



STATE OF HAWAII
HAWAII STATE PUBLIC LIBRARY SYSTEM
'OIHANA HALE WAIHONA PUKE AUPUNI O KA MOKU'ĀINA O HAWAII'
OFFICE OF THE STATE LIBRARIAN
44 MERCHANT STREET
HONOLULU, HAWAII 96813

**Senate Committee on Ways and Means
Senate Committee on Education
Informational Briefing
Friday, January 13, 2023, 9:30am
State Capitol Conference Room 211 & Videoconference**

Overview

Mission Statement: The Hawaii State Public Library System (HSPLS) nurtures a lifelong love of reading and learning through its staff, collections, programs, services and physical and virtual spaces.

The main objective of HSPLS is to operate a library program that provides access for everyone to the collections, technology, staff expertise and programs that support opportunities for learning 21st Century skills and literacies, connecting people to the world of information and ideas, and creating spaces for community engagement.

We measure the effectiveness of our services and programs by gathering data that reflects services and programs provided and usage by our communities. We use the data to continuously improve and evolve with the needs of those we serve.

State-wide Conditions Affecting Operations:

The following issues have significantly impacted our operations this past year:

Workforce Levels

In order to ensure that our 51 public libraries are open, we need to have staff in both the branches and in operational support positions. Since March 2020, HSPLS has been challenged with a large number of unfilled positions due to retirements, pandemic moves, attrition, hiring freezes, suspension of hiring due to Reduction in Force, and frozen unfunded positions.

Over the last two years, our vacancy rate rose from a pre-pandemic average of 12% to 24%. Lack of staff directly impacts our ability to keep public libraries open across all islands. Specifically, our inability to hire staff has been caused by:

Budget Restrictions: Approximately eighty percent of our budget is for payroll and the remaining twenty percent is for current expenses (i.e. utilities, maintenance, supplies, purchasing materials) to operate 51 libraries, two administrative office spaces and one delivery logistics operational space.

At the start of each fiscal year, budget restrictions of 5-10% are imposed; additionally, funding is released by B&F, one quarter at a time. In order to meet the budget restriction, we must either take it from our payroll or current expenses – in other words, not hire new staff or not pay for ongoing operational costs, such as utilities.

For example, in FY2023, our total general fund budget appropriation is approximately \$42 million, with almost \$32 million allocated for payroll. After a budget restriction of \$3.7 million at the start of the fiscal year, our annual payroll allocation is approximately \$28 million. Since we receive funding by quarter, we received approximately \$7 million for the first quarter payroll; current staff payroll utilizes approximately \$6 million, leaving us \$1 million to pay new employees. Filling recent vacancies requires approximately \$3.5 million; filling our unfunded 64 vacancies requires an additional \$3.8 million.

Due to the lengthy time it takes to hire new employees, having to wait for the release of the restricted funds later in the year means that we need to start the hiring process *before* we know whether we have funding to pay the new employee. This situation creates an inaccurate impression that we don't need the vacant positions and/or that we're not working hard enough to fill vacant positions. The wait for funding and processing time to hire new staff is demoralizing to current staff.

Unfunded Positions: In FY2021, funding for 69 positions was removed. Of these positions, 5 were eliminated, so there are 64 positions that remain unfunded. These unfunded positions increase our vacancies making it difficult to keep our libraries fully opened and provide equitable services statewide.

Process for Hiring: While we make a concerted effort to fill positions, the current State process can take several months to complete the entire process. Often, by the time we receive a list of potential candidates, they already have jobs and do not respond. Also, there is not a timely process for dealing with recruiting processes that end with candidates who do not accept the job. We have to start from the very beginning, which can mean positions can be vacant for more than 1 year.

Pay, Cost of Living, and Locations: We experience the same challenges as the Department of Education with hiring teachers and staff. The pay and cost of living make it difficult for potential candidates to accept the position, or we hire new employees who end up leaving within the first year due to the cost of living and affordable housing. On top of the cost of living and housing, we also have locations that serve

remote communities. Our most rural communities, like Hana, have proven to be a challenge to find a qualified candidate.

While we continue to look for creative alternatives to keep our public libraries open to the community, staffing is key to our ability to meet our mission to serve the people of Hawaii.

Federal Funds

HSPLS receives approximately \$1.3 million through its only source of federal funds, the Library Services and Technology Act (LSTA), provided by the Institute of Museum and Library Services (IMLS). The Grants to States program is a portion of the LSTA funding that is distributed to all states based on a population formula; it requires a Maintenance of Effort (MOE) agreement and matching general funds from the State.

HSPLS relies on general funds to meet these requirements, and any reduction in our budget directly reduces the amount of federal funds Hawaii receives. LSTA funds directly support our technology, connectivity, integrated library system, online database subscriptions for the public, and training for staff. All of these services are vital to maintaining library operations and providing access to resources for Hawaii's communities.

Due to an increase to the Grants to States program of \$180 million, the allotment for Hawaii will increase to \$1,550,003. Unfortunately, because we did not receive back all of our budget restrictions in FY2021 we will not be able to meet our MOE and need to request a waiver to receive the full funding allocation. We are working with IMLS to successfully navigate this process.

Non-General Funds

HSPLS reports to the Legislature may be viewed at:

<https://www.librarieshawaii.org/about-us/reports/>

Budget Requests

The process we use to develop and prioritize our budget requests is based on a review of our prior budget and actual expenditures for the previous years. We take the data and review it against the priorities we have for People, Place, Collections and Services/Programs. Areas of greatest need and potential impact on our ability to provide public library services to our communities are carefully balanced. Lastly, we consider how the budget request corresponds with our long-term priorities to meet the future needs of our communities.

General Funds (see attachment A):

1. \$3,218,236 for Staffing

This funding is needed to restore the crucial 64 positions that have not been funded since FY21 and directly affects our ability to provide services and keeping libraries open. Ensuring equitable access to all communities is extremely difficult without enough staffing.

2. \$148,248 for 2 Librarian VI positions

We reorganized this past fiscal year in order to better manage resources on our neighbor islands and provide additional support for our neighbor island branch managers. We need two additional Librarian VI positions to oversee the Hawaii Island and Maui branches; these staff will work on their respective islands.

3. \$48,228 for 1 Janitor II for Hawaii Island

Funding will allow us to convert a temporary janitor position into a full-time floating janitor for Hawaii Island. A floating janitor ensures that we can maintain a clean and safe environment for our staff and the public at our Hawaii Island public libraries when a library does not have a permanent janitor or the janitor is unavailable for an extended period of time. Previously, when libraries were without a janitor, library staff performed janitorial work.

4. \$55,800 for 1 Delivery Driver for Hawaii Island

In order to effectively manage the delivery of materials on Hawaii Island, we need more than one permanent driver. This position would add a driver that would primarily serve West Hawaii.

5. \$550,000 for Security Guard Services

Additional funds are needed to meet the expected increase in the cost of security guard services, which has doubled in the past year. This funding will ensure that we can afford to have qualified guards available.

6. \$100,000 for Digital Literacy

Funding will allow for continued development and management of digital literacy programs statewide.

Capital Improvement Projects (see Attachment B):

In order to ensure we are taking care of our building assets and community spaces, we are requesting the following in Capital Improvement Projects (CIP) funding:

CIP PROJECTS	FY24 BUDGET REQUEST	FY25 BUDGET REQUEST
Health and Safety	\$10,000,000	\$10,000,000
Keaau-Mt. View Public Library	\$10,000,000	

1. \$10,000,000 for Health & Safety Lump-Sum Funding

The requested amount will address our backlog of Health and Safety projects and energy efficiency projects. The requested funding will ensure that projects that are already in progress will be able to proceed forward without delay due to lack of funding, as well as allow us to initiate new projects without delay. Our libraries are important community spaces that not only serve as vital places for reading, learning, using technology, and gathering, but often times are the only cool space for people to go to escape the increasing heat from climate change. Sixty percent (60%) of our 52 buildings were built before the 1970s and haven't had significant

improvements made since originally constructed. Continued investment is required to ensure that our libraries are healthy, safe, energy efficient, and comfortable community spaces. A snapshot of the facilities projects that are currently in progress are shown in Attachment B.

As our community and economy shifts out of the pandemic, public libraries are more important than ever as we build our future in Hawaii. An investment in our public libraries is a direct investment in our communities and the resources to help make them successful.

2. \$10,000,000 for Keaau-Mt. View Public Library

We are requesting an additional \$10 million to supplement an earlier FY2022 appropriation of \$10 million for Planning, Design and Construction to build a new public library. The new library will replace and consolidate two existing Public and School Libraries on the campuses of the Keaau Middle School and the Mt. View Elementary School.

For several years, relocating the public library from the Keaau and Mt. View school campuses has been a priority for both schools and communities. Public access to these public libraries has been restricted due to safety and security concerns arising from having the public intermingling on the school campus while school is in session.

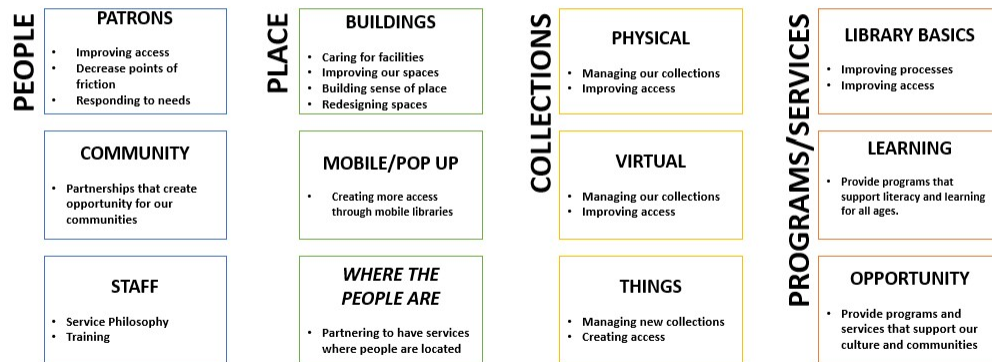
The initial appropriation was estimated based on an earlier planning study conducted several years ago. The amount of additional funding is based on estimates from completed planning and site selection studies for the new library, and considers recent escalations in the cost of materials and transportation. Additionally, the increase in cost recognizes that the new library will serve two growing communities, including providing much needed community meeting space for the area.

ATTACHMENT A

BIENNIAL BUDGET REQUEST FY23-FY25

The Hawaii State Public Library System’s Biennial Budget request for FY23-FY25 is based on our Strategic Framework and Areas of Focus. It is also based on the critical needs for our People, Place, and Services/Programs.

HAWAII STATE PUBLIC LIBRARY SYSTEM FRAMEWORK – AREAS OF FOCUS



PEOPLE

Our public libraries are vital community spaces. In a recent public library survey of our communities, we learned that our communities value our staff. Staff are not just there to keep the doors open, but there to help people navigate information, learning and technology. Every community deserves to have the same level of access to library services, and in order to do that, we need staffing at all 51 public library branches. In many rural communities, especially on the neighbor islands, public libraries are the only community resource available. Staff in our support offices help branches effectively operate. The investment in staffing ensures there is access to vital community resources throughout Hawaii.

1. **\$3,218,236 for Staffing**

It has been a challenge to keep our libraries open and operational with a vacant positions, due to retirements, internal movements and natural attrition. Sixty-four of the 149 current vacancies have been unfunded since FY21. This funding is needed to restore the crucial 69 positions that have not been funded since FY21 and directly affect our ability to provide services and keep library doors open.

As we are doing more to support our communities and offering more services, we must fully fund for our staff positions to ensure we can deliver services our communities need. The lack of staffing has put a great burden on our smaller libraries, particularly on the neighbor islands. As a result, lack of staffing has limited the availability of public

services in many of our rural communities; on Hawaii Island, 5 of 12 libraries were closed an additional 12 days due to the lack of staffing.

2. \$148,248 for 2 Librarian VI Positions

We reorganized this past fiscal year in order to better manage resources on our neighbor islands and provide additional support for our neighbor island branch managers. In the past, we had 2-3 people managing 49 of our 51 public library branches; this is not sustainable.

These administrative positions provide daily support to branch managers with personnel matters, including scheduling to ensure we can keep our libraries open; supporting and assisting with statewide initiatives and programs; and managing library patron issues. To be more responsive to all staff and library patrons, we have established island managers who will be located on the island they serve. They will be able to provide direct support to their island libraries, and if necessary, can temporarily staff a library that may otherwise close due to lack of staffing. A high-level administrator on each island will not only provide each island with someone that can be responsive to issues that are occurring on their island, but also provides a promotional opportunity for motivated staff. We have converted two existing positions, but need funding to support the increased salary cost.

3. \$48,228 for 1 Janitor II for Hawaii Island

A floating janitor ensures that we can maintain a clean and safe environment for our staff and the public at our 12 Hawaii Island public libraries when a library does not have a permanent janitor or the janitor is unavailable for an extended period of time. Previously, when libraries were without a janitor, library staff would be forced to perform basic janitorial work but the facility would not receive the standard cleaning services. Based on past experience, Hawaii Island requires a full-time floating janitor to maintain the health and cleanliness of our spaces for the public.

4. \$55,800 for 1 Delivery Driver for Hawaii Island

There are 12 public libraries on Hawaii Island. We are also in the planning stages to build a new public library in the rapidly growing Waikoloa community. The value of being a statewide system is that our entire collection is available to everyone in our community, regardless of where you live, but it also makes it difficult for us to effectively serve our Big Island community without a second permanent driver.

Previously, we had a temporary driver supplementing the one permanent Hawaii Island driver. Our experience has shown that an additional driver can provide for a more efficient operation on Hawaii Island and ensure that the public continues to have access to the entire library collection.

PLACE

Our public library spaces are considered valued spaces for our communities. We must continue to care for and provide safe spaces for our communities.

5. \$550,000 for Security Guard Services

We continue to see an increase in hostility in our public libraries, and staff have reported an increase in threatening confrontations with people. In the past, many of these threats had been from people who have mental health issues, but increasingly, threats are being made by people who are disgruntled and choose to project their anger at the government in a public space. There has also been an increase in individuals looking for family members during a domestic dispute. In June 2022, we implemented a new system to track incidents. Of the 345 incident reports filed since then (covering approximately 4 months), 121 are related to disruptive behavior. Disruptive behavior includes hostile or aggressive language and actions toward staff and/or the public.

We have had conversations with the Department of Accounting and General Services this year regarding the creation of a list of approved security contractors. The conversation has been alarming - due to the current labor shortage, the only way for HSPLS to have consistent security guard service at our libraries is to significantly increase the amount we can pay our security guards.

Our existing security services contract pays approximately \$15 per hour, but the new estimated hourly rate for security services will likely jump up to the \$25-30 per hour range. To provide a similar number of security guard hours at our public libraries statewide in the next contract, we estimate that we will need a total of \$2,673,840 for FY24, with an increase of \$550,000 in our base budget for security guard services.

SERVICES/ PROGRAMS

Public libraries have been involved in helping our communities become digitally literate since internet access became available in the 1990s. We have been a hub for free access to computers, devices, internet and training. Act 232, Session Laws of Hawaii 2022, recognized this role by *establishing a digital literacy program to be overseen by the Board of Education and implemented by the State Librarian to promote digital literacy through programmatic activities, including making digital technology accessible to individuals with disabilities.*

The public library has a vital role in supporting the development of skills needed to use a computer and the internet in daily life, employment, health and education. It is important that all of our communities have access to technology equipment, as well as opportunities to build digital skills, so that they can navigate today's world. Familiarity with digital resources are needed to communicate with family and friends, find information, interact with doctors, take classes, find jobs, be successful at work, and more.

A statewide program requires management and coordination of partnerships, statewide classes, digital literacy resources (i.e. NorthStar and SkillFinder), as well as ensuring that there is ongoing training for staff.

6. \$100,000 for Digital Literacy

Act 232, SLH 2022 only provided one year of funding for the coordination of a statewide digital literacy program. To ensure the community has continued access to digital literacy programs and technology statewide, a regular source of funding is needed. The funding will be used to support additional program development and continued management of digital literacy programs



Hawaii State Public Library System

Facilities Needs Report

Fiscal Year 2022-2023





Stacey A. Aldrich
State Librarian

The Hawaii State Public Library System (HSPLS) is made up of 51 unique library locations on six islands and two administrative offices on Oahu. Our public libraries are valued community spaces that provide opportunities for everyone who walks through the physical doors to connect, read, learn, and gather with their neighbors. Based on responses to a recent HSPLS public library survey, we know that our public libraries are important technology access and social hubs. Patrons ages <18-29 are more likely than other age groups to use the library spaces for connecting to the internet, wifi access, and reading, working or studying in a quiet space. Older patrons ages

50+ are more likely to use the library for reading magazines or newspapers and attending community meetings.

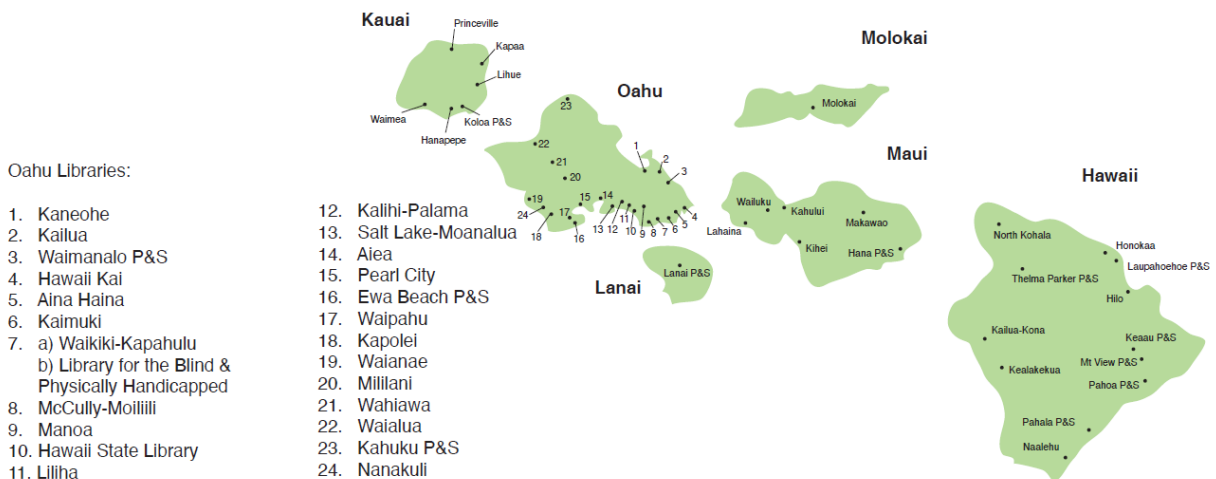
Our responsibility is to ensure that our library spaces remain accessible, safe and comfortable for everyone. With sixty percent of HSPLS branches built before 1970 and over forty-six percent of them being 50+ years old, we need your support to help us continuously improve our spaces to support the evolving services and needs of our communities.

This report is designed to provide a snapshot of the facilities projects that are currently in progress and the critical building infrastructure needs for long-term planning. We would like to thank the Board of Education, Governor, and State Legislature for the continued support and funding commitments to refresh, restore and improve our library spaces for our communities.

If you would like further information, please do not hesitate to contact Mallory Fujitani, Special Assistant to the State Librarian at (808) 586-3704.

Mahalo for supporting your public libraries!

Stacey A. Aldrich
State Librarian



Aiea Public Library

99-374 Pohai Place, Aiea, HI 96701



Date opened: July 19, 2014
Building: 17,200 sq. ft.
Number of Staff: 9
Architect: Glenn Miura of CDS International

Priorities

- Security improvements
- PV maintenance

Aina Haina Public Library

5246 Kalanianaʻole Hwy, Honolulu, HI 96821



Date Opened: July 19, 2014
Building: 11,068 sq. ft.
Number of Staff: 9
Architect: Edward Aotani

Priorities

- Exterior lighting improvements

Ewa Beach Public and School Library

91-950 North Road, Ewa Beach, HI 96706



Date Opened: August 28, 1971
Building: 23,150 sq. ft.
Number of Staff: 7
Architect: Robert M. Matsushita and Associates, Inc.

Priorities

- Air conditioning improvements
- Exterior painting
- Parking lot improvements
- Irrigation and landscaping
- Interior painting and flooring
- Electrical improvements

Hawaii Kai Public Library

249 Lunalilo Home Road, Honolulu, HI 96825



Date Opened: December 1, 1973
Building: 19,607 sq. ft.
Number of Staff: 8
Architect: Harold T. Kurisu

Priorities

- Replace sewer line
- Parking lot improvements
- Reroofing
- Public restroom improvements
- Elevator improvements

Hawaii State Public Library

478 S King St, Honolulu, HI 96813



Date Opened: February 1, 1913

Building: 105,000 sq. ft.

Number of Staff: 49

Priorities

- Reroofing (in progress)
- Building envelope study and masterplan (in progress)
- Electrical and plumbing improvements
- Drainage improvements
- Exterior security improvements
- Exterior painting
- Interior painting
- Fire alarm upgrade
- Lobby improvements

Kahuku Public and School Library

56-490 Kamehameha Hwy, Kahuku, HI 96731



Date Opened: November 25, 1968
Building: 8,100 sq. ft.
Number of Staff: 6
Architect: Dennis Toyomura

Priorities

- Electrical improvements
- Interior painting, flooring
- Window tinting

Kailua Public Library

239 Kuulei Road, Kailua, HI 96734



Date Opened: December 28, 1960
Building: 11,500 sq. ft.
Number of Staff: 11.5
Architect: Lemmon, Freeth, Maines and Jones

Priorities

- Security improvements (in progress)

Kaimuki Public Library

1041 Koko Head Ave, Honolulu, HI 96816



Date Opened: June 17, 1965
Building: 19,500 sq. ft.
Number of Staff: 16
Architect: Shoso Kagawa

Priorities

- Security improvements
- Parking lot improvements
- Irrigation and landscaping improvements

Kalihi-Palama Public Library

1325 Kalihi St, Honolulu, HI 96819



Date Opened: September 9, 1949
Building: 17,200 sq. ft.
Number of Staff: 9
Architect: Vladimir Ossipoff

Priorities

- Reroofing
- Exterior painting
- Parking lot improvements
- Security improvements

Kaneohe Public Library

45-829 Kamehameha Hwy, Kaneohe, HI 96744



Date Opened: January 5, 1963

Building: 20,508 sq. ft.

Number of Staff: 14.5

Priorities

- Reroofing (in progress)
- Replace air conditioning system (in progress)
- Upgrade ceiling and lighting (in progress)
- Public bathroom improvements (in progress)
- Staff area improvements (in progress)
- Improvements to programming space (in progress)
- Interior painting and flooring (in progress)

Kapolei Public Library

1020 Manawai St, Kapolei, HI 96707



Date Opened: August 21, 2004
Building: 17,200 sq. ft.
Number of Staff: 24

Priorities

- Pest control (in progress)
- Electrical improvements

Library for the Blind and Print Disabled

402 Kapahulu Ave, Honolulu, HI 96815



Date Opened: 1961
Building: 11,788 sq. ft.
Number of Staff: 10
Architect: George W. McLaughlin

Priorities

- Reroofing
- Parking lot improvements (recently completed)

Liliha Public Library

1515 Liliha St, Honolulu, HI 96817



Date Opened: December 12, 1966
Building: 13,900 sq. ft.
Number of Staff: 10
Architect: Steven Oyakawa

Priorities

- Security improvements (in progress)

Manoa Public Library

2716 Woodlawn Dr, Honolulu, HI 96822



Date Opened: June 9, 2012
Building: 17,614 sq. ft.
Number of Staff: 10
Architect: Gary Kawakami of Architecture Plus, Inc.

Priorities

- Irrigation improvements

McCully-Moiliili Public Library

2211 S King St, Honolulu, HI 96826



Date Opened: November 22, 1969
Building: 16,532 sq. ft.
Number of Staff: 13.5
Architect: Robert Matsushita

Priorities

- Exterior painting (in progress)
- Security improvements (in progress)
- Parking lot improvements (in progress)
- Irrigation and landscaping (in progress)
- Recarpet children's storytelling area (recently completed)
- Interior painting and lighting improvements (recently completed)
- Reseal and retint windows for energy efficiency (recently completed)
- Updated circulation desk area (recently completed)
- Updated signage throughout library (recently completed)

Mililani Public Library

95-450 Makaimoimo St, Mililani, HI 96789



Date Opened: October 27, 1984
Building: 14,900 sq. ft.
Number of Staff: 14

Priorities

- Air conditioning (in progress)
- Electrical improvements

Nanakuli Public Library

89-070 Farrington Highway, Waianae, HI 96792



Date Opened: April 14, 2018
Building: 18,000 sq. ft.
Number of Staff: 16.5
Architect: Glenn Miura of CDS International

Priorities

- Shade structure near meeting room (in progress)

Pearl City Public Library

1138 Waimano Home Road, Pearl City, HI 96782



Date Opened: November 15, 1969
Building: 14,000 sq. ft.
Number of Staff: 16.5

Priorities

- Planning and design for Community Library Learning Center (in progress)
- Air conditioning improvements (in progress)
- Structural improvements (in progress)
- Parking lot expansion and improvements (in progress)
- Public restroom improvements (in progress)
- Staff work area improvements (in progress)
- Electrical improvements (in progress)

Salt Lake Public Library

3225 Salt Lake Blvd, Honolulu, HI 96818



Date Opened: August 29, 1992

Building: 17,800 sq. ft.

Number of Staff: 11.5

Priorities

- Planning and design for backup generator (in progress)
- Window tinting

Wahiawa Public Library

820 California Ave, Wahiawa, HI 96786



Date Opened: July 15, 1965
Building: 8,750 sq. ft.
Number of Staff: 6
Architect: Arthur Kohara

Priorities

- Planning and design for new Wahiawa Public Library (in progress)

Waialua Public Library

67-068 Kealohanui St, Waialua, HI 96791



Date Opened: September 1927
Building: 3,512 sq. ft.
Number of Staff: 4.5

Priorities

- Pest Control (in progress)
- Electrical improvements

Waianae Public Library

85-625 Farrington Hwy, Wai'anae, HI 96792



Date Opened: December 20, 1966
Building: 10,246 sq. ft.
Number of Staff: 7

Priorities

- Security improvements (in progress)
- Exterior painting
- Parking lot improvements
- Irrigation and landscaping improvements

Waikiki-Kapahulu Public Library

400 Kapahulu Ave, Honolulu, HI 96815



Date Opened: July 11, 1952
Building: 10,963 sq. ft.
Number of Staff: 9
Architect: Cyril Lemmon and Associates

Priorities

- Air conditioning improvements
- Electrical improvements
- Parking lot improvements, including EV charging station (recently completed)

Waimanalo Public and School Library

41-1320 Kalanianaʻole Hwy, Waimanalo, HI 96795



Date Opened: February 25, 1978
Building: 8,601 sq. ft.
Number of Staff: 4.5
Architect: Ernest H. Hara and Associates

Priorities

- Electrical improvements
- Refresh exterior mural

Waipahu Public Library

94-275 Mokuola St, Waipahu, HI 96797



Date Opened: March 18, 1996
Building: 17,451 sq. ft.
Number of Staff: 9
Architect: Mitsunaga and Associates

Priorities

- Air conditioning improvements
- Reroofing
- Electrical improvements

Hilo Public Library

300 Waianuenue Ave, Hilo, HI 96720



Date Opened: January. 20, 1951
Building: 36,376 sq. ft.
Number of Staff: 18

Priorities

- Building envelope study and masterplan (in progress)
- Electrical and plumbing improvements
- Structural improvements
- Drainage improvements
- Exterior security improvements
- Exterior painting
- Interior painting
- Fire alarm upgrade
- Lobby improvements
- Freight elevator improvements

Honokaa Public Library

45-3380 Mamane St, Bldg #3, Honokaa, HI 96727



Date Opened: June 5, 1937
Building: 3,040 sq. ft.
Number of Staff: 2.5

Priorities

- Air conditioning improvements (in progress)
- Exterior painting
- Public restroom improvements

Kailua-Kona Public Library

75-138 Hualalai Road, Kailua-Kona, HI 96740



Date Opened: February 29, 1992
Building: 10,500 sq. ft.
Number of Staff: 9
Architect: George Iwasaki

Priorities

- Air conditioning improvements (in progress)
- Security improvements

Keaau Public and School Library

16-571 Keaau Paho Road, Keaau, HI 96749



Date Opened: September 30, 1974
Building: 5,600 sq. ft.
Number of Staff: 3.5
Architect: Matsunaga, Sako, and Associates/Architects, Inc.

Priorities

- Planning and design for new Keaau-Mt. View Public Library (in progress)

Kealakekua Public Library

81-6619 Mamalahoa Hwy, Kealakekua, HI 96750



Date Opened: October 14, 1950
Building: 3,229 sq. ft.
Number of Staff: 3.5
Architect: Howard Redfearn

Priorities

- Electrical improvements

Laupahoehoe Public and School Library

35-2065 Old Mamalahoa Hwy, Laupahoehoe, HI 96764



Date Opened: December 10, 1973
Building: 8,000 sq. ft.
Number of Staff: 2.5
Architect: Richard S. Matsunaga and Associates

Priorities

- Air conditioning improvements (in progress)
- Electrical improvements
- Exterior concrete seal
- Parking lot improvements
- Interior painting and flooring improvements

Mountain View Public and Library

18-1235 Volcano Hwy, Mountain View, HI 96771



Date Opened: May 16, 1977
Building: 3,000 sq. ft.
Number of Staff: 3

Priorities

- Planning and design for a new Keaaau-Mt. View Public Library (in progress)

Naalehu Public Library

95-5669 Mamalahoa Hwy, Naalehu, HI 96772



Date Opened: November 15, 2021
Building: 1,676 sq. ft.
Number of Staff: 2
Architect: J-Cubed LLC

North Kohala Public Library

54-3645 Akoni Pule Hwy, Kapaau, HI 96755



Date Opened: November 8, 2010
Building: 5,535 sq. ft.
Number of Staff: 4
Architect: CDS International

Priorities

- Reroofing (in progress)
- Exterior painting (in progress)
- Air conditioning improvements (in progress)
- Fire alarm upgrade (in progress)
- Window seals (in progress)
- Building signage (in progress)

Pahala Public and School Library

96-3150 Pikake St, Pahala, HI 96777



Date Opened: March 2, 1963

Building: 4,000 sq. ft.

Number of Staff: 3.5

Priorities

- Air conditioning improvements (in progress)
- Ceiling and lighting improvements

Pahoa Public and School Library

15-3070 Pahoa-Kalapana Rd, Pahoa, HI 96778



Date Opened: September 3, 1967

Building: 5,750 sq. ft.

Number of Staff: 4.5

Priorities

- Planning for a new Pahoa Public Library (in progress)

Thelma Parker Public and School Library

67-1209 Mamalahoa Hwy, Kamuela, HI 96743



Date Opened: October 1978
Building: 9,380 sq. ft.
Number of Staff: 5.5
Architect: Team Pacific, Inc.

Priorities

- Ventilation system improvements
- Termite treatment
- Electrical upgrade
- Recoat roof

Hanapepe Public Library

4490 Kona Road, Hanapepe, HI 96716



Date Opened: February 9, 1950
Building: 7,750 sq. ft.
Number of Staff: 4
Architect: Guy N. Rothwell and Edmund Abrams

Priorities

- Air conditioning improvements
- Electrical improvements
- Staff area improvements

Kapaa Public Library

4-1464 Kuhio Hwy, Kapa'a, HI 96746



Date Opened: March 12, 1955
Building: 6,659 sq. ft.
Number of Staff: 5

Priorities

- Planning for a new Kapaa Public Library (in progress)

Koloa Public and School Library

3451 Poipu Road, Koloa, HI 96756



Date Opened: June 16, 1976
Building: 10,400 sq. ft.
Number of Staff: 4.5
Architect: Wilson Okamoto and Associates

Priorities

- Exterior painting (in progress)

Lihue Public Library

4344 Hardy St, Lihue, HI 96766



Date Opened: August 23, 1969
Building: 22,300 sq. ft.
Number of Staff: 10
Architect: Stephen Oyakawa

Priorities

- Parking lot gate (in progress)
- Wastewater improvements
- Electrical improvements

Princeville Public Library

4343 Emmalani Dr, Princeville, HI 96722



Date Opened: April 14, 1999

Building: 23,565 sq. ft.

Number of Staff: 5

Architect: Maurice Yamasato of Yamasato, Fujiwara, Aoki & Associates

Priorities

- Air conditioning improvements (in progress)
- Structural improvements (in progress)
- Interior painting and flooring improvements (in progress)
- Drainage improvements (in progress)
- Staff area improvements (in progress)
- Reroofing (in progress)
- Parking lot improvements (in progress)

Waimea Public Library

9750 Kaumualii Hwy, Waimea, HI 96796



Date Opened: August 1, 1950
Building: 3,724 sq. ft.
Number of Staff: 2.5
Architect: Guy Rothwell

Priorities

- Meeting room improvements (in progress)
- Public restroom improvements (in progress)
- Electrical improvements
- Parking lot improvements (recently completed)
- Updated signage throughout library (recently completed)

Hana Public and School Library

4111 Hana Hwy, Hana HI 96713



Date Opened: January 14, 1984
Building: 7,568 sq. ft.
Number of Staff: 2.5
Architect: Dennis T. Toyamura

Priorities

- Electrical improvements
- Air conditioning improvements

Kahului Public Library

90 School St, Kahului, HI 96732



Date Opened: Feb. 9, 1963
Building: 16,070 sq. ft.
Number of Staff: 10
Architect: Noboru Kobayashi

Priorities

- Interior painting and flooring (in progress)
- Public restroom improvements (in progress)
- Staff area improvements (in progress)
- Circulation desk area improvements (in progress)
- Security improvements (in progress)
- Reroofing (in progress)
- PV system (in progress)
- Irrigation and landscaping improvements (in progress)
- Exterior painting (in progress)
- Parking lot improvements (in progress)

Kihei Public Library

35 Waimahaihai St, Kihei, HI 96753



Date Opened: April 24, 1996
Building: 18,700 sq. ft.
Number of Staff: 7

Priorities

- Front entry door replacement (in progress)
- Security improvements
- Air conditioning improvements
- Irrigation and landscaping improvements

Lahaina Public Library

680 Wharf St, Lahaina, HI 96761



Date Opened: March 2, 1956
Building: 4,540 sq. ft.
Number of Staff: 5

Priorities

- Reroofing
- Electrical improvements
- Security improvements
- Parking lot improvements
- Heat abatement measures
- Exterior improvements
- Staff area improvements

Makawao Public Library

1159 Makawao Ave, Makawao, HI 96768



Date Opened: February 22, 1969
Building: 5,632 sq. ft.
Number of Staff: 5.5
Architect: Edwin Murayama

Priorities

- Planning and design expansion of the Makawao Public Library, including a new meeting room, air conditioning improvements and parking lot improvements (in progress)

Wailuku Public Library

251 S High St, Wailuku, HI 96793



Date Opened: August 6, 1929
Building: 10,075 sq. ft.
Number of Staff: 8
Architect: C. W. Dickey

Priorities

- Building envelope study and masterplan (in progress)

Lanai Public and School Library

555 Fraser Ave, Lanai City, HI 96763



Date Opened: October 15, 1975
Building: 7,568 sq. ft.
Number of Staff: 4
Architect: Edwin T. Murayama

Priorities

- Reroofing (in progress)
- Drainage improvements (in progress)
- Exterior painting (in progress)
- Front entry improvements (in progress)

Molokai Public Library

15 Ala Malama Ave, Kaunakakai, HI 96748



Date Opened: May 21, 1937
Building: 3,627 sq. ft.
Number of Staff: 4
Architect: Harry K. Stewart

Priorities

- Expansion of the Molokai Public Library, including a new meeting room and other improvements (in progress)

Department of Education - Hawaii State Public Library System
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
DOE	Refer to the attached HSPLS functional statement	Refer to attached.	EDN407	HRS Chapter 312

Department of Education - Hawaii State Public Library System
Department-Wide Totals

Table 2

Fiscal Year 2023					
Act 88/2021 as amended by Act 248/2022 Appropriation	Reductions (Restrictions)	Additions (Collective Bargaining)	Restored Restrictions	Total FY23	MOF
\$ 42,143,716.00	\$ (3,791,870.00)	\$ 678,236.00	\$ 3,791,870.00	\$ 42,821,952.00	A
\$ 4,000,000.00				\$ 4,000,000.00	B
\$ 1,365,244.00				\$ 1,365,244.00	N
\$ 47,508,960.00	\$ (3,791,870.00)	\$ 678,236.00	\$ 3,791,870.00	\$ 48,187,196.00	Total
Fiscal Year 2024					
Appropriation	Reductions	Additions	Emergency Appropriations	Total FY24	MOF
\$ 40,251,447.00		\$ 3,868,236.00		\$ 44,119,683.00	A
\$ 4,000,000.00				\$ 4,000,000.00	B
\$ 1,365,244.00				\$ 1,365,244.00	N
\$ 45,616,691.00	\$ -	\$ 3,868,236.00	\$ -	\$ 49,484,927.00	Total
Fiscal Year 2025					
Appropriation	Reductions	Additions		Total FY25	MOF
\$ 41,452,657.00		\$ 3,868,236.00		\$ 45,320,893.00	A
\$ 4,000,000.00				\$ 4,000,000.00	B
\$ 1,365,244.00				\$ 1,365,244.00	N
\$ 46,817,901.00	\$ -	\$ 3,868,236.00	\$ -	\$ 50,686,137.00	Total

Department of Education - Hawaii State Public Library System
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted (FY23)			Governor's Submittal (FY24)				Governor's Submittal (FY25)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent	Pos (P)	Pos (T)	\$\$\$	Percent
									Change of				Change of
								\$\$\$\$				\$\$\$\$	
EDN407	Public Libraries	A	563.50	-	42,821,952	564.50	-	44,119,683	3.03%	564.5	0	\$ 45,320,893	5.84%
EDN407	Public Libraries	B			4,000,000			4,000,000				\$ 4,000,000	
EDN407	Public Libraries	N			1,365,244			1,365,244				\$ 1,365,244	

Department of Education - Hawaii State Public Library System
Budget Decisions

Table 4

Prog ID	Sub- Org	Description of Request	MOF	Initial Department Requests						Budget and Finance Recommendations						Governor's Decision					
				FY24			FY25			FY24			FY25			FY24			FY25		
				Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
EDN407	QB	Restore budget for 69 Positions	A			\$ 3,218,236			\$ 3,218,236			\$ 3,218,236			\$ 3,218,236			\$ 3,218,236			\$ 3,218,236
EDN407	QB	Additional funds for Security Services	A			\$ 550,000			\$ 550,000			\$ 550,000			\$ 550,000			\$ 550,000			\$ 550,000
EDN407	QM	Two (2) Permanent Librarian VI for Hawaii and Maui Islands	A	2.00		\$ 148,248	2.00		\$ 148,248			\$ -			\$ -			\$ -			\$ -
EDN407	QM	One (1) Permanent Janitor for Hawaii Island	A	1.00		\$ 48,228	1.00		\$ 48,228			\$ -			\$ -			\$ -			\$ -
EDN407	QB	One (1) Permanent Delivery Driver for Hawaii Island	A	1.00		\$ 55,800	1.00		\$ 55,800			\$ -			\$ -			\$ -			\$ -
EDN407	QB	Librarian V for Digital Literacy	A	1.00		\$ 100,000	1.00		\$ 100,000	1.00		\$ 100,000	1.00		\$ 100,000	1.00		\$ 100,000	1.00		\$ 100,000

Department of Education - Hawaii State Public Library System
Proposed Budget Reductions

Table 5

<u>Prog ID</u>	<u>Sub- Org</u>	<u>Description of Reduction</u>	<u>Impact of Reduction</u>	<u>MOF</u>	<u>FY24</u>			<u>FY25</u>			<u>FY23</u>
					<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$\$</u>	<u>Restriction (Y/N)</u>
EDN407		Governor's decision budget reduction - restriction and contingency restriction	Library branch reduced hours or closures due to staff shortage	A			\$ -			\$ -	Y

Department of Education - Hawaii State Public Library System
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>FY24</u>			<u>FY25</u>		
								<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
EDN407	QB	OR	1	1	Restore budget for 69 positions that have not been funded since FY21	This funding is needed to restore the crucial 69 positions that have not been funded since FY21 and affects our ability to provide services and keeping libraries open. Ensuring equitable access to all communities is extremely difficult without enough staffing	A			3,218,236			3,218,236
EDN407	QB	OR	2	2	Additional funds for Security Services	Additional funds are needed to meet the expected increase in the cost of security guard services, which has doubled in the past year. This funding will ensure that we can afford to have qualified guards available.	A			550,000			550,000
EDN407	QM	OR	3	3	Digital Literacy	Funding will allow for continued development and management of digital literacy programs statewide.	A	1.00		100,000	1.00		100,000

Department of Education - Hawaii State Public Library System
 FY 2021 - FY 2023 Restrictions

Table 7

<u>Fiscal Year</u>	<u>Prog ID</u>	<u>Sub- Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
2021	EDN407		A	38,582,681	\$ 4,776,456	\$ 33,806,225	-12.38%	Reduction in payroll and in public services and hours to provide services
2022	EDN407		A	37,175,832	\$ 2,308,306	\$ 34,867,526	-6.21%	Reduction in payroll and in public services and hours to provide services
2023	EDN407		A	42,821,952	\$ 3,791,870	\$ 39,030,082	-8.85%	Reduction in payroll and in public services and hours to provide services

Department of Education - Hawaii State Public Library System
Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
EDN407	No Emergency Appropriation Requests					

Department of Education - Hawaii State Public Library System
 Expenditures Exceeding Appropriation Ceilings in FY22 and FY23

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
						No Expenditures Exceeding Appropriation Ceilings			

Department of Education - Hawaii State Public Library System
 Intradepartmental Transfers in FY22 and FY23

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
None										

Department of Education - Hawaii State Public Library System
 Vacancy Report as of November 30, 2022

Table 11

Prog ID	Sub- Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exem pt (Y/N)	SR Level	BU Code	Perm	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe	Priority
									Tem p (P/T)								if Filled by other Means	
EDN407	QH	12/31/21		000041	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 54,108	\$ 54,108	Y	N			2
EDN407	QH	04/06/21	12/22/2022	000042	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	3
EDN407	QH	02/01/22	In Rctmt	000043	JANITOR II	N	BC02	1	P	1.00	A	\$ 44,292	\$ 44,292	Y	N		Sub	1
EDN407	QF	10/29/22		000283	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 57,420	\$ 60,948	Y	N		TA	2
EDN407	QF	07/19/22	In Rctmt	000297	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	1
EDN407	QJ	07/01/21		000309	LIBRARIAN V	N	SR24	23	P	1.00	A	\$ 62,136	\$ 91,968	Y	N		TA	2
EDN407	QM	08/16/18		000316	LIBRARIAN VI	N	SR26	93	P	1.00	A	\$ 67,200	\$ 72,528	Y	N		TA	1
EDN407	QB	03/06/21	In Rctmt	000319	ACCOUNT CLERK III	N	SR11	3	P	1.00	A	\$ 36,564	\$ 36,564	Y	N			1
EDN407	QJ	09/30/17		000322	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 55,200	\$ 76,692	Y	N			2
EDN407	QM	04/30/22		000324	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 33,792	Y	N			2
EDN407	QJ	08/01/20		000347	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 36,564	\$ 39,720	Y	N			1
EDN407	QJ	12/22/18		000352	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 29,868	Y	N			1
EDN407	QJ	12/31/18		000357	SUPVSNGLIBRARY TECHNICIAN II	N	SR15	4	P	1.00	A	\$ 42,792	\$ 58,092	Y	N		TA	1
EDN407	QJ	09/01/18		000360	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 36,276	Y	N			2
EDN407	QJ	09/01/16		000368	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 39,492	Y	N			3
EDN407	QG	09/17/19		001125	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,088	Y	N			1
EDN407	QG	08/01/22		001126	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N			1
EDN407	QG	06/16/22		001128	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N			2
EDN407	QG	06/16/22	In Rctmt	001134	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 41,100	\$ 41,100	Y	N		Sub	1
EDN407	QE	11/01/22		004179	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 75,588	\$ 80,796	Y	N		Sub	2
EDN407	QG	12/02/19		004503	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,088	Y	N			1
EDN407	QG	08/01/21	3/1/2023	004991	JANITOR II	N	BC02	1	P	1.00	A	\$ 44,292	\$ 43,764	Y	N			1
EDN407	QD	12/16/12		006987	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 31,212	Y	N			3
EDN407	QJ	11/01/21		007292	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 62,136	\$ 62,136	Y	N			2
EDN407	QH	07/24/22	In Rctmt	007359	JANITOR II	N	BC02	1	P	1.00	A	\$ 44,292	\$ 44,292	Y	N		Sub	1
EDN407	QH	08/13/22		007360	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	1
EDN407	QE	11/16/22	In Rctmt	008354	LIBRARIAN IV	N	SR22	23	P	1.00	A	\$ 67,200	\$ 71,268	Y	N		TA	1
EDN407	QJ	05/14/17		008358	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	\$ 48,828	Y	N			3
EDN407	QD	08/01/22		010790	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 36,564	\$ 36,564	Y	N			1
EDN407	QJ	03/30/19		010898	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 55,200	\$ 55,092	Y	N			2
EDN407	QM	10/01/22		010924	LIBRARIAN VI	N	SR26	23	P	1.00	A	\$ 67,200	\$ 71,268	Y	N		TA	1
EDN407	QE	12/31/21	12/13/2022	011901	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 41,148	\$ 41,148	Y	N		Sub	1
EDN407	QE	03/01/22	In Rctmt	011903	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	1
EDN407	QJ	04/01/21		011912	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 62,136	\$ 62,136	Y	N			2
EDN407	QE	02/05/20		011922	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	\$ 52,956	Y	N			1
EDN407	QJ	06/16/15		011926	LIBRARIAN IV	N	SR22	23	P	1.00	A	\$ 55,200	\$ 47,400	Y	N			2
EDN407	QJ	11/01/13		012067	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 27,756	Y	N			3
EDN407	QF	11/01/22		012245	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 33,672	Y	N		Sub	1

Department of Education - Hawaii State Public Library System
 Vacancy Report as of November 30, 2022

Table 11

Prog ID	Sub- Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exem pt (Y/N)	SR Level	BU Code	Perm	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe	Priority
									Tem p (P/T)								if Filled by other Means	
EDN407	QM	07/16/22	1/9/2023	012308	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 33,792	Y	N			1
EDN407	QF	10/01/22		012562	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	1
EDN407	QF	08/10/22		012566	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	2
EDN407	QF	04/01/20		012567	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 43,008	Y	N			3
EDN407	QF	10/01/21	In Rctmt	012568	LIBRARY TECHNICIAN VI	N	SR13	3	P	1.00	A	\$ 56,316	\$ 56,316	Y	N			2
EDN407	QE	03/01/20		012822	LIBRARY TECHNICIAN VI	N	SR13	3	P	1.00	A	\$ 39,540	\$ 54,432	Y	N			2
EDN407	QJ	08/29/22		013033	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 33,756	\$ 33,756	Y	N			1
EDN407	QE	12/31/19		013281	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 39,720	Y	N		Sub	3
EDN407	QE	06/16/22	In Rctmt	013282	JANITOR II	N	BC02	1	P	1.00	A	\$ 44,292	\$ 44,292	Y	N		Sub	1
EDN407	QE	02/17/22	1/3/2023	013375	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	1
EDN407	QD	07/16/22		013749	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 36,564	\$ 36,564	Y	N			2
EDN407	QD	09/16/22		014015	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 48,048	\$ 51,792	Y	N		Sub	1
EDN407	QF	08/01/22		014818	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N			1
EDN407	QD	12/31/21	12/20/22	015112	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 48,048	\$ 48,048	Y	N			1
EDN407	QE	06/05/22	In Rctmt	015150	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 33,792	Y	N		TA	1
EDN407	QD	09/01/22		015163	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 39,540	\$ 39,540	Y	N		TA	1
EDN407	QB	11/16/21		017735	SECRETARY II	N	SR14	63	P	1.00	A	\$ 41,100	\$ 41,100	Y	N		Sub	2
EDN407	QE	10/30/21	In Rctmt	018674	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	1
EDN407	QE	05/01/18		019322	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,856	Y	N			2
EDN407	QI	10/01/19		019323	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 36,564	\$ 48,348	Y	N			3
EDN407	QJ	08/01/19	In Rctmt	019328	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 35,340	Y	N			2
EDN407	QI	02/01/22		019333	MANAGING LIBRARIAN I	N	EM03	35	P	1.00	A	\$ 89,112	\$ 90,048	Y	N		TA	1
EDN407	QD	11/01/20		019427	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	\$ 55,200	Y	N			2
EDN407	QM	09/16/21		019620	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 33,792	Y	N			2
EDN407	QJ	12/01/20		021963	SECRETARY III	N	SR16	63	P	1.00	A	\$ 44,496	\$ 63,612	Y	N		TA	1
EDN407	QJ	07/01/21	In Rctmt	021968	LIBRARY TECHNICIAN VI	N	SR13	3	P	1.00	A	\$ 39,540	\$ 52,044	Y	N			2
EDN407	QJ	06/01/19		022485	LIBRARIAN IV	N	SR22	23	P	1.00	A	\$ 55,200	\$ 63,060	Y	N			1
EDN407	QI	12/01/18		022491	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 42,480	Y	N			2
EDN407	QE	05/01/22	In Rctmt	022922	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 48,048	\$ 50,364	Y	N		Sub	1
EDN407	QD	08/16/22		023066	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 33,792	Y	N		TA	2
EDN407	QD	08/01/20		023070	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 36,564	\$ 48,348	Y	N			2
EDN407	QD	06/01/19		023071	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 36,564	\$ 52,296	Y	N			2
EDN407	QE	03/01/22		023186	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	1
EDN407	QJ	06/01/20	In Rctmt	023210	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,088	Y	N			1
EDN407	QM	05/01/21		023314	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 33,792	Y	N			1
EDN407	QJ	04/27/21		023915	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 39,504	\$ 39,504	Y	N			3
EDN407	QJ	08/01/22		023918	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 39,504	\$ 39,504	Y	N			1
EDN407	QJ	06/16/20		023920	LIBRARIAN III	N	SR20	13	P	0.50	A	\$ 25,512	\$ 32,238	Y	N			3

Department of Education - Hawaii State Public Library System
 Vacancy Report as of November 30, 2022

Table 11

Prog ID	Sub- Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exem pt (Y/N)	SR Level	BU Code	Perm	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe	Priority
									Tem p (P/T)								if Filled by other Means	
EDN407	QH	08/10/22	In Rctmt	023922	LIBRARIAN IV	N	SR22	23	P	1.00	A	\$ 59,748	\$ 56,304	Y	N			1
EDN407	QF	11/01/22	In Rctmt	023992	JANITOR II	N	BC02	1	P	0.50	A	\$ 22,146	\$ 22,968	Y	N			1
EDN407	QJ	03/01/16		024237	LIBRARIAN III	N	SR20	13	P	0.50	A	\$ 51,024	\$ 26,550	Y	N			2
EDN407	QE	03/24/22	1/3/2023	024332	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	2
EDN407	QE	01/02/20	In Rctmt	024336	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 31,440	Y	N			2
EDN407	QD	02/16/22	12/16/2022	024819	JANITOR II	N	BC02	1	P	0.50	A	\$ 22,146	\$ 22,146	Y	N			1
EDN407	QM	09/01/22		024943	INFO TECH BAND B - SENIOR	N	SR24	13	P	1.00	A	\$ 69,876	\$ 74,136	Y	N			2
EDN407	QG	06/01/22	In Rctmt	025714	LIBRARIAN IV	N	SR22	23	P	1.00	A	\$ 81,744	\$ 81,744	Y	N		TA/ LT VIII	1
EDN407	QE	05/08/21	In Rctmt	025752	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 33,756	Y	N		Sub	1
EDN407	QE	03/16/20		028443	LIBRARY TECHNICIAN VII	N	SR15	3	P	1.00	A	\$ 42,792	\$ 39,720	Y	N			1
EDN407	QE	08/25/22		028748	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	1
EDN407	QF	05/16/22	In Rctmt	028757	LIBRARIAN IV	N	SR22	23	P	1.00	A	\$ 55,200	\$ 75,432	Y	N		TA	1
EDN407	QE	09/09/20	In Rctmt	031499	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,088	Y	N			2
EDN407	QE	09/12/22		031500	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N			1
EDN407	QM	12/23/19	In Rctmt	032248	OFFICE ASSISTANT IV	N	SR10	3	P	1.00	A	\$ 35,196	\$ 32,664	Y	N			1
EDN407	QJ	07/01/19		032934	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 36,564	\$ 48,348	Y	N		TA	2
EDN407	QM	03/01/19		033966	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 55,200	\$ 75,432	Y	N			2
EDN407	QB	10/01/22		034836	TRUCK DRIVER	N	BC06	1	P	1.00	A	\$ 51,240	\$ 51,240	Y	N		TA	1
EDN407	QG	12/31/21	In Rctmt	035364	LIBRARIAN IV	N	SR22	23	P	1.00	A	\$ 57,420	\$ 57,420	Y	N			1
EDN407	QJ	10/16/22		035462	JANITOR II	N	BC02	1	P	0.50	A	\$ 22,146	\$ 22,968	Y	N			1
EDN407	QB	08/01/18		035463	ACCOUNT CLERK II	N	SR08	3	P	1.00	A	\$ 33,120	\$ 31,056	Y	N			1
EDN407	QJ	02/01/22		035464	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 64,620	\$ 64,620	Y	N			1
EDN407	QD	04/01/22		035466	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 52,044	\$ 52,044	Y	N			2
EDN407	QG	08/03/20	In Rctmt	035470	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	\$ 48,948	Y	N			1
EDN407	QJ	12/31/20		039207	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 55,200	\$ 69,876	Y	N		TA	1
EDN407	QJ	12/31/20		039208	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 55,200	\$ 78,612	Y	N		TA	2
EDN407	QJ	12/01/20		039209	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 55,200	\$ 81,744	Y	N		TA	1
EDN407	QG	03/24/20		039410	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,088	Y	N		Sub	1
EDN407	QE	10/01/22		039920	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N			1
EDN407	QE	05/03/22		039930	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 62,136	\$ 64,620	Y	N		Sub	1
EDN407	QH	01/03/22	In Rctmt	040383	LIBRARIAN IV	N	SR22	23	P	1.00	A	\$ 75,588	\$ 75,588	Y	N		TA/ LT VIII	1
EDN407	QH	01/03/22	In Rctmt	043315	LIBRARY TECHNICIAN V	N	SR11	3	P	1.00	A	\$ 38,004	\$ 38,004	Y	N		TA	1
EDN407	QB	09/26/22		043316	OFFICE ASSISTANT IV	N	SR10	3	P	1.00	A	\$ 52,044	\$ 52,044	Y	N			2
EDN407	QB	06/17/19		043662	ACCOUNT CLERK II	N	SR08	3	P	1.00	A	\$ 33,120	\$ 46,476	Y	N			1
EDN407	QB	05/01/21		043664	ACCOUNT CLERK III	N	SR11	3	P	1.00	A	\$ 36,564	\$ 41,100	Y	N			1
EDN407	QE	10/01/19		043911	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	\$ 55,092	Y	N			1
EDN407	QG	12/02/17		043921	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	\$ 63,060	Y	N			1
EDN407	QB	12/16/19		044227	OFFICE ASSISTANT III	N	SR08	3	P	0.50	A	\$ 16,560	\$ 19,110	Y	N			1

Department of Education - Hawaii State Public Library System
 Vacancy Report as of November 30, 2022

Table 11

Prog ID	Sub- Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exem pt (Y/N)	SR Level	BU Code	Perm Tem p (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe	Priority
																	if Filled by other Means	# to Retain
EDN407	QM	07/01/21		044657	AUTOMTD SYSTS EQUIP TECH I	N	BC14	1	P	1.00	A	\$ 71,376	\$ 71,376	Y	N		TA	2
EDN407	QB	06/20/20		044971	CAPITAL IMPROVEMENTS COORD	N	SR24	13	P	1.00	A	\$ 62,136	\$ 72,528	Y	N	2		1
EDN407	QM	10/16/19		044993	LIBRARIAN IV	N	SR22	13	P	1.00	A	\$ 55,200	\$ 75,432	Y	N			1
EDN407	QF	10/18/22		045967	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 62,136	\$ 63,384	Y	N			1
EDN407	QD	12/01/20		045980	JANITOR II	N	BC02	1	P	0.50	A	\$ 22,146	\$ 21,882	Y	N			1
EDN407	QD	09/01/22		045982	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	2
EDN407	QB	12/01/21		046170	JANITOR II	N	BC02	1	P	1.00	A	\$ 44,292	\$ 44,292	Y	N		Sub	1
EDN407	QJ	11/09/18		046172	JANITOR II	N	BC02	1	P	1.00	A	\$ 44,292	\$ 40,176	Y	N		Sub	1
EDN407	QJ	09/13/20		046395	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,088	Y	N			1
EDN407	QJ	08/01/20		046397	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,088	Y	N			1
EDN407	QJ	03/16/16		046487	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	\$ 45,348	Y	N			2
EDN407	QJ	05/16/19		046942	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,088	Y	N			2
EDN407	QE	03/20/19		049824	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	\$ 59,616	Y	N			1
EDN407	QD	07/31/16		110636	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,988	Y	N			1
EDN407	QD	06/01/22	In Rctmt	110637	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N		Sub	1
EDN407	QE	12/16/19		112125	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	\$ 50,916	Y	N			1
EDN407	QL	05/16/20	In Rctmt	112911	LIBRARIAN V	N	SR24	23	P	1.00	A	\$ 62,136	\$ 59,616	Y	N		TA	1
EDN407	QL	09/16/21	In Rctmt	116383	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 67,200	\$ 55,200	Y	N		Sub	1
EDN407	QL	12/31/19		116890	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 43,008	Y	N			1
EDN407	QL	12/16/21	In Rctmt	116892	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 35,196	\$ 35,196	Y	N			1
EDN407	QL	06/01/20		116893	LIBRARY ASSISTANT IV	N	SR09	3	P	1.00	A	\$ 33,792	\$ 48,348	Y	N			2
EDN407	QL	09/04/21	In Rctmt	116901	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 29,088	\$ 32,460	Y	N		Sub	2
EDN407	QL	10/10/22	In Rctmt	116903	JANITOR III	N	WS02	1	P	1.00	A	\$ 47,364	\$ 49,128	Y	N		TA	1
EDN407	QM	01/16/09		119227	LIBRARIAN VI	N	SR26	93	P	1.00	A	\$ 67,200	Est. 01/16/0	Y	N			1
EDN407	QD	12/02/19		122460	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 29,088	Y	N		Sub	1
EDN407	QD	07/01/22		122463	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N			1
EDN407	QD	06/16/22		122758	LIBRARY ASSISTANT III	N	SR07	3	P	1.00	A	\$ 32,460	\$ 32,460	Y	N			2
EDN407	QF	Est.12/28/20		123856	LIBRARIAN III	N	SR20	13	P	1.00	A	\$ 51,024	New psn	Y	N			1
EDN407	QM	NEW	In Rctmt	124277	INFO TECHNOLOGY BAND B	N	SR22	13	P	1.00	A	\$ 57,324	New psn	Y	Y	2		1
EDN407	QM	NEW	In Rctmt	124278	INFO TECHNOLOGY BAND B	N	SR24	13	P	1.00	A	\$ 64,476	New psn	Y	N			1

Positions Filled and/or Established by Acts other than the State Budget as of November 30, 2022

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
No Unauthorized Positions														

Department of Education - Hawaii State Public Library System
Overtime Expenditure Summary

Table 13

Prog ID	Sub-Org	Program Title	MOF	FY22 (actual)			FY23 (estimated)			FY24 (budgeted)		
				<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent
EDN407	QB	Office of the State Librarian	A	\$ 1,866,685	\$ 3,985	0.2%	\$ 2,447,756	\$ 11,365	0.5%	\$ 2,789,449	\$ -	0.0%
EDN407	QD	West Oahu Public Libraries	A	\$ 3,604,587	\$ 343	0.0%	\$ 4,545,114	\$ 720	0.0%	\$ 5,023,326	\$ -	0.0%
EDN407	QE	East Oahu Public Libraries	A	\$ 4,650,504	\$ 50	0.0%	\$ 5,671,158	\$ 635	0.0%	\$ 6,230,370	\$ -	0.0%
EDN407	QF	Hawaii Public Libraries	A	\$ 2,062,821	\$ 187	0.0%	\$ 2,774,604	\$ 730	0.0%	\$ 3,028,008	\$ -	0.0%
EDN407	QG	Maui Public Libraries	A	\$ 1,583,872	\$ -	0.0%	\$ 1,986,156	\$ 580	0.0%	\$ 2,168,508	\$ -	0.0%
EDN407	QH	Kauai Public Libraries	A	\$ 1,107,896	\$ 994	0.1%	\$ 1,378,638	\$ -	0.0%	\$ 1,535,856	\$ -	0.0%
EDN407	QI	Library for the Blind & Physically Handicapped	A	\$ 353,859	\$ 280	0.1%	\$ 484,872	\$ -	0.0%	\$ 537,854	\$ -	0.0%
EDN407	QJ	Hawaii State Library	A	\$ 2,484,087	\$ -	0.0%	\$ 4,266,594	\$ -	0.0%	\$ 4,938,655	\$ -	0.0%
EDN407	QL	Kapolei Public Library	A	\$ 844,778	\$ 164	0.0%	\$ 1,113,900	\$ -	0.0%	\$ 1,256,580	\$ -	0.0%
EDN407	QM	Library Development Services	A	\$ 2,107,134	\$ 7,793	0.4%	\$ 2,951,088	\$ 12,840	0.4%	\$ 3,242,017	\$ -	0.0%

Department of Education - Hawaii State Public Library System
Active Contracts as of December 1, 2022

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category
						Date Executed	From	To					E/L/P/C/G /S/*
EDN407	A	\$ 1,900,000	M	\$ 1,900,000	\$ 1,900,000	09/30/22	10/01/22	09/30/23	Allied Security Services	Security Services - Statewide	by Accountant		S
EDN407	A	\$ 21,094	A	\$ 21,094	\$ -	07/01/22	07/01/22	06/30/23	Bibliotheca LLC	Self check out kiosk service/maintenance	by Technology Officer		S
EDN407	A	\$ 300,000	M	\$ 300,000	\$ 197,569	07/01/22	07/01/22	06/30/23	DHRD	Worker's compensation payment	by Accountant		S
EDN407	N	\$ 202,159	A	\$ 202,159	\$ -	07/01/22	07/01/22	06/30/23	EBSCO Information Services	EBSCO Publishing package subscription - for HSPLS	by Accountant		G
EDN407	N	\$ 32,392	A	\$ 32,392	\$ -	07/01/22	07/01/22	06/30/23	Encyclopaedia Britannica, Inc.	Encyclopaedia Britannica online database subscription - for HSPLS	by Accountant		G
EDN407	N	\$ 277,833	A	\$ 277,833	\$ -	08/31/22	09/01/22	08/31/23	Gale/Cengage Learning	Various Online Database subscription	by TSS Manager		G
EDN407	B	\$ 1,000,000	A	\$ 1,000,000	\$ 442,360	06/24/22	06/24/22	06/23/23	Ingram Library Services	Various books and materials	by TSS Manager		G
EDN407	A	\$ 27,170	A	\$ 27,170	\$ -	09/15/22	09/16/22	09/15/23	Ingram Library Services	Online Database subscription - Edelweiss Analytics	by TSS Manager		G
EDN407	A	\$ 13,033	A	\$ 13,033	\$ 13,033	11/26/21	12/01/21	11/30/22	Johnson Controls Fire Protection LP	Fire alarm testing and inspection - Statewide	by Accountant		S
EDN407	A	\$ 53,373	O - Qtrly	\$ 53,373	\$ 19,278	03/01/22	03/01/22	02/28/23	Oahu Air Conditioning Services, Inc.	AC and Ventilation Services at various Hawaii Island libraries	by Facilities Officer		S
EDN407	A	\$ 20,000	A	\$ 20,000	\$ -	09/09/22	09/01/22	08/23/23	Overdrive, Inc.	Overdrive Content service plan fee	by TSS Manager		G
EDN407	A	\$ 4,995	A	\$ 4,995	\$ -	12/12/22	01/01/23	12/31/23	Pacific Fire Protection, Inc.	Fire extinguisher inspection and servicing - Oahu Libraries	by Accountant		S
EDN407	A	\$ 86,888	A	\$ 86,888	\$ -	07/01/22	07/01/22	06/30/23	Proquest LLC	Online Database subscription - PressReader	by TSS Manager		G
EDN407	N	\$ 20,122	A	\$ 20,122	\$ -	10/25/22	01/01/23	12/31/23	Proquest LLC	Online Database subscription - Ancestry Library	by TSS Manager		G
EDN407	N	\$ 17,175	A	\$ 17,175	\$ -	10/25/22	01/01/23	12/31/23	Proquest LLC	Online Database subscription - Global books in Print	by TSS Manager		G
EDN407	N	\$ 42,465	A	\$ 42,465	\$ -	10/25/22	01/01/23	12/31/23	Proquest LLC	Online Database subscription - Heritage	by TSS Manager		G
EDN407	N	\$ 38,128	A	\$ 38,128	\$ -	10/25/22	01/01/23	12/31/23	Proquest LLC	Online Database subscription - RNP West Regional Collection (Honolulu Star Advertiser)	by TSS Manager		G
EDN407	A	\$ 18,238	O - Qtrly	\$ 18,238	\$ 9,119	07/01/22	07/01/22	06/30/23	Quadient - A Neopost USA Company	Lease of postage machine	by Accountant		E
EDN407	A	\$ 88,659	A	\$ 88,659	\$ 88,659	06/30/22	06/30/22	06/29/23	R & C Roofing Contractors	Annual roof inspection - Statewide	by Facilities Officer		S
EDN407	N	\$ 217,647	A	\$ 217,947	\$ -	07/01/22	07/01/22	06/30/23	SirsiDynix	ILS Horizon License software renewal	by Technology Officer		G
EDN407	A	\$ 37,500	M	\$ 37,500	\$ 27,164	01/03/22	01/01/22	12/31/22	Unique Management Services, Inc.	Collection Agency	by Technology Officer		S
EDN407	A	\$ 24,000	M	\$ 24,000	\$ 14,000	07/01/22	07/01/22	06/30/23	University of Hawaii -Information Technology Services	INET Network Services for HSPLS	by Technology Officer		S
EDN407	A	\$ 44,827	M	\$ 44,827	\$ 29,932	07/29/22	08/01/22	07/31/23	West Oahu Aggregate Co., Inc.	Refuse services for Oahu Libraries	by Branch Manager		S

Department of Education - Hawaii State Public Library System
Capital Improvements Program (CIP) Requests

Table 15

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY24 \$\$\$</u>	<u>FY25 \$\$\$</u>
EDN407	1	1			Health and Safety	C	10,000,000	10,000,000
EDN407	2	2	2	3	Keaau-Mt. View Public Library, Hawaii	C	10,000,000	-

Department of Education - Hawaii State Public Library System
CIP Lapses

Table 16

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> \$\$\$\$	<u>Reason</u>
		None			

Department of Education - Hawaii State Public Library System
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub- Org Code</u>	<u>Name</u>	<u>Objective</u>
EDN407	QB	Office of the State Librarian	Plans, directs, measures, evaluates & reports to the Board of Education, the Governor, the State Legislature and the public about library services, collections and programs.
EDN407	QC	Logistics Support Section	Manages centralized supplies for all staff offices/public libraries and manages delivery of materials across all library branches.
EDN407	QD	West Oahu Public Libraries	Provides equitable and free access to physical/digital collections, programs/services, places for community engagement, technology and internet access/wifi that support literacy, lifelong education, workforce development, and connection to county/state/federal resources and information.
EDN407	QE	East Oahu Public Libraries	Provides equitable and free access to physical/digital collections, programs/services, places for community engagement, technology and internet access/wifi that support literacy, lifelong education, workforce development, and connection to county/state/federal resources and information.
EDN407	QF	Hawaii Public Libraries	Provides equitable and free access to physical/digital collections, programs/services, places for community engagement, technology and internet access/wifi that support literacy, lifelong education, workforce development, and connection to county/state/federal resources and information.
EDN407	QG	Maui Public Libraries	Provides equitable and free access to physical/digital collections, programs/services, places for community engagement, technology and internet access/wifi that support literacy, lifelong education, workforce development, and connection to county/state/federal resources and information.
EDN407	QH	Kauai Public Libraries	Provides equitable and free access to physical/digital collections, programs/services, places for community engagement, technology and internet access/wifi that support literacy, lifelong education, workforce development, and connection to county/state/federal resources and information.
EDN407	QI	Library for the Blind & Print Disabled	Serves as the regional library of the National Library Service for the Blind & Physically Handicapped, Library of Congress. Provides eligible residents in the State of Hawaii and U.S. - Affiliated Pacific States with library materials in alternate forms.
EDN407	QJ	Hawaii State Library	As the central library for the HSPLS, HSL not only provides equitable and free access to resources and services, but supports the collection development and management of statewide resources through its sections and subject specialists.
EDN407	QK	Library Services and Technology Act	This federal Grants to States program is administered by the Institute of Museum and Library Services and provides funding to support 12 purpose areas (https://www.imls.gov/grants/grants-state/purposes-and-priorities-1sta), all related to literacy, education, preservation, infrastructure, and library services to the public.
EDN407	QL	Kapolei Public Library	Provides equitable and free access to physical/digital collections, programs/services, places for community engagement, technology and internet access/wifi that support literacy, lifelong education, workforce development, and connection to county/state/federal resources and information.
EDN407	QM	Library Development Service	Plans, organizes, coordinates, evaluates and seeks funding for statewide programs for HSPLS.

Department of Education - Hawaii State Public Library System
Organization Changes

<u>Year of Change</u>	<u>Description of Change</u>
FY22	Abolished Automated Systems Equipment Technician I (Position #23075, #27021, #31715 and #35366).
FY22	Abolished Automated Systems Equipment Supervisor (Position #31784).
FY22	Creating Information Technology Band B (Pseudo Position #22930E, #22931E, #22932E, #22933E and #22934E).
FY22	Converted Administrative Assistant (Position #102936) from temporary to permanent.
FY22	Creating Administrative Assistant (Pseudo Position #22935E).
FY23	Abolished Administrative Services Officer (Position#35212).
FY23	Creating Fiscal Officer I (Pseudo Position#23930E) as replacement for the abolished Administrative Services Officer.

Department of Education - Hawaii State Public Library System
 American Rescue Plan Act Fund Initiatives

Table 19

Prog ID	Amount Allotted	Budget for Personnel	Budget for OCE (Other Than Contracts)	Budget for Contracts	Dates of Initiative		Initiative Description	Appropriating Act or GOV	Is This A New Initiative Or An Enhancement To An Existing Initiative/Program
					From	To			
EDN407	\$ 2,306,567	\$ -	\$ 2,306,567	\$ -	4/8/2021	9/30/2022	The Hawaii State Public Library System will use funds under the American Rescue Plan Act to help communities respond directly and immediately to the pandemic, as well as to related economic and community needs through equitable approaches in digital inclusion and library services. HSPLS will continue to support the goals of it's Five-Year Plan for FY 2018-2022. In Hawaii, specific goals address 1) robust technological infrastructure; 2) 24/7 virtual collections; 3) lifelong learning; 4) innovative development to support improved services and programs; and 5) an educated library workforce through the development of staff competencies, infrastructure, and support for leadership development opportunities.	Act 88 / 2021 Appropriation	Existing funds had been expended as of December 31, 2022. NO additional funds received.