

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Special Olympics Hawaii, Inc.

Amount of State Funds Requested: \$ 300,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Funding to support Special Olympics Hawaii's Sports and Wellness Center in Ewa Beach/Kapolei. This project includes perimeter fencing, installation of irrigation, grass and plants, installation of 3-step bleachers, awning for shade and a gazebo for athletes' families and other spectators.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 15,812.00

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 2,200,000.00

Unrestricted Assets:

\$ 4,987,349.00

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

91-610 Maunakapu Street

City: State: Zip:

Ewa Beach HI 96706

Contact Person for Matters Involving this Application

Name:
Daniel Epstein

Email:
depstein@SOHawaii.org

Title:
President & CEO

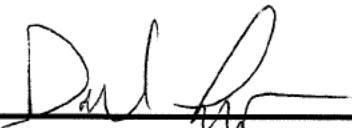
Phone:
808-386-3252

Federal Tax ID#:

[REDACTED]

State Tax ID#

[REDACTED]



Authorized Signature

Daniel Epstein, President & CEO

Name and Title

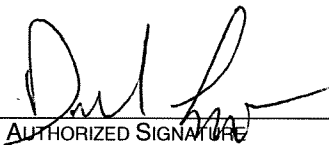
11/19/23

Date Signed

Application Submittal Checklist

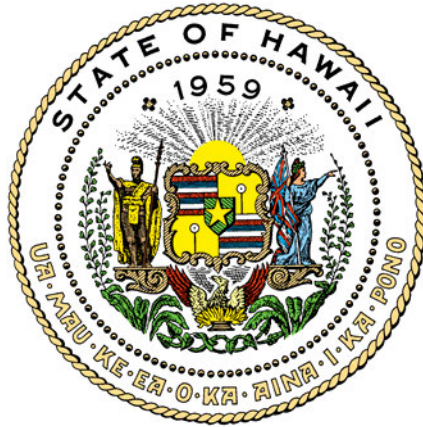
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

DANIEL EPSTEIN, PRESIDENT & CEO
PRINT NAME AND TITLE

1/19/23
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

SPECIAL OLYMPICS HAWAII, INC.

was incorporated under the laws of Hawaii on 02/03/1972 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2023

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

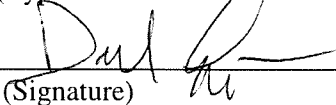
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Special Olympics Hawaii Inc.

(Typed Name of Individual or Organization)


(Signature)

1/18/23
(Date)

Daniel Epstein
(Typed Name)

President and CEO
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

See attached Certificate of Good Standing.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached Declaration Statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The State Grant-in-Aid will be used toward a public purpose as described in Section II. Background and Summary, Question 3 below. Funding will be used to enhance the safety and utility of the campus by completing the landscaping and fencing of the campus that will include outdoor bleachers and awning, concrete pad, and gazebo to enable Special Olympics Hawaii, Inc. to implement additional on-site programming designed to improve access to health, fitness, education, and sports initiatives for individuals with intellectual disabilities thus improving the overall health and well-being of the local community.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background.

Special Olympics Hawaii, Inc. (SOHI) is a non-profit 501(c)(3) organization dedicated to transforming the lives of people with intellectual disabilities (ID) through programming in sports, health, education, and community building. SOHI's mission is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy, and participate in a sharing of gifts, skills, and friendship with their families, other Special Olympics athletes, and the community.

Using sports as a catalyst, people with ID share their gifts and talents throughout the islands to create a more welcoming and inclusive society by removing injustice, isolation, and intolerance. SOHI envisions a world where people with ID lead healthy, vibrant lives grounded in ongoing sports and physical activity and a deeply held conviction to improve, compete, achieve, and demonstrate their personal best. Athletes, family members, or unified partners pay no fees to participate in SOHI programs.

SOHI addresses the needs of people with ID directly by providing resources, educational programs not only for athletes but for health providers and the community. We promote positive health behaviors, reduce risky behavior, and enhance self-advocacy among individuals with ID. These initiatives and SOHI's in-depth sports programs encourage self-sufficiency and teach individuals with intellectual disabilities the skills to achieve healthy lifestyles. Year-round programming builds community resilience for athletes, families, coaches, and volunteers. Now, in our permanent location, SOHI's stakeholders can be assured they have support and resources easily accessed in accommodating surroundings.

2. The goals and objectives related to the request;

SOHI has a 45-year lease with the Department of Hawaii Home Lands (with two additional 10-year options) for 2.45 acres of land located adjacent to the Kroc Center in Kapolei/Ewa Beach, Oahu. Envisioned as SOHI's main campus for its athletes, families, and the community, the infrastructure was laid and the first facility – the Multi-purpose and Administrative Building – was completed in 2021. The campus is named the Special Olympics Hawaii Sports and Wellness Center. As of January 2023, SOHI is 80 percent complete with the construction of the Health and Fitness Building and Outdoor Play Court. The building will house powerlifting training stations, cardio and strength space for a free fitness gym, multiuse area for classes, and a dedicated medical exam and screening zone. It will also provide storage for equipment and program supplies. The Outside Play Court will give athletes a space for basketball, volleyball, pickle ball and youth activities. To have all of SOHI's assets housed on the same property, easily accessible to staff, coaches, and athletes, is a tremendous savings in cost and time. Completion is expected in Summer 2023. It will not include landscaping or fencing. With

increased costs, no savings are anticipated that could be used to pay for landscaping or fencing.

This request is for funding for landscaping and fencing that will enhance the safety and utility of the new campus. Fencing will provide security for SOHI's property acting as a deterrent against crime and intruders, including wildlife. With SOHI staff and guests often on the campus on weekends and evenings, fencing will provide a necessary basic level of security. The landscaping will add irrigation and grass to spaces that are currently unusable. Once grass is added these spaces can be used for athlete warmups, staging, and awards presentations. New trees will provide shade for athletes and spectators to make better use of outdoor spaces. Landscaping on the slope perimeters of the property will reduce runoff, erosion, rain, and wind. In addition, a 3-step bleacher and a retractable awning will be added to one side of the new Health and Fitness Building to provide shaded seating for those participating in or watching outdoor activities. On the makai side of the building, a 20' x 20' concrete pad with gazebo will be added to expand the number and variety of campus locations to serve Special Olympics purposes.

3. The public purpose and need to be served;

According to the Hawaii State Department of Health, a minimum of 15,000 children and adults in Hawaii meet SOHI's eligibility requirements, with 5,030 between the ages of 6-21. In Hawaii, 75% of individuals with ID qualify as low-moderate income according to HUD guidelines. SOHI's Unified Champion Schools are in 71 schools including 38 Title 1 Schools with 665 students participating in recreation and sports activities in an inclusionary environment. Services are 100% free and 45% of the participants are students with ID.

The Sports and Wellness Center is Hawaii's only inclusive facility dedicated to sports training, health and fitness, and education for children and adults with intellectual disabilities. Existing sports and fitness facilities are difficult to find due to heavy usage by other sports organizations. Training spaces for Oahu athletes, specifically for power lifting, are rare and are often inaccessible to a population with limited transportation options and mobility challenges. The new facility provides free weights and fitness machines with onsite parking for our athletes, families, and unified partners in a community setting supportive of their specific needs.

This project will provide an increased level of safety and security for participants, their families, and volunteers while at the SOHI Sports and Wellness Center. The installation of fencing and field hedges around the perimeter of the Center will not only add to the aesthetic value of the property but also help to avoid property theft and damage (vandalism). Shaded bleachers and seating in the gazebo will provide athletes' families and other spectators comfortable, protected areas to view activities.

4. Describe the target population to be served; and

SOHI provides health and wellness opportunities to over 3,800 athletes through quality sports training and competition that would otherwise be non-existent in Hawaii. Special Olympics Games and Competitions are targeted to persons in Hawaii who are eight years of age and older and have been identified by an agency or professional as having one of the following conditions; mental retardation, cognitive delays as measured by formal assessment, or significant learning or vocational problems due to a cognitive delay that requires or has required specially designed instruction.

Over 55% of participants are adults with ID who meet HUD's definition of severely disabled, all of whom qualify as low-moderate income according to HUD guidelines. The UH Center on the Family reports that 54.5 percent of the population on the Waianae Coast are Hawaiian / part Hawaiian. The new campus in Kapolei / Ewa Beach gives SOHI closer proximity to individuals of Native Hawaiian descent who currently comprise over one-third of SOHI's participants. In addition, the Hawaii State Department of Education (DOE) reports that nearly 4,000 Special Education students attend school in the Campbell-Kapolei, Nanakuli-Waianae, and Pearl City-Waipahu complexes. These students would benefit from participation in Special Olympics.

Because of a range of systemic challenges, including inadequate provider training and inaccessible facilities, people with ID have less access to quality health care and health promotion programs. As a result, people with ID experience dramatically higher rates of preventable health issues. Health disparities include higher rates of obesity, greater incidence of diabetes, chronic pain, and cardiovascular disease, generally not the result of disability but attributed to inadequate access to health care and other health services for people with ID. Intellectually disabled individuals from racial and ethnic minority groups, as well as those from low-income families or underserved communities may face ever greater barriers to health. People with ID may also have co-occurring disabilities, including physical disabilities, mental illness, blindness, deafness, or hearing impairment.

5. Describe the geographic coverage.

Located in Kapolei, the Special Olympics Health and Wellness Center enables SOHI to consolidate statewide programs more efficiently in a centralized location, while providing low-moderate income residents of Leeward and Central Oahu communities expanded access to health and wellness programs and sports training.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks, and responsibilities;

Grant-in-Aid funds will be used to make all outdoor spaces on the property useable for Special Olympics activities. The scope of work is to: install irrigation, build perimeter fencing, landscape the property, install 3-step bleachers, install a retractable awning, construct a concrete pad, and install a gazebo. This work will involve the following components:

- Installation of approximately 810 feet of 6-foot high vinyl coated chain link fencing on three sides of the property
- Installation of two automated driveway gates
- Design and installation of irrigation
- Installation of topsoil
- Installation of hydroseeding of Bermuda grass
- Installation of Pohinahina or Naupaka plants
- Installation of 3-step bleachers
- Installation of retractable awning
- Construction of 20 feet x 20 feet concrete pad
- Installation of a Gazebo

The project will be overseen by SOHI's President and CEO, Dan Epstein, and the Board Building Committee. Dan Epstein has administrative responsibility for the project with attention to timeline and budget. Project estimates have been received from qualified Hawaii-based vendors, and they include Vinyl Tech & Masonry-Hawaii Fence Builders, LLS Pacific, and Nordic PCL. The project will be managed by Dan Epstein and the committee that will provide oversight and direction as needed.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The projected timeline for this project is approximately six months and consists of the following phases of activity:

- Planning and design (Complete): May 2023
- Construction and Installation (Start): September 2023 (based on release of Notice to Proceed)
- Construction (Complete): early 2024

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Dan Epstein, President and CEO, will be responsible for ensuring that the landscaping and construction are completed in accordance with guidelines and timelines established by the Board. In addition, SOHI has established a Building Committee and Capital Campaign Cabinet comprised of community leaders with a wealth of experience in successfully coordinating capital improvement projects and seeing them through to completion.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

SOHI utilizes Process/Outcome Measures to assess both the implementation and effectiveness of the project.

Process/Outcome Measures:

- Construction project is within timeframe, based on release of Notice to Proceed
- Financial metrics – project within budget
- Successful completion of fencing, landscaping, and shade projects
- Increase in numbers of athletes who participate in training programs
- Increase in number of athletes who participate in regular health screenings

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

- The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| | \$300,000 | | | |

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

Other sources of project funding:

Private individual donors \$15,812

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

| Period | Agency | Award | Purpose |
|-----------|--------|-----------|---|
| FY 2022 | DCS | \$200,000 | A Cohesive Programming Approach |
| FY 2023 | DCS | \$200,000 | Supporting Friendly Aging for People w/ID |
| FY 2020 | DHHC | \$35,000 | General Program (Maui/Lanai/Molokai) |
| FY 2021 | DHHC | \$35,000 | General Program (Maui/Lanai/Molokai) |
| FY 2022 | DHHC | \$35,000 | General Program (Maui/Lanai/Molokai) |
| 7/20-6/21 | County | \$12,000 | General Program (E Hawaii) |
| 7/21-6/22 | County | \$9,000 | General Program (E Hawaii) |
| 7/22-6/23 | County | \$20,000 | General Program (E Hawaii) |
| 7/20-6/21 | County | \$11,125 | General Program (W Hawaii) |
| 7/21-6/22 | County | \$3,000 | General Program (W Hawaii) |
| 7/22-6/23 | County | \$15,000 | General Program (W Hawaii) |
| FY 2020 | State | \$700,000 | OCS-CIP Capital Campaign |
| FY 2022 | State | \$500,000 | OCS-CIP Capital Campaign |

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

The balance of SOHI's unrestricted net assets as of November 30, 2022, was \$4,987,349.00 (\$4,316,003.19 state + \$671,345.81 area). SOHI has not yet closed its books for December 2022 and will not have the exact balance of unrestricted current assets as of the end of year until the 2022 audit is complete.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

For over 40 years, SOHI has provided extensive, quality, year-round sports training and athletic competitions, health and youth initiatives, leadership programming, Ohana support and engagement, volunteerism ranging from dedicated, long-term coaches to annual day of partners in an inclusive setting for children and adults with ID. SOHI's programs and services foster an increased understanding and integration of people with intellectual disabilities in the greater community, advancing self-efficacy for the athletes.

SOHI's Board and Capital Campaign and Construction Committee is comprised of leaders within the business community who offer a wealth of experience in bringing capital improvement projects to completion. Members include Mike Betz, District Manager of Nordic PCL, Tayne Sekimura, CFO at Hawaiian Electric Company, Jeff Higashi, Sr. Vice President at First Hawaiian Bank, Serge Krivatsy, Director of Planning and Development for Kamehameha Schools, and Tim Brauer, former CEO at James Campbell Company.

SOHI was a subrecipient for a \$1,000,000 CDBG grant to complete the infrastructure work at the new site in Kapolei/Ewa Beach. In addition, SOHI has been the recipient of grants through Special Olympics, Inc. for Project Unify and a Department of Defense project. Both received federal funding, so SOHI is accustomed to timely reporting and the documentation necessary to receive allocated funds, as well as meet all federal requirements.

On the national level, the excellence of our programs is illustrated by Special Olympics being named the Top Disability Organization in the Harris Poll Annual EquiTrend Study. This study was based on consumer responses of the strongest brands in nearly 100 categories across multiple industries, measuring an organization's brand health over

time based on familiarity, quality, and purchase consideration to determine equity rating for each brand.

SOHI has maintained prestigious worldwide designation of a Special Olympics Healthy Community, the highest level of Special Olympics Health recognition for programs that have elevated their Health work to broaden access to quality health care and year-round health, wellness, and fitness opportunities in their community. As a recognized Healthy Community, SOHI continues to make strides in Hawaii toward equitable access to quality health care education and services throughout communities for people with ID.

Charity Navigator has consistently scored SOHI at 87 percent or higher, signifying that the organization achieves or exceeds industry standards. SOHI adheres to sector best practices and is accredited by Special Olympics, Inc. annually, ensuring that programs maintain the highest level of standards for its participants and families.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

SOHI moved to its permanent location in Kapolei/Ewa Beach in March 2021. The new site and its new facilities have made it possible to deliver onsite services that benefit the physical, emotional, and mental health of our athletes and activities that engage the community. The Sports and Wellness Center consists of an administration area, a classroom/social media center (where we produce virtual content), a lanai gathering place, a 60-meter track, a running long jump, an open practice field for sports such as flag football, bocce, soccer, softball, and field events. The Health and Fitness Building and storage facility enable SOHI to be more efficient with everything at one site and eliminates warehouse costs.

Our virtual programs, produced on site, are a resource for parents and caregivers, and provide meaningful social, emotional, and physical programming with attention to the overall well-being of our athletes. In 2022, SOHI offered onsite activities such as the Young Athlete program every Saturday, weekly practices for two delegations during the summer and spring seasons, flag football skills competition and a Bocce competition as well as MedFest and a Bocce Coaches Clinic. In 2023, SOHI will continue weekly practices, Holoholo Walking Club, and the Young Athlete program. Coaches clinics, September Medfest, seasonal practices for two delegations and local bocce and flag football competitions will also be held. The new facilities allow SOHI to offer a permanent site for events such as Healthy Athletes, MedFest, Sports Day and Playdays, Leadership and Support, and Leadership Conference. With the additional structure, SOHI will be able to offer participants a permanent and inclusive training and

competition environment that encourages positive health behaviors, improves self-efficacy, and enhances self-advocacy among individuals with ID.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Dan Epstein, President & CEO, has been with SOHI since 1993. For 30 years, Dan has been integral to the success of Special Olympics Hawaii. First serving as the Vice President of Sports and then promoted to Chief Operating Officer in 2018. Dan has been responsible for all aspects of the sports department, the development department, health initiatives and community relations. He is certified as a Special Olympics Trainer in Games Management and has served as an Asian Pacific Regional Trainer for Special Olympics Inc. Effective July 1, 2020, The Board of Directors unanimously confirmed Dan Epstein as the new President & CEO, upon the retirement of the former President/CEO. Dan oversees all aspects of the operations of SOHI and is responsible for ensuring that construction of the facilities is completed in accordance with board-established timelines and guidelines.

Nip Ho, with SOHI since 1996, is the Senior Vice President of Programs. Nip oversees all sports, health, and athlete leadership initiatives, as well as all Area Programs and Management Teams. Nip was a Special Education teacher for 6 years and is certified for Special Education Birth – 12th Grade, regular Elementary Education and Physical Education. She served as the Area Director of Wyoming for 6 years prior to joining SOHI.

Cindy Ujimori, our Vice President of Community Outreach since 2005, recruits, schedules, and organizes all volunteer support and manages registration and logistics at competitions and events. Cindy is also responsible for all law enforcement relations for our Law Enforcement Torch Run events, and recruits and maintains sponsors for all State Games. Cindy has a BA in Business Administration from UH-Manoa.

SOHI's staff is comprised of 11 full-time and 2 part-time employees at the state level. In addition, Area programs employ 2 full-time Area Directors and 4 part-time Area Directors. SOHI's Senior Staff have been with the organization for a total of 74 years bringing institutional and logistical knowledge combined with direct experience and an educated perspective regarding the needs and abilities of individuals with intellectual disabilities.

Senior staff, most prominently our CEO, Dan Epstein, were involved with the construction, fundraising, grant management, completion of and move to our new buildings. In coordination with SOHI's Board of Directors, the CEO and Senior Staff are highly competent to manage, lead and oversee this project. The experience of the Senior Staff to organize, lead and manage numerous events with over 1000 people, the capacity of the staff to pivot and end 2020, 2021, and 2022 in the black and the skill required to overcome hurdles and unpredictable circumstances through the years underscores their ability to supervise, train, and provide administrative direction relative to the request.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

SOHI's Organizational Chart is attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

| | |
|--------------------------|-----------|
| President & CEO | \$119,600 |
| Senior VP of Programs | \$ 97,700 |
| VP of Community Outreach | \$ 72,900 |

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

SOHI is fully authorized and accredited by Special Olympics Inc., ensuring that programs maintain the highest level of standards for its participants and families.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

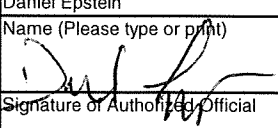
- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

Any increase in operating expenses is included in our general operating budget and is accounted for in our annual fundraising plans.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Special Olympics Hawaii, Inc.

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|------------------------------------|--|-------------------------------------|--|
| A. PERSONNEL COST | | | | |
| 1. Salaries | | | | |
| 2. Payroll Taxes & Assessments | | | | |
| 3. Fringe Benefits | | | | |
| TOTAL PERSONNEL COST | | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | | | | |
| 5. Staff Training | | | | |
| 6. Supplies | | | | |
| 7. Telecommunication | | | | |
| 8. Utilities | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | | | | |
| C. EQUIPMENT PURCHASES | 5,825 | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | 294,175 | | | 15,812 |
| TOTAL (A+B+C+D+E) | 300,000 | | | 15,812 |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 300,000 | Daniel Epstein 808-386-5232 | | |
| (b) Total Federal Funds Requested | 0 | Name (Please type or print) Phone | | |
| (c) Total County Funds Requested | 0 |  | | |
| (d) Total Private/Other Funds Requested | 15,812 | Signature of Authorized Official Date | | |
| TOTAL BUDGET | 315,812 | Daniel Epstein, President & CEO | | |
| | | Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Special Olympics Hawaii, Inc.

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|---|-----------------|------------------|--------------------|-------------------|
| Retractable sun shade awning | 1 | \$4,000.00 | \$ 4,000.00 | 4000 |
| Aluminum bleachers (3 rows, 7.5' width) | 1 | \$1,825.00 | \$ 1,825.00 | 1825 |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | 2 | | \$ 5,825.00 | 5,825 |
| JUSTIFICATION/COMMENTS: Seating and shade for spectators, athletes' families and volunteers. | | | | |

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| NOT APPLICABLE | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Special Olympics Hawaii, Inc.

| FUNDING AMOUNT REQUESTED | | | | | | |
|--|--|---------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2021-2022 | FY: 2022-2023 | FY:2023-2024 | FY:2023-2024 | FY:2024-2025 | FY:2025-2026 |
| PLANS | | | | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | | | | |
| CONSTRUCTION | | | 294,175 | 15,812 | | |
| EQUIPMENT | | | 5,825 | | | |
| TOTAL: | | | 300,000 | 15,812 | | |
| JUSTIFICATION/COMMENTS: Funds will be used for project described in application | | | | | | |

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Special Olympics Hawaii, Inc. (program & capital)

Contracts Total: 1,775,125

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County) | CONTRACT VALUE |
|----|--|------------------------|--------------------|--|-----------------------|
| 1 | CT-DCS-2300054 Supporting Friendly Aging for People | 10/1/22-9/30/23 | DCS | State | 200,000 |
| 2 | CT-DCS-2200052 - A Cohesive Programming Approach for People with Intellectual Disabilities | 10/1/2021-9/30/2022 | DCS | Honolulu County | 200,000 |
| 6 | General Program - East Hawaii | July 2020-June 2021 | County | Hawaii County | 12,000 |
| 7 | General Program - East Hawaii | July 2021-June 2022 | County | Hawaii County | 9,000 |
| 8 | General Program - East Hawaii | July 2022-June 2023 | County | Hawaii County | 20,000 |
| 11 | General Program-West Hawaii | July 2020-June 2021 | County | Hawaii County | 11,125 |
| 12 | General Program-West Hawaii | July 2021-June 2022 | County | Hawaii County | 3,000 |
| 13 | General Program-West Hawaii | July 2022-June 2023 | County | Hawaii County | 15,000 |
| 15 | General Program-Maui/Lanai, Molokai | July 2019-June 2020 | County | Maui | 35,000 |
| 16 | General Program-Maui/Lanai, Molokai | July 2020-June 2021 | County | Maui | 35,000 |
| 17 | General Program-Maui/Lanai, Molokai | July 2021-June 2022 | County | Maui | 35,000 |
| 18 | OCS-CIP Construction of Sports and Wellness Center | FY2020 | OCS- Dept of Labor | State | 700,000 |
| 19 | OCS-CIP Construction of Health and Fitness Building | FY2022 | OCS- Dept of Labor | State | 500,000 |
| 20 | | | | | |
| 21 | | | | | |
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Special Olympics Hawaii

