

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating       Capital

Legal Name of Requesting Organization or Individual: Db: Moanalua Gardens Foundation

Amount of State Funds Requested: \$ 246,270.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):  
The Kamananui Valley 'Āina-Based Education Program is an experiential education program administered by the Moanalua Gardens Foundation in partnership with the Department of Land and Natural Resources, Division of Forestry and Wildlife (DOFAW). The goal of this program is to educate and inspire future generations of environmental stewards. As part of the program, partnering schools will select students to participate in this unique experiential learning initiative. The 3,700-acre Kamananui Valley serves as the living classroom for this 'āina-based program, immersing students in STEM, culture, history, in an active 'āina-based learning environment.

Amount of Other Funds Available:

State: \$ 0.00  
Federal: \$ 0.00  
County: \$ 0.00  
Private/Other: \$ 57,100.00

Total amount of State Grants Received in the Past 5

Fiscal Years: \$ 890,000.00 CIP  
Unrestricted Assets: \$ 140,775.22

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:

1414 Dillingham Blvd Ste. 211  
City: Honolulu State: HI Zip: 96817

Contact Person for Matters Involving this Application

Name:  
Guy Nakashima

Title:  
Executive Director

Email:  
guy@mgfhawaii.org

Phone:  
808-778-3793

Federal Tax ID#:  
[REDACTED]

State Tax ID#  
[REDACTED]



Authorized Signature

Guy Nakashima, Executive Director

Name and Title

1/20/23

Date Signed

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

Please see attached Certificate of Good Standing dated January 18, 2023

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Please see attached Declaration Statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

See signed DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAII REVISIED STATUTES

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in 1970, Moanalua Gardens Foundation has served as a vital link in preserving and protecting the environmental and cultural resources of Hawai'i. A non-profit 501(c)(3) organization, MGF was instrumental in safeguarding Kamananui (Moanalua) Valley from the construction of the H-3 freeway, thus preserving in perpetuity over 3,700 acres of open space land for the recreation and enjoyment of the people of and visitors to Hawai'i. This legacy of preservation began in the early 1900's

with Samuel Mills Damon who set aside Kamananui Valley and Moanalua Gardens for use by the general public.

For the past 53 years, MGF has pioneered the aloha ‘āina (care for the land and our precious natural resources) movement through public education initiatives that teaches people to value the unique environmental and cultural resources of our islands, some of which are found nowhere else on Earth. MGF believes that education is essential to developing informed generations of environmental stewards who will protect and preserve our fragile and vulnerable ‘āina for current and future generations.

MGF’s accomplishments include developing the first comprehensive environmental education curriculum for Hawai‘i, the production of an award-winning distance learning program, and place-based stewardship programs that explore and restore the historic Kamananui Valley. Highlights include:

- ❖ The respected Partners in Education Program and ‘Ōhi’a Project Curriculum, once the most widely used environmental education program in Hawai‘i’s elementary schools.
- ❖ Huaka’i o Kamananui, Aloha ‘Āina Moanalua, the only place-based environmental education curriculum for 4th graders focused on Kamananui Valley, one of the last intact watersheds in Honolulu’s urban core.
- ❖ The annual Prince Lot Hula Festival, the state’s oldest and largest non-competitive hula celebration named after Prince Lot, Kamehameha V, who reprised hula in Moanalua.

2. The goals and objectives related to the request;

The goals related to the request:

- ❖ To encourage young minds to take responsibility for protecting our ‘āina (land) and the natural resources that sustain life in Hawai‘i;
- ❖ To promote environmental awareness and a sense of connection with our ‘āina; and,
- ❖ To develop the next generation of environmental stewards that are grounded in the history of our islands.

The objectives related to the request:

- ❖ Create the awareness about environmental issues faced in our islands;
- ❖ Teach basic understanding about the ‘āina and its relation to humans;
- ❖ Shape the attitudes of our future generations on ‘āina-based concerns plaguing our islands; and,
- ❖ Motivate and create opportunities for keiki to participate in aloha ‘āina efforts to protect Hawai‘i’s most precious natural and cultural resources.

3. The public purpose and need to be served;

Officially recognized by the United Nations, Hawai‘i proudly stands as one of the world’s first local sustainability hubs. As one of seven (7) Goals and Targets stipulated in the Aloha+ Dashboard, our team of land conservationists, cultural practitioners and

environmental educators aim to “Increase youth leadership pathways and academic participation” by offering our award-winning Kamananui Valley 'Āina-Based Education Program to three (3) schools in the Farrington Complex and three (3) schools in the Campbell Complex.

Administrations from both Farrington and Campbell Complexes have identified experiential learning programs as ideal, highly-effective methods used to engage their students. With our motto of “no child left inside”, MFG looks to provide Title 1 and urban students with unique educational opportunities to get outdoors and develop a greater understanding of and appreciation for the 'āina and the natural resources that sustain life here in our islands.

After prudent evaluation of the unaddressed needs existing in our growing urban communities, MGF has decided to take action and offer the Kamananui Valley 'Āina-Based Education Program to Title 1 and urban community schools, utilizing Kamananui Valley as a living classroom for student learning. Rather than learning about the environment by reading a textbook or computer screne, the experiential learning process is accelerated and reinforced by being immersed in the actual experience.

Experiential learning emphasizes learning through real-life, hands-on experiences. Personal experience motivates and enhances learning in ways not possible in conventional teaching. Experiential learning, or learning by doing, accelerates the learning process by using critical thinking, problem solving and decision making in its teaching modules. Students retain far more information, and can reproduce what they have learned with greater success, when they are able to experience what they are being taught, rather than simply reading about it.

Group work promotes healthy personal and social development, contributing to a greater awareness of, and appreciation for, the needs and contributions of others. Cooperation is key as students learn to effectively problem solve.

Skills-focused learning, group problem solving, team building, and residential living foster an optimistic sense of both interdependence and self-reliance, and motivate leadership development. Students develop effective communication and decision making skills, learning to tap into their personal strengths, identify opportunities for growth, and clarify a life purpose.

Building upon over five decades of experience successfully designing and delivering aloha 'āina environmental education programs that incorporates Hawaiian culture and values, MGF views the Kamananui Valley 'Āina-Based Education Program as the natural progression of its mission to deliver relevant experiential education programming to the children of Hawai'i.

4. Describe the target population to be served; and

For the proposed Kamananui Valley 'Āina-Based Education Program, MGF's environmental education team has identified k-12 students living and attending Title 1 and urban schools in the Farrington and Campbell Complexes as the program's target population. Title 1 Farrington High School, Kalakaua Middle School, and Linapuni Elementary have been selected as partner schools from the Farrington-Kaiser-Kalani Complex and Campbell High School and Title 1 Ilima Intermediate and Kaimiloa Elementary have been selected as partner schools from the Campbell-Kapolei Complex for the 2024 school year. Program candidates from each school will be selected from cohorts of interested students assembled by their school advisors. Students are ready to take their STEM learning outdoors, get dirty, and positively contribute to Hawai'i's natural environment. MGF aims to directly serve 200 students per year from the Farrington and Campbell Complexes in 2024.

In addition to our Title 1 school target audience, MGF plans to expand the Kamananui Valley 'Āina-Based Education Program to include an additional target audience; five (5) active classroom teachers. Since the launch of our pilot environmental education initiative in October of 2020, our team continues to receive multiple inquiries from active classroom teachers requesting a similar program that they able to participate in to educate themselves on current environmental issues and trends that they will then be able to augment their lesson plans with. We aim to serve O'ahu's teacher population by expanding the Kamananui Valley 'Āina-Based Education Program to include bi-annual full day workshops for active classroom teachers. Teachers have requested that the workshops include experiential and place-based learning elements that utilizes the 'āina as a living classroom as well as provide them with 'āina-based curriculum that they can employ in their classrooms.

5. Describe the geographic coverage.

Our environmental education team has elected to focus our educational efforts on Title 1 and urban DOE schools within the Farrington and Campbell Complexes. School Principals, administrators, classroom teachers, and students have shown great enthusiasm for our 'āina-based curriculum which includes both in-class teaching modules and place-based learning activities. One of the unique elements that school administrators appreciate is the no-cost bus service to and from Kamananui Valley. From feedback that we receive from our school partners, many families are still experiencing financial hardship, putting the costs for field trips out of reach for many. The majority of the schools we serve are Title 1 schools. Our team believes that every child, regardless of a family's ability to pay for environmental education services, are entitled to receive a well-rounded education. We continue to offer our field trips tuition-free with bus services to and from Kamananui Valley included (budget pending).

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks, and responsibilities;

The Kamananui Valley 'Āina-Based Education Program is an experiential education program administered by the Moanalua Gardens Foundation in partnership with the Department of Land and Natural Resources, Division of Forestry and Wildlife (DOFAW). The goal of this program is to educate and inspire future generations of environmental stewards. As part of the program, partnering schools will select students to participate in this unique experiential learning initiative.

The 3,700-acre Kamananui Valley, one of the last intact valleys in urban Honolulu, serves as the living classroom for this 'āina-based program, immersing students in STEM, culture, history, in an active 'āina-based learning environment. MGF aims to serve 200 students from the Farrington and Campbell Complexes annually, providing both in-class and experiential learning opportunities for each child conducted by our team of knowledgeable environmental educators.

Program activities including in-classroom STEM-based modules and outdoor activities designed to support a sustainable improvement in the well-being and quality of life of our local communities, especially low to moderate income areas. Since 2008, when ownership of Kamananui Valley was turned over to the State of Hawai'i, MGF has taken on the kuleana (responsibility) under a Memorandum of Understanding with the State of Hawai'i Department of Land and Natural Resources to provide stewardship, cultural, and educational programs for the people of Hawai'i. MGF has worked collaboratively with DOFAW to address a number of infrastructure-related priorities that improves and maintains public access to the valley and to educate Hawai'i's children, families, and visitors about responsible environmental stewardship and how to mālama (care for) our precious natural resources within the expansive watershed. With its rich biodiversity, Kamananui Valley serves as a sanctuary for several endangered and rare forest bird species, including the 'Elepaio (monarch flycatcher), and was the site of the last observations of the O'ahu 'I'iwi (scarlet honeycreeper). In addition, at least 11 endangered plant species, 3 rare plant species and 2 endangered O'ahu tree snail species are found in the area.

Our environmental education programs are designed to address the educational, social, and health-related needs of our communities. Our team consistently engages with our community's leaders through environmental-based forums, where we learn about our community's needs and how we as a community-based environmental organization can best help our community address these needs. Stemming from the recent environmental catastrophe at Red Hill, many of our community members are greatly

concerned about how our 'āina will heal itself and how humans can contribute to our environment's healing process.

Students participate in the active ecological restoration initiatives being employed in the valley. From clearing invasive species to outplanting native trees such as koa (sp. *Acacia koa*), milo (sp. *Thespesia populnea*), kou (sp. *Cordia subcordata*) and other native plants key to our reforestation efforts to conducting water quality tests in our local streams, students are presented with many opportunities to personally contribute to the restoration and protection of Hawai'i's watersheds. As a result of our programs, students gain a greater understanding and appreciation for the natural environment that sustains life in our islands.

### **Tasks and Responsibilities**

MGF has assembled a team of highly effective and passionate environmental educators that are securely grounded in Hawaiian culture to implement the Kamananui Valley 'Āina-based Environmental Education Program in 2023 and 2024. This team, comprised of three highly experienced environmental educators and a cultural advisor with ancestral lineage to early inhabitants of Kamananui Valley, have conducted MGF's 'āina-based programs for the past 3-years. By combining earth sciences with the traditional wisdom of our kūpuna (ancestors), MGF offers students a holistic curriculum that imparts E-STEM education coupled with lessons on the traditional ahupua'a system of resource management.

Serving as lead educator for this environmental educational initiative is Michael Lee, M.A. With over a decade of experience developing and implementing environmental education programs and a M.A. from Portland State University, Lee is the ideal environmental educator to manage this important initiative. Prior to joining MGF, Lee most recently served as the Director of Education and Stewardship at Kualoa Ranch Hawai'i Inc. where he directed the educational initiatives at the 4,000-acre private nature reserve. Before Kualoa Ranch, Lee served as Executive Director of NALU Studies, a STEM-focused educational program for at-risk youth under the auspices of the Pacific American Foundation.

Kahu Roddy Akau provides cultural lessons on the early inhabitants of the Valley, sacred sites (wahi pana) within the Valley, and the art and science of la'au lapa'au (traditional healing).

Chlya Alberto, a recent Washington State University graduate who conducted her college workstudy with our environmental education program has committed herself to continuing on with MGF as an environmental educator. She continues to inspire and educate Hawai'i's youth in this role.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

(continued on next page)

## Annual Program Timeline

### Months 1-3

- ❖ Onboard educational/cultural team members
- ❖ Confirm student groups from each participating school
- ❖ Finalize instructional plan and assign curriculum sections and teaching duties to respective educator
- ❖ Finalize metrics for educational initiative
- ❖ Conduct outreach to participating school complexes
- ❖ Confirm and onboard Cohort 1 (100 students per cohort)

### Months 4-7

- ❖ Conduct team building exercises to encourage cohesiveness and teamwork amongst cohort members
- ❖ Host weekly in-class and 'āina-based classes for Cohort 1 utilizing Kamananui Valley as a living classroom
- ❖ Graduate Cohort 1
- ❖ Provide opportunities for Cohort 1 members to participate in ecological restoration efforts in and around Kamananui Valley

### Months 7-9

- ❖ Conduct internal assessments of the program
- ❖ Implement appropriate changes to the program (as needed)
- ❖ Prepare educational team to onboard Cohort 2
- ❖ Conduct outreach to participating schools (as needed)
- ❖ Confirm and onboard Cohort 2 (100 students per cohort)

### Months 10-12

- ❖ Onboard Cohort 2
- ❖ Conduct team building exercises to encourage cohesiveness and teamwork amongst cohort members
- ❖ Host weekly 'āina-based classes for Cohort 2 utilizing Kamananui Valley as a living classroom
- ❖ Host leadership training activities for Cohort 2
- ❖ Graduate Cohort 2 (November)
- ❖ Provide opportunities for Cohort 1 and 2 members to participate in ecological restoration efforts in and around Kamananui Valley
- ❖ Provide opportunities for Cohort 1 and 2 members to lead guided tours of Kamananui Valley
- ❖ Conduct final program assessment
- ❖ Submit comprehensive final report to the state department assigned to manage MGF's grant (DLNR requested if at all possible)

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and



MGF's Executive Director and Director of Education and Stewardship will ensure that appropriate qualitative and quantitative measures are used to monitor, evaluate, and improve our current educational programs. Quality assurance standards are built into the project deliverables. This will ensure that the highest quality educational programming is consistently delivered to each partner school.

The Executive Director is responsible for overall organization's operations and management of grants and contracts. He is accountable to the Board of Directors and responsible entities for achieving program goals and objectives.

Under the direction of the Executive Director, the Director of Education and Stewardship will have primary oversight over the implementation of program. The Director of Education and Stewardship will meet with the Executive Director on a regular basis to monitor progress and document completion of objectives. A program status report will be submitted to the Executive Director for review on a regular basis.

### **Evaluate**

Team meetings will be held on a regular basis to evaluate the progress of the program. Status reports from environmental educators are used to evaluate progress and identify concerns. Identified concerns are addressed quickly and adjustment are made to the educational program in real-time.

### **Improve**

Progress reports will be analyzed, and the information will be used by MGF to improve our delivery and content of our educational programs. The data will also be used to guide the development of future educational programs, services, and activities.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

MGF has developed the following measures of effectiveness that will be used both internally and externally to measure, in objective ways, the program's achievements and accomplishments.

### **Measure(s) of Effectiveness:**

1. Six Title 1 or urban public schools from two (2) HIDOE school complexes actively participating in our Kamananui Valley 'Āina-Based Education Program
2. 200 school-aged children fully engaged in fun, outdoor experiential learning experiences

- 3. 200 school-aged children developed a better understanding of current environmental issues and ways they can protect and improve the health of Hawai'i's natural environment
- 4. 200 school-aged children with a more profound appreciation of Hawai'i's host culture
- 5. 200 school-aged children with increased knowledge of sacred cultural sites within their communities
- 6. Two (2) active environmental restoration sites within Kamananui Valley ecologically improved/restored by students
- 7. Host fifteen (15) on-site excursions into Kamananui Valley

**IV. Financial**

**Budget**

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)
- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$100,000	25,000	\$50,000	71,270	\$246,270

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

**2024 List of Funders**

- 1. Administration for Native Americans, Social & Economic Development Strategies (SEDS) Grant Program
- 2. City and County of Honolulu’s Grant-in-aid Program
- 3. Hawai’i Tourism Authority Aloha ‘Āina Grants Program
- 4. Office of Hawaiian Affairs
- 5. HEI Charitable Foundation
- 6. Harold K.L. Castle Foundation
- 7. Atherton Family Foundation
- 8. Hawai’i Community Foundation Donor Advised Funds
- 9. Cooke Foundation Ltd.
- 10. First Hawaiian Bank Foundation
- 11. Bank of Hawai’i Foundation
- 12. Central Pacific Bank Foundation
- 13. Kamehameha Schools

- 14. McInerny Foundation
- 15. Healy Foundation

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

MGF has not received any state or federal tax credits over the past three years. MGF has not and does not anticipate applying for any state or federal tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

See Form/Page 10 for list of all federal, state, and county government contracts, grants, and grants in aid granted within the prior three years.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

\$140,775.22

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Founded in 1970, Moanalua Gardens Foundation has served as a vital link in preserving and protecting the environmental and cultural resources of Hawai'i. A non-profit 501(c)(3) organization, MGF was instrumental in safeguarding Kamananui (Moanalua) Valley from the construction of the H-3 freeway, thus preserving in perpetuity over 3,700 acres of land for the recreation and enjoyment of the people of and visitors to Hawai'i.

For the past 53 years, MGF has pioneered the aloha 'āina movement through public education initiatives that taught people to value the unique environmental and cultural resources of our islands, some of which are found nowhere else on Earth. MGF believes that education is essential to developing informed stewards who will protect and preserve our fragile and vulnerable 'āina for current and future generations.

Our Mālama Kamananui Valley Program, our newest ‘āina-based education program has educated 964 students since 2021 (2021-22 290 students; 2022-23 674 students served). Our team currently receives more inquiries about our environmental education programs than our team is currently able to serve. Our strategy for 2023-24 is to increase our number of environmental educators to serve a greater number of island keiki.

Over the past 3 years, MGF has done an amazing job delivering its core programs to Hawai‘i Nei and beyond. The COVID Pandemic did not slow our delivery of our environmental education programming or our signature Prince Lot Hula Festival. In response to the Pandemic, MGF elected to host the Prince Lot Festival virtually to share the best of our host culture with the World. In 2021, the virtual Prince Lot Festival reached an estimated 300,000 people with a greater number of viewers projected for 2022. The annual Prince Lot Hula Festival, the state’s oldest and largest non-competitive hula celebration named after Prince Lot, Kamehameha V, who reprised hula in Moanalua, was filmed at the Queen Emma Summer Palace and broadcasted on KHON and select social media platforms.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The 3,700-acre Kamananui Valley, one of the last intact valleys in urban Honolulu, serves as the living classroom for MGF’s ‘āina-based program, immersing students in STEM, culture, history, in an active 'āina-based learning environment. Kamananui Valley Road is a perfect hike for all ages and offers access to many other hiking trails in the Moanalua Valley. The valley itself is historical, with the earliest human inhabitants dating back to the 1500s. A short walk from the trailhead lies a marked offshoot to the old ruins of the Douglas Damon house, where the grand staircase lanai and fireplace are still standing.

MGF does maintain an office located in Kalihi. Our modest office houses a rare book collection, meet space, and ample storage for all MGF outdoor educational equipment. In the case in inclement weather, MGF’s office could be used as a covered classroom for educating youth.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

#### Executive Director

Guy Nakashima – With over fifteen-years of professional fundraising experience, Guy Nakashima has successfully raised millions of dollars for mission-critical programs and projects throughout the Hawaiian Islands. Guy holds an M.A. in political science from the University of Hawai'i at Mānoa where his studies focused on public policy. As a graduate student, Guy interned and later worked at the Hawai'i State Legislature as a Committee Clerk for House of Representative's Committee on Education chair Roy Takumi. Since his time at the Hawai'i State Legislature, Guy has served as the Director of Foundation and Relations at the National Tropical Botanical Garden, the Assistant Executive Director at Hi'ipaka LLC, and the Associate Executive Director of Advancement at the Hawaiian Islands Land Trust.

#### Education Program Director

Michael G.K. Lee - Serving as lead for the Kamananui Valley 'Āina-based Education Program is Michael Lee, Education and Stewardship Director. With over a decade of experience developing and implementing environmental education programs and a M.A. from Portland State University, Michael Lee is the ideal environmental education director to manage this important initiative. Prior to joining MGF, Lee most recently served as the Director of Education and Stewardship at Kualoa Ranch Hawai'i Inc. where he directed the educational initiatives at the 4,000-acre private nature reserve. Before Kualoa Ranch, Lee served as Executive Director of NALU Studies, a STEM-focused educational program for at-risk youth under the auspices of the Pacific American Foundation.

#### Educator, Environmental Education

Chyla Alberto serves as MGF's Environmental Educator and Program Coordinator. Ms. Alberto holds a B.S. in Environmental & Ecosystem Science with a minor in Sustainable Development from Washington State University. She facilitates our curriculum and in school lessons with schools focused on the environmental sciences, land, and natural resource management.

#### Cultural Educator

Kahu Roddy Akau, the Konohiki (headman of the ahupua'a) of Kamananui Valley, will provide lessons on culture and the history of the early inhabitants of the Valley, wahi pana (sacred sites) within the Valley, and the art and science of la'au lapa'au (traditional plant-based healing). Kahu Roddy is a lineal descendent of the early inhabitants of Kamananui Valley and is considered by many to be the cultural repository of the valley's history, mo'olelo (stories), and wahi pana.

#### Operations Administrator

Ku'ulei Williams – A former nonprofit executive director and seasoned administrator, Ms. Williams has over 20 years of experience in administration, fiscal and organizational management. She has served in administrative and managerial positions for several key nonprofit organizations rising to Executive Director of Aloha Harvest. She has extensive experience in accounting, office management, fiscal and computer

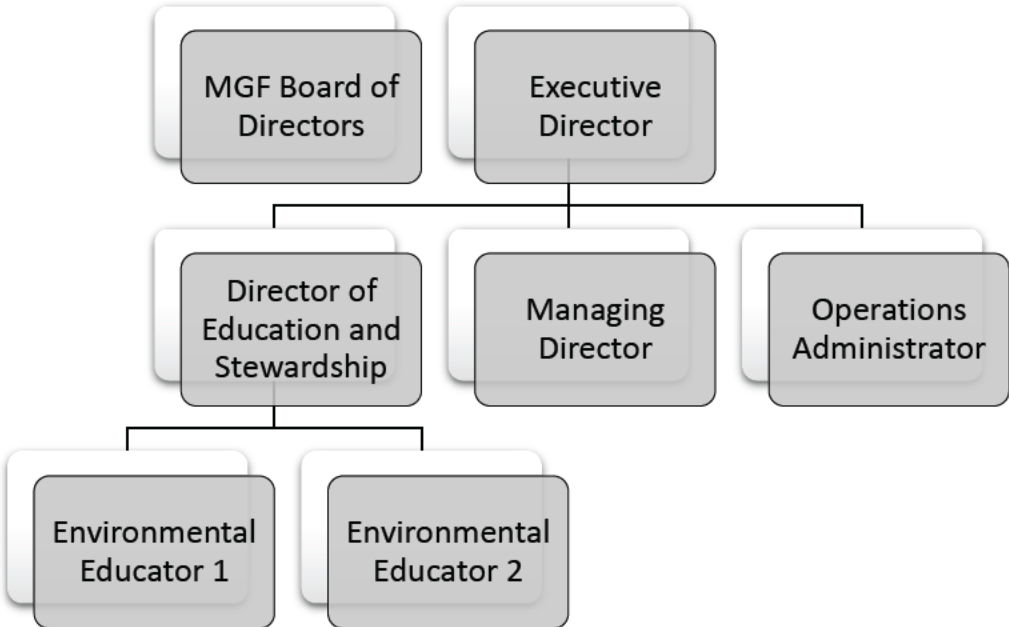
systems, and administrative support. She works half-time as MGF’s Operations Administrator where she provides fiscal and operational management of the education program.

We are requesting funding for one (1) additional .50 FTE Environmental Educator to assist with the delivery of the Kamananui Valley ‘Āina-based Education Program during FY2024. Desired candidate qualifications include a B.A. in Education, Environmental Studies, Sustainability, or related field of study; previous work experience working with educational programs, preferably with environmental education programs; and a working knowledge of Hawaiian culture. We are requesting \$24,000 for this .50 FTE position.

**2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

**2023-24 Organizational Chart**



### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

#### Three Highest Paid Directors

Executive Director, \$100,000

Managing Director, \$90,000

Director of Education and Stewardship, \$90,000

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

MGF is not involved in any pending litigation or outstanding judgement to which the organization is a party to.

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

MGF does not have any special qualifications, licensures, or accreditations that are relevant to this request.

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

No funding received by the organization as a result of this grant request will be used to support or benefit a sectarian or non-sectarian private education institution.

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but

(b) Not received by the applicant thereafter.

To both sustain and expand activities beyond the 2023-24 grant period, MGF will actively seek out extramural funding partners to ensure that the Kamananui Valley 'Āina-based Environmental Education Program will continue for years to come. Our executive director has a proven fundraising track record and stands committed to leading the organization in its mission to raise the appropriate level of funding to grow and ultimately sustain this mission critical education program. Our goal is to secure multi-year funding opportunities over the next year for this 'āina-based education program. Section 3 of this grant-in-aid proposal lists our target funders.



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Moanalua Gardens Foundation

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(Typed Name of Individual or Organization)

January 20, 2023



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(Signature)

(Date)

Guy Nakashima

Executive Director

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(Typed Name)

(Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Moanalua Gardens Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	182,725			35,500
2. Payroll Taxes & Assessments	36,545			7,100
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	<b>219,270</b>			<b>42,600</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	12,000			8,000
7. Telecommunication				1,500
8. Utilities				5,000
9. Transportation Bus Service	15,000			
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<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>27,000</b>			<b>14,500</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>246,270</b>			<b>57,100</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	246,270	Guy Nakashima		808-778-3793
(b) Total Federal Funds Requested	0	Name (Please type or print)		Phone
(c) Total County Funds Requested	0			1/20/23
(d) Total Private/Other Funds Requested	57,100	Signature of Authorized Official		Date
<b>TOTAL BUDGET</b>	<b>303,370</b>	Guy Nakashima, Executive Director		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Moanalua Gardens Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Director of Education and Stewardship	1	\$90,000.00	100.00%	\$ 90,000.00
Environmental Educator 1	1	\$48,000.00	100.00%	\$ 48,000.00
Environmental Educator 2	0.5	\$24,000.00	100.00%	\$ 24,000.00
Executive Director	1	\$100,000.00	10.00%	\$ 10,000.00
Operations Administrator	0.5	\$32,500.00	33.00%	\$ 10,725.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>182,725.00</b>
<b>JUSTIFICATION/COMMENTS: Director of Education and Stewardship, Environmental Education 1 and 2 committ all of their time to the planning and implementation of the ED</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Moanalua Gardens Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
<b>TOTAL:</b>				0
JUSTIFICATION/COMMENTS: N/A				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
<b>TOTAL:</b>				0
JUSTIFICATION/COMMENTS: N/A				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Moanalua Gardens Foundation

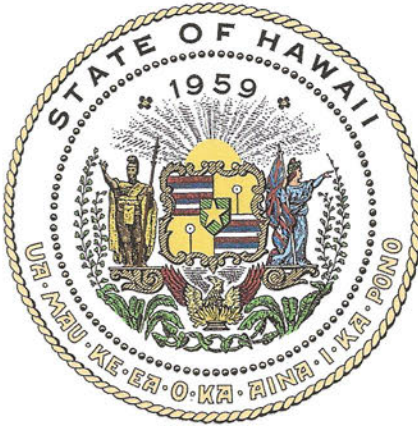
FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
<b>TOTAL:</b>	0	0	0	0	0	0
<b>JUSTIFICATION/COMMENTS: N/A</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Moanalua Gardens Foundation

Contracts Total: 1,384,931

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	CIP 2018 GIA Moanalua FR Mgmt Plan	6/21/18 - 6/21/24	DLNR	State	890,000
2	City and County of Honolulu - Kamananui ED	10/1/20 - 9/30/21	City and County of HNL	Honolulu	124,931
3	IMLS Halia Oral History Project	09/01/22 - 08/31/23	IMLS	U.S.	150,000
4	City and County GIA 45th Prince Lot HF	10/1/21 - 9/30/22	City and County of HNL	Honolulu	10,000
5	NEA 2022 45th Prince Lot Hula Festival	1/1/22 - 12/31/22	NEA	U.S.	15,000
6	OHA 2022 45th Prince Lot Hula Festival	FY2022	OHA	State	15,000
7	Oahu Visitors Bureau Prince Lot Hula Festival	FY2022	OVB	State	20,000
8	Department of the Interior - Ho'ihi Grant	10/1/22 - 9/30/23	DOI	U.S.	150,000
9	City and County GIA 46th Prince Lot HF	10/1/22 - 9/30/23	City and County of HNL	Honolulu	10,000
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## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MOANALUA GARDENS FOUNDATION, INC.

was incorporated under the laws of Hawaii on 06/04/1970 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 18, 2023

Director of Commerce and Consumer Affairs

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

GUY NAKASHIMA, EXECUTIVE DIRECTOR  
PRINT NAME AND TITLE

JANUARY 20, 2023  
DATE