

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Kualoa-Heeia Ecumenical Youth Project

Amount of State Funds Requested: \$ 200,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

KEY Project proposes, with the support of the 2023 Grant-in-Aid, funding for a repair and replacement of the community center facilities roof and supporting structures. The center houses KEY's 3 pillar programs, Na Pua O Koolau Kupuna Program, Hoopilina Youth Program, and the Living Library, in addition to all social services and community development events held throughout the year. The current roof was constructed in 1970 and has continued to show significant signs of aging. The upgrade to facilities will guarantee continued community programming and support for decades to come. ☒

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ 603,302

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 429,775.94

Unrestricted Assets:

\$ 570,262

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

47-200 Waihee Rd.

City:

Kaneohe

State:

HI

Zip:

96744

Contact Person for Matters Involving this Application

Name:
Rainbow Ulii

Title:
Executive Director

Email:
impact@keyproject.org

Phone:
(808)239-5777

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Rainbow Ulii- Executive Director

Name and Title

1-20-2023

Date Signed

Application Submittal Checklist

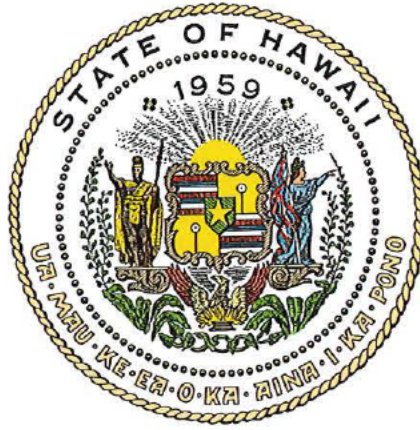
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Rainbow Wli Executive Director
PRINT NAME AND TITLE

1/20/2023
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

was incorporated under the laws of Hawaii on 06/10/1968 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: November 16, 2022

Director of Commerce and Consumer Affairs



Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Our mission of KEY Project is to nurture and promote the cultural, environmental, social, economic and recreational well-being of the Kualoa-He'eia area by providing a grassroots civic resource that effectively serves the needs of our diverse multicultural community. Over the past five decades KEY Project has been an active leader in serving a public purpose by carrying out our mission to support the specific needs of our community. At the same time, our partnerships and collaborations validate our efforts to not only serve our community, but to share our values of public service at home and beyond.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background; Kualoa-He'eia Ecumenical Youth (KEY) Project is a 501(c)(3) non-profit organization in Kāne'ohe. Since 1968, the agency has worked to serve and empower youth and families living throughout the diverse ahupua'a along the Windward coast from Northern Ko'olaupoko to Ko'olauloa. KEY Project's mission is to nurture and promote cultural, environmental, social, economic, and recreational well-being by providing a vital grassroots civic resource that serves a diverse multicultural community. We are a critical

community resource center serving vulnerable keiki-to-kūpuna and have provided social services, programs, and essential meeting spaces to our rural windward community for over 50 years. KEY is a high functioning multi-purpose facility, with a long history of impactful partnerships and collaborations, and a robust financial and project management system. The nature of our community still thrives with agrarian essence and cultural values.

KEY Project's secondary mission of Pono Social Community Development involves the essential principle of implementing the culture and tradition of laulima, "many hands working together," which incorporates communication, coordination, and cooperation. This vision is driving the efforts to develop new programming to meet the needs of cultural preservation and bring the community together to enhance the process.

The Youth Program, the Nā Pua O Ko'olau Kūpuna Program, and the Living Library are the three pillar programs that are housed and are dependent on the KEY Project facilities for success. KEY Project proposes, with the support of the 2023 Grant-in-Aid, the capital improvement funding for the cleaning, repair, and complete replacement of our facility roof. KEY Project aims to maintain the status of being an inclusive and accessible community resilience hub for the Windward O'ahu region by upgrading the structural integrity of our facilities.

2. The goals and objectives related to the request;

KEY Project has maintained its role as a vital resource for the Windward O'ahu community for over 50 years. The facilities we operate under are essential to ensuring our ability to meet our mission and continue to serve our district. Our classrooms, pavilion, and portico all house our three pillar programs, community engagement events, and dedicated staff. Facilities usage revenue is critical to alleviating programming expenses which allows KEY to offer benefits that are free of charge for program participants and partners.

The specific goals and objectives of this project are outlined below.

Goal 1: Reinforce the facility's building structure that needs repair and replace all roofing material.

Objective 1: Maintain safety and quality of the community center for daily community and program use.

Goal 2: Ensure a strong foundation and facility for decades of future programming and community use.

Objective 2: Renovate the KEY facilities exterior to increase the life expectancy of the physical structure for an additional 50 years.

Goal 3: Continue to be a safe gathering space for the Kāneʻohe to Kahuku community members.

Objective 3: Maintain role as a consistent community partner through hosting capacity building opportunities, supporting health and wellness resources, programming for all ages from keiki to kūpuna, district school events, free festivals, and facilities open to all.

3. The public purpose and need to be served;

The need for this project is based on two main factors: the current diminishing condition of the KEY Project facility roof and the need for the services in which the facilities house. After an assessment of the roof was completed in July 2021 by *The Garland Company, Incorporated*, the condition of the roof warrants repair and replacement. The original structure was completed in 1970 and is 13,870 square feet. It was noted that the cement tile of the roof was beginning to crack and show significant signs of aging and the weight of the tiles has begun to create bowing of the support beams in the classroom building of the facilities. During the structural assessment, it was discovered that additional framing and roof decking may be required to reinforce the integrity of the roof in some areas and there have been multiple identified leaks that create interior damage to facility classrooms while creating unsafe conditions for community members, including keiki and kupuna, as well as staff.

Our 2021 Community Needs Assessment reported that the average age of KEY Project program and event attendee is 58 years old and the average length of participation at KEY is over five years with a notable number of respondents stating over 15 years of program involvement. Internal data collected also reports that food insecurity is the biggest barrier members are facing. The public purpose of maintaining the KEY facilities is to provide a safe, functional space that fulfills our mission of providing essential services to our diverse community that work to fill the gaps in needs of our service area population.

KEY Project offers free programming opportunities for all to build connections as access to resources. KEY community development events serve the public through offering services and skill building opportunities to combat various struggles that our community faces. For example, KEY assistance with weekly breakfasts, monthly food bank distributions, and daily availability of emergency food are making an impact in addressing the food insecurity of our region, while our Hoʻopilina Youth Program and Nā Pua o Koʻolau Kūpuna Program provide targeted outreach via social, educational, physical, and mental health engagement opportunities. The average length of participation and the rate of food insecurity and program/event enrollment shows the need for longstanding community centers like KEY. A full roof repair and replacement will maintain KEY Project's longevity considerably so that we may meet that need.

4. Describe the target population to be served;

The target population that will benefit from this proposed capital improvement are residents island-wide, but more specifically KEY's service district of Kāne'ohe to Kahuku. 2021 Census data reports that 19,082 households and 36,407 individuals reside in this geographic area (ACS, 2019 5-year Summary File).

KEY Project has three pillar programs that are housed in the community center facilities. The programs are the Nā Pua O Ko'olau Kūpuna Program, the Ho'opilina Youth Program, and the Living Library. These three programs aim to meet our mission of serving keiki to kūpuna through promoting cultural, environmental, social, economic, and recreational well-being of our community members. In addition to these programs, our community development events are open to the public and aim to equip attendees with vital skills and resources to build capacity and cultural connectedness.

The Nā Pua O Ko'olau Kūpuna Program services over 300 registered participants through weekly breakfasts, exercise classes, art classes, and educational courses. In its first year of programming, our Ho'opilina Youth Program welcomed 33 'ōpio during Spring, Summer, and Fall intersessions and 342 'ohana during our family focused events throughout the month. The Living Library has reached 1,010 people. Our community development events include monthly food bank distributions, in which 3,148 households were served in 2022, our rent and utility relief initiative, in which we prevented over 500 from facing eviction, vaccine clinics and resource fairs that served hundreds of residents island-wide, and dozens of other single day events that brought over 2,000 community members to KEY's facilities. The program participants and event attendees are all included in the target population that will benefit from this capital improvement project for decades to come.

5. Describe the geographic coverage.

Located at 47-200 Waihe'e Rd. Kāne'ohe 96744, KEY Project's geographical service area includes the whole of northern Ko'olaupoko and the urban-fringe/semi-rural communities situated within and between He'eia and Kualoa. While KEY is conveniently located near urban Kāne'ohe town, our service region still retains much of the open space and agrarian character that has been called home to many over several generations. We are resource rich in ways that are still very much appreciated and valued because the communities we serve are surrounded by many kahawai (streams), lo'i kalo (taro fields), and healthy oceans that promote sustainability and subsistence. Our community center serves families beyond Kualoa, along the windward coast throughout the adjacent moku of Ko'olaupoko.

KEY's geographic coverage includes a culturally and economically diverse area. As reported in 2019 Census data, the neighborhoods that exist in KEY's service area have higher costs of living and contribute higher rates of income towards housing compared to the Hawai'i state average. Additionally, unemployment rates in this service district are well above the state average. The neighborhoods included in the service area are Hawai'i Public Housing Authority (HPHA) complex in northern Ko'olaupoko district, Ahuimanu, He'eia, Kahalu'u, Waiāhole, Ka'alaea, Waikāne, Hakipu'u, and Kualoa. This

project's targeted group is aimed at youth within KEY's geographic service area, which includes the coastline within Kāne'ōhe Bay (96744) and the adjacent moku of Ko'olauloa, as well as youth from the Castle Complex Area Schools.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The goals and objectives that have been outlined previously are the leading factors of identifying the project tasks and responsibilities. A full assessment of the roof was completed by a structural engineer in 2021 to guide the scope. The full scope of this work is to be carried out by the facilities staff with oversight from the executive staff. The initial task for the facilities team will be to survey and identify the contracting partner for the duration of the project. Finalizing the schedule of completion will prioritize minimizing the need for closing the facilities and delaying programming.

The project will be broken down into phases to increase quality assurance and position larger construction days during months with lighter program schedules and dryer weather. Prior to replacement of the roof, the current roofing structure will need to be removed and structural integrity addressed. This initial phase of work will begin with the demolition and disposal of all existing roofing tile, as well as any unwanted carpentry/waterproofing items found during demolition. Following this, carpentry will begin with installing plywood that covers the entire roof area. This portion of carpentry is to ensure proper shingle roofing installation. During this foundation step, waterproofing roofing paper, flashing and drip edge will be applied as well. The final phase includes the placement of an asphalt shingle system.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Based on the scope of the project described by engineering and contracting assessment, the timeline for the proposed project are outlined below.

Month	Project Goal
June 2023	Sign a contract for the full scope of the project. Finalize schedule of completion and order product.

July 2023	Begin structural repair to roofing supports.
August 2023	Remove damaged roof, reseal, and replace with shingles-Classrooms Building, Pavilion & Portico, and Main Office.
September 2023	Project completion.
October 2023	
November 2023	
December 2023	
January 2024	
February 2024	
March 2024	
April 2024	
May 2024	

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

KEY Project’s quality assurance and evaluation plan is reliant on our dedicated staff and our partnership with reputable contractors to carry out the project. Using the scope of the project, proposed budget, proposed project schedule, and customer satisfaction, KEY will consistently evaluate the project quality.

Evaluation techniques will include qualitative data collection through:

1. Scheduled weekly meetings between the contracted team and facilities staff as detailed in Section VI.
2. Monthly meetings between assigned executive staff and facilities staff as detailed in Section VI in which project budget, progress milestones, and service quality are assessed.
3. Monthly assessment of project deliverables assigned by all project stakeholders will be a template for success measures.

The consistency of the project evaluation is to ensure that KEY is still able to meet the needs of the community while our facilities are being updated. The full community impact and renovation will be available for showcase in the KEY Project annual reporting for viewing.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Our proposed performance measures are used to track the effectiveness of our project by aligning our outputs to our goals and objectives. The concepts and activities that we propose as outcomes are ways that we can reach the project goals. We are confident that these performance measures are realistic and achievable within the time span of this grant period.

For this capital improvement project, KEY will use the following metrics to gauge effectiveness and success:

Outputs	
1	Percent of project completed
2	Percent of project budget expended
3	Progress on project milestones
4	Contract status information including time remaining and percentage used
5	Revenue and expenditure activity
Outcomes	
1	Completion of a new facility roof
2	KEY Project is a continued safe haven
3	Continued hosting site for pillar programs

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$100,000	\$0	\$0	\$100,000	\$200,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

N/A

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

See Attachment.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

Unrestricted Net Assets as of January 20th 2022 is \$1,616,186.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Community members in the service area view KEY's community center as "kipuka" or a safe haven. This is in keeping with the sense of place we have consistently promoted in the Civic Center that surrounds and includes KEY - the *piko of our community* - and demonstrates the importance of facilities maintenance. KEY Project has a notable history of successful completion of capital improvement projects. These projects share the common goal of supporting the longevity of the physical property in which KEY resides. With high expectations of ensuring ADA accessibility, fire code compliance, rigorous safety standards, and overall cleanliness, KEY has a fully dedicated staff for maintaining the facilities. Our facilities staff consists of a supervising coordinator, grounds and maintenance technician, and a grounds assistant. This staff has managed significant projects over the past 20 years.

Previous capital improvement projects:

1. Upgrading air conditioning systems throughout the facilities.
 - a. KEY was awarded an energy efficiency grant to replace both wall mounted and window unit air conditioners throughout the facilities.
2. Facilities expansion- Meeting Rooms 105 and 205
 - a. An extensive 2-story 2,100 square foot addition was added onto the facilities-KEY's largest capital improvement project thus far. This now houses the Ho'opilina Youth Program and a resident facility user, KUA.
3. Facilities expansion- Living Library & Coffee Shop
 - a. Just prior to the pandemic, KEY completed its second largest capital project, another 2-story addition. The bottom floor houses a full coffee shop that supports employment training and offers a residential space to small businesses to run out of.
 - b. The second floor is the home of KEY Project's Living Library program. This space is outfitted to archive windward O'ahu stories of resilience and create media that drives calls to action. Both the coffee shop and Living Library have state of the art equipment to support programming.
4. Commercial kitchen outfit
 - a. Prior to 2012, KEY had a kitchen that held a "serving-only" status. State of Hawaii funding enabled the renovation and upgrade of the kitchen to meet commercial status. Following the completion of the project, the kitchen received DOH Category 1 certification. This created the opportunity for new facilities users and business-launching capabilities.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.



KEY Project is a large multi-purpose community center hosting a variety of facilities designed by the Kahalu'u community in the 1960's. The diversity of spaces allow for extreme flexibility in activities and implementation strategies to accommodate public-health regulations while continuing to ensure a quality youth experience and the programmatic

outcomes. KEY Project fully transitioned back to on-site and in-person programming for 2023 to allow for continued physical, social, and emotional outlets for youth and 'ohana.

These facilities currently include:

1. A certified commercial kitchen (460 sq ft) distribution of food for programming, and the creation of value added products. This kitchen is also available for community member use;
2. Large pavilion (stated capacity of 250) connected to the kitchen and outfitted with audio-visual capacity and room enough for community/'ohana events, conferences and public meetings, area church and club use, early childhood programming and community hō'ike events serving as authentic assessments of youth learning and development.
3. Well-equipped meeting rooms with ranging maximum capacity to accommodate all group sizes.
4. A computer learning center and classrooms with excellent IT capacity in a connected two-story structure (with elevator). These classrooms have been used for cooking demonstrations, rainy-day activities, and community discussions.
5. An Administrative Building at the center of the complex where agency staff work and walk-in services are provided for all ages;
6. An open portico and large private parking area, connected to additional parking in nearby Kahalu'u Regional Park below and surrounding the multi-purpose center
7. An area mauka of KEY, belonging to the City, has also been cleared, maintained and utilized on site as a māla or



farm/garden by the Ho’opilina Youth Program, *kupuna* (seniors) and volunteers - with a small nursery for plant propagation, aquaponics and other learning options.



8. **The entire facility is connected to surrounding park lands and is ADA accessible and occupies a footprint of 10,740 sq ft.** Our connection to surrounding parklands is “seamless”. The entire site is mauka of the floodplain and Special Management Area. Situated as we are, within the Kāne’ohe Bay area, KEY’s site is well-protected with respect to *tsunamis*.

9. Finally, Kahalu’u Fire Station is located a few hundred yards mauka, on widened Waihe’e Road, just above Kahalu’u Elementary School, ensuring rapid “first response” during emergencies.



ACCESS TO OTHER SITES/FACILITIES: In addition to the strategically located multi-purpose community center on Waihe’e Road, KEY has excellent access to various nearby outdoor learning sites through relationships with fellow organizations/entities and/or more formal agreements that have evolved over our 55 years of service in this community. Example partner environmental organizations with an educational focus within a 30 minute drive of our

facilities include Waihe’e Farm, Paepae o He’eia, Papahana Kuaola, Windward Community College, Ho’omaika’i Hālau, Kauluakalana, Kualoa Ranch, and more. KEY Project has long standing relationships and trust in the cultural significance and educational rigor of these teaching partners. These partners will be introduced to the KEY Project community as both field trips and guest speakers in both multi-day and stand-alone ‘ohana event programming.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Executive Director: Rainbow Uli’i- graduated from the University of Hawai’i at West O’ahu with two Bachelor’s Degrees in Social Science with a concentration in Political Science and Applied Science with a concentration in Sustainable Community Food Systems. In May 2022, Rainbow also received her Master’s Degree in Urban and Regional Planning from UH Mānoa. She has previously worked as a Hawaiian Studies teacher at Sunset Beach Elementary School, and taught ‘āina-based education with Kōkua Hawai’i Foundation at elementary schools across the Windward side of O’ahu.

More recently, Rainbow served as the University of Hawai'i System Student Basic Needs Coordinator where she helped connect college students to resources and services that would allow them to meet their basic needs. She has been Executive Director since December of 2022.

Executive Administrator: Kehaulani Volhein- Graduated with a BA in Business Administration from Chaminade University in 1999. Previous positions include expertise in high level customer service, hospitality, human resources, event coordination, administrative and operational management. She also serves on the Board of Directors for nonprofit Dancers Unlimited. Her current role at KEY includes overseeing day to day operations, programs, and facilities, while also managing fiscal and human resources responsibilities.

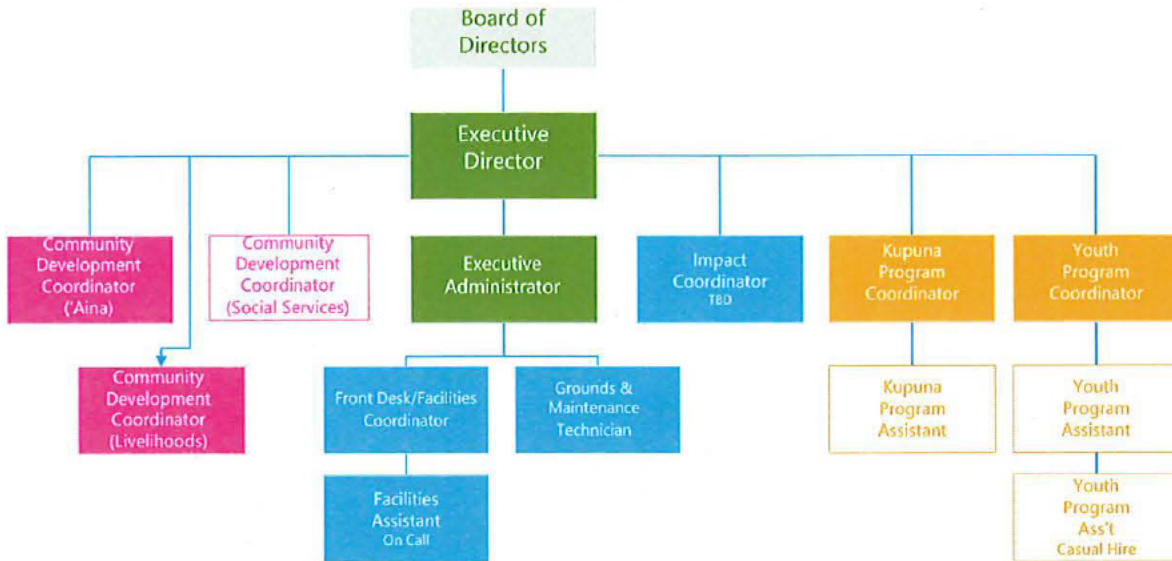
Facilities Coordinator: Kalae Kukahiko- Has held the position of facilities coordinator at KEY Project for 6 years. Partnered with our Grounds & Maintenance Technician, Kalae consistently assesses the center for safety and proper maintenance schedules while also securing facilities use with community members. He will be the main contact with the approved contractors for all capital improvement projects.

Grounds & Maintenance Technician: Robert Preston- Has held the position at KEY Project for over a year and has over 14 years of experience in repairs, facilities assessment, maintenance and project support. Robert will be the main staff person dedicated to on-site supervising of this capital improvement project.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

**Kualoa - He'eia Ecumenical Youth (KEY) Project
Organizational Chart**



As of 1/11/2023

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

- Executive Director- \$80,000
- Executive Administrator - \$70,000
- Community Impact & Grants Coordinator - \$60,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

Not Applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or nonsectarian private educational institution. Please see [Article X, Section 1. of the State Constitution](#) for the relevance of this question.

Not Applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

KEY Project has adopted a sustainability framework to assess projects for facilities maintenance and capital improvement projects. The framework includes 3 points of assessment that are utilized in the pre-planning process.

- 1. Does this project help meet the mission of KEY Project?
- 2. Is this project critical to the success of KEY programming?
- 3. Is there a high return on investment based on life expectancy and cost for the project or item?

With this framework, all projects and purchases that support our facilities have justification for a positive impact on KEY programs and the longevity of our mission statement.

Funding for facilities maintenance has largely been afforded through utilizing the profit made from community facilities use and unrestricted donations. KEY offers a solid facility that has state-of-the-art equipment from SMART Boards in every classroom to a large movie theater screen with surround sound in our large hall that has a 250-person capacity. Our facility is our biggest asset and we continue to generate creative ways of utilizing our space. KEY's vision plan for increasing revenue generation include maximizing facility use and securing long-term facility users who act as anchor partners. Several partnerships and long-term users like the Ho'omaika'i Halau and Hope Chapel

Kahalu'u, offer our organization the ability to maximize use of its space while providing social, cultural and spiritual benefits to KEY's service area. The number of facility users has increased significantly over the course of 2022 and we expect that we will continue to see an increase in use and therefore an increase in earned income that can be used to support facilities maintenance. With an increase in grant funding for larger capital improvement projects, we can envision a future of decades of continued mission-driven service and community support.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

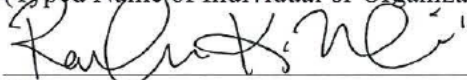
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kualoa Heeia Ecumenical Youth Project

(Typed Name of Individual or Organization)



(Signature)

1/20/2023

(Date)

Rainbow Uli'i Executive Director

(Typed Name)

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

App Kualoa Heeia Ecumenical Youth Project

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	36,589			
2. Payroll Taxes & Assessments	3,385			
3. Fringe Benefits	5,238			
TOTAL PERSONNEL COST	45,212			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	154,788			
TOTAL (A+B+C+D+E)	200,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	200,000	<i>Rainbow Uli</i>	808 386 7376	
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		<i>Rainbow Uli</i>	11/26/2023	
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	200,000	<i>Creative Director</i> Name and Title (Please type or print)		

Applicant: _Kualoa Heeia Ecumenical Youth Project_

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS: Not applicable

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS: Not applicable

Applicant: __Kualoa Heeia Ecumenical Youth F

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS	1000					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			154788			
EQUIPMENT						
TOTAL:	1000		154,788			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App: Kualoa Heeia Ecumenical Youth Project

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	N/A				
2					
3					
4					
5					
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