

## PROFILE

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Public policy professional experienced in developing, managing, and executing projects in government, non-governmental organizations, and research institutions. Record of successfully guiding stakeholders in developing statewide initiatives. Passionate about work that improves people's lives and reduces inequality.

### *Core competencies include:*

Strategic Planning • State Budget Process • Federal Fund Management and Compliance • Policy, Budget, and Financial Analysis • Project Management • Research, Data Analysis & Data Visualization • Diversity, Equity, and Inclusion, and Stakeholder Engagement

## EXPERIENCE

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Department of Budget and Finance, Honolulu, Hawai'i December 2022 – Current  
*Deputy Director*

- Support the Department of Budget and Finance Director in overseeing the department which is responsible for managing public fund expenditures, state investments and financing, federal awards management and compliance, and administrative functions for attached agencies.

Office of the Governor, Honolulu, Hawai'i September 2021 – October 2022  
*Senior Special Assistant*

- Researched policy issues, consulted stakeholders, and regularly advised the Governor and Chief of Staff
- Met regularly with Departments of Budget and Finance and Attorney General to discuss and resolve state budget and policy issues
- Monitored federal legislation and policy developments; worked with Department of Budget and Finance Office of Federal Awards Management on federal funding opportunities for the state
- Served as the state-federal affairs representative and liaison for National Governors Association (NGA) and Western Governors Association (WGA); state lead for WGA resolution and worked with other states' Governors staff on coalition building initiatives
- Prepared external communications to the Legislature, businesses, and other stakeholders
- Served on various digital equity and workforce development project teams including statewide planning for digital skill upskilling; served as Governor's designee on various boards
- Developed content for press releases and other digital media, prepared talking points for Governor

United States Census Bureau July 2020 – December 2022  
*Restricted Data Center Researcher*

- Conducted data analysis on Hawai'i under Special Sworn Status with the U.S. Census Bureau

East-West Center, Honolulu, Hawai'i December 2019 – August 2021  
*Diversity, Equity, and Inclusion & Title IX Coordinator*

- Established the East-West Center's first Diversity, Equity, and Inclusion (DEI) program; managed DEI Committee comprised of 27 staff across multiple departments
- Developed and managed initiatives to promote cross-functional collaboration including speaker series, professional development, and educational programs
- Conducted stakeholder engagement; gathered inputs and work with groups to develop Center-wide strategic plan for DEI; aligned priorities with long-term strategy for the East-West Center
- Gathered and synthesized data through surveys, discussion groups; presented findings

- Drafted communications on DEI updates for internal and external audiences; managed webpage, created intranet site and other digital media
- Developed Title IX program, created and implemented policies for staff and student training; oversaw federal compliance and reporting for Title IX

*Indo-Pacific Perceptions of Messaging Project Coordinator*

- Assisted with managing Indo-Pacific Perceptions of Messaging Project – a multi-party research project that used focus groups and surveys across 9 Indo-pacific countries to test U.S. public relations
- Reviewed and executed contracts, monitored deliverables, project budget and timeline
- Developed culturally relevant in-country research tools; analyzed data and presented findings to U.S. State Department with actionable recommendations to improve messaging
- Coordinated and presented at two virtual conferences for Embassies and U.S. State Department staff
- Wrote quarterly progress reports for U.S. State Department; ensured federal grant compliance

The Legal Clinic, Honolulu, Hawai‘i

August – December 2020

*Project Specialist (Contractor)*

- Contracted by The Legal Clinic, a non-profit that provides services to low-income immigrants, to develop and administer a program that provides grocery cards and pays utility bills for low-income immigrants due to adversity experienced during the COVID-19 pandemic
- Oversaw 6 staff; developed program and tracking tools, provided data for reporting, worked directly with clients

University of California, Irvine, California

September 2017 – December 2019

*Researcher*

- Served as both PI and as support research staff for multiple projects that used quantitative and qualitative methods including surveys, focus groups, qualitative content analysis, statistical analysis, and demographic analysis

Department of Transportation, Honolulu, Hawai‘i

June – August 2017

*Project Manager, Harbors Division Deputy Director’s Office*

- Supported deputy director with various project management tasks including planning, research, fiscal/budget analysis, and communication updates to stakeholders
- Met with harbor agents to discuss planning, fiscal and capacity issues for neighbor island harbors

Hawai‘i State Legislature, Senate Ways and Means (WAM) Committee, Honolulu, Hawai‘i

June 2015 – June 2017

*Budget Chief (Promoted from CIP Specialist)*

- Served as a senior advisor on budget and policy issues to WAM Chair
- Trained and led team of analysts to create the statewide appropriations bill which involved consulting hundreds of stakeholders, gathering inputs, performing complex analysis, adhering to a strict legislative timeline, producing a variety of reports and policy briefs, and generating budget worksheets
- Researched policy issues; made policy, budget, and finance recommendations to the WAM Chair
- Coordinated a statewide grants program, including the application process and post-award follow up
- Liaised with state departments, legislators, and stakeholders to communicate budget decisions
- Initiated, developed, and managed research projects on financial issues during the interim. Projects included reviewing the pension shortfall, Medicaid, charter school funding, and collective bargaining

*Capital Improvements Program (CIP) Specialist*

December 2014 – May 2015

- Staff lead on Senate Capital Improvements Program budget; met with stakeholders; gathered data, and presented recommendations to Senate Ways and Means Committee
- Reviewed all statewide capital improvement budget requests; analyzed requests according to department priorities, statewide health and safety needs, previous project completion rate, financing requirements, and impact on state financial plan
- Created financial summaries, briefed WAM Vice Chair, generated CIP portion of budget bill, and presented CIP budget recommendations to WAM Committee

*Budget Analyst*

December 2009 – May 2010; June 2011 – June 2013

- Analyzed state department operating budget requests including program outcomes, audit report findings, variance, and non-general fund reports; created summaries and budget worksheets
- Developed budget and policy recommendations and presented them to WAM committee
- Worked in the Department of Budget and Finance during the interim on a contract close out project

University of Hawai'i at Mānoa, Honolulu, Hawai'i

September – December 2009

*GEAR UP College Outreach Specialist*

- Planned and implemented college outreach educational program at Waipahu Intermediate School
- Administered and conducted post-activity evaluations to measure progress of program
- Led activities, worked with families, and outreached to Waipahu community about college preparation through workshops, community building exercises, and site visits to universities

**EDUCATION**

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Ph.D in Sociology, University of California, Irvine

*Core Areas: Socioeconomic Inequality, Public Policy, Demography, Quantitative Methods*

M.A. in Demographic and Social Analysis, University of California, Irvine

MSc. in Globalization and Development, SOAS University of London

*Dissertation: Financialization, Risk, and the Global Food Crisis (Winner of Best Dissertation Award)*

B.A. in Economics, University of California, Berkeley

**CERTIFICATES**

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Public Finance Officers Program, *Government Retirement, Risk Management, and Procurement*

University of Hawai'i, *Business Writing*

**PROFICIENCIES**

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Stata, R, SPSS, Tableau, GIS, MaxQDA, Dedoose, Atlas.ti

## **COMMUNITY WORK**

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The Legal Clinic, Volunteer, 2020 – Current

Hawai'i Coalition on Immigrant Rights, Member, 2020 – 2021

University of California, Diversity, Equity, and Inclusion Ambassador, 2018 – 2019

Mana Maoli, Volunteer, 2012 – 2017

## **PUBLICATIONS**

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Strings, Sabrina and **Sabrina Nasir**. “Female Dominated? Male Monopolies in the Social Science PhD Seminar.” *Feminist Formations*, Volume 34 (2), Johns Hopkins University Press, 2022.

Brown, Susan K., Frank D. Bean and **Sabrina Nasir**. “International Migration,” in *Handbook of Population* 2<sup>nd</sup> edition, edited by Dudley L. Poston and Michael Micklin, 2019.