



**Parents And
Children Together**

BUILDING THE RELATIONSHIPS THAT MATTER MOST

Parents And Children Together Domestic Violence Shelter

**Grant in Aid
The Thirty-Second State Legislature**

**Application for Grants: FY 2024
January 20, 2023**



Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Ryan Kusumoto, President & CEO
PRINT NAME AND TITLE

01/19/2023
DATE

Application for Grants

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

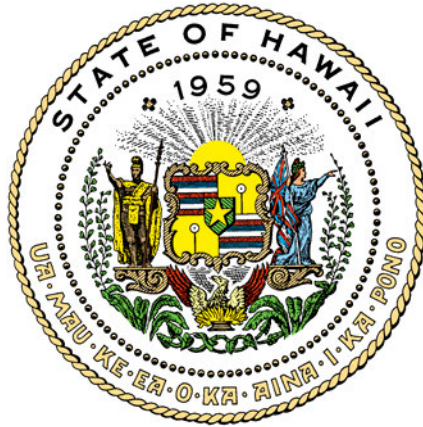
PACT's Certificate of Good Standing is attached.

2. Declaration Statement

PACT's declaration statement affirming its compliance with the standards for the award of grants is attached.

3. Public Purpose

Please see attached Verification of Public Purpose.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

PARENTS AND CHILDREN TOGETHER

was incorporated under the laws of Hawaii on 08/15/1968 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 09, 2023

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Parents And Children Together

(Typed Name of Individual or Organization)



(Signature)

01/19/2023

(Date)

Ryan Kusumoto

(Typed Name)

President & CEO

(Title)



Parents And Children Together

BUILDING THE RELATIONSHIPS THAT MATTER MOST

Verification of Grant Use for Public Purpose

(1) Organization Name: Parents And Children Together

(2) Public Purpose for the Grant:

Parents And Children Together's grant-in-aid application for the 2023 Hawaii Legislature is intended to provide emergency shelter, transitional housing, and supportive services for victims/survivors of domestic violence and their children. Domestic Violence (DV) affects millions of people in the United State each year. Data from the National Intimate Partner and Sexual Violence Survey (NISVS) indicate that nearly 1 in 4 adult women (23%) and approximately 1 in 7 men (14%) in the U.S. report having experienced severe physical violence in their lifetime.

Of primary importance for this proposal, PACT's three residential domestic violence facilities have long been a presence on Oahu, providing safe harbor and resources for DV survivors and their children in an environment that helps them get back on their feet, by transitioning to physical and emotional security and independence.

The goal is for survivors to heal from the trauma of domestic violence, acquire resources, and develop the skills and knowledge necessary for returning to live in the larger community by supporting themselves and living violence-free. Emergency shelter and transitional housing provide survivors and their children the chance to stabilize from the crisis of fleeing from the abuser, be provided the basic necessities and therapeutic support while living in a safe, confidential, and nurturing environment, where survivors can begin their journey of healing. During their residence, survivors and their children will develop and update safety plans; apply for temporary assistance, medical insurance, vocational training/schooling, and be assisted by staff in connecting to other resources that survivors need to address their needs.

All three facilities are 24/7 operations and must be staffed at all times due to the inherent safety concerns, young children, urgent late and early arrivals, and liabilities presented with our clients. While we have always provided a constant presence in the shelters; we are finding that now, more than ever, we must also provide intensive support for survivors trying to find employment (at a living wage) and housing. In particular, the rental housing market was devastated by COVID. Landlords have often been hamstrung in their needs to replace tenants who do not pay and are consequently exceptionally wary of social service clients.

(3) Services to be supported by the grant:

Once a survivor reaches out to PACT via our domestic violence help line or to a referring partner (agencies, individuals, schools, churches, law enforcement, etc.), services commence with the first contact, where information is gathered through the **Intake & Orientation** process. This process is important in making the survivor feel welcomed and creating a "space" that

makes the survivor feel comfortable and safe in sharing what their needs, priorities, concerns, and goals are for themselves and their children. Staff first share the extent and limits of confidentiality and mandatory reporting requirements and how documented information is kept private and confidential, before survivors begin disclosing information about themselves.

Safety planning also begins with the first contact with the survivor, as they are at most risk when leaving an abusive relationship. Safety plans are then revisited during client intake/orientation, during assessment, and throughout services at the shelters. Plans regularly reviewed to ensure that they continue to meet the survivor's needs. Survivors with children also have their child(ren)'s safety plans included with their safety plan.

Staff work with clients through a **trauma-informed approach**. Experiencing abuse can affect how a person feels, thinks, and interacts with the world. Trauma can significantly impact a person's mental health and well-being. Our staff provide to clients an array of information on the effects of domestic violence on the survivor and their children. Staff continually assess and address each survivor's mental health, any issues with substance abuse, coping skills, and the effects of domestic violence exposure on their children. Staff ensure that they are able to understand the unique lived experiences of each survivors to meet survivors' self-identified needs intentionally and deliberately.

To ensure appropriate and responsive service delivery, staff will perform **comprehensive assessments** with survivors about their strengths and needs, past trauma, methods of coping, and ongoing safety concerns. In addition, staff will work with children to assess their emotional well-being.

During their residence, residents are offered to voluntarily participate in any of the **comprehensive support services** the shelters offer. Supportive services include case management, referrals to community resources for needs that the survivor identifies, as well as the following:

- Food and clothing;
- Childcare;
- Transportation;
- Substance abuse;
- Advocacy and emotional support;
- Distance learning support for children;
- Counseling through PACT's Family Peace Center;
- Healthcare and mental health services;
- Accessing legal services;
- Financial assistance such as transportation and assistance with applying for SNAP or GA;
- Securing employment through counseling for re-entry into the workforce;
- Vocational training;
- Housing advocacy with referrals to RRH; and
- Follow-up services for up to 6 months.

Survivors may engage with the staff to develop a service plan, which is based on the client's self-identified goals, information from the intake, and assessment. The purpose of **service planning** is to intentionally address the barriers a survivor faces and to identify ways for guiding the survivor through these barriers toward self-reliance.

(4) Target Group:

The target populations to be served through this proposal are survivors of domestic violence (i.e., those who have been harmed and their children) who pass through/reside in our three domestic violence shelters on Oahu. Survivors in shelter may come from anywhere on the island. (At times, when local danger requires transfer, neighbor island survivors are assisted in the Oahu shelters as well.) While the shelters are open to all without concern for race, gender, age, ethnicity, language, sexual orientation and so on, we also know that statistically the burden of domestic violence is not shared equally across all groups.

A recent client census at PACT’s Ohia DV Crisis Shelter shows, upon entry, 45% of the survivors report monthly incomes of \$1,000 or less and 20% have no income at all. Additionally, 88% of the adult females at Ohia Shelter are single. Clients who access shelter services are typically, a) homeless because of the domestic violence and b) 25-27 year-old females with two-three children of preschool age. The survivor typically has less than a high school diploma and has been unable to find employment or sustain housing in Hawaii’s rental market.

(5) Cost of the grant and budget:

PACT's budget for the proposed GIA is \$343,121. Personnel costs account for nearly 85% of the budget with the remaining 15% allocated for operating costs, including: telecommunications, insurance, and other costs directly related to the operation of the program.

Parents And Children Together
(Typed Name of Individual or Organization and Title)


(Signature)

01/19/2023
(Date)

Ryan Kusumoto, President and CEO
(Print Name and Title)

II. Background and Summary

1. A brief description of the applicant's background

PACT has assisted Hawaii families in their journey to health and stability since 1968. For over 50 years, through counseling and care, financial or other tangible support, and resources networking, PACT has supported families in crisis. Today, services include early education, mental and behavioral health support, domestic violence prevention, child abuse and neglect prevention, family economic development, youth and community development, and a wide variety of crisis interventions. With 20 programs serving communities throughout the state of Hawaii, PACT offers a comprehensive and interconnected array of services to strengthen individuals, children, families, and communities experiencing developmental, educational, social, behavioral health, and economic challenges. We further extended our programmatic expertise in 2017 to embark on strategic initiatives working with local organizations and community sectors to address complicated socio-economic issues impacting our state's collective health and well-being such as domestic human/sex trafficking and long-term poverty.

The years of COVID-19 challenges have heaped ever more distress onto our low-income families. In response, PACT has developed mitigating strategies and extended activities beyond the norm into food and housing security, community health, technology access, distance learning support, and other actions designed to alleviate new difficulties and pressures. Our programs have always been community-based to reflect the cultures and faces of our clients. But in this new COVID world order with its challenges to transportation, communication and logistics, locally-placed services with culturally-informed approaches are absolutely critical for efficient service provision.

Most importantly for this proposal, PACT's three residential domestic violence shelters have long been a presence on Oahu, providing safe harbor and resources for domestic violence survivors and their children in an environment that helps them get back on their feet. In FY22, we provided 1,959 bed days to 163 women and children in our domestic violence shelters. Our domestic violence hotline number received 485 calls, resulting in services ranging from emergency support and shelter to information and referrals for legal aid, health, and housing.

With 54 years of relationship-building and service delivery experience, PACT has earned the community's trust through initiating partnerships to address the pervasive problems associated with family violence and poverty and has nurtured community-driven solutions that have helped its residents to become self-reliant, productive, and engaged citizens.

The program staff possess multi-cultural fluency developed through experience in working with Hawaii's diverse populations. They approach their work with families and family members as a partnership based on equality and respect. While the agency has grown to become a statewide provider, our approach still considers the unique needs

and strengths of each client as an individual, as a part of the family unit, and as a member of a community with resources.

PACT is an active member of HANO, PHOCUSED, Hawai'i Appleseed Center for Law & Justice, the Domestic Violence Action Coalition, Hunger Coalition project, and is a partner agency and recipient of the United Ways on Oahu, Kauai, and Maui. PACT programs are accredited by COA, the Council on Accreditation, which monitors human and social services agencies.

2. The goals and objectives related to the request:

PACT is currently operating three domestic violence shelters to accommodate victims and support their transition to physical and emotional security and independence. Typically, the first entry point for a victim family is the Ohia Emergency Shelter. While State funds will assist us with operating costs for this shelter, DHS also requires that we make every effort to move victims out of the emergency shelter within a 90-day timeframe. Given the difficulties with finding affordable housing in Hawaii and the safety concerns of domestic violence victims, ninety days is arbitrary and inadequate for the majority of victims who do not have other support systems such as family or friends to help them. To improve outcomes during those difficult transitions, PACT opened two other shelters. Firstly, Lehua Transition House can house single women for up to one year as they find jobs and, if necessary, obtain job training. Secondly, Hale Ola Shelter provides a stop-over for families with multiple children who have no housing to go to after ninety days in emergency shelter. Survivors residing at Hale Ola face multiple challenges on top of housing, including cost of child care, finding gainful employment, and recovering from the impact of financial abuse. PACT's shelter staff work with each victim to find support for long-term housing so that her children may remain with her throughout. PACT must fundraise to cover the operating costs annually since the State funds do not cover the basics of operating and staff the three locations.

All three facilities are 24/7 operations and must be staffed at all times due to the inherent safety concerns, young children, urgent late and early arrivals, and liabilities presented with our clients. While we have always provided a constant presence in the shelters; we are finding that now, more than ever, we must also provide intensive support for survivors trying to find employment (at a living wage) and housing. In particular, the rental housing market was devastated by COVID. Landlords have often been hamstrung in their needs to replace tenants who do not pay and are consequently exceptionally wary of social service clients. Consequently, our community ties and landlord relationships are critical to clients obtaining adequate and safe long-term housing for their families. Only by brokering agreeable back-up arrangements, providing ongoing support and counseling, and nurturing understanding relationships with landlords, can we maintain housing lifelines and keep survivors from returning to dangerous and unhealthy situations. Pushing survivors out of shelter without a stable landing place leads to homelessness or worse, and is a recipe for public disaster. The probability of survivors returning to the offender is ten-fold when the victim is faced with

homelessness, not being able to feed or provide basic needs for their children, and fear that their children will be taken from them.

In a nutshell, this proposal provides justification for the funding to provide the additional services desperately needed to prepare and support victims throughout their journey from violence and trauma to self-reliance and safety. The resources provided in the project will significantly improve chances of success once a victim must leave shelter and reduce the likelihood of homelessness and other dangers.

3. The public purpose and need to be served:

Domestic violence (DV) affects millions of people in the United States each year. Data from the National Intimate Partner and Sexual Violence Survey (NISVS) indicate that nearly 1 in 4 adult women (23%) and approximately 1 in 7 men (14%) in the U.S. report having experienced severe physical violence (e.g., being kicked, beaten, choked, burned on purpose, and/or having a weapon used against them, etc.) from an intimate partner in their lifetime. On average, more than three women a day are murdered by their husbands, boyfriends, or partners in the United States and women experience two million injuries from intimate partner violence each year (Futures Without Violence Fact Sheet, Children and Domestic Violence). Sadly, Hawaii is no exception to this statistic.

Domestic abuse is a systematic form of gendered violence that takes place in a historical social context. It is not simply an "anger problem" or physical violence issue, but a pattern of assaultive and controlling behaviors that is purposely designed to create an environment of fear, intimidation, and danger for the victim and children involved. Survivors are typically isolated, terrorized, and traumatized when the person they should be able to trust most, their intimate partner, turns on them through violence and abuse. A survivor who recently stayed at our domestic violence shelter described her experience of domestic violence and the abuse that she endured: "I felt so alone and unimportant. It was as if I was doomed to stay in an abusive relationship. I never thought that help was as close as it really is." When children live in, witness, and experience a violent and abusive environment, the abuse becomes a powerful influence on their psyche and behaviors, sense of self, and impacts their future and life choices. Domestic violence negatively impacts the entire household.

Domestic violence is, by its nature, chronic and often creates life-long and even generational dysfunction when left unaddressed. There are no subtle episodes of trauma; rather, domestic violence is an ongoing traumatic experience for all members of the family. While the physical violence may be sporadic or infrequent, the other forms of abuse are ongoing and complicate the survivor's experience of trauma. The perpetrator of the traumatic experience is a loved one and often survivors interact with their perpetrator on a regular basis. The violation of trust and harm to interpersonal connections is more severe because the trauma occurs in the context of an intimate partner relationship. Without successful intervention, violence in one family can create poverty, mental instability, ongoing police and court involvement, poor education,

debilitating health problems, and any number of other issues that may not end with the family in crises but will also burden successive generations.

4. The target population to be served:

This proposal will serve survivors of domestic violence (including those who have been harmed and their children) who pass through/reside in our three domestic violence shelters on Oahu. While the shelters are open to all without concern for race, gender, age, ethnicity, language, sexual orientation and so on, we also know that statistically the burden of domestic violence is not shared equally across all groups. Data indicate that the lifetime prevalence of experiencing contact sexual violence, physical violence, or stalking by an intimate partner is 57% among multi-racial women, which is primarily the clients that we serve. Further, victimization by sexual orientation demonstrates that some sexual minorities are also disproportionately affected by victimization: 61% of bisexual women, 37% of bisexual men, 44% of lesbian women, 26% of gay men, 35% of heterosexual women, and 29% of heterosexual men experienced rape, physical violence, and/or stalking from an intimate partner in their lifetimes. Studies show that people with a disability have nearly double the lifetime risk of victimization.

According to the Asian Pacific Institute for Gender-Based Violence (2020), in Hawaii, 12.6% of Native Hawaiians reported ever experiencing physical abuse by a current or former intimate partner, compared to 14.1% of other Pacific Islander, 13.1% of Caucasian, 6.6% of Black, and 5.9% of Filipino respondents.

A recent client census at PACT's Ohia DV Crisis Shelter shows, upon entry, 45% of the survivors report monthly incomes of \$1,000 or less and 20% have no income at all. Additionally, 88% of the adult females at Ohia Shelter are single. Clients who access shelter services are typically, a) homeless because of the domestic violence and b) 25-27 year-old females with two-three children of preschool age. The survivor typically has less than a high school diploma and has been unable to find employment or sustain housing in Hawaii's rental market.

5. Geographic coverage:

Services will be provided to families residing in shelter on Oahu. Survivors in shelter may come from anywhere on the island. (At times, when local danger requires transfer, neighbor island survivors are assisted in the Oahu shelters as well.)

III. Service Summary and Outcomes

1. Scope of work, tasks and responsibilities:

PACT's job begins the moment a survivor reaches out for help to PACT via our domestic violence help line or to a referring partner (agencies, individuals, schools, churches, law enforcement, etc.)

Intake & Orientation: Often, the first contact we have with people is during the intake process. The intake process is designed to welcome survivors into the program; to offer empathy, kindness, respite, and care; and to create opportunities for survivors to express the needs, priorities, concerns, and goals they have for themselves and for their children. Intake procedures are designed to provide a sense of physical and emotional safety; acknowledge survivors' resilience and strengths; offer connection and hope; and convey a genuinely collaborative, survivor-defined approach. Intake procedures are flexible, transparent, and meet people where they are, balancing the length and timing of the intake process with survivors' preferences and needs.

Before survivors disclose anything, staff members understand and are able to share the extent and limits of confidentiality and mandatory reporting requirements within the program. This includes the kinds of records that are kept, who has access to this information, and confidentiality of information disclosed by children and youth working with advocates. Specifics about privacy and electronic safety measures are disclosed to all participants.

Staff are trained and are expected to have courageous conversations with survivors about the kinds of things that might be challenging or cause stress in a shelter environment, such as: communal living, navigating the legal system, documentation, feeling isolated from their community, being around people who might not share their same beliefs, not having their pets with them (we do accommodate emotional support animals), trying to stay sober or maintain recovery, parenting under scrutiny, and struggling with limited financial and housing resources.

Safety Planning: Survivors are at most risk when they leave an abusive relationship. Safety planning begins with the first contact with the client, and is revisited during the client intake/orientation, during the comprehensive assessment and throughout services. In safety planning, staff respects the survivor's choices and control over their own journey to recovery. Safety plans are reviewed regularly to ensure that they continue to meet the survivor's needs.

Shelter staff (Shelter Advocates) receive DV training upon hire including training specific to safety planning. Safety planning is conducted with every client and children are included on the safety plan. Shelter Advocates and the survivor will develop a safety plan based on client self-identified safety risks, the information gathered during intake, eligibility determination and assessment. Goals will focus on increasing the likelihood of securing sustained housing and employment while increasing safety. Housing and

social service referral options will be offered to the survivor with self-determined decisions made by each survivor.

In safety planning, staff respects the survivor's choices and control over their own journey to recovery. It is the first step where the advocate and survivor initiate a relationship based in partnership minimizing the power imbalance between advocate and survivor. The safety plan will emphasize the survivor's strengths, focusing on understanding the whole individual within the context of their life experiences. The client identifies ways to increase safety throughout service processes. Safety plans are reviewed regularly to ensure that they continue to meet the survivor's needs.

Housing options are discussed with each survivor based on their safety needs and choices.

Trauma-Informed Service: Trauma can significantly impact a person's mental health and well-being. Experiencing abuse can affect how a person feels, thinks, and interacts with the world. Sometimes, trauma-related mental health symptoms improve with increased safety and support. Other times, the mental health effects of trauma may be long-lasting or may develop into a psychiatric disability. People with a psychiatric disability are at a greater risk for abuse and may also experience an exacerbation of symptoms as a result of being abused. As advocates, we know that survivors come to our programs with many diverse needs. We can take steps to ensure that our programs are accessible to all survivors, including survivors who are experiencing the mental health effects of trauma or psychiatric disability.

Shelter Advocates provide an array of trauma-informed information on the effects of domestic violence on the victim and on their children. Shelter Advocates receive training in their program orientation to meet the highest standards of trauma-informed service delivery. The Shelter Advocate assigned to work with survivors in this project will participate in a weekly case review with a multi-disciplinary team including Shelter Advocates, Shelter Managers, Program Director, Shelter Therapist, and the Executive Vice President of Intervention Programs. The weekly case review includes not only progress toward acquiring and maintaining permanent housing, but also a discussion of the survivor's mental health, substance abuse, coping skills, and the effects of the children's exposure to DV.

Providing services that are trauma-informed is, at its core, the intentional and deliberate act of understanding and taking into account the unique lived experiences of each survivor. Services are not driven by paperwork deadlines or other administrative tasks but are driven by the understanding that effective service delivery is only effective if it meets the self-identified needs of each survivor. This means designing environments that are responsive to the range of needs people have, including their needs for engagement and connection, as well as for privacy, quiet, and time alone. Services are flexible so clients can choose what works best for them. The quality of our interactions and how people treat each other and how it feels to participate in services, as well as what the work environment feels like to staff, is paramount. At PACT we value respect,

kindness, care, compassion, integrity, and transparency. Transparency means that we are clear and open about our processes, intentions, plans, options, boundaries, and limitations. Transparency ensures that clients have the information they need to decide if and how they want to participate in services. Clients should feel that who they are as individuals, along with their unique needs and experiences, are valued, acknowledged, and cared about by others.

Comprehensive Support Services: Shelter Advocates will provide comprehensive support services to survivors—who may elect to participate voluntarily. Support services include case management, including referrals to appropriate community resources made by staff as the survivor’s needs present. Support services also include:

- Food and clothing;
- Childcare;
- Transportation;
- Substance abuse;
- Advocacy and emotional support;
- Distance learning support for children;
- Counseling through PACT’s Family Peace Center;
- Healthcare and mental health services;
- Accessing legal services;
- Financial assistance such as transportation and assistance with applying for SNAP or GA;
- Securing employment through counseling for re-entry into the workforce;
- Vocational training;
- Housing advocacy with referrals to RRH; and
- Follow-up services for up to 6 months.

Advocates will meet with the survivor weekly to assess the client’s needs and progress toward their goals. The survivor’s goals and objectives will be revised as the survivor’s needs change and at their request.

Assessment: Comprehensive assessment includes questions related to the survivor’s strengths and needs, past trauma, methods of coping with this trauma to date, and ongoing safety concerns. Some survivors may be farther along in their emotional stability and within a short period of time, can successfully move to permanent housing with minimal support. Other survivors struggle with the emotional trauma of the abuse and will need more intensive supportive services. The emotional well-being of the child and their experience will also be assessed by the Shelter Advocate.

Service Planning: Advocates and the survivor will develop a service plan based on client self-identified goals, the information gathered during intake, eligibility determination and assessment.

Service planning intentionally addresses the barriers a survivor faces and guides the survivor toward self-reliance. Domestic violence group counseling intervention services will be provided in kind through PACT’s Family Peace Center for adult and child victims

of domestic violence. Employment services will be provided in kind by PACT's Family Economic Opportunity Center.

In summary, for this project our scope will include the above comprehensive support services to help survivors move from crisis to long-term stability, ensuring immediate safety and easy access to trauma-informed support services, and working toward sustainable housing, economic self-reliance.

2. Projected annual timeline for accomplishing the results or outcomes of the service:

Intakes and basic services in PACT's three existing shelters are ongoing. Enhanced services will commence immediately with shelter residents upon the hiring of the proposed funded Shelter Advocates to allow for provision of the additional supports. The new hires will be brought on and trained within the first quarter after the Notice to Proceed is provided.

Subsequently, all activities listed in the scope of services will continue in each quarter – with specific activity types relevant to the needs of individual shelter residents happening simultaneously throughout. The length of service for any individual will depend upon their needs for housing, training, employment, legal assistance, counseling and the required follow-up level, but will typically span several months.

Outcomes data will be collected each quarter and reported.

3. Quality assurance and evaluation plans and how the applicant plans to monitor, evaluate, and improve their results:

Parents And Children Together (PACT) is dedicated to providing quality services for the community at large and for those children, adults, and families who participate in our programs. PACT maintains quality assurance and evaluation through the Performance & Quality Improvement (PQI) Plan. THE PQI Plan is built upon PACT's vision, mission, and values and is designed to ensure that targeted goals and outcomes are achieved with the highest possible quality of services, in compliance with Council on Accreditation standards of care, and are consistent with funders' contract requirements. Our approach emphasizes that "quality is everyone's responsibility" starting with the Board of Directors to the Executive Leadership Team to the Program Directors and then to all employees, contracted service providers, and volunteers. PACT's Performance & Quality Improvement Plan provides the framework, guidance and basis for all quality activities. The Plan guides our work performance and quality improvement processes throughout the agency. The Plan is based on COA standards, funder requirements, and the Plan-Do-Check-Act framework.

PACT evaluates its performance in a multifaceted approach and uses this information as the genesis for the improvement cycle of Plan-Do-Check-Act (PDCA). Our Quality Activities include:

- 1) External review and accreditation from the Council on Accreditation (COA);
- 2) Contract Management Policies and Procedures;
- 3) Program PQI Activities;
- 4) Quarterly Case Record Review;
- 5) Quarterly Analysis of Client Outputs and Outcomes;
- 6) At minimum, Annual Client Satisfaction surveys; and
- 7) Continuous Program Review and Improvement.

The Shelter Services specific evaluation plan is based on PACT's quality processes and procedures and the goals and measures proposed in this document. The program evaluation includes a combination of process or outputs evaluation (is the program being implemented as planned?), outcomes evaluation (is the program working and is the participants' behavior changing as anticipated?), and formative evaluation (answers the questions: What's working? What's not? What changes need to be made?).

Program staff will gather relevant data continuously to ensure contract compliance and adherence to Quality procedures. Data will be provided to the State as contracted and/or requested, and PACT will submit quarterly data (e.g. number of shelter residents and bed nights, reports on events and activities, relevant contacts, and case reviews) for Quality reports to the agency's Director of Quality, who analyzes the data, reports trends and makes recommendations regarding immediate issues to the agency's PQI Committee. The Committee is comprised of the PACT leadership and management staff. For this RFP, PACT will track and measure all required outputs and outcomes that will add significant impact for the program.

When areas for improvement or challenges are identified, the Program Director and the staff meet to discuss the issues, identify the root cause, and develop an improvement plan to change processes and address identified weaknesses. If less than satisfactory performance is identified, program leadership can introduce interventions to improve performance, obtain additional input from staff, and create a plan of action to monitor the effectiveness of the interventions, thus continuing the Plan-Do-Check-Act cycle throughout the life of the program. Additionally, Issues and areas needing Executive Leadership Team support or intervention are raised by the PQI Committee and tracked by the Director of Quality.

PACT has been accredited continuously since 2000 by the Council on Accreditation (COA) and most recently participated in the review and evaluation process that culminated with a site visit in January 2021. PACT achieved accreditation until October 31, 2024. Of significance, there were no areas of improvement identified and accreditation was expedited. To meet COA standards, all programs and the agency administration were evaluated with separate standards specific to the area. PACT's PQI system was evaluated against the PQI standards, and was recognized for being comprehensive, data driven, involving staff at all levels, and maximizing lessons learned by sharing effective practices across programs, promoting excellence across the organization and program service delivery:

“This organization's PQI system reflects effective management practices and program goals. It is clear that staff have a voice in the quality improvements and can contribute. The board is active in the process and assuring that PQI is well thought out. It appears that a solid practice of PQI is woven throughout the organization.

The practice of quality improvement is understood and practiced at all levels of the organization. Staff at the direct service level have embraced and participated regularly in quality improvement exercises and have experienced positive changes in services as a result. The data is used to guide best practices, the mission, and the future of the direction of the organization at all levels, incorporating all program types. Cross-pollination of program experiences is often used to have a "lessons learned" experience, assuring that those lessons in quality are shared throughout.”

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency).

Program achievement and impact will be measured both quantitatively and qualitatively to ensure survivors are utilizing and benefiting from services.

Quantitative measures will include:

- 1) Over 100 survivors and their children during the upcoming year will be safely sheltered.
- 2) All survivors who stay in shelter at least one week or more will be offered resources and assistance.
- 3) 90% of the survivors who stay in shelter more than 20 days will participate in safety planning and transitional assistance through counseling, training, housing referrals, and/or other activities to enhance stability beyond their shelter stay.

Further measures will document our work to enhance housing options for survivors as a critical component of success with this proposal:

- 4) A minimum of 10 new landlord cooperative partnerships will be developed and implemented during the year. Activities may include: neighborhood outreach and education in high potential areas, one-on-one and/or group dissemination in relevant venues and at events to interest responsible landlords, and provision of follow-up services to ensure survivors in transition understand their responsibilities as a renter and assist them as needed to remain good tenants.
- 5) 75% of survivors who participate in enhanced assistance will be safely housed the month following exit from shelter.

Qualitative measures will give us an understanding of impact and longer-range possibilities of the interventions provided:

- 6) 75% of survivor participants will self-report successful transition within three months following their shelter stay.
- 7) 90% of landlords will report satisfaction with partnership services.

IV. Financial

Budget

1. **PACT is submitting a budget utilizing the attached budget forms** that detail the cost of the request.
 - a. Budget request by source of funds
 - b. Personnel salaries and wages
 - c. Equipment and motor vehicles
 - d. Capital project details
 - e. Government contracts, grants, and grants in aid

2. Anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$85,780	\$85,780	\$85,780	\$85,780	\$343,121

3. This is a listing of all other sources of funding that PACT is seeking for fiscal year 2024.

Approximate Amount to be Requested	Funder
\$541,935.56	State of Hawaii – Department of Human Services - SECURED
\$277,304	U.S. Department of Housing and Urban Development – APPLIED
\$249,638	City and County of Honolulu – Department of Community Services - APPLIED

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

A list of required information is included in the Attachments on the provided form: "Government Contracts, Grants, and/or Grants in Aid."

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

\$6,400,620.

V. Experience and Capability

1. Necessary Skills and Experience

Parents And Children Together has been a resource for Hawaii families in need for over 54 years. Founded in 1968 as a single program called the Parent Child Center of Kalihi, PACT has grown to be a trusted provider of diverse confidential services that respond to family and individual crises and hardships across our islands. Today, PACT offers comprehensive and integrated services to strengthen individuals, children, families, and communities experiencing developmental, educational, social, behavioral health, and economic challenges.

Our mission is *Working together with Hawaii's children, individuals, and families to create safe and promising futures*. To achieve our mission, PACT delivers prevention and intervention services recognized locally and nationally as highly effective—producing quality outcomes for individuals, families, and communities. Specifically, services address family peace and preservation; early childhood development and education; behavioral health support for youth with severe emotional behavior disorder and their families; prevention and intervention for child abuse and neglect, positive youth development for public housing youth; and community and economic development. Since 2017, we've extended our programmatic expertise to embark on strategic initiatives that involve working with other organizations and sectors of the community to cooperatively address complicated socio-economic issues impacting our state's collective health and well-being, such as sex trafficking and long-term poverty.

Related and relevant service contracts for the last three years including the following:

Title of Service/Service Description	Contract Project ID Number Project Period	Contracting Agency/ Contact Person, Contact Information
Domestic Violence Shelter and Transitional Housing Services- Ohia, Hale Ola and Lehua Shelters provide safe confidential facilities for women and their children who can no longer remain in their homes because of danger from domestic violence.	DHS-15-POS-2145 1/1/2015-12/27/2020	Department of Human Services Kimberly Ayala
	DHS-21-POS-0068 12/28/2020-6/30/2026	1010 Richards St., Ste. 216, Honolulu, HI 96813 808.586.5687; kayala@dhs.hawaii.gov
Supportive Transition provides survivors and their children a safe confidential facility, where	19-WF-12 10/1/2021-6/30/2022 18-WF-11 6/1/2020-5/31/2022	Department of the Attorney General Felix Mata 235 S. Beretania St., Ste.

Title of Service/Service Description	Contract Project ID Number Project Period	Contracting Agency/ Contact Person, Contact Information
they receive trauma-informed services.		401, Honolulu, HI 96813 808.586.1153; Felix.S.Mata@hawaii.gov
The Transitional Housing Assistance Program provides comprehensive and therapeutic support services to domestic violence survivors to assist them as they work towards the goals of safety, economic stability, and permanent housing.	2018-WH-AX-0008 10/1/2018-9/30/2021 15JOVW-21-GG-02098 TRAN 10/1/2021-9/30/2024	Office on Violence Against Women Sharon Elliott 145 N. Street, NE, Suite 10W.121, Washington D.C. 20530 202.305-1662; sharon.elliott@usdoj.gov
Continuum of Care Program Hale Ola Domestic Violence Shelter Program supports the US Department of Housing and Urban Development continuum of care system on Oahu	HI0106D9C011900 10/1/2020-9/30/2021 HI0106D9C012001 10/1/2020-9/30/2022 HI0106D9C012102 10/1/2022-9/30/2023	US Department of Housing and Urban Development Rebecca Borja 1132 Bishop Street, #1400, Honolulu, HI 96813 808.457.4673; Rebecca.C.Borja@hud.gov
City & County of Honolulu – Emergency Solutions Grant - Ohia Shelter	CT-DCS-2000175 2/1/2020-1/31/2021 CT-DCS-2100123 7/17/2020-4/30/2022	City and County of Honolulu Department of Community Services Thayer Goya 925 Dillingham Boulevard, Suite 200 Honolulu, Hawaii 96817 808.768.7772 tgoya@honolulu.gov
Aloha United Way, Emergency Food and Shelter Program, Rent/Mortgage Assistance & Utility Assistance	1/1/2020-5/31/2021 2/2/2021-6/30/2021 11/1/2021-4/30/2023	Aloha United Way Honolulu City & County Local Board Kimo Carvalho 200 N. Vineyard Blvd., Ste 700 Honolulu, HI 96817

Title of Service/Service Description	Contract Project ID Number Project Period	Contracting Agency/ Contact Person, Contact Information
		808-543-2202 kimo@auw.org
Aloha United Way, Rent Relief and Housing Assistance Program (RRHAP)	8/17/2020-12/31/2020	Aloha United Way Honolulu City & County Local Board Kimo Carvalho 200 N. Vineyard Blvd., Ste 700 Honolulu, HI 96817 808-543-2202 kimo@auw.org
Hawaii Community Foundation, The Freeman Foundation: Ohia Domestic Violence Shelter	16DA-84932 9/12/2017-7/31/2018 101656 4/29/2020-4/28/2020 111434 8/25/2021-2/18/2022 101575 7/1/2022-6/30/2023	Hawaii Community Foundation Kevin Rapp 827 Fort Street Mall Honolulu, HI 96813 808-537-6333

Over the past 54 years of serving families in need, PACT has developed extensive organizational knowledge about how the dynamics of long-term poverty create challenges for families and neighborhoods. Once intergenerational poverty becomes entrenched, it can negatively shift the community outlook on safety, health, and educational outcomes of an entire population. Our programs are community-based to reflect the cultures and faces of our clients. PACT engages family members and partners from all sectors of the community to define strategies and solutions that reflect the combined knowledge, assets, and skills of each family and the community at large. Being a part of the community we serve allows us to respond with agility to the emerging needs of the community. Our administrative headquarters is located at 1300 Halona Street in Kapalama, along with three programs: Family Peace Center, Intensive Support Services, and Early Intervention and Family Support. Three other programs remain in the community resource center at Kuhio Park Terrace public housing community: Early Head Start-Head Start, Family & Economic Opportunity Center, and the TRY Center teen program. All other programs are located within the communities they serve or at places conveniently located along main streets and bus lines. A number of our programs provide services at clients' homes or places in the community according to clients' preferences.

PACT is fully accredited through October 31, 2024, by the Council on Accreditation for Families and Children (COA) and earned superior accolades from its 2020 site review. PACT is an active member of HANO, PHOCUSED, Hawai'i Appleseed Center for Law and Economic Justice, Hawaii Children's Action Network, Hawai'i Afterschool Alliance, and the Better Business Bureau. We are a partner agency and recipient of the United Ways on Oahu, Kauai, and Maui.

In summary, PACT's approach to service delivery and its unique strengths, the agency's pillars of service delivery are:

1. Services have a community-based, family-focused, holistic, and client-driven orientation.
2. A vibrant culture of quality and performance improvement permeates the organization.
3. Services use evidence-based models and curricula, industry/field/discipline best practices, culturally responsive, and consumer-driven approaches.
4. PACT recognizes the value of staff and supports continuous professional development. Staff are highly trained in their respective disciplines and job duties.
5. The ethnic backgrounds of our staff reflect those of the multi-cultural populations we serve.

Necessary Skills & Experience in Domestic Violence Intervention

PACT has provided domestic violence services since 1988 when the Family Builders program began. Over the years, PACT developed a comprehensive array of prevention and intervention services for domestic violence victims/survivors, adult and teen offenders, and children exposed to violence in the family. These services now include group intervention for adult and teen offenders, survivors, and child witnesses; confidential emergency shelter, transitional housing, and rapid re-housing assistance; supervised visitation; and a crisis counseling line. The bulleted programs/services below indicate the type of service or program with origination date with a brief synopsis of the program following.

- Ohia Domestic Violence Emergency Shelter (2001)
- Lehua Transition House (2009)
- Rapid Rehousing/ Homeless Prevention Funding (2012)
- Oahu Family Peace Center (1995)
- Maui Family Peace Center (1997)
- Oahu Family Visitation Center (1994)
- Kauai Family Visitation Center (2003)

Ohia Domestic Violence Emergency Shelter: For 19 years, PACT has operated a domestic violence emergency shelter in Windward Oahu. The shelter operates 24 hours

a day, seven days a week and can accommodate up to 24 survivors and their children at any given time. Survivors and their children may stay at the shelter for up to 120 days. During fiscal year 2022, the shelter provided 1,959 bed days to 163 women and children. We received 485 hotline calls, of which 80 calls resulted in acceptance to the shelter, 109 calls resulted in support services, and 296 calls resulted in information and referral resources. Ohia shelter provides a safe, supportive, and clean environment for survivors of domestic violence with or without children. Survivors may call for assistance through the hotline or may be referred by multiple community sources, including police, clergy, schools, hospitals, and other domestic violence providers. While in the shelter, residents and their children are provided supportive services, such as safety planning, case management, domestic violence counseling groups, individual counseling, transitional planning, and referral sources.

Lehua Transition House: The Lehua Transition House provides supportive transitional housing for survivors of domestic violence who are referred by staff at the Ohia Shelter, other emergency domestic violence shelters, and domestic violence providers statewide. Approximately 90% of survivors exiting Ohia Shelter have limited housing options. Lehua Transition House provides supportive housing for up to one year to survivors of domestic violence without children who are not yet emotionally or economically ready to venture into independent living. Lehua Transition House helps survivors of domestic violence avoid long wait lists for housing and increases their options beyond the difficult choices they may face returning to the abuser, moving from an emergency domestic violence shelter to a homeless shelter, living in overcrowded conditions with family or friends, or living on the street. We have also been able to provide therapeutic counseling to participants at the transition home while they are in residence.

Staff of Ohia and Lehua, work one-on-one with each survivor—within the safety net of ongoing emotional support—to develop an individualized service plan based on an assessment of needs. This could include safety planning, acquiring TANF benefits, access to job training, and other life skills to help survivors increase their socio-economic options.

Rapid Rehousing and Homeless Prevention Funding: In 2012, through OVW funds, PACT administered rental assistance to homeless DV survivors. Over the four-year period of OVW funding, 24 survivors and 25 children received rental assistance funding. PACT has been successful in advocating for fair and timely access to housing options through involvement in the Honolulu Continuum of Care (CoC). For FY2017, 2018, and 2019, PACT has secured funding for Rapid Re-Housing and Homeless Prevention specifically for domestic violence survivors on the island of Oahu. In fiscal year 2022, PACT successfully placed 18 families in permanent housing with Rapid Re-Housing funds, which provided rental assistance for six months. Through our collaboration with other domestic violence service providers, we have also provided consultation to referring agencies on behalf of five survivors and consultation with referring agencies on behalf of five families. With this funding we also provide transitional case management services for up to six months for the individual or family.

Family Peace Center (Oahu and Maui): Parents And Children Together (PACT) has provided domestic violence intervention services and prevention activities on Oahu since 1995 and incrementally on Maui and Lanai through the Family Peace Center (FPC) Programs since 1997. In 2022 the Oahu and Family Peace Center programs provided counseling services to 1,197 offenders, survivors, children, and adolescents, 6,890 groups, and provided trauma therapy sessions to 39 participants. These programs are client-centered, culturally specific, and trauma-informed. These services, provided in office and community settings, include both individual and group counseling services. Additionally, both programs provide case advocacy for survivors, safety planning, service planning, care coordination and management, crisis support, and in-person accompaniment to court. This integrated model of coordinated care and multiple ways to help survivors of domestic violence at the point when they seek assistance, facilitates an overall improvement in the survivor's safety and quality of life. PACT has built a service array that can support clients in their efforts to access emergency, transitional, and permanent housing, employment, and legal and social services. Both Oahu and Maui programs have coordinated and established working relationships with emergency domestic violence (DV) shelters, transitional support housing, and community landlords to improve accessibility to survivors and their children to safe, affordable, and stable housing.

Family Visitation Centers (Oahu and Kauai): PACT's FVC program coordinates and provides safe visits for children with their non-custodial parents and facilitates the transfer of children from one parent to another when there are concerns that impact the physical, emotional, and psychological safety of parents and children who are survivors of domestic violence/family violence.

Initiated in 1994, PACT's Oahu Family Visitation Center (FVC) program was one of six programs established in the nation. Through the unwavering support of the First Circuit, PACT's FVC has developed into one of the most progressive visitation programs being implemented. The FVC is an important community resource that was specifically designed to protect survivors from encountering their batterers during child visitations and exchanges. The FVC also provides an opportunity for children to have safe contact with their non-custodial parent during a contentious and potentially violent separation, reducing the likelihood of children becoming caught in the crossfire between parents who are separating and/or divorcing. Further, the FVC protects survivors of battering and their children from violent perpetrators who have used unsupervised child visitations as an opportunity to continue to perpetrate fear and violence. Many perpetrators of domestic violence attempt to use this period of separation to harass, threaten, or harm their former partners, or to manipulate or kidnap the children.

Successful visitation centers are part of a larger, coordinated community response to domestic violence that allows battered parents, their children, and violent parents to access the array of services and interventions necessary to achieve safe families.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Parents And Children Together (PACT) currently occupies 55 locations throughout the state of Hawaii providing a wide range of community services. PACT sites are strategically placed where they are visible, accessible, and where they can provide for the most vulnerable populations effectively. The administrative office and three programs are located at 1300 Halona Street, Honolulu, HI 96817. Three other programs remain at the resource center on the Kuhio Park Tower/Kuhio Homes public housing property at 1485 Linapuni Street, Honolulu, HI 96819.

PACT prioritizes the health, safety, and comfort for all their clients, visitors, and employees by continuously monitoring and complying to environmental regulatory and safety standards. Regulatory compliance agencies include the Americans With Disabilities Act (ADA) Occupational Safety and Health Administration (OSHA), and the Life Safety Code. Monthly Safety Committee meetings are held to continuously monitor the effectiveness of our safety program and is managed by the Chief Administrative Officer, Director of Quality, and the Facilities Manager.

Ohia Domestic Violence Emergency Shelter

Ohia Shelter underwent an extensive nine-month renovation which was completed and reopened on July 10, 2020. The maximum capacity of Ohia Shelter is 24 survivors and children.

The Ohia Shelter facility has six bedrooms, and four full bathrooms. Each bedroom is fully furnished with beds, dressers, and in-room closets. The upper level of the home is the main living area and includes four bedrooms, two renovated bathrooms, and a communal kitchen. The main kitchen contains a large refrigerator, cabinets, and storage so all clients have a designated space to store their groceries. Next to the kitchen is a full, furnished dining area for the clients to eat their meals.

Two bedrooms are located on the lower floor level with an additional bathroom. Also located on the lower level of the house is a common living area that is furnished with comfortable furniture, a TV, and a fully functional business center equipped with a computer, printer, and several resource books. Survivors can use the business center for job and house hunting, as well as maintaining contact with supportive friends and family. On the lower level of the house is a children's play area, furnished with a children's computer, toys, and books. Groups and activities can also take place in this area.

The Ohia Shelter is fully ADA compliant and has a bedroom and bathroom specifically designated for a client who is in a wheelchair or physically disabled. The ADA bathroom and bedroom is located on the ground level to ensure easy access to the shelter. A

ramp is located on the side of the house for direct wheelchair access to the house entrance. Included in the recent renovation was the addition of a fully functioning elevator to accommodate all clients access to the entire shelter, regardless of ability. There is a laundry area equipped with two washers and two dryers for the clients to use at any time. At the front of the house is a play area with a picnic table making it easier for parents to supervise their children while they play.

The 2020 renovation provided a two-story office space. The downstairs office space has two separate confidential offices and a large open space for conducting intakes with a conference table and play area for the children. Rather than having three desks in a room where intakes are being done, there is a separate office where Primary Shelter Advocates can meet with their client to conduct individual sessions privately. This creates an environment that promotes respect for survivors' privacy. There is increased access to participants with limited mobility via a wheelchair ramp directly to the office. The pantry/donation room is twice the size it was before, allowing for increased storage and improved organization. Clients have access to clothing, toiletries, and other donated items to make their stay at Ohia more comfortable.

The upstairs office space (accessible via the stairwell or the elevator) provides a private counseling room, and two private offices for the Shelter Managers. A spacious multipurpose room for group activities and video conferencing now provides a confidential space for survivors to share in groups. Video conference equipment allows survivors to participate from the privacy of their room if they choose. The office space is furnished with desks, computers and a locked file area to maintain client confidentiality of records. Also, in the office space are lockers so clients can keep personal belongings and medications locked up. Each client maintains the key to their assigned locker.

The Lehua Transition House is a two-story, program-owned facility that can house seven female survivors at any given time, each with their own private room. Survivors share common areas, such as the kitchen, an upstairs and downstairs living room, dining room, five bathrooms, garage, and an outside living area. The house is fully furnished and located in a safe, residential community and accessible along the public bus line. The house is ADA accessible and includes a separate, ADA bedroom, and private bathroom. The Trauma Therapist has an office on site. Lehua Transition House services are available for women without children who are survivors of DV, sexual assault, dating violence, and/or stalking and have resided in an emergency DV shelter or are referred by a community DV provider. Additional eligibility criteria include a demonstrated need for permanent housing.

The Hale Ola facility meets all the requirements of the American Disabilities Act (ADA) regarding consumer and employee access as well as OSHA requirements for safety. Every effort is made to maintain services that are centrally located in each community where target populations are served. Hale Ola has five separate living areas and can house two to 10 survivors and their children at a time (12 new beds). The configuration of Hale Ola provides flexibility in providing housing to families with more than four

children and/or families with multiple children under the age of five who are currently under served on Oahu.

Each household will have a private living area. Survivors will share common areas such as a kitchen, upstairs living room, downstairs living room, dining room, and four bathrooms. PACT owns the building and will act as the landlord and service provider. The house is fully furnished and is located in a safe residential community with convenient access to public transportation, small scale retail, and schools. It is ADA accessible with a separate ADA bedroom and private bathroom.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

Planning for the human resources needed to operate the shelter and provide direct services to survivors on an ongoing basis is critical. Effective shelter services require a team of staff with a variety of roles and responsibilities. This project will fund three 1.0 FTE Shelter Advocate 2s and a .50 FTE Shelter Advocate 1.

The Shelter Advocate 2 role will provide case management and housing advocacy for assigned residents in the facilities, as well as those living in community rentals (Rapid Re-Housing or other types of rental support). Successful transition to permanent housing requires significant support and case management to ensure that the survivor will be able to maintain housing, employment, and other assistance in a long term capacity. Navigating the requirements of supportive housing, childcare, general assistance, employment, and job training is challenging and is more complicated by the impact of the trauma, abuse, isolation, and mental health issues that the survivor and her children experienced. The Advocates will provide on-site and in-community supports to residents of the shelter facilities for a minimum of 40 hours per week, during peak activity hours. In the event that a crisis or emergency arises, the Advocate will notify the Shelter Manager immediately for consultation.

Shelter Advocates provide an array of trauma-informed information on the effects of domestic violence on the victim and on their children. Shelter Advocates receive trauma-informed training included in their program orientation. The Shelter Advocate assigned to work with survivors in this project is trained in trauma-informed care and participates in a weekly case review with a multi-disciplinary team including Shelter Advocates, Program Director, Shelter Therapist, and the Executive Vice President of Intervention Programs. The weekly case review includes not only progress toward acquiring and maintaining permanent housing, but also a discussion of the survivor's mental health, substance abuse, coping skills, and the effects of the children's exposure to DV.

Providing services that are trauma-informed is, at its core, the intentional and deliberate act of understanding and taking into account the unique lived experiences of each survivor. Services are not driven by paperwork deadlines or other administrative tasks but are driven by the understanding that effective service delivery is only effective if it meets the self-identified needs of each survivor. This means designing environments that are responsive to the range of needs people have, including their needs for engagement and connection, as well as for privacy, quiet, and time alone. Services are flexible so clients can choose what works best for them. The quality of our interactions and how people treat each other and how it feels to participate in services, as well as what the work environment feels like to staff, is paramount. At PACT, we value respect, kindness, care, compassion, integrity, and transparency. Transparency means that we are clear and open about our processes, intentions, plans, options, boundaries, and limitations. Transparency ensures that clients have the information they need to decide

if and how they want to participate in services. Clients should feel that who they are as individuals, along with their unique needs and experiences, are valued, acknowledged, and cared about by others.

Additionally, the shelter advocates will work with the Assistant Program Director and Program Director to establish partnerships with local rental agencies, property management businesses, and or independent landlords who will provide rental housing to survivors and their children. Building relationships with key housing specialists is instrumental in helping to build awareness about the impact of domestic violence on the family, homelessness, and the sheer challenge to recover from the long-term impact of domestic violence.

Comprehensive Support Services

Shelter Advocates will provide comprehensive support services to survivors. These services are voluntary. Support services are case management driven to support the client in achieving their short- and long-term goals during their participant in the program. These services can include assistance with basic needs such as, obtaining food and clothing, childcare, and transportation. More complex services will include support and referrals for substance abuse treatment, general advocacy and emotional support, domestic violence group and individual counseling, and warm referrals to healthcare and mental health services, legal services, and vocational training. We have agreements with Legal Aid Society of Hawaii and YWCA of Oahu to provide legal advocacy, employment readiness training, and financial empowerment classes. Follow-up services are also included for a specified amount of time after the survivor has transitioned out of a PACT facility. This can be up to one year based on the type of rental assistance awarded.

Advocates generally meet with the survivor weekly to assess the client's needs and progress toward their goals. The survivor's goals and objectives will be revised as the survivor's needs change and at their request. A comprehensive assessment will inform service plan goals and includes questions related to the survivor's strengths and needs, past trauma, methods of coping with this trauma to date, and ongoing safety concerns. Some survivors may be farther along in their emotional stability and within a short period of time, can successfully move to permanent housing with minimal support. Other survivors struggle with the emotional trauma of the abuse and will need more intensive supportive services. The emotional well-being of the child and their experience will also be assessed by the Shelter Advocate.

Advocates and the survivor will develop a service plan based on client self-identified goals, the information gathered during intake, eligibility determination and assessment. Service planning intentionally addresses the barriers a survivor faces.

The Assistant Program Director (APD) position is critical to the overall success of shelter services and oversees the day-to-day operations at all of PACT's shelter facilities. This position provides oversight, supervision, and guidance to shelter

advocates. The Assistant Program Director provides leadership, financial management, communications, advocacy, and community awareness about domestic violence and its impact to survivors and children. Sound management is needed to ensure the quality and sustainability of services provided by shelters, particularly given the stressful and often insecure work environments, and limited resources in which the shelter operates. The APD establishes and manages staff workloads, monitors staffing as services evolve and workloads change, establishes, implements, monitors, and coordinates shelter program objectives, identifies program needs, makes recommendations, and carries out the required activities for those identified improvement areas. This position alongside the Shelter and Visitation Services Program Director, ensures that all shelter facilities operate in a manner consistent with contractual standards and guidelines, state agencies, and accreditation standards.

The Assistant Program Director is also responsible for the direct supervision of the Shelter Advocate staff, data collection, ensuring accuracy of data, meeting reporting requirements, staff training, coordination, and quality assurance activities.

Staff Qualifications

Position	Staff Name	Education/Experience
Shelter Advocate 2 (three 1.0 FTE's)	To be hired upon award	1. Bachelor's degree in social work, psychology, counseling, or equivalent human services field, required PLUS one year experience in the field of intimate partner violence plus one year experience working with children in a group or individual setting, required. OR 2. High School Diploma required, PLUS three years' experience in the field of intimate partner violence plus three years' experience working with children in a group or individual setting, required.
Shelter Advocate 1 (1.0 FTE)	To be hired upon award	High School Diploma or equivalent required/familiarity with the dynamics of intimate partner violence, preferred.
Assistant Program Director	Vacant	1. Master's degree in Social Work, Psychology, or a Human Services field preferred, three years' experience working with child abuse and neglect including domestic violence and substance abuse required. Two or more years supervisory experience in the health and/or human services required, OR 2. Bachelor's in Social Work, Psychology, or related field and 4 or more years'

Position	Staff Name	Education/Experience
		experience working with child abuse and neglect, including domestic violence and substance abuse required and two or more years supervisory experience in health and or human services required.
Shelter and Visitation Services Program Director	Celene Roberts	Masters of Social Work/8+ years in current position and 6 years in former position as program supervisor
Executive Vice President of Intervention Programs	Marie Vorsino, LMHC, Psy.D	Doctorate in Clinical Psychology/1+ years in current position and 5 + years in former position as Vice President of Intervention Programs

Supervision and Training:

The Program Director and Shelter Manager will participate in the hiring of any new staff as openings arise. The Shelter Manager is responsible for orienting and training all new staff under her supervision.

Training & Orientation of New Staff:

Every employee newly hired to PACT participates in a full-day orientation to the organization. This includes an introduction to the mission, vision, and values of our organization; overview of policies and procedures; our philosophy in working with clients; safety information; and benefits overview.

Additionally, the employee is provided a program orientation specific to the job needs and requirements. Upon hire, the Assistant Program Director and the Program Director will assess each new employee's strengths and needs based on their education, work, and life experiences. Additionally, program leadership will ensure that each employee receives all required training and any other training that may enhance the staff member's skills; track the completion of training and monitor implementation of the knowledge and skills learned on an ongoing basis; and provide ongoing reflective coaching and mentoring of the new employee. At times it may be recommend that the employee work with another staff member to obtain additional skills as needed. A program training log is completed by the employee and monitored by program leadership to completion.

The Assistant Program Director will provide ongoing supervision that includes administrative, clinical, and reflective elements with the staff. Supervision with staff will be conducted for a minimum of one to two hours monthly; it will be scheduled and conducted on a regular basis and will be structured and thoroughly documented. Informal supervision will be conducted on a weekly basis and as requested. The Assistant Program Director will also be available as needed through an "open door" policy as well as being available by phone should any crisis arise during and after regular office hours.

Supervision

At minimum, employees participate in supervision once per month, with frequency depending upon the developmental needs of the employee. The components of supervision are described as follows.

Administrative Supervision:

Administrative supervision relates to the oversight of federal, state, and agency regulations, program policies, rules and procedures. In administrative supervision, staff will receive guidance on program requirements, feedback on their performance and will be assisted with problem-solving and with work-related issues.

Supervision that is primarily administrative will be focused on the following objectives:

- **Hire:** The HR Department will screen all applicants to ensure that they meet basic position requirement. Assistant Program and Program Director will participate in the interviewing of the candidates to ensure they meet the qualifications for the position, including the personal qualities of engaging participants in a warm, non-judgmental manner, trauma-informed engagement, providing information in a manner that matches the learning style of the participant, establishing and maintaining professional boundaries, and providing information and encouragement for participants to learn how to do things for themselves such as accessing community resources, self-regulation, and maintaining safety, to name a few.
- **Train/Educate/Coach:** The Assistant Program Director will train and orient their respective new staff as described above and will provide ongoing training through discussing how formal training is being implemented and assess areas needing additional reflective coaching.
- **Oversee Documentation:** The Assistant Program Director will train and mentor their respective new and ongoing staff on tracking requirements, including developing and implementing systems, such as a weekly review of ticklers to ensure completion of all required assessment tools in a timely and accurate manner and ensuring that documentation is completed using non-judgmental language. The Assistant Program Director will provide ongoing feedback on the quality and timeliness of documentation.
- **Track Data & Write Reports:** The Assistant Program Director will be asked to track and summarize data, including an explanation of areas where outputs and outcomes are not met and possible strategies for improvement, to be discussed and forwarded to the Program Director.
- **Explain Rules & Policies:** The Assistant Program Director will explain rules, policies and procedures during program orientation, on an ongoing basis, and when there are changes to these or new procedures are added.
- **Coordinate:** The Assistant Program Director and the Program Director will ensure the implementation of the team approach through discussing the need to coordinate services with PACT's Family Peace Center, Family and Economic Development Center programs, and other community resources.

- **Monitor Productivity:** During orientation and on an ongoing basis, the Assistant Program Director will track and discuss program expectations, such as maintaining accurate documentation, etc.
- **Evaluate:** The Assistant Program Director will provide informal feedback to their respective staff member during supervision, formal feedback following shadowing exercises, and through the PACT Performance Review, which is completed at the end of the three-month introductory period and annually thereafter.

Clinical Supervision:

Clinical supervision/consultation is case-focused and includes the following objectives:

- **Preparing to Work with the Participant:** The Assistant Program Director will review the initial eligibility criteria and assessment with the Shelter Advocate 2 to establish a collaborative plan to engage the participant in services, assessing their strengths, risks, and readiness for services. The Assistant Program Director will guide the Shelter Advocate 2 in developing strategies that promote safety, accountability, healing, and well-being within the context of the participant's culture and developmental abilities.
- **Review Casework:** This activity will be completed at both an individual level and during weekly case consultation. Individually, the Assistant Program Director and Shelter Advocates will review all participants receiving services since the last supervision, whether safety planning has occurred, immediate needs have been met, mental health and/or medical needs have been identified, substance abuse screening has occurred, child development or parent-child activities conducted; employment goals have been identified and assessed with appropriate services provided; short- and long-term housing needs have been met; and referrals made. Weekly, the Executive Vice President of Intervention Programs, the Program Director, Assistant Program Director, and Shelter Advocates 2 will review service and safety plans to ensure quality and relevant services are being provided through a group supervision format.
- **Discuss Information and Impressions:** The Assistant Program Director will provide the Shelter Advocates with timely feedback regarding the participant's response to the Shelter Advocates and to information presented, the participant's level of participation in group and/or individual intervention, quality of parent-child interaction, the type and quality of family interactions observed in the office, the child's responsiveness to the parent and/or to program activities, identify cultural considerations, the parent's ability to read and speak English and respond to the child's cues.
- **Reflective Discussion on Intervention Strategies:** The Assistant Program Director will periodically discuss the curriculum and assessments being implemented with the participant and whether it is understood and implemented as intended by the staff. For example, reflective discussion may include the following questions: Does the approach used by the worker (staff member) appear to be effective with this participant? Is the participant receptive to the worker and to services, or does their approach or strategies need to be adjusted

or changed? Is the participant's culture being respected? Did the worker talk too fast? Did the worker give enough time for the participant to respond in their own words? The Assistant Program Director will use the information gathered to make improvements to service delivery as needed and will include a summary of improvements implemented in the agency's quarterly quality report.

- **Discuss Referrals:** The Assistant Program Director will discuss possible referrals to community resources that may benefit the participant and will follow up on referrals made by the Shelter Advocate 2. The Assistant Program Director will assist the staff in defining the roles of the programs involved to avoid service gaps or duplication. The Assistant Program Director will assess the constellation of resources to ensure that resources are appropriate to families with multiple needs and will discuss the importance of communication and coordination of services. The Program Director will discuss the quality and rate of referrals with the Assistant Program Director during monthly supervision and whether additional steps need to be implemented on behalf of clients.
- **Reflective Review and Discussion of Service Planning:** The Assistant Program Director will have reflective discussions on the following with the staff in regard to the service planning: What does the participant consider as their strengths, needs and priorities? Do you think the participant made an accurate self-assessment? What are their short-term goals while in program and long-term goals post program services? Are the goals reasonable for the time frame? Are the strategies reasonable and will the participant be able to do their share of the work defined by the identified goal(s)?
- **Reflective Review and Evaluation of the Participant's Progress:** The Assistant Program Director will discuss with the staff the following in regard to service planning: Is the participant meeting the goals they set? Do goals or strategies need to be revised? Does the participant have new goals? Are the strategies outlined in the Safety Plan still relevant? Regular feedback on progress towards these goals is provided during supervision sessions and at informal evaluation discussions throughout the year.
- **Give Guidance/Advise/Reflective Coaching:** The Assistant Program Director may suggest to staff alternate approaches with the participant, such as addressing the parent's immediate needs regarding their two-year old's tantrums as a way to make services meaningful and valuable to the survivor. The Assistant Program Director may discuss the participant's culture and ways the staff could modify their approach to be more responsive to that. The Assistant Program Director may also ask probing questions regarding the parent-child engagement and whether they are able to read each other's cues, etc.
- **Teach/Coach:** The Assistant Program Director will follow up on training attended by each supervised employee to ensure the information is understood and effectively integrated into service delivery. The Assistant Program Director may review possible indicators, as displayed by the client, of continued domestic violence, child abuse and neglect, and behavioral health challenges so that the staff is more aware of when a referral is needed.

Reflective Supervision:

In reflective supervision, each staff member will be encouraged to think through issues such as their relationship with a participant, their reactions to a participant, a participant's success or challenges, their degree of progress, and boundary issues. The primary objectives of reflective supervision/consultation include the following:

- Form a trusting relationship between the supervisor and his/her supervisee;
- Establish a consistent and predictable meeting time and place, free of interruption, e.g., turn off the phone, close the door;
- Ask questions that encourage and strengthen the staff member's observation and listening skills, especially about the parent-child, parent-parent, survivor-batterer relationships;
- Listen and observe closely, noticing the worker's emotional reaction to working with participants, including feelings of anger, frustration, confusion, and so forth. Be especially aware of areas of potential boundary issues;
- Help the worker notice, identify, and navigate the thoughts and feelings they experience in working with survivors and child witnesses;
- Be curious and emotionally present; respond with empathy; avoid judgment or criticism;
- Teach/guide/coach, taking into account the learning style and pacing of each worker;
- Nurture, support, and acknowledge the employee's strengths and accomplishments;
- Demonstrate through modeling the integration of emotion and reason;
- Foster the reflective process so that it can be internalized by the worker;
- Explore the parallel process and allow time for personal reflection;
- Attend to how reactions to the content affect the process; and,
- Remain available between supervision meetings.

Supervision is a resonant, parallel process whereby the supervisor provides an encouraging, positive, nurturing environment for reflection and growth on the part of the employee. This parallel process provides a model for the parent-child relationship, the parent-parent relationship and will be practiced throughout all aspects of service delivery. All relationships will be grounded in nurturing safety, identification of strengths, positive support, encouragement of growth, and accountability.

The professional relationship between the supervisor and the supervisee is the foundation for reflective supervision and consultation. Personal and professional growth takes place within the context of a trusting relationship. To the extent that the respective supervisor and his/her team are able to establish a trusting relationship—one that allows each team member to share insecurities, mistakes, questions and differences of opinion—the capacity to be reflective will flourish. The respective supervisor will create

this atmosphere by identifying strengths, providing support, and encouraging self-reflection and problem-solving. Staff will be encouraged to set and maintain clear boundaries with participants to avoid taking on a role that is beyond their job description or taking responsibility for a participant's progress. The Shelter Manager will help staff to develop realistic expectations by highlighting the staff's and participant's successes, however great or small. This will be particularly important when working with multi-need participants, to prevent job burnout for all program staff.

Staff Safety:

PACT promotes staff safety through subsidy for staff cellular phones, which are required for all direct service and management staff, use of a sign-in/sign-out board, secured entry to offices, and continually emphasizing to staff that safety is foremost. In addition, staff are trained in CPI (Crisis Prevention Institute), CPR, QPR (Question, Persuade and Refer Suicide Prevention Training) and are required to complete self-learning modules each year that contain valuable safety information, e.g., communicable and infectious diseases, drug and alcohol free workplace, emergency preparedness, employee wellness, facilities security, fire safety and fire drill, and hazard communication program.

Training:

PACT promotes on-going educational and in-service training opportunities for its staff as a means of endorsing life-long learning, assuring quality of services, enhancing staff retention, and achieving participant satisfaction. All staff will complete an initial required training of 25 hours, at least 15 hours of which are specific to domestic/family violence. Each year thereafter, each staff member will be required to complete a minimum of 12 hours of relevant training. In-service topics are flexible depending upon the needs of current staff, program, individual work experiences, and education. All new PACT staff members attend an eight-hour initial orientation to familiarize them with the agency and work expectations. Topics include HIPAA, Safety in the Workplace, Emergency Preparedness, Professional Conduct, Administrative Policies & Procedures, Performance & Quality Improvement, PACT's Employee Handbook, Human Resources Information, Benefits, and an Overview of PACT (history, vision, mission, values, philosophy, Code of Ethics, organizational chart Board of Directors) and culture-based practice. Staff document all internal and external training in Relias, an online training portal for staff. Required PACT yearly training are assigned and tracked for completion in real time.

All supervisory and management staff members are required to attend PACT's six-to nine-day *Putting the Pieces Together* (PTPT) Supervisory Series.

Program Based Training:

Training on Domestic Violence and Family Violence will be provided quarterly by the Assistant Program Director, Program Director, and/or guest speakers. Topics may include: the power and control wheel, dynamics of domestic/family violence within a cultural context, crisis intervention, age appropriate safety planning, the impact of

violence on children, teen dating violence, and effective parenting in violent families to name a few.

Training on Trauma Exposure, Trauma Informed Care Within the Context of Native Hawaiian Cultural Values will be provided quarterly by the Assistant Program Director, Program Director, and/or guest speakers. Topics may include impact of intergenerational trauma exposure within a cultural context, trauma-informed care, why this approach can be transformative, etc.

Training on Risk Factors will be provided by the Assistant Program Director, Program Director, and/or guest speakers. Topics to include: behavioral health issues such as depression in survivors and/or children within their cultural context, self-medicating behaviors/substance abuse, and other risk factor topics identified by staff.

Training on Community Resources will be provided by shelter staff, invited guest speakers from community agencies, other PACT programs, or by staff members with special areas of expertise or who have attended community-based trainings.

2. Organization Chart

The organization-side chart depicts the lines of supervision throughout the organization and Shelter services program within the several program areas PACT offers. The program-level organization chart depicts the lines of supervision and FTEs for the Shelter services program.

3. Compensation

The annual salary range of the three highest paid professional staff is as follows:

- President & CEO: \$214,788;
- Chief Administrative Officer: \$140,760; and
- Chief Development Officer: \$140,760.

VII. Other

1. Litigation

PACT was notified in August 2021 of a complaint filed with the First Circuit Court regarding a former employee.

2. Licensure or Accreditation

Parents And Children Together is accredited by the Council on Accreditation through October 31, 2024.

3. Private Educational Institutions

Not applicable.

4. Future Sustainability Plan

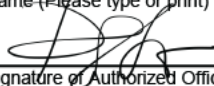
PACT has an active fund development team who perform regular searches of government, foundation, and corporate contract/grant opportunities, locally and nationally. Specific team members are responsible for cultivating and nurturing individual donor relations, promoting PACT's work through social media and other communication venues, and producing fundraising events to raise capital and unrestricted funds that support the entire non-profit organization.

In 2001, we added shelter and supportive services to our array of services for domestic violence survivors and their children, by opening the Ohia emergency shelter; and by recognizing the need for more transitional housing options for these survivors, we acquired and now operate two additional transitional houses to accommodate and support our DV survivors and their children, as they are in need of further educational and vocational training to afford permanent rental housing in Hawaii's unique rental market. Largely supported by state and federal contracts, we have been able to acquire additional funding through foundations and individual donors, to compensate for government contraction and expansion. Should PACT not receive funding after the 2023-24 fiscal year, we will continue to seek other funding services, advocate for funding domestic violence shelter and supportive services, and educate the community about the necessity of joining the effort to end domestic violence through donations of their time, treasure, and talents. Should funding not be available, PACT would need to reconfigure its services and likely not be able to serve as many survivors in need of shelter and assistance, with the intensity and depth of services being provided.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Parents And Children Together

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	224,404			
2. Payroll Taxes & Assessments	29,621			
3. Fringe Benefits	38,149			
TOTAL PERSONNEL COST	292,174			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	3,360			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication	540			
8. Utilities				
9. Audit Services	1,020			
10. Contractual Services - Administrative	1,272			
11. Indirect Costs	44,755			
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	50,947			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	343,121			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	343,121	Sarah Manning 808-792-9782		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	343,121	Ryan Kusumoto, President & CEO		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Parents And Children Together

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Assistant Program Director	1	\$73,124.00	60.00%	\$ 43,874
Shelter Advocate II	1	\$47,366.00	100.00%	\$ 47,366
Shelter Advocate II	1	\$47,366.00	100.00%	\$ 47,366
Shelter Advocate II	1	\$47,366.00	100.00%	\$ 47,366
Shelter Advocate I	1	\$38,432.00	100.00%	\$ 38,432
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				224,404
JUSTIFICATION/COMMENTS:				
Staffing includes an Assistant Program Director at .60 FTE , three Shelter Advocate IIs at total 3.0 FTE , one Shelter Advocate I at 1.0 FTE. The Assistant Program Director is responsible for the programmatic oversight, supervision, and guidance to shelter advocates. The Shelter Advocate IIs are responsible for the direct delivery of comprehensive case management services to clients participating in the program. The Shelter Advocate I will provide coverage and assistance in direct services to clients in a group format as well as documentation of those services in an electronic health system.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Parents And Children Together

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
No Equipment Requested			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
No Motor Vehicles Requested			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Parents And Children Together

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: No capital project funding requested						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Parents And Children Together

Contracts Total: 7,643,947

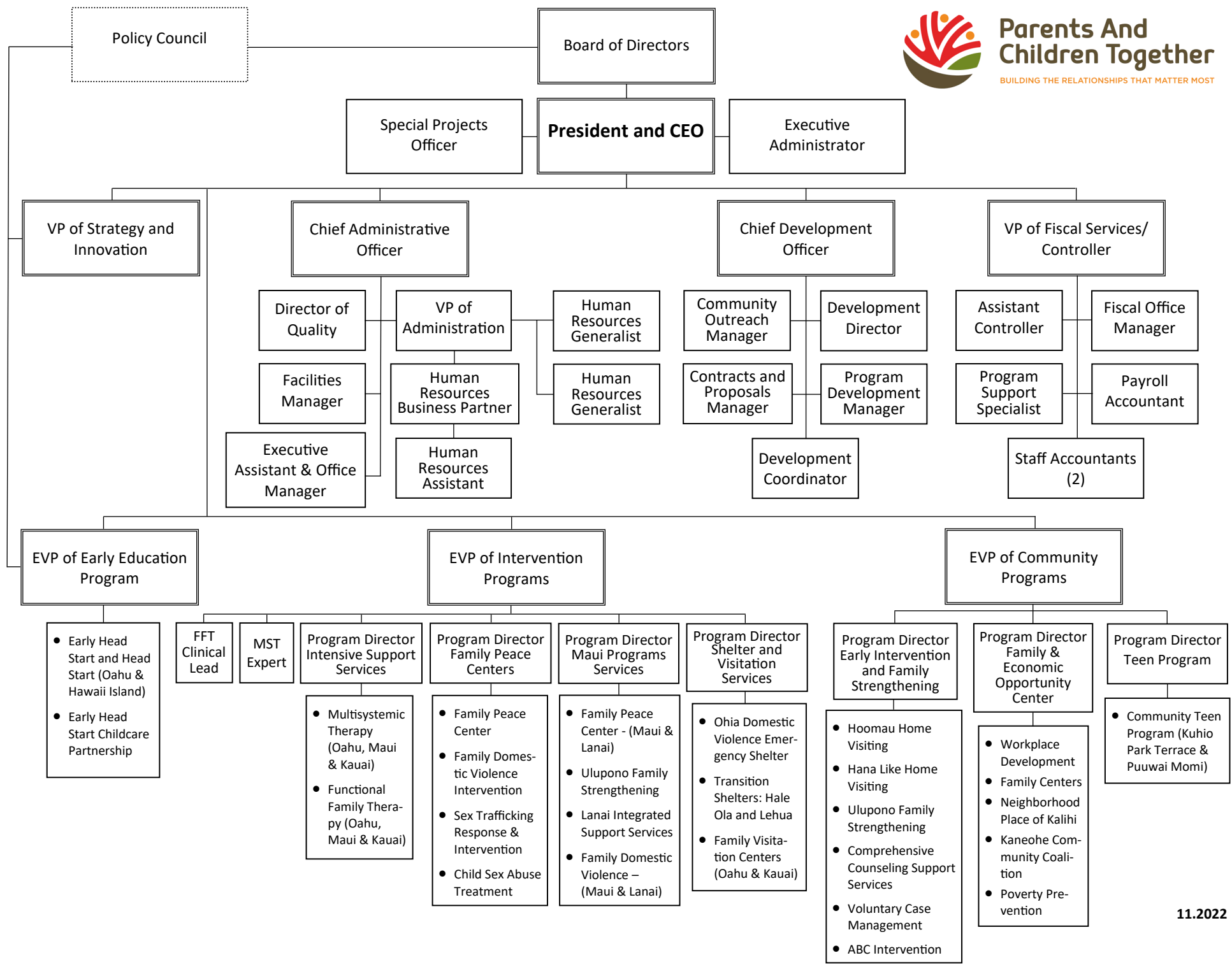
	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Domestic Violence Shelter Services	12/28/20-6/30/26	Department of Human Services Social Services Division	State of Hawaii	2,812,754
2	Domestic Violence Shelter Services	1/1/15-12/27/20	Department of Human Services Social Services Division	State of Hawaii	2,682,121
3	Continuum of Care - Hale Ola and DV Bonus Project FY21	10/1/22-9/30/23	Department of Housing and Urban Development	U.S	277,304
4	Continuum of Care - Hale Ola and DV Bonus Project FY20	10/1/21-9/30/22	Department of Housing and Urban Development	U.S	277,304
5	Continuum of Care - Hale Ola and DV Bonus Project FY19	10/1/20-9/30/21	Department of Housing and Urban Development	U.S	264,608
6	Transitional Housing Assistance Program	10/1/22-9/30/24	Department of Justice Office on Violence Against Women	U.S.	403,163
7	Transitional Housing Assistance Program	10/1/18-3/31/22	Department of Justice Office on Violence Against Women	U.S.	297,228
8	Emergency Solutions Grant Program - Ohia Domestic Violence Shelter	3/27/20-4/30/22	Department of Housing and Urban Development	U.S	178,549
9	Emergency Solutions Grant Program - Ohia Domestic Violence Shelter	2/19/20-1/31/21	Department of Housing and Urban Development	U.S	82,801

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Parents And Children Together

Contracts Total: 7,643,947

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
10	DV Transitional Housing for Families - Stop Violence Against Women (VAWA)	6/1/20-5/31/22	Department of the Attorney General Crime Prevention and Justive Assistance Division	State of Hawaii	248,115
11	PACT Supportive Transitions - Stop Violence Against Women (VAWA)	10/1/21-6/30/22	Department of the Attorney General Crime Prevention and Justive Assistance Division	State of Hawaii	120,000





**Shelter Services
Ohia Domestic Violence Shelter – Lehua Transition House & Hale Ola Transition House
Organization Chart**

