

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

John Maher
Senior Vice Commander
VFW Post 8616
PRINT NAME AND TITLE

19 JAN 23
DATE

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating

Capital

Legal Name of Requesting Organization or Individual: Db:

Veterans of Foreign Wars (VFW) Post 8616 Diamond Head VFW Post 8616 Diamond Head

Amount of State Funds Requested: \$ 18,718

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Veterans of Foreign Wars (VFW) Post 8616 Diamond Head is requesting \$18,718 to purchase comfort kits, comfort items and toiletries for residents of the Daniel K. Akaka State Veterans Home (DASVH) scheduled to open in Kapolei in 2023. These kits and items will provide comfort and support to resident veterans of the home as they make their transition into their new residence. The items listed have been compiled and verified by employees of the Okutsu State Veteran's Home in Hilo, the first (and previously only) state veterans home in Hawaii.

Amount of Other Funds Available:

State: \$ 0Federal: \$ 0County: \$ 0Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 5,775.83New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

91-6418 Kapolei Parkway

City:

Ewa Beach

State:

HI

Zip:

96706

Contact Person for Matters Involving this Application

Name:

John M. Maher

Title:

VFW Post 8616 Senior Vice Commander

Email:

shigoshigo@gmail.com

Phone:

(931) 494 3710

Federal Tax ID#:

[REDACTED]

State Tax ID#

[REDACTED]

John Maher

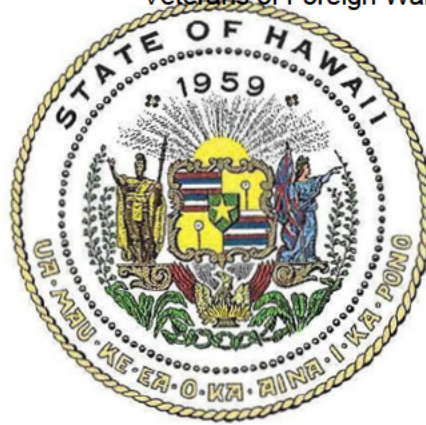
Authorized Signature

John Maher, Senior Vice Commander

Name and Title

19 JAN 23

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

VFW POST 8616 - DIAMOND HEAD

was incorporated under the laws of Hawaii on 05/29/2019 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 10, 2023

Director of Commerce and Consumer Affairs

2. DECLARATION STATEMENT: Section 42F-103 Hawaii Revised Statute (Grant in Aid)

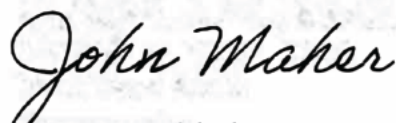
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

3. PUBLIC PURPOSE: The undersigned authorized representative of the applicant/organization verifies that the grant in aid will be used for a public purpose as described below.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.



VFW Post 8616
Senior Vice Commander

II. Background and Summary

Since 1913, the Veterans of Foreign Wars has been the premier Veteran's Service Organization of the United States, supporting veteran's interests at every level of American society, from Capitol Hill to Main Street. VFW Post 8616 is a part of that national legacy and has provided support and comradery to veterans on Oahu and throughout the state since it was established in 1984. VFW Post 8616 has a long history of service to and by Hawaii state veterans through efforts such as community outreach, direct veteran services and legislative support and testimony.

The State of Hawaii is nearing completion of the Daniel K. Akaka Hawaii State Veteran's Home (herein referred to as the DKAHSV Home or Home). The Home is expected to provide one hundred beds and care for veterans in need. However, the state has not provided provisions to ease the transition of these veterans to their new living arrangements. VFW Post 8616 is thus requesting funding to provide individual packages of sundry goods (see attached for specific listing); toiletry items, and lap blankets (30"x40") to ease each transition and provide for the comfort and well-being of these veterans.

The grant would supplement the State of Hawaii Office of Veterans Services (herein referred to as OVS) programs to ensure adequate supplies are in place before the DKAHSV Home dedication/opening and to sustain each veteran for at least the first month of occupancy and, in a worst case scenario, provide for their comfort during their first year at the Home.

The current VFW Post 8616 plan is to focus support on the one hundred veterans scheduled to occupy the Home scheduled in October 2023. Additional funding will be used to provide additional support to new residents of the home as beds become available. Although the effort will ultimately take place physically in Kapolei, the geographic impact will be regional and potentially serve and impact veterans and their families statewide.

The goal of this request, in keeping with the mission of VFW Post 8616, is to support veterans in need and to assure their families and friends that veterans take care of their fellow veterans. The objectives are to provide individual comfort kits and lap blankets as well as any other personal items needed for their transition to the Home and to sustain them for the first month of their stay. If needed, the Post will plan to sustain the veterans for the first year at the Home.

There are approximately 117,000 veterans in the State of Hawai'i, with an aging Korean War (5,000 veterans) and Vietnam War (30,000 veterans) population, with the youngest members now in their 90s and mid-70s, respectively. The Gulf War Veterans (1990 to 2022) make up more than two-thirds of all veterans in the state ranging in age between 20 and 40. The veterans and families in need from all of these groups are the focus of the Post's efforts.

Veterans who are infirmed, disabled or have no supportive family members to take care of them are the target population for this grants. While the exact number is unknown at this point, the Post wants to be in a position to meet the needs of all of these veterans, families and provide transition comfort packs for them as required.

Both the City and County of Honolulu and other communities statewide that do not have veterans homes will be served by this grant.

IIa. Background of Project Manager

John Maher currently serves as the Senior Vice Commander of VFW Post 8616. He is currently employed by the Department of Defense as the United States Army -Pacific Regional Lead for Program Executive Office Command, Control and Communication – Tactical, a Department of the Army organization. In this role John is responsible for the management and execution of over \$100 million in contracts, serves as the program manager for multiple efforts throughout the Indo-Pacific as well as advising Army units and foreign partners (such as Japan, South Korea and Taiwan) on acquisition and procurement best practices. John is a DoD certified Master Logistician and Program Manager (Advanced). He holds a Master's in Supply Chain Management.

III. Service Summary and Outcomes

VFW Post 8616 proposes to purchase, package and deliver kits of comfort items to support veterans' transitions to their new residence at the Daniel K. Akaka State Veterans Home. All comfort items have been verified by Yukio Okutsu State Veterans Home (the first and only other SVH in the state) staff. The composition of these kits have been developed with the input of VFW experts on veteran transitions (an effort VFW organizations have been involved in since their founding) as well as in consultation with local experts on the needs of Hawaii veterans, specifically. The acquisition of said goods will be conducted by a Post Committee and all purchases will be approved by the leadership and audited by the Post Quartermaster (QM). The Post Committee will deliver the items to the Home when the first group of veteran residents arrive. The Home, in turn, will acknowledge receipt and noted intent in writing at a ceremony to be determined. The Post will organize and invite ceremony attendees and publicize the event.

The scope of purchase is approximately 100 kits. This provides for one kit for each new resident of the home, as well as stand-bys for additional patients. Kit items will be packaged in a soft bag with a card attached with the inscription, "Assembled by VFW Post 8616-Diamond Head and funded with a special grant from the State of Hawai'i Legislature."

The measure of effectiveness will be through a formal audit, structured feedback from veteran residents of the home as well as their families, Home staff and other stakeholders to include but not limited to the state OVS. Feedback and input will be utilized to refine procurement and distribution for other assistance and support to other veterans service organizations. All aspects of purchasing and procurement, assembling comfort its, storage, distribution and post-audit duties. Accountability at all phases of this project will be monitored by the Post leadership in concert with and guidance from the Post QM.

Items will be ordered in late July and purchased in bulk, as much as feasible, in the month of August 2023. The kits will be assembled in September 2023 and be ready for distribution in October 2023, when the Home is scheduled to open.

Quality assurance and evaluation will take place at each step of the process including procurement, kit assembly and distribution. Bulk purchases will improve supply-chain efficiencies and incentivize vendors and suppliers to deliver all the goods on budget and on time. An audit and after-action review will be performed by the post and reported to the VFW Department of Hawai'i Headquarters in the event the state leadership would like to conduct an independent review.

All receipts, expenditures and inventories will be reported to the funding/appropriating state agency. The Post commander and QM will validate and sign a final report.

IV. Financial

As a non-profit volunteer organization, VFW Post 8616 requires no funding for salaries, transportation, etc., and is requesting state funding in the amount noted to purchase items for 100 transition kits for future residents of the Home. The items contained in the kits and budgets are listed on page 6.

This is a one-time grant specifically for the DKASVH residents.

VFW Post 8616 conducts fund-raising activities throughout the year with a budgetary goal of \$5000. VFW Post 8616 has received no state or federal tax credits nor anticipates receiving any pertaining to any capital project. VFW Post has not been granted any federal, state and/or county government contracts, grants and/or grants in aid within the prior three years and does not expect to receive any in 2023.

VFW Post 8616 currently holds a balance of unrestricted assets of \$5,775.83 as of December 31st, 2022.

V. Experience and Capability

The Post consists of military servicemembers, both current, single tour veterans and retirees. The combined abilities and experience of the membership encompasses all duties related to procurement, distribution, audit and publicity.

VFW Post 8616 has provided care, comfort and support to veterans at all levels for twenty years. No other Veteran Service Organization (VSO) is more active, effective or impactful in solving veterans issues, and no other VSO is more capable of supporting the transition of veterans to the state Home than Post 8616.

VFW Post 8616 maintains no permanent facilities. No permanent facilities are required in support of this effort.

VI. Personnel: Project Organization and Staffing

Fifteen volunteer members initially and more as required will provide initial staffing.

The Post leadership will take on various roles in purchasing, kit assembly, distribution and publicity. Leaders will be formally identified and be fully accountable for their specified duties.

All project staff will be assisting on a volunteer basis and none will receive compensation of any kind. Due to the simplicity of the project, an organization/staffing chart is not expected to be required.

VII. Other

VFW Post 8616 is currently:

Under no pending litigation

Requires no special qualifications relevant to this request.

Is not a private educational institution

Future Sustainability Plan

The intent of VFW Post 8616 is to conduct a single iteration of support to the initial residents of the State Veterans Home. The post further intends to provide transition kits as new members arrive, but this is expected to be piecemeal and capable of being funded from other sources of fundraising. As stated above, if further funding is granted the effort can be replicated across the state. However, the primary goal (and request for funding) is a single, achievable one time effort.

Applicant: VFW Post 8616 Diamond Head

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Radio, Personal, AM/FM	100.00	\$40.00	\$ 4,000.00	4,000.00
Socks w/ Grippers (2 pair)	100	\$10.00	\$ 1,000.00	1,000.00
Lap Blankets	100	\$20.00	\$ 2,000.00	2,000.00
Eye Glass Storage Case (3 Pack)	35	\$10.00	\$ 350.00	350.00
Eye Glass Lanyards (4 Pack)	25	\$10.00	\$ 250.00	250.00
Gloves, Knit Fingerless (Pair)	100	\$7.00	\$ 700.00	700.00
Calendars (2023-2024)	100	\$1.50	\$ 150.00	150.00
Denture Cup w/ Lids	100	\$5.00	\$ 500.00	500.00
Wheel Chair/Walker Bags	100	\$25.00	\$ 2,500.00	2,500.00
Large Print Word Search	100	\$20.00	\$ 2,000.00	2,000.00
Large Print Adult Coloring Book	100	\$20.00	\$ 2,000.00	2,000.00
Notebook, Composition	100	\$5.00	\$ 500.00	500.00
Pens (3 Pack)	100	\$8.00	\$ 800.00	800.00
Dry Erase Board	6	\$45.00	\$ 270.00	270.00
Markers (Set)	6	\$10.00	\$ 60.00	60.00
Toiletry Kits			\$ -	0.00
- Men	80	\$12.00	\$ 960.00	960.00
- Women	20	12	\$ 240.00	240.00
- Comfort Kits (Unisex)	50	\$3.40	\$ 170.00	170.00
Travel Size Shaving Cream (48)	1	\$100.00	\$ 100.00	100.00
Disposable Razors (100)	1	\$40.00	\$ 40.00	40.00
Travel Tooth Paset (150)	1	\$128.00	\$ 128.00	128.00
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1,325		\$ 18,718.00	18,718

JUSTIFICATION/COMMENTS: All comfort items and toiletries listed have been provided by and verified through the staff of the Otsuki State Veterans Home. They are developed from real world, verified requiriements of transitioning veterans.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

App VFW Post 8616 Diamond Head

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9. Comfort Items	18,718			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	18,718	0	0	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	18,718	John Maher (931) 494-3710		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	1/19/2023		
(d) Total Private/Other Funds Requested	0			
TOTAL BUDGET	18,718	John Maher, Senior Vice Commander VFW Post 8616 Name and Title (Please type or print)		