

**THE THIRTIETH LEGISLATURE**  
**APPLICATION FOR GRANTS**  
**CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual: Dba:  
Mālama Kaua'i

Amount of State Funds Requested: \$ 240,020

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Funds to implement the community-developed 2030 Kaua'i Food Access Plan, including staffing and supplies to leverage other funding sources to invest in the execution of the plan to meet the needs of local food producers and food insecure residents of Kaua'i

Amount of Other Funds Available:

State: \$ \_\_\_\_\_

Federal: \$ \_\_\_\_\_

County: \$ \_\_\_\_\_

Private/Other: \$ \_\_\_\_\_

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 1,180,118 (Past 3 Years)

Unrestricted Assets:

\$ \$672,268.04

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:

PO Box 1414

City:

Kilauea

State:

HI

Zip:

96754

Contact Person for Matters Involving this Application

Name:  
Megan Fox

Title:  
Executive Director

Email:  
megan@malamakauai.org

Phone:  
808-828-0685 x12

Federal Tax ID#:

[REDACTED]

State Tax ID#

[REDACTED]

*Megan Fox*

Authorized Signature

Megan Fox, Executive Director

Name and Title

1/20/23

Date Signed

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- X 1) Certificate of Good Standing (If the Applicant is an Organization)
- X 2) Declaration Statement
- X 3) Verify that grant shall be used for a public purpose
- X** 4) Background and Summary
- X 5) Service Summary and Outcomes
- X 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- X 7) Experience and Capability
- X 8) Personnel: Project Organization and Staffing



Megan Fox, Executive Director

1/20/23

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

[HCE Certificate Attached](#)

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

[Attached](#)

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

[Attached](#)

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in 2006, Mālama Kaua'i (MK) is a community-based, nonprofit that focuses on increasing local food production and access for Kaua'i, with a diverse array of responsive programs over the past 16 years. With equity and resilience at its core, MK:

- Grows community capacity by leveraging workforce and economic development efforts; public-private partnerships and innovative community-based programming.

- Spearheads increased food access for our island's most vulnerable, leads community food system development and provides technical assistance and resources to food producers.
- Alleviates inequities by prioritizing the needs of small and minority farmers and food insecure residents.
- Supports farmers and our community through many programs and projects including farm to school, farmer support programs, workforce development initiatives, and emergency response.
- Increases local food access for low-income residents through farm to school, gleaning (harvesting and redistributing unwanted/extra produce), keiki summer meal programs, food box distributions, Supplemental Nutrition Assistance (SNAP) / DA BUX Double Up Food Bucks incentives, and more.

MK has been the Food Access Coordinator for Kauaʻi through a contract with the State of Hawaiʻi Dept. of Health since 2018, working on a Food Access Plan for the island.

2. The goals and objectives related to the request;

The goal of the Kauaʻi Food Access Project is to begin the implementation of the Kauaʻi Food Access Plan developed by the community of Kauaʻi, including:

1. Onboarding a Grant Writer and Project Manager to obtain funding to implement collaborative projects to support the plan
2. Continuing support for critical summer feeding via Kaukau 4 Keiki local meal box delivery for high-need children on Kauaʻi
3. Implementing Kauaʻi Food Access Plan Objectives that are finalized during February 2023 in a community voting process

Examples of potential 2030 Kauaʻi Food Access Plan Objectives based upon meetings thus far include:

- Creation of a community garden in each moku on Kauaʻi
- Development of community kitchens in each moku on Kauaʻi
- Young and new farmer support i.e education resources, funding, health insurance
- Increasing the awareness and outreach of food access and gleaning programs

Finalization of objectives and community voting for the final selected Food Access Plan objectives is occurring in February 2023.

3. The public purpose and need to be served;

The Kauaʻi Food Access Plan has been in the planning phase for the past few years and to date has included seven quarterly meetings with food access network partners to identify inefficiencies and duplications in programming across the island. As well as,

foster communication channels between our partner agencies to improve services and outreach methods. The meetings are attended by a number of agencies including food pantries and food banks, low-income property managers, elderly housing managers Agency of Elderly Affairs, Catholic Charities, Wilcox Health, Lili'uokalani Trust, Kamehameha Schools, Get Fit Kaua'i and many more. While not all of these agencies work directly with food or food access, they do work closely with our community members, specifically those who are most vulnerable, which are our keiki, kūpuna, and low-income and houseless residents.

During the second phase of our Food Access Plan development MK conducted a Food Insecurity Survey between January and May of 2022. With 177 participants representing 472 food insecure individuals (290 adults and 182 keiki), the survey results offer a snapshot of the hardships Kaua'i's food insecure are experiencing firsthand. 46% of survey participants were unable to access healthy foods (ex. fresh produce) weekly while 54% experienced hunger pains at least monthly. Three in four cut portion sizes monthly to ensure everyone could eat and two in three had to decide between buying food or paying bills monthly. A report of the data (<https://malamakauai.org/kauai-food-access-plan>) has been shared publicly on malamakauai.org and distributed to our network partners, which also outlines recommendations from this most-affected audience on how to increase food access - such as increasing community gardens, increasing marketing of DA BUX program availability, and increasing food pantry procurement of produce.

Survey data has also been a guiding piece in our present work and shared at each of our seven food access micro-summits, which is the third phase of our plan development. Between October 2022 and January 2023, we'll have hosted two food access network meetings, two farmer and rancher meetings, and four community meetings. To address the prevalent transportation barriers our residents experience on a daily basis each of our farmer/rancher and community meetings are hosted in a different moku. These district meetings are also site specific to identify the differences and similarities in strengths and needs occurring within each region. Our aim is to address the unique challenges within each moku and develop key objectives and strategies with the residents of that moku. A heavy emphasis is also being placed on community priority and personal commitment – MK would like to support the community in completing these key objectives as opposed to MK solely developing, coordinating, and advocating for buy-in.

### **Supporting Food Access**

The overall purpose of our food access plan is to increase local food access for the people of Kaua'i, while lifting our local food system. Hawaii is among ten states with the highest food insecurity rate as of 2021 at 15%, jumping about 4 percentage points from 2019 ([Feeding America](#)). For children specifically, Hawaii had the second highest projected food insecurity rate in the nation in 2021, at about 25% ([Feeding America/Civil Beat](#)). The state is also one of the most food import dependent states in the U.S., importing a minimum of 85% of its food each year. The combined energy and food

import dependence increases the cost of living for consumers significantly, with monthly costs averaging over \$9,800/month on Kaua'i for a family of four ([Economic Policy Institute](#)). Hawai'i also experienced one of the steepest drops in average daily participation in the school lunch program between the 2018-19 and 2020-21 school years. Roughly 100,000 kids took advantage of school lunches just before the pandemic, dropping to 39,400 by 2020-21, a 61% decrease ([Food Research & Action Center](#)).

4. Describe the target population to be served; and

Although our food access programs serve many, the majority of our beneficiaries are low-income families and our food producers.

**Supporting Food Access for High-Need Audiences**

Food access and hunger are ongoing issues centrally addressed by this program. In Kaua'i county, 12.2% of residents now receive SNAP/EBT benefits, up from 10.2% in 2020 ([HI Dept. of Human Services](#)) and 75% reported food insecurity in the past year (survey period December 2021 through March 2022). SNAP recipients on Kaua'i are up 8% over the three year period from February 2019 to February 2022 ([State of Hawaii Department of Human Services](#)), and new SNAP applications are up 60% across the state from pre-pandemic levels ([State of Hawaii Department of Human Services](#)).

Low-income audiences and those that serve them have been deeply involved in the development of the Kaua'i Food Access Plan.

**Supporting Farmers**

MK works with over 100 farmers, ranchers, and food producers across Kaua'i on a weekly basis, and they have been a key audience involved in the development of the food access plan. Throughout our two farmer meetings, held in October and November of 2022, a number of similar strengths emerged. Many of Kaua'i's food producers are highly knowledgeable in their field and have a number of well-established agencies who work to support their efforts. They offer a diverse array of quality products including proteins and seafoods and strive to keep the majority of produce here on Kaua'i. Similar strengths also surfaced to the top with access to grant funding and equipment and supply bulk buying/sharing being voted as the two top priorities. Processing facilities and cold storage were also identified as common needs along with farmworker housing and support for the next generation of food producers.

5. Describe the geographic coverage.

This project primarily serves the County of Kaua'i, but also contributes and interacts with the statewide food system.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Scope of work for the project includes:

- Hire and onboard a Food Access Grant Writer and Project Manager
- Continue operations of the islandwide summer keiki feeding program, Kaukau 4 Keiki, at the County level
- Develop and implement a food access work plan specific to project stage once award is made
- Leverage state funding to secure additional private and federal funding to begin implementation of the Kaua'i Food Access Plan

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The timeline of the project depends greatly on when funding is made available, as Kaukau 4 Keiki is a summer time specific program.

Quarter 1:

- Finalize contracting
- Onboard Grant Writer and Project Manager
- Finalize internal project budgeting and work plan based on final Kaua'i Food Access Plan and progress made when award is available

Quarter 2 & 3:

- Execute work plan
- Quarterly reporting

Quarter 4:

- Complete implementation of sustainability plan
- Final evaluation and reporting

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The project timeline and budget have been baselined following review. Expenses will be processed weekly and the month-over-month budget forecast reviewed and updated monthly. Weekly monitoring of project milestones and overall timeline will take place. The Project Manager will escalate any issues and risks to the Executive Director via their weekly status meeting.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Formal status reporting with a narrative of accomplishments and next steps will be provided quarterly, along with performance against budget and timelines. Formal change requests will be documented for approval of any change in scope, with signature required from the Executive Director. Changes that result in impact to the budget or timelines will also be subject to change control procedures.

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)

These items are included as attachments.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$60,005	\$60,005	\$60,005	\$60,005	\$240,020



3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

TBD

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

MK anticipates applying for federal direct payment of 30% of solar system installation costs for our food hub in April 2024 for approximately \$84,000.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

Attached

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

\$672,268.04. These funds are primarily the result of our fundraising efforts for our food hub capital construction project and will be spent in 2023 on these expenditures; they also include fixed assets such as equipment/vehicles and our building under construction. Final total with depreciation will be available in February 2023.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

MK has led islandwide food access and production programming on Kaua'i for over 16 years, and has held an annual contract with the State of Hawai'i Dept. of Health as the Food Access Coordinator for the County of Kaua'i since 2018 to develop Kaua'i's 2030 Food Access Plan. This request is to utilize a State investment to create resources to jumpstart implementation of this community-developed plan.

Kaukau 4 Keiki was launched in 2021 through a collaboration of food access coordinators and First Lady Dawn Ige in 2021. During this first year, our Kaua'i based program provided seven weeks of home delivery meal boxes for keiki across the island during summer months to address food insecurity, in partnership with the Department of Education. Over 1,200 keiki were served islandwide with 6,350 CSA bags and 87,450 meals. Our purchases and distribution included 63,500 pounds of local produce, 3,130 pounds of local beef, and 1,121 loaves of local bread. In 2022 we offered a Kaukau 4 Keiki Afterschool Pilot which delivered 2,660 CSA bags from January through April, a summer meals program that served 400 keiki, as well as a weekly kūpuna program currently delivering 25 to 75 CSA bags per week.

In the development of the Food Access Plan, both our Food Access Stakeholders and our Farmer/Rancher/Food Producer Groups have requested a grant writer as one of their top priorities so that resources are available to apply for (and manage) foundation and Federal level funding that help to support islandwide collaborative projects. These groups identified this area as one where no one organization currently has enough resources or capacity to meet these needs, including MK currently. This will enable the totality of the food access plan to secure resources for its execution.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

MK is currently in the final phase of building Kaua'i's first food hub, the Moloa`a `AINA Center. This 2,448 square foot two-story building with the packing and processing facility on the first floor and the technical assistance hub on the second floor is scheduled for completion on June 30, 2023 and will be the base of our operations prior to the start of this award. We also currently lease an office and mini hub space in Lihue. Either space may be used as office space to conduct the activities of this proposed project.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

MK has managed state grants for over a decade, with proven experience in supervising, training, and administering large, complex government-funded projects. The staff related to this request includes:

Executive Director, Megan Fox has 15+ years in workforce and economic development and oversees finances, operations, program management, fundraising, and marketing for the nonprofit. She has been with MK since 2014, and was promoted to Executive Director in 2017. She holds a BS in Management and Public Policy with a Human Resources minor. Fox will oversee the overall project, its programs, and partnerships.

Food Access Manager, Stormy Soza has worked in food and agriculture on Kaua'i for over a decade, the last two years of which has been focused on managing Federally funded projects for local food systems with MK. Soza is currently overseeing the development of the Kaua'i Food Access Plan, and will continue in overseeing its implementation by supervising and directing the work of the Project Manager and Grant Writer.

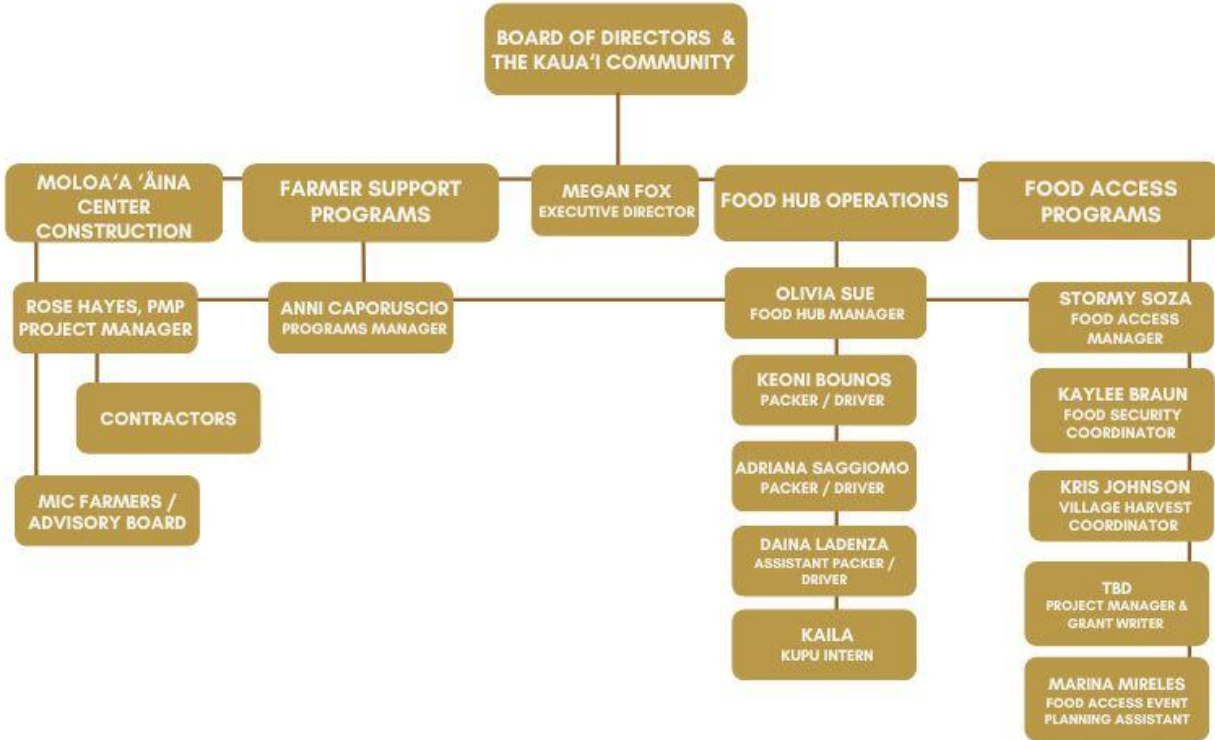
The identified Project Manager and Grant Writer, wishes to remain anonymous as they are currently employed elsewhere. This professional has over 10 years of experience applying for and managing complex Federal grants, and a Masters degree.

## **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

# MĀLAMA KAUA'I

## ORGANIZATIONAL CHART



### 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

- Executive Director, FT, \$84,019.47
- Program Manager, PT, \$34,761.95
- Program Manager, PT, \$32,830.00

## VII. Other

### 1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

NA

## 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

- Department of Agriculture Produce Dealer
- Supplemental Nutrition Assistance Program Vendor
- USDA Summer Food Service Program Sponsor

## 3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

NA

## 4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

This is a one-time project and will not require ongoing funding. Operational funding for related programming will continue to be received from grant funds, donations, and earned income through the sale of local food products.

Applicant: Mālama Kaua'i

### **Declaration Statement**

Mālama Kaua'i affirms its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

### **Public Purpose**

Mālama Kaua'i affirms this project and respective funding request is for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#) to execute the food access plan begin the implementation of the Kaua'i Food Access Plan developed by the community of Kaua'i. The grant request is for \$240,020.

A handwritten signature in black ink that reads "Megan Fox". The signature is written in a cursive, flowing style.



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** Malama Kauai

**DBA/Trade Name:** Malama Kauai

**Issue Date:** 01/20/2023

**Status:** Compliant

Hawaii Tax#: 00451317-76

New Hawaii Tax#: GE-0045131776-01

FEIN/SSN#: XX-XXX7488

UI#: XXXXXX1691

DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Megan Fox, Mālama Kauaʻi  
(Typed Name of Individual or Organization)

 1/20/2023  
(Signature) (Date)


Megan Fox Executive Director  
(Typed Name) (Title)



## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Mālama Kaua'i

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	90,000			
2. Payroll Taxes & Assessments	19,800			
3. Fringe Benefits	8,400			
TOTAL PERSONNEL COST	<b>118,200</b>			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	100,000			
7. Telecommunication				
8. Utilities				
9 Administration (10%)	21,820			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	<b>121,820</b>			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
<b>TOTAL (A+B+C+D+E)</b>	<b>240,020</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	240,020	Megan Fox, Mālama Kaua'i <span style="float: right;">808-828-0685, ext 12</span>		
(b) Total Federal Funds Requested		Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested		Signature of Authorized Official <span style="float: right;">Date</span>		
		1/19/23		
<b>TOTAL BUDGET</b>	<b>240,020</b>	Megan Fox, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2023 to June 30, 2024

Applicant: Mālama Kaua'i

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Grant Writer and Project Manager	1	\$75,000.00	100.00%	\$ 75,000.00
Food Access Manager	1	\$54,080.00	27.74%	\$ 15,000.00
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				90,000.00
<b>JUSTIFICATION/COMMENTS:</b> The goal of the Kaua'i Food Access Project is to begin the implementation of the Kaua'i Food Access Plan developed by the community of Kaua'i, these roles are key to acheiving this objective.				

Applicant: Mālama Kaua'i

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NA			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NA			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:  
Not Applicable

Applicant: Mālama Kaua'i

<b>FUNDING AMOUNT REQUESTED</b>						
<b>TOTAL PROJECT COST</b>	<b>ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS</b>		<b>STATE FUNDS REQUESTED</b>	<b>OTHER SOURCES OF FUNDS REQUESTED</b>	<b>FUNDING REQUIRED IN SUCCEEDING YEARS</b>	
	<b>FY: 2021-2022</b>	<b>FY: 2022-2023</b>	<b>FY:2023-2024</b>	<b>FY:2023-2024</b>	<b>FY:2024-2025</b>	<b>FY:2025-2026</b>
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						
Not applicable						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Mālama Kaua'i

Contracts Total: 2,470,996

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Farm to Families Food Box	05/15/2020 - 08/31/2020	USDA	US	535,507
2	Kauai Food Access Coordinator	10/08/2019 - 09/30/2020	Department of Health	State	49,945
3	Aloha 'Āina Workforce Program	07/9/2020 - 12/31/2020	Office of Economic Development	Kauai	300,000
4	Kaukau 4 Keiki Summer Food Service Program	06/01/2021 - 08/05/2021	DOE/Hawaii Child Nutrition Programs	State	309,587
5	Kauai Food Access Capacity Building Project	10/08/2020 - 09/30/2021	Department of Health	State	49,945
6	Kaua'i Farm to ECE Project	07/20/2021 - 06/30/2022	USDA	US	95,212
7	Kauai Food Access Capacity Building Project	10/01/2021 - 09/30/2022	Department of Health	State	49,945
8	Moloa'a 'ĀINA Center: Catalyzing Kaua'i Ag	05/25/2021 - 12/25/2022	Department of Agriculture	State	250,000
9	GIA: Ag Internship Program	07/01/2019 - 12/31/2022	Department of Agriculture	State	45,000
10	WIC EBT Expansion to Farmers Markets	05/21/2021 - 12/31/2022	Department of Health	State	49,750
11	Kaua'i Poultry Egg Education Project (PEEP)	09/01/2021 - 08/31/2024	USDA	US	226,947
14	2021 Farm to School	07/20/2021 - 9/30/2022	USDA	US	95,212
15	Payroll Protection Program	02/26/2021 - 5/26/2021	Small Business Administration	US	38,000
19	Kauai County Food Access Summit	08/01/2022 - 07/30/2023	Department of Health	State	26,000
18	Food Access Capacity Building Project for Kauai County	10/03/2022 - 09/30/2023	Department of Health	State	49,945
20	2022 State GIA CIP for AINA Ctr	03/01/2022 - 02/29/2024	OCS	State	300,000