EXECUTIVE CHAMBERS KE KE'ENA O KE KIA'ĀINA

JOSH GREEN, M.D. GOVERNOR KE KIA'ĀINA

June 23, 2023

The Honorable Ronald D. Kouchi President of the Senate, and Members of the Senate Thirty-Second State Legislature State Capitol, Room 409 Honolulu, Hawai'i 96813 The Honorable Scott K. Saiki Speaker, and Members of the House of Representatives Thirty-Second State Legislature State Capitol, Room 431 Honolulu, Hawai'i 96813

Dear President Kouchi, Speaker Saiki, and Members of the Legislature:

This is to inform you that on June 23, 2023, the following bill was signed into law:

HB712 HD1 SD1

RELATING TO RECORDINGS OF PUBLIC MEETINGS.

ACT 125

Sincerely,

Josh Green, M.D.

Governor, State of Hawai'i

on JUN 2 3 2023

ACT 125

HOUSE OF REPRESENTATIVES THIRTY-SECOND LEGISLATURE, 2023 STATE OF HAWAII H.B. NO. H.D. 1

A BILL FOR AN ACT

RELATING TO RECORDINGS OF PUBLIC MEETINGS.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:

1 Section 92-3.7, Hawaii Revised Statutes, is SECTION 1. 2 amended by amending subsection (b) to read as follows: 3 "(b) For a remote meeting held by interactive conference 4 technology pursuant to this section: 5 (1) The interactive conference technology used by the 6 board shall allow interaction among all members of the 7 board participating in the meeting and all members of 8 the public attending the meeting; 9 (2) Except as provided in subsections (c) and (d), a 10 quorum of board members participating in the meeting shall be visible and audible to other members and the 11 12 public during the meeting; provided that no other 13 meeting participants shall be required to be visible 14 during the meeting; 15 Any board member participating in a meeting by (3) 16 interactive conference technology shall be considered 17 present at the meeting for the purpose of determining

H.B. NO. H.D. 1 S.D. 1

1		compliance with the quorum and voting requirements of
2		the board;
3	(4)	At the start of the meeting the presiding officer
4		shall announce the names of the participating members;
5	(5)	All votes shall be conducted by roll call unless
6		unanimous; and
7	(6)	[When practicable, boards] Boards shall record
8		meetings open to the public, when practicable, and
9		make the recording of any meeting electronically
10		available to the public as soon as practicable after a
11		meeting and until a time as the minutes required by
12		section 92-9 are electronically posted on the board's
13		website. Boards are encouraged to keep recordings
14		available on their website."
15	SECT	ION 2. Section 92-9, Hawaii Revised Statutes, is
16	amended by amending subsection (a) to read as follows:	
17	" (a)	The board shall keep written or recorded minutes of
18	all meeti	ngs. Unless otherwise required by law, neither a full
19	transcrip	ot nor a recording of the meeting is required, but the
20	minutes s	shall give a true reflection of the matters discussed at
21	the meeti	ng and the views of the participants. Before the

1	removal of a recording that was maintained on a board's website		
2 .	pursuant t	to section 92-3.7(b)(6), the board shall provide the	
3	state arch	nives with a copy of the recording. Written minutes	
4	shall include[, but need not be limited to:] at minimum:		
5	(1)	The date, time, and place of the meeting;	
6	(2)	The members of the board recorded as either present or	
7		absent;	
8	(3)	The substance of all matters proposed, discussed, or	
9		decided; and a record, by individual member, of any	
10		votes taken; [and]	
11	(4)	If an electronic audio or video recording of the	
12		meeting is available online, a link to the electronic	
13		audio or video recording of the meeting, to be placed	
14		at the beginning of the minutes; and	
15	[-(4)-]	(5) Any other information that any member of the	
16		board requests be included or reflected in the	
17		minutes."	
18	SECT	ION 3. Statutory material to be repealed is bracketed	
19	and stricken. New statutory material is underscored.		
20	SECTION 4 This Act shall take effect on October 1 2023		

APPROVED this $\ 23rd\$ day of $\ June\$, 2023

GOVERNOR OF THE STATE OF HAWAII

THE HOUSE OF REPRESENTATIVES OF THE STATE OF HAWAII

Date: April 27, 2023 Honolulu, Hawaii

We hereby certify that the above-referenced Bill on this day passed Final Reading in the House of Representatives of the Thirty-Second Legislature of the State of Hawaii, Regular Session of 2023.

BCM

Scott K. Saiki Speaker House of Representatives

Mil. , lette

Brian L. Takeshita

Chief Clerk

House of Representatives

THE SENATE OF THE STATE OF HAWAI'I

Date: April 11, 2023 Honolulu, Hawai'i 96813

We hereby certify that the foregoing Bill this day passed Third Reading in the Senate of the Thirty-Second Legislature of the State of Hawai'i, Regular Session of 2023.

Clerk of the Senate