on vacant units that are damaged.
9. Performs a variety of clerical functions including typing, duplicating, filing, requisitioning office supplies, preparing/processing personnel forms and reports, answering phone calls and routing to appropriate parties.

Rent Subsidy Sections 1 and 2

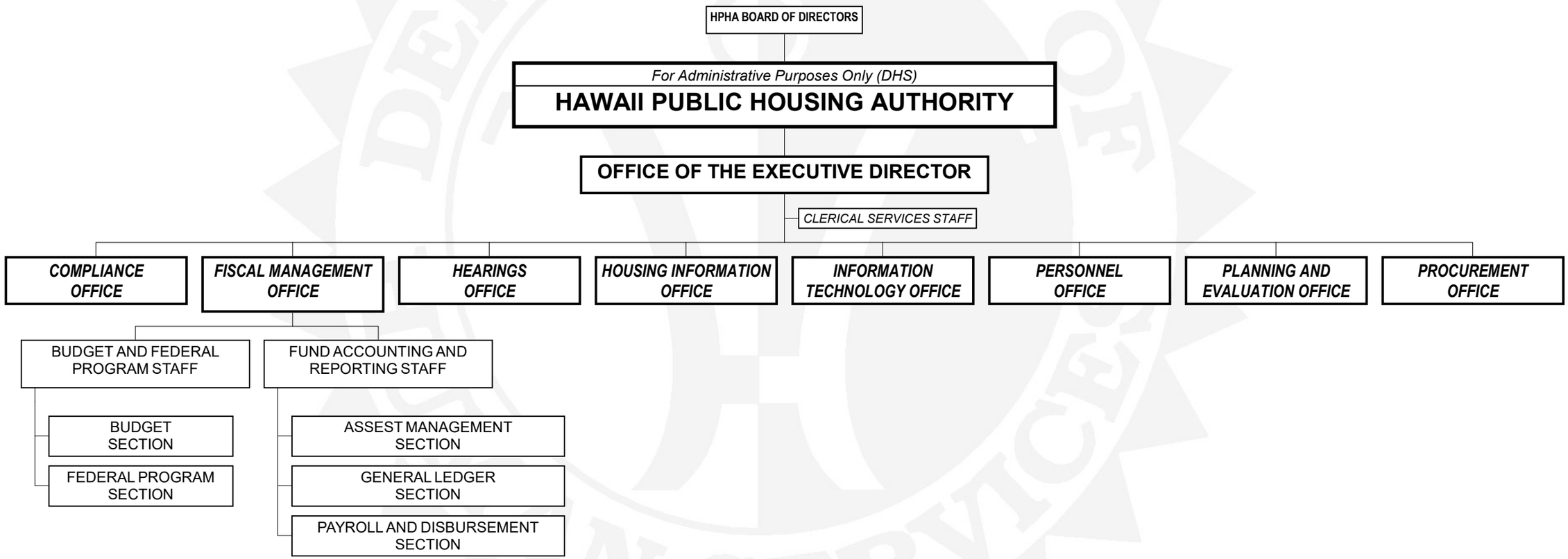
1. Coordinates the implementation of rules and regulations to be in compliance with Federal and State rent subsidy program requirements.
2. Assesses the adequacy and effectiveness of assigned programs and revises them as needed in consort with the HPHA's plans.
3. Initiates policies and procedures on matters relating to applications for and occupancy of housing facilities and programs.
4. Monitors performance against established subsidy programs performance standards, criteria, goals, and guidelines to achieve optimal performance; provides assistance as needed to implement the program to the Section.
5. Facilitates investigations of and resolutions to complaints, problems and program inefficiencies for assigned program to the Section.
6. Provides listing and referral services to applicants seeking to rent homes to include those with special housing needs.
7. Interviews participants for re-determination of continued eligibility and to establish share or rent.
8. Develops counseling programs for residents on matters such as financial management and budgeting, basic housekeeping, communicating effectively and getting along with others, and other matters which may be considered desirable or necessary.
9. Maintains non housing programs and other supportive services for low and moderate-income families administered in the State by the public or private sector including those for individuals with special housing needs.
10. Provides information about available housing programs and provides applicants with referrals to appropriate agencies or programs for services based on individual needs and qualifications.
11. Prepares and executes contracts with owners, landlords, managing agents and program units; prepares applications to the U.S. Department of Housing and Urban Development (HUD) for program expansion as additional funding becomes available for rent subsidy programs.
12. Provides outreach to families and landlords to promote rent subsidy programs and to assist in locating units to rent; fosters and establishes working relationships with real estate management staff, the community and other agencies for the benefit of the rent subsidy programs.
13. Evaluates and approves claims by landlords against the HPHA's security deposit guarantee.
14. Identifies participants who may be in need of additional assistance and refers them to housing opportunity outreach counseling services.
15. Ensure that the HPHA meets the Section 8 Management Assessment Program standards (SEMAP).
16. Implements approved policies, procedures, rules and regulations relating to the rent subsidy programs. Recommends revisions to assists in developing the same.
17. Develops and implements unit budget; develops and prepares reports and maintains records and statistics on rent subsidy matters for Federal, State, and the HPHA's purpose.
18. Assists the Management Section in providing eligibility determination for continued occupancy.

Clerical Services Staff

Provides clerical support.

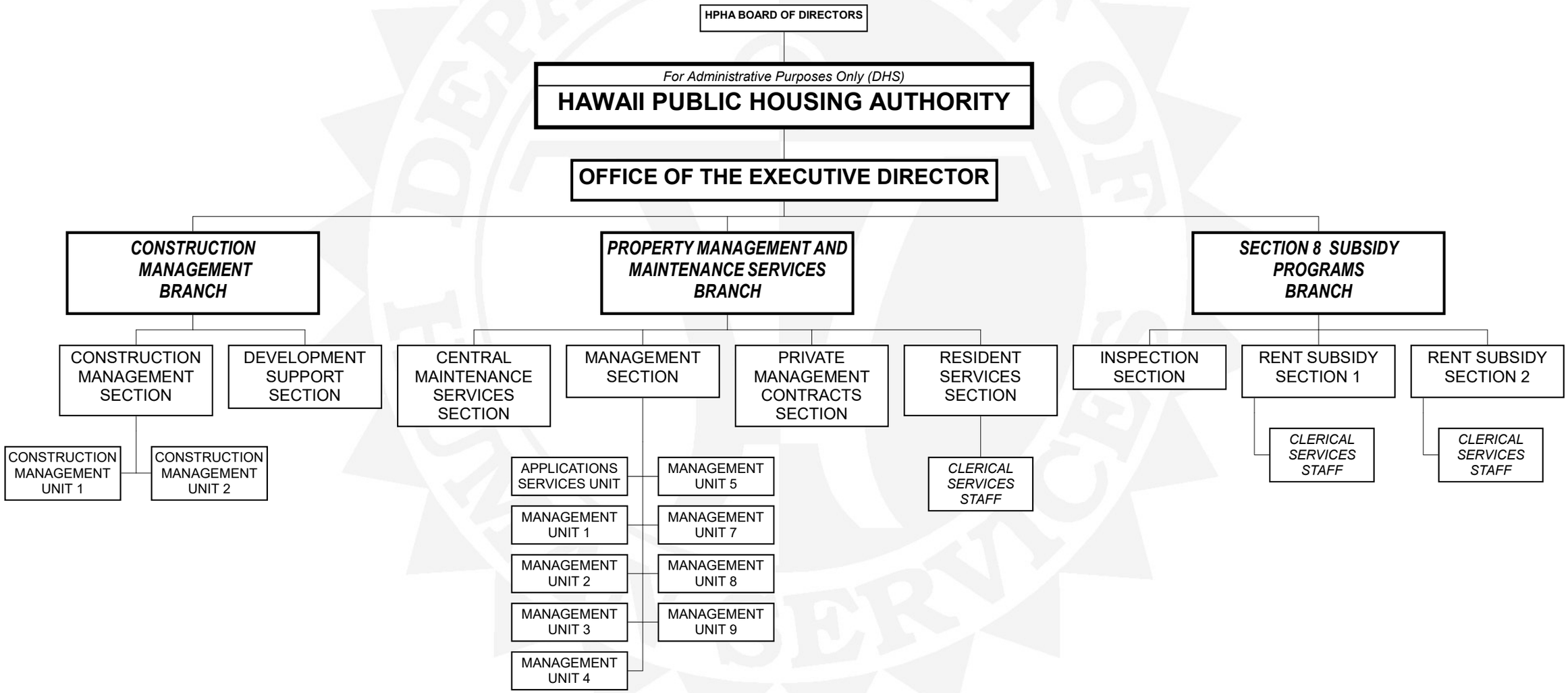
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY

ORGANIZATION CHART 1
JUNE 30, 2022



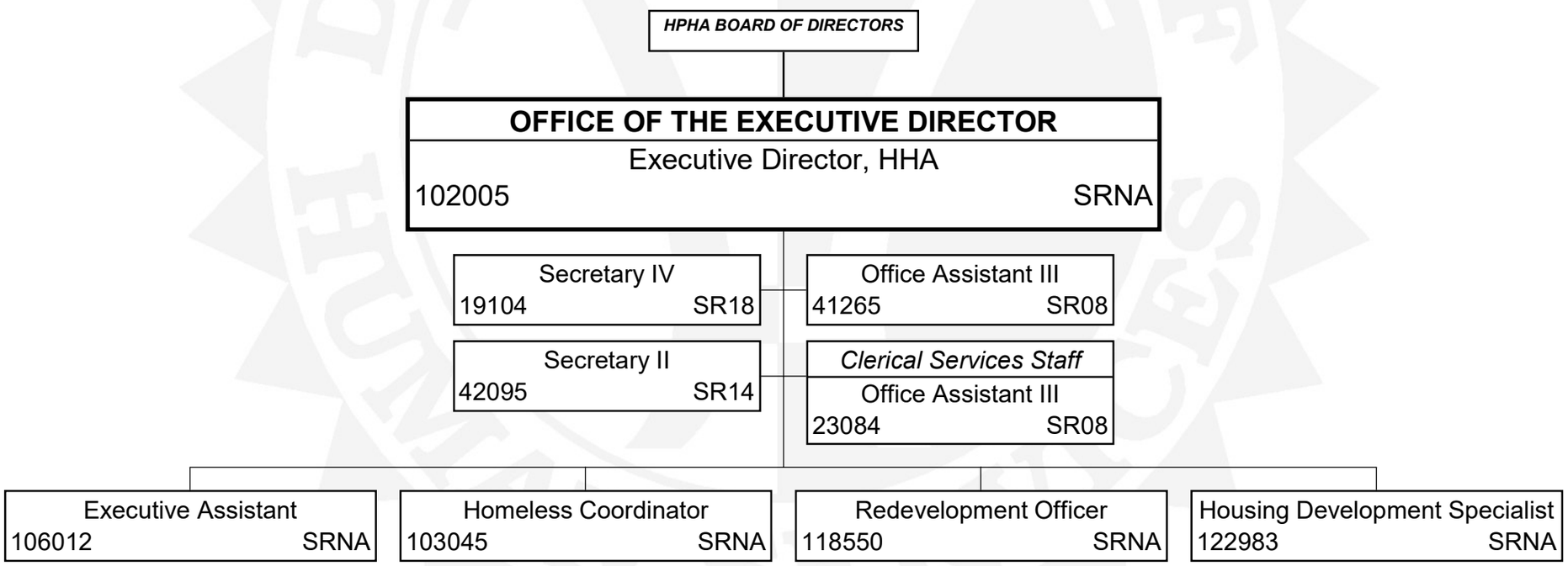
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY

ORGANIZATION CHART 2
JUNE 30, 2022



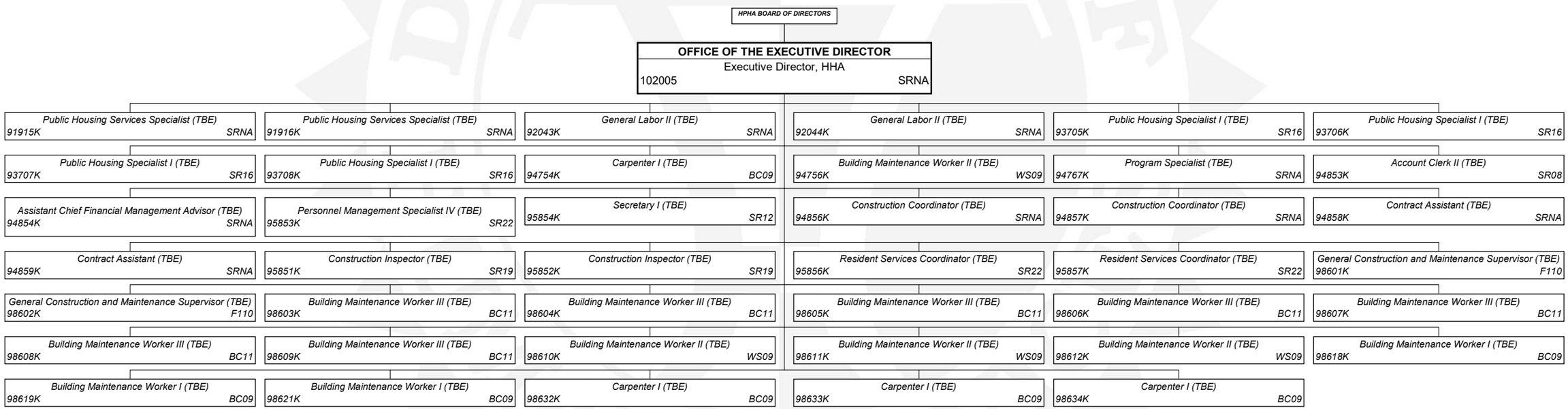
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
OFFICE OF THE EXECUTIVE DIRECTOR

POSITION ORGANIZATION CHART 1
JUNE 30, 2022



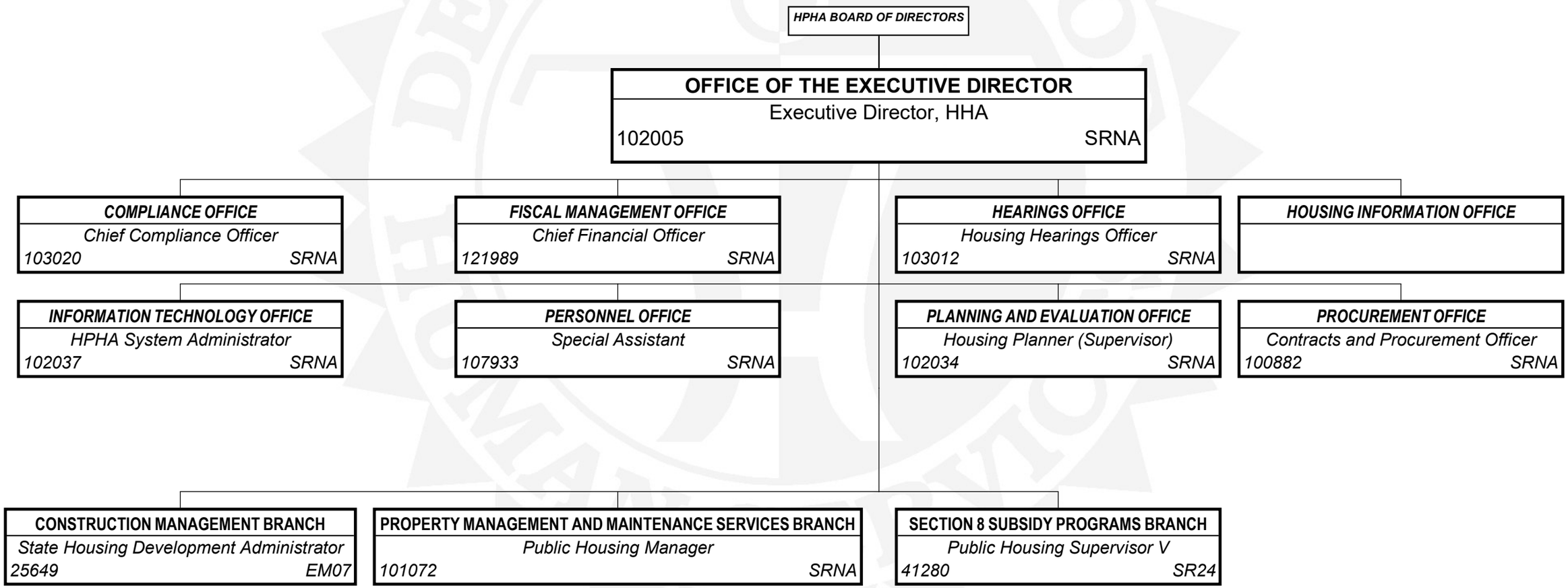
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
OFFICE OF THE EXECUTIVE DIRECTOR

POSITION ORGANIZATION CHART 2
JUNE 30, 2022



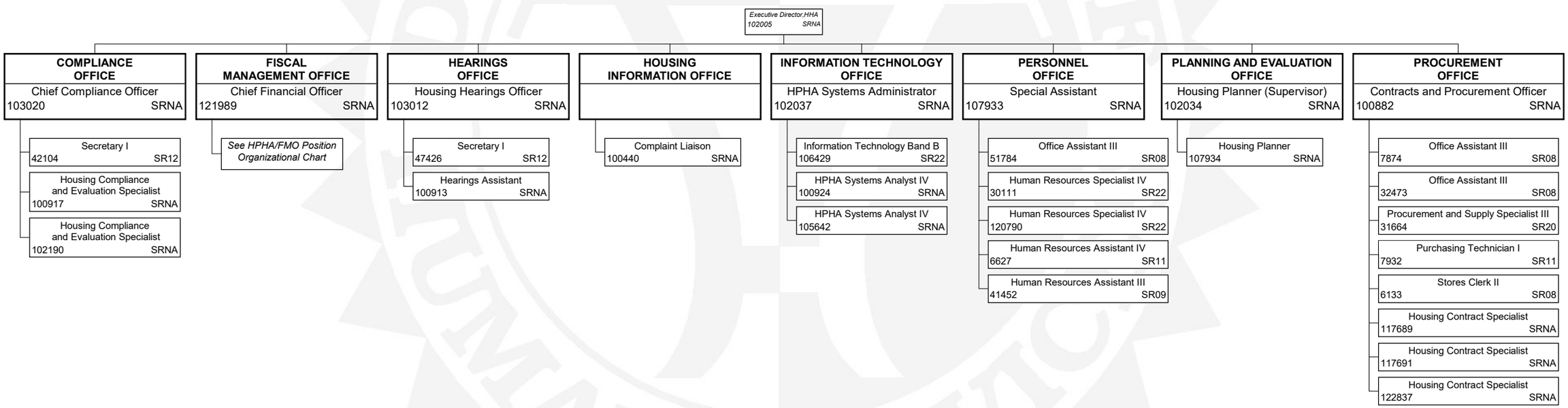
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
OFFICE OF THE EXECUTIVE DIRECTOR

POSITION ORGANIZATION CHART 3
JUNE 30, 2022



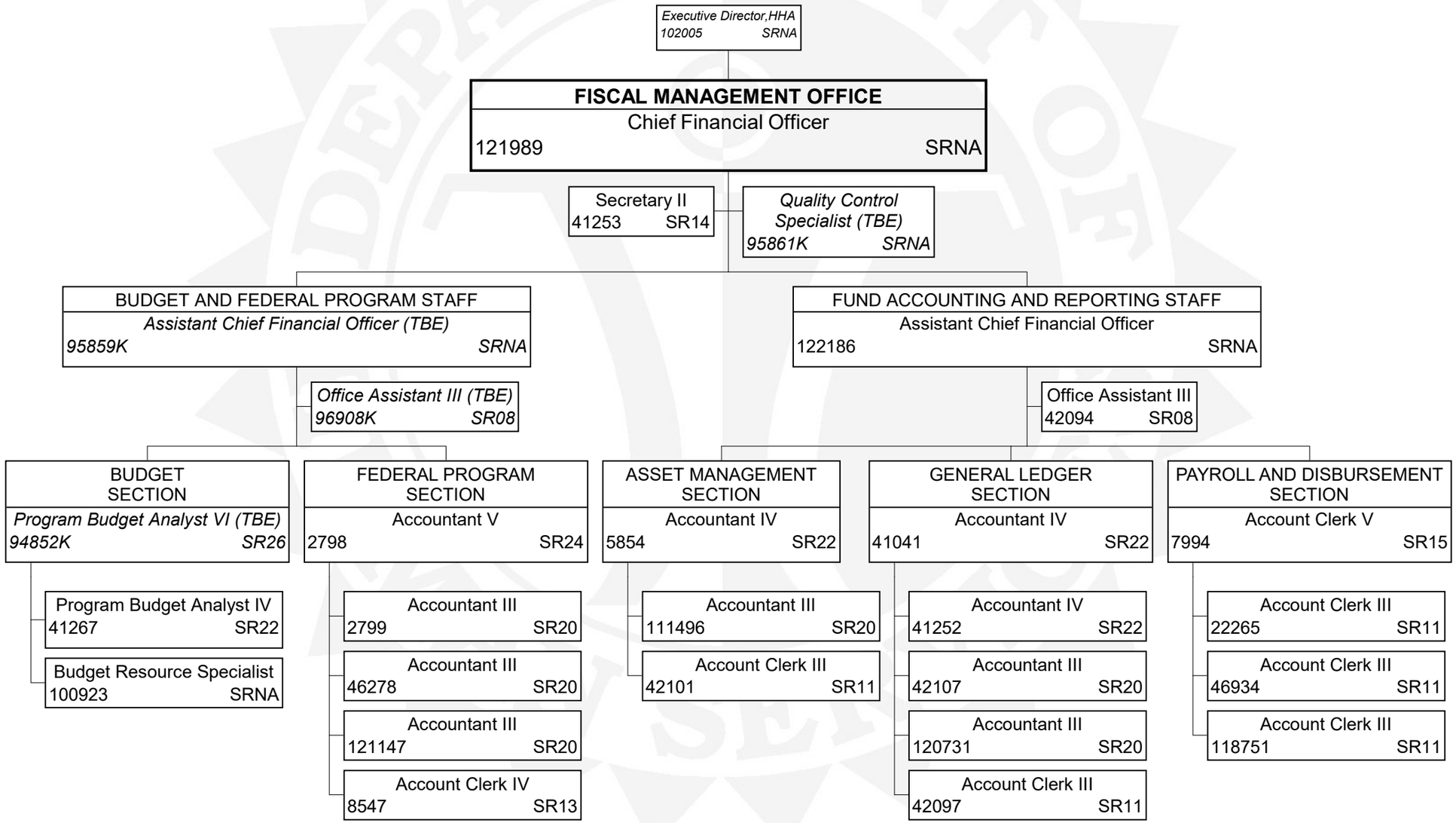
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
STAFF OFFICES

POSITION ORGANIZATION CHART
JUNE 30, 2022



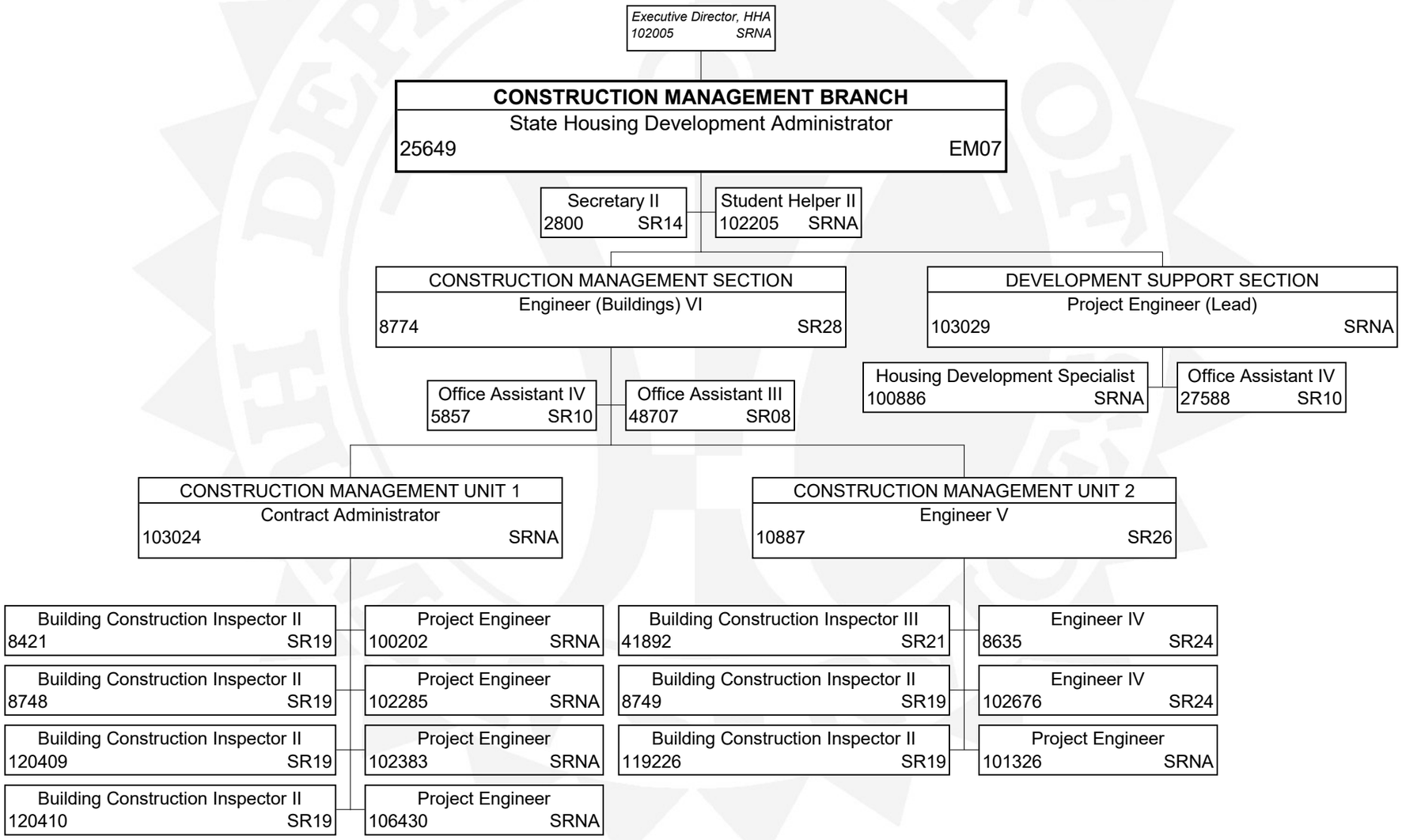
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
FISCAL MANAGEMENT OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



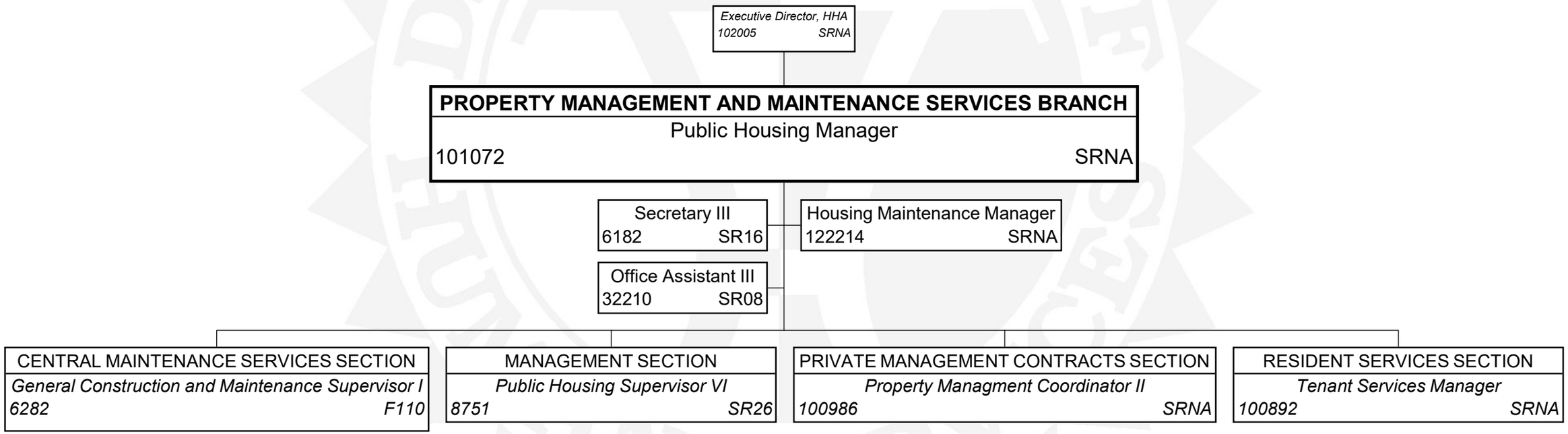
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
CONSTRUCTION MANAGEMENT BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



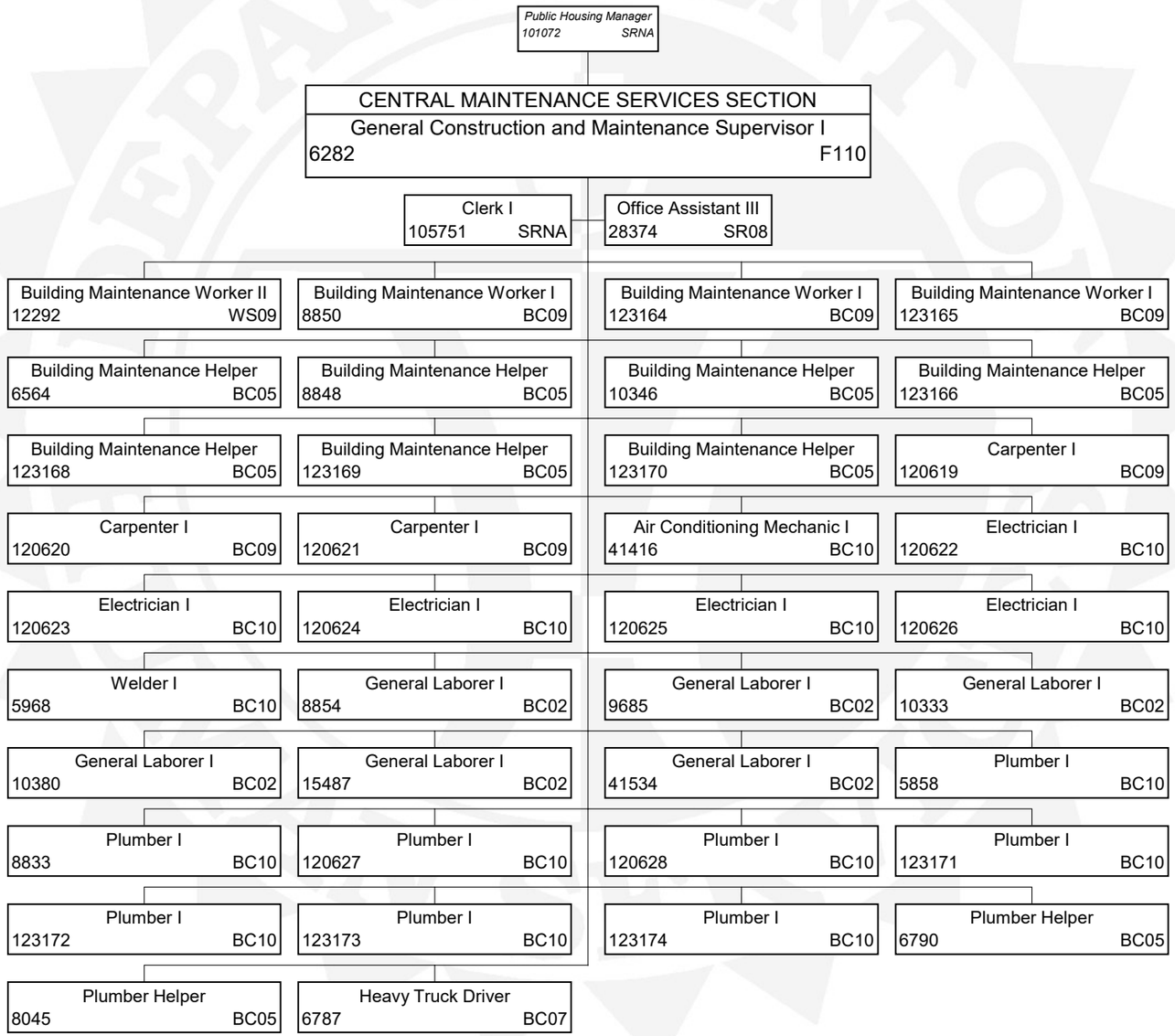
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



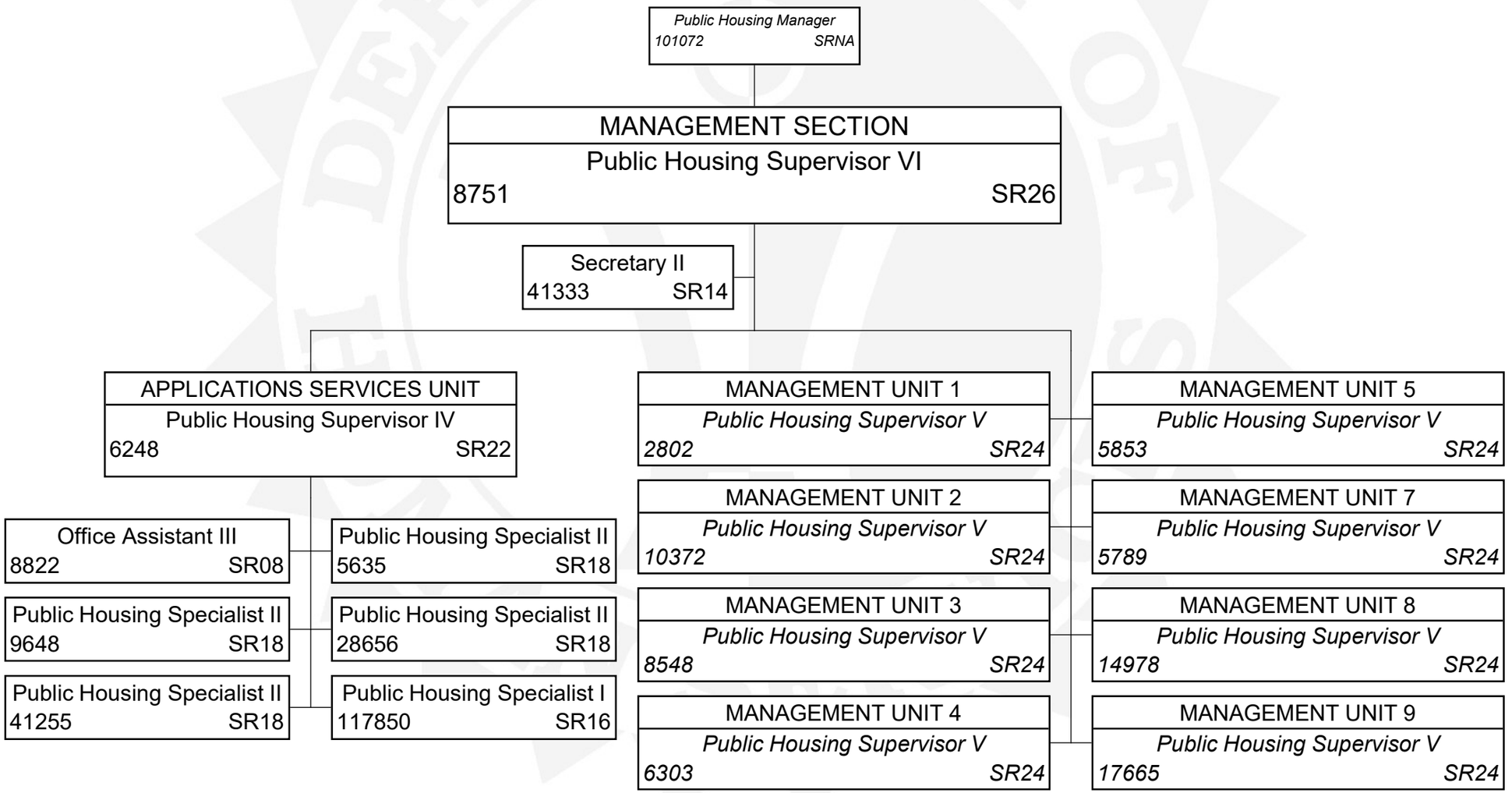
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
CENTRAL MAINTENANCE SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



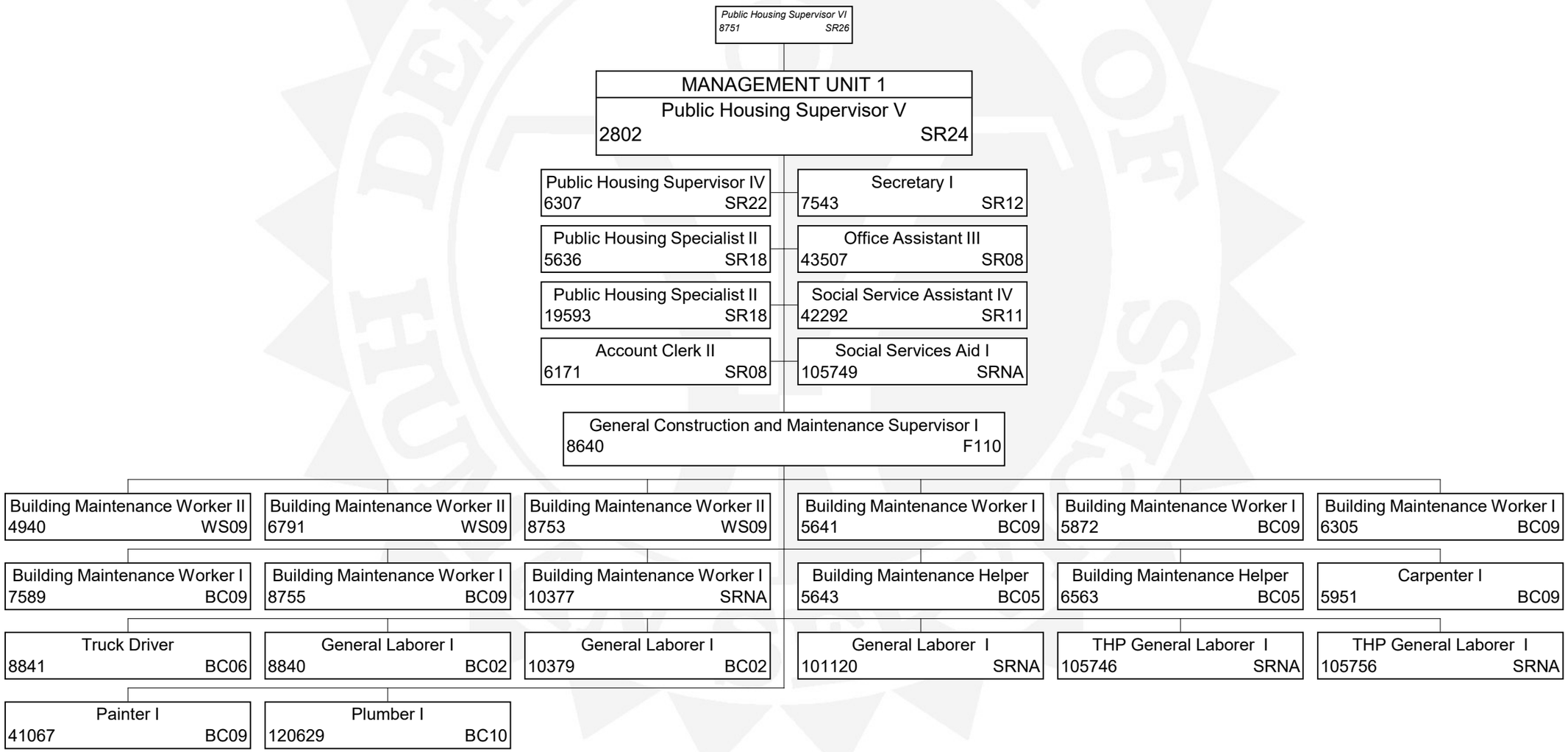
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
MANAGEMENT SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



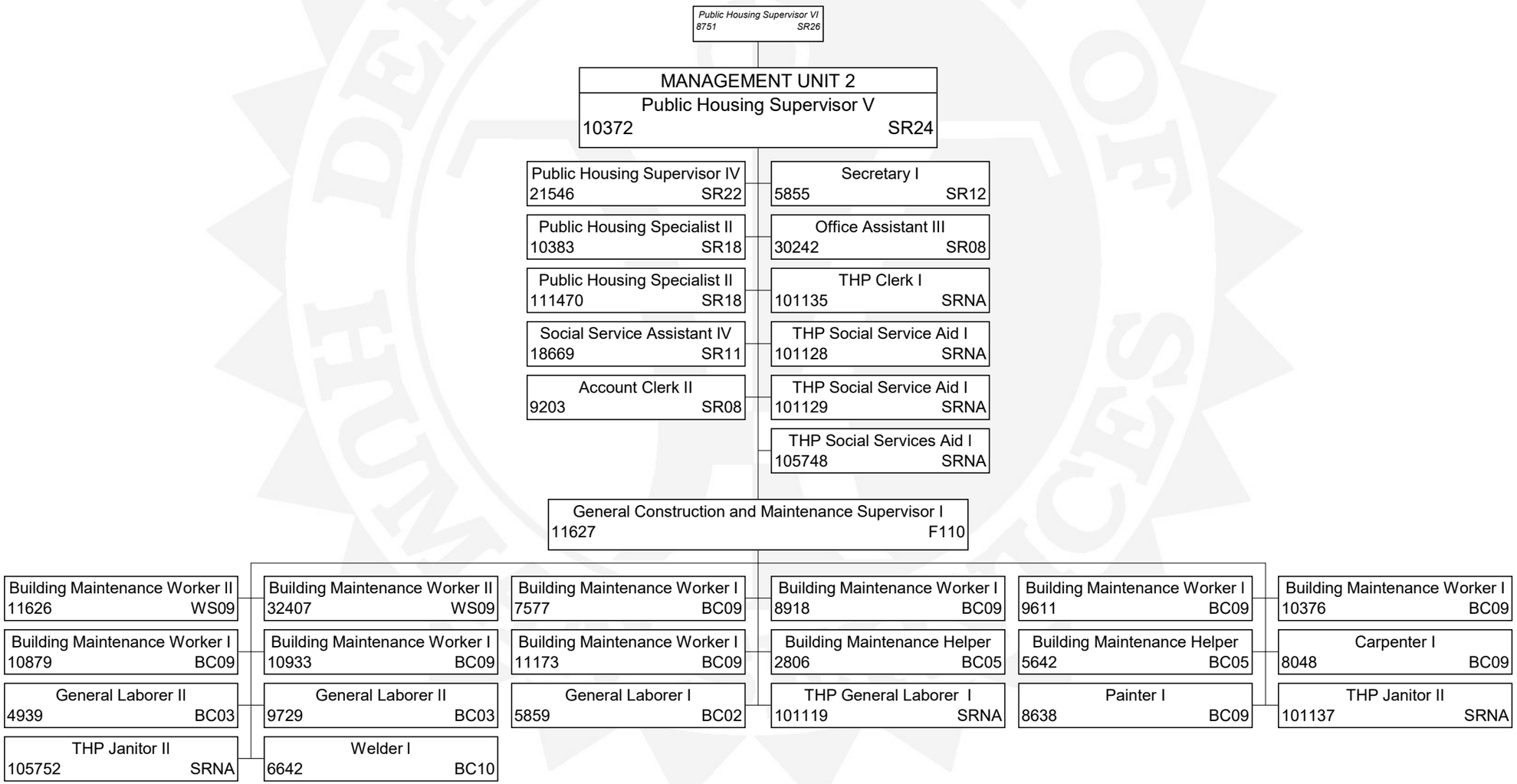
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
MANAGEMENT SECTION
MANAGEMENT UNIT 1

POSITION ORGANIZATION CHART
JUNE 30, 2022



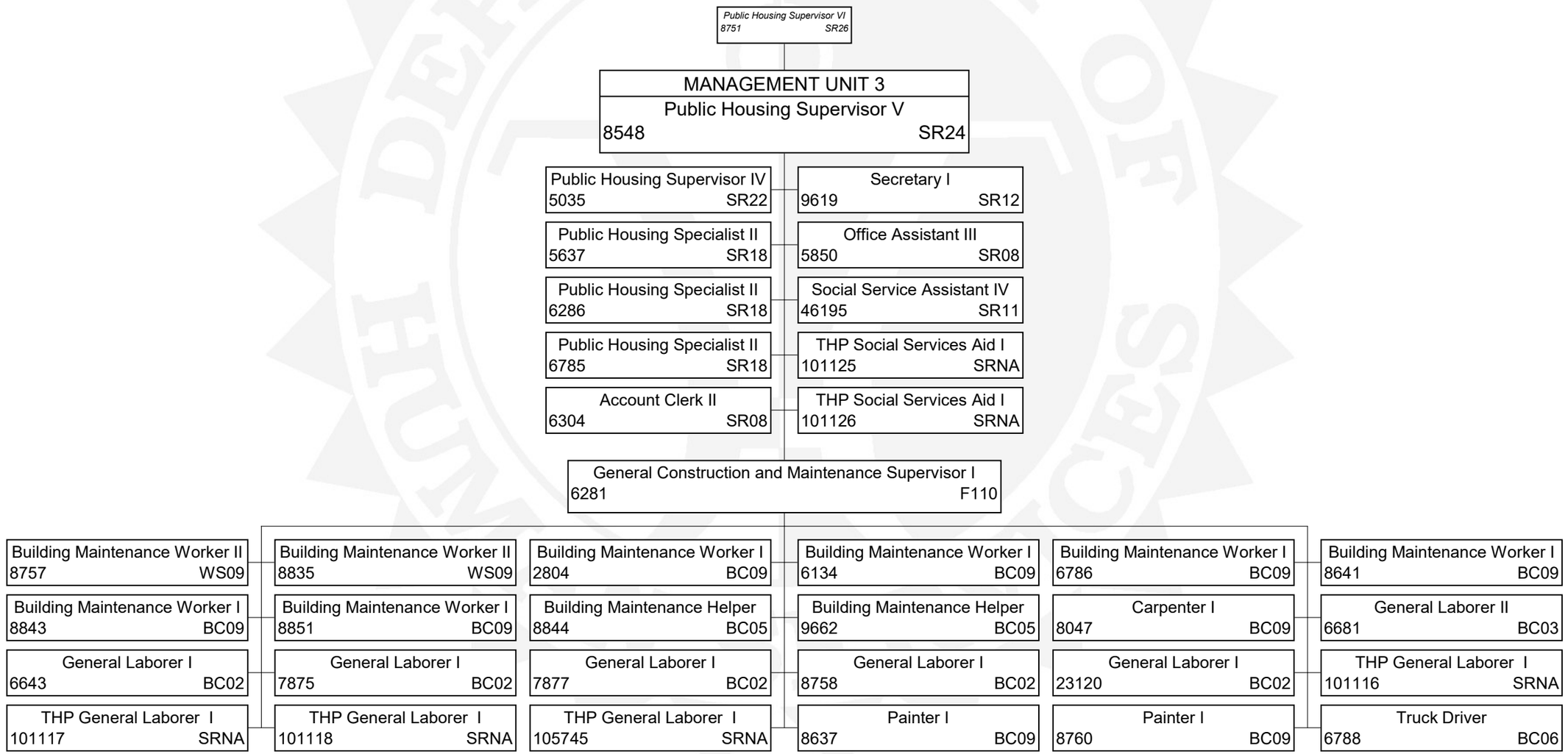
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
MANAGEMENT SECTION
MANAGEMENT UNIT 2

POSITION ORGANIZATION CHART
JUNE 30, 2022



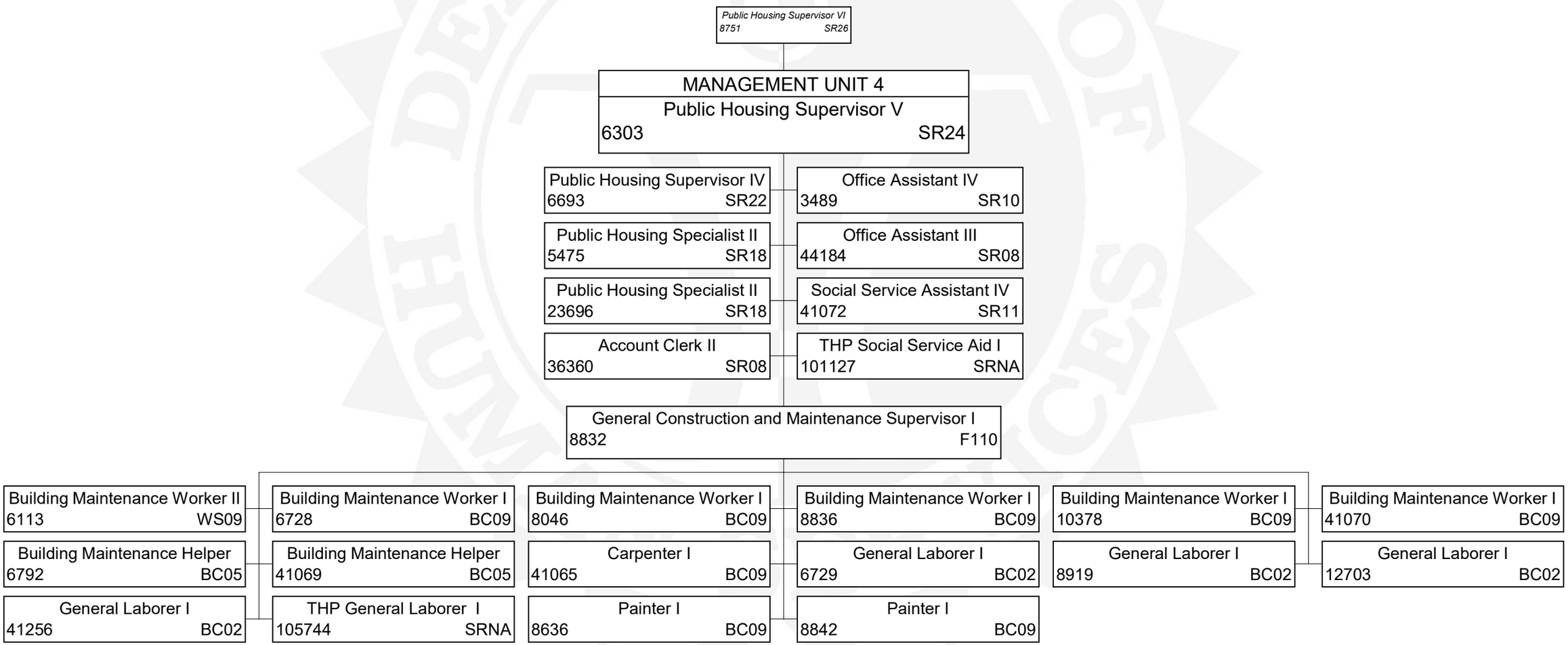
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
MANAGEMENT SECTION
MANAGEMENT UNIT 3

POSITION ORGANIZATION CHART
JUNE 30, 2022



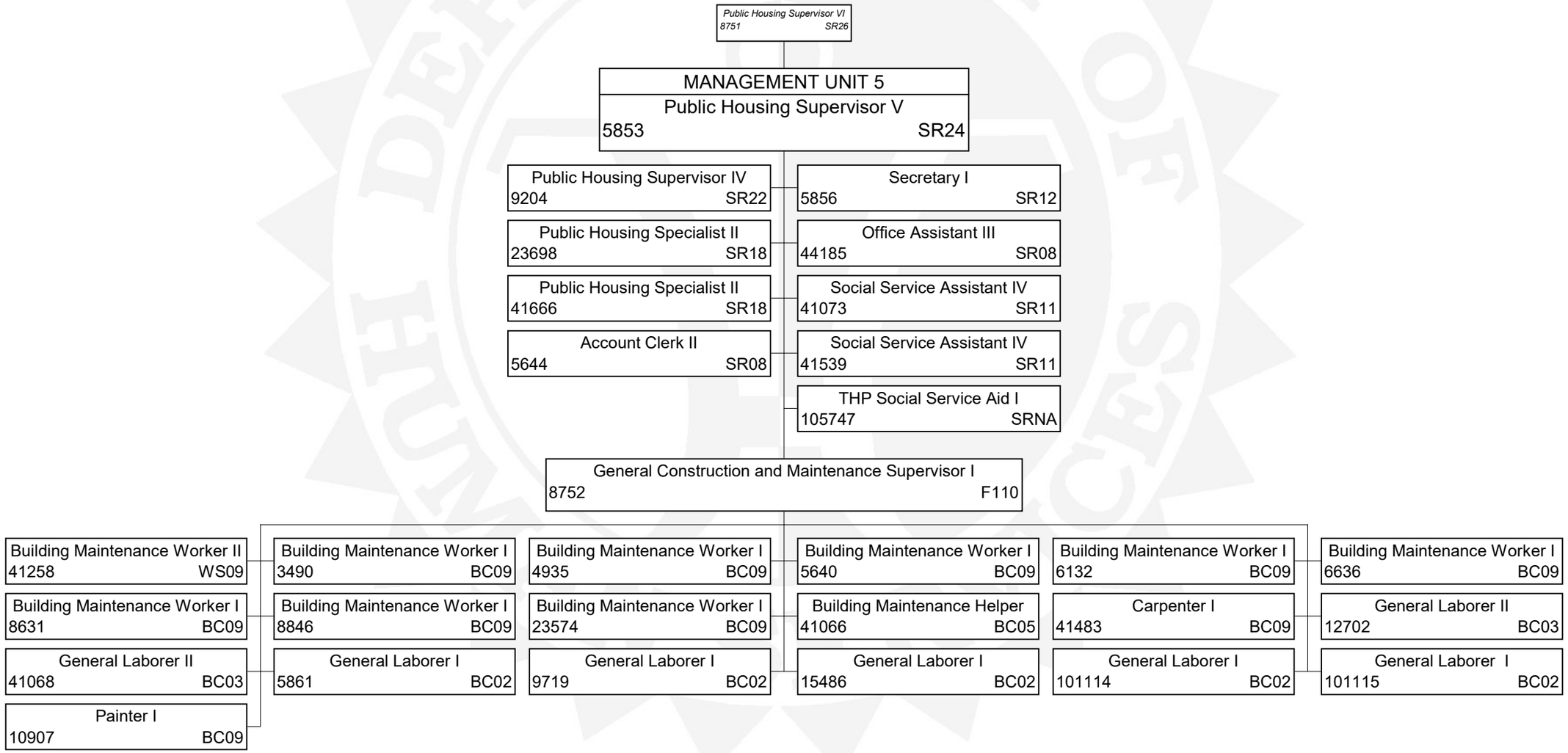
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
MANAGEMENT SECTION
MANAGEMENT UNIT 4

POSITION ORGANIZATION CHART
JUNE 30, 2022



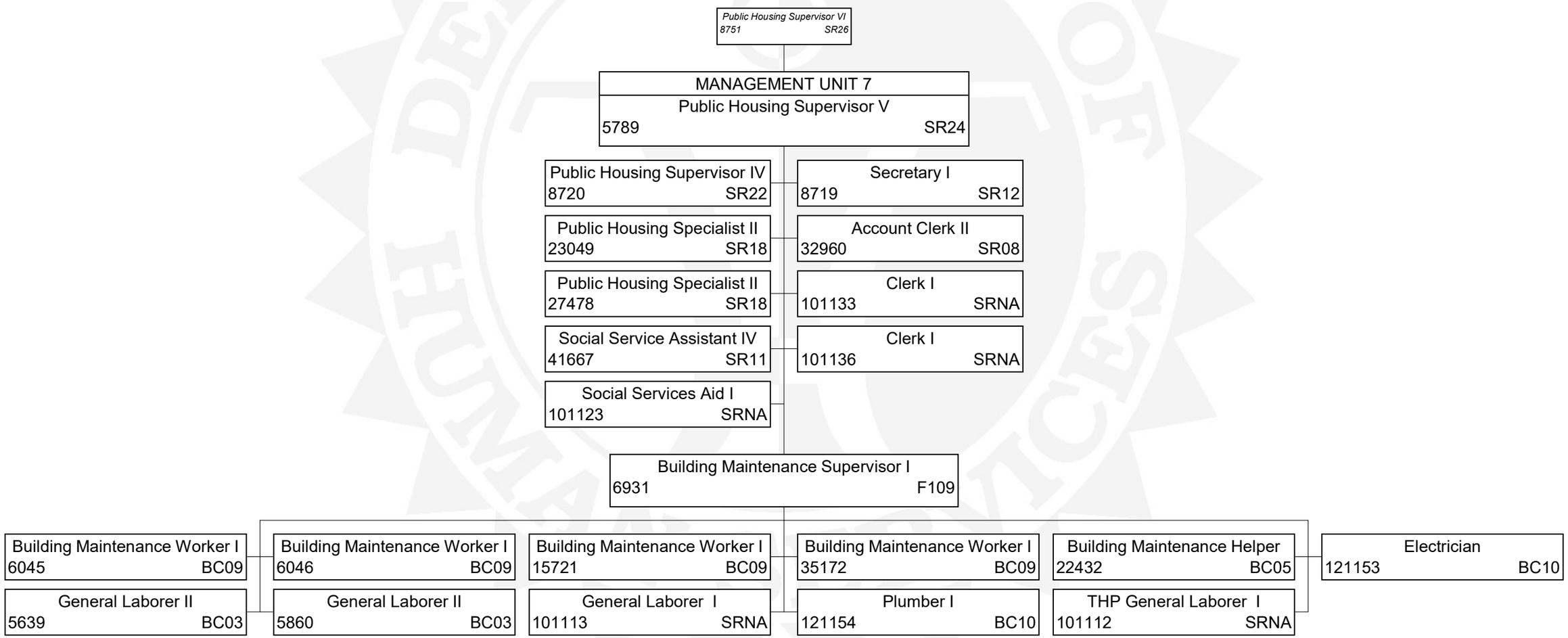
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
MANAGEMENT SECTION
MANAGEMENT UNIT 5

POSITION ORGANIZATION CHART
JUNE 30, 2022



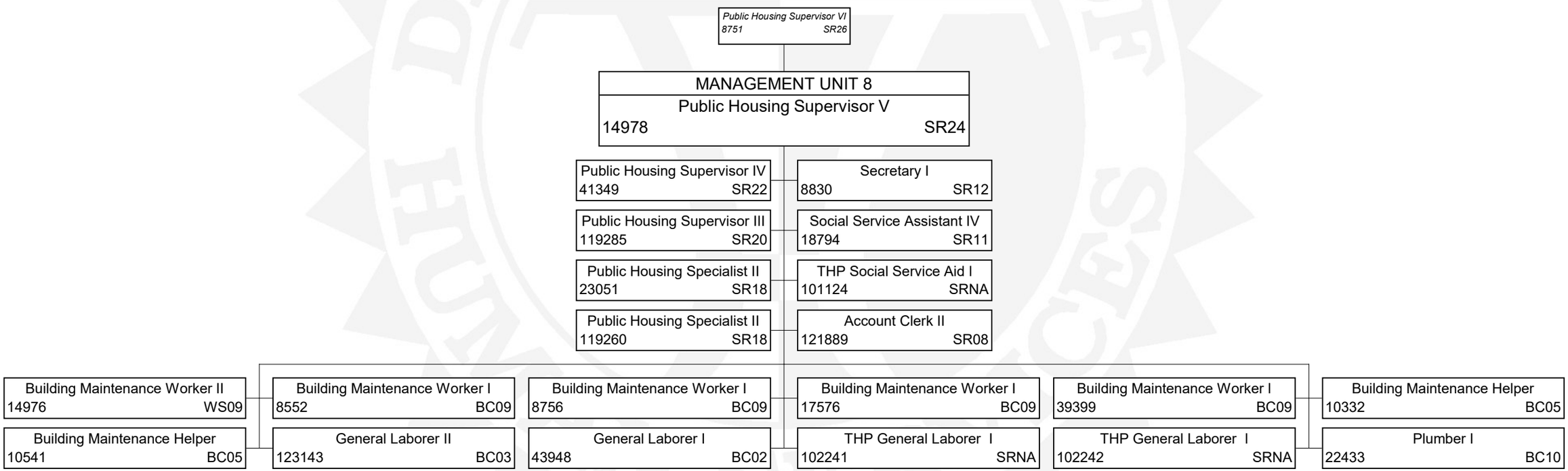
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
MANAGEMENT SECTION
MANAGEMENT UNIT 7

POSITION ORGANIZATION CHART
JUNE 30, 2022



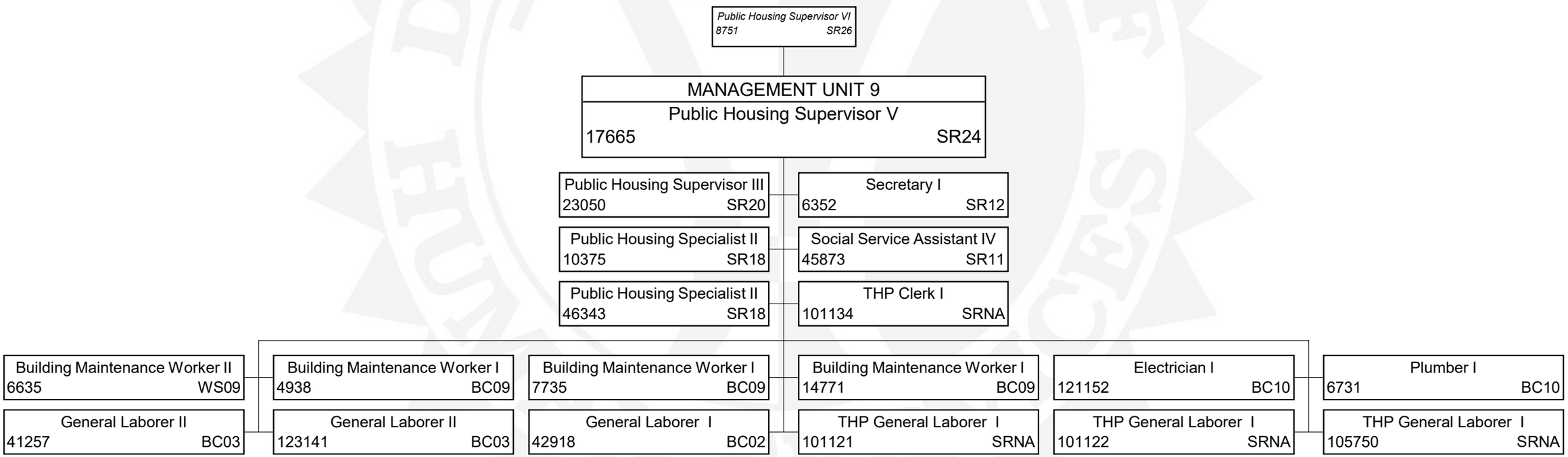
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
MANAGEMENT SECTION
MANAGEMENT UNIT 8

POSITION ORGANIZATION CHART
JUNE 30, 2022



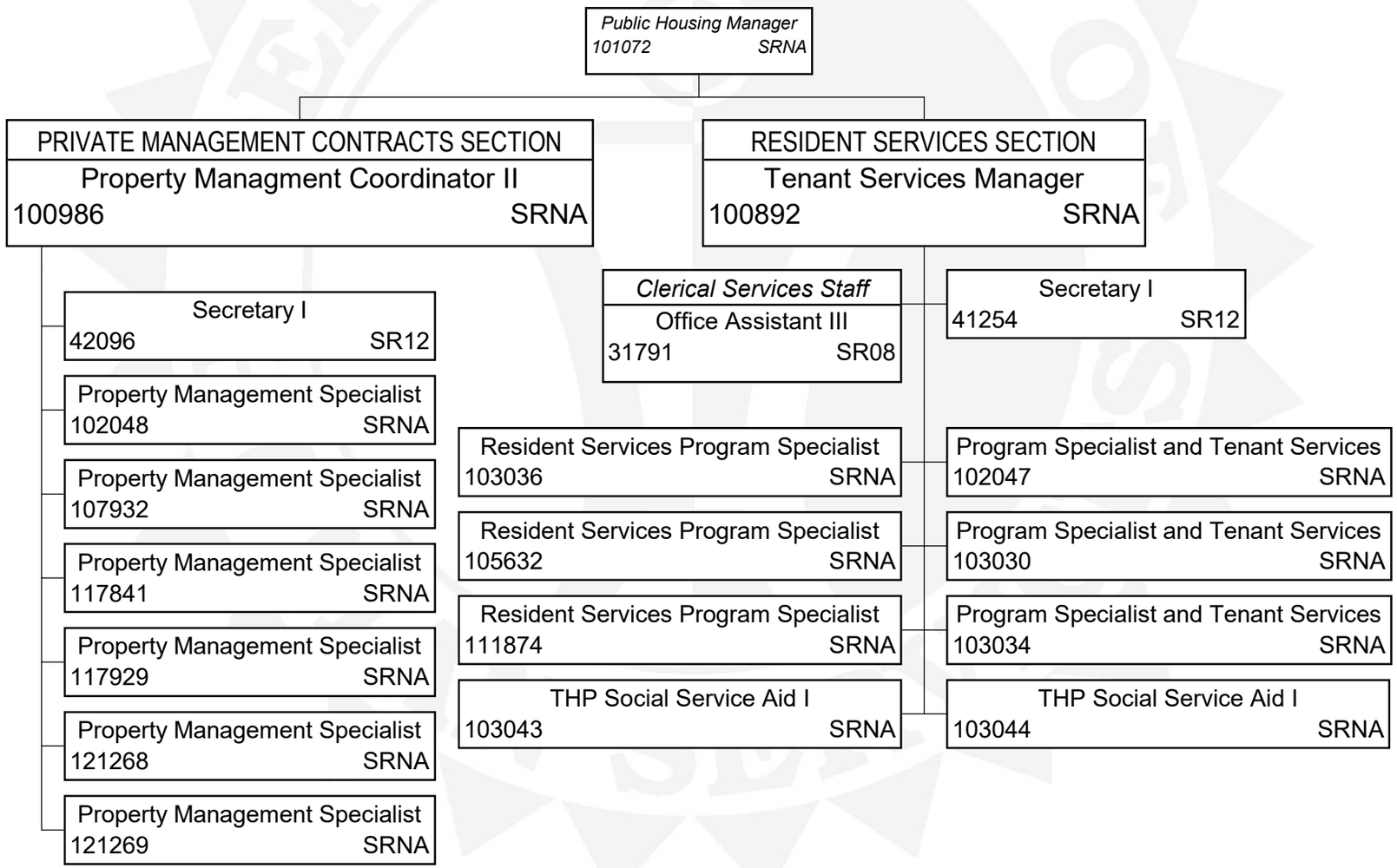
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
MANAGEMENT SECTION
MANAGEMENT UNIT 9

POSITION ORGANIZATION CHART
JUNE 30, 2022



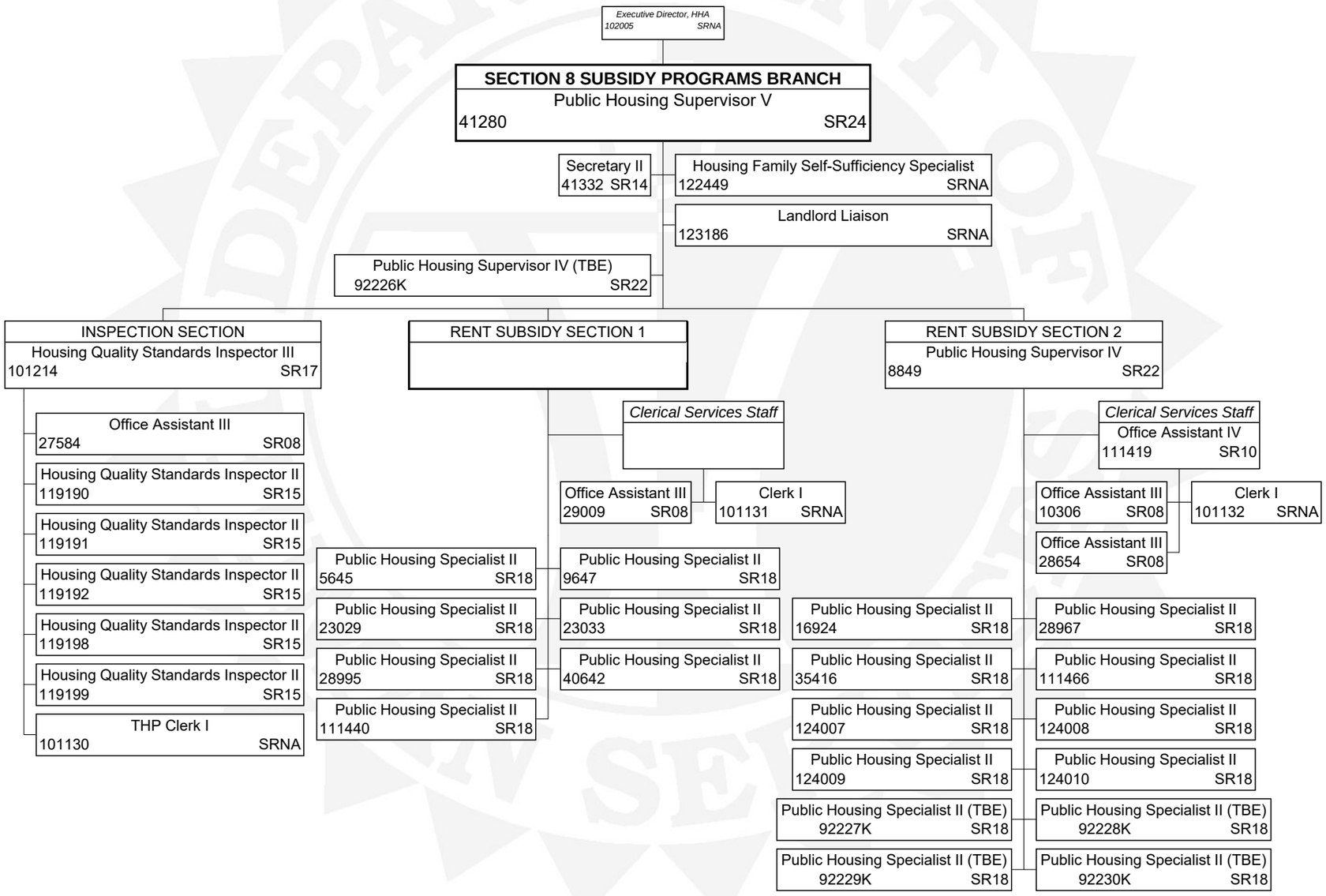
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND MAINTENANCE SERVICES BRANCH
PRIVATE MANAGEMENT CONTRACTS SECTION
RESIDENT SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII PUBLIC HOUSING AUTHORITY
SECTION 8 SUBSIDY PROGRAMS BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



HAWAII STATE COMMISSION ON THE STATUS OF WOMEN

Pursuant to HRS Chapter 367 (1970), the function of the Hawaii State Commission on the Status of Women (HSCSW) is to ensure equality for women and girls in the State of Hawaii by acting as a catalyst for change through advocacy, education, collaboration and program development. The Commission has a unique role that allows it to function as a consultant, communications liaison, coordinating body, and information resource for both public and private organizations as well as the broader community. These roles include functioning as a consultant to state departments and the legislature on public policy matters and the development of long-range planning and related initiatives. It is the only statewide entity of its kind providing these critical services for the people of Hawaii.

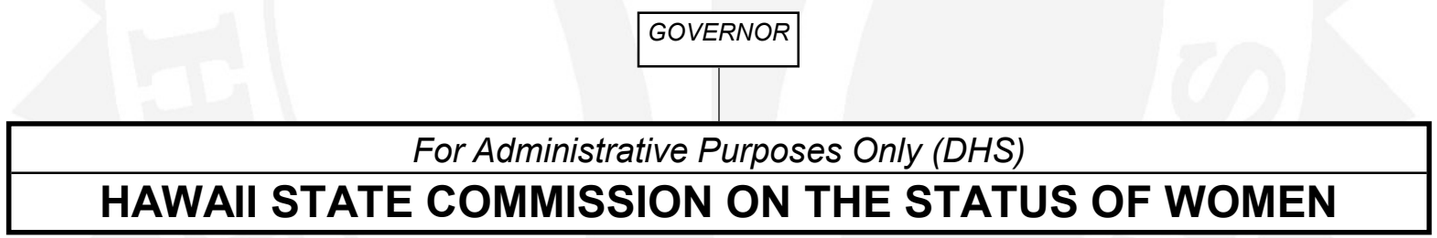
The HSCSW is the focal point for the execution of the statutory provisions relating to women's issues and effective public and private partnerships and its networking among a variety of community boards, diverse coalitions and professional organizations. The HSCSW is responsible for the uniform application of policies, procedures and practices as they relate to addressing a wide range of issues impacting women and girls including but not limited to education, employment, economics and health care. The HSCSW shall be responsible for the following functions:

1. The agency is a strong advocate, dedicated to promoting community leadership and mobilization. Provides for the overall administration and management of all functions and activities related to the operation of the Hawaii Stare Commission on the Status of Women.
2. Implements programs to meet Commission-wide goals and objectives in consonance with applicable plans and guidelines.
3. Establishes policies and procedures to guide program operations.
4. Provides the central coordination to integrate delivery and staff support services to promote achievement of goals and objectives.
5. Provides the focal point for program and personnel evaluation, and program and personnel development.
6. Coordinates responses for Governor and DHS Director's referrals.

Furthermore, **HRS 367 §367-2 State commission on status of women: membership**. (a) There is created a state commission on the status of women for a special purpose within the department of human services for administrative purposes. The attachment for administrative purposes only shall be pursuant to §HRS Section 26-35 Administrative supervision of boards and commissions.

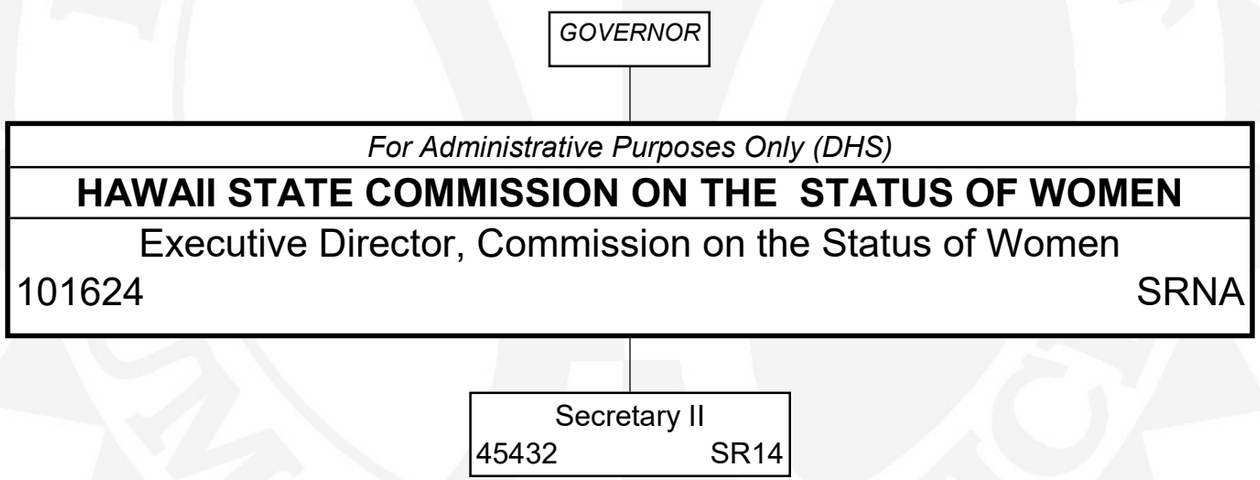
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII STATE COMMISSION ON THE STATUS OF WOMEN

ORGANIZATION CHART
JUNE 30, 2022



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
HAWAII STATE COMMISSION ON THE STATUS OF WOMEN

POSITION ORGANIZATION CHART
JUNE 30, 2022



COMMISSION ON FATHERHOOD

Pursuant to ACT 156, Session Laws of Hawaii (2003), the Commission on Fatherhood, hereinafter referred to as the "commission" shall serve in an advisory capacity to state agencies to promote healthy family relationships between parents and children. In order to accomplish the purpose(s) of Act 156, the commission shall conform to the requirements as mandated in section 26-35, Administrative supervision of boards and commission. In addition, the commission shall:

1. Act as a central clearinghouse and coordinating body for governmental and nongovernmental activities and information relating to the promotion of healthy families;
2. Identify promising best practices that support and engage both parents in the emotional and financial support of their children;
3. Identify obstacles that impede or prevent the involvement of fathers in the lives of their children;
4. Raise public awareness of the consequences that absence of the father may cause in a child's life;
5. Recommend policies and practices, both within and without state government that sustain and reengage fathers in the lives of their children;
6. Promote, foster, encourage, and otherwise support programs designed to educate and train young men who are both current and future fathers as to effective parenting skills, behaviors, and attitudes;
7. Promote, foster, encourage, and otherwise support programs that promote fatherhood;
8. Promote, foster, encourage, and otherwise support programs that counter poverty and low income by increasing the capacity of fathers to overcome personal challenges and become productive, independent, and financially responsible contributors to their family;
9. Do any and all things necessary to carry out its duties and the purposes of this chapter.

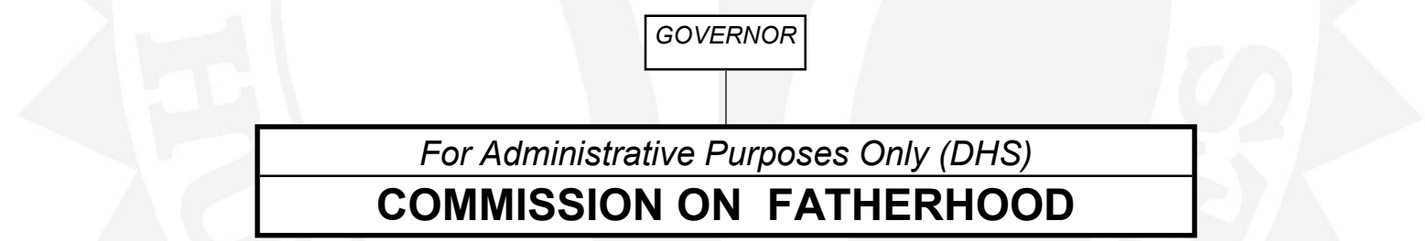
Additionally; the Commission on Fatherhood shall:

10. Be a strong advocate, dedicated to promoting community leadership and mobilization and provide for the overall administration and management of all functions and activities related to the operation of the Commission on Fatherhood;
11. Implement programs to meet Commission-wide goals and objectives in consonance with applicable plans and guidelines;
12. Establish policies and procedures to guide program operations;
13. Provide the central coordination to integrate delivery and staff support services to promote achievement of goals and objectives;
14. Provide the focal point for program and personnel evaluation, and program and personnel development;
15. Coordinate responses for the DHS Director's referral to the Governor.

Furthermore, ACT 156, §6 Exemptions from administrative supervision of boards and commission states that: "Notwithstanding any law to the contrary, the commission shall be exempt from section 26-35 with the exception of section 26-35(2), (3), (7), and (8)."

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
(Administratively Attached Agency)
COMMISSION ON FATHERHOOD

ORGANIZATION CHART
JUNE 30, 2022



ADMINISTRATIVE APPEALS OFFICE

As delegated by the Director, the Administrative Appeals Office (AAO) provides administrative proceedings in conformance with due process and with appropriate rules, regulations, and statutes for declaratory and contested case relief. The AAO also reviews administrative proceedings for adoption, modification or repeal of departmental rules and serves as rules coordinator for the department. Advises the Director on matters pertaining to the department's administrative rules and, where proper, petitions from the public and governmental agencies.

1. Conducts hearings, takes evidence, makes findings of fact and conclusions of law, and renders decisions in any case or controversy within the department's jurisdiction including fair hearings, Medicaid provider hearings, tax intercept hearings, licensing hearings, and administrative disqualification hearings.
2. Issues final administrative decisions on all appeals as delegated by the Director and files recommended decisions as appropriate.
3. Prepares and certifies records, transcripts and documents when ordered by the courts in litigation involving the department.
4. Maintains administrative proceedings that are impartial as required by statute and rule.
5. Nominates hearing officers, as needed and as delegated by the Director, for the department's divisions and programs including Medicaid prospective payment system hearings.
6. Compiles records and statistics and prepares reports concerning administrative proceedings. Makes records available to authorized persons and parties.
7. Maintains liaison with the Department of the Attorney General in administrative matters.
8. Reviews petitions for rule relief, petitions for administrative declaratory ruling, and requests for review of refusal to allow access to, or correction or amendment of a personal record.
9. Reviews administrative rules prescribing general guidelines and procedures for handling appeals and conducting hearings.
10. Advises the Director in matters pertaining to petitions received from individuals and organizations outside the department.
11. Provides information on rules, rule making, administrative procedures, appeals and hearings to departmental employees, applicants, recipients, state and federal agencies and general public.
12. Serves as department rules coordinator and processes requests from governmental agencies and the public for copies of the department's administrative rules.
13. Maintains a complete file of all department rules approved by the Governor and filed with the Lieutenant Governor.
14. Assists in training of department hearing officers and employees involved in preparation of administrative rules.
15. Advises the Director in matters concerning the department's administrative rules and adoption of rules.

SECRETARY/CLERICAL SERVICES

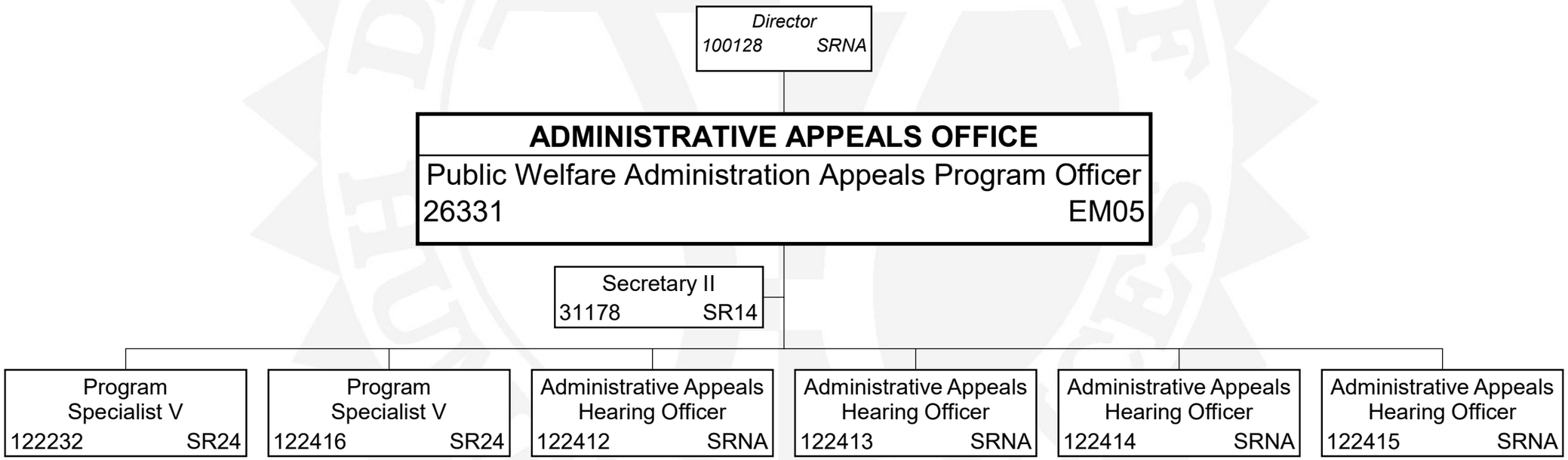
1. Maintains efficient clerical, mail, and office services. Provides stenographic, duplicating, typing, and word processing services.
2. Assists in preparing operations budget for AAO by estimating needed costs. Reviews monthly expenditure reports to avoid deficit spending. Keeps administrator abreast of problems in operating budget to ensure proper fund balances to meet office needs.
3. Prepares purchase orders. Receives items and receipts for amount and condition of goods received. Pre-audits and processes payment for invoices and checks on payments and questionable charges as needed.
4. Procures office supplies, equipment, maintenance and other services to ensure office efficiency.
5. Prepares quarterly and annual reports for inventory records of office equipment.

SECRETARY/CLERICAL SERVICES (Cont'd)

6. Coordinates scheduling dates of hearings statewide, provides timely notice of hearings and reserves hearing rooms as needed.
7. Maintains an activity calendar for AAO staff.
8. Makes travel arrangements and reservations for intra-state and out-of-state travel; prepares claims for advance payment of travel expenses and statements of travel completed.
9. Prepares and compiles statistical and narrative reports on caseload. Maintains controls on all cases by chronological/alphabetical/categorical files. Prepares and maintains index of hearing tapes.
10. Prepares records on appeal and transcripts of taped hearing proceedings upon circuit court order. Files records on appeal and transcripts with the appropriate court within time requirements.
11. Assigns and maintains a record of docket numbers for every appeal request or petition.
12. Responds to general telephone inquiries concerning administrative proceedings.

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
ADMINISTRATIVE APPEALS OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



AUDIT, QUALITY CONTROL, AND RESEARCH OFFICE

The primary function of the Audit, Quality Control, and Research Office (AQCRO) is to conduct audits, research studies, and reviews of the Department's internal control systems and financial operations to safeguard the Department's assets. This office serves to ensure the Department's compliance with federal laws and regulations in monitoring the use of federal funds for services and benefits to clients. The AQCRO conducts reviews of case records and financial audits of departmental programs and operations to ascertain statutory and/or compliance with stated financial goals and objectives. The AQCRO recommends courses of action to strengthen the internal control systems of the department. The AQCRO initiates financial audits and reviews and conducts research studies on its own or in response to requests from the Director's Office, Staff Officers or Division Administrators of the DHS.

FINANCIAL EVALUATION STAFF

The Financial Audit Staff (FE) is responsible for the examination of financial transactions, records, and statements of the Department and entities doing business with the Department to attest to and ensure their legality, accuracy and reliability. The FE also reviews internal control systems of the Department to ensure the proper design of systems that safeguard the Department's assets against loss from waste, fraud, error, etc.

1. The FE conducts periodic financial audits and desk reviews of federally funded subrecipients doing business with the Department, as mandated by law, and recommends corrective actions to the Director and contract administrator.
2. The FE conducts financial audits of other entities doing business with the Department such as State funded purchase of service providers on a periodic basis and recommends corrective actions to the Director and contract administrator.
3. The FE conducts periodic audit of the Departmental petty cash and imprest funds.
4. The FE compiles and evaluates the responses and corrective action plans of program and staff offices to audit report findings for submission to the Director and other state and federal agencies.
5. The FE monitors the progress of program and staff offices in implementing corrective actions to resolve audit findings and provides the Director with periodic status reports.
6. The FE serves on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.

QUALITY CONTROL STAFF

The Quality Control Staff (QC) continuously implements the quality control review systems for the Medicaid under Title XIX, as required by the federal Department of Health and Human Services (including a claims processing assessment system) and the Supplemental Nutrition Assistance Program (SNAP) under the U.S. Department of Agriculture, Food and Nutrition Service.

1. The QC evaluates Medicaid and Supplemental Nutrition Assistance Program activities (including program and financial policies and procedures) by developing and implementing (in keeping with Federal guidelines) a system of quality control.
2. The QC evaluates findings generated by analytical studies and quality control reviews of sampled SNAP, Medicaid, and paid medical claims control reviews and recommends alternative corrective measures, including recommendations for training and works closely with all state and federal program managers to assist in developing corrective actions.
3. The QC develops and maintains a system of cumulative data collections to ascertain performance levels of line personnel in the Money Payments and Supplemental Nutrition Assistance eligibility determination activity and relates it to federally established Supplemental Nutrition Assistance tolerance levels.
4. The QC prepares required semi-annual and annual reports on quality control reviews and claims processing for the federal offices and program managers.
5. The QC operates and maintains the Supplemental Nutrition Assistance QC Data Processing System mandated by the federal government.
6. The QC serves on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.

Quality Control Sections 1 and 2

The Quality Control Sections 1 and 2 (QCS1 and QCS2) implements the quality control review systems for federal and state programs as stated above. In addition, the QCS1 and QCS2:

1. Conduct case record reviews.
2. Accomplish full-field investigations for all sampled cases drawn from statewide universe.
3. Conduct full verification and documentation of facts to establish eligibility and benefit payment status of recipients in the Medicaid and Supplemental Nutrition Assistance Program.
4. Make comparative analyses of findings on each sample case.
5. Prepare Quality Control Findings Reports for each error case that includes the identification of the specific errors and recommendations for corrective action and reports its findings as deemed appropriate.
6. Continuously examines changes in the quality control process in the Medicaid and Supplemental Nutrition Assistance Program.
7. Transmit data for the Supplemental Nutrition Assistance Program Quality Control Systems mandated by the federal government since September 1984 for Federal Supplemental Nutrition Assistance Program and reports its findings as deemed appropriate.
8. Conduct quality control and related analysis, as assigned for programs administered by the department.
9. Serve on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.

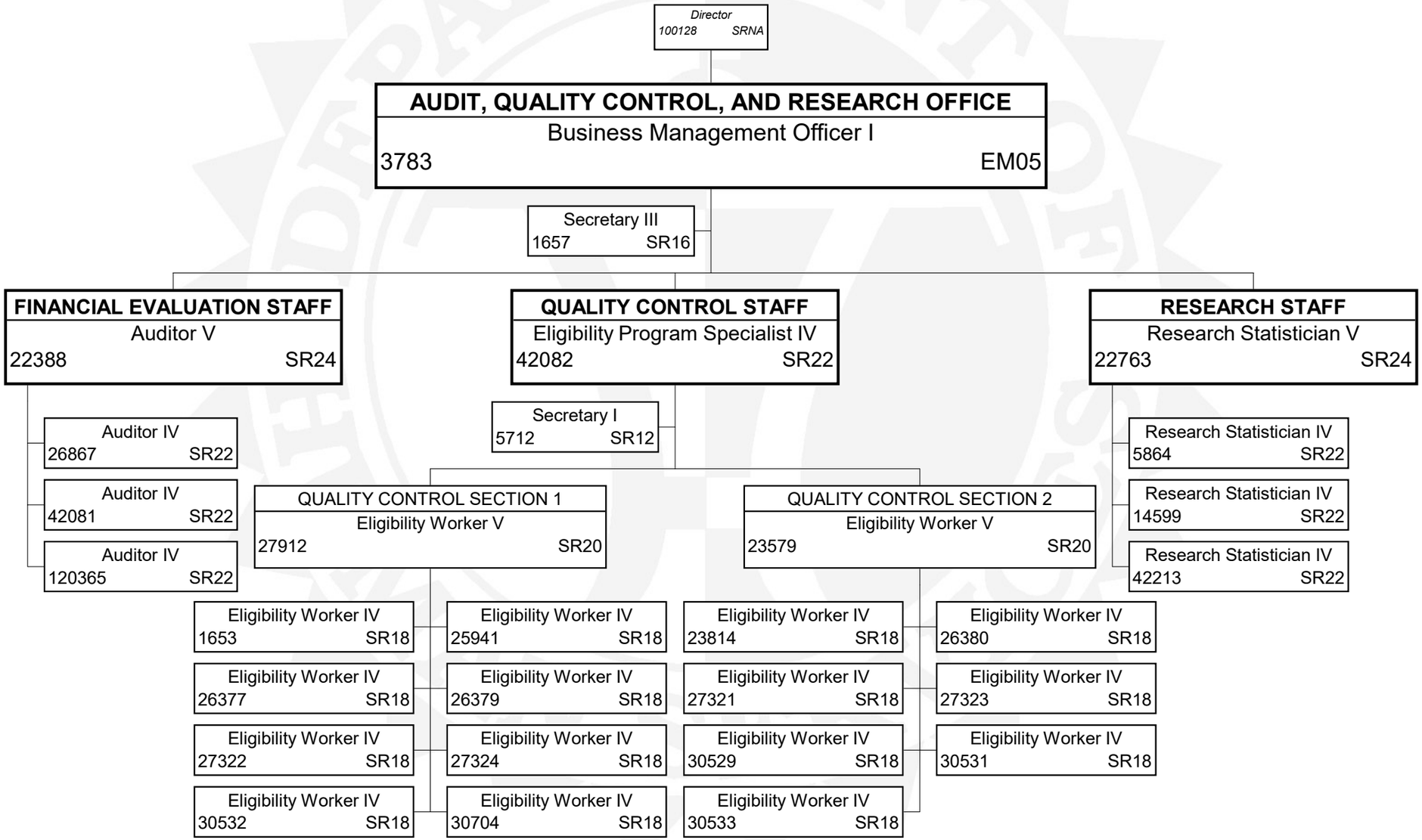
RESEARCH STAFF

The Research Staff is responsible for the planning, directing, conducting and coordinating of statistical reporting and social research in the Department.

1. Develops and analyzes management statistics for use by the Director, division administrators, staff officers, and other personnel in decision-making, administrative and fiscal control, program planning, budgeting, program analysis and evaluation, and statistical reporting and research.
2. Plans, directs, conducts and coordinates research projects, including reviewing and preparing input on usage, accuracy and reliability of related data sources and statistics.
3. Assists in preparing testimonies for the legislature and others regarding financial and economic conditions and trends that may affect the Department's plans and programs.
4. Develops and recommends procedures, methods, and requirements to maintain or increase integrity of data and the use of data for statistical and trend reporting.
5. Serve on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
AUDIT, QUALITY CONTROL, AND RESEARCH OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



BUDGET, PLANNING, AND MANAGEMENT OFFICE

The primary function of the Budget, Planning, and Management Office (BPMO) is to strengthen the department's overall administrative and management capabilities with the department-wide strategic plan, budget development and execution, and program management evaluation of departmental programs, and to ensure delivery of quality services to program clients. BPMO conducts studies, analyses, management evaluations, and reviews of departmental programs and operations to ascertain statutory and/or regulatory compliance, appropriate budgetary levels, and achievement of stated goals and objectives. BPMO recommends courses of action to improve and enhance the efficacy of departmental programs, and to ensure delivery of quality services to program clients. BPMO conducts program management evaluation and assessment activities in response to or by request from the director's office, staff officers or division administrators of DHS.

BUDGET STAFF

The Budget Staff coordinates the overall budget planning, development, execution and monitoring activities for all programs in DHS within the framework of statutory authorization, executive branch rules, policies and procedures and departmental policies.

The Budget Staff coordinates, reviews, evaluates, analyzes, and makes recommendations with respect to the department's multi-year program and financial plans and budget requests, variance reports and planned program performance for consolidation and compilation of the director's budget package submittal to the governor.

The Budget Staff reviews, evaluates, analyzes, and makes recommendations on position action requests; and reviews, evaluates, analyzes, and monitors the expenditures of programs to assure conformance with the authorized fund allocations and to make recommendations relating to the allocation, reallocation or restriction of resources.

The Budget Staff advises and provides training and technical assistance with respect to the preparation of program and financial plans and budget requests, variance reports, program structure and expenditure plans, and coordinates the preparation and submittal of budget testimony to the appropriate legislative committees.

The Budget Staff prepares requests for quarterly allotment of funds (A-19s) and requests to transfer funds between programs (A-21s).

The Budget Staff conducts program budget analysis and develops alternatives for resource allocations for the departmental managers and program administrators.

The Budget Staff serves on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, etc.

PLANNING STAFF

The Planning Staff is responsible for developing, coordinating, tracking, and monitoring results of plans with the DHS director and business unit leaders.

The Planning Staff works with DHS leaders to develop, track, and report the results of the department-wide strategic plan, which includes the vision, mission, core values, goals, objectives, strategies, tactics, and key performance indicators (KPIs).

The Planning Staff oversees and coordinates the development of tools, such as the DHS Frequently Asked Questions (FAQs), DHS Fact Sheets, and DHS Program Mapping, to assist employees and external partners understand DHS programs, services, and benefits.

The Planning Staff conducts other planning initiatives by request from the director's office, staff officers, or division administrators of DHS.

PROGRAM AND MANAGEMENT EVALUATION STAFF

The Program and Management Evaluation Staff (PME) conducts, reviews, evaluates, analyzes, develops, advises, and promotes improvement in managerial policies, practices, methods, procedures, and organizational structure that includes in-depth analysis and evaluation of the Department's program objectives, work distribution, assignment of functions, responsibilities, and management control systems. The PME Staff provides consultation and technical management services relating to organization, procedures, work methods, and space and resource utilization to improve efficacy and effectiveness in achieving program objectives of the organization and to accomplish economy and savings in operating costs.

The PME Staff plans, directs, conducts, develops, advises, promotes, and coordinates analytical studies in any or all areas of programs and operations administered by the department.

The PME Staff plans, directs, conducts, develops, and coordinates the proposals for changes to the organization's structure and functions; and management evaluations of methods and procedures for the administration and management of programs and participates in its implementation.

The PME Staff plans, directs, conducts, coordinates, reviews, analyzes, advises, and evaluates the department's administrative policies and procedures and recommends improvements or corrective actions including the effective use of resources, time, and space.

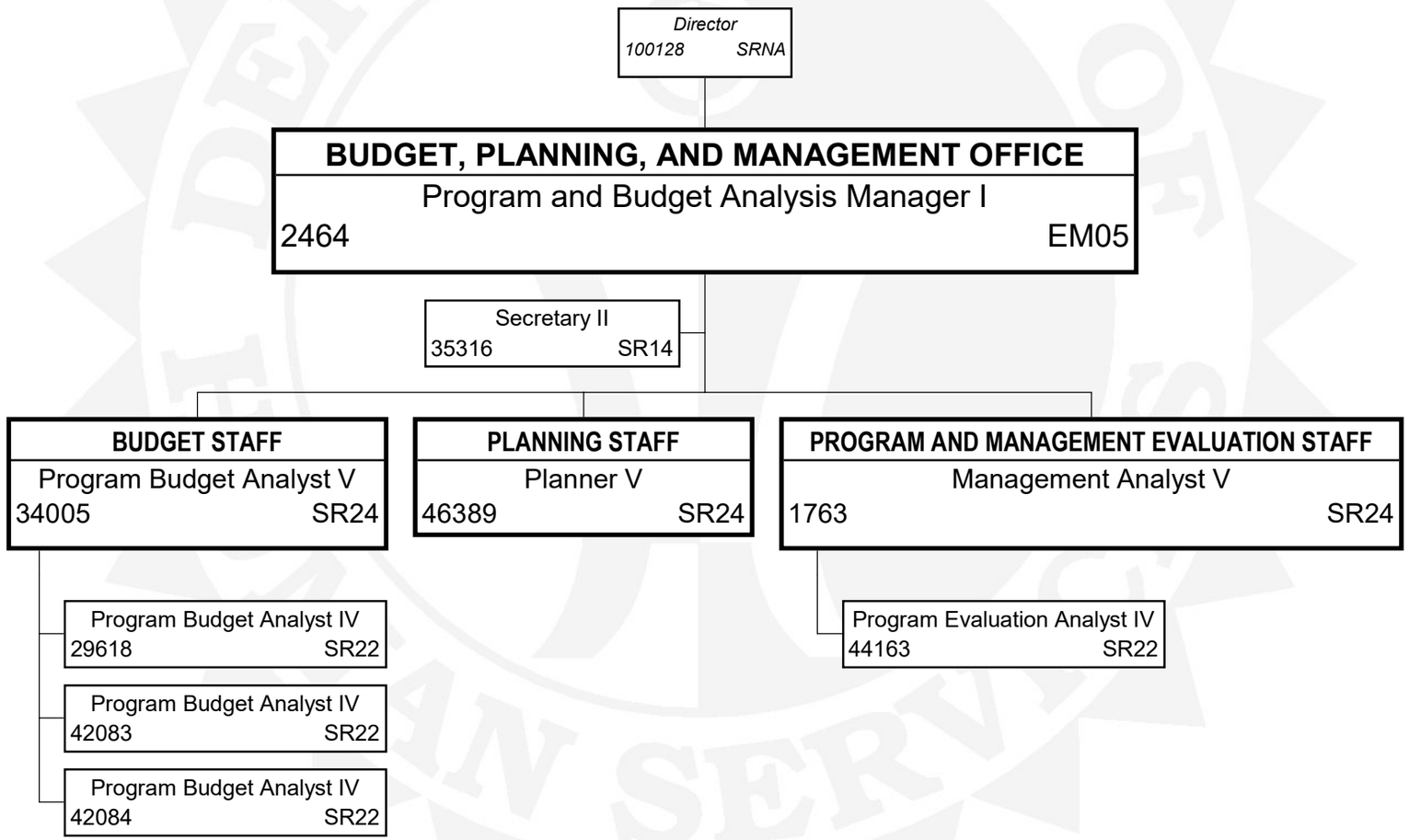
The PME Staff plans, conducts, coordinates, develops, reviews, analyzes, evaluates, maintains, and publishes the department's official Plan of Organization (Organization Charts and Functional Statements).

The PME Staff administers the department's Form Management Program and the department's Policy and Procedure Manual.

The PME Staff serve on evaluation team(s) consisting of staffs from various organizational components for reviewing/evaluating departmental programs and operations to assess efficiency, effectiveness, compliance concerns, or any other management issues as deemed necessary.

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BUDGET, PLANNING, AND MANAGEMENT OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



FISCAL MANAGEMENT OFFICE

The Fiscal Management Office provides staff assistance and advisory services in the administrative functions of fiscal management and financial support services. The Fiscal Management Office formulates policies, procedures and administers the central accounting, inventory management, financial statements, and purchasing programs for and within the department; provides consultative and technical financial management services. The Fiscal Management Office also:

1. Administers the Department's Records Management Program.
2. Coordinates the allocation and reallocation of office space and the rental of spaces.
3. Receives, sorts, and does the daily distribution of the department's mail.

ACCOUNTING STAFF

Maintain a central accounting system for departmental funds. Monitors, coordinates, and administers fiscal control of fiscal policies, regulations and procedures established by the Governor, Legislature, federal and state fiscal agencies.

1. Develops, maintains, and improves methods, procedures, and forms of the department's accounting system to ensure that the department's payments are made promptly and conform to established standard of propriety and legality.
2. Maintains accounts, records, and reports accurately and on time, the department's financial transactions.
3. Prepares financial statements for submittal to appropriate offices.
4. Advises, assists and/or develops a subsidiary accounting system and exercises general supervision in the implementation of sub-systems.
5. Provides fiscal directions and assistance and coordinates fiscal activities of the various departmental elements.
6. Assists in preparing budget estimates and projections.

Collections and Recovery Section

This section is responsible for the recordkeeping, accounting, financial analyses, reporting, and billing for collection and/or recoupment of welfare overpayments to recipients.

1. Provides financial accounting support relative to the receiving, recording, and accounting for overpayments in the U.S. assistance programs such as Temporary Assistance to Needy Families, Medicaid, Supplemental Nutrition Assistance Program, and General Assistance.
2. Prepares monthly statements to recipients for welfare overpayments.
3. Collects on overpayments to clients.
4. Maintains collection and individual account records.
5. Monitors collection activities and balances; provides related information to program accountants and offices.

Program Accounting Section 1

The Program Accounting Section 1 is responsible for the accounting, recordkeeping, financial analyses, financial reporting, and associated monetary transactions for the following programs:

1. The income maintenance and financial assistance programs, including the Temporary Assistance to Needy Families (TANF), General Assistance (GA), Supplemental Security Income (SSI), Aid to the Aged, Blind and Disabled (AABD), Low Income Energy Assistance (LIEA), and the Repatriation Program;
2. The Supplemental Nutrition Assistance Program;
3. The various social services programs; and
4. The Refugee Assistance program.

Provides financial accounting support pertaining to the above programs, including the following:

1. Extracts financial data from various central accounts and departmental reports, and sorts and accumulates this information for program management and federal reporting purposes.
2. Serves as a resource for fiscal related federal and state program rules and regulations.
3. Assists program and staff offices in preparing financial reports and in monitoring accounts and appropriations.

Program Accounting Section 2

The Program Accounting Section 2 is responsible for the accounting, recordkeeping, financial analyses, financial reporting, and associated monetary transactions for the following programs and functional areas:

1. Departmental, Benefit, Employment, and Support Services Division and Social Services Division administration costs; program cost allocations;
2. The allocation of departmental costs to federal programs.
3. The Vocational Rehabilitation programs and related administration costs and cost allocations.

Provides financial accounting support pertaining to the above programs, including the following:

1. Extracts financial data from various central accounts and departmental reports, and sorts and accumulates this information for program management and federal reporting purposes.
2. Serves as a resource for fiscal related federal and state program rules and regulations.
3. Assists program and staff offices in preparing financial reports and in monitoring accounts and appropriations.

MONEY PAYMENTS STAFF

The Money Payments Staff is responsible for reviewing, vouchering, and processing payment requests to recipients and to vendors on behalf of recipients. Money Payments Staff shall review for validity, accuracy, and compliance of payments pursuant to established laws, rules and regulations and shall be responsible to provide technical advice, training, and assistance and shall maintain a centralized record for all claims and prepare and process department reports.

Client Section

Client Section coordinates, monitors, develops, and maintains the comprehensive audit of all encumbrance and expenditure claims for the department to assure that the department's payments are made correctly and promptly and conforms to established laws, rules, and regulations.

Client Section processes encumbrances, vendor payments, contract payments, and reimbursements for the department.

Client Section develops, recommends, and revises departmental policies, standards, methods, procedures, and forms pertaining to vouchering and provides technical advice, training, and assistance to departmental management and personnel on vouchering.

Client Section provides technical advice, training, and assistance to departmental management and personnel on matters relating to all claims and certifies for the department all expenditures; maintains centralized records for these claims; and prepares and processes related reports.

Vendor Section

Vendor Section coordinates, monitors, develops, and maintains the comprehensive audit of all encumbrance and expenditure claims for the department to assure that the department's payments are made correctly and promptly and conforms to established laws, rules, and regulations.

Vendor Section shall process encumbrances, vendor payments, contract payments, reimbursements, and payroll for the department to HMSA, Medicaid, Kaiser Premium, Individual and Family Grant Program (IFGP - disaster relief), Energy Assistance Program, First-To-Work Payment Program, Health Quest Program, Social Services Program, Vocational Rehabilitation Program, Class Action lawsuits, etc.

Vendor Section develops, recommends, and revises departmental policies, standards, methods, procedures, and forms pertaining to vouchering and payroll, and provides technical advice, training, and assistance to departmental management and personnel on vouchering and payroll, and maintains centralized records for these claims; and prepares and processes department reports.

Payroll Unit

Payroll Unit processes payroll encumbrances and payroll claims for the department. Payroll Unit provides technical advice, training, and assistance to departmental management and personnel on matters relating to payroll; certifies all payroll claims for the department, maintains centralized records for these claims; and prepares and processes department payrolls and reports. Payroll Unit certifies for the department all expenditure and payroll claims; maintains centralized records for these claims and prepares and processes department payrolls; prepares payroll related reports.

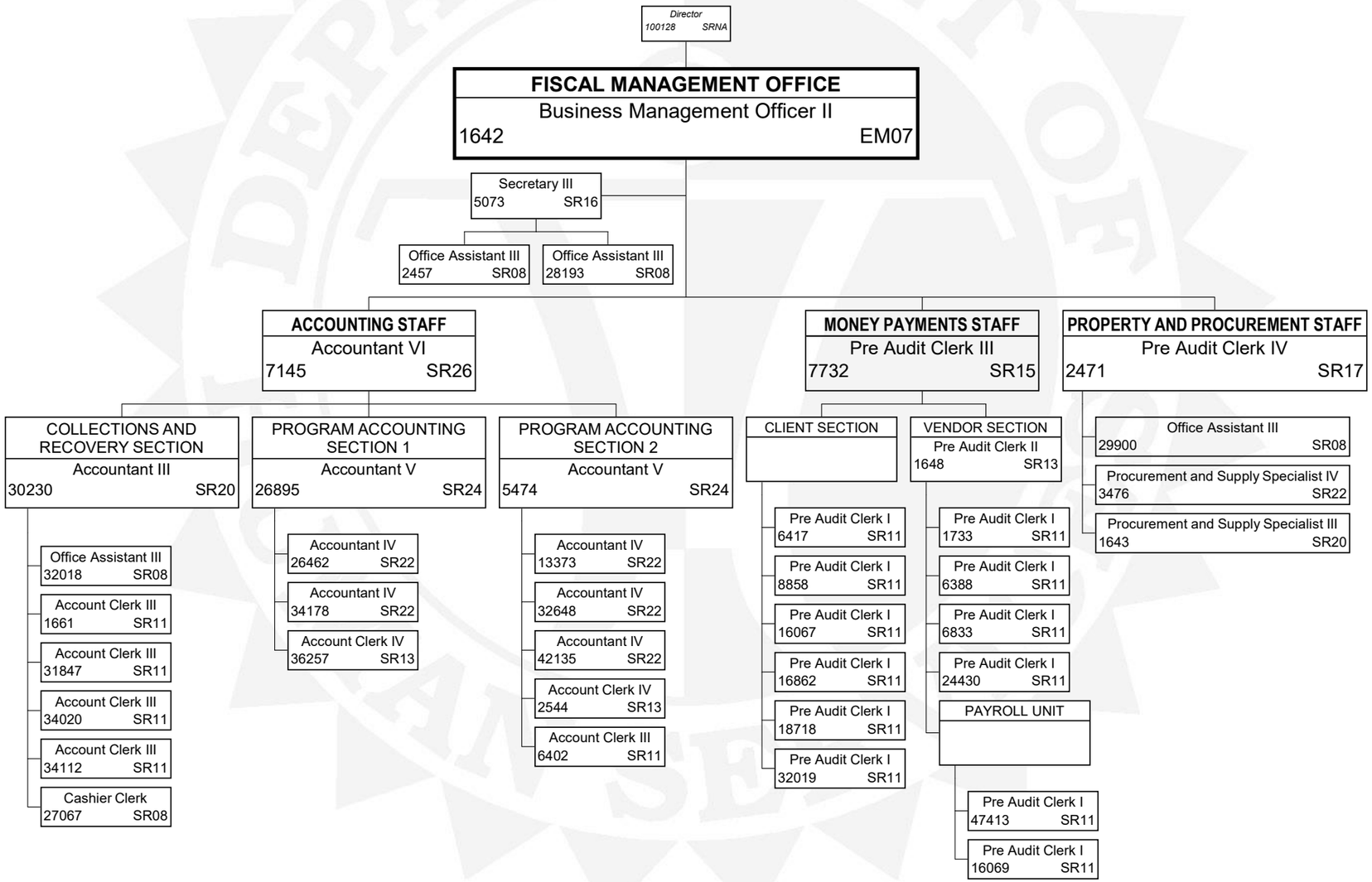
PROPERTY AND PROCUREMENT STAFF

The Property and Procurement Staff provides logistical and support services related to Central Purchasing, Property Management and Inventory Control; reviews all contracts entered into by the Department for compliance with applicable policies, rules, regulations and laws and provides technical assistance to program staff in the development, management, and execution of contracts; serves as departmental liaison with the Attorney General's Office and as coordinator between the Director's Office and the various programs in matters related to contracts.

1. Coordinates the processing of department's contracts with consultants, vendors, and providers (consultant contracts, personal services contracts, provider contracts, purchase of services contracts, lease agreements, rental agreements, etc.), and the proper control agency - Department of Accounting and General Services, Department of Budget and Finance, Department of Human Resources Development, Department of Land and Natural Resources, Attorney General.
2. Develops purchasing policies and procedures for the department based on the rules set by the State Procurement Office and coordinates their implementation by all units of the organization where purchasing is decentralized. Conducts post audit studies, or other monitoring activity to encourage compliance with all applicable procurement related laws, rules, and policies. Develop workshops, tools, procedures, and techniques as required to ensure strict compliance throughout the department.
3. Reviews operational policies and procedures of departmental offices to ensure that use of existing supplies and equipment is maximized and that the most cost-effective types of supplies/equipment are used. Consolidates price lists to be used for department purchasing.
4. Manages purchases for the department where centralized purchasing will be more efficient and economical for the department.
5. Coordinates the allocation and reallocation of office spaces and the rental of spaces.
6. Coordinates and processes the advertising of bids, issuances of request for proposals and invitation of bids, bid openings and awards, bid proposal evaluations, processing of bid and performance bonds, and related contract documentation and fiscal processes.

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
FISCAL MANAGEMENT OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



HUMAN RESOURCES OFFICE

The Human Resources Office manages the human resources programs of the department including recruitment, examination and placement, position classification and pricing analysis, labor relations, civil rights, employee relations and safety, employee training and development, human resources transaction and maintenance of records.

CIVIL RIGHTS COMPLIANCE STAFF

Provides the department with technical assistance and advisory services in complying with various federal and state civil rights requirements relating to equal employment opportunity (EEO), equal opportunity in the delivery of services, and affirmative action. Ensures that program operations are implemented in a non-discriminatory manner and comply with Titles VI and VII of the Civil Rights Act of 1964, as amended, and any other Federal and State laws and regulations.

1. Provides technical and advisory staff services to all organizational units in the department concerning the various standards and requirements of civil rights laws, rules, and regulations.
2. Develops, conducts, and/or coordinates orientation and training programs for supervisors and other departmental personnel in the area of civil rights, such as affirmative action; equal treatment of employees; legal requirements; cultural, handicap, and age awareness; double standards in conduct as related to the sexes; racial differences; etc.
3. Develops, implements, monitors, and maintains administrative procedures for receiving and processing discrimination complaints. Represents the director in investigating complaints and/or negotiating settlements for such complaints.
4. Develops, implements, monitors, and maintains the Departmental Affirmative Action Plan and any other Corrective Action Plan which covers employee and employer concerns as well as concerns relative to the delivery of services to clients.
5. Serves as departmental liaison for all civil rights related matters. Works in consonance with representatives of Federal and State agencies, employee organizations, and public advocacy groups.
6. Prepares various EEO and civil rights related reports, to the extent that regulatory changes dictate the need for such reports.

EMPLOYEE RELATIONS AND SAFETY STAFF

Initiates, plans, and implements employee relations programs. Develops and coordinates the department's occupational health and safety program to assure compliance with occupational health and safety laws and regulations.

1. Conducts employee service and incentive awards programs verifying compliance with departmental and State policies and procedures.
2. Reviews and monitors all claims for accidents and illnesses reported as being eligible for Accidental Injury Leaves and/or Workers' Compensation disability. Works with the Department of Human Resources Development’s Employee Claims Division (ECD) to monitor on-going disability medical reports and rehabilitation efforts for appropriateness and conformity with workers' compensation and civil service laws as well as departmental and state human resources rules and regulations, and applicable bargaining unit agreements.
3. Coordinates with ECD and the Attorney General's Office in terminating or settling compensation claims.
4. Monitors and coordinates compliance with occupational health and safety requirements through educational inspections, as well as corrective action follow-ups on Division of Occupational Safety and Health citations.
5. Evaluates and coordinates departmental response to environmental impact statements in response to the Office of Environmental Quality Control.
6. Monitors the implementation of the drug free workplace law for the department. Assures that the department meets federal and state reporting requirements.

LABOR RELATIONS STAFF

Provides labor-management staff and advisory services to all organizational components of the department. Represents the department in collective bargaining negotiation sessions. Responsible for ensuring the proper implementation of negotiated collective bargaining contract terms.

1. Develops departmental standards, policies, procedures, and guidelines for the implementation of the state's collective bargaining statutes and administrative human resources policies, procedures, and regulations.
2. Serves as departmental representative for collective bargaining negotiations. Apprises management of the status of ongoing negotiations. Analyzes negotiation proposals for departmental impact and participates in the review and discussion of all proposals and counter-proposals.
3. Advises management on strike planning and preparation, including consulting programs on essential workers' petitions and other critical pre-strike activities.
4. Advises management and employees of various aspects of collective bargaining, disseminating information verbally and in writing, including interpreting contract provisions and applicable chapters of the State of Hawaii Personnel Rules.
5. Advises management on labor relations issues, such as just cause for discipline, handling of grievances, etc. Meets with employee/employer representatives to discuss problems and negotiate mutual agreements with respect to terms and conditions of employment unique to the department in an attempt to resolve grievances, if necessary. Also, researches, investigates, and provides staff work for grievances at the director's level. Assists the Attorney General's Office in advocating the department's position at arbitration hearings.
6. Provides training in labor relations for supervisors.

POSITION MANAGEMENT SERVICES STAFF

Reviews position actions and job descriptions to recommend appropriate classification or other disposition; conducts classification studies, position surveys, and advises management on position utilization, classification, and related matters.

1. Reviews position action requests for exempt and civil service positions to determine adequacy of submittal and proper disposition.
2. Evaluates job descriptions, conducts desk audits, makes classification and bargaining unit assignment recommendations and takes classification action on classes delegated by the Department of Human Resources Development.
3. Conducts classification studies and makes recommendations and proposals for new or amended class specifications and minimum qualification requirements.
4. Develops, reviews, and makes recommendations on selective certification requirements for positions requiring specialized experience or skills.
5. Conducts surveys of departmental positions to insure that job descriptions are current and accurate.
6. Advises program managers on utilization of positions, staffing, classification implications of reorganization proposals, and related matters; provides assistance in the assignment of duties and preparation of position descriptions.
7. Prepares Merit Appeals Board appeals, pricing appeals, administrative review requests and represents the department in such proceedings.
8. Provides specialized clerical support in the processing of position action requests, including checking documents for completeness, accuracy and compliance with rules and procedures and routing documents in accordance with procedures. Maintains position records for the department.
9. Screens employee qualifications for reallocation and processes related transactions to effect reallocation.
10. Provides training in classification to departmental staff.

RECORDS AND SUPPORT SERVICES STAFF

Establishes and maintains a centralized system of recording and reporting human resources transactions.

1. Initiates all Employee Personnel Action(s) (EPAR) processing transactions.
2. Maintains employees' human resources records for the department.
3. Maintains a system for reporting of employee performance evaluations.
4. Audits Notification of Temporary Assignment forms (Form 10), in accordance with applicable bargaining unit contracts, statute, policy and procedure, or executive orders.
5. Compiles and consolidates data for, and prepares, various human resources reports.
6. Advises program managers and departmental staff on the interpretation and application of rules, policies, procedures, agreements, directives, and guidelines involving unit's area of responsibility.
7. Provides selected and authorized information on employees to outside agencies and appropriate departmental personnel.
8. Provides back-up administrative and clerical support services as needed.
9. Maintains working relationship with other state agencies concerning the unit's areas of responsibility.
10. Determines eligibility for the Temporary Disability Benefits Plan for employees.
11. Audits leave records and Application for Transfer of Vacation and Sick Leave Credit or Payment in Lieu of Vacation form (Form G-2).

RECRUITMENT AND EXAMINATION STAFF

Conducts internal and open-competitive recruitment and examination activities; advises managers on recruitment and staffing concerns; coordinates employee benefit enrollment activities.

1. Develops departmental policies and procedures for recruitment, examination and placement functions and insures compliance with applicable laws, human resources regulations, and collective bargaining contract provisions.
2. Conducts and coordinates internal recruitment, including announcing vacancies, screening applicants, referring qualified candidates, reviewing selection recommendations, and processing approved appointments.
3. Maintains controls on vacancies and temporary appointments, prepares status reports, and processes various types of appointment transactions.
4. Identifies recruitment problems and develops and carries out strategies and plans relating to job restructuring, training programs, compensation adjustments, and advertising programs in order to improve recruitment and retention of staff.
5. Advises program managers on recruitment, retention, and placement problems, selection criteria, and other matters pertaining to filling vacancies and provides appropriate assistance.
6. Conducts open-competitive recruitment for classes and functions delegated by the Department of Human Resources Development, including advertising, screening of applications, making suitability determinations, conducting examinations, certifying and maintaining eligible lists and responding to applicant complaints and appeals.
7. Coordinates the referral of applicants from eligible lists for selection interview, reviews selection recommendations, checks applicant suitability, and processes new appointments.
8. Coordinates the enrollment of benefits for new employees through orientation sessions and advises departmental staff on employment benefits, e.g., medical, dental, and life insurance.
9. Conducts job search and reduction-in-force proceedings and coordinates other employee placement functions.
10. Conducts background and suitability investigations on prospective new hires and employees, as required by federal and state laws.

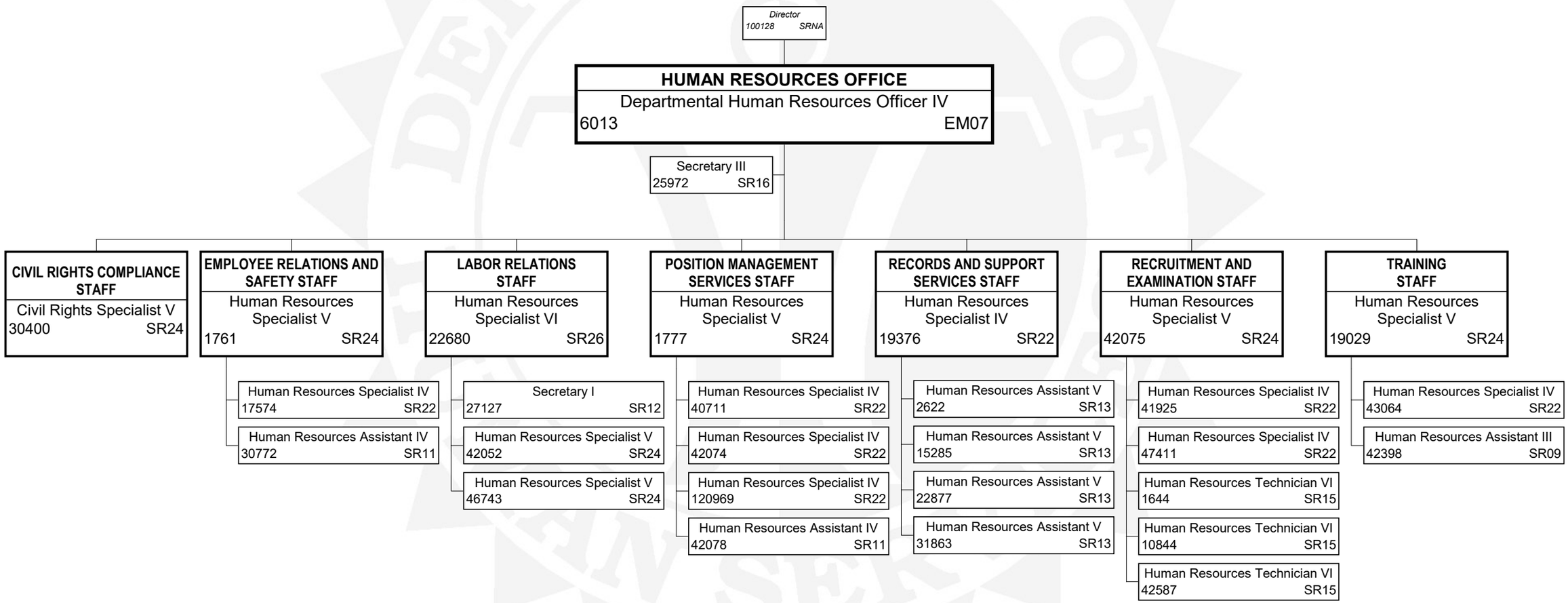
TRAINING STAFF

Formulates and develops an overall training strategy for the department and coordinates the preparation of the department's training plan. Monitors the plan and segments of the plan to assure their proper execution and implementation. Reviews and approves, coordinates, monitors, and evaluates specialized training plans and programs within the department. Plans, develops, conducts, and/or coordinates generic and specialized staff development and training programs of the Department of Human Services. Staff development and training programs are in consonance with existing state statutes, Department of Human Resources Development rules and regulations and Department of Human Services' policies and procedures.

1. Assesses training needs of employees and locates resources to meet the needs; monitors training to see that needs are met.
2. Plans and conducts orientation sessions for new employees.
3. Plans, develops, conducts, and/or coordinates generic training and, as appropriate, specialized development programs.
4. Provides other training opportunities to employees by initiating in-service and out-service training sponsored by various divisions/offices of the department and public and private agencies in the community.
5. Consolidates and coordinates training requests and processes to appropriate agency/office.
6. Reviews and suggests modifications and applications for out-service and in-service training applications to comply with Department of Human Resources Development rules and regulations.
7. Evaluates results of all departmental training programs and makes changes as appropriate.
8. Reviews and approves, monitors/evaluates results of divisional staff-development and training programs and recommends changes as appropriate.
9. Advises departmental personnel on relevant training and development matters.
10. Provides consultation to supervisory, administrative and divisional training staff on matters pertaining to development and conduct of training programs.
11. Serves as clearinghouse for training information and disseminates that which is relevant to line employees/management.
12. Evaluates requests for development (educational) leaves, stipends, etc.
13. Conducts research and locates/develops training materials and resources including films, literature and speakers.

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
HUMAN RESOURCES OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



OFFICE OF INFORMATION TECHNOLOGY

The Office of Information Technology (OIT) is responsible for the overall administration, planning, direction, management, development, implementation and maintenance of all information technology (IT) systems and processing for the department statewide. The OIT provides business application development and maintenance, project planning and management, systems software and hardware management, telecommunications and network management and support, technical training, operations of the Department of Human Services (DHS) computing facility including data control and technical help desk functions.

The OIT oversees the administration of the DHS Mainframe system complex and all peripherals located at the Department of Accounting and General Services (DAGS) Information and Communication Services Division (ICSD) separate from the state's mainframe system.

The OIT also directs and coordinates all IT matters within and between the DHS and other state and county agencies, the federal government, and commercial hardware and software organizations including private consultants.

PROJECT MANAGEMENT AND PLANNING STAFF

Provides planning, managing, and administrative services assistance to the OIT administrator and Staff; in the area of strategic and tactical planning to achieve OIT's goals and objectives, and work requests and prepares status reports and conveys concerns regarding the quality and progress of systems/projects; assists in the finalizing of the offices budget and expenditure plan; acts on behalf of the OIT administrator in managing the office in his/her absence.

Plans, coordinates, develops, evaluates, monitors and assists in bid, proposal and contract processing in the acquisition of IT hardware, software, and services; assist in research of office and staff productivity technologies.

Provides IT Project Management Support for departmental and divisional IT projects; selects, acquires, and disseminates project productivity aids for the Applications Development and Maintenance Staff (ADMS) and user project managers; assists in the coordination of specialized project management for users and IS training for OIT; participates in DHS Information Systems (IS) technical, user and/or Project Committees; liaison to the Project Management Office of the ICSD of the Department of Accounting and General Services.

Provides clerical and other office support; finalizes budget plan and tracks expenditures; processes purchase order payments; conducts and maintains office inventory.

These objectives are provided by (individually or in combination of) the Project Management and Planning and the Office Support Services Sections.

Office Support Services Section

The Office Support Services Section provides document processing, copying, filing; updates and maintains staff time sheets; maintains office supplies inventory; prepares and processes purchase orders; assists in the finalizing of the OIT budget plan and tracking OIT expenditures to budget; coordinates, maintains and prepares the office inventory for submission to DAGS; assists in processing contracts and in the consolidation of user agencies PVA into the department's DIPIRM.

Project Support Section

The Project Support Section develops, implements, and maintains the contracts; assists in the evaluation and selection of technical products and project productivity aids for the ADMS and user project managers; provides technical and project expertise and monitors the progress of the assigned departmental and divisional IT projects; compiles information for federal cost

allocations; purchases mainframe, mini- and micro- computer supplies; and coordinates user agencies in the preparation of Project Valuation Assessments (PVA) to consolidate into

the department's Distributed Information Processing and Information Resource Management Plan (DIPIRM).

APPLICATIONS DEVELOPMENT AND MAINTENANCE STAFF

Administers, plans, coordinates, and directs all Application Systems Design, Development, Implementation and Maintenance for departmental business applications computer systems. Provides analyses, construction and programming for all Information Processing (IP) computer systems for the various Federal and State programs for the Divisions and the various Staff Offices of the DHS.

Provides overall project management expertise and assistance in project management for all systems development projects; works with various department offices and division administrators to implement automation initiatives; assists in the development of the advance planning document or the systems development and implementation project plans; provides all systems analysis and design services, and computer programming services to the end user community; and provides daily operational support and maintenance in all aspects of data processing requirements for the end user community.

Computer Programming Section

Modifies/develops applications computer programs and performs unit test. Develops data processing documentation in accordance with the established documentation standards. Provides computer programming functions for the various Federal and State programs for the Benefit and Employment Support Services Division and the Med-QUEST Division

Systems Analysis and Design Sections 1 and 2

Performs system analysis and design functions in the development of new system requirements definition or enhances exiting system requirements. Produces data processing documentation, such as, System Requirements Definition (SRD), System Design Alternatives (SDA), System

External Specifications (SES), Testing plan, Conversion plan, and Implementation plan. Conducts system tests, assists the users in the systems acceptance test, assists in the development of the user manual, and conducts user training in the technical aspects of the system.

Section 1 performs the above functions for the various child welfare programs, adult services programs, financial management, and personnel systems for the Social Services Division, Vocational Rehabilitation and Services for the Blind Division, and Staff Offices of the DHS.

In addition, Section 1 performs computer programming functions, which include modifying/developing applications computer programs, performing unit test, developing data processing documentation in accordance with the established documentation standards for the child welfare programs and adult services programs, financial management and personnel system for the Divisions and Staff Offices of the DHS.

Section 2 performs the above functions for the various Federal and State programs for the Benefit and Employment Support Services Division and the Med-QUEST Division.

COMPUTER OPERATIONS STAFF

Plans, directs, and organizes the activities of the DHS computer facility; coordinates operations of the DHS mainframe at the ICSD facility. Manages and operates computer equipment in the DHS computer facility; establishes facility procedures and policies; provides technical help desk services and LAN/WAN services for the DHS, statewide. Prepares and maintains production schedules, and documentation for new and on-going application systems; submits job requests; reviews jobs for quality assurance; liaison to the ICSD Computer Operations Branch for the coordination of computer and telecommunication problems.

Data Control Section

Prepares schedules and controls production for computer processing; inputs parameter data for job submission at the ICSD computer center; assembles, prepares, and distributes computer reports to the appropriate DHS units; monitors the status of production jobs for the DHS application systems and maintains the inventory of computing forms and supplies.

Operations Section

Provides Teleprocessing Network services, LAN/WAN services, Technical Help Desk services, computer services, server backup services, including Interactive Voice Response (IVR) services for the DHS statewide. Coordinates mainframe operations with ICSD.

SYSTEMS SOFTWARE MANAGEMENT STAFF

Administers, plans, coordinates and directs the mainframe systems software support and control programming; database management and operational support; installation and maintenance services for centralized computing systems; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; determines efficiency/capacity of, and recommends improvements to the computer systems; and guidance in the effective and efficient use of systems software.

Plans, coordinates and directs information security and management of user privileges; develops plans and methods for improving the efficiency of mainframe systems and securing them from unauthorized access; develops plans and procedures to recover from disaster; and participates in the planning, acquisition, and installation of new equipment and program packages.

Develops and evaluates computer-related bid specifications; assists in the review of development plans and procurement requests for hardware and software for the mainframe complex. Provides technical and operational expertise in the planning, implementation, daily management, and maintenance of databases and database management systems.

Systems Management Section

Manages and coordinates all mainframe system complex hardware and system software installation activities and maintenance projects performed by OIT, ICSD or consultant personnel. Conducts general and detailed systems analyses for the DHS Mainframe System Complex and database design analyses and develops file plans and file structures required to implement system projects. Conducts capacity analyses of existing hardware components and performance analyses of existing software components and recommends maintenance or upgrades based upon current or future processing requirements. Conducts ongoing evaluations in regards to Central Processing Unit (CPU) utilization and processing.

Systems Security Section

Defines, develops, and administers all departmental security procedures and processes; manages access to the department's automated systems; conducts system security studies for conformance to laws, policies and procedures relating to the security of confidential information, develops and provides security guidelines and policies; works with various local, state, federal and private sector agencies on all system security issues; conducts security reviews on departmental system users for policy adherence and measures effectiveness of programs in place.

TELECOMMUNICATIONS AND SYSTEM NETWORK STAFF

Plans, directs and oversees the implementation and support of various network components; the evaluation of efficient and cost-effective deployment and usage of transmission media; and the development of policies, standards and procedures long-range plans and goals for the telecommunications infrastructure. Ensures that the Department's plans are consistent with the State's long-range telecommunications infrastructure to allow connectivity with other agencies.

Plans, coordinates and manages activities involving voice, data and video communications. Directs the network architecture design and determines network system software. Oversees the development of policies, standards and procedures, long-range plans and goals for network access within the DHS.

Manages, plans and directs office automation usage and the development of customized office automation applications and databases. Provides technical expertise in the support of client applications and Web development.

Network Planning And Management Section

Oversees and manages the activities of the DHS computer networks including LANs, WANs and Internet systems. Plans, analyzes, designs and develops the physical network architecture. Establishes and maintains network software parameters, configures and optimizes network components including servers and firewalls, routers, switches and hubs. Implements and maintains network management processes to identify, diagnose and resolve network operational problems. Tracks performance capacity and analyzes network workload; plans, and schedules and implements hardware and software modifications.

Office Automation and Client Computing Services Section

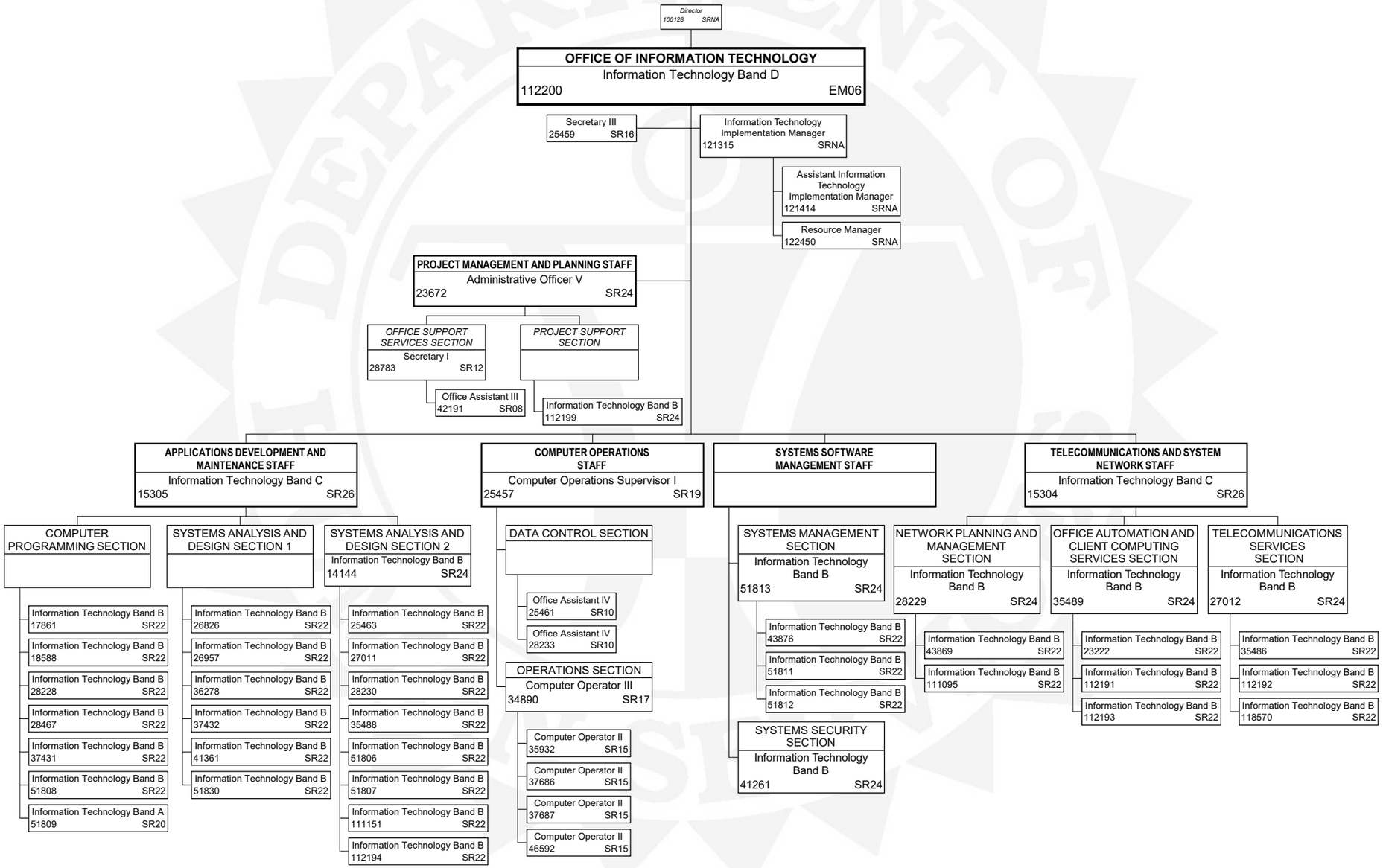
Provides technical expertise in planning, designing, developing, implementing and utilizing Office Automation systems. Conducts capacity analyses of existing hardware used for Office Automation systems. Plans for and coordinates the implementation of upgrades to Office Automation software or hardware. Analyzes, designs, develops and implements customized Office Automation applications and databases to meet user requirements. Provides user support for Web services.

Telecommunications Services Section

Manages the design and deployment of hardware, software and transmission media to enable mainframe connectivity and connectivity to the Departmental minicomputer and Local Area Network/Wide Area Network (LAN/WAN). Provides technical expertise in planning, designing, developing, implementing and evaluating voice, data and video communication systems in the Department. Analyzes network traffic and available communications capacity; plans and implements improvements, reconfiguration or upgrades of communication devices and transmission media as necessary to provide sufficient transmission speed and bandwidth.

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
OFFICE OF INFORMATION TECHNOLOGY

POSITION ORGANIZATION CHART
JUNE 30, 2022



BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION

Under the general direction of the Director of Human Services, the Benefit, Employment, and Support Services Division (BESSD) provides employment related services, child-care services, homeless services and economic assistance to eligible families and individuals.

Basic authority and responsibility for the administration of the BESSD will be vested in the Division Administrator who:

1. Provides administrative direction in the planning, development, and implementation of comprehensive statewide employment related, child-care, and income maintenance programs that include:
   a. job placement services and opportunities, education, skill building, job training, volunteer work experience, and counseling.
   b. childcare subsidies, licensing and registration of child-care providers, counseling, resource development, and referral services.
   c. financial assistance.
   d. supplemental nutrition assistance.
   e. homeless services.
2. Directs the development, implementation, and maintenance of federal-state plans for federal funds.
3. Determines priorities and allocation of resources, coordinates and reviews division's multi-year programs and financial plans and prepares division's budget for submission to Director.
4. Prescribes and provides direction in the development of such goals, objectives, policies, standards, criteria, procedures, and rules and regulations as may be necessary or appropriate to perform functions.
5. Provides direction in the planning and development of a full range of supporting services including administrative management, planning, system supports, staff development, and automation.
6. Proposes need for and reviews or analyzes proposed legislation and recommends appropriate action to Director. Prepares legislative testimonies and assists in hearings.
7. Administers, under policy and direction of the United States Department of Agriculture, the Supplemental Nutrition Assistance Program and Employment and Training Program; the United States Housing and Urban Development-Homeless Programs, and under the direction of the United States Department of Health and Human Services, Temporary Assistance to Needy Families Block Grant, Child-Care Development Block Grant, and Low Income Home Energy Assistance Block Grant.
8. Provides channels of coordination and communication among DHS divisions, staff offices, branches, and other public and private organizations with welfare related concerns.
9. Awards grants or contracts for appropriate education, employment training, supportive services, homeless oriented programs or to improve the availability and quality of early childhood development and care.
10. Coordinates divisional activities with private and public agencies and develops inter-agency relationships and agreements.
11. Provides advisory and consultative technical program management assistance.
12. Resolves major conflicts among operating or staff units of the division.
13. Provides direction in the development and implementation of a fraud investigation and payment recovery services.
14. Provides oversight to line units in the preparation of reports for administrative hearings and in the preparation of facts at the hearings.

ADMINISTRATIVE MANAGEMENT SERVICES OFFICE

Under the general direction of the division administration, the Administrative Management Services Office (AMSO) is responsible for providing logistical and support services related to central purchasing, property and equipment (lease/purchase) management, inventory control, coordinates the division budget, assists the financial, supplemental nutrition assistance, employment and training; and the child-care program in processing client payments in the development, execution, and management of contracts to ensure compliance with policies, rules, regulations and laws, and manages the division's safety and natural disaster policies and procedures. The AMSO is also responsible to process payments for state programs, to oversee the general business activities for the division and to arrange for studies of operations and organization. In addition, the office provides management oversight to the line units with regard to budget preparation and expenditure of funds.

Electronic Benefit Transfer Staff

The Electronic Benefit Transfer Staff (EBT) is responsible to develop, implement, and monitor the electronic benefit transfer processes; coordinates the activities among the state programs, retailers, financial institutions, and the contractor who processes the payments and releases funds to clients; resolves problems related to client's account which may be caused by sources outside the Division's automated systems.

Systems Operations and Requirements Staff

The Systems Operations and Requirements Staff (SORS) is responsible to perform a support function by assisting the division in accomplishing program integration and single access for clients at the user/service delivery level through the use of electronic data processing (EDP) systems and office automation. Additionally, the SORS is the central focal point for coordinating and facilitating communication between users and the Department's Office of Information and Technology, and other staff regarding systems operational or functional problems.

Support Services Staff

Under the overall direction and control of the AMSO Administrator, the Support Services Staff (SSS) plans, initiates, implements, directs, evaluates, controls, and maintains all administrative and business management functions for Division.

The SSS is responsible for preparing the budget and expenditures plan and assure that the units operate within the Department of Accounting and General Services requirements. The SSS maintains a centralized staffing control system and closed files system. The SSS evaluates clerical and administrative procedures on a continuing basis, provides appropriate training to staff subordinates to ensure that work performance standards are met, and recommends changes to improve operations among units.

CHILD-CARE REGULATION PROGRAM OFFICE

Under the general direction of the division administration, the Child-Care Regulation Program Office provides policy and administrative direction in the development and implementation of child-care regulations and enforcement, health and safety monitoring, and quality initiative programs.

1. Develops statewide program objectives, indicators of planned activity, measurements of effectiveness for the child-care regulation programs, and formulates policies and procedures to implement program objectives.
2. Establishes and prioritizes program goals and objectives and plans, initiates, promotes, facilitates, directs, and evaluates the statewide implementation of these programs.
3. Develops state and federal plans in conformance to state regulatory requirements and federal law.
4. Develops, implements, and maintains department rules which are based on federal and state laws and regulations as well as evaluates the effectiveness of the rules, procedures, and standards.
5. Prepares legislative bills, testimonies and reports, reviews and analyzes proposed legislation (federal and state), recommends appropriate action, and attends hearings to provide information as requested by the division administrator.
6. Prepares annual program plans, program budgets, narrative justifications, expenditure plans, and variance reports on program expenditures and accomplishments.
7. Coordinates the preparation of reports and data collection to analyze/assess programs' accomplishments, effectiveness, and efficiency.
8. Drafts and executes agreements and contracts with public and private agencies in order to purchase a needed or complementary service.
9. Plans, develops, and evaluates a statewide program of child-care services, including establishment and implementation of licensing standards and requirements, development and management of the child-care licensing resource file, and monitoring and tracking of care.
10. Assists with the development and renews program grant application for federal funds.
11. Coordinates services of other public and private agencies with varying types of programs servicing the same target population.
12. Gives talks to public and private agencies, non-profit organizations, and elsewhere, as requested.
13. Facilitates discussion and collaboration with other federally funded entities in the area of available resources and best practices as it relates to services to families and early childhood education services.
14. Provides overall direction to determine the computer requirements for the child-care regulation and quality initiative programs to meet the program requirements for monitoring of licensed, registered, and legally exempt providers, public access to regulatory information, management of information data, electronic interfaces with other agencies or programs, and new programs and provides assistance in developing system requirements.
15. Assists staff in defending department's decision when the department's decision to suspend or revoke a license or registration or to temporarily or permanently exclude an individual from child-care is appealed to the department's administrative appeals office.
16. Receives complaints and inquiries from the public, community agencies, legislative staff and develops responses or takes appropriate action.
17. Maintains contacts with the Department of the Attorney General concerning litigation against the child-care regulatory programs or legal enforcement actions, prepares interrogatories, and testifies in depositions and in court hearings.
18. Reviews administrative hearing reports for administrative appeal hearings, assists line staff at administrative hearings, and reviews hearing officer's decision for further action or guidance needed.
19. Coordinates with other offices, including fiscal and audit entities, for any state or federal audits, compliance monitoring visits, or reviews of the child-care regulation and quality initiative programs.

CHILD-CARE REGULATION PROGRAM OFFICE (Cont'd)

20. Assists the Staff Development Office in the development and evaluation of training curricula for line staff and contract staff.

CHILD-CARE SUBSIDY PROGRAM OFFICE

Under the general direction of the division administration, the Child-Care Program Office provides policy and administrative direction in the development and implementation of child-care and programs that include the At-Risk Child-Care, Transitional Child-Care, Child-Care Development Block Grant, and the Preschool Open Doors programs.

1 Develops statewide program objectives, indicators of planned activity, measurements of effectiveness for the child-care subsidy programs, and formulates policies and procedures to implement program objectives.

2. Establishes and prioritizes program goals and objectives and plans, initiates, promotes, facilitates, directs, and evaluates the statewide implementation of these programs.

3. Develops state and federal plans in conformance to state regulatory requirements and federal law.

4. Develops, implements, and maintains department rules which are based on federal and state laws and regulations as well as evaluates the effectiveness of the rules, procedures, and standards.

5. Maintains a continuing federal-state relationship with the Department of Health and Human Services, Administration for Children and Families on matters pertaining to the Child-Care and Development Block Grant.

6. Prepares legislative bills, testimonies, reviews and analyzes proposed legislation (federal and state), recommends appropriate action, and reports and attends hearings to provide information as requested by the division administrator.

7. Prepares annual program plans, program budgets, narrative justifications, expenditure plans, and variance reports on program expenditures and accomplishments.

8. Coordinates the preparation of reports and data collection to analyze/assess programs' accomplishments, effectiveness, and efficiency.

9. Drafts and executes agreements and contracts with public and private agencies in order to purchase a needed or complementary service.

10. Develops and renews program grant application for federal funds.

11. Coordinates services of other public and private agencies with varying types of programs servicing the same target population.

12. Gives talks to public and private agencies, non-profit organizations, and elsewhere, as requested.

13. Provides overall direction to determine the computer requirements for the child-care subsidy programs to meet the program requirements for timely payments, management information data, electronic interfaces with other agencies or programs, new programs, and provides assistance in developing system requirements.

14. Facilitates discussion and collaboration with other federally funded entities in the area of available resources and best practices as it relates to services to low-income families and early childhood education services.

15. Assists staff in defending department's decision when the department's decision to reduce or terminate assistance is appealed to the department's administrative appeals office.

16. Receives complaints and inquiries from the public, community agencies, legislative staff and develops responses or takes appropriate action.

17. Maintains contacts with the Department of the Attorney General concerning litigation against the child-care subsidy programs or legal enforcement actions, prepares interrogatories, and testifies in depositions and in court hearings.

18. Reviews administrative hearing reports for administrative appeal hearings, assists line staff at administrative hearings, and reviews hearing officer's decision for further action or guidance needed.

19. Coordinates with other offices, including fiscal and audit entities, for any state or federal audits, compliance monitoring visits, or reviews of the child-care subsidy programs.

20. Assists the Staff Development Office in the development and evaluation of training curricula for line staff and contract staff.

FINANCIAL ASSISTANCE PROGRAM OFFICE

Under the general direction of the division administration, the Financial Assistance Program Office is responsible for providing policy and administrative direction in the development and implementation of the financial assistance programs:

1. Develops statewide program objectives, indicators of planned activity, measurements of effectiveness for the financial assistance programs, and formulates policies and procedures to implement program objectives.
2. Plans, develops, implements, and maintains Department rules which are based on federal and state laws and regulations.
3. Monitors and evaluates the financial assistance programs by reviewing progress reports, statistical reports, and conducting field studies or management evaluations.
4. Monitors program operations for conformance with program plans, policies, and standards, directs the evaluation of the accomplishments and effectiveness of Department rules and procedures against resources expended, and develops standards for controls or conducting program analyses and special studies to assess adequacy of plans.
5. Maintains a continuing federal-state relationship with the Department of Health and Human Services in the administration of the Refugee Assistance program, Repatriation Program, and Low-Income Home Energy Assistance Program and Social Security Administration in the administration of the State Supplemental Security Income program.
6. Prepares annual program plans, biennial program budgets, supplemental budgets, prepares narrative justification, expenditure plan and variance reports on program expenditures and accomplishments; determines priorities and allocation of resources; and coordinates and reviews the multi-year program and financial plans.
7. Prepares testimonies and reports for submittal to the legislature, reviews and analyzes proposed legislation (federal and state), attends legislative hearings for the purpose of providing supplemental information as requested, and recommends appropriate action to the divisional administration.
8. Drafts and executes statewide agreements and contracts with key public and private agencies to bring complementary services to clients served by the financial assistance programs.
9. Prepares reports, statistics, and evaluations on the accomplishments of the financial assistance programs.
10. Coordinates the activities of the Income Maintenance Committee on Payment Projections to include planning and facilitating the meetings.
11. Receives direct complaints from the public, recipient groups, and agencies and takes appropriate action.
12. Gives public talks at health and social welfare conferences and to interested organizations both private and public to maintain public awareness of governmental programs; maintains liaison with recipient advocate groups; prepares or directs preparation of press releases.
13. Coordinates financial assistance program activities with other offices and divisions within the department, public and private agencies, consumer groups, advocate groups, and community agencies.
14. Maintains contacts with the Attorney General's Office concerning litigation against the financial assistance programs, prepares interrogatories, and testifies in depositions and in court hearings.
15. Provides overall direction to determine the computer requirements for the financial assistance programs to meet the program requirements for timely payments, management information data, electronic interfaces with other agencies or programs, new programs, and provides assistance in developing system requirements.
16. Coordinates the preparation, development, and implementation of a wide range of informational materials to inform clients about the various programs, clients' rights and responsibilities, services provided by the department, and available community resources.

FINANCIAL ASSISTANCE PROGRAM OFFICE (Cont'd)

17. Coordinates with the Med-QUEST Division on program activities for the Medicaid and Health QUEST programs.
18. Reviews branch reports for administrative hearings, assists the line staff at administrative hearings, and reviews hearing officer's decision. Also, completes research and branch reports for tax intercept hearings and attends the hearing as the department's representative.

HOMELESS PROGRAMS OFFICE

Under the general direction of the Division Administration, the Homeless Programs Office serves as the focal point for the need assessment, development, grant application, and administration of supportive services for homeless programs statewide with the goal of bringing about self-sufficiency and economic independence. The Homeless Programs Office provides homeless related technical support and assistance to personnel of private and public agencies. The Homeless Programs Office also serves as a liaison for the Department with other agencies and community groups in developing strategies for resident and statewide homeless related services and self-sufficiency programs.

1. Develops, coordinates, and monitors homeless shelter programs, and other homeless activities relating to the State's and each County's homeless continuum of care systems.
2. Develops state and federal plans in conformance to state regulatory requirements and federal law.
3. Develops, implements, and maintains department rules which are based on federal and state laws and regulations as well as evaluates the effectiveness of the rules, procedures, and standards.
4. Maintains a continuing federal-state relationship with the United States Department of Housing and Urban Development (HUD), including implementing various HUD-funded programs that target the needs of Hawaii's homeless and homeless-at-risk.
5. Prepares legislative bills, testimonies and reports and attends hearings to provide information as requested by the division administrator.
6. Prepares annual program plans, program budgets, narrative justifications, expenditure plans, and variance reports on program expenditures and accomplishments.
7. Coordinates the preparation of reports and data collection to analyze/assess programs' accomplishments, effectiveness and efficiency.
8. Drafts and executes agreements and contracts with public and private agencies in order to purchase a needed or complementary service.
9. Researches public and private funding sources; prepare and coordinate grant applications for those funds; conducts ongoing needs assessments with private and public agencies involved with the homeless; and assists in the coordination of such resources.
10. Develops, coordinates, assists in the planning; conducts homeless program workshops, training sessions, and development activities; and provides technical assistance on new and existing homeless programs for private and public agencies.
11. Serves as liaison for the Department in collaborating with other agencies and community groups in developing strategies for homeless related service and self-sufficiency programs.
12. Coordinates with the Fiscal Management Office for auditor services and works with the private auditors contracted to perform annual audits of provider agencies.
13. Administers the savings account program for the homeless families residing in homeless shelters.
14. Coordinates for the inspection of the Department's homeless facilities and for the inspection of donated lands, structures, and materials for use by the homeless with other branches and offices of the Department.
15. Coordinates with the provider and other agencies for the management of the Department's homeless facilities.

INVESTIGATIONS OFFICE

Provides overall management for implementation of the Department's plans, policies, rules and procedures designed to prevent, detect, investigate, report and prosecute fraud and other crimes in the programs of the Department.

Provides investigative services in support of the Department's efforts to prevent, detect, report and prosecute crimes in the programs administered by the Department; recover moneys due to the Department as a result of overpayments or over-issuances in the various programs; and locate persons (other than absent parents for purposes of Title IV-D of the Social Security Act) for the various programs of the Department. Conducts internal investigations within the Department.

Provides typing, duplicating, filing and other clerical duties for the Investigations Office. Assists in preparing the operations budget; reviews monthly expenditure reports; processes purchase orders and travel arrangements; and maintains inventory records.

Administrative Disqualification Staff

Establishes and operates a system to investigate suspected fraud cases which are considered appropriate for referral to an Administrative Disqualification Hearing (ADH). Inputs and monitors disqualification penalties sent to the HAWI computer system; reports administrative disqualification activities to the appropriate Federal agencies.

Case Control Staff

Establishes and maintains a case intake, screening assignment, and monitoring system. Receives and logs complaints and allegations of fraud, investigative referrals, and overpayment reports; and requests and referrals received from out-of-state, Federal and other State agencies.

Analyzes complaints and referrals; reviews the results of preliminary investigations and public assistance case records of all cases investigated; revises incorrect overpayment computations; and coordinates all investigative cases involving inter-county action.

Maintains public assistance case records and statistical information; monitors the progress of cases referred for prosecution or administrative disqualification hearing; appears in grand jury sessions.

Restitution Control Staff

Controls and enforces restitution due as a result of overpayments and over-issuances in the various assistance programs administered by the Department. Receives and reviews overpayment claim reports generated by line units; conducts local investigations.

Hawaii Staff, Kauai Staff, Maui Staff, and Oahu Staff

The Hawaii, Kauai, Maui, and Oahu Staffs investigates referrals and assigned cases of allegations and complaints of suspected crimes concerning the public assistance programs and participates in the investigations conducted jointly by Federal, State, and/or County law enforcement agencies. The Hawaii, Kauai, Maui and Oahu Staffs conducts the initial investigation of complaints and allegations; conducts follow-up investigations; prepares and submits reports of investigation for immediate transmission to appropriate public assistance officials.

The Hawaii, Kauai, Maui, and Oahu Staffs investigates the loss, theft, or forgery of payment warrants, Electronic Benefit Transfer payment cards, supplemental nutrition assistance, and medical identification cards with the Federal, State, County, and Municipal law enforcement agencies.

The Hawaii, Kauai, Maui, and Oahu Staffs prepares and submits reports of investigative findings; appears at proceedings to present investigative/evidentiary findings; monitors the progress of cases and notifies the Case Control Staff of the outcome or disposition.

The Hawaii, Kauai, Maui, and Oahu Staff maintain records of investigative activities.

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM OFFICE

Under the general direction of the division administration, the Supplemental Nutrition Assistance Program Office:

1. Develops statewide program objectives, indicators of planned activity, measurements of effectiveness for the Supplemental Nutrition Assistance Program, and formulates policies and procedures to implement program objectives.
2. Plans, develops, implements, and maintains Department rules which are based on federal and state laws and regulations.
3. Monitors and evaluates the Supplemental Nutrition Assistance Program by reviewing progress reports, statistical reports, and conducting field studies or management evaluations.
4. Monitors program operations for conformance with program plans, policies, and standards, directs the evaluation of the accomplishments and effectiveness of Department rules and procedures against resources expended, and develops standards for controls or conducting program analyses and special studies to assess adequacy of plans.
5. Maintains a continuing federal-state relationship with the United States Department of Agriculture, Food and Consumer Services in the administration of the Supplemental Nutrition Assistance Program.
6. Prepares annual program plans, biennial program budgets, and supplemental budgets: prepares narrative justification, expenditure plan and variance reports on program expenditures and accomplishments; determines priorities and allocation of resources; and coordinates and reviews the multi-year program and financial plans.
7. Prepares testimonies and reports for submittal to the legislature, reviews and analyzes proposed legislation (federal and state), attends legislative hearings for the purpose of providing supplemental information as requested, and recommends appropriate action to the division administration.
8. Drafts and executes statewide agreements and contracts with key public and private agencies to bring complementary services to clients served by the Supplemental Nutrition Assistance Program.
9. Prepares reports, statistics, and evaluations on the accomplishments of the Supplemental Nutrition Assistance Program.
10. Develops corrective action plans based on findings revealed by quality control, field audits, federal audits, and special studies, implements corrective action plans, and monitors completion of plans.
11. Receives direct complaints from the public, recipient groups, and agencies and takes appropriate action.
12. Gives public talks at health and social welfare conferences and to interested organizations both private and public to maintain public awareness of governmental programs; maintains liaison with recipient advocate groups; prepares or directs preparation of press releases.
13. Coordinates Supplemental Nutrition Assistance Program activities with other offices and divisions within the department, public and private agencies, consumer groups, advocate groups, and community agencies.
14. Maintains contacts with the Attorney General's Office concerning litigation against the Supplemental Nutrition Assistance Program, prepares interrogatories, and testifies in depositions and in court hearings.
15. Provides overall direction to determine the computer requirements for the Supplemental Nutrition Assistance Program to meet the program requirements for timely payments, management information data, electronic interfaces with other agencies or programs, and new programs and provides assistance in developing system requirements.
16. Administers the forms management program for the Supplemental Nutrition Assistance Program.
17. Coordinates the preparation, development, and implementation of a wide range of informational materials to inform clients about the Supplemental Nutrition Assistance Program, clients' rights and responsibilities, services provided by the department, and available community resources.

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM OFFICE (Cont'd)

18. Reviews branch reports for administrative hearings, assists the line staff at administrative hearings, and reviews hearing officer's decision. Also, completes research and branch reports for tax intercept hearings and attends the hearing as the department's representative.
19. Assists the Fiscal Management Office in the monthly reconciliation of benefits issued.

TEMPORARY ASSISTANCE FOR NEEDY FAMILIES PROGRAM OFFICE

Under the general direction of the division administration, Temporary Assistance for Needy Families Program Office (TANFPO) provides policy and administrative direction in the development and implementation of the TANF programs that include TANF financial assistance and the employment and training programs which includes the First to Work and Up-Front Universal Engagement programs.

1 Develops statewide program objectives, indicators of planned activity, measurements of effectiveness for the Temporary Assistance for Needy Families programs and formulates policies and procedures to implement program objectives.
2. Establishes and prioritizes program goals and objectives and plans, initiates, promotes, facilitates, directs, and evaluates the statewide implementation of these programs.
3. Develops state and federal plans in conformance to state regulatory requirements and federal law.
4. Develops, implements, and maintains department rules which are based on federal and state laws and regulations as well as evaluates the effectiveness of the rules, procedures, and standards.
5. Maintains a continuing federal-state relationship with the Department of Health and Human Services, Administration for Children and Families in matters pertaining to the Temporary Assistance for Needy Families Block Grant.
6. Prepares legislative bills, testimonies and reports and attends hearings to provide information as requested by the division administrator.
7. Prepares annual program plans, program budgets, narrative justifications, expenditure plans, and variance reports on program expenditures and accomplishments.
8. Coordinates the preparation of reports and data collection to analyze/assess programs' accomplishments, effectiveness, and efficiency.
9. Drafts and executes agreements and contracts with public and private agencies in order to purchase a needed or complementary service.
10. Develops and renews program grant application for federal funds.
11. Coordinates services of other public and private agencies with varying types of programs servicing the same target population.
12. Provides overall direction to determine the computer requirements for the TANF financial assistance programs to meet the program requirements for timely benefit payments and employment and training services, management information data, federal reporting, electronic interfaces with other agencies or programs, and provides assistance in developing system requirements.
13. Gives talks to public and private agencies, non-profit organizations, and elsewhere, as requested.
14. Assists staff in defending department's decision when the department's decision to reduce or terminate assistance is appealed to the department's administrative appeals office.

STATEWIDE BRANCH

Under the general direction of the Division Administrator, the Statewide Branch provides overall management and implements the Division's employment, childcare, financial assistance, and supplemental nutrition assistance programs statewide. The Statewide Branch plans, organizes, directs, coordinates, evaluate, trains, recommends changes, and maintains an organization that facilitates the efficient and effective accomplishment of the objectives of the Division. The Statewide Branch maintains good relationships with the community.

Staff Development Office

Under the general direction of the Statewide Branch Administrator, the Staff Development Office is responsible to plan, develop, conduct, contract, and/or coordinate staff development and training programs for the division's employees, including support staff, in consonance with existing State statutes, Department of Human Resources Development regulations and DHS policies and procedures.

1. Assess training needs of employees to provide training opportunities.
2. Plans and conducts orientation sessions for new employees.
3. Plans, develops, conducts, contracts, and/or coordinates specialized training and development programs for division personnel.
4. Provides other training opportunities to employees by initiating in-service and out-service training sponsored by other divisions of the department and public and private agencies in the community.
5. Consolidates and coordinates training requests and processes to the department's Human Resources Office.
6. Evaluates results of all training programs and makes changes as appropriate.
7. Advises division personnel on relevant training and development matters.
8. Provides consultation to supervisory and administrative staff on development and conduct of training programs.
9. Serves as division's clearinghouse for training information and disseminates that which is relevant to division employees.
10. Evaluates requests for development (educational) leaves for the division administrator.
11. Acts as the division's liaison with institutions of higher learning in coordinating training grant proposals for division's staff.

East Hawaii, West Hawaii, Kauai, Maui, and Oahu 1, 2, 3, and 4 Sections

The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 provides the operational direction, management, and oversight toward the implementation and execution of the Department's and BESSD plans, policies, procedures, regulations, and program objectives of the employment related, childcare services, income maintenance, and supplemental nutrition assistance programs. The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 provides, directs, coordinates, reviews, and evaluates the operations and service delivery of the subordinate processing centers and units.

The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 formulate objectives based on defined goals with the funding and resources afforded; studies, and continually appraises operations, recommends and implements changes in operational policies and/or procedures toward resolving conflicts among and between operating entities. The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 provides guidance and direction to subordinate staff in preserving, maintaining, and sustaining reasonable performance standards. The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 exercises fiscal control of funds allocated; and supervises, develops, and provides direction to subordinate staff and develops and maintains a system for management control.

The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 implements State policies, procedures and directives for budget planning, preparation, and execution of generally acceptable accounting procedures and requirements; and maintains a centralized staffing control system. The East Hawaii, West Hawaii, Kauai, Maui and Oahu Sections 1, 2, 3, and 4 maintains the Sections Closed Files System and evaluates Section administrative or clerical procedures; implements changes to improve operations.

North Hilo Processing Center Unit, South Hilo Processing Center Unit, West Hawaii Processing Center Unit, Kauai Processing Center Unit, Maui Processing Center Unit, Molokai-Lanai Processing Center Unit, KPT Processing Center Unit, OR&L Processing Center Unit, Kapolei Processing Center Unit, Waianae Processing Center Unit, Wahiawa Processing Center Unit, Waipahu Processing Center Unit, Koolau Processing Center Unit, and the Pohulani Processing Center Unit

Under the direction of their respective Section Administration, these processing centers and units determine initial and continuing eligibility for the financial, supplemental nutrition assistance and medical programs to eligible applicants and recipients, and issue benefits to all who are eligible. These units maintains the electronic and hard copy case files, conducts reviews to determine continued eligibility, provides the general public information on the Division's Programs, takes action on complaints received, initiates adverse actions as appropriate, closes ineligible cases, and coordinates the linkage of mothers and newborns with Med-QUEST to ensure enrollment of newborns.

Central Hilo Unit, North Kona 2 Unit, South Unit, and Maui Central Unit

Under the direction of their respective Section Administration, these units provide a range of services to individuals applying for benefits through the Temporary Assistance for Needy Families (TANF) program, and to recipients of TANF benefits who are required to meet work activity requirements to receive benefits. These units recommend, evaluate, assess, and direct client participation in employment or educational programs and engages in job development activities to maximize client participation opportunities. In addition, the participant will receive counseling, barrier services, and support services to assist clients towards achieving the goal of economic self-sufficiency. These units also provide support services, including childcare reimbursement, transportation reimbursement and work expense to eligible applicants and recipients.

Under the direction of their respective Section Administration, these units provide regulatory oversight of childcare facilities and homes to ensure conformance to regulatory standards and safety to children. The Central Hilo Unit, North Kona 2 Unit, South Unit, and Maui Central units provide the following services: receive and process applications; conduct licensing studies; conduct assessments; monitor compliance; provide technical assistance; provide resource and referral activities; conduct investigations of complaints received by the public and take appropriate action when deemed necessary against licensed, license-exempt, and unregulated child-care centers and homes; initiate legal action against the provider who is in violation of related Hawaii Revised Statutes and Hawaii Administrative Rules; and conduct background checks on all applicants, licensed and registered providers to determine the applicant's, the employee's, or the household member's risk with respect to children in care.

Downtown First-To-Work Unit 1, Downtown First-To-Work Unit 2, Waianae First-To-Work Unit, Waipahu First-To-Work Unit, Kailua First To Work Unit, and Wahiawa First To-Work

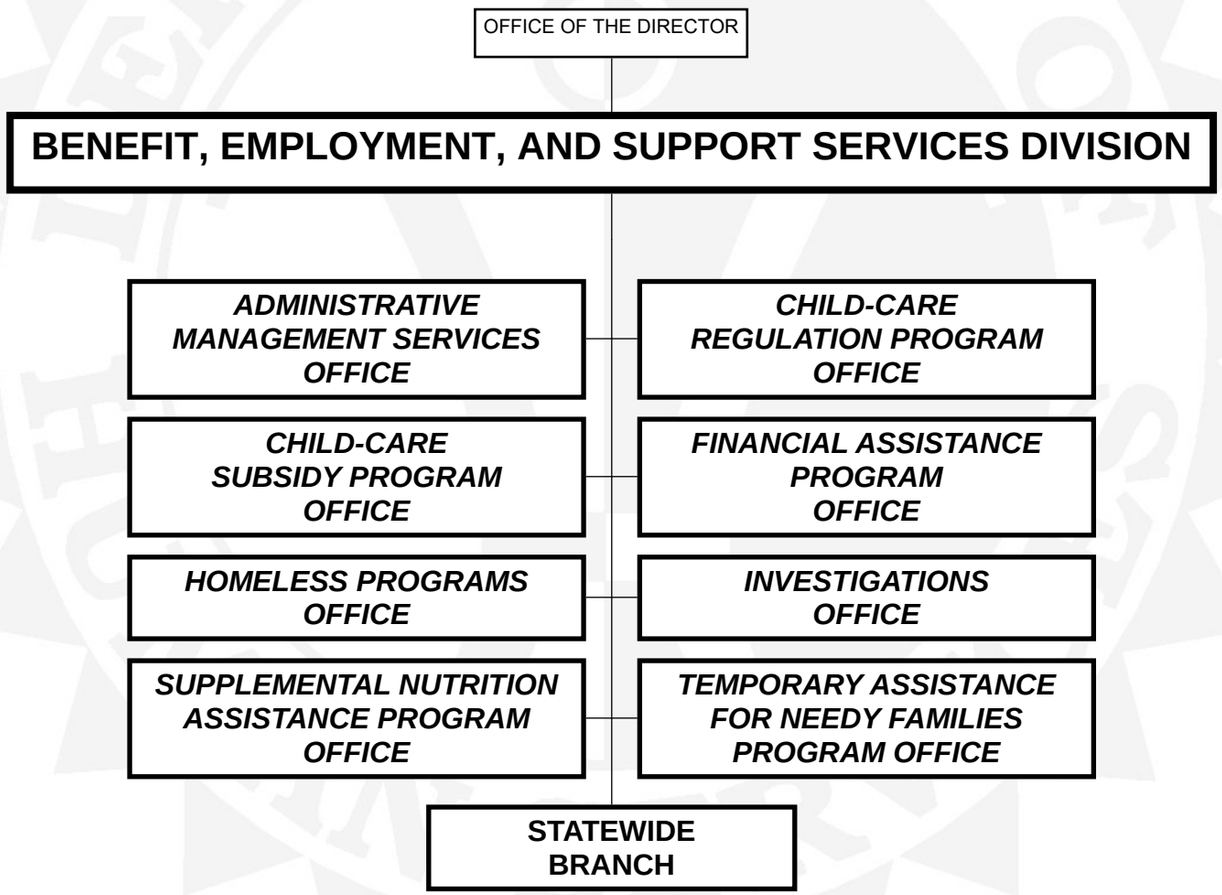
Under the direction of their respective Section Administration, these units provide a range of services to individuals applying for benefits through the Temporary Assistance for Needy Families (TANF) program, and to recipients of TANF benefits who are required to meet work activity requirements to receive benefits. These units recommend, evaluate, assess, and direct client participation in employment or educational programs and engages in job development activities to maximize client participation opportunities. In addition, the participant will receive counseling, barrier services, and support services to assist clients towards achieving the goal of economic self-sufficiency. These units also provide support services, including childcare reimbursement, transportation reimbursement and work expense to eligible applicants and recipients.

Child Care Licensing Unit 1 and Child Care Licensing Unit 2.

Under the direction of their respective Section Administration, these units provide regulatory oversight of child-care facilities and homes to ensure conformance to regulatory standards and safety to children. These units provide the following services: receive and process applications; conduct licensing studies; conduct assessments; monitor compliance; provide technical assistance; provide resource and referral activities; conduct investigations of complaints received by the public and take appropriate action when deemed necessary against licensed, license-exempt, and unregulated child-care centers and homes; initiate legal action against the provider who is in violation of related Hawaii Revised Statutes and Hawaii Administrative Rules; and conduct background checks on all applicants, licensed and registered providers to determine the applicant's, the employee's, or the household member's risk with respect to children in care.

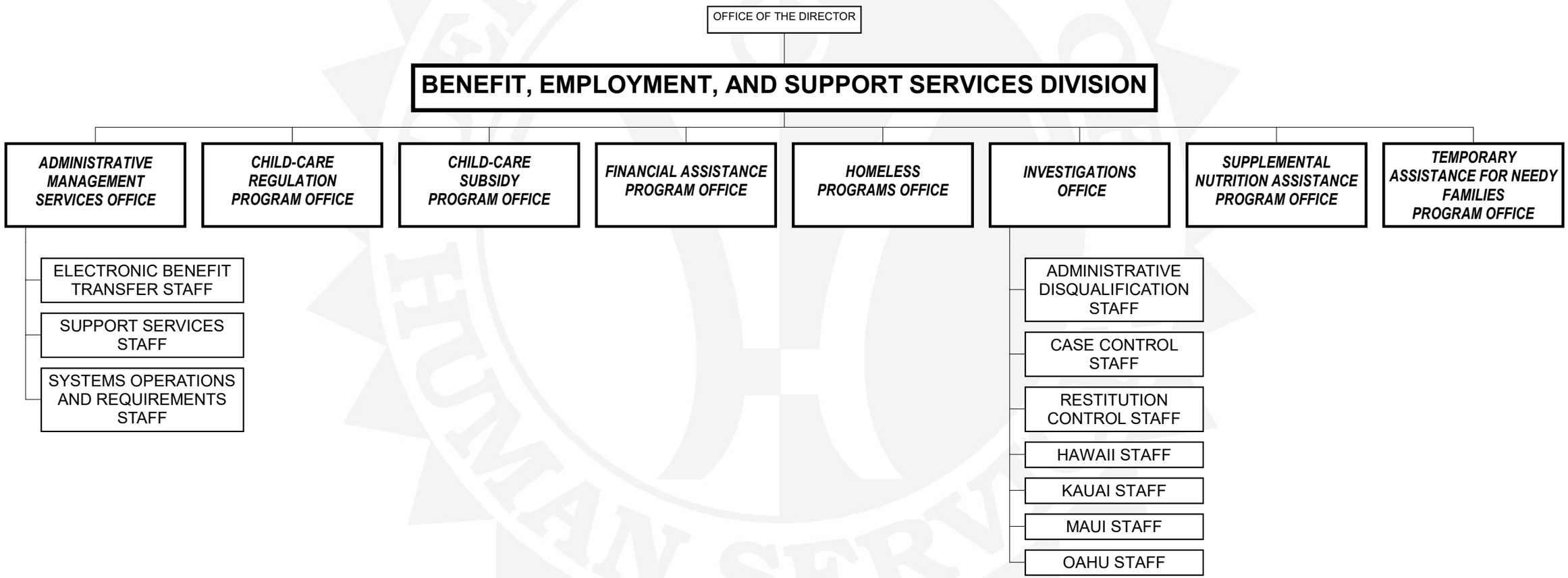
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION

ORGANIZATION CHART 1
JUNE 30, 2022



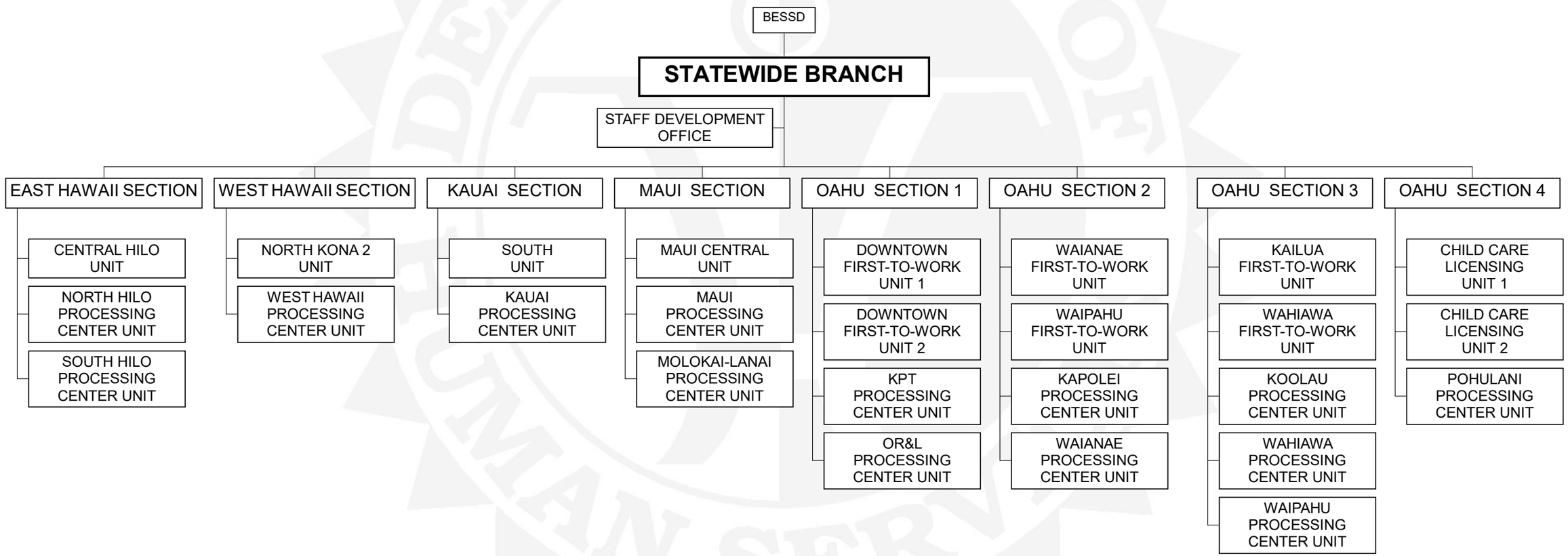
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION

ORGANIZATION CHART 2
JUNE 30, 2022



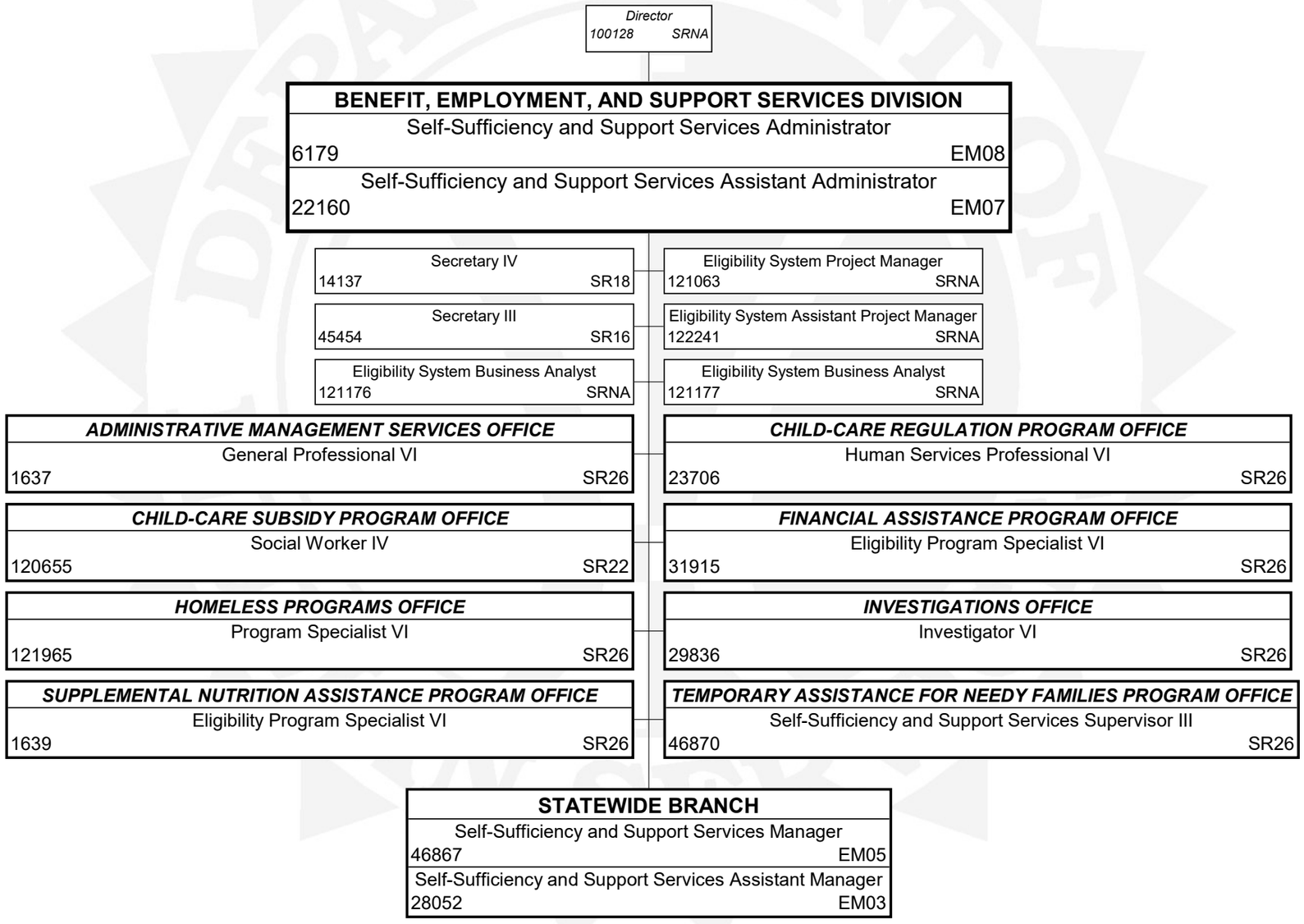
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION

ORGANIZATION CHART 3
JUNE 30, 2022



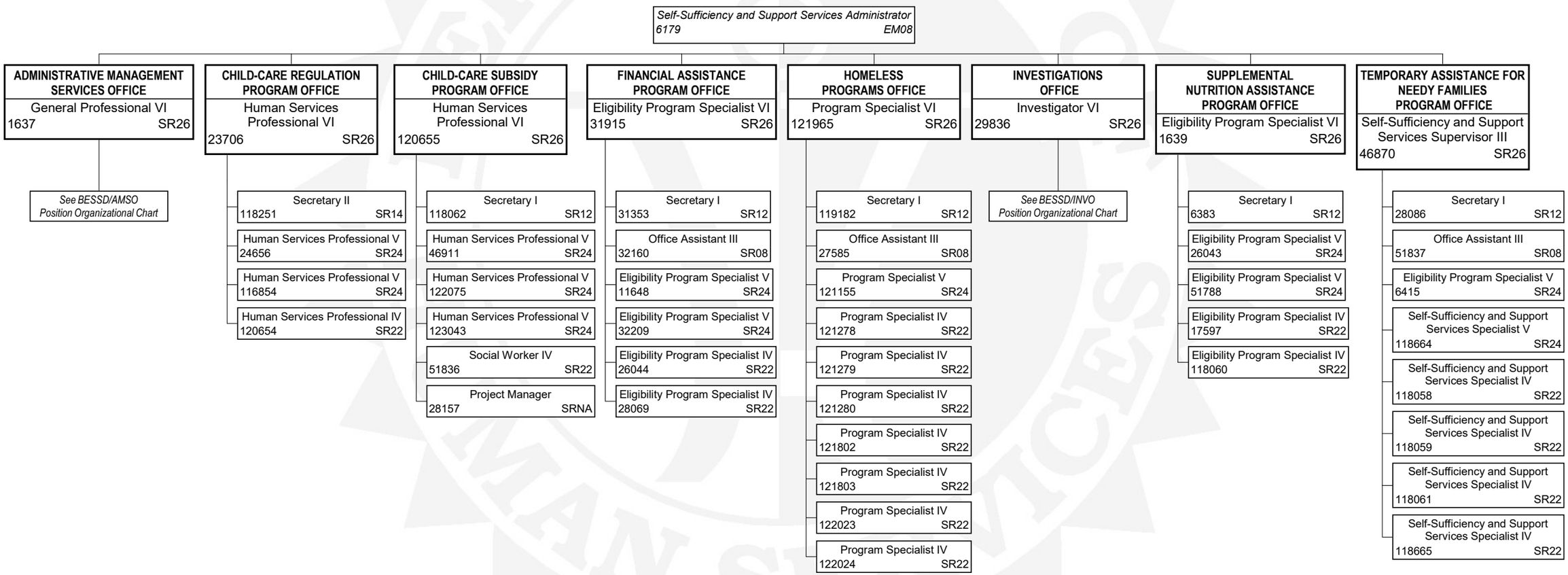
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION

POSITION ORGANIZATION CHART
JUNE 30, 2022



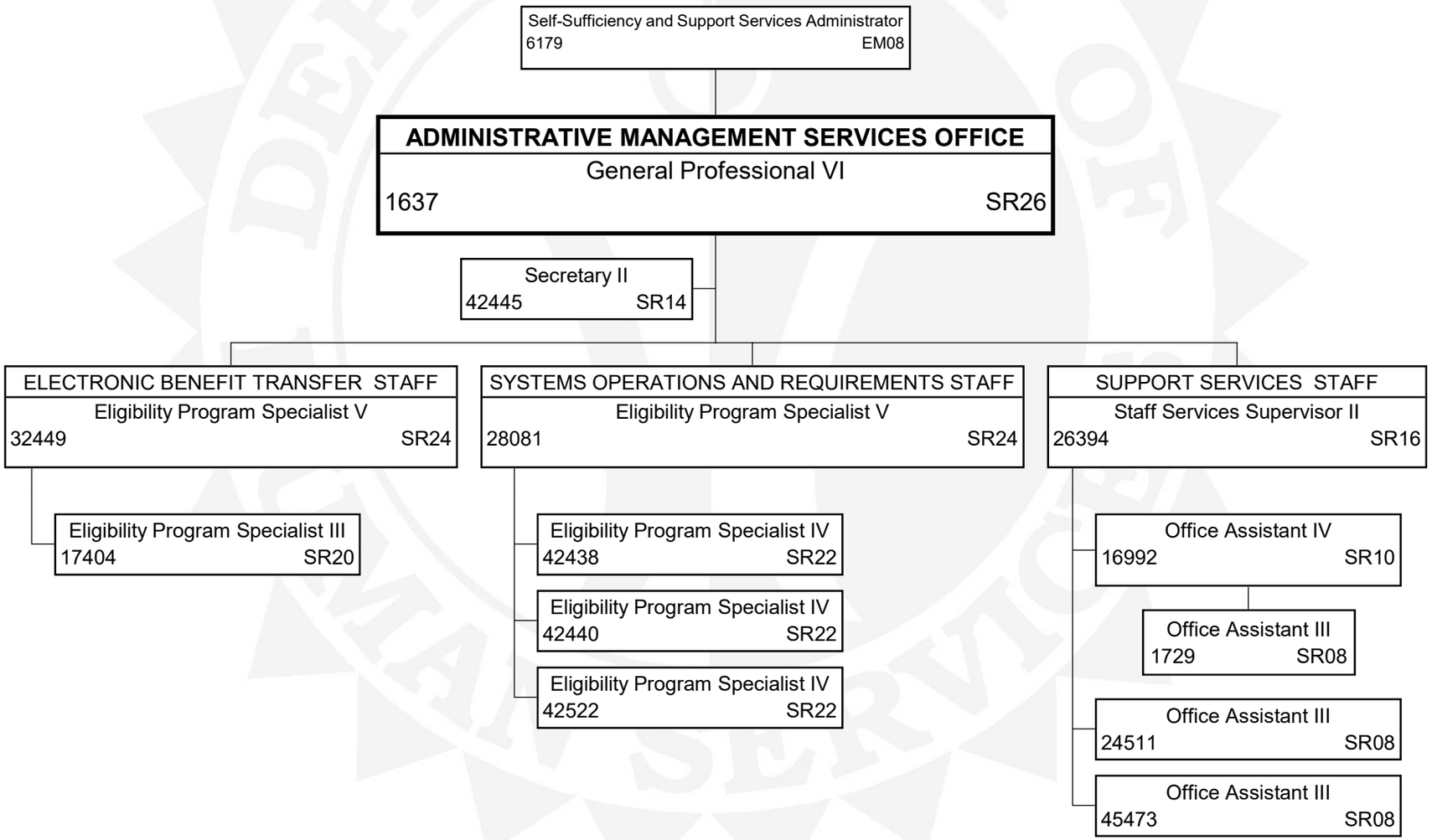
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
PROGRAM OFFICES

POSITION ORGANIZATION CHART
JUNE 30, 2022



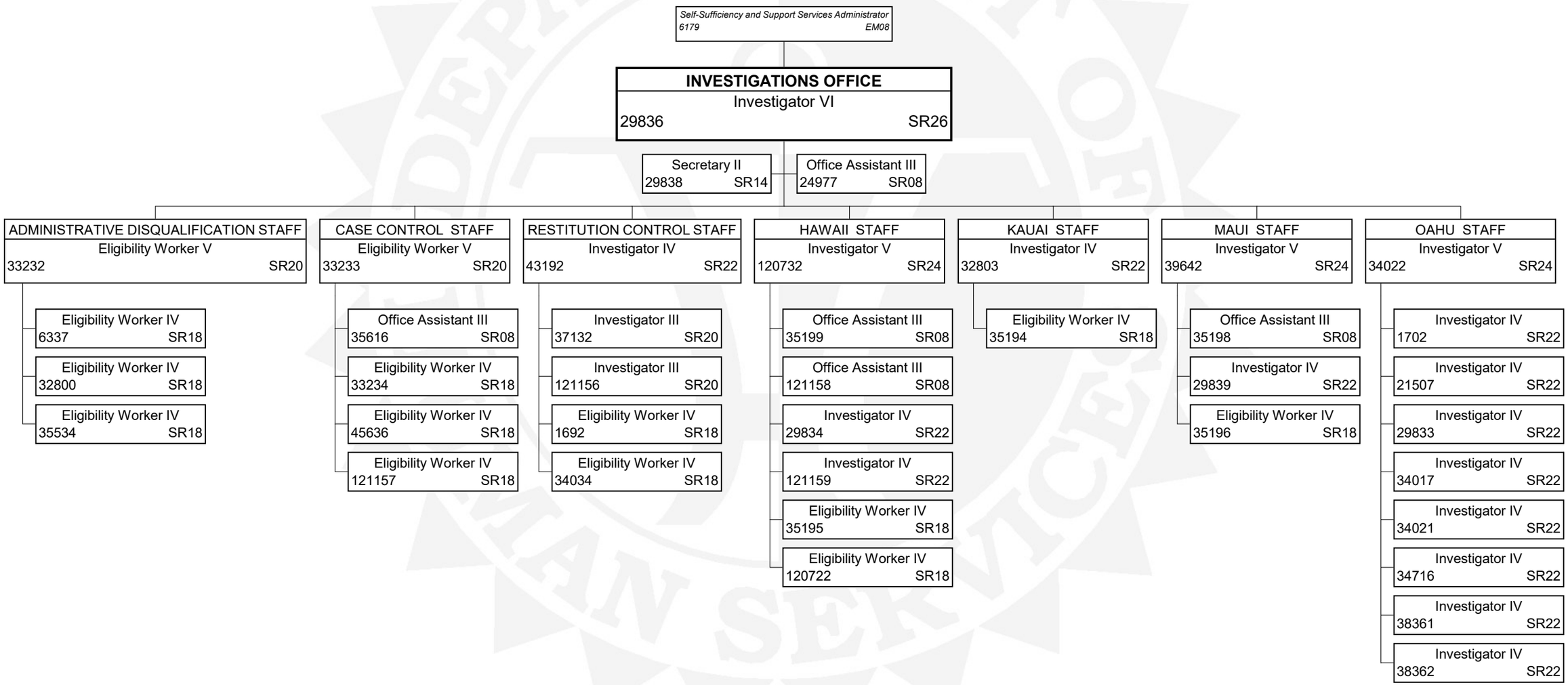
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
ADMINISTRATIVE MANAGEMENT SERVICES OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



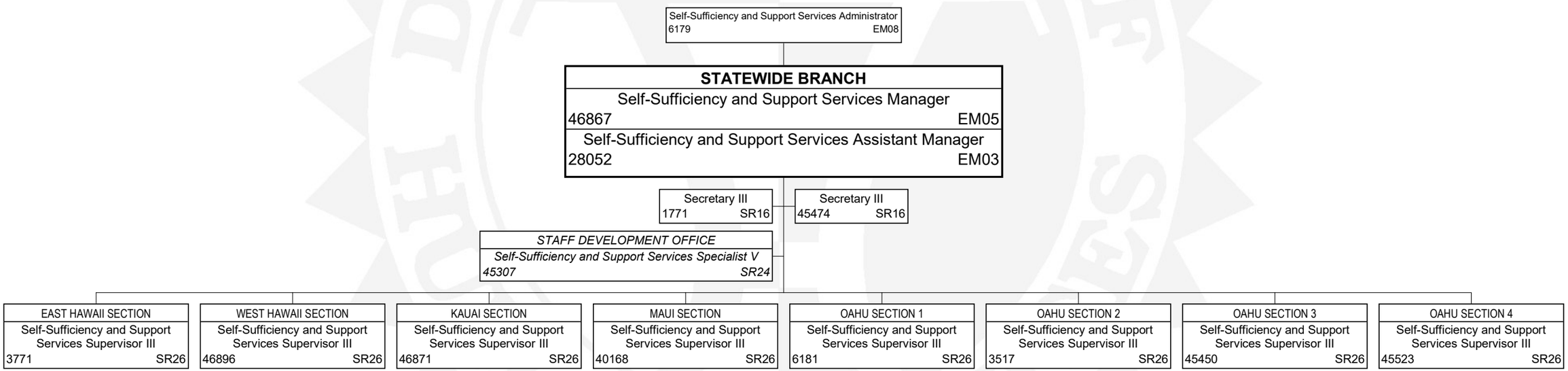
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
INVESTIGATIONS OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



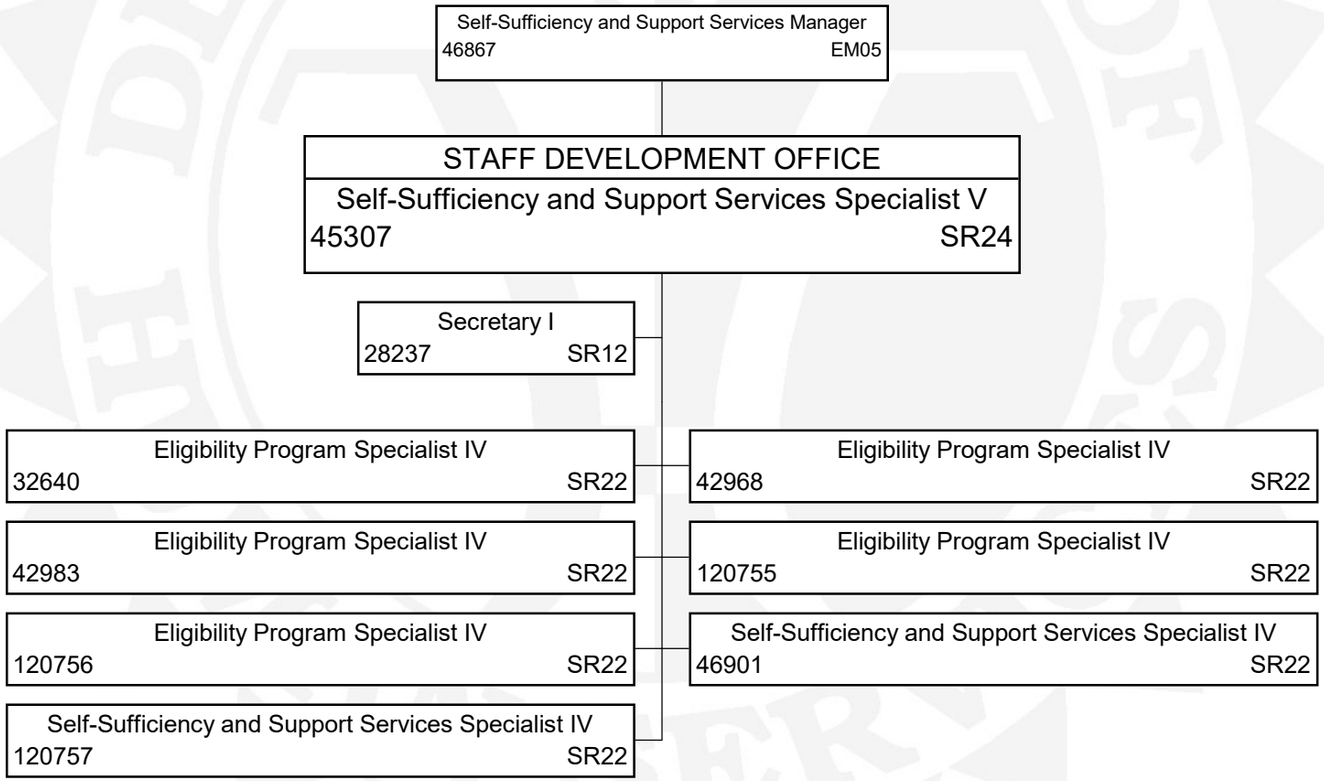
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



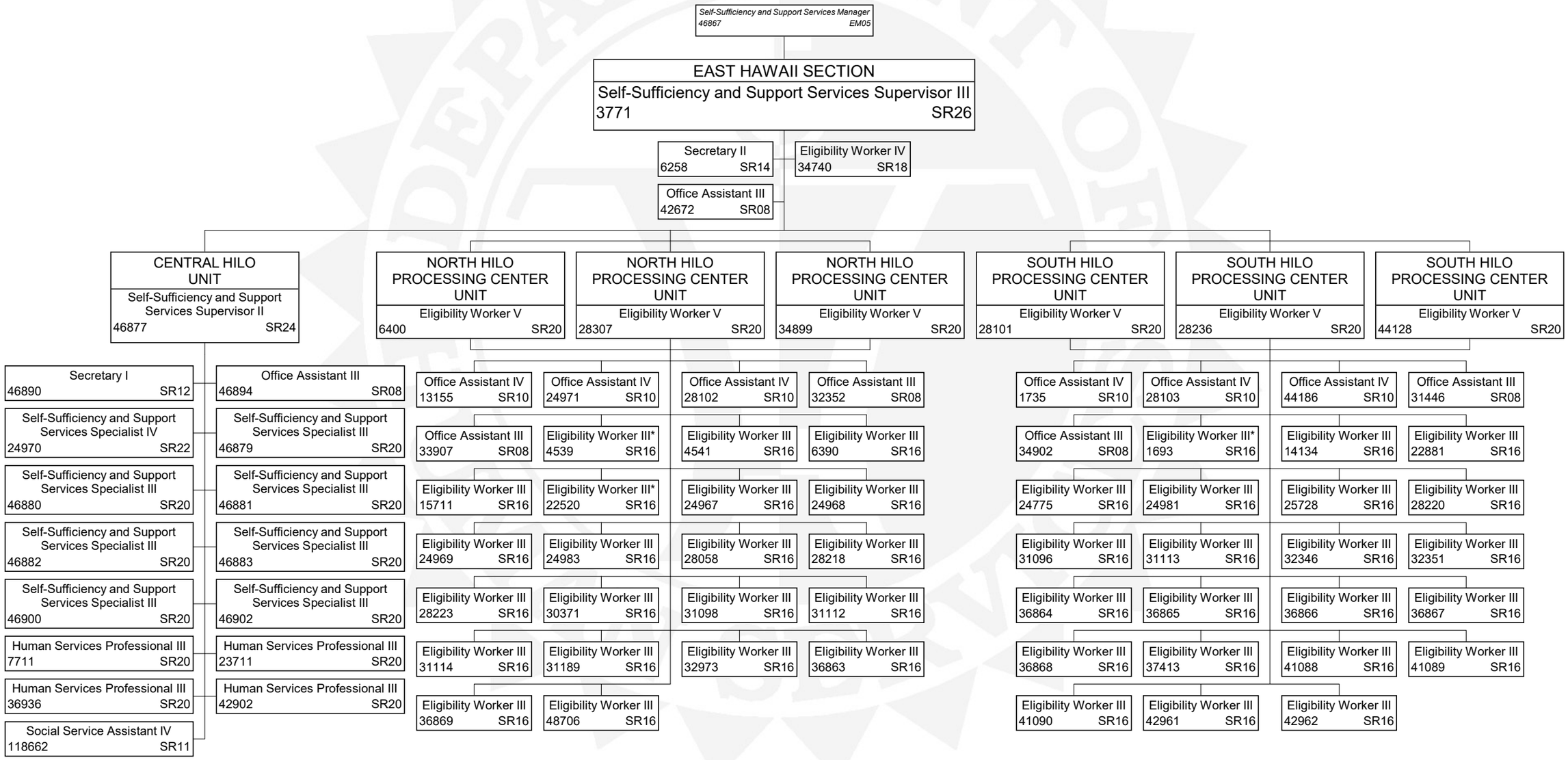
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH
STAFF DEVELOPMENT OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH
EAST HAWAII SECTION

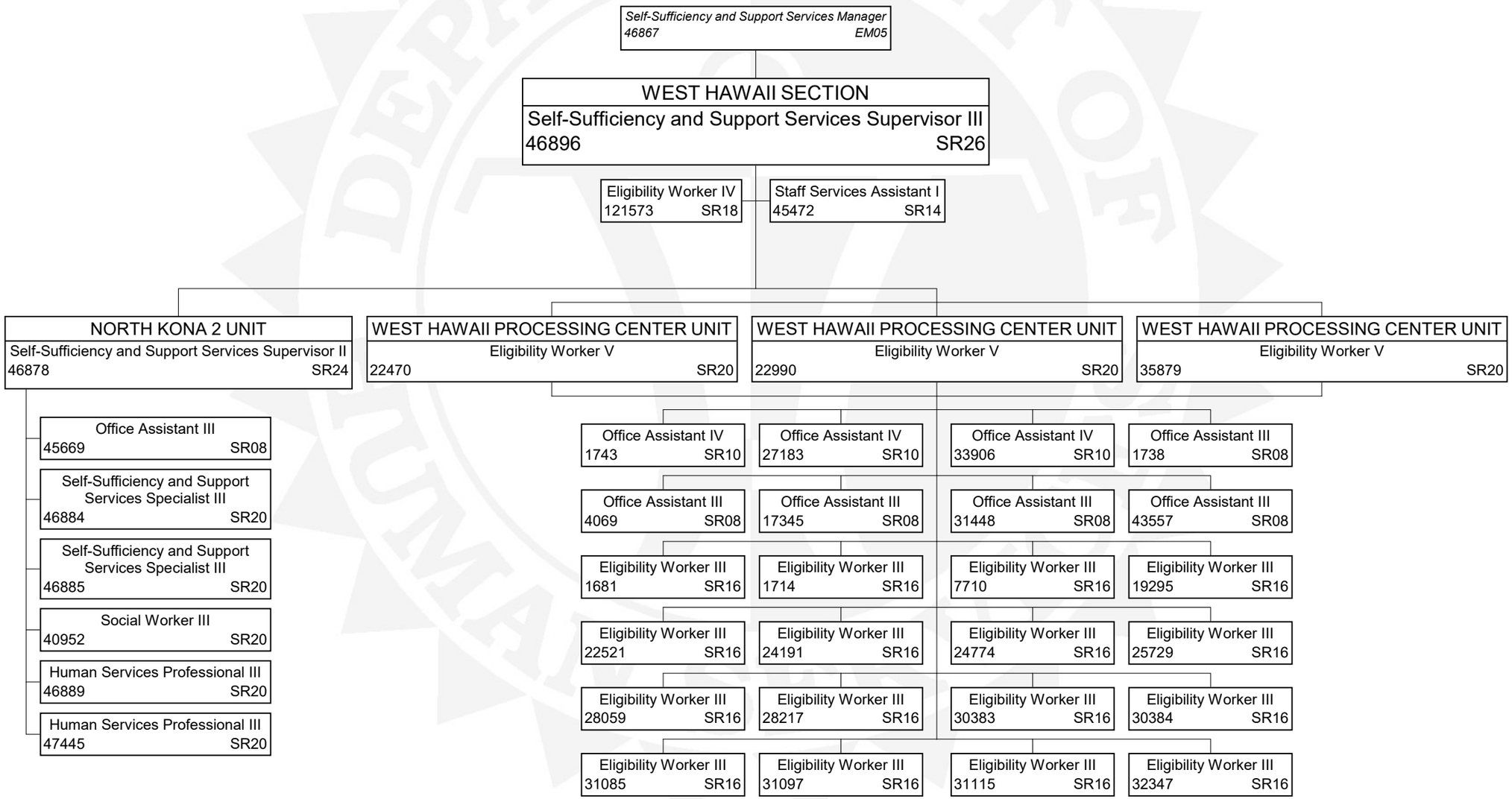
POSITION ORGANIZATION CHART
JUNE 30, 2022



*Temporary Reallocation for interim BES assignment

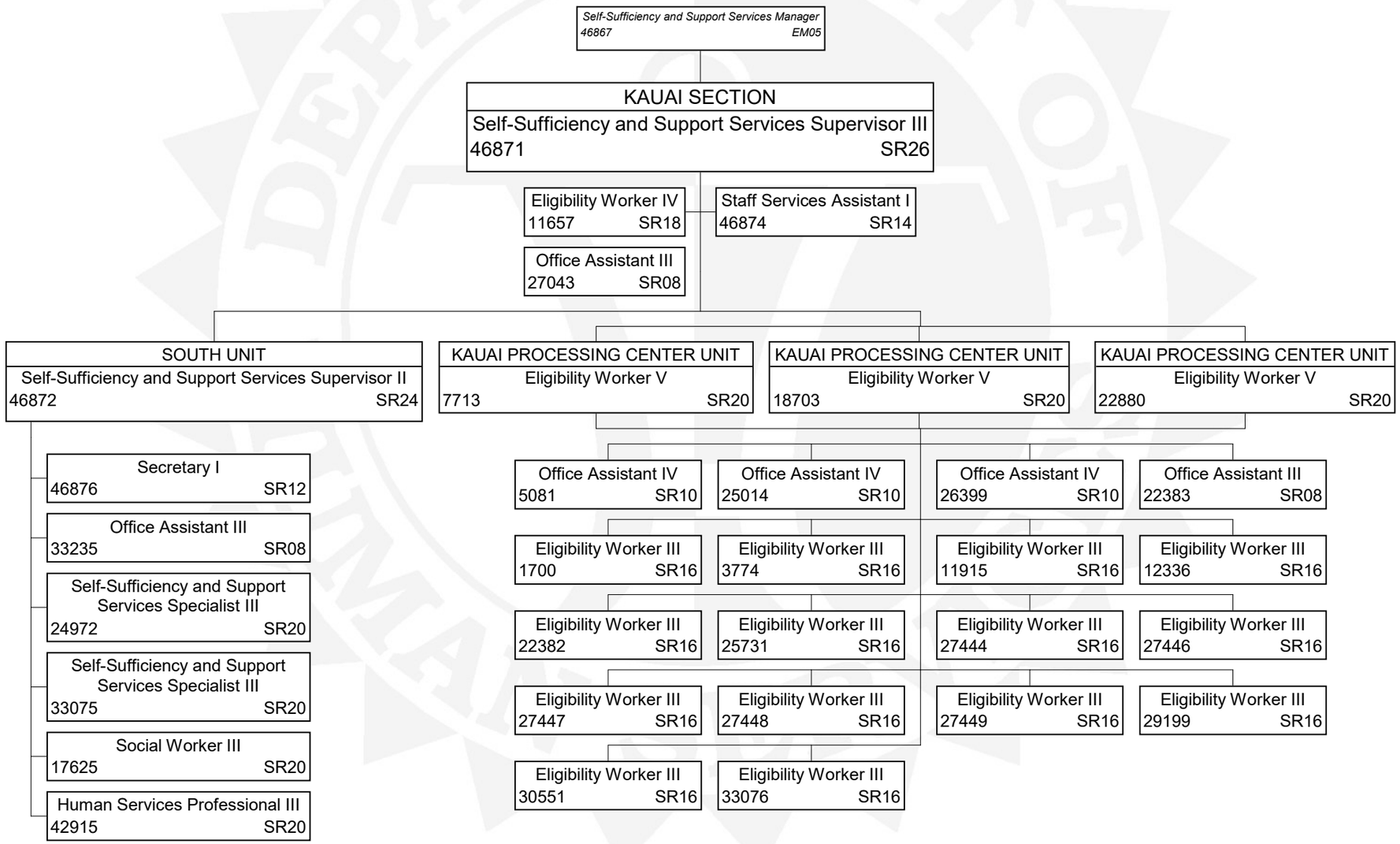
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH
WEST HAWAII SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



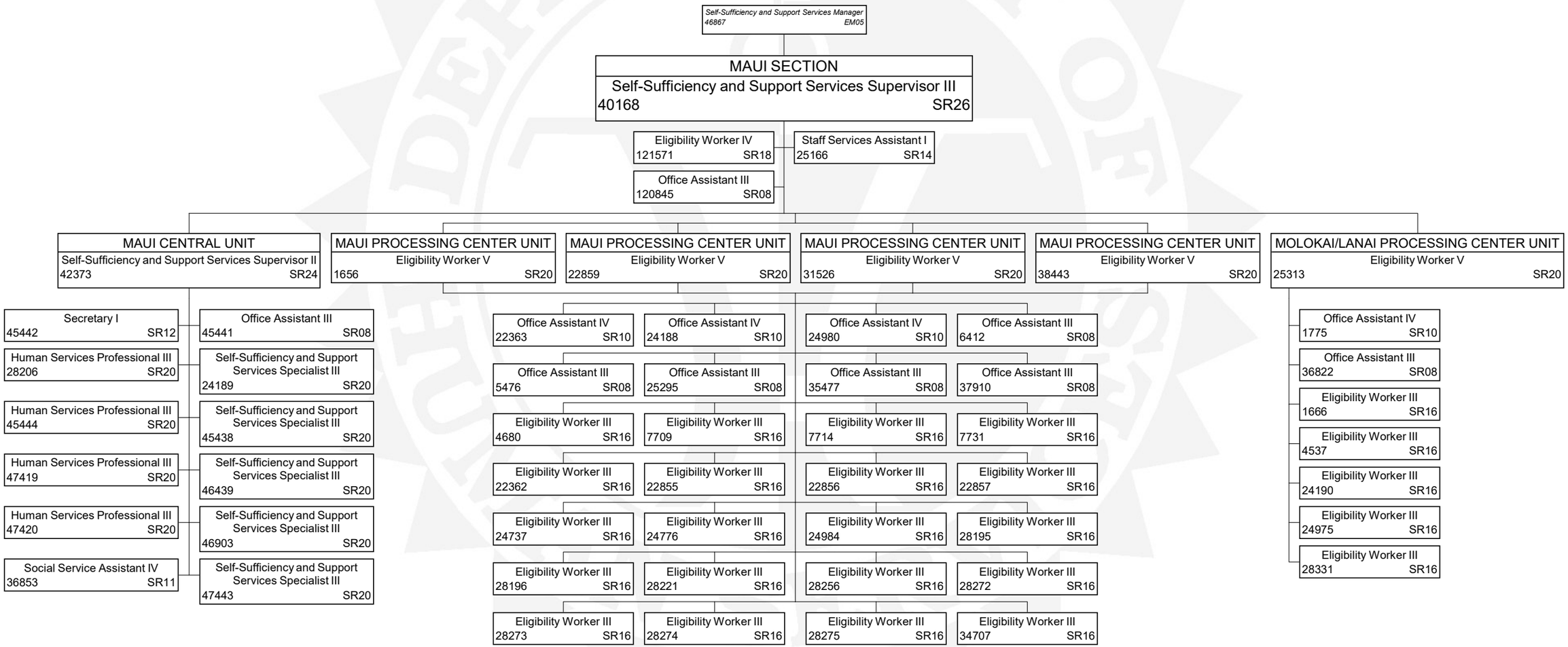
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH
KAUAI SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



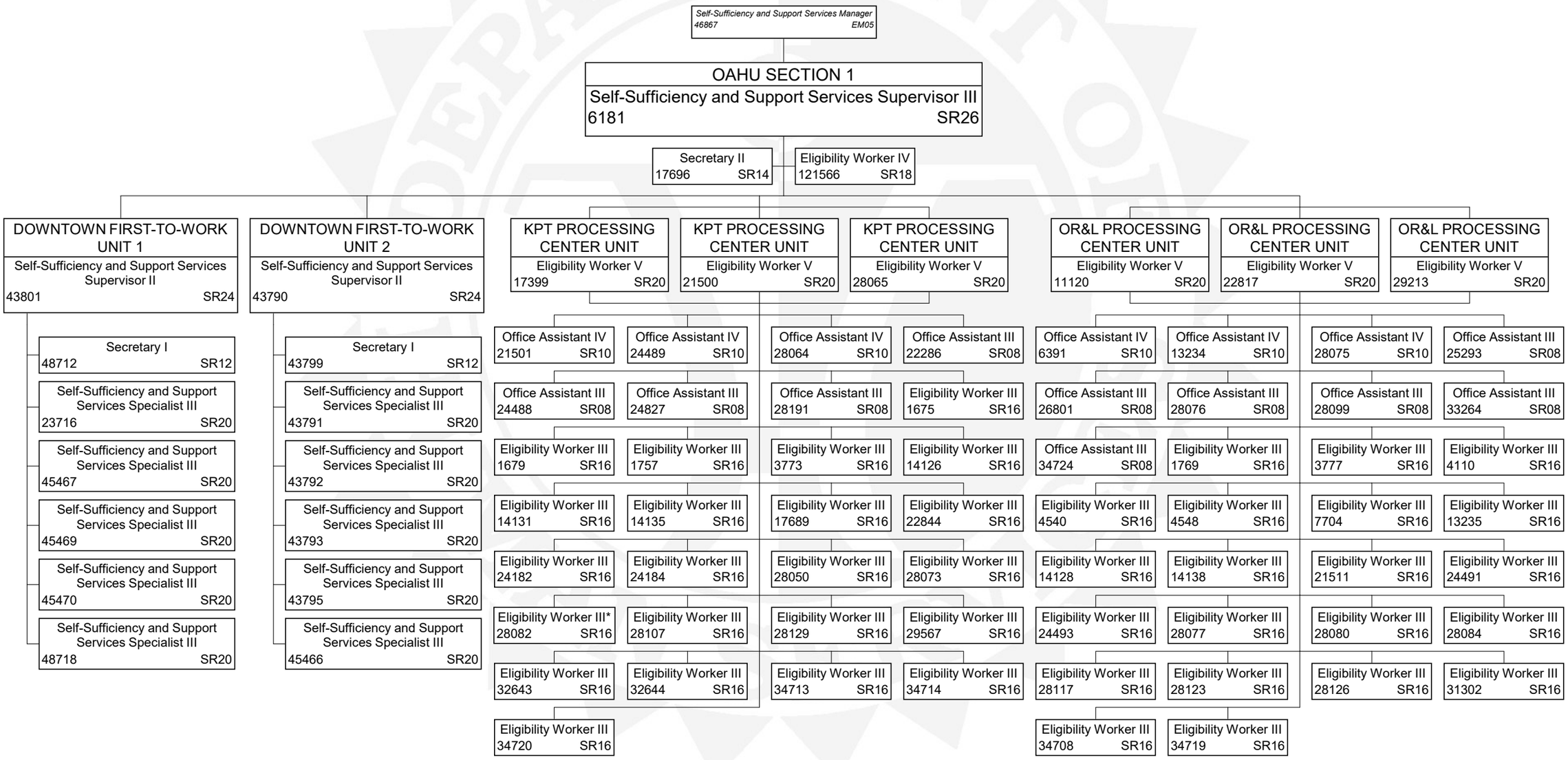
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH
MAUI SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH
OAHU SECTION 1

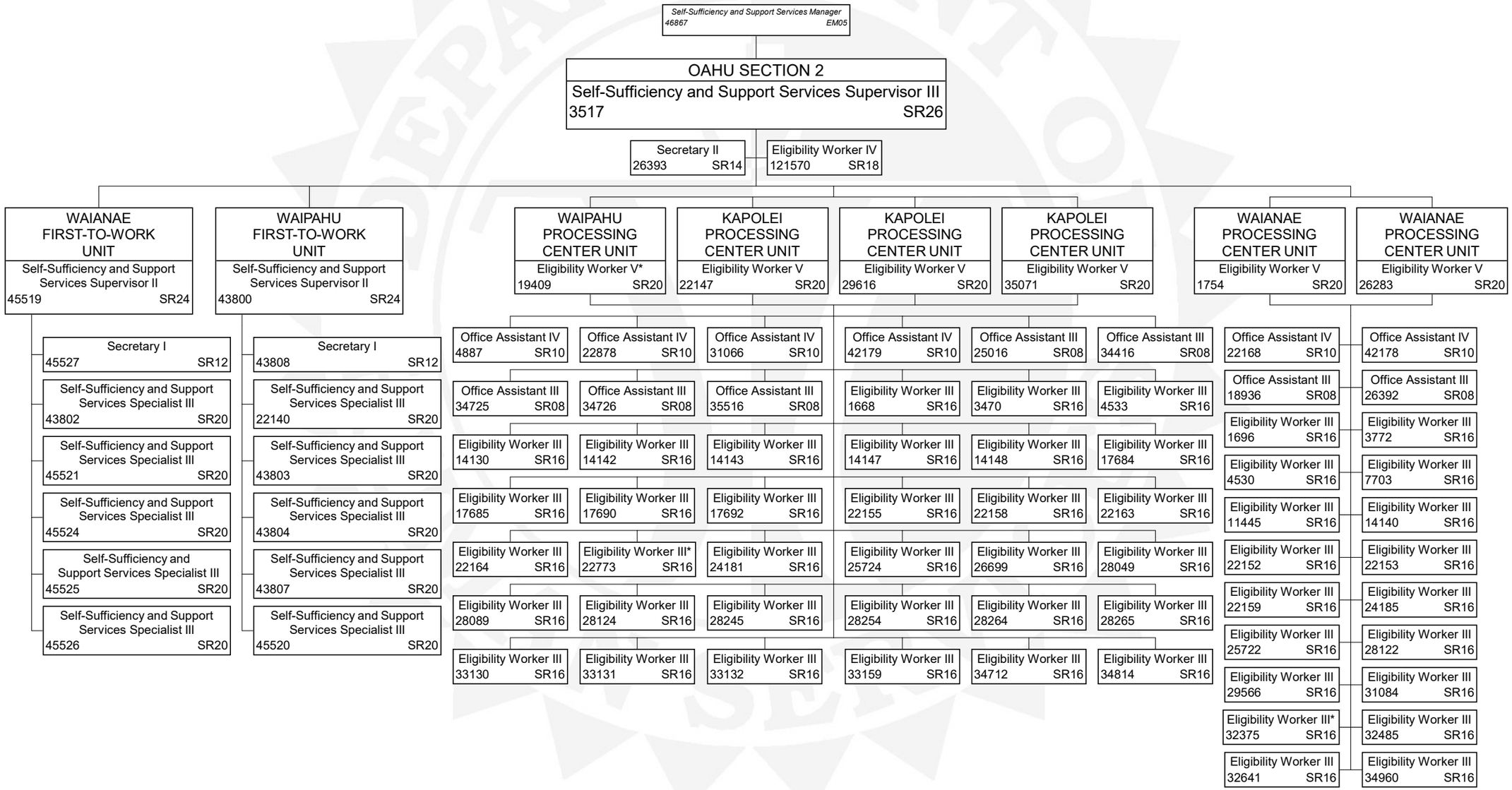
POSITION ORGANIZATION CHART
JUNE 30, 2022



*Temporary Reallocation for interim BES assignment

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH
OAHU SECTION 2

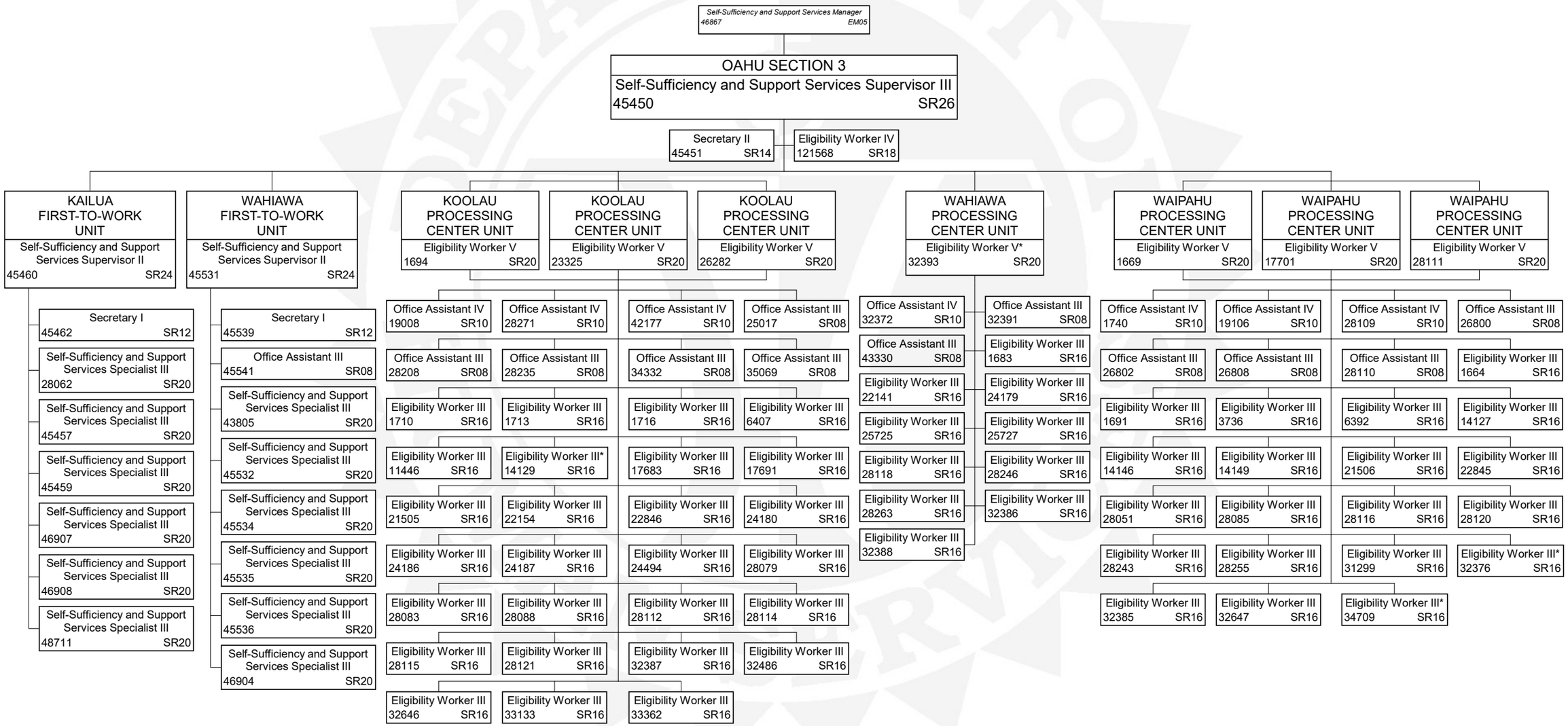
POSITION ORGANIZATION CHART
JUNE 30, 2022



*Temporary Reallocation for interim BES assignment

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH
OAHU SECTION 3

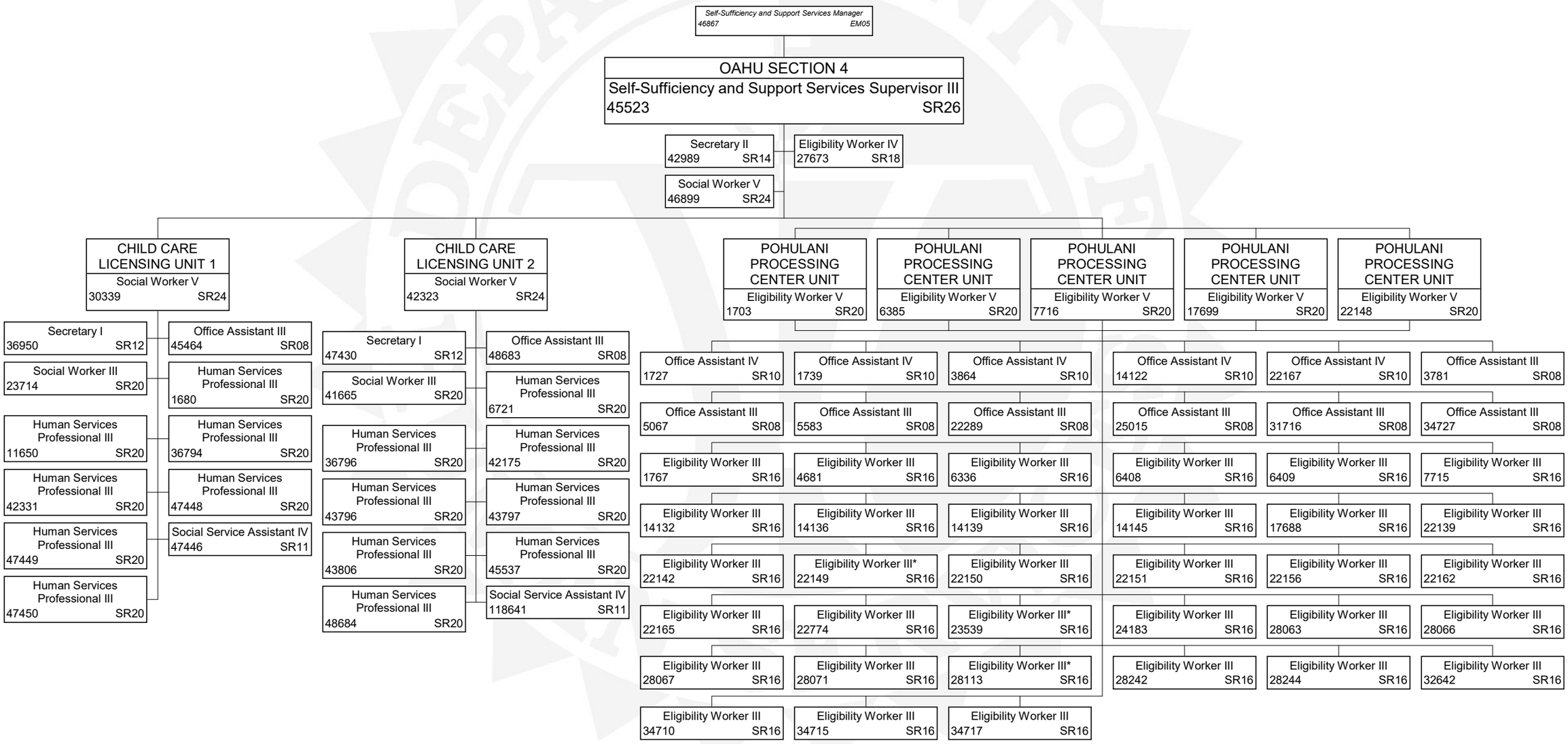
POSITION ORGANIZATION CHART
JUNE 30, 2022



*Temporary Reallocation for interim BES assignment

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
STATEWIDE BRANCH
OAHU SECTION 4

POSITION ORGANIZATION CHART
JUNE 30, 2022



*Temporary Reallocation for interim BES assignment

MED-QUEST DIVISION

Under the direction of the Department Director, the Division Administrator provides overall management, development, and analytics of the plans, policies, regulations, and procedures of the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services. The Division Administrator is responsible for implementing and developing procedures to implement and analyze the effectiveness of policy established and approved by the Department Director and providing public information, staff/clerical assistance and support services.

The Division Administrator develops and maintains working relationships with health plans, providers, Federal and State authorities, community agencies, client advocacy groups and other stakeholders.

The Division Administrator is responsible for organizing, directing, coordinating, monitoring, evaluating, and maintaining an organization that will ensure accomplishment of the objectives of the Division and the Department. Other precedent authorizations include Title XIX of the Social Security Act, the State Children's Health Insurance Program (SCHIP) authorized by Title XXI of the Social Security Act, and other programs authorized and funded by the State Legislature.

CLINICAL STANDARDS OFFICE

Under the direction of the Division Administrator, the Clinical Standards Office establishes statewide clinical standards of care to support the implementation of the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services. The Clinical Standards Office establishes Medical Standards and Protocols for all MQD programs and serves as a liaison to the Managed Care Organizations' (MCOs) Medical Directors. The Clinical Standards Office is responsible for reviewing and coordinating the work of the External Quality Review Organizations (EQRO) and Program Improvement Plans (PIPs) covering the MCO's activities. The Clinical Standards Office participates in Administrative Review Hearings and court proceedings; analyzes data, evaluates and makes recommendations to the Division Administrator on imposing sanctions and/or paying incentives to MCOs; and manages and monitors the Aid to Disabled Review Committee (ADRC) process. The Clinical Standards Office provides clerical support services.

FINANCE OFFICE

Under the direction of the Division Administrator, the Finance Office coordinates, manages and administers the Division's fiscal, procurement, financial integrity activities, payment error rate measurement (PERM) activities and budget activities for the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services.

The Finance Office serves as the Division's principal staff resource on fiscal activities and serves as the Division's representative, liaison, and coordinator in fiscal and financial matters. The Finance Office develops, implements, and maintains standard accounting procedures in accordance with State and Federal accounting policies and procedures. The Finance Office provides clerical support services.

Contracts and Procurement Staff

The Contracts and Procurement Staff serves as the Division's principal staff resource, representative and liaison on procurement and contract development activities. The Contracts and Procurement Staff advises and provides technical assistance to Division personnel on procurement issues; coordinates the development of procurement requirements; and develops and maintains all procurement policies for the division in accordance with State, Federal and Departmental policies and requirements.

Financial Integrity Staff

The Financial Integrity Staff develops and maintains the Third-Party Liability (TPL) policies and guidelines and coordinates the TPL activities for the Department's continuum of quality health care and health insurance programs including preventive services, primary care, acute care services and long-term care services. This includes but is not limited to the coordination of benefits, cost avoidance, and recoupment and recoveries activities.

Financial Integrity Staff develops and maintains guidelines for the Property Lien Program and coordinates with the Department of the Attorney General in the collection process.

Financial Risk and Reimbursement Staff

The Financial Risk and Reimbursement Staff establishes the criteria and procedures to be used to evaluate the financial viability of MCOs and other entities submitting bids; participates in procurement and contract evaluation processes to include consulting with actuaries in developing capitation payments; defines procurement information submittal requirements; develops and maintains FFS and PPS rates; monitors the on-going financial performance of participating MCOs to include calculating incentive payments based on encounter and other relevant data. Staff also coordinates with the Eligibility Branch and monitors PERM contractors.

The Financial Risk and Reimbursement Staff coordinates with Division personnel in planning, developing and implementing internal and external cost containment measures and coordinates with the fiscal agent, and Systems Office staff to ensure reimbursement policy is implemented consistent with the State Plan, the 1115 Waiver, and Hawaii Administrative Rules. The staff coordinates with other Divisions, Branches and Offices to meet Federal and State requirements.

Fiscal Staff

The Fiscal Staff serves as the Division's principal staff resource, representative, liaison, and coordinator on fiscal activities. Fiscal Staff develops, implements, and maintains standard accounting procedures in accordance with State and Federal accounting policies and procedures.

HEALTH ANALYTICS OFFICE

Under the direction of the Division Administrator, the Health Analytics Office centralizes and consolidates key analytic functions of the MQD and serves as the steward of the statewide All Payer Claims Data (APCD) warehouse. The APCD warehouse is intended to be a statewide data repository of administrative claims and encounters data which seeks to support statewide initiatives to reduce the burden of healthcare costs by enhancing healthcare cost transparency, generating comparative healthcare statistics, and providing data on healthcare trends in access to care, cost, and outcomes for the State of Hawaii. The Health Analytics Office supports standardized and ad-hoc reporting functions; research, evaluation and data dissemination projects related to data enrichment and expansion; procedures, methods, and requirements to maintain or increase enhancement of data integrity, which includes oversight and technical assistance for data quality validation processes; and project administration for key data projects that require contracting, legal reviews, and external stakeholder engagement. The Health Analytics Office supports the division's ability to respond to research and/or policy proposals related to healthcare coverage; effectiveness of health care programs; identify and address the drivers and moderators of healthcare costs and community wellbeing; and develop strategies to enhance transparency in costs and quality of care.

POLICY AND PROGRAM DEVELOPMENT OFFICE

Under the direction of the Division Administrator, the Policy and Program Development Office is responsible for providing staff support and assistance to the Division in the development and maintenance of program policies as directed and decided by the Department Director and the Division Administrator and develops procedures related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services including, preparing state plan amendments, waiver development and renewal activities, administrative rule changes and policy directives. The Policy and Program Development Office coordinates the monitoring of Federal and State law changes related to health care programs and develops and implements programs authorized and funded by the Department or the State Legislature. The Policy and Program Development Office provides clerical support services.

Eligibility Staff

Under the direction of the Policy and Program Development Office Administrator, the Eligibility Policy Staff maintains and develops policies and procedures as directed and adopted by the Department Director and the Division Administrator related to eligibility requirements for the health care programs provided by the Division in accordance with State and Federal requirements. The Eligibility Policy Staff are responsible for providing technical assistance to Division personnel and other stakeholders on eligibility issues including but not limited to inquiries from the public, preparing legislative testimony, participating in public meetings, etc.

Program Staff

Under the direction of the Policy and Program Development Office Administrator, the Program Staff maintains and develops policies and procedures as directed and adopted by the Department Director and the Division Administrator related to scope and content of health care programming provided by the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services in accordance with Federal and State statutes and regulations. Program staff provides technical assistance and prepares legislative testimony; responds to inquiries from stakeholders; and participates in presentations related to the Department's mission.

The Program Staff develops, coordinates and maintains Division forms; prepares and maintains the Medicaid State Plan; develops waivers and waiver renewals when authorized; coordinates the promulgation of new administrative rules and regulations when deemed appropriate; and works with Division personnel to coordinate with the Centers for Medicare and Medicaid Services (CMS) on compliance and development activities including Federal reporting requirements.

SYSTEMS OFFICE

Under the direction of the Division Administrator, the Systems Office is responsible for managing and coordinating the Division's information systems activities related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services.

Systems Office staff provides clerical support services.

Operations Staff

Under the direction of the Systems Office Administrator, the Operations Staff manages the local and wide area networks, communications equipment, hardware, and software used in the Division; coordinates computer operations; monitors production schedules; and is responsible for the Division's information systems help desk and technical issues related to data transmission.

Requirements and Monitoring Staff 1 And 2

Under the direction of the Systems Office Administrator, the Requirements and Monitoring Staff 1 and 2 serves as the Division's principal staff working on the design, development, implementation and operations of information systems supporting the Division;

The Requirements and Monitoring Staff 1 and 2 coordinates with the Finance Office and Federal agencies to obtain Federal funding for information technology projects.

The Requirements and Monitoring Staff 1 and 2 prepares and develops the Division's policy and procedure manuals regarding information systems; is responsible for planning, development and maintenance; establishes performance standards, user manuals and system related forms; operational guidelines for system enhancement or modifications; standard, management, and ad hoc reports.

The Requirements and Monitoring Staff 1 and 2 monitor the performance of all contractors working on the Division's information systems projects including monitoring Service Level Agreements.

Staff 1 will be responsible for eligibility, enrollment, and MCO subsystems; Staff 2 will be responsible for claims, encounter, provider, and reference subsystems.

TRAINING OFFICE

Under the direction of the Division Administrator, the Training Office develops and coordinates training activities and opportunities for the Division staff related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services.

The Training Office provides clerical support services.

CUSTOMER SERVICES BRANCH

Under the direction of the Division Administrator, the Customer Services Branch is responsible for the enrollment, disenrollment and registering of eligible populations into the Department's health care delivery programs. The Customer Services Branch operates an Enrollment Service Section to provide detailed, confidential information on enrollment and eligibility to all authorized parties, which includes the client, provider, health care facility, other Med-Quest Division offices and the Department's Complaints Liaison. The Customer Services Branch provides general information for responses to telephone calls, email and faxes for frequently asked questions related to special or seasonal Med-Quest Division activities.

The Customer Services Branch has primary responsibility for the transmission and maintenance of data in the Hawaii Prepaid Medicaid Management Information Systems (HPMMIS). The Customer Services Branch performs daily reconciliation of client eligibility to enrollment, identifies error patterns, and recommends resolution. The Customer Services Branch monitors and initiates corrections of eligibility/enrollment errors detected in HPMMIS data; reviews and processes all necessary data into HPMMIS, Hawaii Automated Welfare Information (HAWI) Systems and TSO to complete the Medicare Buy-In for enabling qualified Medicaid recipients to buy into Federal Medicare Program Part A, Part B and Part D.

The Customer Services Branch provides outreach and education services to engage the community and covered populations. The Customer Service Branch is responsible for choice counselor functions, ombudsman functions, and outreach and education activities to support the health insurance programs operated by the Division. The Customer Services Branch coordinates and monitors activities through contracts and agreements providing choice counselor and ombudsman functions. The Customer Services Branch provides clerical support services.

Enrollment Services Section

Under the direction of the Customer Service Branch Administrator, the Enrollment Services Section (ESS) establishes enrollments, disenrollments and registrations into qualified health care plans and dental service for qualified recipients after verifying recipient's identity and eligibility and instructing them on enrollment policies and practices. The ESS provides response to enrollees, health care providers and other agencies to frequently asked questions of a general nature related to MQD activities.

Membership File Integrity Section

Under the direction of the Customer Services Branch Administrator, the Membership File Integrity Section (MFIS) is responsible for maintaining the HPMMIS data, conducting the reconciliation of client eligibility to enrollment, and identifying error patterns for resolution. Also, the MFIS monitors and initiates corrections of eligibility/enrollment errors detected in HPMMIS data.

The MFIS recommends and implements new processes for major HAWI/HPMMIS system issues, eligibility/enrollment code changes, and rejection reports and initiates and completes the Medicare Buy-In process.

The MFIS ensures client data and claims information, including Medicare Buy-In Program information remains accurate.

The MFIS acts as a reference (interprets data) to other DHS agencies (CSO, EB, SO, HCSB, SSD, BESSD, PPDO, FO), as well as outside agencies (MCOs, providers, and CMS).

Outreach and Education Section

Under the direction of the Customer Services Branch Administrator, the Outreach and Education Section is responsible for outreach activities to engage community and covered populations to apply for healthcare coverage and to select MCOs. This Section provides education through material dissemination, makes presentations, and sponsors events to increase the populations' knowledge of healthcare choices and opportunities provided by the Division's health care programs.

This section will coordinate and monitor both enrollment counselor and ombudsman function contracts for the aged, blind or disabled population in accordance with the State and Federal requirements.

ELIGIBILITY BRANCH

Under the direction of the Division Administrator, the Eligibility Branch is responsible for the statewide eligibility determination process related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care services, primary care services and long-term care services. The Eligibility Branch provides clerical support services.

East Hawaii, West Hawaii, Kauai, Maui Sections, Molokai Unit

Under the direction of the Eligibility Branch Administrator, these sections are responsible for eligibility determination related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care serves and long-term care services in their respective geographic areas.

Oahu Section

Under the direction of the Eligibility Branch Administrator, the Oahu Section is responsible for eligibility determination related to the Department's continuum of quality health care and health insurance programs including preventive services, acute care serves and long-term care services.

Oahu Closed Files logs, stores, retrieves and maintains closed file records; and prepares older records for destruction.

Kapolei MQD Unit

The Kapolei MQD Unit receives and processes initial applications for eligibility, interviews applicants, maintains and updates medical approved cases, determines continued eligibility by completing annual eligibility review forms, resolves member problems related to medical assistance, processes fair hearing reports and participates in the hearing, processes and determines eligibility for new members and investigates and obtains facts regarding suspected fraud. Kapolei MQD Unit clerical support staff registers initial and eligibility review applications, processes incoming postal and courier mail, provides reception and telephone duties, completes necessary personnel forms for staff and types various correspondences for staff. This unit is the primary unit serving the aged, blind or disabled population.

Oahu Applications Units 1 And 2

Oahu Application Units 1 and 2 receives and processes initial eligibility applications, interviews applicants, obtains eligibility information, assists in the completion of required forms and determines medical eligibility. Also, Oahu Application Units 1 and 2 clerical support staff registers applications received, schedules appointments, processes incoming postal and courier mail, provides reception and telephone duties and completes necessary personnel forms for staff.

Oahu Ongoing Units 1, 2, And 3

Oahu Ongoing Units 1, 2, and 3 maintains and updates medical approved cases, determines continued eligibility by completing annual eligibility review forms, resolves member problems related to medical assistance, processes fair hearing reports and participates in the hearing, processes and determines eligibility for new members and investigates and obtains facts regarding suspected fraud.

Oahu Ongoing Units 1, 2, and 3 clerical support staff registers eligibility review applications and applications requesting the addition of a new member, processes incoming postal and courier mail, provides reception and telephone duties, completes necessary personnel forms for staff and types various correspondence for staff.

HEALTH CARE SERVICES BRANCH

Under the direction of the Division Administrator, the Health Care Services Branch administers and manages contracted MCOs and other contracts to deliver quality health care services. The Health Care Services Branch monitors and manages quality and compliance with applicable contracts, rules, regulations and laws impacting MCO contracts and other contracts supporting the QUEST and QExA programs. The Health Care Services Branch maintains an active role in managing member and provider relations including the fee-for-service delivery system, grievances/complaints and other germane functions in a quality health care delivery system. The Health Care Services Branch provides clerical support services.

Contract Monitoring and Compliance Section

Under the direction of the Health Care Services Branch Administrator; the Contract Monitoring and Compliance Section executes, administers, and manages all contracts and agreements related to and supporting health care delivery services. The Contract Monitoring and Compliance Section staff shall be responsible for monitoring and managing all contracts and agreements in accordance with contract/agreement terms and conditions, and applicable Federal and State laws and regulations. This includes any activities to support procurement activities including, but not limited to Request for Proposals (RFP) development, development of evaluation criteria for selection of RFP bidders, evaluation of proposals, negotiations, etc. The Contract Monitoring and Compliance Section is the primary liaison to MCO and other contractors delivering health care services for State funded and Titles XIX and XXI populations.

The Contract Monitoring and Compliance Section shall be primarily responsible for monitoring and overseeing the Department's External Quality Review Organization (EQRO). This includes but is not limited to assuring the development of annual work plans and oversight of the EQRO compliance review activities, performance improvement projects (PIP), Healthcare Effectiveness Data and Information Set (HEDIS) audits, and the Consumer Assessment of Healthcare Providers and Systems (CAHPS) and provider surveys.

Data Analysis and Provider Network Section

Under the direction of the Health Care Services Branch Administrator, the Data Analysis and Provider Network Section provides and performs data analysis to support managed care contracts, fee-for-service and other contracts and agreements and is responsible for monitoring and managing contract/agreements provisions impacting Medicaid populations and providers in accordance with Federal and State requirements. The Data Analysis and Provider Network Section shall be responsible for maintaining the fee-for-service provider network to assure compliance with all Federal and State requirements.

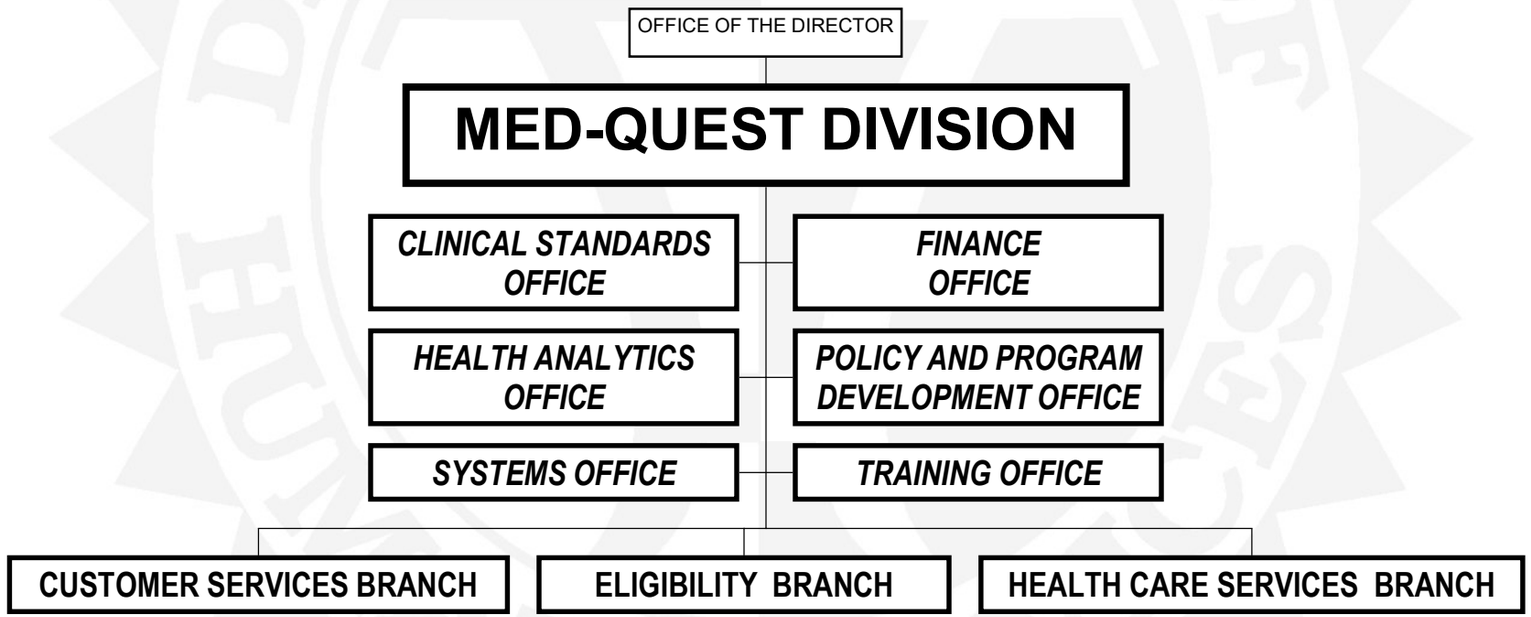
The Data Analysis and Provider Network Section shall be responsible for evaluating and analyzing health care contractor's data to assure contractors are meeting contractual requirements; compiling both State and Federal reports to include but not limited to CMS 416, State Children Health Insurance Program (SCHIP) Statistical Enrollment Data System (SEDS), and enrollment statistics; participates in procurement and contract evaluation processes; and defines procurement information submittal requirements. In addition, the Data Analysis and Provider Network Section shall be responsible for working with the EQRO on the HEDIS and the CAHPS results.

Quality and Member Relations Improvement Section

Under the direction of the Health Care Services Branch Administrator, the Quality and Member Relations Improvement Section shall be responsible for performing complex clinical evaluations and performing analysis of utilization data to promote contract accountability and compliance; quality assurance and continuous quality improvement activities supporting covered populations under the managed and non-managed care healthcare environments in accordance with Federal and State laws governing the delivery of health care services to covered populations. The Quality and Member Relations Improvement Section staff conducts and monitors quality assurance strategies and continuous program improvement activities in accordance with Federal and State requirements to maintain and improve the health status and quality of life of its Title XIX, and Title XXI Medicaid populations. The Quality and Member Relations Improvement Section manages and performs activities to ensure Medicaid populations' access to services, processes member complaints/grievances, supports the Administrative Hearing process, monitors MCO's call center activities and other areas impacting Medicaid populations in accordance with Federal and State requirements.

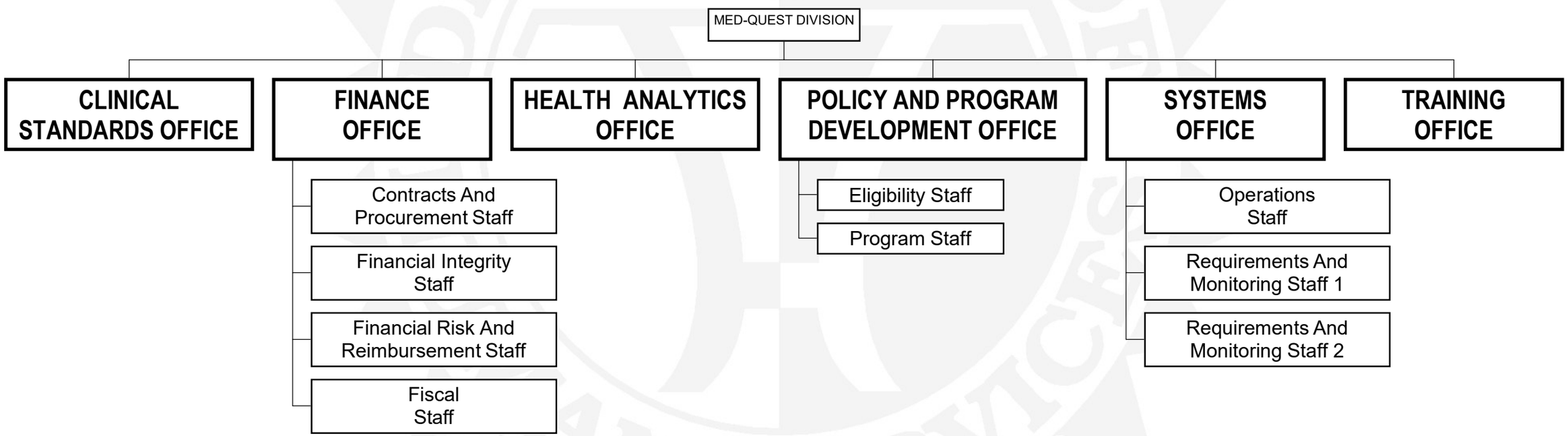
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION

ORGANIZATION CHART
JUNE 30, 2022



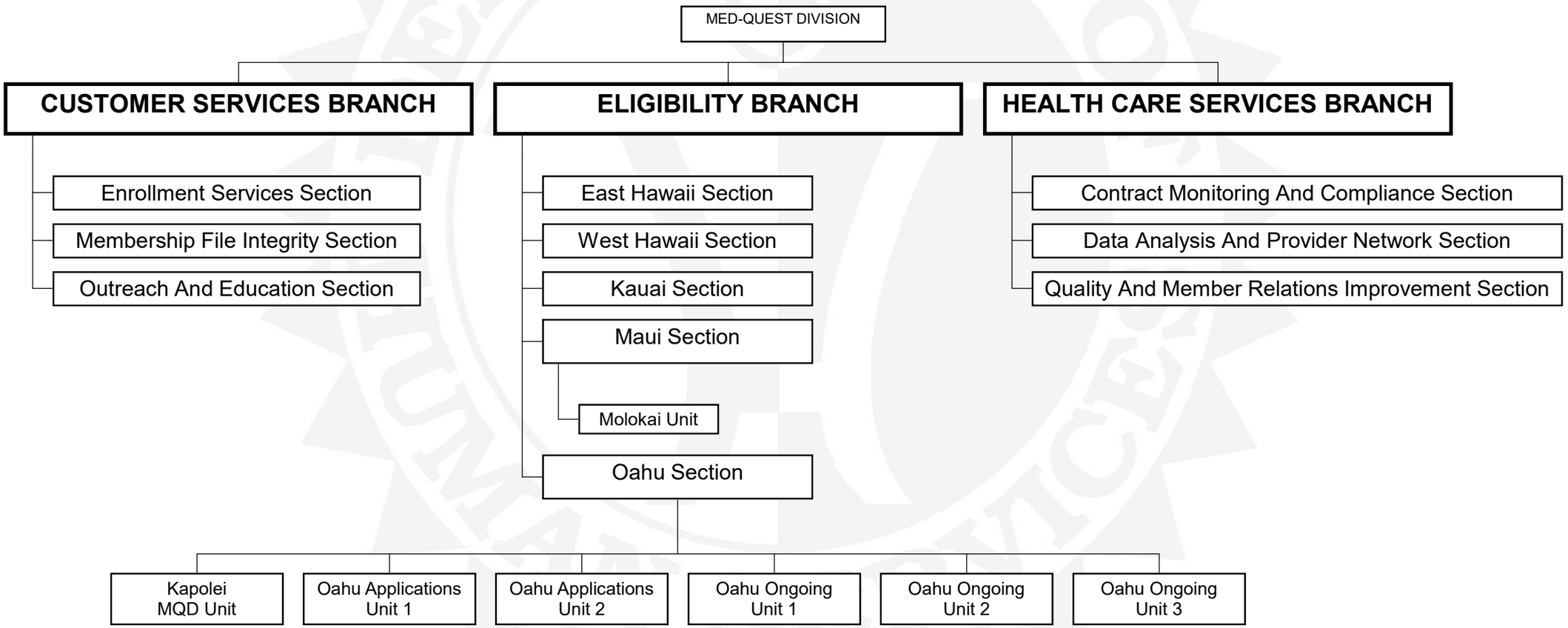
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION

ORGANIZATION CHART 2
JUNE 30, 2022



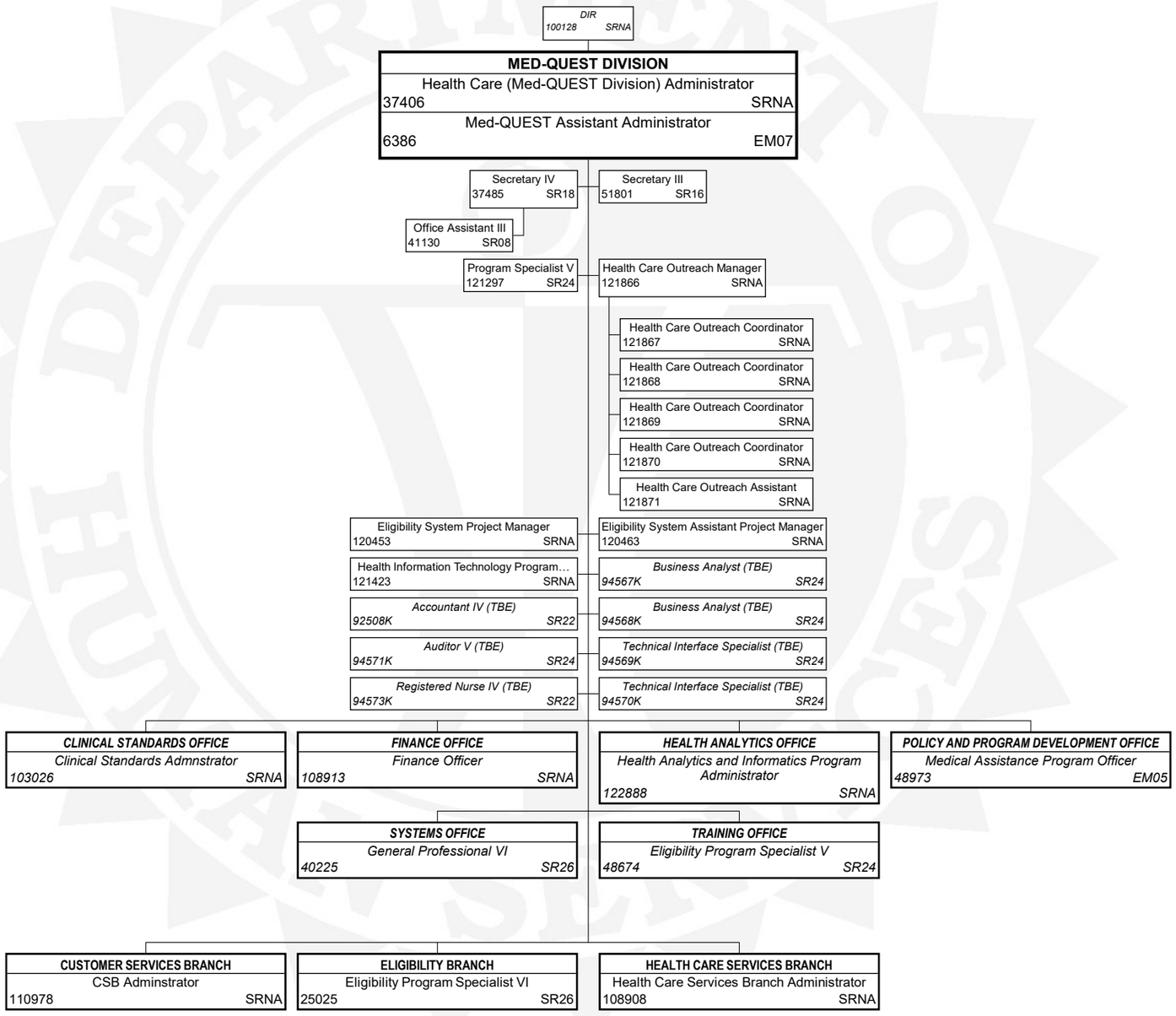
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION

ORGANIZATION CHART 3
JUNE 30, 2022



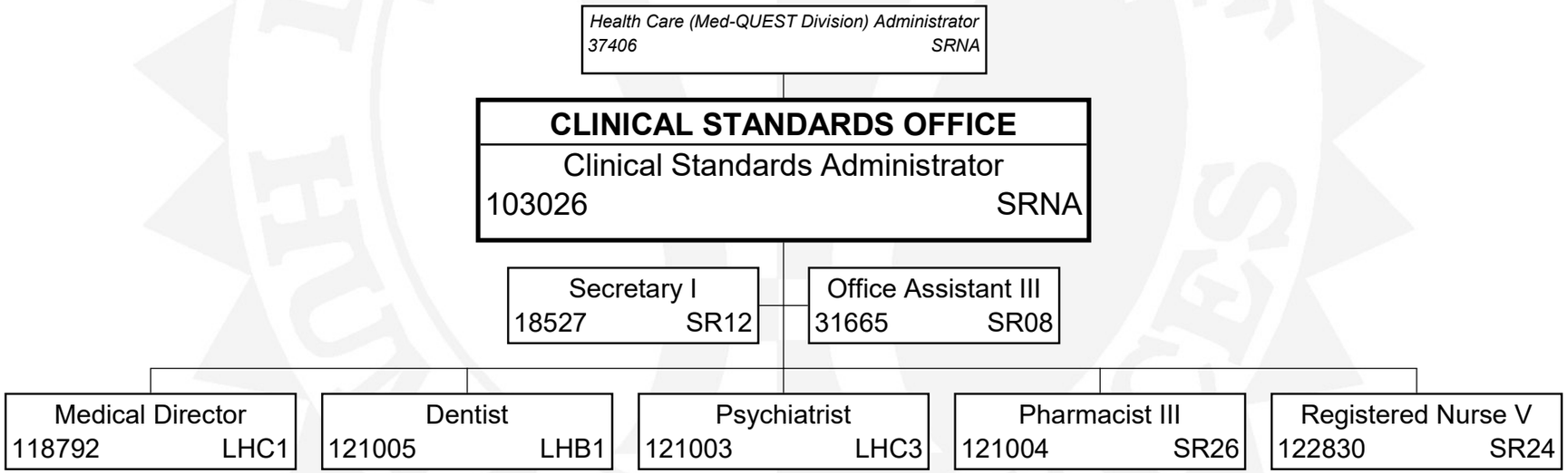
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION

POSITION ORGANIZATION CHART
JUNE 30, 2022



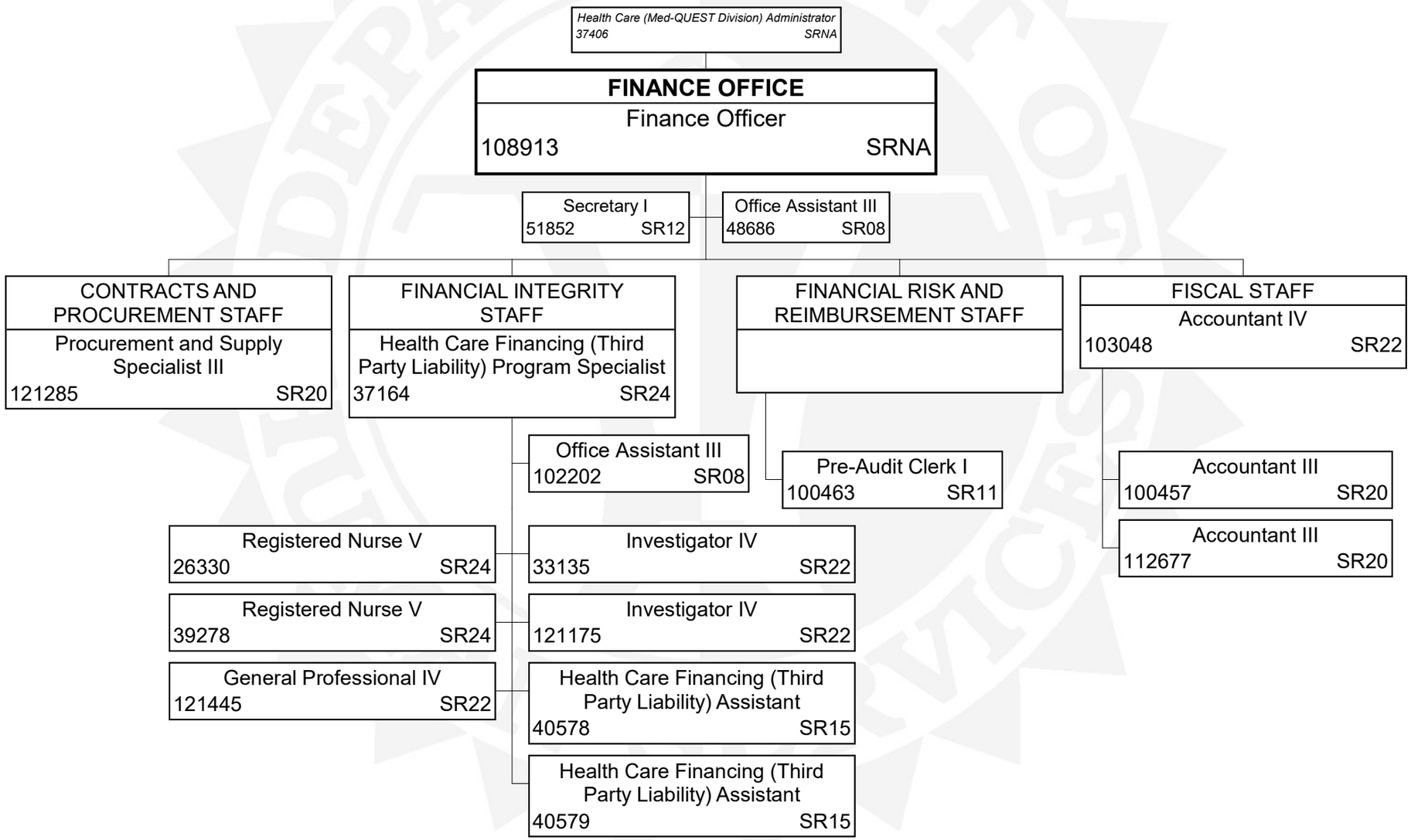
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
CLINICAL STANDARDS OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



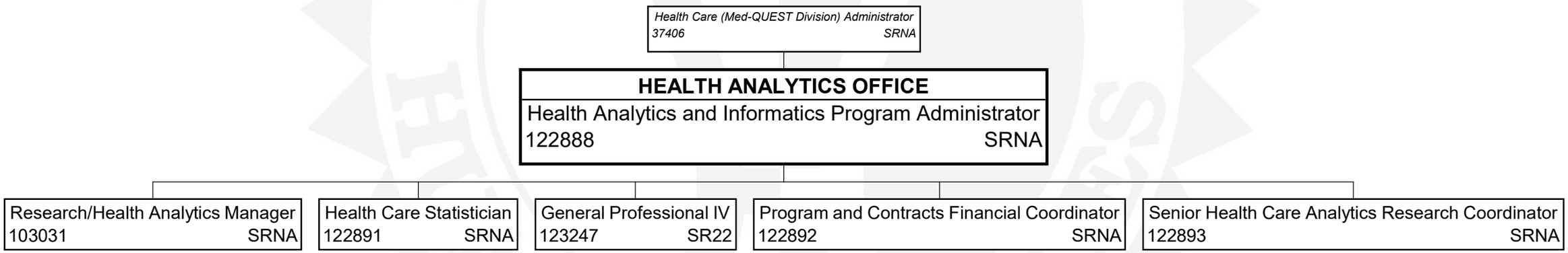
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
FINANCE OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



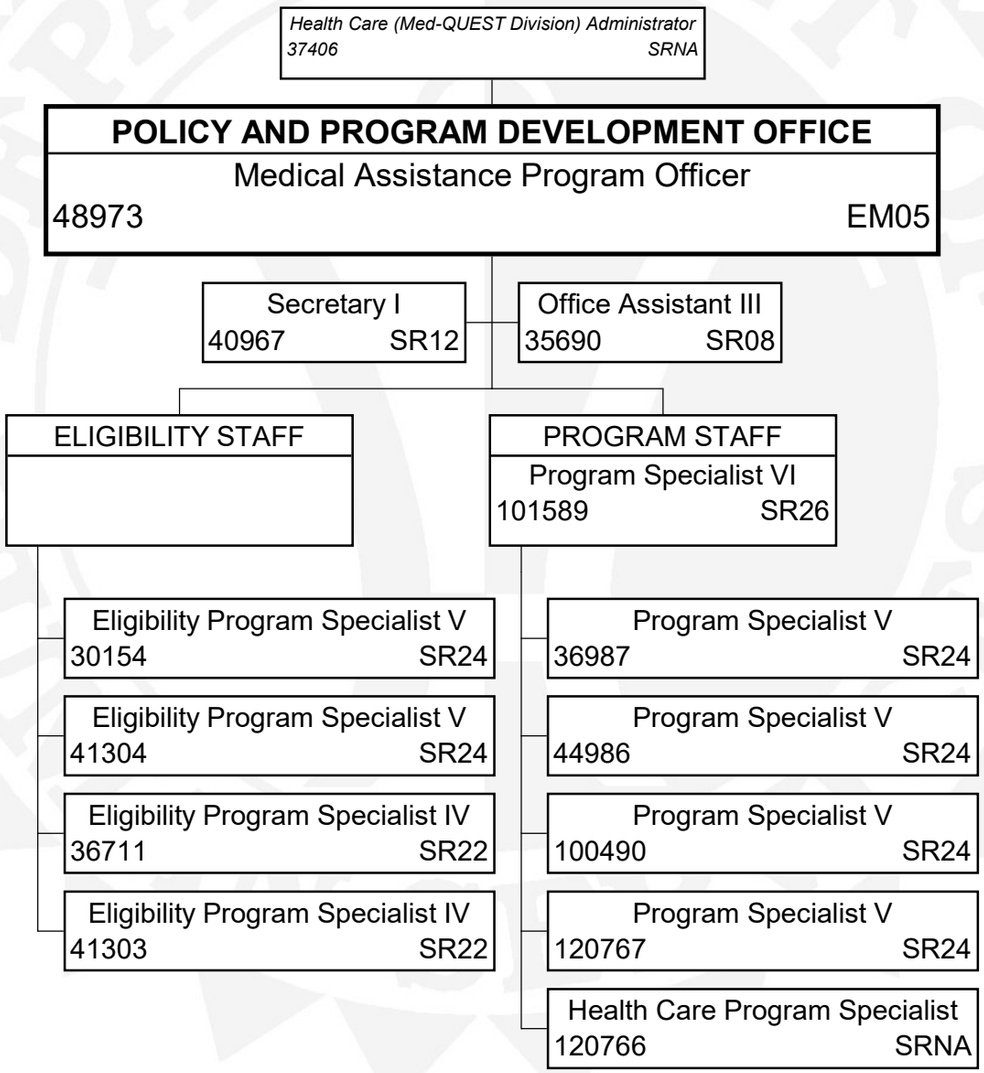
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
HEALTH ANALYTICS OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



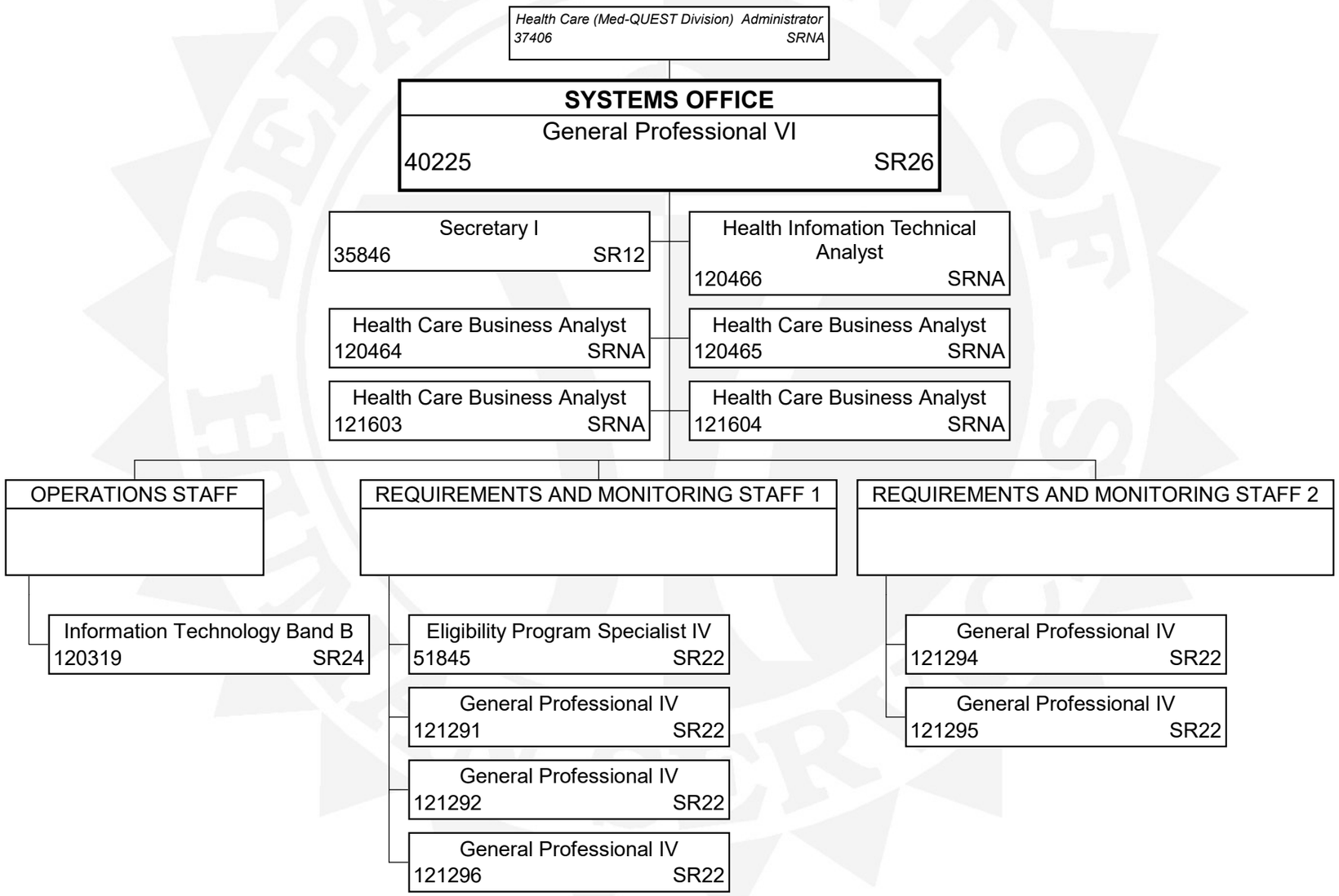
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
POLICY AND PROGRAM DEVELOPMENT OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



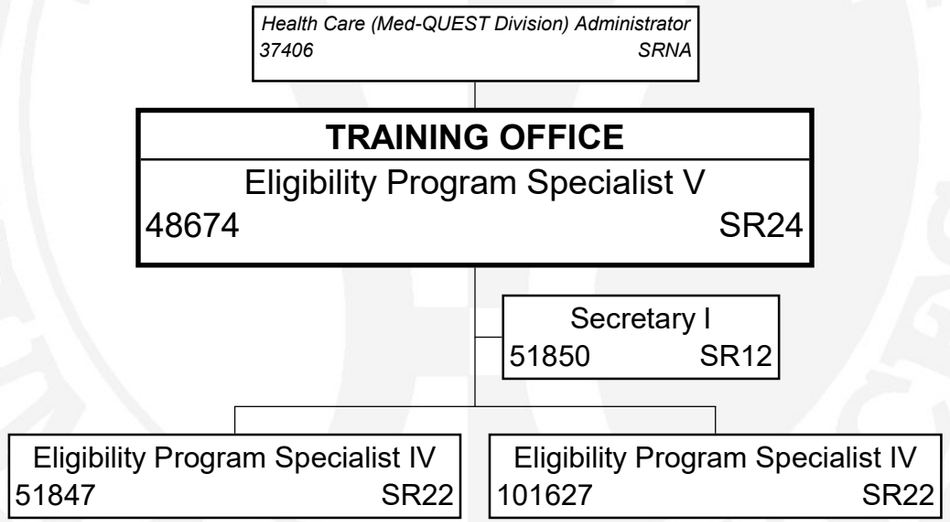
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
SYSTEMS OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



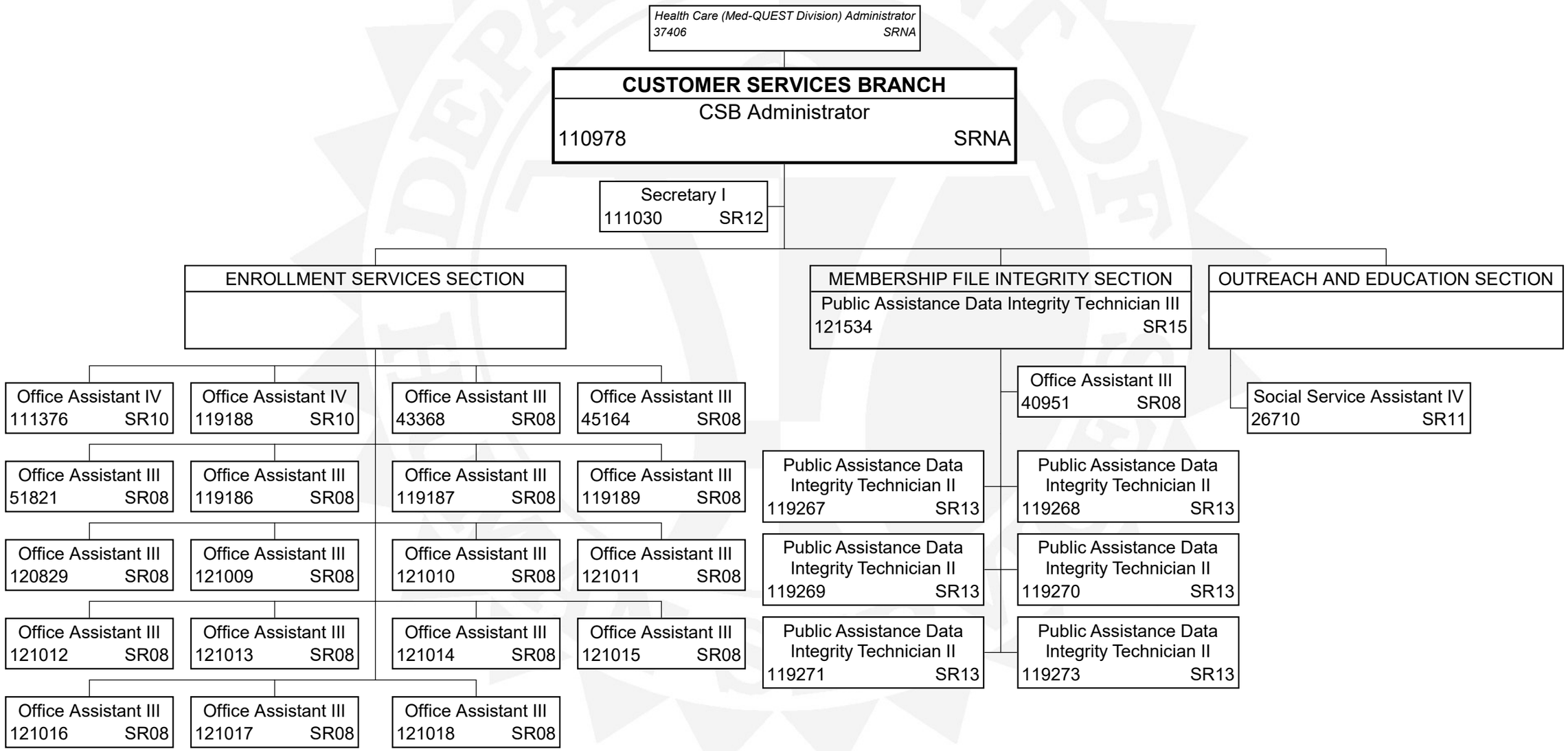
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
TRAINING OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



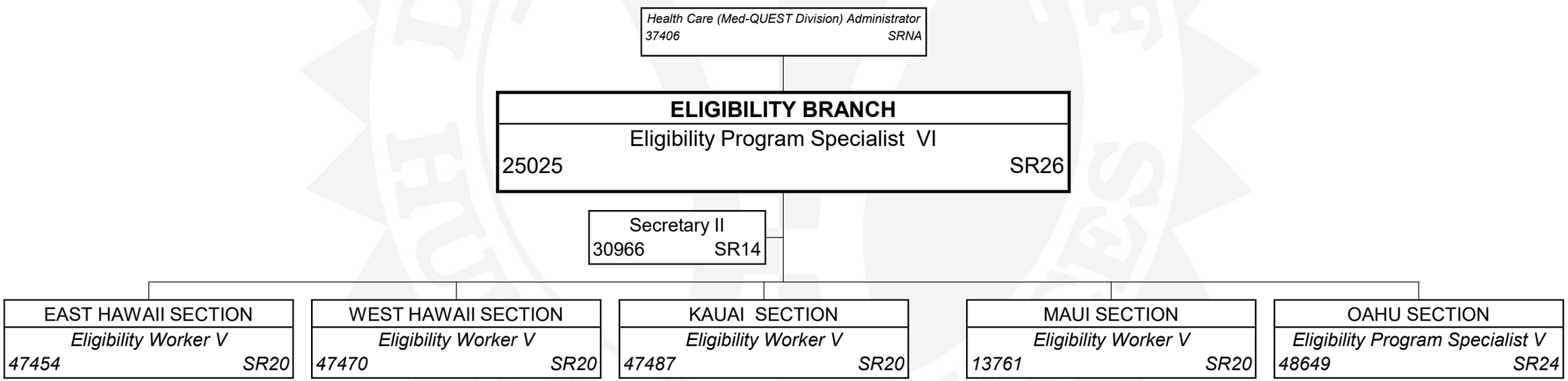
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
CUSTOMER SERVICES BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



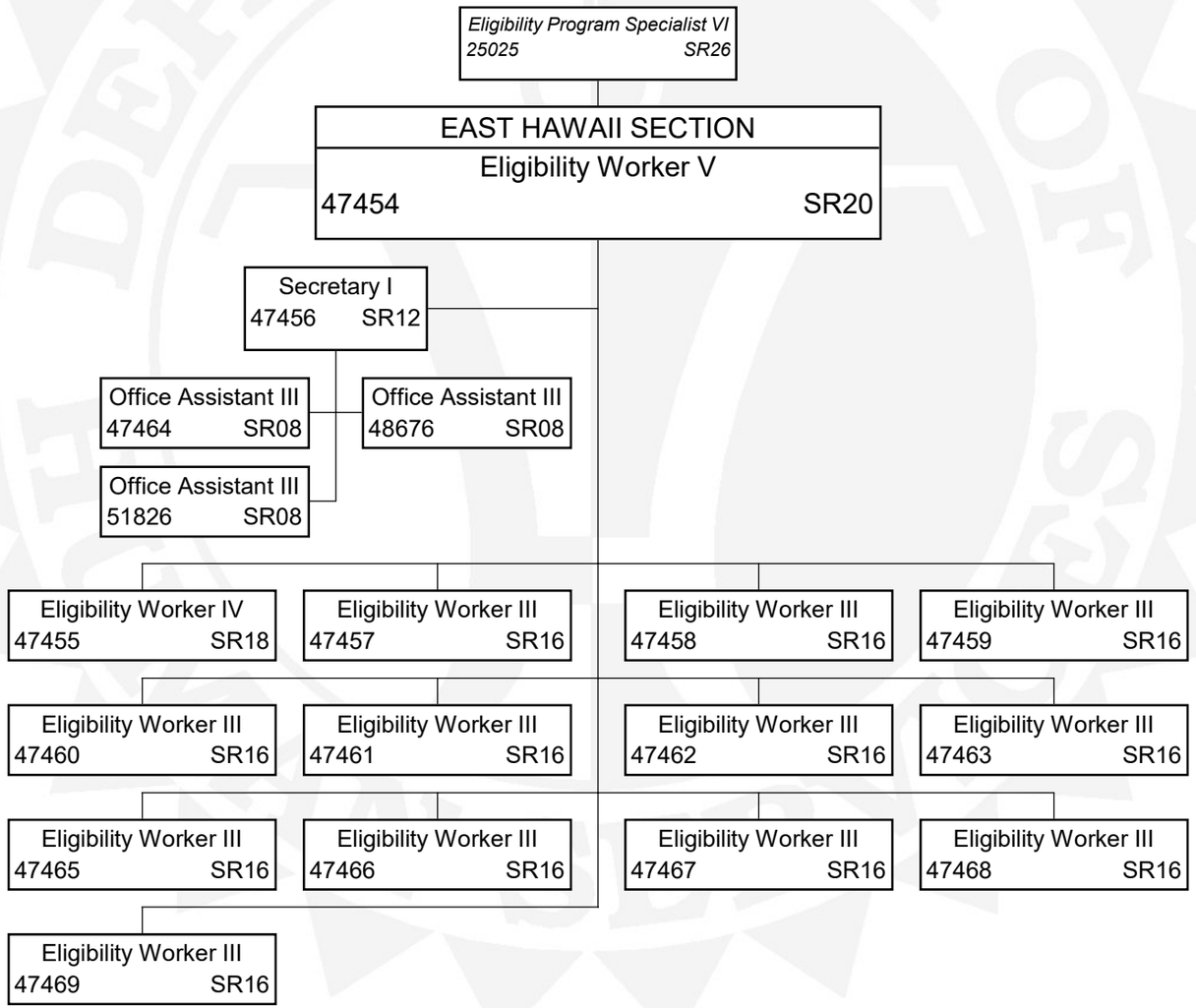
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
ELIGIBILITY BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



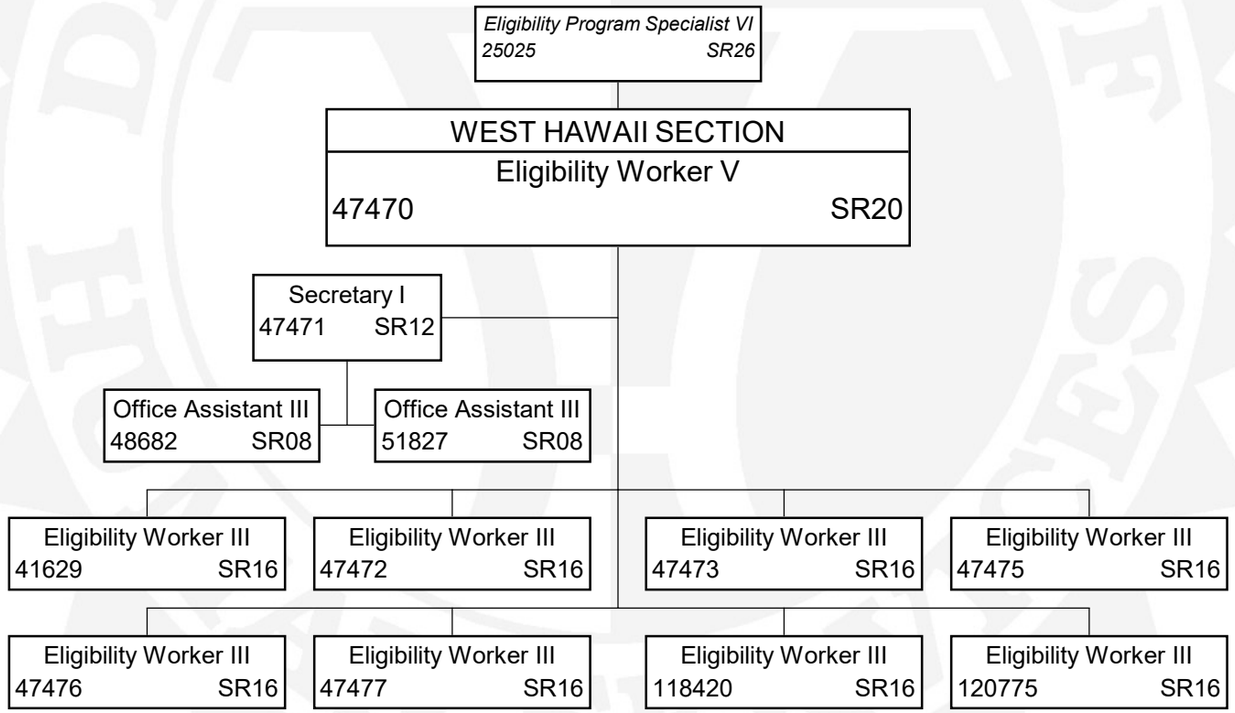
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISI0N
ELIGIBILITY BRANCH
EAST HAWAII SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



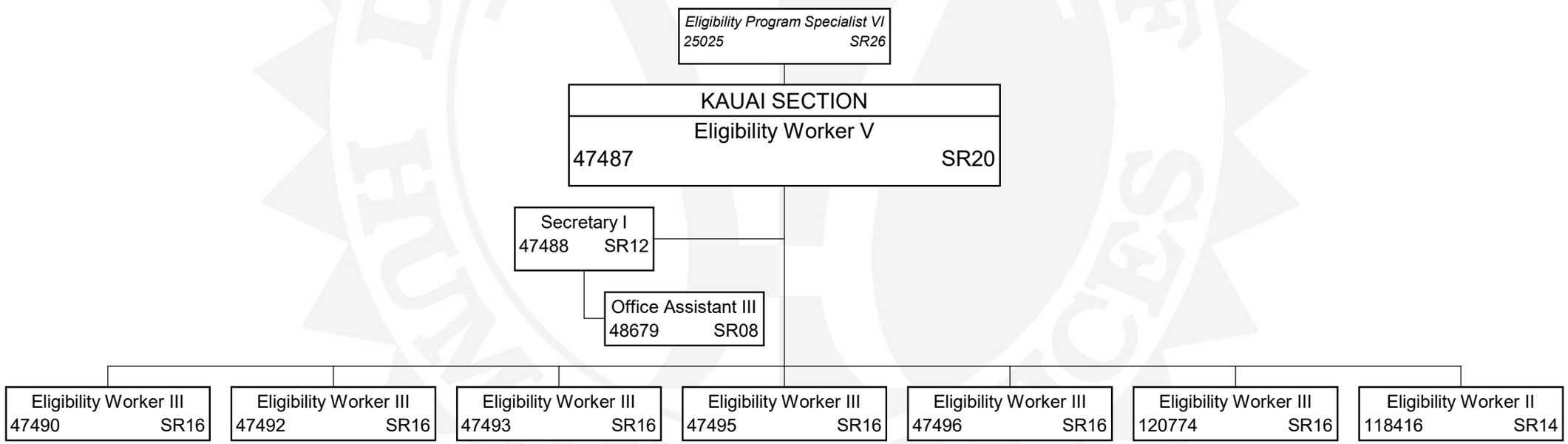
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
ELIGIBILITY BRANCH
WEST HAWAII SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



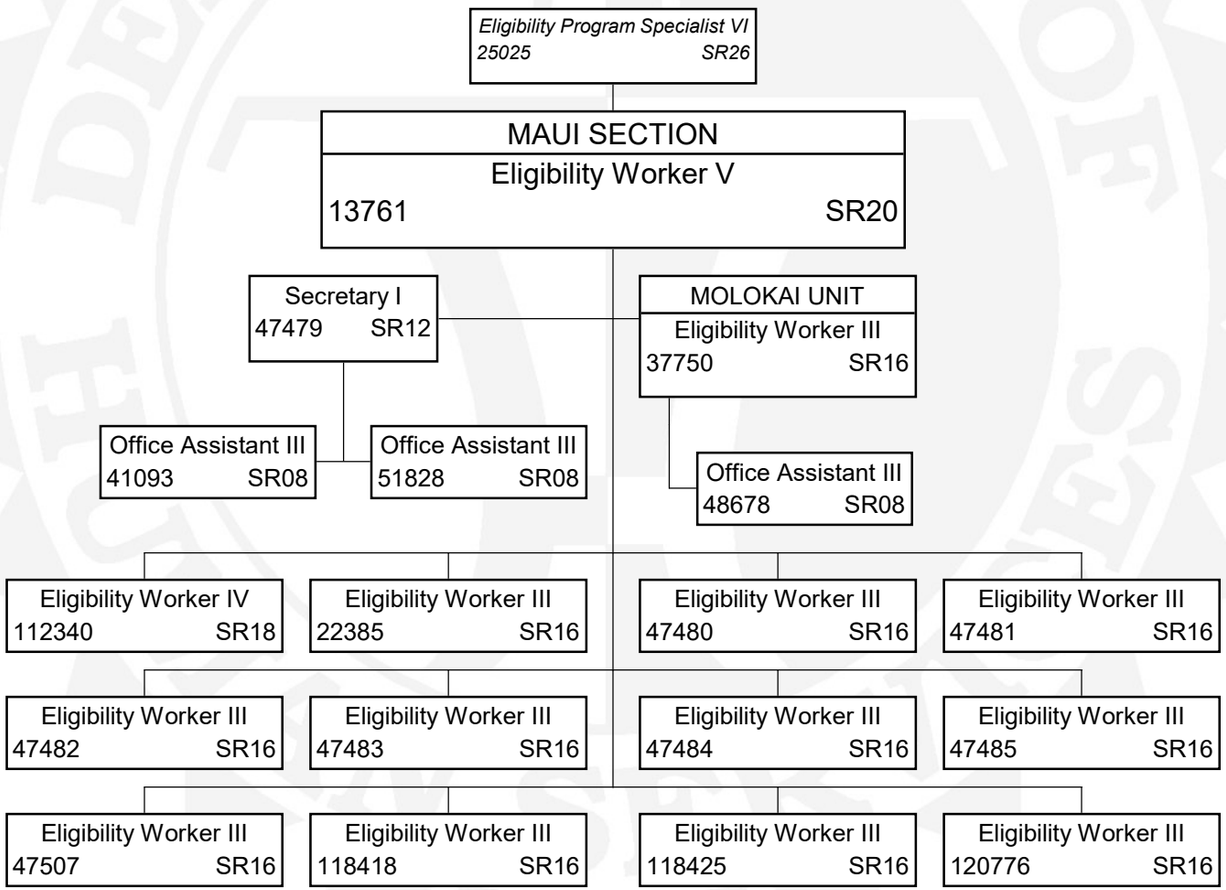
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
ELIGIBILITY BRANCH
KAUAI SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



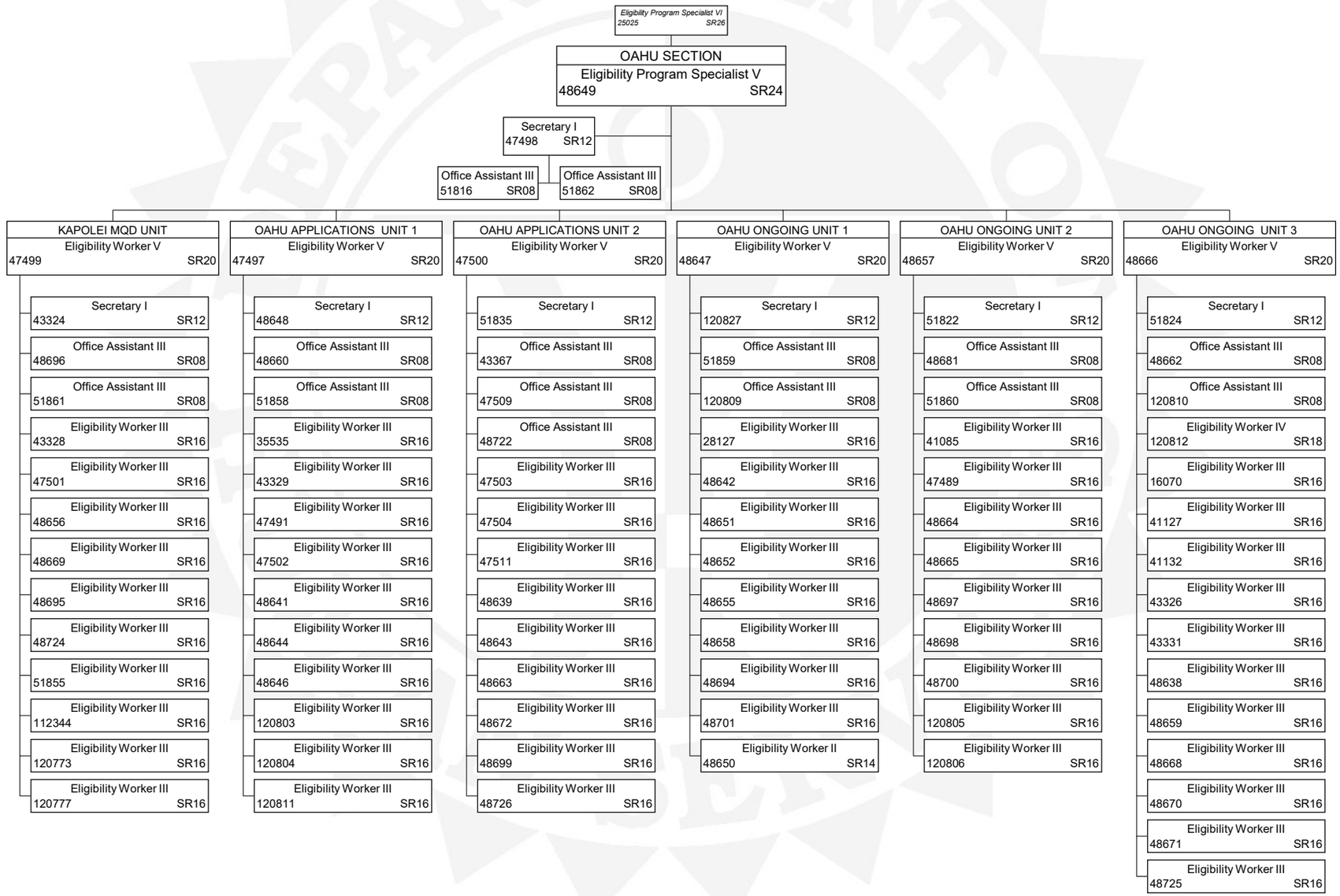
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
ELIGIBILITY BRANCH
MAUI SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



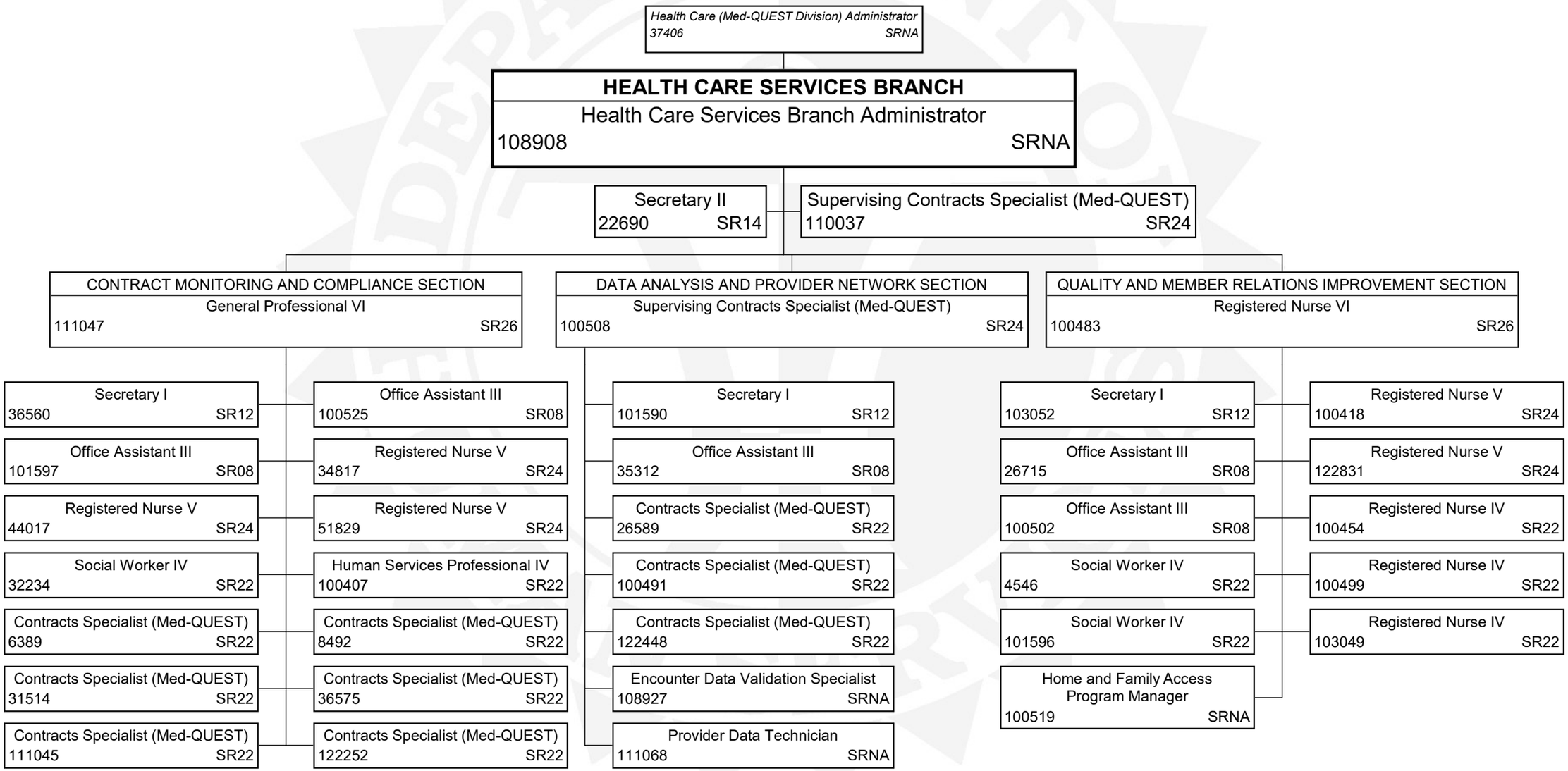
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
ELIGIBILITY BRANCH
OAHU SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
MED-QUEST DIVISION
HEALTH CARE SERVICES BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



SOCIAL SERVICES DIVISION

Under the general direction of the Director of Human Services, the Social Services Division provides social services to eligible families and individuals. Basic authority and responsibility for the administration of the Social Services Division shall be vested in the Division Administrator who provides administrative direction in the planning, development, and implementation of comprehensive statewide social service programs that include child welfare services directed at protecting children who are at-risk or have been abused and/or neglected and adult and community care services directed at protecting eligible adults.

ADULT PROTECTIVE PROGRAM DEVELOPMENT OFFICE

Under the general direction of the Social Service Division Administrator, the Adult Protective Program Development Office provides administrative direction in the planning, developing, implementing, controlling, monitoring, and evaluating of all adult protective services as authorized by federal and state statutes; develops and coordinates all relevant legislation, and maintains all rules, standards, and procedures; sets program priorities, goals, and objectives; and recommends the type of reporting system/mechanisms needed to measure attainment to determine allocation of resources, and provides program information for the development of budgets.

The Adult Protective Program Development Office conducts the analysis of policy options and recommends appropriate action to the Division administrator; plans and designs new programs and services based on needs established through research on Hawaii's population, staff input, local and national reports, and other data as appropriate; coordinates program planning and development with other DHS programs and with federal, state, county, and private agencies including ensuring compliance with federal funding and reporting requirements.

The Adult Protective Program Development Office initiates the development of legislation, directs the review and analysis of proposed legislation, coordinates the preparation of legislative testimonies and reports, participates in legislative committee hearings, tracks key legislation, meets with individual lawmakers and their staff, and provides information and advice regarding the Department's position on legislation pertinent to adult protective and community services.

The Adult Protective Program Development Office establishes and maintains standards, rules, and procedures needed to ensure proper implementation of programs that provide services including the certification of programs; provides expertise and technical assistance to direct service staff and other service providers in collaboration with the Division's staff assigned for the purpose of staff development to ensure knowledge of and compliance with standards, rules, and procedures; monitors and evaluates services with the purchase of service monitors of the division's support staff to evaluate the performance of contracted services.

The Adult Protective Program Development Office provides staff support to the division and branch administrators in responding to community complaints and court suits; performs public relation duties to inform the public and mobilize support for the programs; represents the division on advisory boards and other inter-agency groups in the community.

CHILD WELFARE PROGRAM DEVELOPMENT OFFICE 1 and 2

Under the general direction of the Social Service Division Administrator, the Child Welfare Program Development Office 1 and 2 provides administrative direction in the planning, developing, implementing, controlling, monitoring, and evaluating of all child welfare services as authorized by federal and state statutes; develops and coordinates all relevant legislation, and maintains all rules, standards, and procedures; sets program priorities, goals, and objectives; and recommends the type of reporting system/mechanisms needed to measure attainment to determine allocation of resources of funds and other resources for child welfare services.

The Child Welfare Program Development Office 1 and 2 conducts the analysis of policy options and recommends appropriate action to the Division Administrator; plans and designs new programs and services based on needs established through research on Hawaii's population, staff input, local and national reports, and other data as appropriate; coordinates program planning and development with other DHS programs and with federal, state, county, and private agencies including ensuring compliance with federal funding and reporting requirements.

CHILD WELFARE PROGRAM DEVELOPMENT OFFICE 1 and 2 (Cont'd)

The Child Welfare Program Development Office 1 and 2 initiates the development of legislation, directs the review and analysis of proposed legislation, coordinates the preparation of legislative testimonies and reports, participates in legislative committee hearings, tracks key legislation, meets with individual lawmakers and their staff, and provides information and advice regarding the Department's position on legislation pertinent to child welfare services.

The Child Welfare Program Development Office 1 and 2 establishes and maintains standards, rules, and procedures needed to ensure proper implementation of programs that provide services including the certification of programs; provides expertise and technical assistance to direct service staff and other service providers in collaboration with the Division's staff assigned for the purpose of staff development to ensure knowledge of and compliance with standards, rules, and procedures; monitors and evaluates services with the purchase of service monitors of the division's support staff to evaluate the performance of contracted services.

The Child Welfare Program Development Office 1 and 2 provides staff support to the division and branch administrators in responding to community complaints and court suits; performs public relation duties to inform the public and mobilize support for the programs; represents the division on advisory boards and other inter-agency groups in the community.

PLANNING OFFICE

Under the direction of the Social Services Division Administrator, the Planning Office works with public and private agencies and with community and recipient groups to develop comprehensive and strategic plans for the division, including plans for grants, civil defense and emergency management and preparedness, and the physical location of offices.

STAFF DEVELOPMENT OFFICE

Under the direction of the Social Services Division Administrator, the Staff Development Office plans, develops, conducts, contracts, and/or coordinates staff development and training programs for Social Service Division employees, in consonance with federal regulations, state statutes, Department of Human Resource Development regulations; and Department of Human Services' policies and procedures. The Staff Development Office also coordinates and arranges practicum experiences in the division for students, provides specialized training for selected adjunctive service providers, and acts as the division liaison with community agencies and educational institutions in training plans and programs.

SUPPORT SERVICES OFFICE

Under the general direction of the Social Services Division Administrator, the Support Services Office performs a support function to the Social Services Division by providing planning, budget and fiscal coordination and monitoring, staff training, contracting, grants management and compliance monitoring, and maintenance of the information systems and in coordinating procedures for data storage and retrieval.

Management Information and Compliance Staff

Under the direction of the Support Services Administrator, the Management Information and Compliance Staff administers and monitors compliance with requirements for programs funded by federal and state grants and compliance by staff, contracted providers and other state agencies with federal funding requirements; and develops methods to ensure department eligibility for federal funds. The Management Information and Compliance Staff provides technical assistance to the Division in conducting program monitoring and evaluation, and in determining appropriate record keeping practices and in coordinating procedures for data storage and retrieval.

Purchase of Service and Grants Management Staff

Under the direction of the Support Services Administrator, the Purchase of Service Staff solicits, negotiates, executes, administers, and monitors purchase of service contracts, grant in aid contracts, and other service contracts; and manages federal, state, and private grants awarded for the procurement of services.

SYSTEMS OPERATIONS OFFICE

Under the direction of the Support Services Office Administrator, the Systems Operations Staff maintains the electronic data information system for all client records and payments, coordinates all security and user standards, and coordinates the purchase of all related equipment. The Systems Operations Staff receives, assesses, resolves any hardware and software problems in the division and shall be responsible for any security and compliance issue(s) with respect to the Health Information Portability and Accountability Act (HIPAA) and any related policy and procedures pertaining to security and compliance of the electronic data information system.

ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH

Under the general direction of the Social Services Division Administrator, the Adult Protective and Community Services Branch provides overall management for the development and implementation of the plans, policies, procedures and regulations of the Social Services Division. Services offered include case management, chore services, day care and foster care, adult protective services, foster grandparent volunteers, senior companion volunteers, and respite companion employment training. The Adult Protective and Community Services Branch shall maintain a central registry of reports of vulnerable adult abuse, neglect, and financial exploitation and provide the central registry clearances statewide. The authority and responsibility for the operations of the Adult Protective and Community Services Branch shall be vested in the Branch Administrator who plans, organizes, directs, coordinates, evaluates, and maintains an organization that will facilitate the accomplishment of the adult protective and community care service objectives.

1. Prescribes overall branch operational plans; provides direction in determining priorities and allocation of resources in accordance with the rules, regulations and policies of the Department and Division.
2. Provides direction in the development of criteria to maximize and ensure the efficient use of personnel, time, space, equipment, and other allocated resources.
3. Provides direction in planning for the branch and staff development and training.
4. Exercises fiscal control of funds allocated for branch operations.
5. Develops and effects changes or recommends changes in operational policies, procedures, work site, and organizational structure to correct deficiencies and improve branch efficiency in achieving departmental, division, and branch objectives.
6. Provides channels of coordination and communication within the branch and resolves major conflicts between and among the operating entities of the branch.
7. Develops and maintains agreements and working relationships with providers, federal and state authorities, and community agencies specific to the branch.
8. Maintains public relations by providing information, serving on community task forces, handling complaints, and developing inter-agency and intra-departmental procedures to enhance the Branch's service delivery.
9. Develops and maintains reports for management control within the branch; provides general support and information to the division in matters relating to branch operations.

Foster Grandparent Program Office

Under the general direction of the Adult Protective and Community Services Branch Administrator, the Foster Grandparent Program Office provides opportunities statewide for low-income older people to serve as mentors and tutors for children and youth with special needs in accordance with federal funding requirements.

The Foster Grandparent Program Office recruits, trains, places, monitors, and evaluates foster grandparents statewide. The Foster Grandparent Program Office also requests, negotiates, monitors, and evaluates agreements with agencies serving as "work-stations" for foster grandparents statewide. The Foster Grandparent Program Office exercises fiscal control of funds allocated for unit operations; and acts as liaison for the department with the federal funding agency, such as but not limited to the Corporation for National and Community Service.

Respite Companion Program Office

Under the general direction of the Adult Protective and Community Services Branch Administrator, the Respite Companion Program Office recruits, trains, places, monitors, and evaluates respite companions on Oahu. The Respite Companion Program Office requests, negotiates, monitors, and evaluates agreements with agencies serving as "work-stations" for respite companions and acts as liaison for the department with the state funding agency, such as but not limited to the Department of Labor and Industrial Relations.

Senior Companion Program Office

Under the general direction of the Adult Protective and Community Services Branch Administrator, the Senior Companion Program Office provides opportunities for low-income older people to serve as companions to frail elderly homebound individuals in accordance with federal funding requirements.

The Senior Companion Program Office recruits, trains, places, monitors, and evaluates senior companions statewide. The Senior Companion Program Office also requests, negotiates, monitors, and evaluates agreements with agencies serving as "work-stations" for senior companions statewide. The Senior Companion Program Office exercises fiscal control of funds allocated for operations and acts as liaison for the department with the federal funding agency, such as but not limited to the Corporation for National and Community Service.

East Hawaii Adult Protective and Community Services Section

Under the direction of the Adult Protective and Community Services Branch Administrator, the East Hawaii Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services in East Hawaii**.** The East Hawaii Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The East Hawaii Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The East Hawaii Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The East Hawaii Adult Protective and Community Services Section is responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

The East Hawaii Adult Protective and Community Services Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. It reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Human Resources Office and the Staff Development Staff. The East Hawaii Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The East Hawaii Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

The East Hawaii Adult Protective and Community Services Section's primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The East Hawaii Adult Protective and Community Services Section shall conduct investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The East Hawaii Adult Protective and Community Services Section shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

The East Hawaii Adult Protective and Community Services Section shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The East Hawaii Adult Protective and Community Services Section shall provide placement and case management services in adult residential care homes and arrange other placements as needed by the clients; provide, arrange, and coordinate such home-based supportive services as chore services and adult day care. The East Hawaii Adult Protective and Community Services Section shall assess the safety of adults receiving services from the section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

East Hawaii Adult Protective and Community Services Section (Cont'd)

The East Hawaii Adult Protective and Community Services Section shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training feeding assistants, and other community programs as assigned. The East Hawaii Adult Protective and Community Services Section shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

The East Hawaii Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

West Hawaii Adult Protective and Community Services Section

Under the direction of the Adult Protective and Community Services Branch Administrator, the West Hawaii Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services in West Hawaii**.** The West Hawaii Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The West Hawaii Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The West Hawaii Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The West Hawaii Adult Protective and Community Services Section is responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

The Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. The West Hawaii Adult Protective and Community Services Section reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Human Resources Office and the Staff Development Staff. The West Hawaii Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The West Hawaii Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

The West Hawaii Adult Protective and Community Services Section's primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The West Hawaii Adult Protective and Community Services Section shall conduct investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The West Hawaii Adult Protective and Community Services Section shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

The West Hawaii Adult Protective and Community Services Section shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The West Hawaii Adult Protective and Community Services Section shall provide placement and case management services in adult residential care homes and arrange other placements as needed by the clients; provide, arrange, and coordinate such home-based supportive services as chore services and adult day care. The West Hawaii Adult Protective and Community Services Section shall assess the safety of adults receiving services from the West Hawaii Adult Protective and Community Services Section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

West Hawaii Adult Protective and Community Services Section (Cont'd)

The West Hawaii Adult Protective and Community Services Section shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training feeding assistants, and other community programs as assigned. The West Hawaii Adult Protective and Community Services Section shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

The West Hawaii Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

Kauai Adult Protective and Community Services

Under the direction of the Adult Protective and Community Services Branch Administrator, the Kauai Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services on Kauai. The Kauai Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The Kauai Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The Kauai Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The Kauai Adult Protective and Community Services Section shall be responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

The Kauai Adult Protective and Community Services Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. The Kauai Adult Protective and Community Services Section reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Human Resources Office and the Staff Development Staff. The Kauai Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The Kauai Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

The Kauai Adult Protective and Community Services Section's primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The Kauai Adult Protective and Community Services Section shall conduct investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The Kauai Adult Protective and Community Services Section shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

The Kauai Adult Protective and Community Services Section shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The Kauai Adult Protective and Community Services Section shall provide placement and case management services in adult residential care homes and arrange other placements as needed by the clients; provide, arrange, and coordinate such home-based supportive services as chore services and adult day care.

The Kauai Adult Protective and Community Services Section shall assess the safety of adults receiving services from the section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

Kauai Adult Protective and Community Services Section (Cont'd)

The Kauai Adult Protective and Community Services Section shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training feeding assistants, and other community programs as assigned. The Kauai Adult Protective and Community Services Section shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

The Kauai Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

Maui Adult Protective and Community Services Section

Under the direction of the Adult Protective and Community Services Branch Administrator, the Maui Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services on Maui, Molokai and Lanai**.** The Maui Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The Maui Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The Maui Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The Maui Adult Protective and Community Services Section shall be responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

The Maui Adult Protective and Community Services Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. Reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Human Resources Office and the Staff Development Staff. The Maui Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The Maui Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

The Maui Adult Protective and Community Services Section's primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The Maui Adult Protective and Community Services Section shall conduct investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The Maui Adult Protective and Community Services Section shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

The Maui Adult Protective and Community Services Section shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The Maui Adult Protective and Community Services Section shall provide placement and case management services in adult residential care homes and arrange other placements as needed by the clients; provide, arrange, and coordinate such home-based supportive services as chore services and adult day care. The Maui Adult Protective and Community Services Section shall assess the safety of adults receiving services from the section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

Maui Adult Protective and Community Services Section (Cont'd)

The Maui Adult Protective and Community Services Section shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training feeding assistants, and other community programs as assigned. The Maui Adult Protective and Community Services Section shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

The Maui Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

Oahu Adult Protective and Community Services Section

Under the direction of the Adult Protective and Community Services Branch Administrator, The Oahu Adult Protective and Community Services Section provides operational direction and management to implement the division and branch plans, policies, procedures and regulations for adult protective and community services on Oahu**.** The Oahu Adult Protective and Community Services Section receives, assesses and processes requests for adult community services and all reports of abuse, neglect, and/or financial exploitation of vulnerable adults. The Oahu Adult Protective and Community Services Section investigates reports of abuse neglect and/or financial exploitation of vulnerable adults and provides crisis intervention including arranging for appropriate services to ensure the safety of the vulnerable adult.

The Oahu Adult Protective and Community Services Section shall be responsible for planning, directing, coordinating, and controlling section operations and activities. Its activities include but are not limited to reviewing, studying, and continually appraising section operations and unit performance and recommends changes in operational procedures, policies, deployment of staff, work site, and organizational structure to correct deficiencies and to improve efficiency in achieving division and branch objectives. The Oahu Adult Protective and Community Services Section are responsible for establishing workload and personnel requirements, and initiates requests for necessary person power.

The Oahu Adult Protective and Community Services Section shall maintain good public relations by providing information, serving on community task forces, handling complaints, and developing interagency and intra-departmental procedures to enhance service delivery. The Oahu Adult Protective and Community Services Section reviews employee development and training needs; plans and conducts in-service training programs; coordinates development and training activities with the Human Resources Office and the Staff Development Staff. The Oahu Adult Protective and Community Services Section shall coordinate the use of the electronic data processing system in accordance with established division policies and department security procedures and provide reports on section operations for programmatic, administrative, and research purposes.

The Oahu Adult Protective and Community Services Section shall exercise fiscal control of funds allocated for section operations and provide direction in the development and implementation of a range of supporting services such as messenger service, purchasing, repair and maintenance, and inventory management.

The Oahu Adult Protective and Community Services Section shall enter information into the electronic data processing system and maintain records of services and payments for services.

Oahu Adult Intake Unit

Under the direction of the Oahu Adult Protective and Community Services Section Administrator, the Oahu Adult Intake Unit’s primary responsibility shall be to receive reports of alleged abuse, neglect and/or financial exploitation, collect and assemble sufficient information to determine the urgency of the report and acceptance for investigation. The Oahu Adult Intake Unit shall receive and process applications for adult community services, determine eligibility, including the urgency of the request and the appropriate means of meeting the individual's needs including referral to other agencies. The Oahu Adult Intake Unit receives and processes applications for licensure and certification of facilities such as but not limited to adult day care and other community programs; forwards its findings as appropriate to the assigned unit or to other community agencies for further processing.

Oahu Adult Protective and Community Services Units 1 and 2

Under the direction of the Oahu Adult Protective and Community Services Section Administrator, the Oahu Adult Protective and Community Services Units 1 and 2 conducts investigations to assess whether abuse, neglect and/or financial exploitation has occurred and to determine what interventions are necessary to ensure the vulnerable adult's safety. The Oahu Adult Protective and Community Services Units 1 and 2 shall arrange for police, court, medical or other agency assistance or service collaboration as necessary and provide crisis intervention, counseling and case management services to protect the safety of the vulnerable adult.

The Oahu Adult Protective and Community Services Units 1 and 2 shall provide placement and case management services in adult residential care homes, and arrange other placements as needed by the clients; provide, arrange, coordinate and monitor home-based supportive services such as but not limited to in-home chore services, adult day care and/or adult foster care services. The Oahu Adult Protective and Community Services Units 1 and 2 shall assess the safety of adults receiving services from the section, intervene to prevent abuse, neglect and/or financial exploitation from occurring, including petitioning for guardianship as needed, and monitor and coordinate services provided by purchase of service vendors to sustain the adult in the community.

The Oahu Adult Protective and Community Services Units 1 and 2 shall license and monitor the activities of adult day care facilities and certify and monitor programs for nurse aide training, feeding assistants, and other community programs as assigned. The Oahu Adult Protective and Community Services Units 1 and 2 shall investigate all complaints against regulated and unregulated facilities and determine the continued use and licensing or certification of the facility for which DHS has regulatory responsibility.

CHILD WELFARE SERVICES BRANCH

Under the direction of the Social Services Division Administrator, the Child Welfare Services Branch Administration provides overall management for the development and implementation of the plans, policies, procedures and regulations of the division's child welfare services. Services include child protective services, foster care, adoption services, independent living skills services, permanency, resource home recruitment and licensing, and contracted support and treatment services to prevent and remedy abuse and neglect. Basic authority and responsibility for the operations of the branch are vested in the Branch Administrator who plans, organizes, directs, coordinates, evaluates, and maintains an organization which will facilitate the accomplishment of the child welfare service objectives.

East Hawaii Child Welfare Services Section

Under the general direction of the Child Welfare Services Branch Administrator, the East Hawaii Child Welfare Services Section provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services in East Hawaii. The East Hawaii Child Welfare Services Section provides child welfare services assessment, and permanency services; resource home recruitment, licensing, and training; and licensing and regulation of child-placing organizations and child-caring institutions. The East Hawaii Child Welfare Services Section provides administrative housekeeping support to the section's units, and maintains, manages and coordinates the closed case files of the East Hawaii Child Welfare Services Section. The East Hawaii Child Welfare Services Section provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provides pre-adoption, adoption, and post-adoption services to children and families. The East Hawaii Child Welfare Services Section recruits, studies, certifies, licenses, approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The East Hawaii Child Welfare Services Section provide support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker. The East Hawaii Child Welfare Services Section and its constituent units participate in community education and planning efforts related to child welfare services.

East Hawaii Child Welfare Services Units 1, 2, and 3

Under the direction of the East Hawaii Child Welfare Services Section Administrator, the East Hawaii Child Welfare Services Unit 1, 2, and 3 provides both assessment and permanency services. The East Hawaii Child Welfare Services Unit 2 and 3 assess reports of child abuse and neglect; provide short-term counseling services, and work with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The East Hawaii Child Welfare Services Unit 1, 2, and 3 also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

The East Hawaii Child Welfare Services Unit 1 recruits, studies, certifies, licenses/approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The East Hawaii Child Welfare Services Unit 1 provide support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker.

West Hawaii Child Welfare Services Section

Under the general direction of the Child Welfare Services Branch Administrator, the West Hawaii Child Welfare Services Section provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services in West Hawaii. The West Hawaii Child Welfare Services Section provides operational direction and management to implement child welfare services assessment and permanency services; enhanced independent living skills, pre-adoption, adoption, and post-adoption services to children and families; resource home recruitment, licensing, and training; and licensing and regulation of child-placing organizations and child-caring institutions; community education, and planning efforts related to child welfare services. The West Hawaii Child Welfare Services Section provides administrative housekeeping support to the section's units to manage the closed case files of the West Hawaii Child Welfare Services Section.

West Hawaii Child Welfare Services Unit 1 and 2

Under the direction of the West Hawaii Child Welfare Services Section Administrator, the West Hawaii Child Welfare Services Unit 1 and 2 provides both assessment and permanency services. The West Hawaii Child Welfare Services Unit 1 and 2 assesses reports of child abuse and neglect; provides short-term counseling services and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The West Hawaii Child Welfare Services Unit 1 and 2 also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children; and participates in community education and planning efforts related to child welfare services.

West Hawaii Child Welfare Services Unit 3

Under the direction of the West Hawaii Child Welfare Services Section Administrator, the West Hawaii Child Welfare Services Unit 3 provides resource and adoptive home studies, recruitment, certification, licensing, and training; and licensing and regulation of child-placing organizations and child-caring institutions. The West Hawaii Child Welfare Service Unit 3 coordinates the closed case files for the West Hawaii Child Welfare Services Section. The West Hawaii Child Welfare Services Unit 3 provides support services to orient, train, recruit, and retain suitable resource homes for the section's foster children; and participates in community education and planning efforts related to child welfare services.

Kauai Child Welfare Services Section

Under the general direction of the Child Welfare Services Branch Administrator, the Kauai Child Welfare Services Section provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services on Kauai. The Kauai Child Welfare Services Section provides child welfare services assessment, permanency services; resource home recruitment, licensing and training; and licensing and regulation of child-placing organizations and child-caring institutions. The Kauai Child Welfare Services Section provides administrative housekeeping support to the section's units and maintains, manages, and coordinates the closed case files of the Kauai Child Welfare Services Section. The Kauai Child Welfare Services Section provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provides pre-adoption, adoption, and post-adoption services to children and families. The Kauai Child Welfare Services Section also recruits, studies, certifies, licenses, approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The Kauai Child Welfare Services Section provides support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker. The Kauai Child Welfare Services Section and its constituent units participate in community education and planning efforts related to child welfare services.

(Central, East and West) Child Welfare Services Units 1, 2, and 3

Under the direction of the Kauai Child Welfare Services Section Administrator, the Central Child Welfare Services Unit 1, the East Child Welfare Services Unit 2, and the West Child Welfare Services Unit 3 provides both child welfare services assessment and permanency services in specific geographic areas. The Central, East and West Child Welfare Services Units 1, 2, and 3 assesses reports of child abuse and neglect; provides short-term counseling services and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Central, East and West Child Welfare Services Units 1, 2, and 3 also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

Maui Child Welfare Services Section

Under the general direction of the Child Welfare Services Branch Administrator, the Maui Child Welfare Services Section provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services on Maui, Molokai, and Lanai. The Maui Child Welfare Services Section provides child welfare services assessment, permanency services; resource home recruitment, licensing and training; and licensing and regulation of child-placing organizations and child-caring institutions. The Maui Child Welfare Services Section provides administrative housekeeping support to the section's units, and maintains, manages, and coordinates the closed case files of the Maui Child Welfare Services Section. The Maui Child Welfare Services Section provides casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provides pre- adoption, adoption, and post-adoption services to children and families. The Maui Child Welfare Services Section also recruits, studies, certifies, licenses, approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The Maui Child Welfare Services Section provides support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker. The Maui Child Welfare Services Section and its constituent units participate in community education and planning efforts related to child welfare services.

Maui (East and West) Child Welfare Services Unit 1 and 2

Under the direction of the Maui Child Welfare Services Section Administrator, the Maui East Child Welfare Services Unit 1 and the Maui West Child Welfare Services Unit 2 provides both child welfare services assessment and permanency services in (West, East) Maui. The Maui East Child Welfare Services Unit 1 and the Maui West Child Welfare Services Unit 2 assesses reports of child abuse and neglect, provides short-term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Maui East Child Welfare Services Unit 1 and the Maui West Child Welfare Services Unit 2 also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

Molokai/Lanai Child Welfare Services Unit

Under the direction of the Maui Child Welfare Services Section Administrator, the Molokai/Lanai Child Welfare Services Unit provides child welfare assessment and permanency services. The Molokai/Lanai Child Welfare Services Unit assesses reports of child abuse and neglect, provides short-term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Molokai/Lanai Child Welfare Services Unit also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children. The Molokai/Lanai Child Welfare Services Unit recruits, studies, certifies, licenses/approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The Molokai/Lanai Child Welfare Services Unit provides support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker.

Lanai Sub-unit

Under the direction of the Molokai/Lanai Child Welfare Services Unit supervisor, the Lanai Sub-unit provides child welfare assessment and permanency services. The Lanai Sub-unit assesses reports of child abuse and neglect, provides short-term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Lanai Sub-unit also provides child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children. The Lanai Sub-unit recruits, studies, certifies, licenses, approves resource homes and adoptive homes; and licenses and regulates child placing organizations and child caring institutions. The Lanai Sub-unit provides support services to orient, train and retain resource homes and recommends suitable resource homes to a child's social worker. The Lanai Sub-unit also provides social services in accordance with the Adult Protective and Community Services Branch for dependent adults and chronically disabled adults and children.

Oahu Child Welfare Services Section 1

Under the general direction of the Child Welfare Services Branch Administrator, the Oahu Child Welfare Services Section 1 provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services on Oahu. The Oahu Child Welfare Services Section 1 provides specialized island wide services including sex abuse assessments, permanency services, and institutional abuse assessments. The Oahu Child Welfare Services Section 1 and its constituent units participate in community education and planning efforts related to child welfare services.

Oahu Child Welfare Services Units 1 and 2

Under the direction of the Oahu Child Welfare Services Section 1 Administrator, the Oahu Child Welfare Services Units 1 and 2 provide both assessment and permanency services in specific geographic areas. The Oahu Child Welfare Services Units 1 and 2 assess reports of child abuse and neglect, provide short term counseling services, and work with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The Oahu Child Welfare Services Units 1 and 2 also provide child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

The Oahu Child Welfare Services Units 1 and 2 provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; also provide pre-adoption, adoption, and post-adoption services to children and families.

Oahu Special Services Unit 1

Under the direction of the Oahu Child Welfare Services Section 1 Administrator, the Oahu Special Services Unit 1 assesses reports of child sexual abuse and institutional abuse, provides short term counseling services, and works with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention.

Oahu Special Services Unit 2

Under the direction of the Oahu Child Welfare Services Section 1 Administrator, the Oahu Special Services Unit 2 provides permanency services for eligible families with a child who has been sexually abused and services to prevent further abuse/neglect of children.

Oahu Child Welfare Services Section 2

Under the general direction of the Child Welfare Services Branch Administrator, the Oahu Child Welfare Services Section 2 provide operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services in Oahu. The Oahu Child Welfare Services Section 2 provides child welfare services assessment and permanency services in their respective Oahu areas. The Oahu Child Welfare Services Section 2 and their constituent units participate in community education and planning efforts related to child welfare services.

West Oahu Child Welfare Services Units 1, 2, 3 and 4

Under the direction of the Oahu Child Welfare Services Section 2 Administrator, the West Oahu Child Welfare Services Units 1, 2, 3, and 4 provide both assessment and permanency services in specific geographic areas. The West Oahu Child Welfare Services Units 1, 2, 3, and 4 assess reports of child abuse and neglect, provide short term counseling services, and work with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The West Oahu Child Welfare Services Units 1, 2, 3, and 4 also provide child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

The West Oahu Child Welfare Services Units 1, 2, 3, and 4 provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and provide pre-adoption, adoption, and post-adoption services to children and families.

Oahu Child Welfare Services Section 3

Under the general direction of the Child Welfare Services Branch Administrator, the Oahu Child Welfare Services Section 3 provides operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services statewide. The Oahu Child Welfare Services Section 3 provides child welfare services intake, assessment, and foster care-income maintenance services; resource home recruitment, licensing and training; and licensing and regulation of child-placing organizations and child-caring institutions. The Oahu Child Welfare Services Section 3 also provides administrative housekeeping support to Oahu Child Welfare Services Sections 1, 2, 3, and 4; and maintains, manages, and coordinates the closed files of the Oahu Child Welfare Services Sections 1, 2, 3, and 4. The Oahu Child Welfare Services Section 3 provides child abuse and neglect central registry clearance statewide. The Oahu Child Welfare Services Section 3 and its constituent units participate in community education and planning efforts related to child welfare services.

Closed Files Unit

Under the direction of the Oahu Child Welfare Services Section 3 Administrator, the Closed Files Unit provides administrative support and maintains, manages and coordinates the closed case files for the Oahu Child Welfare Services Section 1, 2, 3, and 4.

Federal Payment Programs Eligibility Unit

Under the direction of the Oahu Child Welfare Services Section 3 Administrator, the Federal Payment Programs Eligibility Unit staff works in several geographic areas and determines through referrals from social services staff, the eligibility of children for IV-E, Medicaid, and other federal and state payment programs statewide. The Federal Payment Programs Eligibility Unit makes referrals to other agency payment programs as appropriate and initiates review of ongoing eligibility for child welfare federal and state benefits and payment programs.

Intake Unit

Under the direction of the Oahu Child Welfare Services Section 3 Administrator, the Intake Unit determines eligibility for Child Welfare Services in accordance with established departmental policies and procedures. The Intake Unit receives, assesses, and processes all reports of child abuse and neglect 24 hours a day, 7 days a week, and determines the need for departmental intervention or other services; provides case work services including referrals to community agencies to ensure the immediate safety of the child and to prevent unnecessary out-of-home child placement statewide.

Resource Home Licensing Unit

Under the direction of the Oahu Child Welfare Services Section 3 Administrator, the Resource Home Licensing Unit recruits, studies, certifies/licenses/approves resource homes and adoptive homes. The Resource Home Licensing Unit provides support services to orient and retain resource homes and recommend suitable resource homes to a child's social worker. The Resource Home Licensing Unit also licenses and regulates child placing organizations and child caring institutions.

Oahu Child Welfare Services Section 4

Under the general direction of the Child Welfare Services Branch Administrator, the Oahu Child Welfare Services Section 4 provide operational direction and management to implement the division and branch plans, policies, procedures, and regulations for child welfare services in Oahu. The Oahu Child Welfare Services Section 4 provides child welfare services assessment and permanency services in their respective Oahu areas. The Oahu Child Welfare Services Section 4 and their constituent units participate in community education and planning efforts related to child welfare services.

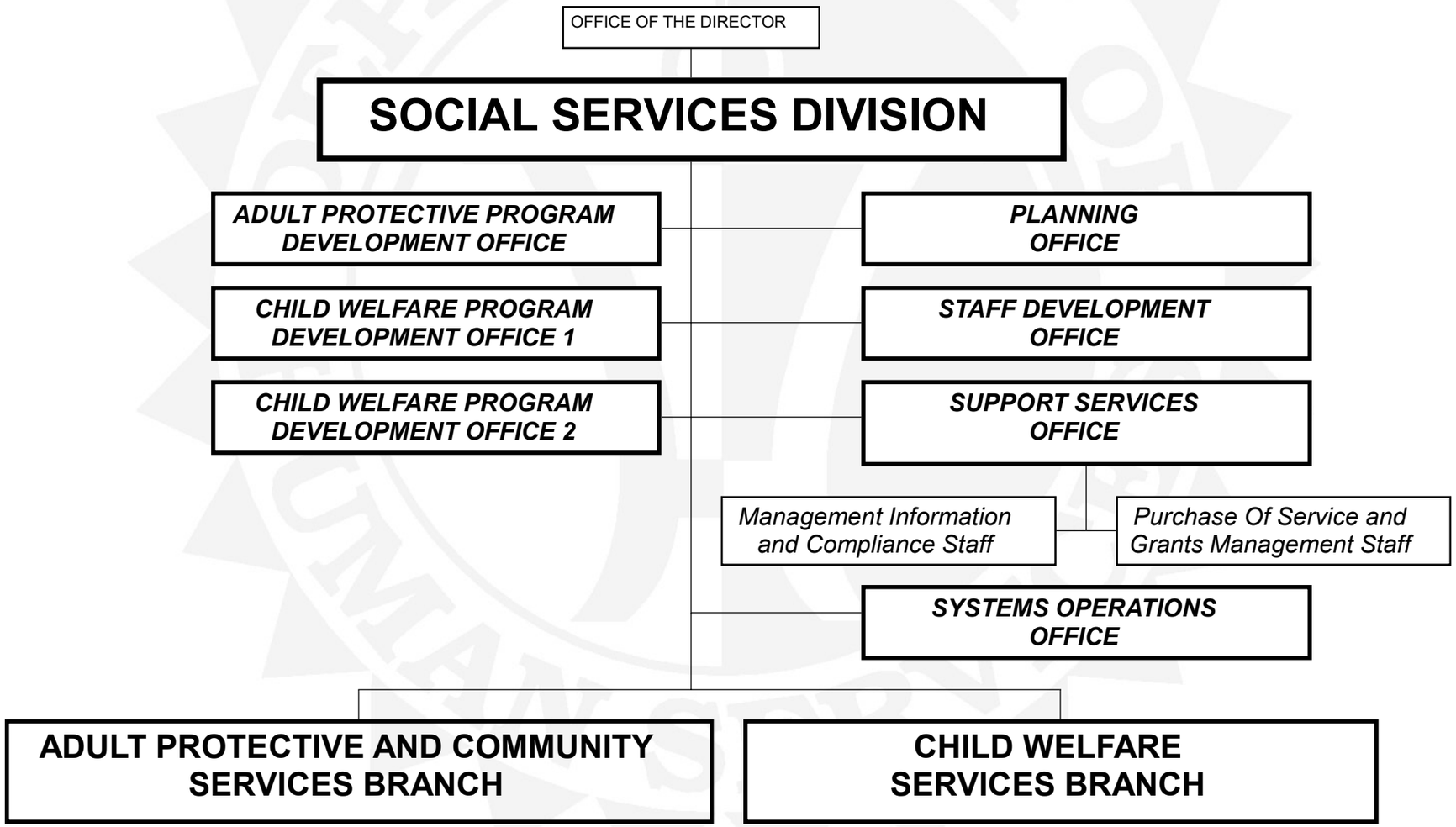
East Oahu Child Welfare Services Units 1, 2, 3 and 4

Under the direction of the Oahu Child Welfare Services Section 4 Administrator, the East Oahu Child Welfare Services Units 1, 2, 3, and 4 provide both assessment and permanency services in specific geographic areas. The East Oahu Child Welfare Services Units 1, 2, 3, and 4 assess reports of child abuse and neglect, provide short term counseling services, and work with local law enforcement and other collateral contacts to investigate the reports and initiate appropriate intervention. The East Oahu Child Welfare Services Units 1, 2, 3, and 4 also provide child welfare permanency services for eligible recipients and services to prevent further abuse/neglect of children.

The East Oahu Child Welfare Services Units 1, 2, 3, and 4 provide casework services to youths in foster care in order to provide permanent substitute placements and to enhance independent living skills; and also provide pre-adoption, adoption, and post-adoption services to children and families.

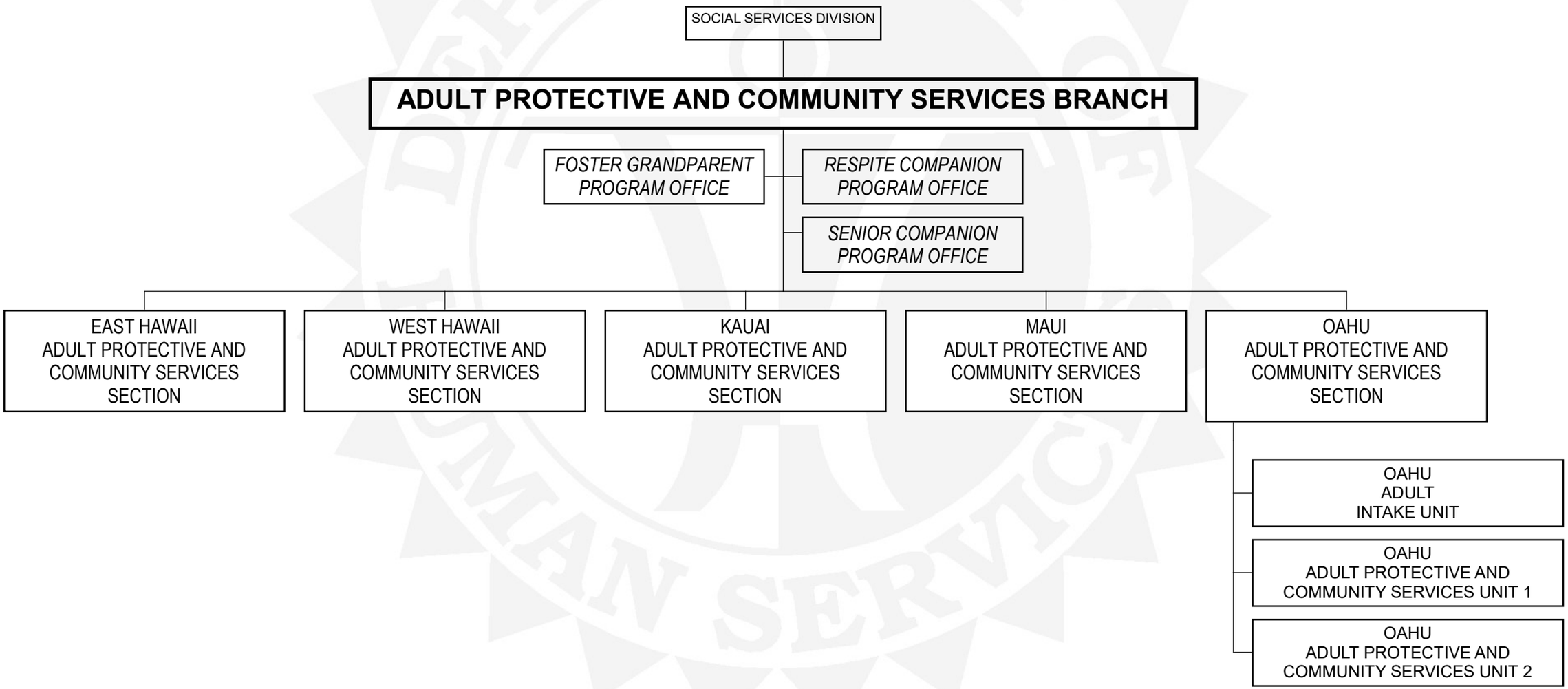
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION

ORGANIZATION CHART
JUNE 30, 2022



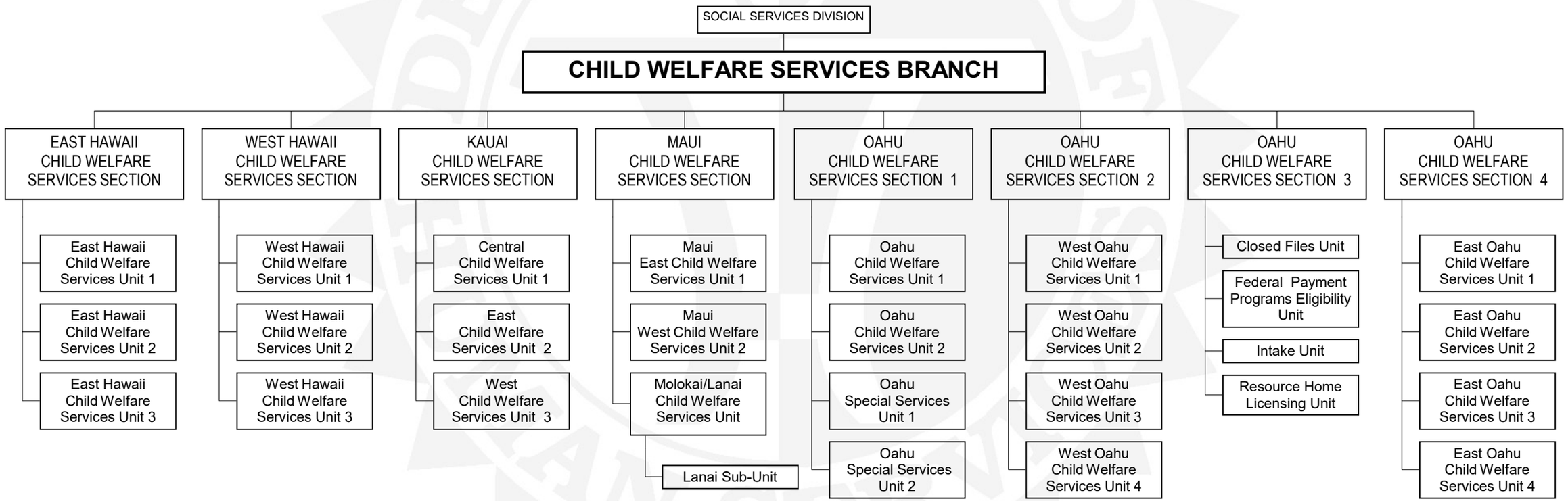
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH

ORGANIZATION CHART
JUNE 30, 2022



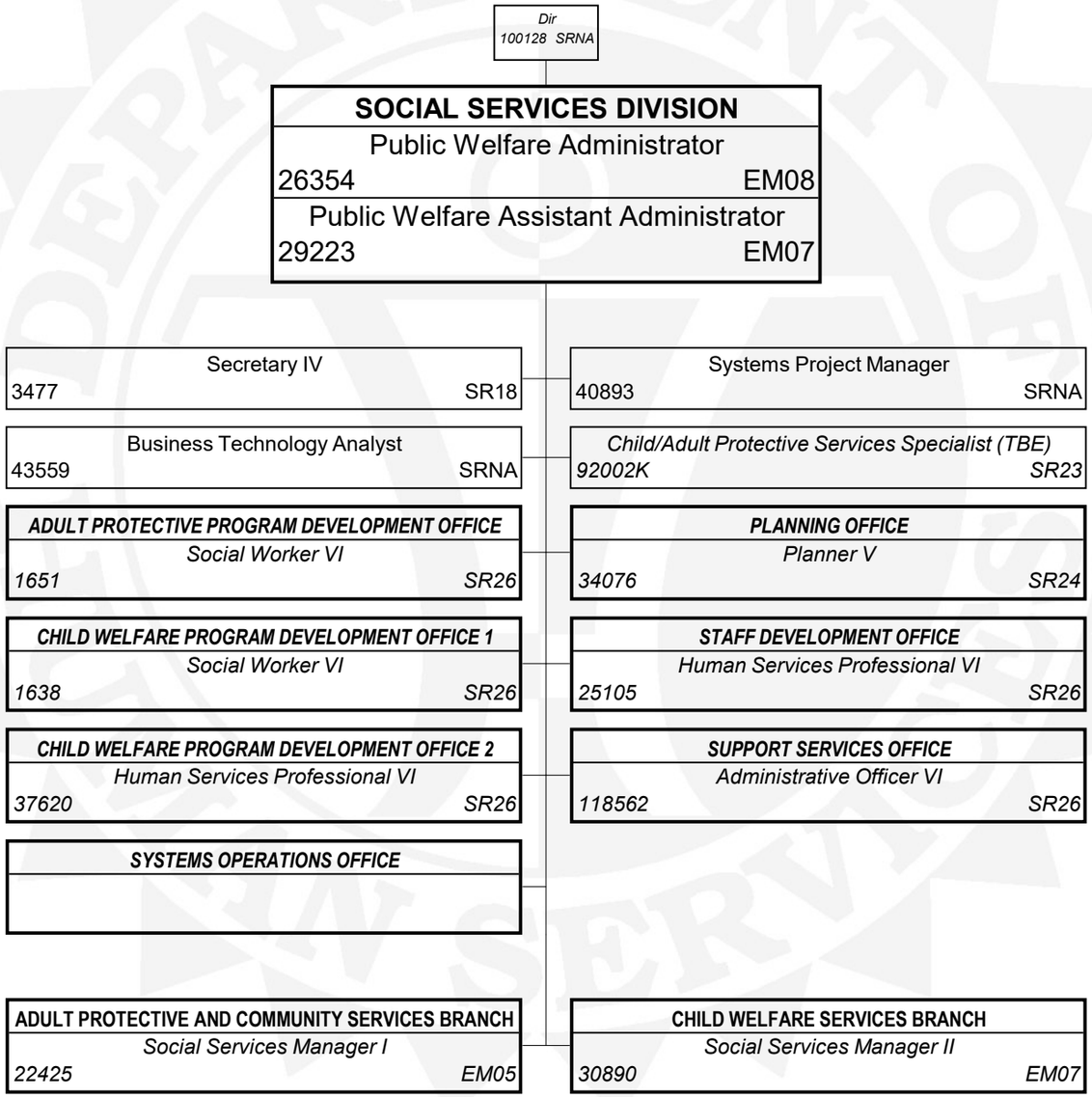
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH

ORGANIZATION CHART
JUNE 30, 2022



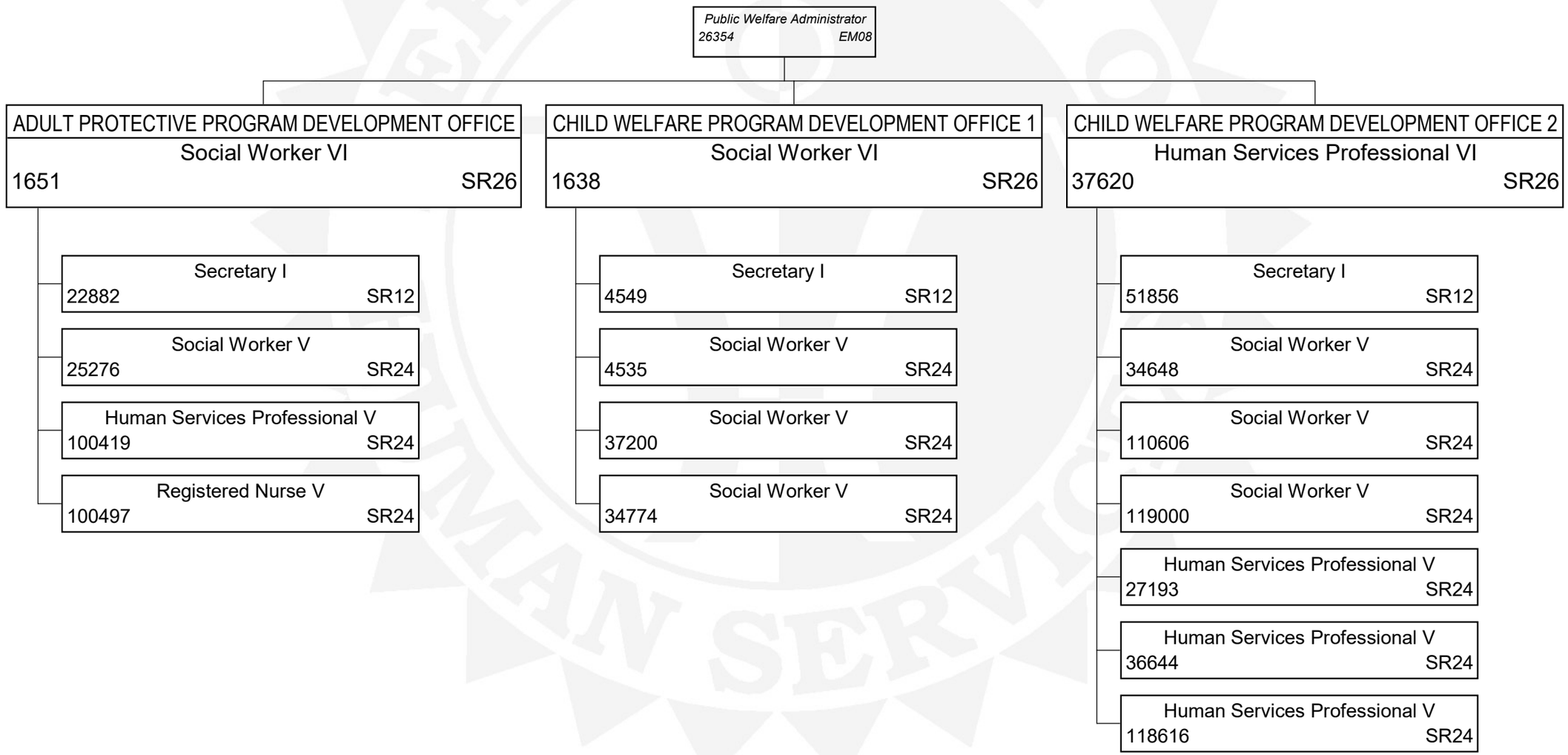
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION

POSITION ORGANIZATION CHART
JUNE 30, 2022



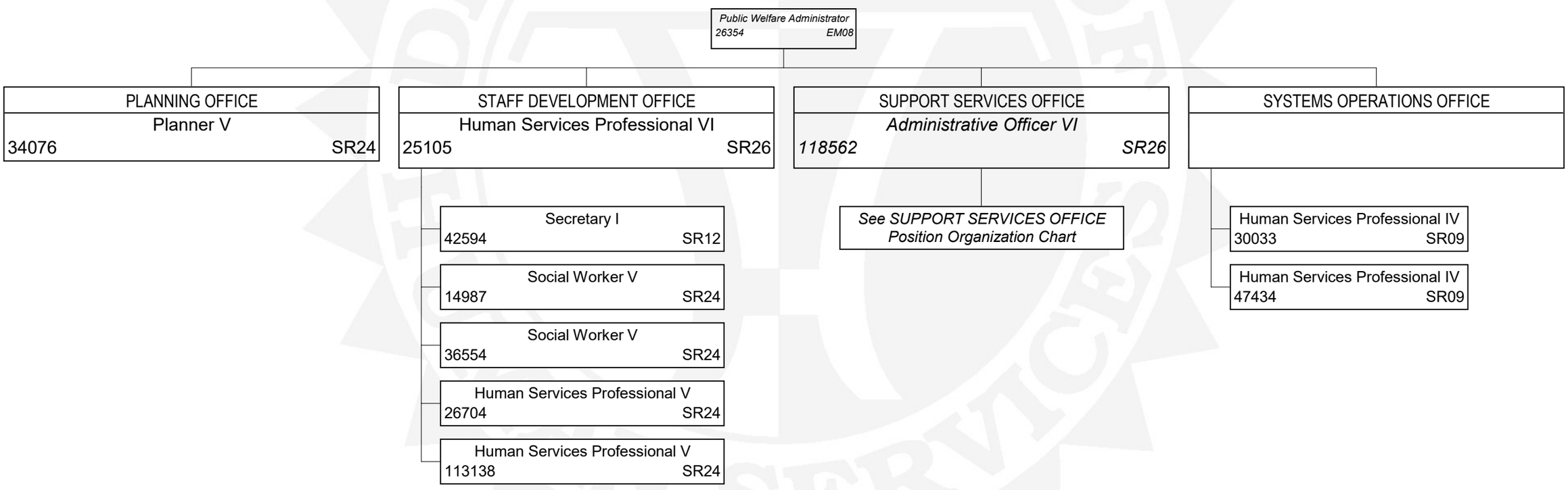
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE PROGRAM DEVELOPMENT OFFICE
CHILD WELFARE PROGRAM DEVELOPMENT OFFICE 1
CHILD WELFARE PROGRAM DEVELOPMENT OFFICE 2

POSITION ORGANIZATION CHART
JUNE 30, 2022



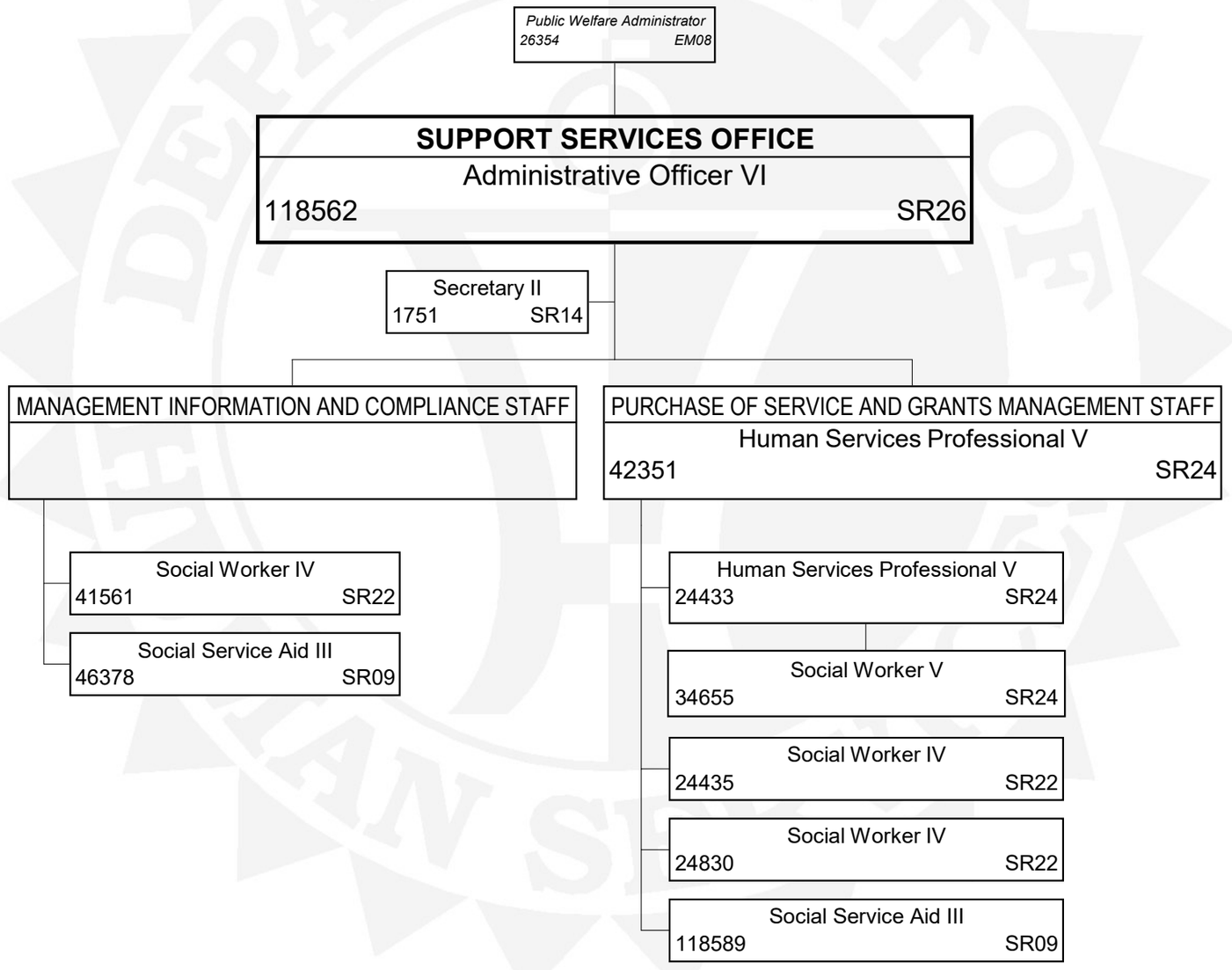
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
PLANNING OFFICE
STAFF DEVELOPMENT OFFICE
SUPPORT SERVICES OFFICE
SYSTEMS OPERATIONS OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



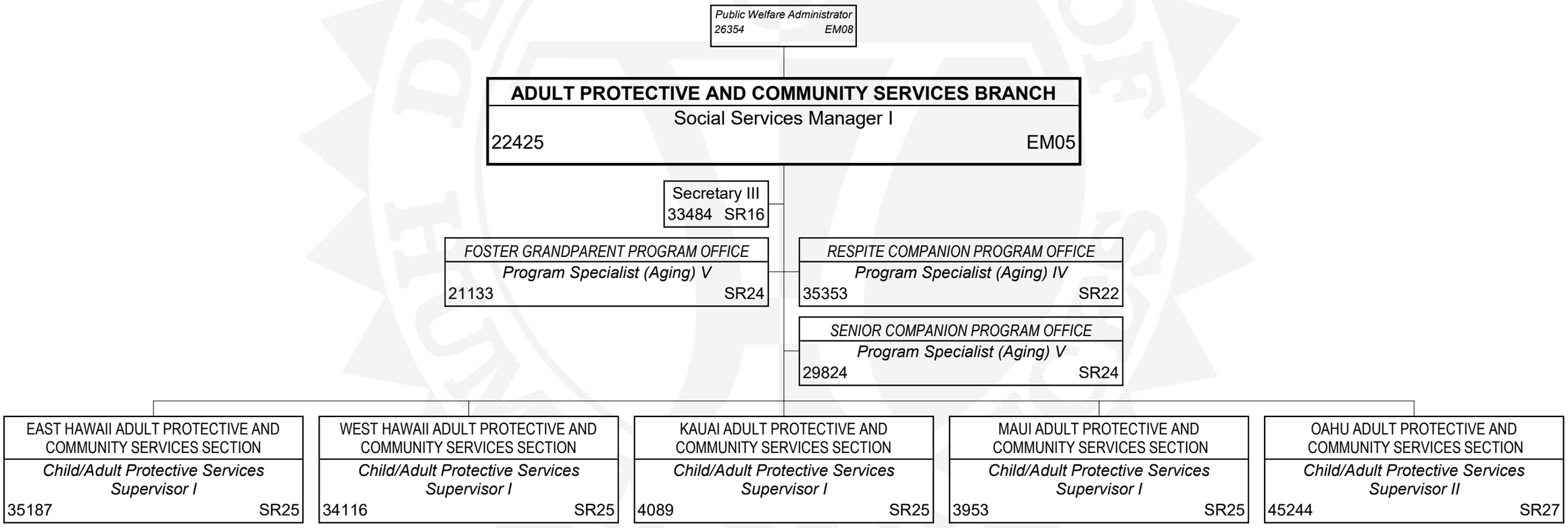
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
SUPPORT SERVICES OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



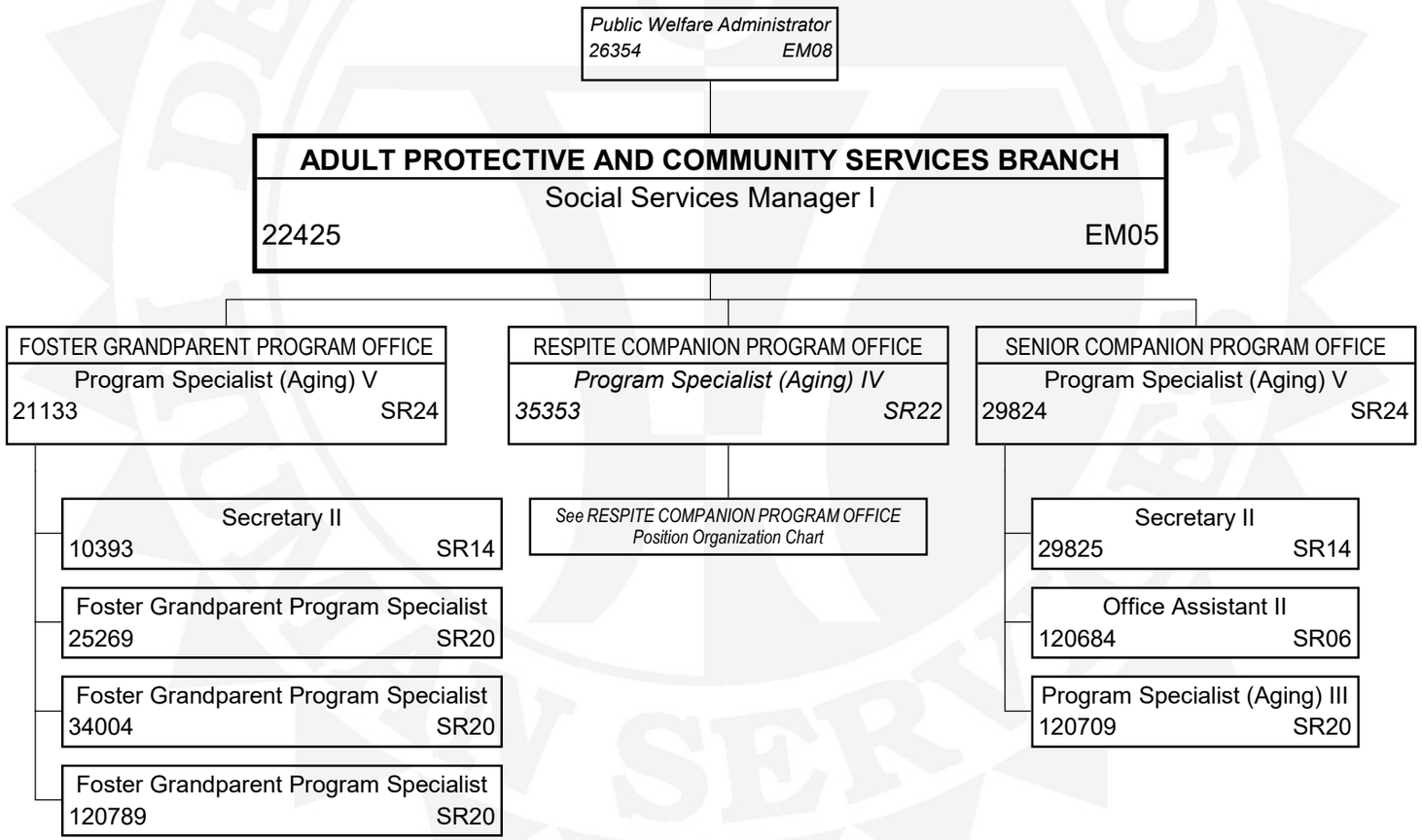
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



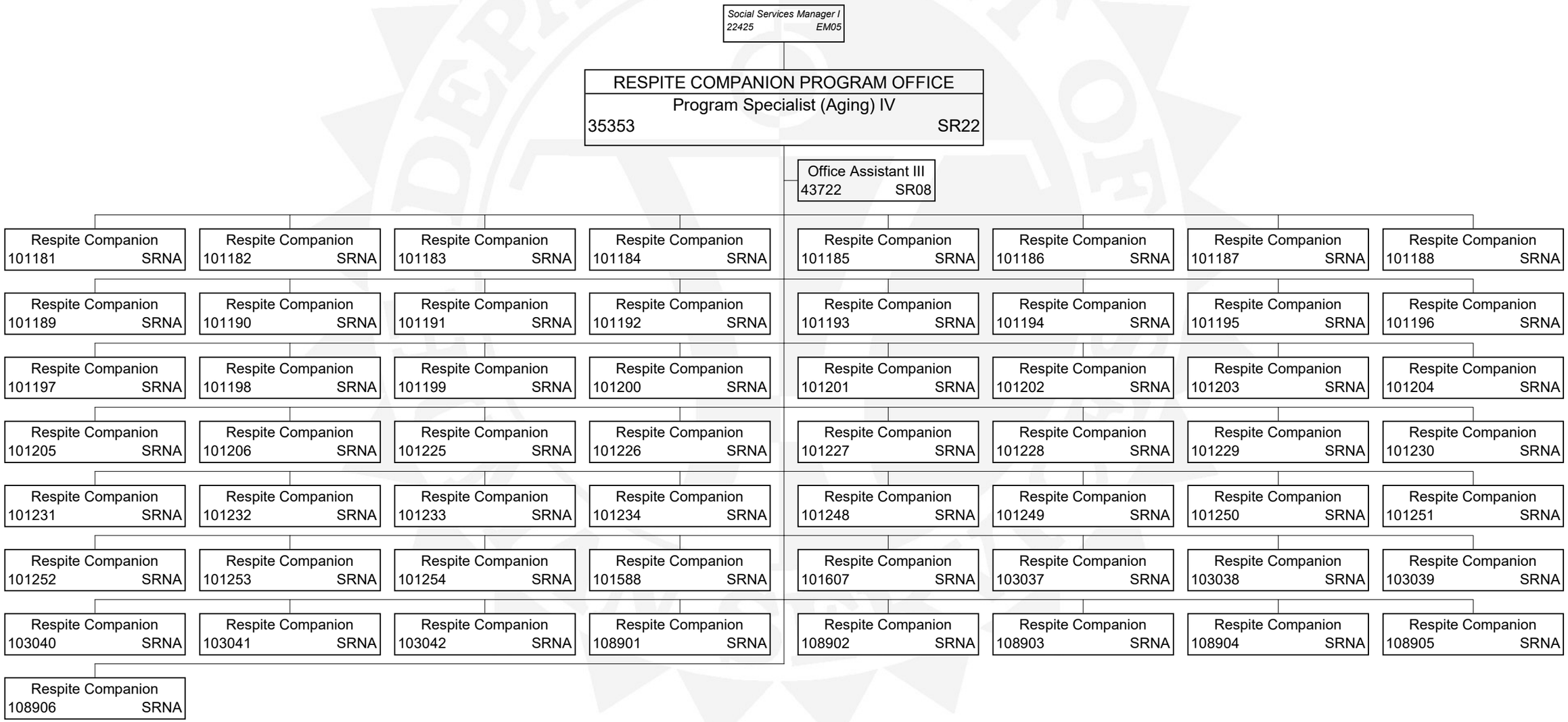
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH
FOSTER GRANDPARENT PROGRAM OFFICE
RESPITE COMPANION PROGRAM OFFICE*
SENIOR COMPANION PROGRAM OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



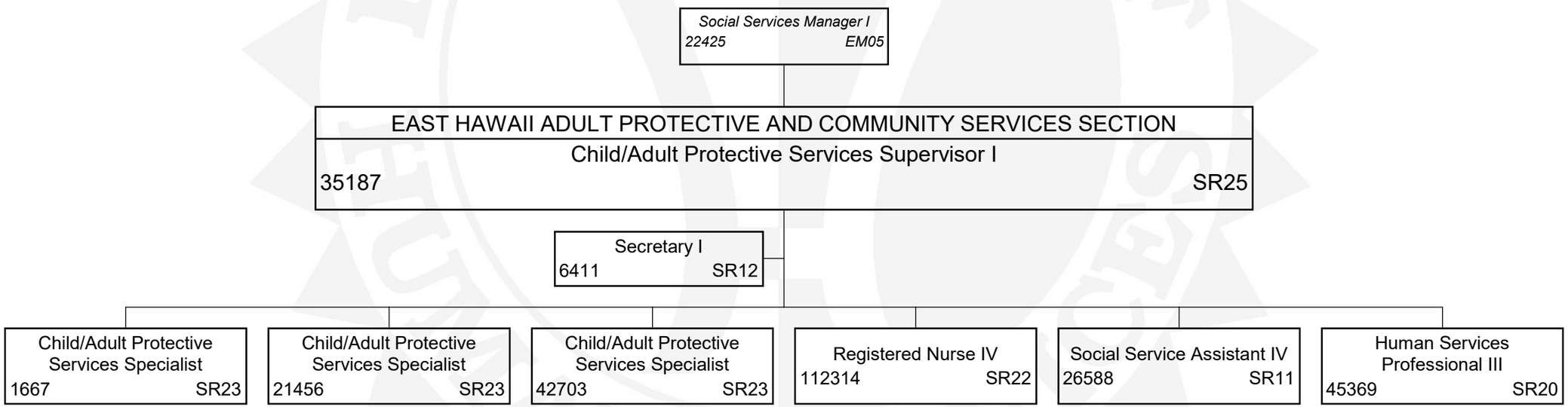
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH
RESPITE COMPANION PROGRAM OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



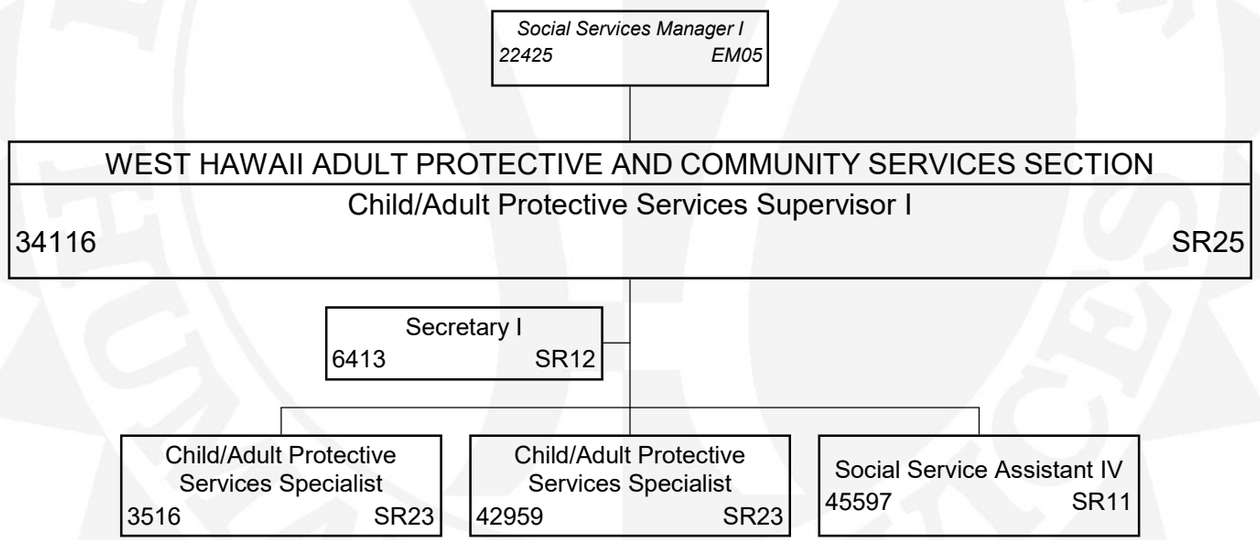
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH
EAST HAWAII ADULT PROTECTIVE AND COMMUNITY SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



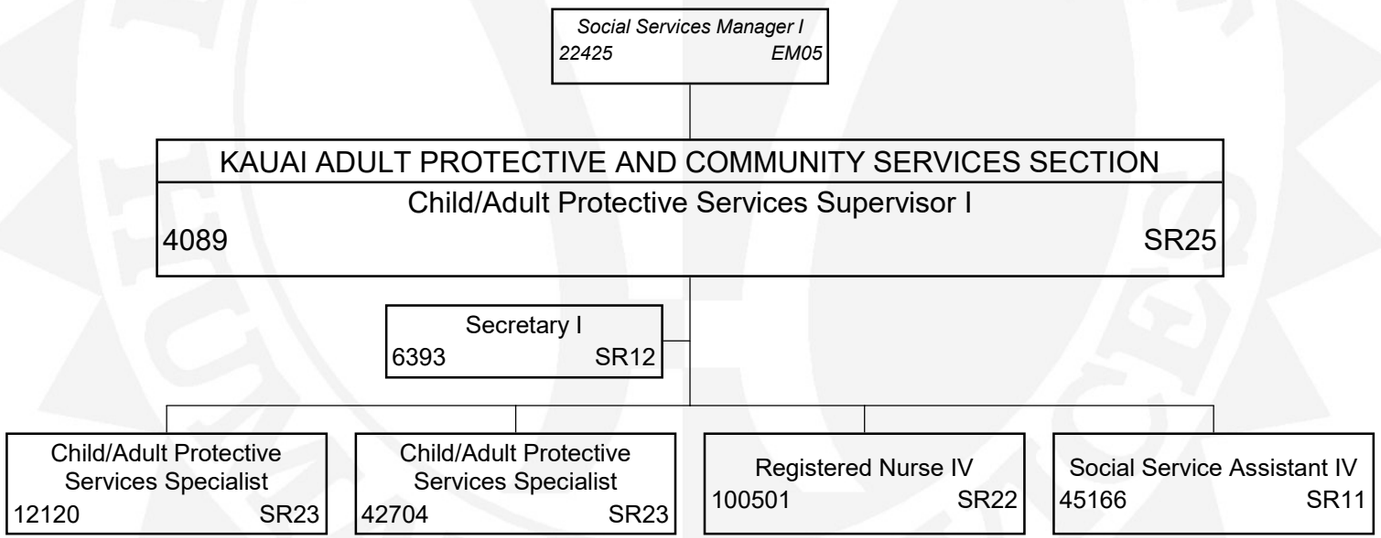
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH
WEST HAWAII ADULT PROTECTIVE AND COMMUNITY SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



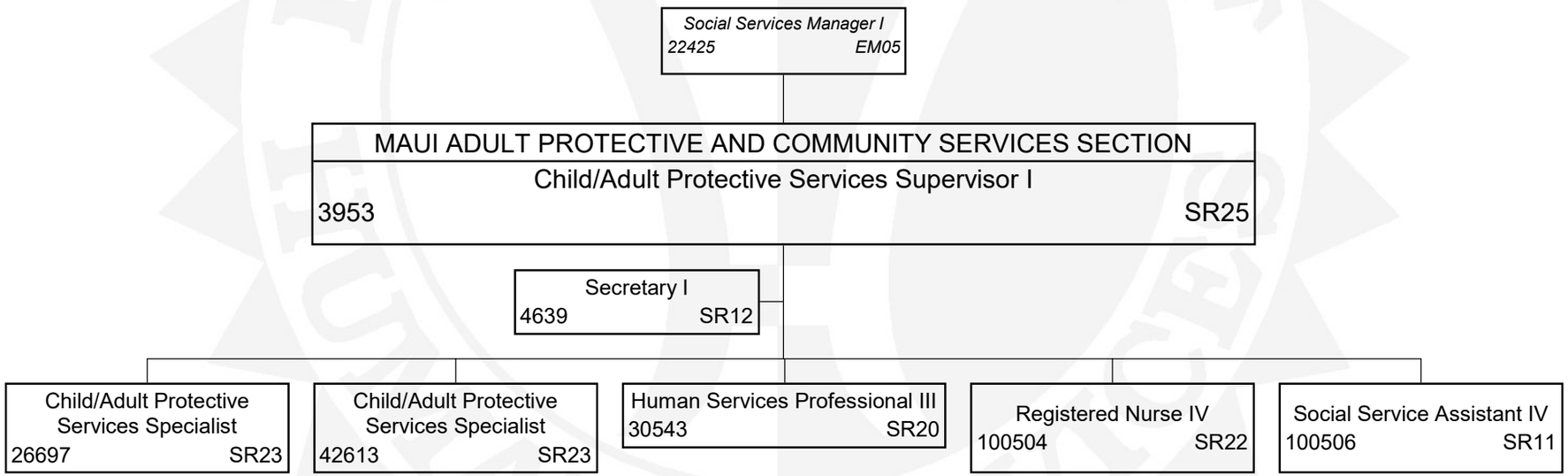
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH
KAUAI ADULT PROTECTIVE AND COMMUNITY SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



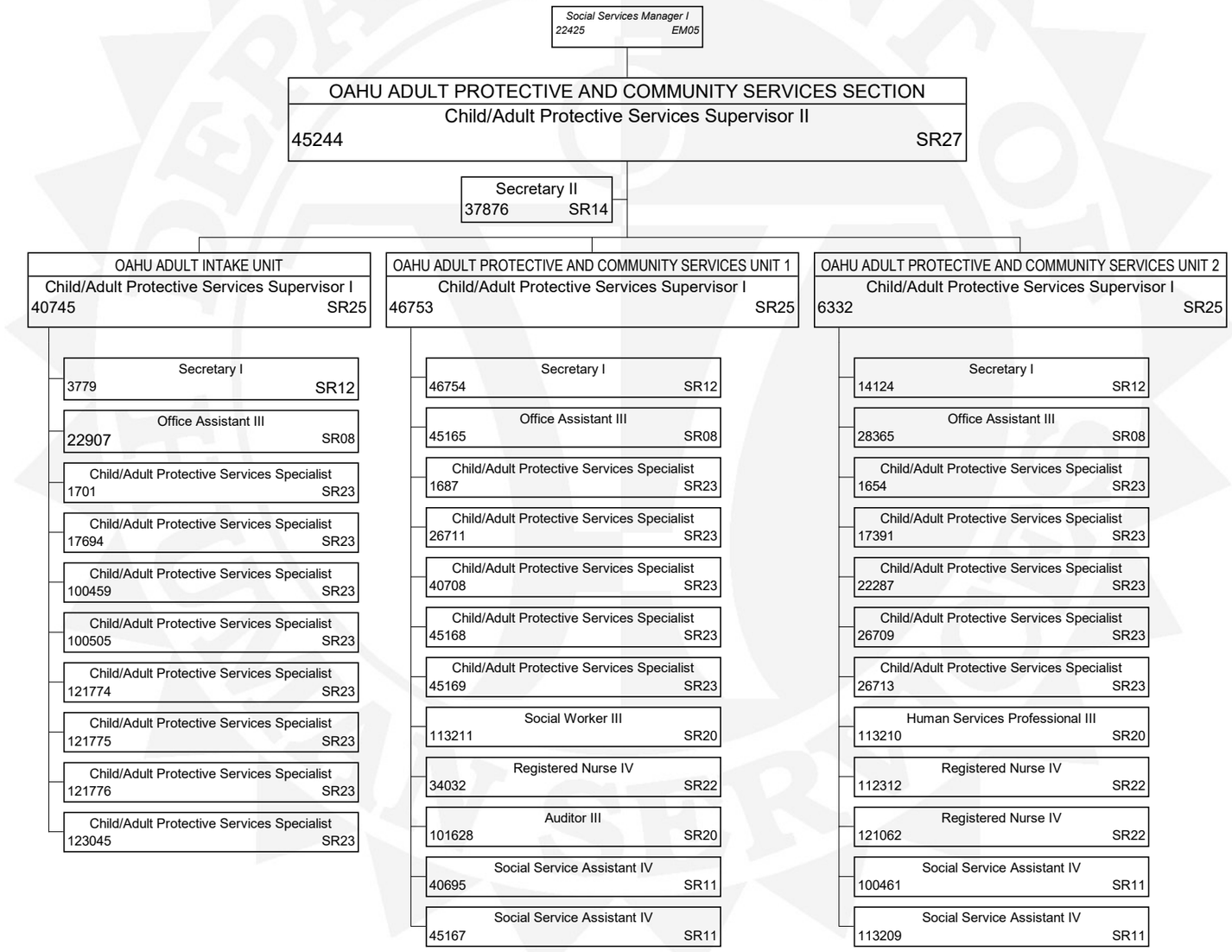
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH
MAUI ADULT PROTECTIVE AND COMMUNITY SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



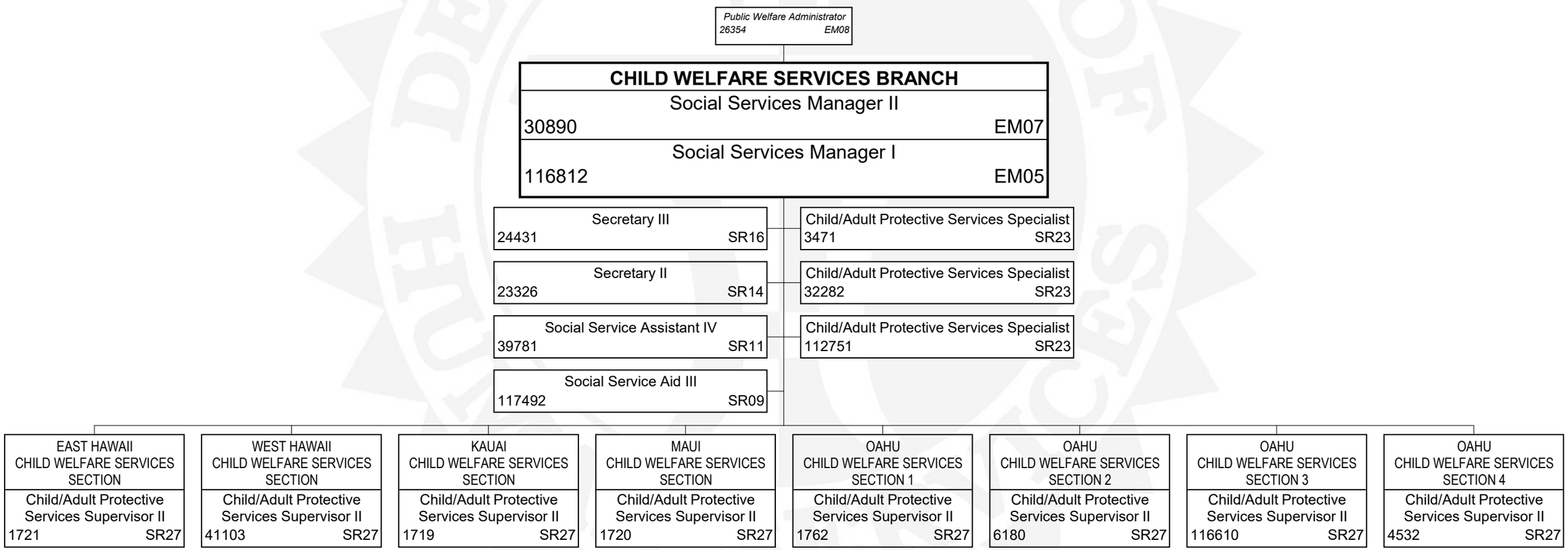
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADULT PROTECTIVE AND COMMUNITY SERVICES BRANCH
OAHU ADULT PROTECTIVE AND COMMUNITY SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



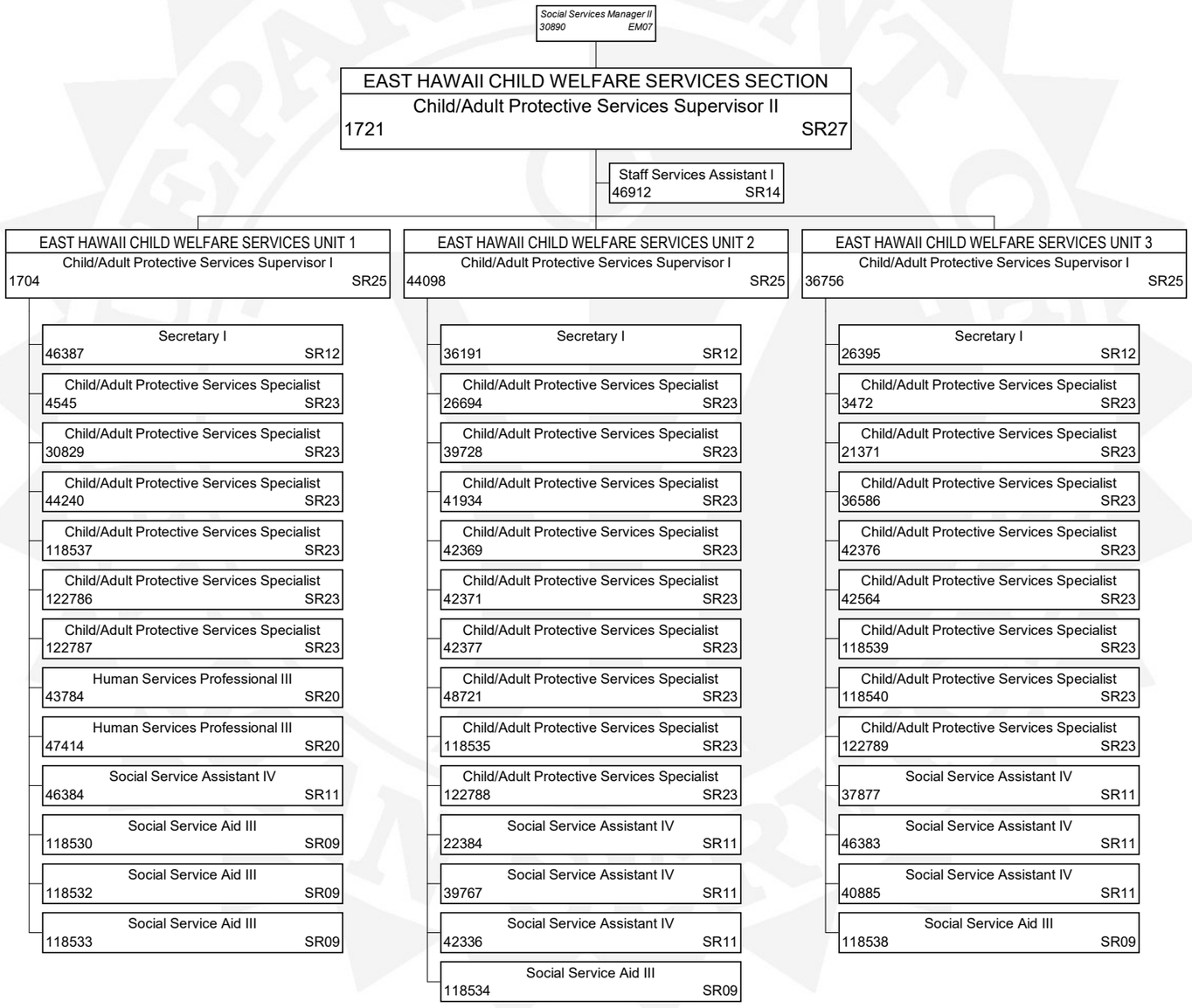
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



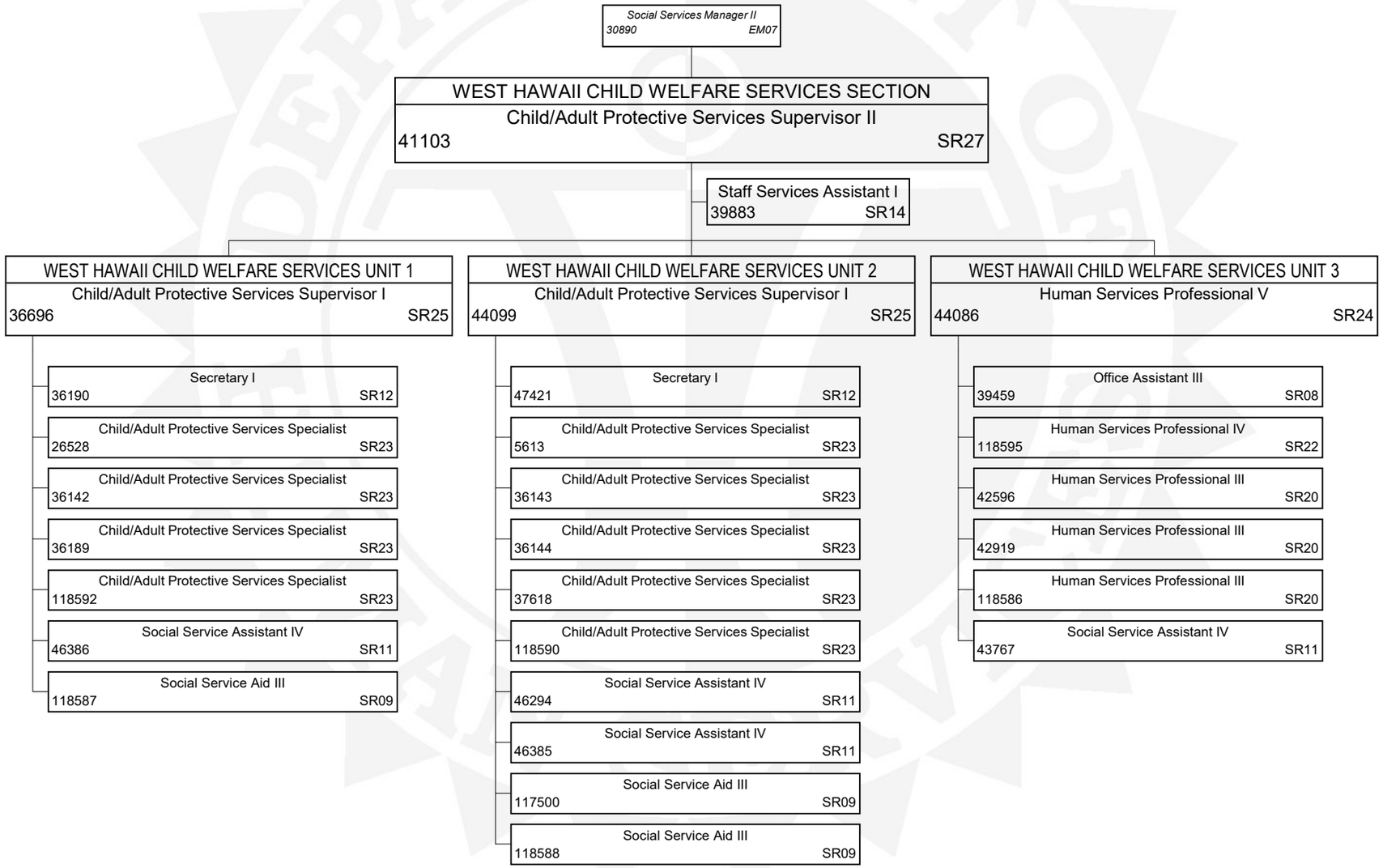
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH
EAST HAWAII CHILD WELFARE SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



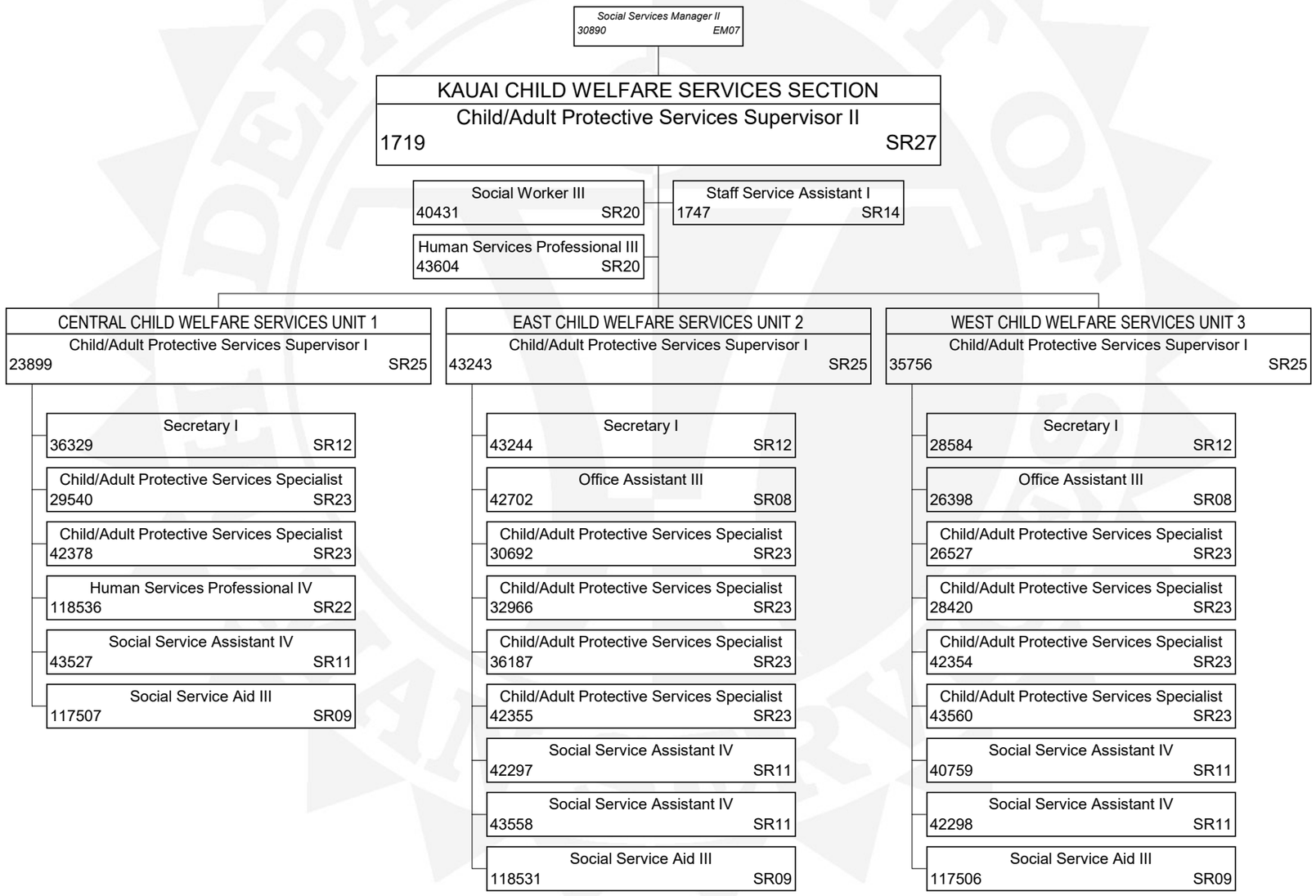
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH
WEST HAWAII CHILD WELFARE SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



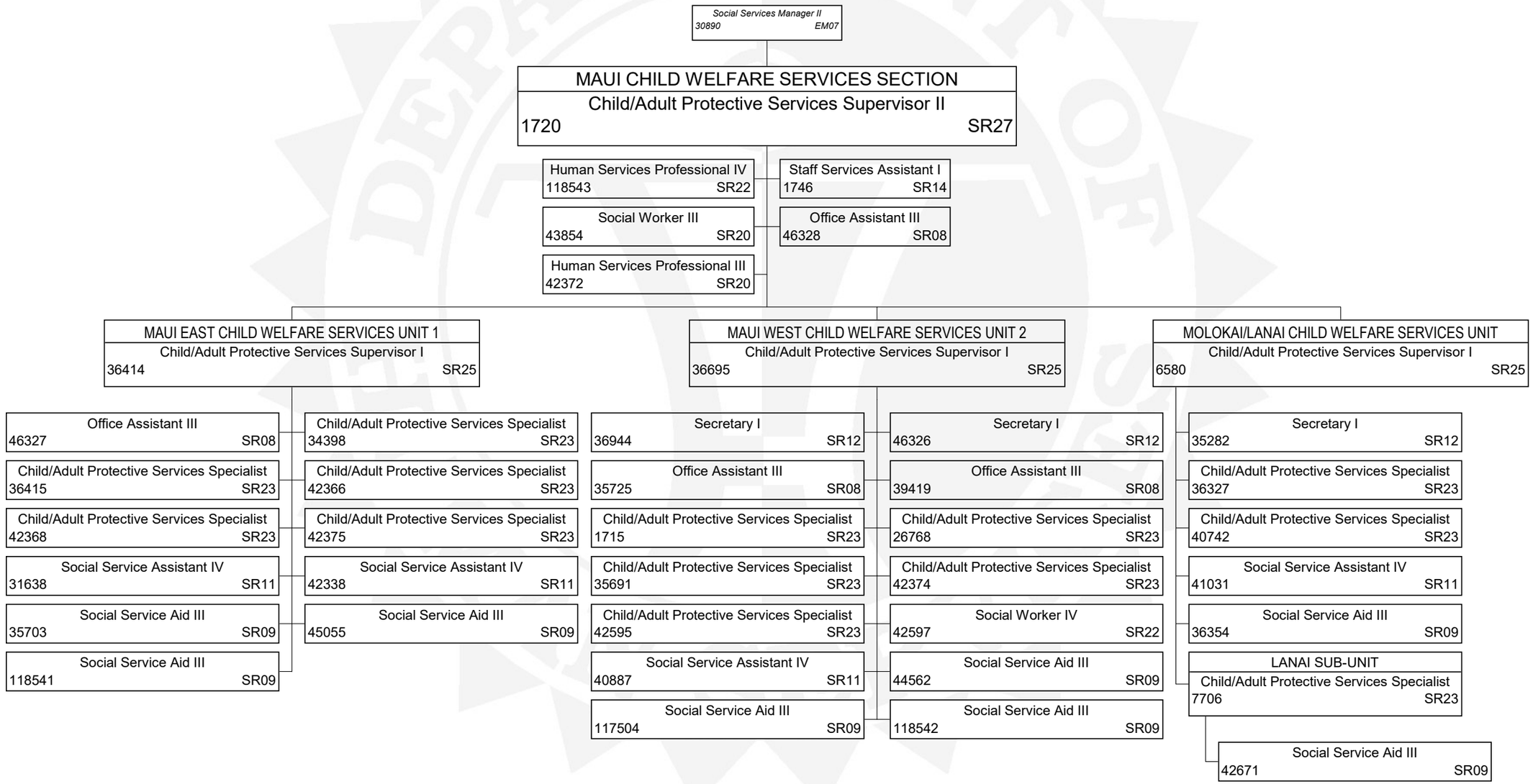
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH
KAUAI CHILD WELFARE SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



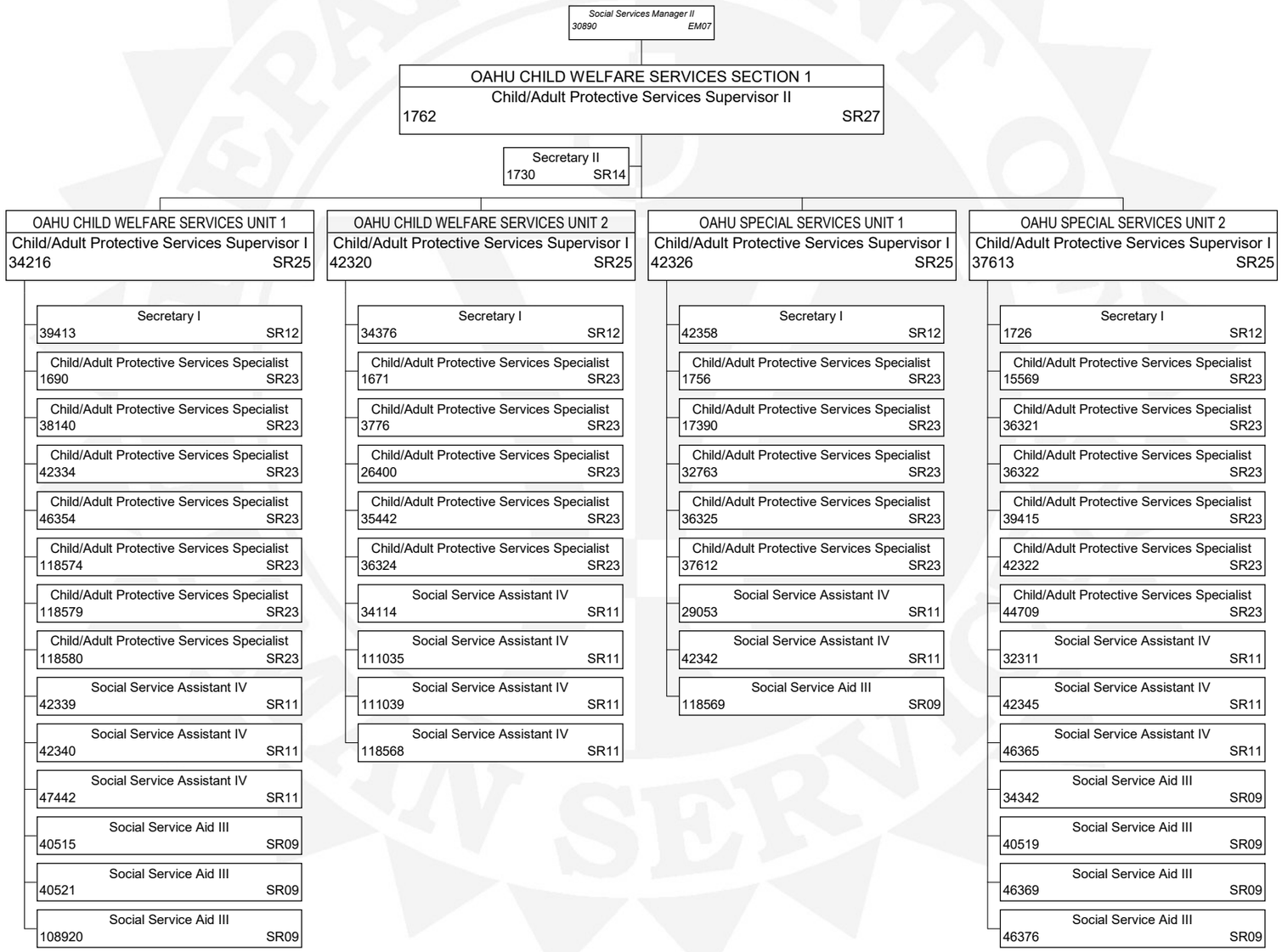
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH
MAUI CHILD WELFARE SERVICES SECTION

POSITION ORGANIZATION CHART
JUNE 30, 2022



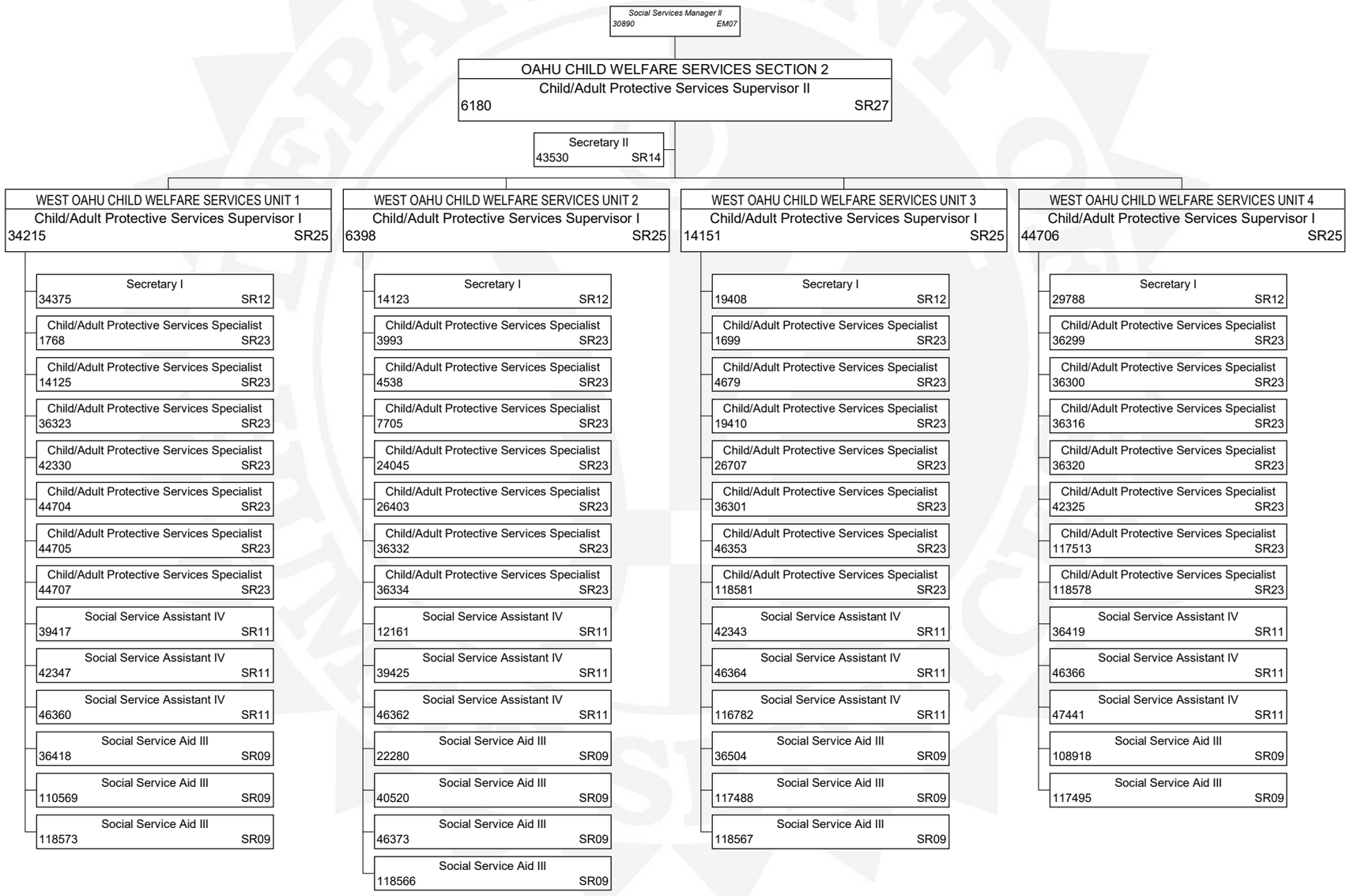
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH
OAHU CHILD WELFARE SERVICES SECTION 1

POSITION ORGANIZATION CHART
JUNE 30, 2022



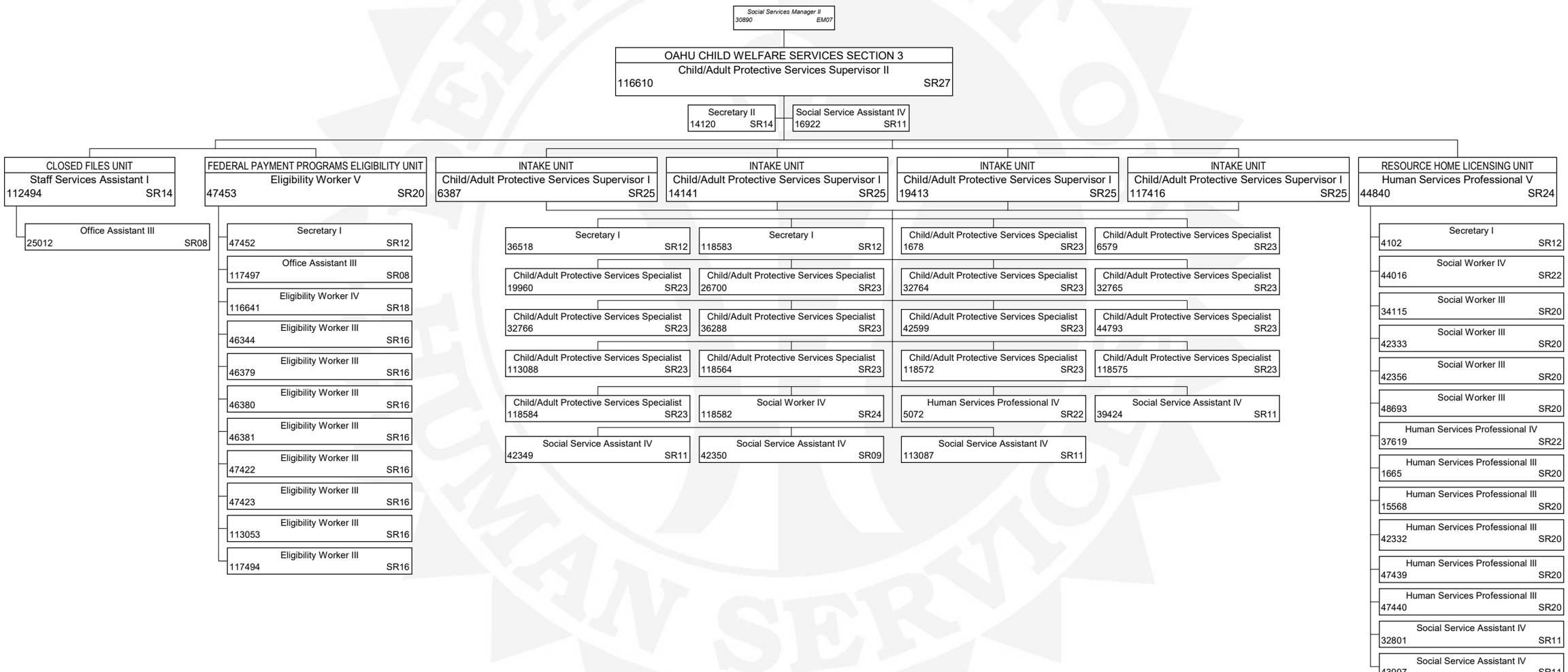
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH
OAHU CHILD WELFARE SERVICES SECTION 2

POSITION ORGANIZATION CHART
JUNE 30, 2022



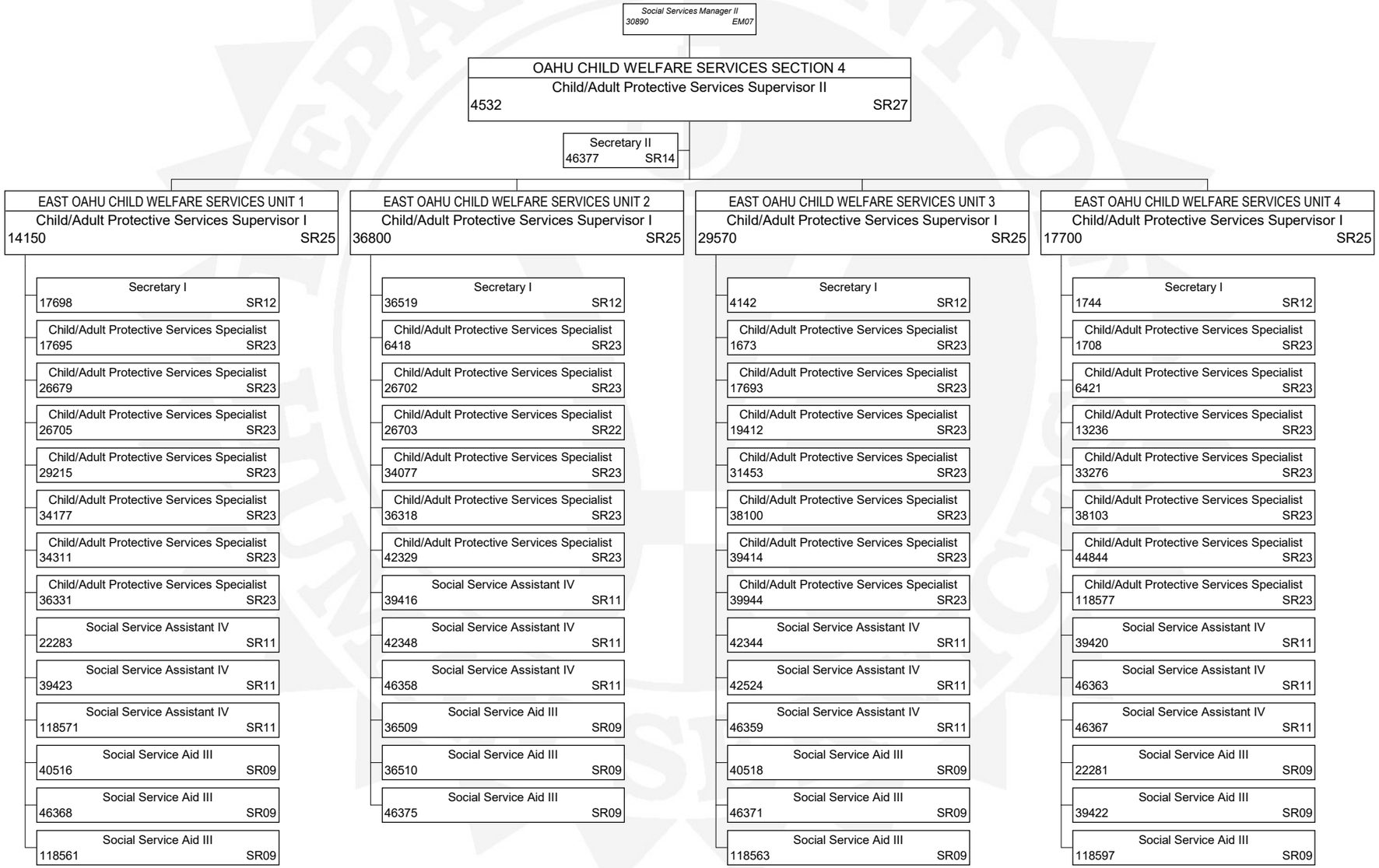
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH
OAHU CHILD WELFARE SERVICES SECTION 3

POSITION ORGANIZATION CHART
JUNE 30, 2022



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH
OAHU CHILD WELFARE SERVICES SECTION 4

POSITION ORGANIZATION CHART
JUNE 30, 2022



DIVISION OF VOCATIONAL REHABILITATION

Responsible to the Director of Human Services for the administration of programs of vocational rehabilitation, independent living rehabilitation, services for the blind, and disability determination, as provided in federal and state statutes, regulations, policies, and agreement between the state and federal governments.

1. Plans, organizes, directs, coordinates, and controls general operations of the division, including personnel matters, fiscal management, and administrative housekeeping activities.
2. Directs the development and formulation of rules, policies, procedures and standards governing programs; conduct public hearings for their adoption.
3. Directs the development of the federal program and financial plan for vocational rehabilitation, independent living rehabilitation, and disability determination, and the biennial and supplemental state operating and capital improvement budgets and justification.
4. Directs the development of applications for or the assistance to government and community agencies to obtain available special federal projects funds; directs the monitoring of projects, and reports on results of such projects to the federal government.
5. Directs the development of legislation and justification and assists with appropriate relationships and testimonies to assure enactment.
6. Directs the development of annual expenditure and operational work plans and activities of all organizational components of the division, including standards and procedures of performances and services.
7. Develops, promotes, and maintains internal and external relationships to facilitate operations and maximize resources.
8. Directs the development and administration of contracts and agreements with state, county, and community agencies.
9. Conducts administrative reviews on consumer and employee complaints.

STAFF SERVICES OFFICE

Responsible for providing support services to the Vocational Rehabilitation Administrator.

1. Assists in the development of program planning as contained in the federal regulations and directives, and for maintaining and assisting in the implementation of the state plans for Vocational Rehabilitation (VR) and Independent Living Rehabilitation Services.
2. Assists in the development of the Federal Program and Financial Plan for Vocational Rehabilitation and Independent Living Rehabilitation and the Biennial and Supplemental State Operating and CIP budgets requests.
3. Coordinates, prepares, and maintains the division's federal and state program and financial reporting requirements.
4. Develops a comprehensive community rehabilitation program plan, setting of standards, effective utilization, contract negotiation, approval of applications for federal grants for construction programs and staffing.
5. Assists in the development and maintenance of the division's Expenditure Plan and allotment of funds to branches, and monitors expenditure of division funds.
6. Evaluates, plans, develops and implements the division's Staff Development Program.
7. Assists in the development and reviews of standards, techniques and procedures governing the quality and quantity of vocational rehabilitation, independent living rehabilitation, and other services provided persons with disabilities throughout the state.
8. Develops and maintains a system of program and financial audit and monitoring of all VR programs including special projects.
9. Assists in the development or revision of standards, techniques and procedures to increase effectiveness of operations.
10. Develops, writes, and maintains program manuals to carry out activities of the division.

STAFF SERVICES OFFICE (Cont'd)

11. Develops and updates inter-agency relationships and agreements.
12. Inputs via teleprocessing terminal all program data into computer.
13. Develops division forms and maintains a central supply of such forms for distribution as required.
14. Develops and maintains inventory control of the division's client equipment.
15. Assumes the full administrative responsibilities of the division whenever the Administrator is not available.
16. Provides technical assistance and information to the various state departments in addressing their responsibilities of reasonable accommodation.

Independent Living Program Staff

This program is responsible to the Vocational Rehabilitation Assistant Administrator for providing independent living rehabilitation services on a statewide basis to assist eligible persons with severe physical or mental disabilities in functioning more independently in the family or community.

1. Establishes and maintains cooperative relationships with individuals and organizations throughout the state to secure appropriate referrals and to develop, enhance delivery of, and advocate for services needed by clients.
2. Determines and certifies eligibility or ineligibility of disabled applicants for independent living rehabilitation services.
3. Develops individualized written rehabilitation program of services for eligible clients and provides services accordingly to assist them in functioning more independently in the family or community.
4. Manages casework and caseload responsibilities to assure accomplishment of planned work performance quality and quantity objectives.
5. Maintains and upgrades work skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.

DISABILITY DETERMINATION BRANCH

Responsible for the full development of evidence and for determining for the Social Security Administration, the medical-vocational eligibility of claimants and determining continuing eligibility of beneficiaries for Social Security Disability Insurance and Supplemental Security Income benefits, following Social Security Administration laws and regulations.

Provides overall direction, continuing appraisal and necessary revisions of branch operations in terms of policies, procedures and use of staff in order to carry out program objectives as efficiently and effectively as possible. Compiles annual federal and state budget requests. Interprets federal and state policies and procedures and establishes procedural guidelines for branch operations to carry out these policies and procedures. Coordinates the function of the Medical Consultants and other staff specialist with the functions of line staff to promote harmonious, efficient use of all staff resources in carrying out the program. Provides training for all levels of staff on a continuing basis and measures the effectiveness of staff in achieving the objectives of the program.

Delegates decision-making authority to operational personnel as is appropriate. Responds to request from SSA regarding input and data relating to possible policy and procedural changes. Participates in testing new policies and procedures at the request of Social Security Administration. Maintains on-going, active, cooperative relationships with all Social Security Administration offices in the state and with community resource personnel.

Case Control Office

Responsible for monitoring and maintaining a case information and processing system via local area network using a computer system of hardware and program software through which disability adjudications are processed and for assisting users. Performs intake, case assignment, and closure of all case files via the branch computer system and SSA computer system. Collects and inputs personnel, workload and other data for management and Social Security Administration reports. Prepares and forwards claims files to proper agency.

Quality Assurance Office

Responsible for monitoring and assisting in the full range of branch operations to achieve timely, accurate, efficient and economical disability determinations. Responsible for conducting studies and compilation of statistics for various case types and operations in the branch on a continuing and special basis to evaluate the efficiency of existing procedures in fulfilling Social Security Administration's disability program objectives, assures that determinations are made following proper procedures and policy and to recommend to the branch administrator constructive action. Responsible for communications with various components of SSA regarding policy and accuracy issues. Responsible for performing informal face-to-face evidentiary hearings at the reconsideration level of appeal where termination of disability benefits are reviewed and for providing written summary decision and rationale. Provides consultative services and analysis on complex vocational/medical issues. Coordinates staff training and professional relations activities for the branch. Responsible for maintenance and dissemination of manuals and reference materials for the branch.

Support Services Office

Responsible for providing a wide range of clerical services for the branch, including: making all arrangement for consultative examinations, testing and transportation; maintaining inventory of and ordering supplies and equipment; processing of invoices, purchase orders and appropriate documentation; maintaining fiscal records; opening, recording and distribution of mail; performance of reception and switchboard duties; performing daily follow-ups for medical evidence requests.

Disability Claims Processing Sections 1 and 2

Responsible for making the medical/vocational determination of eligibility and continuing eligibility for the Social Security Administration, following Social Security Administration laws and regulations.

Develops medical, vocational, educational, functional and social evidence in order to determine the severity and duration of the claimant/applicant's disability. Interviews certain claimants, applicants, treating physicians and others to develop evidence concerning their claims and as required by law. Consults with or refers cases to staff Medical Consultants and others as appropriate. Assesses the extent to which functional impairment prevents the individual from performing substantial gainful employment. Establishes date of onset on allowed claims, set medical review dates as appropriate and makes appropriate referrals to other agencies. Completes legal forms, selecting appropriate codes as required on completed claims. Prepares rationales and written notices to claimants.

HAWAII, KAUAI, AND MAUI BRANCHES

Administers the vocational rehabilitation program for persons with physical and mental disabilities including persons who are blind and provides general services for persons who are blind and visually impaired, on their islands.

1. Plans, organizes, directs, coordinates and controls the branch operations including personnel matters and administrative housekeeping activities.
2. Plans, develops, and implements the annual operational work plan of the branch including standards of performance and services.
3. Plans and evaluates the provision of services based on the work plan and develops and executes corrective measures if indicated.
4. Plans, develops and monitors the annual expenditure plan of the branch.
5. Provides vocational rehabilitation services to all eligible persons with disabilities in the branch, services to persons with blindness and visual impairments, and assists the Services for the Blind Branch in administering the vending facility program in the branch.
6. Develops, promotes, and maintains external relationships with individuals, community agencies and employers, to maximize appropriate referrals of disabled persons, to enhance services to clients, and to promote employment opportunities for clients.
7. Develops and administers contracts with community agencies.
8. Develops applications for or assists government/community agencies in obtaining special project fund.

Kona And Molokai Sections

These sections are responsible to the Hawaii and Maui Branch Administrators, respectively, to provide vocational rehabilitation services to general caseload of disabled clients in Kona, Molokai, and Lanai.

1. Establishes and maintains effective relationships with individuals, community agencies and employees for case finding and referral development, for enhancing services to clients, and to promote employment opportunities for agency clients.
2. Determines and certifies eligibility or ineligibility of disabled applicants for vocational rehabilitation services.
3. Develops individualized written rehabilitation programs of services for eligible clients and provide services in accordance with the individualized program plans to assist them in achieving successful employment.
4. Manages casework skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.
5. Maintains and upgrades work skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.

OAHU BRANCH

Administers the vocational rehabilitation program on Oahu for persons with mental and physical disabilities, except the blind.

1. Plans, organizes, directs, coordinates and controls the branch operations including personnel matters and administrative housekeeping activities.
2. Plans, develops, and implements the annual operational work plan of the branch including standards of performance and services.
3. Plans and evaluates the provision of services based on the work plan and develops and executes corrective measures if indicated.
4. Plans, develops, and monitors the annual expenditure plan of the branch.
5. Coordinates the provision of vocational rehabilitation services to all eligible persons with disabilities in the branch which includes vocational evaluation, treatment training, counseling and guidance, employer relations, job development, job readiness, job placement and follow-up services.
6. Plans, develops, coordinates, and evaluates the conduct of effective working relationships with individuals, community agencies, and employers to maximize appropriate referrals of persons with disabilities, to enhance services to clients, and to promote employment opportunities for clients.
7. Develops and administers contracts with community agencies.
8. Develops and maintains a central registry of job opportunities and central registry of clients ready for employment to match job ready clients with appropriate jobs.

Central, East, Metro, Services for the Deaf, West And Windward Sections

These sections are responsible to the Oahu Branch Administrator to provide vocational rehabilitation services to general caseload of disabled clients on Oahu.

The Services for the Deaf Section is responsible to the Oahu Branch Administration to provide vocational rehabilitation services to specialized caseloads of individuals who are deaf or hard of hearing on Oahu.

1. Establishes and maintains effective relationships with individuals, community agencies and employers for case finding and referral development, for enhancing services to clients, and to promote employment opportunities for agency clients.
2. Determines and certifies eligibility or ineligibility of disabled applicants for vocational rehabilitation services.
3. Develops individualized written rehabilitation programs of services for eligible clients and provides services in accordance with the individualized program plans to assist them in achieving successful employment.
4. Manages casework skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.
5. Maintains and upgrades work skills through participation in staff development and training to meet job expectations and to ensure quality of services to clients.

SERVICES FOR THE BLIND BRANCH

Administers the vocational rehabilitation services program and a wide–range of specialized services for persons who are blind, visually impaired, or deaf-blind, to assist the maximum number of possible in preparing for, securing, retaining, or regaining employment consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice, and/or in functioning more independently in the home and community.

Adjustment Section

Receives referrals from the Counseling Section and provides personal-social adjustment and prevocational evaluation and training services in communication, activities of daily living, orientation and mobility, home management, personal management, manual arts, social, recreational, physical conditioning, to assist eligible individuals who are blind, deaf-blind, or visually impaired, in preparing for, securing, retaining or regaining employment, and/or in functioning more independently in the home and community.

Counseling Section

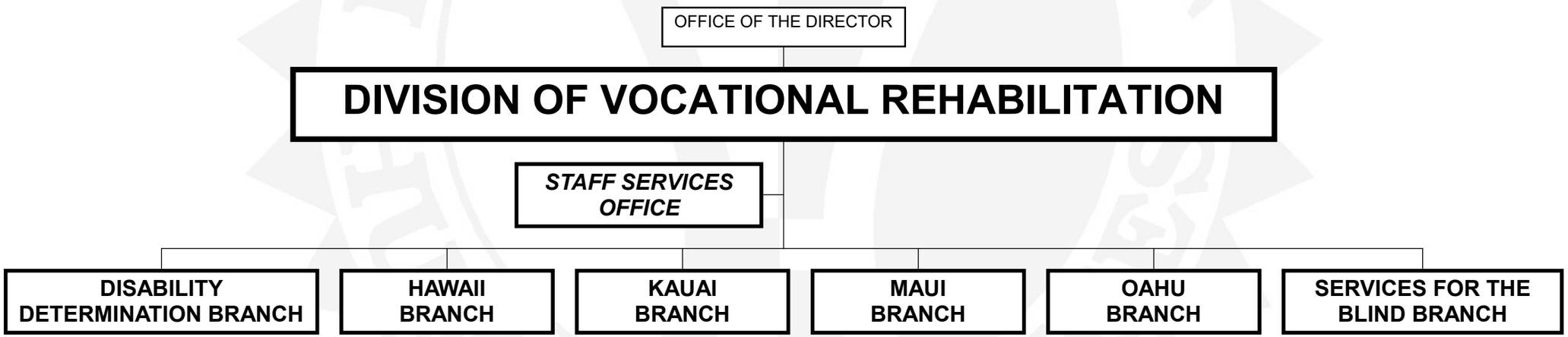
Assists eligible individuals who are blind, deaf-blind, or visually impaired in preparing for, securing, retaining, or regaining employment through the provision of vocational rehabilitation services or in functioning more independently in the home and community through general services for the blind.

Employment Section

Assists the Counseling Section in preparing eligible individuals who are blind, deaf-blind, or visually impaired for employment and provides management services to sustain, improve or enlarge their opportunities after employment, through the vending facility program, home industry program, work activities center, and the work evaluation and adjustment training program.

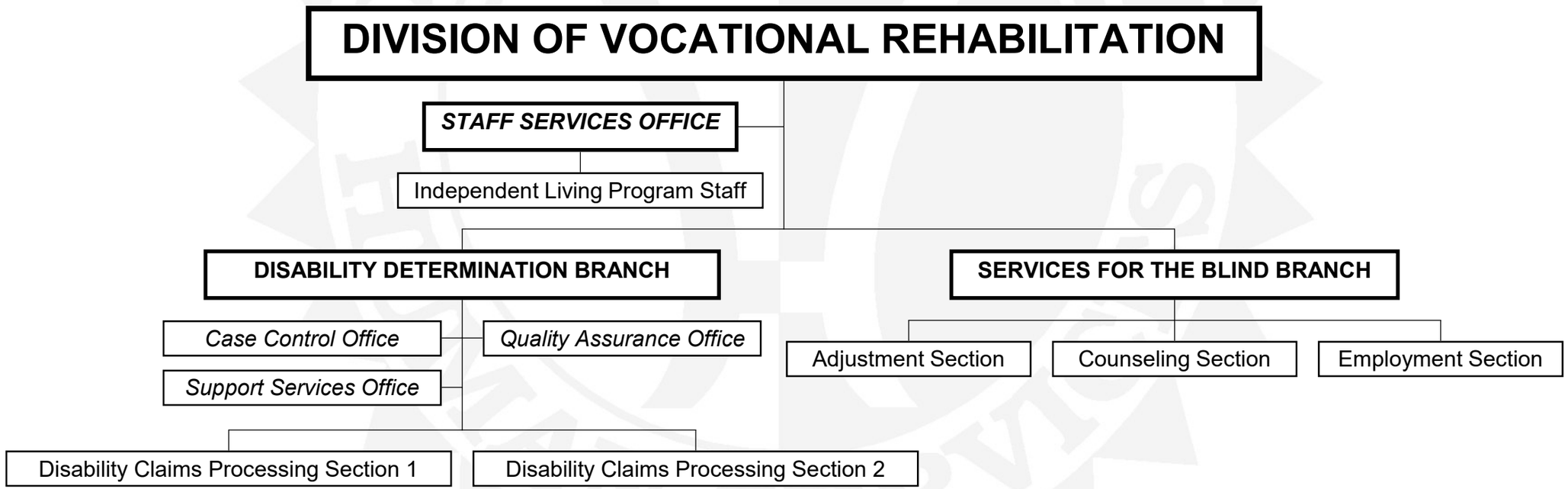
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION

ORGANIZATION CHART
JUNE 30, 2022



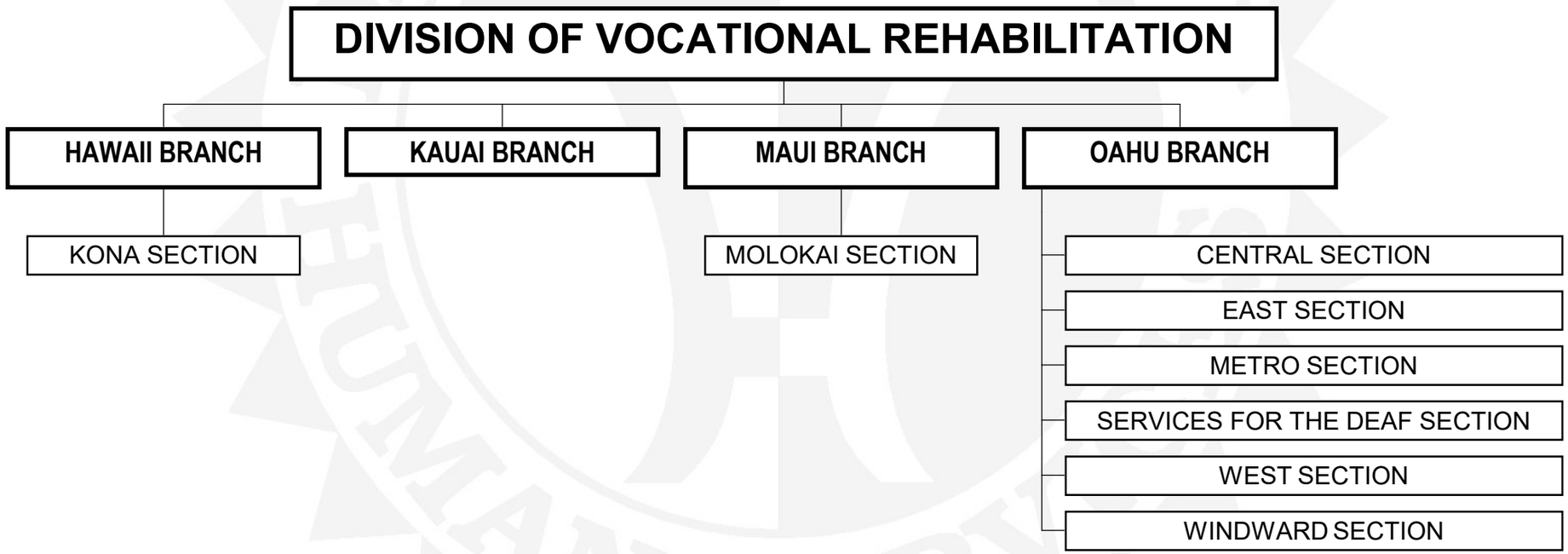
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
STAFF SERVICES OFFICE
DISABILITY DETERMINATION BRANCH
SERVICES FOR THE BLIND BRANCH

ORGANIZATION CHART 2
JUNE 30, 2022



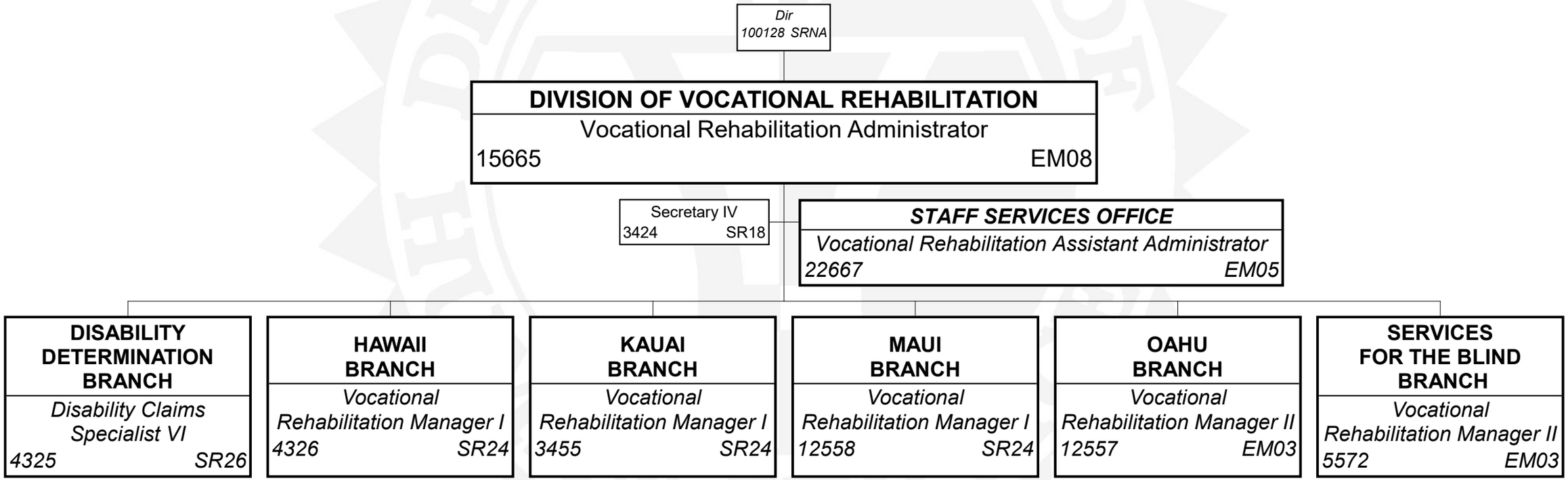
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
HAWAII, KAUAI, MAUI AND OAHU BRANCHES

ORGANIZATION CHART 3
JUNE 30, 2022



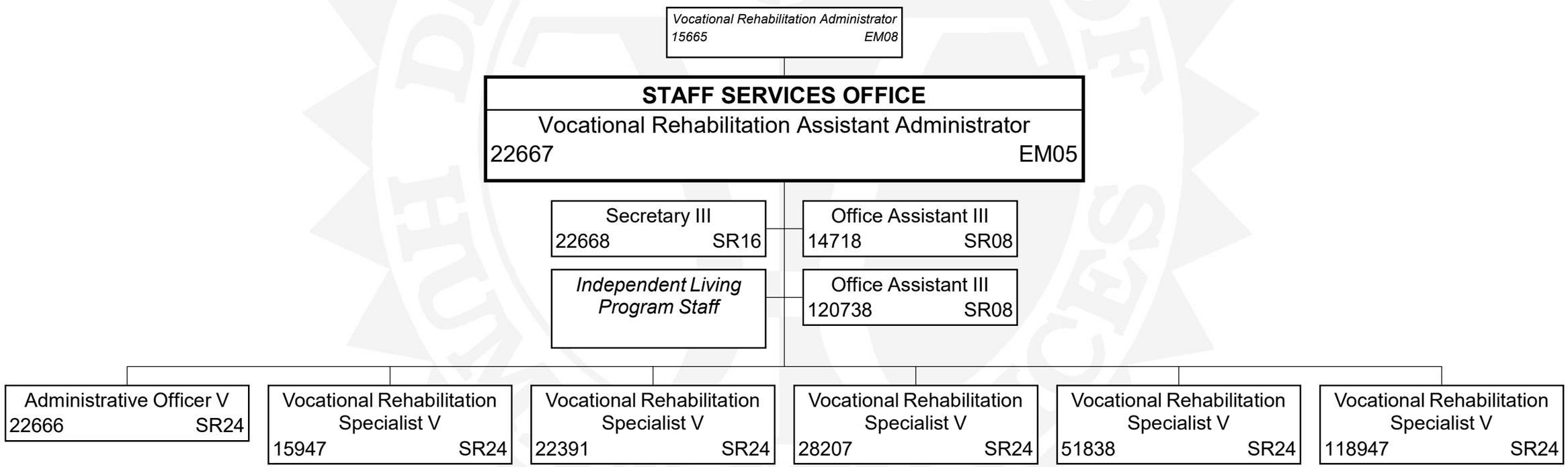
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION

POSITION ORGANIZATION CHART
JUNE 30, 2022



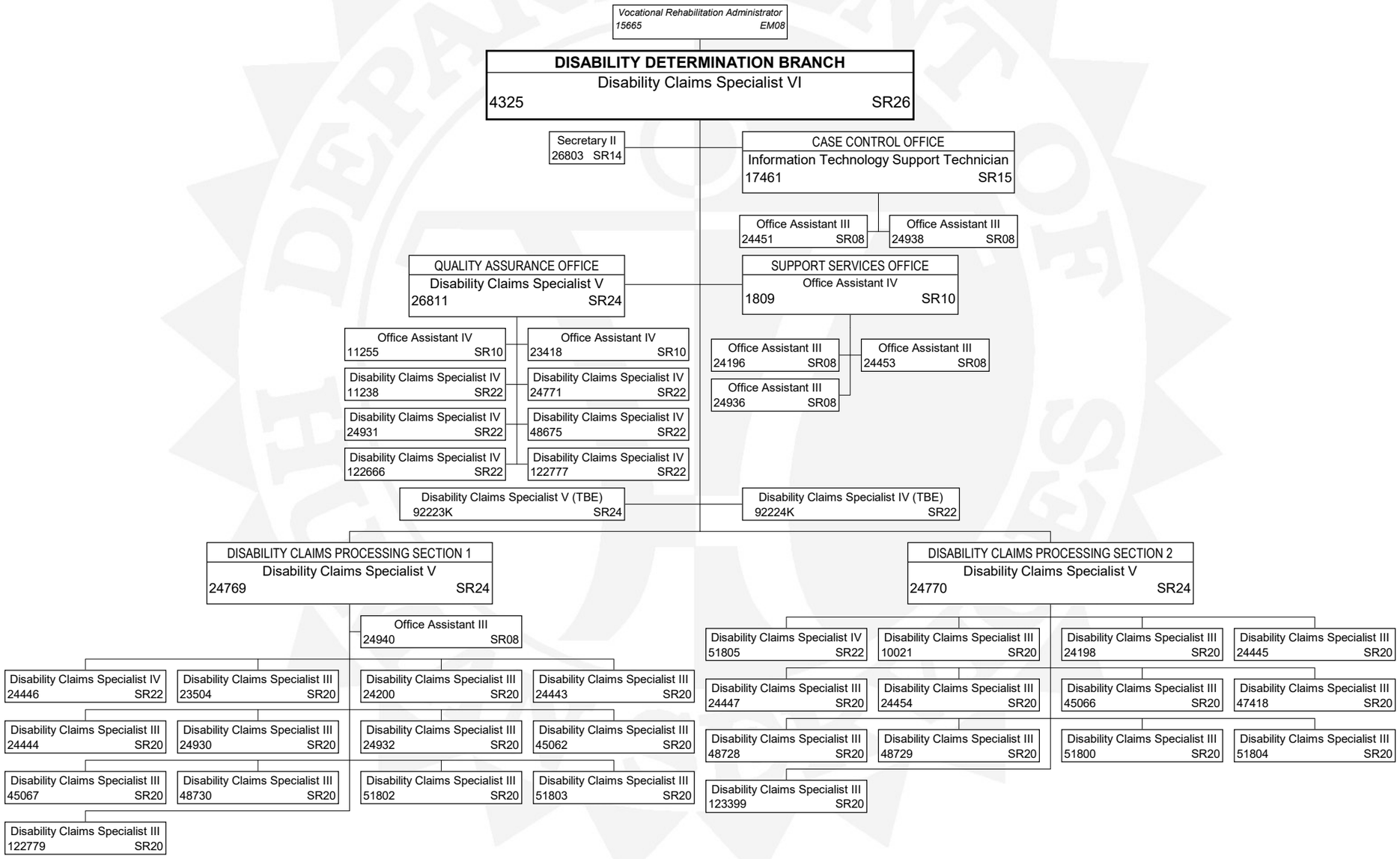
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
STAFF SERVICES OFFICE

POSITION ORGANIZATION CHART
JUNE 30, 2022



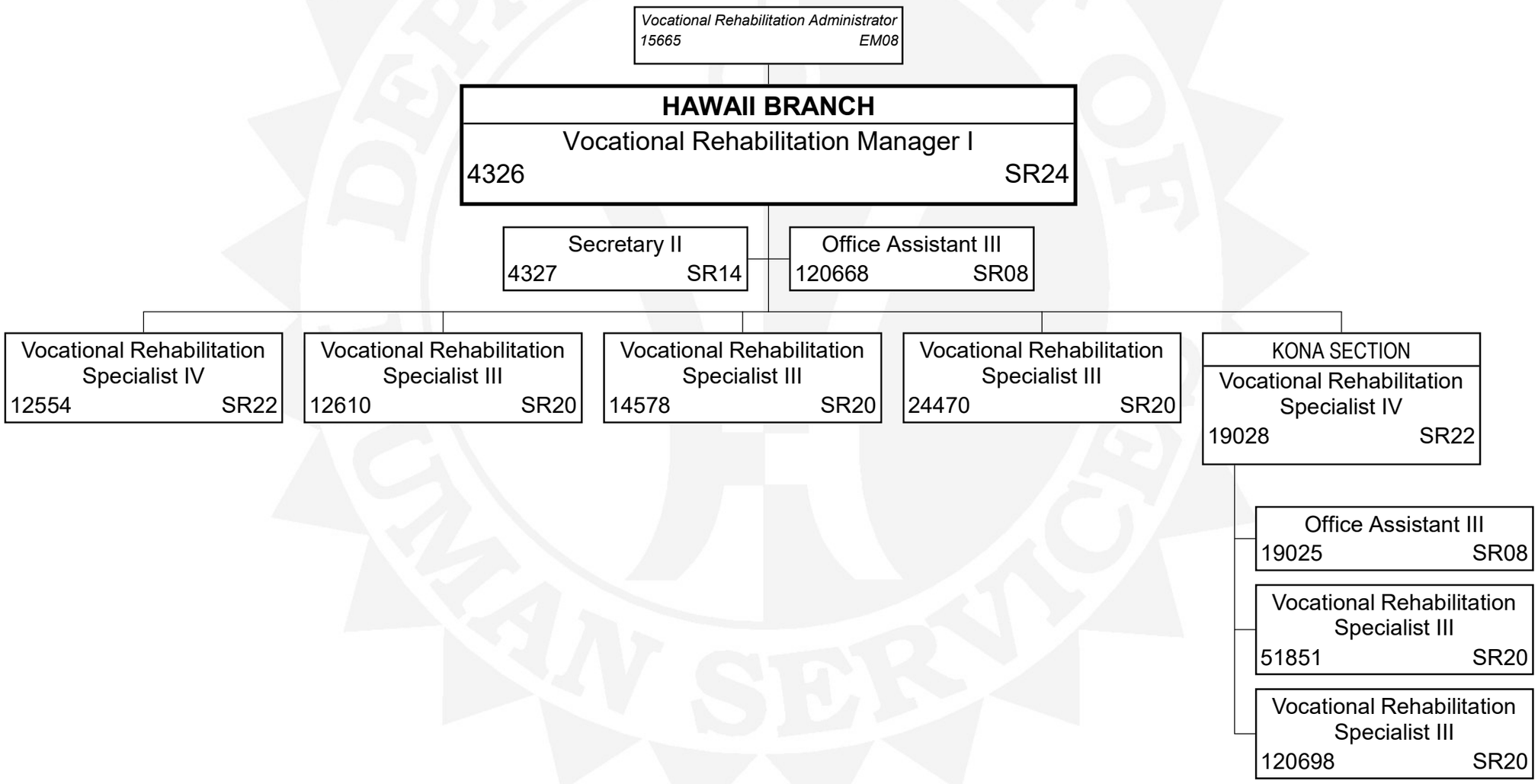
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
DISABILITY DETERMINATION BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



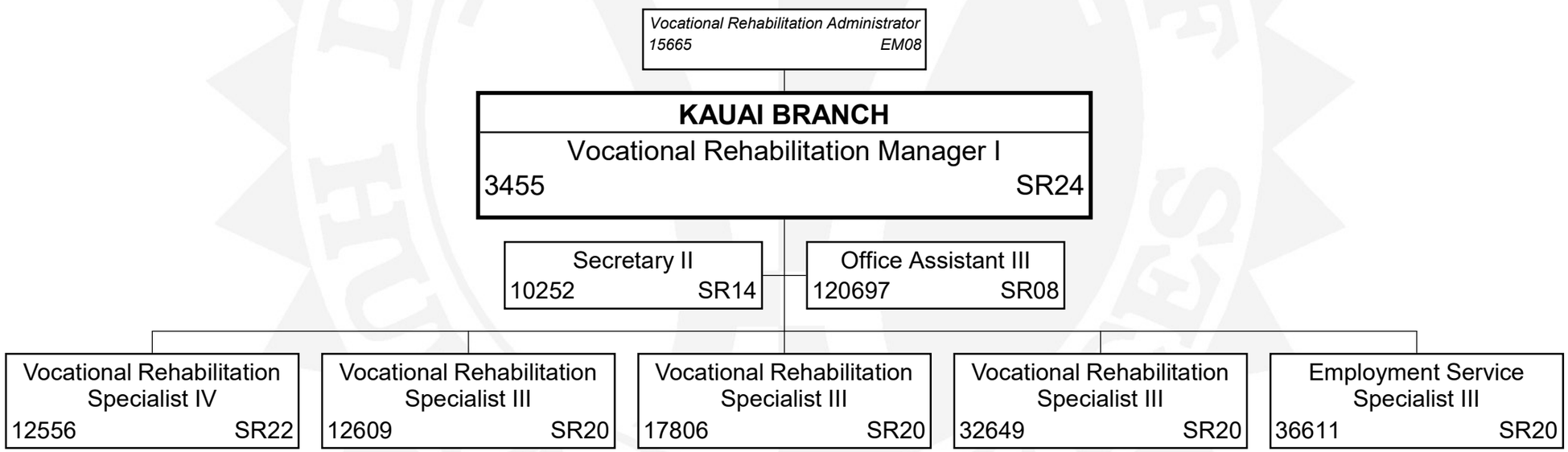
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
HAWAII BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



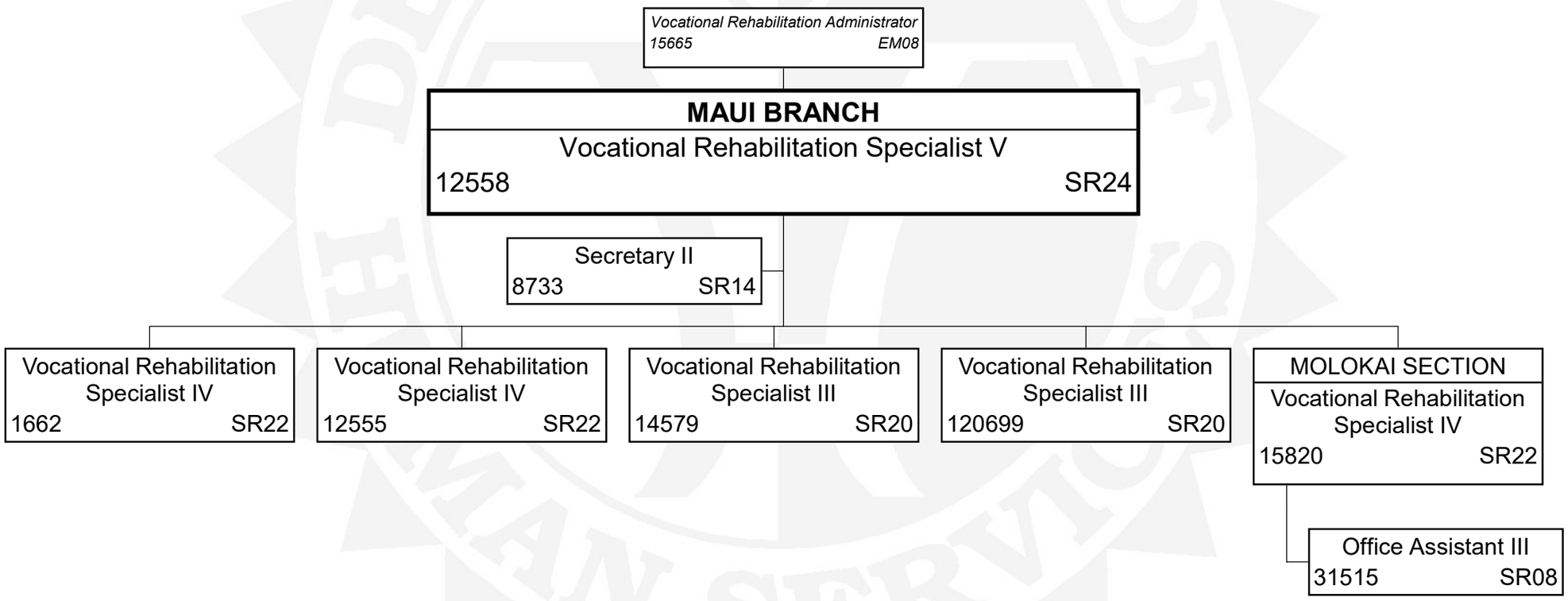
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
KAUAI BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



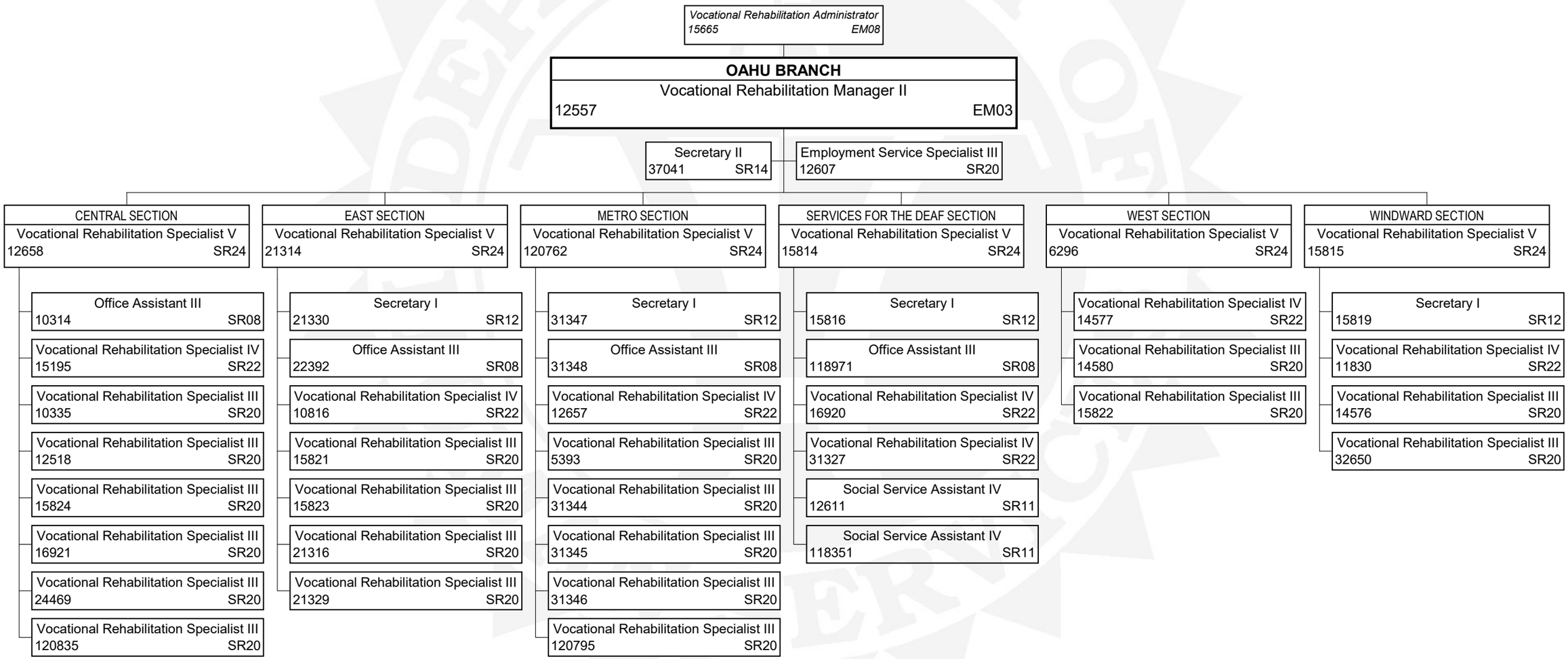
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
MAUI BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



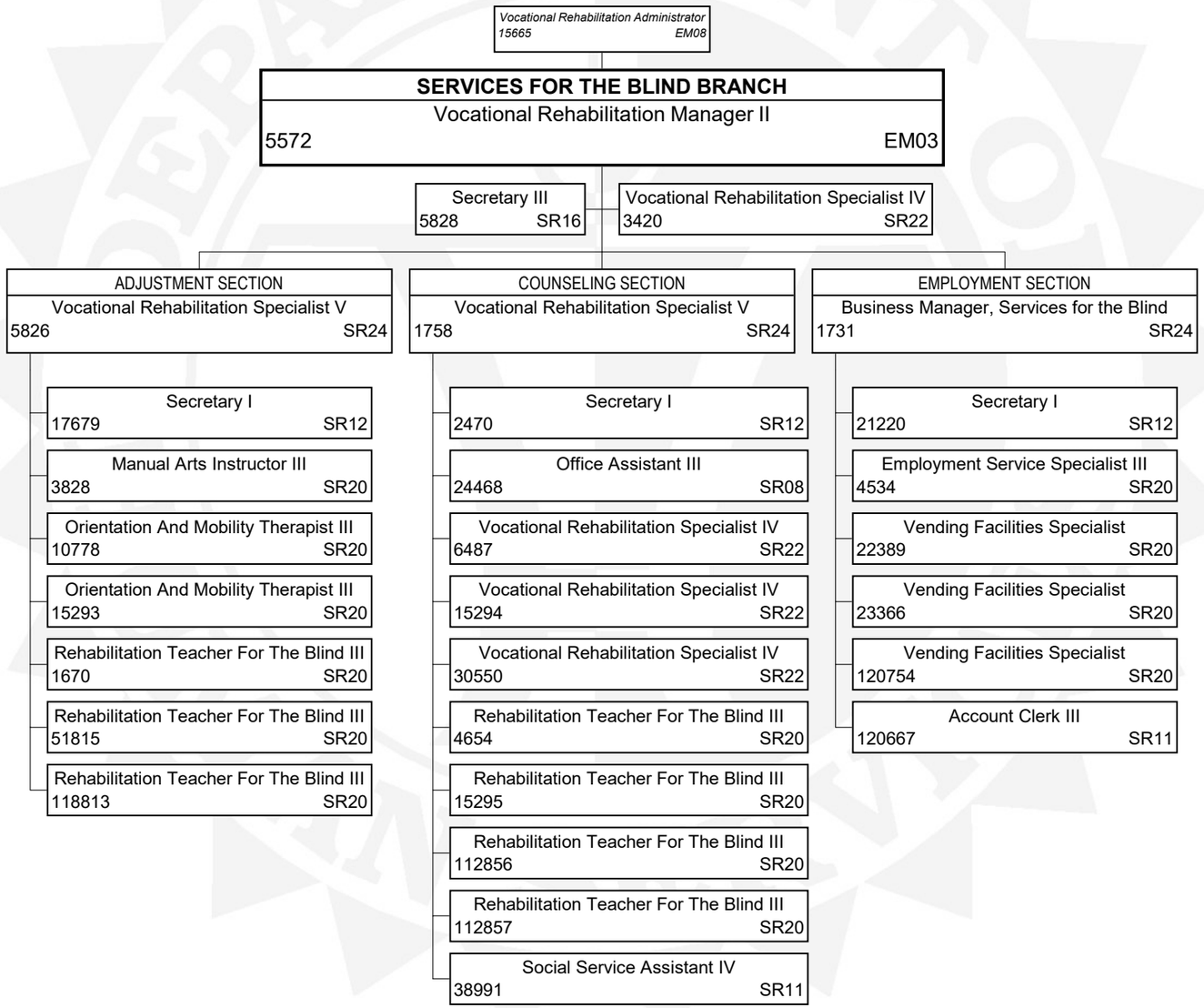
STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
OAHU BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
SERVICES FOR THE BLIND BRANCH

POSITION ORGANIZATION CHART
JUNE 30, 2022



JOSH GREEN, M.D.
GOVERNOR
KE KIA'ĀINA

HAKIM OUANSAFI
EXECUTIVE DIRECTOR

BARBARA E. ARASHIRO
EXECUTIVE ASSISTANT

STATE OF HAWAII
KA MOKU'ĀINA O HAWAI'I
HAWAII PUBLIC HOUSING AUTHORITY
1002 NORTH SCHOOL STREET
POST OFFICE BOX 17907
HONOLULU, HAWAII 96817

IN REPLY, PLEASE REFER TO:

Statement of
Hakim Ouansafi, Executive Director
Hawaii Public Housing Authority

Before the
SENATE COMMITTEE ON WAYS AND MEANS
&
SENATE COMMITTEE ON HEALTH AND HUMAN SERVICES

2:30 PM, January 19, 2023
Hawaii State Capitol
Room 211

In consideration of
INFORMATIONAL BRIEFING RELATING TO
THE STATE DEPARTMENT OF HUMAN SERVICES BUDGET

Honorable Chair Dela Cruz, Honorable Chair San Buenaventura and members of the Senate Committee on Ways and Means and members of the Senate Committee on Health and Human Services, thank you for the opportunity to provide you with comments regarding the Department of Human Services – Hawaii Public Housing Authority (HPHA) budget programs HMS220, HMS222, and HMS229.

A. Provide your agency's mission statement, strategic objectives, goals, and performance metrics. How will the agency measure progress? What milestones will be tracked?

The HPHA is the only statewide Public Housing Agency for the State of Hawaii. It was established by the Territory of Hawaii in 1935 to provide safe, decent, and sanitary housing for low-income residents. The HPHA is guided by an eleven-person Board of Directors.

Mission Statement

The Hawaii Public Housing Authority is committed to providing adequate and affordable housing, economic opportunity, and a suitable living environment for low-income families and individuals, free from discrimination.

HMS 220 – Rental Housing Services (Public Housing)

Under the Rental Housing Services program, the HPHA is responsible for managing and developing affordable and federal and state public housing, determining eligibility requirements and rental rates, processing applications, and maintaining its rental properties at an acceptable standard. There are 6,270 public housing units currently in operation, of which 5,406 are federally-assisted and 864 are state-owned and assisted.

The U.S. Department of Housing and Urban Development (HUD) requires the HPHA to utilize an "Asset Management" principle whereby properties are grouped, operated, and evaluated as separate assets. Federal resources are then allocated according to the needs of each asset.

Rental Housing Services staff are directly involved in day-to-day property management operations. They are also primarily responsible for maintaining the physical condition of each property.

There are multiple HUD Subsystems which monitor the performance of the HPHA's federal public housing program. The Management Assessment Subsystem tracks the following metrics to ensure federal resources are utilized effectively:

1. Occupancy rates;
2. Tenant Accounts Receivable (TARs); and
3. Accounts Payable (AP).

The Physical Assessment Subsystem records a physical condition score for each property based on the following three elements:

1. Condition of five inspectable areas (e.g., site, exterior, systems, common areas, and dwelling units);
2. Inspectable items in each inspectable area; and
3. Observed deficiencies.

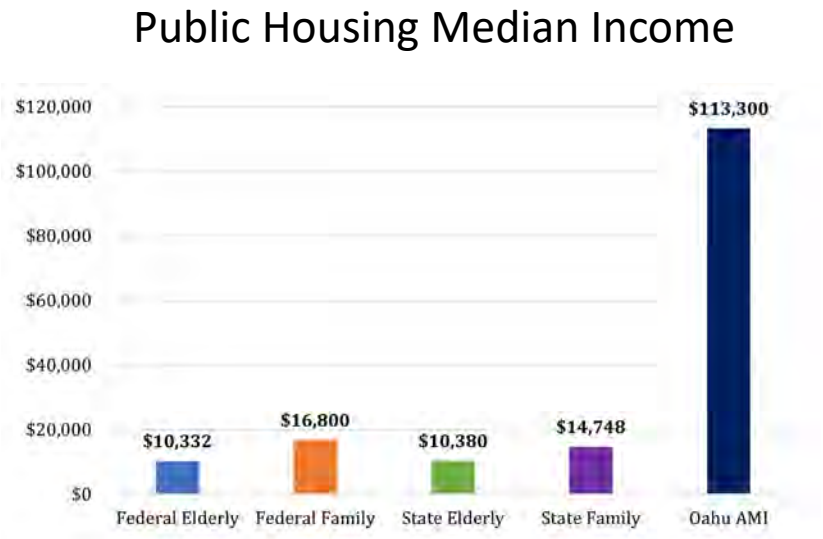
Area scores are calculated using the weighted average of several sub-area scores. The total score is the weighted average of each area score, with adjustments made against the scores for inspectable items and observed deficiencies.

Rental Housing Services program operations are also guided by Section III.G.1 of the State Consolidated Plan which describes how the HPHA will address public housing needs by:

1. Maximizing the number of affordable units within its housing inventory;

2. Facilitating an increase in the number of affordable housing units outside of its inventory;
3. Targeting assistance to families at or below 30% of the Area Median Income, elderly families, and disabled families.

The HPHA is pursuing a more comprehensive approach to property management to address residents' growing need for additional supportive services and greater economic opportunity. Maintaining our aging public housing inventory is another significant challenge constraining available resources. In response, the HPHA has made it a priority to further explore the use and suitability of federal grants and other federal programs and funding sources to support its public housing programs, where applicable.



HMS 222 – Rental Assistance Services (Section 8)

Under the Rental Assistance Services program, the HPHA administers the Housing Choice Voucher (HCV, a.k.a. Section 8) Program for the island of Oahu. Through the HCV Program, the HPHA also administers several Special Purpose Vouchers (SPV), such as:

1. Traditional Section 8 Vouchers
2. Non-Elderly Disabled (NED) Vouchers;
3. Veterans Affairs Supportive Housing (VASH) Vouchers;
4. Foster Youth Initiative Vouchers;
5. Tenant Protection Vouchers (TPV);
6. Project-Based Vouchers (PBV); and
7. Performance Based Contract Administration (PBCA).

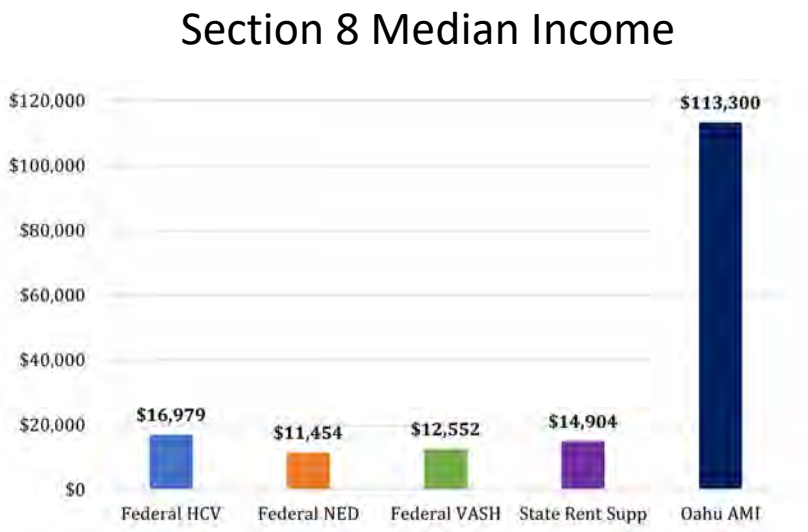
Also administered under HMS 222 is the state-funded Rent Supplement Program (RSP), which operates in a similar manner to the HCV Program. Each voucher program aforementioned utilizes rental units from the private market. Tenants pay a portion of their rent based on their income,

while the remainder is covered by rental assistance payments made directly to participating landlords. Under HMS 222, the HPHA administers approximately 3,712 federally funded vouchers; 200 State Rent Supplement Program vouchers; and 2,996 PBCA units.

HUD uses the Section 8 Management Assessment Program (SEMAP) to measure the performance of the HCV program. There are 14 indicators HUD uses to measure the HPHA's effectiveness:

1. Proper selection of applicants from the housing choice voucher waiting list;
2. Sound determination of reasonable rent for each unit leased;
3. Establishment of payment standards within the required range of fair market rent;
4. Accurate verification of family income;
5. Timely annual reexaminations of family income;
6. Correct calculation of the tenant share of the rent and the housing assistance payment;
7. Maintenance of a current schedule of allowances for tenant utility costs;
8. Unit compliance with the Housing Quality Standards before families enter into leases and the HPHA enters into housing assistance contracts;
9. Timely annual housing quality inspections;
10. Performing of quality control inspections to ensure housing quality;
11. Prompt correction of housing quality deficiencies;
12. Use of all available vouchers;
13. Expansion of housing choice outside areas of poverty or minority concentration; and
14. Family enrollment in the Family Self-Sufficiency (FSS) Program and increases in employment income for participants.

Rental Assistance Services staff must ensure that scores in all 14 indicators are maximized and that the HCV Program is operated in compliance with all federal regulations found at 24 C.F.R. Part 985. For the past many years, the HPHA has been rated as a High Performer by HUD with last scores of a perfect 100%



HMS 229 – HPHA Administration

The activities carried out under this program are meant to provide administrative direction and the support needed to effectively carry out the primary responsibilities of the HPHA's other program areas. Included under HMS 229 are the Office of the Executive Director, Planning & Evaluation Office, Compliance Office, Fiscal Management Office, Information Technology Office, Human Resources Office, Contract & Procurement Office, Hearings Office, and the Development Office.

The HPHA Administration program also monitors for compliance issues in the other major programs (i.e., HMS 220 and HMS 222) and has fiscal authority over all operations.

Program tasks include, but are not limited to:

1. Providing guidance and expertise to other program areas;
2. Ensuring necessary training is provided for staff of all skill levels;
3. Ensuring the effective utilization of federal, state, and other resources;
4. Providing meaning management reports to branch administrators and supervisors;
5. Utilizing and testing new maintenance and management methods; and
6. Coordinating and conducting all short- and long-term planning efforts.

The financial condition of each federally-assisted program is monitored by HUD's Financial Data System (FDS). Data is inputted by the HPHA and subsequently reviewed using several metrics. Overall financial conditions are reviewed using the following indicators:

1. Quick Ratio (QR);
2. Months Expendable Net Assets Ratio (MENAR); and
3. Debt Service Coverage Ratio.

There are two metrics used in evaluating the Capital Fund factor:

1. Timeliness of Fund Obligation; and
2. Occupancy Rate.

Deficiencies in any category are reviewed by HUD and require a corrective action plan to be developed to ensure improvements are made. Higher scores improve the HPHA's eligibility for additional funding, increase the likelihood of receiving other federal grants, and reduce administrative oversight from federal monitors.

B. Discuss how current state-wide conditions have affected agency operations and the ability to meet goals. Identify and discuss notable performance measures, expected outcomes, and recent results.

Affordable Housing Development

HPHA School Street Administrative Offices

The HPHA partnered with the Retirement Housing Foundation (RHF), a non-profit affordable housing developer, to redevelop its administrative campus located at 1002 North School Street. The project will deliver 800 age-restricted, affordable housing units for kupuna. Construction will be completed across three development phases over the next 10 to 12 years.

On November 5, 2020, the Honolulu City Council approved the project's 201H zoning and entitlement application through passage of Resolution 20-251, CD1, FD1. The resolution waives approximately $9.9 million in fees and grants exemptions from other statutes, ordinances, charter provisions, and rules related to zoning, subdivision construction standards, and development.

On July 9, 2021, RHF submitted a consolidated, non-competitive application to the HHFDC for Phase 1 of the redevelopment project. The HHFDC's Board of Directors approved the application on October 14, 2021 through Resolution No. 163. This provided official intent with respect to the issuance of Hula Mae Multi-Family (HHMF) Tax-Exempt Revenue Bonds and the reservation of Low Income Housing Tax Credits (LIHTC) for Phase 1.

The HHFDC resolution allows for a tax exemption of up to $71,500,000 from the HMMF Bond Program, $5,257,493 in annual Federal LIHTC over a 10-year period, and $5,257,493 in annual State LIHTC over a 5-year period from the non-volume cap pool (4% LIHTC). A separate For Action was also approved by the HHFDC Board to provide a Rental Housing Revolving Fund (RHRF) Loan for the project of up to $40,000,000.

HHFDC Resolution No. 163 is considered an "Inducement Resolution", which is a non-binding resolution establishing only the HHFDC's intent to issue tax-exempt revenue bonds for a project. Its passage only facilitates further discussions and negotiations between HHFDC staff, the developer, the underwriter, bond counsel, and other appropriate parties to determine the feasibility of the contemplated project. Resolution No.163 neither commits nor obligates the HHFDC to issue the bonds. The HHFDC's Board must issue a second approval for the actual issuance, sale, and delivery of the bonds, which in turn must receive a final approval by the Department of Budget and Finance and the Governor.

The commencement of construction for Phase 1A remains highly dependent on City Department of Planning and Permitting's (DPP) approval of the Superstructure Permit and Building Permit. Neither permit has been received. Permit sequencing is further complicated by the need for a

separate subdivision approval. This subdivided parcel is necessary to document the HPHA ground lease that will govern the use of the land for Phase 1A. It will also provide first lien priority collateral for bond financing and second lien priority collateral for the RHRF loan. RHF submitted the subdivision application for Phase 1A to DPP on May 5, 2022.

The HPHA has not been immune from the toughening economic conditions affecting affordable housing projects statewide. The COVID-19 pandemic, increased construction costs, a tightening labor market, and permitting delays have all hampered the Authority's operations and its ability to meet certain goals. RHF submitted a request to the HHFDC to extend the deadline to commence construction and encumber the RHRF loan to August 2023. The HHFDC Board approved RHF's request at its June 2022 meeting by extending the deadline to August 25, 2023. RHF will submit a separate request to extend HHFDC Resolution No. 163 to the same deadline date. On October 05, 2022, the Honolulu City Council also approved Resolution 22-225, CD1, FD1, which extended its own deadline to commence construction to May 5, 2024.

Kuhio Park Terrace Low Rises/Kuhio Homes

In 2011, the HPHA entered into a public-private housing partnership with the Michaels Development Company (MDC) to redevelop the Kuhio Park neighborhood in Kalihi, just west of downtown Honolulu. The partnership applied for and received a Choice Neighborhood Initiative (CNI) Planning Grant which funded a master planning study for the site. Utilizing a combination of private funds, LIHTC, and other capital resources, the partnership completed the first phase of its Transformation Plan which involved a $125 million revitalization of the Towers at Kuhio Park Terrace, a 555- unit housing development consisting of two 16-story high-rise buildings.

The first phase undertook major capital repairs and interior and exterior work. New spaces for resident activities and services included expanded laundry facilities, a health center, a family library, social service and training-educational spaces, fitness and technology centers, and hospitality suites.

As for the remaining phases, the HPHA's Board approved a restated and amended Master Development Agreement (MDA) between the HPHA and MDC on June 25, 2020. Under the amended MDA, both the HPHA and MDC will redevelop 174 existing units into additional public housing and new affordable units.

Contracts have been finalized and executed, and the updated master planning and schematic designs have been completed. Environmental Review efforts are underway, and the City & County of Honolulu passed Resolution 22-240, CD1, FD1 to approve the 201H Zoning and Entitlement application which provides over $10M in exemptions.

Mayor Wright Homes

The HPHA has worked with an architectural firm to complete several potential gross massing designs for the project based on the existing master plan. The gross massing design will inform the final 201H-38 zoning and entitlement application for the project and will be presented for comment during the public engagement phase. The procurement process for a new development partner is now underway.

Despite these setbacks and disagreements with the previously contracted developer for Mayor Wright Homes, the HPHA continues to push this project forward with the utmost urgency. The HPHA recently met with a HUD Repositioning Assistance Panel, which included members of HUD's Office of Recapitalization, Special Application Center, and Honolulu Field Office. The purpose of the meeting was to discuss the potential utilization of Rental Assistance Demonstration (RAD) conversion and Section 18 Demolition/Disposition at Mayor Wright Homes.

Hawaii County

On September 29, 2020, the HPHA and the County of Hawaii submitted a CIP TOD Planning Grant proposal to the State Office of Planning and the Hawaii Interagency Council for Transit-Oriented Development for its Lanakila Homes property, south of downtown Hilo. On October 8, 2020, the proposal was awarded $550,000 grant.

The HPHA has a grandfathered right to re-build 62 federally-subsidized public housing units that formerly occupied the site. These units will serve the nearby families with incomes at or below 30% of the Area Median Income. As part of the redevelopment project, the HPHA also plans to incorporate an additional 60 to 75 affordable, workforce and/or market-rate units. The grant award will be used to fund a new master plan that addresses site conditions and new internal streets needed to comply with the County of Hawaii's Standards and Complete Streets Program. The new master plan will also examine proposed building densities, an appropriate demographic mix, and infrastructure requirements.

As the County of Hawaii moves forward with its Complete Streets Program and plans for a multi-modal transportation system, the HPHA is considering how best to incorporate adjacent streetscapes that provide "first and last mile" walking and bicycling opportunities. These improvements will allow for greater access to future bus routes along Moho`uli and Kino`ole Streets and may include sidewalk infilling, installation of bike lanes, curb extensions, and creating safe crossing zones and additional bus stops.

Maui County

The HPHA submitted a proposal to the State Office of Planning for a CIP Transit-Oriented Development Planning Grant for its Kahekili Terrace property, located in the Wailuku Redevelopment District on Maui. Although the project was not awarded the planning grant, the

property was added to the State's Strategic Transit-Oriented Development Plan. This better positions the property for future grant and funding opportunities.

Kauai County

The HPHA and the County of Kauai continue to discuss a cooperative development to pursue affordable housing opportunities. No concrete proposals have been agreed upon at this time.

Rental Assistance Demonstration (RAD)

The Rental Assistance Demonstration (RAD) Program is a HUD-administered housing program established under the Consolidated and Further Continuing Appropriations Act in 2012. The purpose of the RAD Program is to provide public housing agencies (PHA) a set of tools to address the unmet capital needs of deeply affordable, federally-assisted rental housing properties while maintaining both the viability of the properties and their long-term affordability. The RAD Program also simplifies federal oversight of a property and allows PHAs to leverage public and private debt and equity to reinvest into their housing stock.

Under the RAD Program, public housing units are converted to a project-based Section 8 platform with a long-term contract that, by law, must be renewed. This ensures that the converted units remain permanently affordable to low-income households. Residents who occupy public housing units converted under RAD continue to pay 30% of their income toward rent while maintaining the same basic rights they possessed in the public housing program. The RAD program is cost-neutral and does not increase HUD's budget; the program simply shifts units and funding from the public housing program to the Section 8 Project Based Voucher Program. Any resident relocations caused by a RAD conversion must be carried out in compliance with the Uniform Relocation Act, the Fair Housing Act, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973.

The HPHA submitted a letter of interest to HUD in May 2017 requesting approval for RAD conversion of three properties with a total of 885 public housing units:

1. Mayor Wright Homes, with 364 units;
2. Kuhio Park Terrace (KPT) Towers, with 347 units; and
3. Kuhio Homes and Low-Rises, for 174 units.

On May 25, 2018, HUD notified the HPHA that it may submit RAD applications for the three properties based on its position on the waitlist. The HPHA received approval from its Board of Directors on August 20, 2018 to submit its applications. On October 25, 2018, HUD selected the HPHA to participate in the RAD program for these three properties.

With respect to KPT Towers, the HPHA and the Michaels Development Company (MDC) continue to make progress with the RAD conversion. A final Environmental Assessment (EA), which documents compliance with CFR 24 Part 58, has been completed and was submitted to the

Governor's Office (as the certifying officer for Responsible Entity). The EA was accepted by the Governor on December 04, 2020. A "Concept Call", which is a prerequisite for submitting a proposed financing plan for the transaction, was organized by HUD's Office of Recapitalization and the HUD Honolulu Field Office on October 1, 2020. The HPHA's Development Office provided an overview and history of the property, the proposed transaction, and the current status of its RAD conversion effort. Following the Concept Call, HUD invited the HPHA to submit a financing plan for the KPT Towers conversion. Once the financing plan was reviewed and approved, the HPHA received a RAD Conversion Commitment (RCC) from HUD.

Kuhio Homes and Low-Rises will be converted at a later date as part of a multi-phase RAD application. The HPHA has until September 30, 2024 to submit a RAD application for these properties, but only after completing a master planning process that includes community engagement, an environmental impact statement, adherence to NEPA requirements, and the finalizing of phasing and financing plans. A RAD application for these will be submitted once all pre-requisites are met.

HUD Moving to Work Designation

The HPHA was accepted into HUD's MTW Demonstration Program Expansion in early 2022 as part of the Landlord Incentive Cohort. Phase 1 of the HPHA's MTW designation will focus on implementing three new incentives for the Section 8 program meant to increase landlord participation:

1. Vacancy Loss Payments. The HPHA will pay a landlord up to one month of contract rent as reimbursement for the time a unit spent vacant in between Section 8 participants.
2. Initial Inspection Flexibilities. The HPHA will waive the requirement for an initial inspection prior to the start of tenancy if the dwelling unit (1) is less than five years old, (2) passed a Housing Quality Standard or equivalent inspection in the last three years, or (3) is in a census tract with a poverty rate of ten percent or less.
3. Signing Bonus Payments. The HPHA will provide a "signing bonus" of up to one month of contract rent to incentivize new landlords to join the Section 8 program.

The HPHA is also awaiting HUD approval of an additional Agency-Specific Waiver submitted through its FY 23 MTW Supplement:

4. Alternative Accommodations Transfer Program. The HPHA will offer a Section 8 voucher to qualified households on the public housing transfer waitlist. Households with approved reasonable accommodation requests may transfer after six months. Households with a member qualifying under the Violence Against Women Act (VAWA) may transfer immediately.

C. Identify programs that have lost or at risk of losing federal funds. Identify the source of these federal funds by federal award title and CFDA number. Discuss the impact to the public and your planned response, including efforts to supplant any federal fund reductions for the current year (FY23) and the upcoming fiscal year (FY24) with other funds.

N/A.

D. Provide a web link (URL) of the reports to the Legislature on non-general funds under your department pursuant to HRS 37-47.

http://www.hpha.hawaii.gov/reportsstudies/reports/HPHA%20FY22%20Annual%20Report_12-28-22.pdf

E. Explain the process used to develop the agency's budget and prioritize requests for budget changes.

The Executive Director meets regularly with the HPHA's Chief Financial Officer and all Branch Chiefs to discuss, plan, and formulate the agency's operating and CIP budget request. Ensuring that our residents have a safe, decent, and sanitary living environment, as required under HUD's Real Estate Assessment Center inspection system remains the HPHA's highest priority. The HPHA is making a concerted effort to keep units occupied with minimal vacancy time between tenants; remove hazardous materials such as lead-based paint, asbestos, contaminated soils, etc.; upgrade potentially dangerous or failing infrastructure such as electrical, gas, plumbing and sewer systems; maintain the structural safety of aged buildings that are starting to deteriorate by repairing badly cracked and spalling concrete; install fully operational elevators especially for the elderly population; upgrade fire alarm systems and add sprinklers as determined by the new Fire Code; add hard cost security measures such as installing or strengthening fences; add security cameras and monitoring systems; upgrade site lighting; and upgrade keyed doors to electronic FOB based technology for the tower buildings to help ensure a living environment safe from criminal activities.

The HPHA Board of Directors also assigns a Financial Taskforce to conduct review of the budget request to ensure conformity with the Agency's mission and all applicable laws, rules, and regulations. The results of this review are submitted for approval to the Board for approval along with any public comments received. In an effort to properly manage its aging public housing inventory, the HPHA has established partnerships with outside planning, architecture, and engineering firms to perform routine point-in-time physical needs assessments at all HPHA properties that will help to prioritize future projects.

HMS 220 – Rental Housing Services (Public Housing)

I. FY 24 CIP Appropriation ($10,000,000) for Public Housing Development, Improvements, and Renovations Statewide

The majority of all HPHA CIP projects are for public housing rehabilitation or modernization, as opposed to new construction. The HPHA is federally required to maintain its public housing units in a safe, decent, and sanitary condition. Federal funding is also provided to the HPHA based on the number of occupied units. Priority is given to those CIP projects that address health and safety issues, such as site improvements, ADA compliance, and major interior modernization. The HPHA follows the federally-mandated Physical Needs Assessment process at all of its properties. This enables the HPHA to better assess the capital needs of its entire public housing portfolio and track the status of all CIP projects.

Over the last fiscal year, the HPHA completed 13 design and construction projects (capitalized) at public housing properties statewide for a total of **$17,063,817**:

- 8/3/2021 – **Lanakila Homes** – Exterior Lighting and Security Improvements; Des: InSynergy, $61,866 CIP; Const: Paul's Electric, $602,700 ($352,700 CIP, 250,000 CFP)
- 8/25/21 – **Lanakila Homes** – Ph IIB & IV A, Demo vacant buildings, build new 16 units in 4 buildings. Des: INK Arch $816,710 ($767,932 CIP, $48,778 CFP); Const: Constructors Hawai`i, $9,385,281 ($8,227,178 CIP, 1,158,103 CFP)
- 8/30/21 – **Kawailehua (State)** – AMP 38 Infrastructure & Site Improvements; Des: Mitsunaga, $29,312 (CIP); Const: Diede Construction, $173,593 (CIP)
- 8/30/21 – **Kawailehua (Federal)** – AMP 38 Infrastructure & Site Improvements; Des: Mitsunaga, $31,485 (CIP); Const: Diede Construction, $138,483 (CIP)
- 8/30/21 – **Kalaheo Homes** – AMP 38 Infrastructure & Site Improvements; Des: Mitsunaga, $29,357 (CIP); Const: Diede Construction, $40,763 (CIP)
- 8/30/21 – **Hale Ho`onanea** – AMP 38 Infrastructure & Site Improvements: Des: Mitsunaga, $67,955 (CIP); Const: Diede Construction, $465,703 (CIP)
- 9/22/21 – **David Malo** ADA Improvements **and Kahekili Terrace** Burnt Unit Renovations - Des: MGA Architects, $59,651 (CIP); Const: Central Construction, $379,675 (CIP)
- 11/5/21 – **Mayor Wright Homes** – Electrical Upgrade – Des: In-House; Const: Ted's Wiring, $880,654 (CIP)
- 11/8/21 – **Ho`olulu** – Modernization to 2 State Elevators & Maintenance Services; Des: Elevator Consultant Services $52,044 (CIP); Const: Heidi & Cook, $496,244 (CIP), Maintenance: Heidi & Cook, $18,599 (Project Funds)
- 12/17/21 – **Various HPHA Towers** – Upgrade to Ventilation Systems; Des: InSynergy, $318,888 (CIP); Const: Commercial Sheetmetal, $$654,719 (CIP)
- 1/3/22 – **Kamalu** – Modernization to 2 State Elevators & Maintenance Services; Des: Elevator Consultant Services $52,044 (CIP); Const: Heidi & Cook, $496,244 (CIP), Maintenance: Heidi & Cook, $18,599 (Project Funds)

- 1/21/22 – **Kapa`a** – Electrical Upgrade – Des: INK Arch, $41,766 (CIP); Const: Paul's Electric, $407,700 (CIP)
- 3/8/22 – **Spencer House** – Stairs Replacement and Lead-Based Paint Removal: Des: Hawai`i Engineering Group, $47,251 (CIP); Const: CC Engineering & Construction, $566,532 (CIP)

The HPHA is aware of the many competing interests in need of additional support during these trying times. The HPHA humbly requests that this funding be made available to help provide safe and decent housing to our community's lowest-income families.

HMS 222 – Rental Assistance Services (Section 8)

I. Add General Funds ($500,000) to Maintain the Current Rent Supplement Subsidies for the State Rent Supplement Program

The RSP is a State-funded rental assistance program. It was established to assist middle-income families above the poverty threshold, but still struggling to afford the high cost of living in Hawaii. The program was originally designed to assist teachers, policemen, and firemen, but was later amended to include the general public. The RSP has a maximum monthly rental subsidy of $500. As of December 2022, the RSP is helping 198 participating households remain housed. The program is facing a deficit of approximately $500,000 for the upcoming fiscal year, and if funding is available, will pull names off of the recently opened waitlist. Continued funding of the RSP will be critical to helping families that are at-risk of homelessness to remain housed and financially secure.

F. Identify and discuss significant adjustments contained in the budget request submitted to the legislature. Explain and quantify how significant requests for additional funds are expected to affect outcomes.

I. CIP Appropriation ($10,000,000) for Public Housing Development, Improvements, and Renovations Statewide

The purpose of this request is to protect the assets and residents of the HPHA. Both the federal and state public housing programs are historically underfunded. Many buildings are in need of major repairs and renovation, while some dwelling units have been rendered completely uninhabitable. This appropriation would enable the HPHA to:

1. Improve the health and safety of the housing provided to existing residents;
2. Protect the physical assets of the HPHA's public housing inventory from further deterioration, thereby reducing future expenditures on rehabilitation or new construction;
3. Ensure compliance with federal property requirements and condition standards; and
4. Beautify the neighborhoods where public housing is located.

The repairs, maintenance, improvements, and renovations this appropriation would allow for vary in nature. Work will include, but not be limited to, installing fire sprinklers and other safety systems; repairing gas lines; HAZMAT abatement; upgrading electrical, plumbing, and sewer systems; and improving accessibility and security at multiple properties. Building exterior work will include, but not be limited to, painting; concrete spall repair; roof repairs; solar water repairs/replacement; weatherproofing; and other physical improvements. Building interior work will include, but not be limited to, general renovation work; major modernization; interior repairs; termite repair and treatment; and painting. Site work will include, but not be limited to, landscaping; tree removal; tree trimming; drainage improvements; termite treatment; sidewalk repair; and foundation repair.