

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



WAYNE N. YOSHIOKA, COMMANDER

JAN. 15, 2023

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

CONTINUATION: BRIEF DESCRIPTION OF REQUEST

served in our nation's longest war, the Global War on Terrorism (GWOT), 2001-2022, and show that numerous crisis hotlines, prevention/awareness programs and VA counseling have done little to significantly decrease GWOT veteran suicides.

This Grant in Aid request would fund an exploratory survey and study for a Global War on Terrorism Memorial and Statuary Retreat by asking GWOT veterans and Gold Star families what GWOT icons/symbols they would like to be included in the Memorial and Statuary Retreat to honor the fallen as well as provide a solemn sanctuary for veterans and families to reflect, meditate and heal.

In the past, a handful of veterans made the decisions relating to the planning, design, and construction of their war memorials decades after their war ended. It is readily apparent that GWOT veterans and Gold Star families need to honor the fallen and provide a retreat to help restore their hope and love for life. The urgency of the situation requires a full-time effort with fully dedicated resources to help the State identify the remembrance preferences of this generation of young veterans and families. There are approximately 35,000 GWOT veterans and 82,000 other veterans from previous conflicts/wars in Hawai'i. Below are the iconic images of the GWOT:



Marine



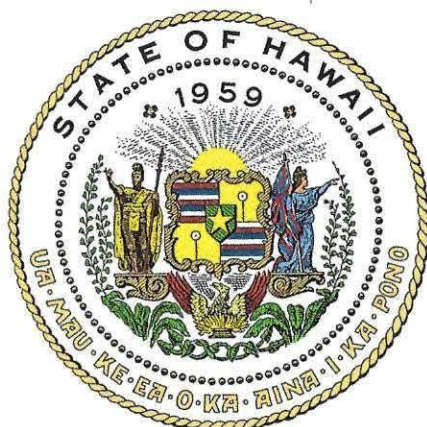
Battlefield
Cross



Soldier



Gold Star Family



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

VFW POST 8616 - DIAMOND HEAD

was incorporated under the laws of Hawaii on 05/29/2019 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 10, 2023

Director of Commerce and Consumer Affairs



2. DECLARATION STATEMENT: Section 42F-103 Hawaii Revised Statute (Grant in Aid)

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

3. PUBLIC PURPOSE: The undersigned authorized representative of the applicant/organization verifies that the grant in aid will be used for a public purpose as described below.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.



WAYNE N. YOSHIOKA
VFW Post 8616
Commander

II. BACKGROUND AND SUMMARY

Organization Background: VFW Post 8616 is a 501(c)(19) nonprofit veterans organization chartered on June 3, 1984 and in good standing with the State of Hawai'i Department of Commerce and Consumer Affairs. The Post has more than 120 members who have served in a combat area or foreign theater of operation during a conflict. Some are single-tour/enlistment veterans, active-duty or retired military servicemembers. The Post is also affiliated with the Student Veterans of America at the University of Hawaii at Manoa. The Post is one of 21 VFW Posts on all major Hawaiian Islands and American Samoa with more than 4,000 members under the VFW Department of Hawaii (state headquarters). If this GIA is approved, the Post will reach out to the VFW state headquarters and other Posts, veterans organizations and veterans service providers for input and/or volunteer assistance statewide.

Applicant's Background: Wayne N. Yoshioka, commander of VFW Post 8616, started his career as a television reporter for KITV-4 News covering City Government. He was then given a direct commission by Governor George Ariyoshi and went on to serve for 24-years as a public affairs officer for the Hawaii National Guard and National Guard Bureau at the Pentagon, Washington D.C. He was the State Department of Defense public affairs officer and was deeply involved in establishing the State Office of Veterans Services (OVS) in 1988. He also spearheaded the community and media relations effort for the planning, design and construction of the State's Korea and Vietnam War Memorials, dedicated in July 1994. He served a combat tour in Afghanistan, 2005-2006, where he commanded a public affairs detachment. He retired from active duty in 2007 and worked as the political reporter for Hawaii Public Radio, 2007-2019.

Goals and Objectives: The GWOT started on Sept. 11, 2001, in Afghanistan, and then included Iraq in 2003. After 21-years of combat, the GWOT was officially ended by the U.S. Department of Defense on Sept. 11, 2022.

A new joint study published on September 17, 2022, by the America's Warrior Partnership (AWP), Duke University and the University of Alabama indicated that the number of veteran suicides could be as high as forty-four (44) suicides per day. In the AWP's findings, 22-24 veterans ages 18-64 commit suicide each day and 18-20 veterans in the same age group die per day by self-injury. Combined, this points to at least 40-44 veterans taking their lives every day (2.4 times higher than Veterans Administration estimates). The VA, in a separate report, noted that from 2001 to 2020, suicides among 18-34-year-old veterans increased more than 94 percent. According to a recent Rand Study, nearly 20 percent of military service members and veterans reported symptoms of post-traumatic stress disorder (PTSD) and 10 percent of women experienced sexual trauma while in the military. The 2020 State of Hawai'i Homeless Point in Time Count tallied 356 unsheltered veterans on O'ahu and 132 for Hawai'i, Maui and Kaua'i.

Suicide Crisis Hotlines, Awareness and Reduction Programs, and VA counseling have not and are not working to decrease GWOT veteran suicides. A Memorial and Statuary Retreat gifted by the people of the State of Hawai'i would be dedicated to honor the fallen and provide a solemn retreat for veterans and families suffering from the emotional and physical trauma of modern warfare and the feelings of isolation because of their service and sacrifice in the nation's longest war.

All of Hawai'i's previous combat veterans have war memorials constructed for them but the planning and design ideas were decided by only a few veterans. The GWOT Memorial and Retreat would seek input from GWOT veterans and Gold Star families to provide their input on design elements and underscore their importance to the State and emphasize the urgency of this recognition. Ultimately, it will promote a cause for all veterans to rally around, unite and reach out to one another.

This Grant in Aid (GIA) request would fund one fulltime employee to complete a statewide survey and exploratory study of Global War on Terrorism (GWOT) veterans, GWOT Gold Star Families as well as involve other veterans service organizations (VSOs) to provide a measure as to the extent of community support for the planning, design and construction of a GWOT Memorial and Statuary Retreat in the vicinity of the Korean and Vietnam Memorials on the grounds of the State Capitol at the far West-end of the property adjacent to Richards Street. The project would also seek input from GWOT veterans and Gold Star Families about their preferences for the basic design elements to be included in the Memorial and Statuary Retreat, starting with the 4 major iconic symbols of the GWOT: Battlefield Cross, a mourning Marine, a mourning Army soldier and Gold Star family. Based on GWOT veterans' and families' inputs the first four elements could be eliminated, modified or added to, based on the levels of preferences.

The acute need for this GIA project is twofold: 1. Decisions for all of Hawai'i's past war memorials were made by a few without consultation or involvement by other fellow combat veterans. 2. The alarming suicide rates among GWOT veterans, the isolation of families who suffer in silence must be addressed. The latter must be emphasized and repeated: crisis hotlines, awareness/reduction programs and VA counseling have done little to lower veteran suicide rates. A sanctuary chosen by the GWOT veterans and gifted by the State of Hawai'i for honoring the fallen, and a solemn retreat for remembrance, introspection and meditation will instill hope and pave the way to recovery, redemption and the love for life.

There are currently an estimated 117,000 (10 percent of the state's population) military veterans in the State of Hawaii – 105,000 men and 12 thousand women – of which nearly 35 thousand served in Afghanistan or Iraq or both theaters of operation. (Source: U.S. Senator Maize Hirono's Office)

III. SERVICE SUMMARY AND OUTCOME

1. Scope of Work, Tasks and Responsibilities: The initial effort will require hiring of a full-time/high-quality associate who is a self-starter, is computer-literate, digitally-adept, and capable of performing the tasks to complete the project requirements in one year (preferably a VFW member/retiree with a computer, printer and home office). The salary and compensation level will be negotiable and pay up to \$5000/month (\$31.25/hour for 40-hour week). A \$1,000 monthly allowance will be available for documented purchase of ZOOM commercial account, computer external hard drive for data storage, USPS postage, commercial printing, mileage for official business and home office allowances. The individual would work primarily at home with some visits to the State of Hawaii Office of Veterans Services (OVS) to conduct outreach to GWOT veterans and Gold Star families as well as contacting and surveying nearly 100 registered veterans service organizations listed in the state to develop partnerships and encourage volunteerism.

This full-time position would initially encompass the following:

Job Title: GWOT Memorial and Statue Committee Chair

Job Requirements:

- Cannot be a VFW officer or staff member (this is a full-time effort)
- Must be able to commit to a 40-hour work week and attend monthly VFW Post 8616 meetings for status reports and provide quarterly updates to VFW state headquarters
- Must have a computer, letter-quality printer, home office with physical file storage and vehicle
- Must be fluent in digital communications, Zoom and social media
- Must be proficient in Microsoft Office suite: Word, Excel and Power Point
- Must collect and maintain GWOT eligibility documents of veterans and Gold Star Families
- Must be able to document daily activities and provide weekly reports to VFW Post leadership.
- Desirable: VFW member; GWOT veteran/military retiree; public speaking skills; able to commit 1 year to the project and, if further funding is available, commit for another year.

The incumbent will contact and involve community, state leaders and stakeholders. The published end-product will provide the State with a list of GWOT veterans, GWOT families, supporters, volunteers, and potential donors who are committed to building a GWOT Memorial and Statuary Retreat. The statewide outreach effort will also require documented GWOT verification documents for veterans and families as well as multiple mailouts (USPS and electronic), distribution of pamphlets/brochures, face-to-face meetings with stakeholders as well as digital, social and news media coverage and publicity.

If this GIA is approved, VFW Post 8616 will work with the Office of Veterans Services (OVS) to develop/sign a Memorandum of Agreement for the execution of this project. The project would also provide a written status report to the State Legislature (House Finance Committee and Senate Committee on Ways and Means) before the start of the 2024 Legislative Session.

2. Annual Timeline and Work Requirements:

- July 2023: (Note: job position description and OVS Memorandum of Agreement will be developed prior to funding disbursement)
Sign Memorandum of Agreement with OVS
Advertise Job Opening (2 weeks)
Screen/interview applicants and announce selection
Develop GWOT veterans contact Excel worksheet
Establish ZOOM business account
Validate GWOT veterans contacts, approximately 35,000 vets
Solicit VFW Post 8616 volunteer membership and form committee
- August 2023: Attend VFW monthly post meeting (August 5, 2023)
Continue veteran outreach in coordination with OVS
Add to veteran contact list and file GWOT eligibility documents

- September 2023: Continue veteran outreach
Develop GWOT Memorial and Statuary design parameters:
- must include Battlefield Cross (helmet, rifle, boots)
 - Memorial viewers must be able to touch boots
 - must include male & female military in field uniform
 - must include Gold Star family
- October 2023: Continue veteran outreach
Develop Veterans Service Organization Survey
Contact state level VSOs to conduct survey
Log all survey contacts and results
- November 2023: Survey all contacts about Memorial and Statuary concepts
Compile results and provide analysis
Report for VFW Dept of Hawaii Council on Administration in
December 2023
- December 2023: From all survey results, develop a tri-fold brochure
Contact potential donors and underwriters and send brochure
Publish on social media
Send brochure to news media outlets and be POC/interviewee
Prepare Legislative status report due January 3, 2024
- January 2024: Compile contact lists of GWOT veterans, Gold Star families,
potential donors, VSOs/support
Contact all VSOs and get volunteers on all islands
Develop strategy for statewide Memorial and Statue awareness
campaign
Develop GIA request (due Jan 20) for FY2025 funding if necessary
- February 2024: Execute statewide awareness campaign
- March 2024: Send brochure to all U.S. military command newsletters
- April 2024: Develop list of U.S. military command POCs, VSO POCs, and a
Fully compiled list of all GWOT veterans and families
- May 2024: Attend Military Appreciation Month-related activities to include
Military Souse Appreciation Day (12) Armed Forces Day (20);
Children of Fallen Patriots Day (state leg); National Buddy
Poppy Day (26); Memorial Day (29)
- June 2024: Compile a published report (from weekly and monthly updates) for
commercial printing to meet the deadline of June 20, 2024
- FY 2025: OVS Memorial and Statuary Design Contest; Legislative approval and
appropriation and Governor approval; DAGS/procurement office Requests for Proposals;
Contract award; build and official unveiling/dedication at 11:00 a.m. on Sept. 11, 2025;
reception for Gold Star families and veterans to follow.

3. Quality Assurance and Evaluation: Volunteer VFW Post 8616 officers and committee members will review weekly activities of GWOT Memorial and Statuary Retreat Chair and provide Chair with verbal assessments and input during monthly meetings. If any GIA or State funds are provided, Post Quartermaster (QM) will open a separate bank account, and, Post officers authorized to do so will issue checks as needed. Disbursements of \$50 or more will require Post QM approval; air travel, if any, will be minimal and ZOOM meetings will be utilized as much as feasible.

4. The weekly reports will be compiled for State agency review or as requested; expenditures and balances will be reported monthly.

IV. FINANCIAL

1. Budget (attached forms, pages 9 and 10)

2. Quarterly Funding Requests:

1 st Qtr:	\$18,000 (salary, supplies, postage and mileage)
2 nd Qtr	\$18,000 (salary, printing, postage and mileage)
3 rd Qtr	\$18,000 (salary, re-printing/supplies, postage and mileage)
4 th Qtr	\$18,000 (salary, re-printing/supplies, postage and mileage)

3. Other sources of funding: none/not applicable

4. State/Federal tax credits: none/not applicable

5. All income/revenue from all sources: none/not applicable

6. Balance of its unrestricted current assets as of 12/31/22: \$5,775.83

V. EXPERIENCE AND CAPABILITY:

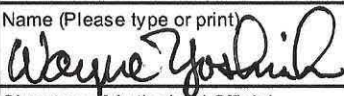
1. As described in paragraph II, above, the VFW Post 8616 commander served as the State Department of Defense public affairs officer and was involved in the establishment of the Office of Veterans Services at every step and had a working relationship with Mr. Lawrence S.K. Lee (Lt. Col. Retired), the first director of OVS as well as the administration of Governor John Waihee. He was also involved with the planning, design, and community outreach for the building of the Korea and Vietnam War Memorials and worked extensively with Mr. Alfred Los Banos, a Korean War veteran, who spearheaded the veterans' efforts to have a Memorial built. This exploratory study is the first step in that process to build a lasting GWOT Memorial for the fallen, the living veterans and Gold Star Families. Other state agencies (OVS) can then take over and conduct design contests, requests for proposals, contracting and construction. The commander's knowledge of state government and the legislative process as well as public affairs will greatly help launch this effort to honor GWOT veterans; memorialize those who lost their lives and have a gathering place for the veterans and Gold Star families to touch the boots of the field memorial (helmet, M-16 and boots) that might be depicted.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

App

VFW Post 8616-Diamond Head

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	60,000			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	60,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	TBD			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	6,000			
7. Telecommunication				
8. Utilities	TBD			
9 Postage	4,000			
10 mileage, commercial printing, misc	2,000			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	12,000			
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)	72,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	72,000	Wayne N. Yoshioka (808) 342-6565		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 (808) 342-6565		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	72,000	Wayne N. Yoshioka, Post commander 01/15/2023		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: VFW Post 8616-Diamond Head _____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
GWOT Memorial and Statue Chair	40/hour workweek	\$60,000.00	100.00%	\$ 60,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				60,000.00
JUSTIFICATION/COMMENTS: High-caliber employee with demonstrated abilities; self-starter requiring minimal supervision; fully accountable and results-oriented to complete the GIA funded survey/study. Must have a personal computer and home office and be able to prepare weekly and monthly reports; must be proficient in Microsoft Office Suites: Word, Excel and Power Point; be proficient in ZOOM and have a mobile device with full unlimited data plan and memory capability. Must have an operating car and be able to attend in-person monthly meetings and quarterly updates.				

Veterans of Foreign Wars Post 8616 Diamond Head page 10 of 11

2. Facilities: VFW Post 8616 meets at the Elks Waikiki Lodge and Club and hopes to use this location as a means to facilitate volunteerism and support for the project. The single full-time employee will have a home office and printing capabilities. If additional space is required, the Post will seek a no-cost option to fulfill that need.

VI. PERSONNEL: Project Organization and Staffing

1. Qualifications, Supervision and Training: see paragraph III. Service Summary and Outcomes, item 1. The incumbent will be a high-quality candidate who will have demonstrated abilities and will be a self-starter and results-oriented individual.

2. Organization Chart. The Post commander, senior vice commander, junior vice commander, quartermaster/adjutant and other volunteer Post members will provide GIA project oversight, and all Post members will provide aid/assistance and advice to the Chair as requested or as needed. The Post commander will exercise ultimate authority.

3. Compensation. The single full-time employee, GWOT Memorial and Statuary Retreat Committee Chair, will be paid \$5,000/month for a 40-hour work week (\$31.25/hour). Reimbursements will also be made for documented mileage, office supply receipts and other small expenditures with spending over \$50 requiring post officer approval.

VII. OTHER

1. Litigation: There is no pending litigation for the Post or any of its officers


2. Licensure or Accreditation: As a military retiree, the Post commander has access to all military facilities. If a military retiree is selected for the full-time job, he or she will also have equal access.

3. Private Educational Institutions: GIA funding will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan: The VFW Post intends to provide the Legislature and State Office of Veterans Services the exploratory results in a written report. The State can then initiate legislative requests, design contests, private-public partnerships, requests for proposals and build the GWOT Memorial and Statuary Retreat.

VIII. AUTHENTICATION

The undersigned authorized representative of the organization hereby verifies that all the information contained in this GIA application to be true and correct to the best of his knowledge.


WAYNE N. YOSHIOKA
VFW Post 8616 Diamond Head
Commander