

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual:    Dba:

Kona Dance and Performing Arts, Inc.

Amount of State Funds Requested: \$ 33,900

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Kona Dance and Performing Arts (KDPA) seeks Grant-in-Aid funds to support its Youth After School and Weekend Program of dance education for students ages three through eighteen. The mission of KDPA is to provide high quality dance and performing arts instruction to the youth of North and South Kona on the Island of Hawaii. With the vision of making dance accessible to all, KDPA offers beginning to advanced classes in a variety of genres, including ballet, jazz, hip hop, breaking, tap, musical theatre, contemporary, and lyrical. This grant will support KDPA's goal of empowering youth from diverse backgrounds to develop creatively, intellectually, and emotionally and grow into their best selves.

Amount of Other Funds Available:

State:                      \$ \_\_\_\_\_

Federal:                      \$ \_\_\_\_\_

County:                      \$ \_\_\_\_\_

Private/Other: \$ 119,136

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 15,000

Unrestricted Assets:

\$ 7,727

New Service (Presently Does Not Exist):     Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:

P O Box 852

City:

Kealakekua

State:

HI

Zip:

96750

Contact Person for Matters Involving this Application

Name:  
Laurie Mattos

Title:  
Director

Email:  
laurie@konadanceandperformingarts.org

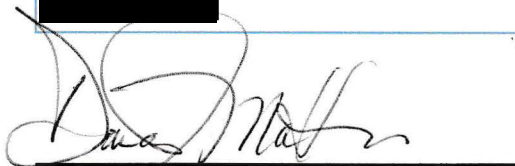
Phone:  
808-640-7789

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Dana Mattos, President

Name and Title


01-18-2023

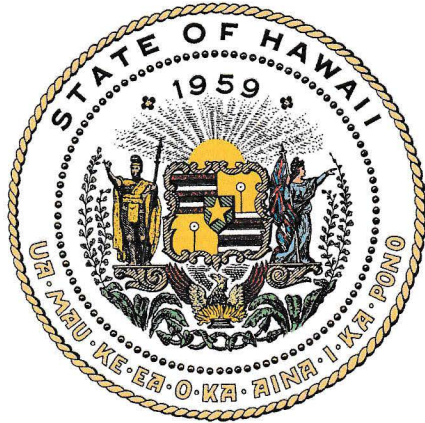
Date Signed

## Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

 DANA J. MATTOS PRESIDENT 01-18-2023  
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**KONA DANCE & PERFORMING ARTS, INC.**

was incorporated under the laws of Hawaii on 03/18/2016 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 18, 2023

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kona Dance and Performing Arts, Inc.  
(Typed Name of Individual or Organization)

 \_\_\_\_\_  
(Signature) (Date) 01-18-2023

Dana Mattos, President  \_\_\_\_\_  
(Typed Name) (Title)



## Public Purpose Statement

Requests for grants shall be submitted to the appropriate standing committee of the legislature at the start of each regular session of the legislature. Each request shall state:

(1) The name of the requesting organization:

Kona Dance and Performing Arts, Inc.

(2) The public purpose for the grant:

To serve the West Hawaii community with high quality dance and performing arts instruction and education

(3) The services to be supported by the grant:

Youth After School and Weekend dance and performing arts program

(4) The target group:

Community of West Hawaii, youth ages three to eighteen

(5) The cost of the grant and the budget:

Grant of \$33,900 to support the program whose budget is \$168,036 (Budget detail in application).

## II. Background and Summary

### 1. *A brief description of the applicant's background*

Kona Dance and Performing Arts (KDPA) was established as a nonprofit organization in 2017 and serves over 200 students ages 3 through 18 each session in its Youth After School and Weekend Program, where they receive dance and performing arts instruction from beginner to advanced levels. Classes are also offered for adults. The mission of KDPA is to make dance and performing arts education accessible to all so that students can develop to their fullest creative and intellectual potential. Although forced to close in March 2020 because of the pandemic, KDPA was the first arts education organization to re-open in West Hawaii. Following CDC guidelines and with a reduced schedule of classes to allow for social distancing, and sanitization, KDPA re-opened in October 2020. At the re-opening, a recreational track of classes was introduced to complement the performance track. In the recreational track, students take beginner classes in a variety of genres to explore dance for fun and exercise. This track has made dance more accessible to the youth in the community. The Youth Program is complemented by a Company Program, which provides intermediate and advanced students with further training and performance opportunities. Prior to the pandemic, students performed in an annual spring production and at community festivals and programs throughout the dance season. Through the pandemic, students have had opportunities to continue their dance studies and to develop performance skills through in-studio and video performances. In spite of the ongoing pandemic, Kona Dance was able to offer a varied schedule of classes for their 2021-22 season. The financial position of Kona Dance began to improve in 2022, largely due to the dedicated fundraising activities of the staff and dance family members. Community yard sales and bake sales launched these efforts. A local food business donated proceeds from a day's sales to the cause. In-studio and video performances also enhanced fundraising, and the fundraising season was capped off with a highly successful golf outing. An expanded schedule of classes was offered in the first session of the 2022-23 season, and increasing enrollments, along with continued fundraising, put KDPA on its strongest financial footing since the start of the pandemic.

### 2. *The goals and objectives related to the request*

KDPA aspires to continue to expand its dance offerings and make dance instruction and education accessible to all in West Hawaii. With so little arts instruction available in the schools, it is essential to provide dance classes to the youth to expand their creative, physical, and intellectual development.

- Goal: The KDPA student body is composed of youth of diverse backgrounds and experience from throughout the districts of South and North Kona.



- Objective: Expand the course schedule with a broad range of course offerings to encourage the broadest possible student participation.
- Objective: Offer programming in both performance and recreational tracks so that beginning students can explore dance for fun and exercise while more serious students can advance in training for performance opportunities.
- Objective: Provide tuition waiver assistance to all families needing help.
- Goal: KDPA offers programming in its studios and in community settings to provide the most opportunities for students to be exposed to dance and encouraged to participate.
  - Objective: Maintain a highly qualified dance faculty with professional experience in a variety of dance genres.
  - Objective: Seek partnerships with area arts organizations to expand opportunities for students and teachers.
  - Objective: Provide opportunities for students that require discipline and dedication to a shared goal to help develop their creative and intellectual potential.
- Goal: The KPDA Company Program complements the Youth Program by providing advanced training and performance opportunities to developing dancers.
  - Objective: Support a Company Director to provide creative leadership to the program.
  - Objective: Recruit dance and performing arts professionals to conduct workshops and special programs to expand training and choreographic opportunities for students.
  - Objective: Provide as many performance opportunities for students as possible.

3. *Public purpose and need to be served*

The mission of KDPA is to provide high quality instruction and education in dance and performing arts to the local youth and community of South and North Kona. The vision of KDPA is for every Big Island family to be empowered through dance and performing arts. With two studio spaces (one is 1400 square feet; the other is 400 square feet), Kona Dance is a powerful resource for the community. Not only does KDPA provide outstanding dance and musical theater instruction, but they also provide a safe place for young people to go after school where they participate in an organized program of arts education that helps them develop physical and intellectual skills that will serve them well as adults. Physically they develop balance, flexibility, and strength. Dance instruction helps students develop aesthetic knowledge and skill in movement expression. Intellectually dance promotes self-confidence and a strong sense of self-identity. Students develop discipline, problem solving skills, creative thinking, and learn how to work cooperatively with dedication to a shared goal.

With so little opportunity for arts instruction, especially dance, in the schools, KDPA—as a non-profit organization serving South and North Kona, and located less than a mile from the local schools in Kealahou—provides a valuable public service, filling a need for expanding arts education in the community.

4. *Describe the target population to be served*

KDPA's Youth After School and Weekend Program targets youth ages three through eighteen, regardless of their background or aspirations in dance. The recreational track of classes is designed in particular for students with no dance training and those who might not otherwise think dance is a worthwhile pursuit. Beginning classes in hip-hop, acrobatics, and breaking are designed to introduce students to how fun and rewarding dance can be. Beginning classes in ballet, jazz, tap, and musical theater encourage students to begin the exploration of dance and to develop dance skills. The performance track of classes targets those students who desire to progress beyond the beginner level and to continue to develop the physical, mental, and disciplinary skill required to advance in training.

5. *Describe the geographic coverage*

KDPA studios are located in Kealahou, almost directly on the line between the Districts of South and North Kona on Hawaii Island. Students, therefore, come primarily from South and North Kona, although some students have traveled from the Kohala District to pursue classes with KDPA. South and North Kona are composed of rural, small-population communities with families that work primarily in the farming, service, and visitor industries. Prior to the pandemic, KDPA performed annually at Waimea's Kahilu Theatre, thus reaching an audience throughout West Hawaii. KDPA has also participated in programming in Hilo, expanding the organization's geographic reach throughout the Island of Hawaii. As pandemic restrictions continue to ease, KDPA's geographic reach will expand further with performance opportunities island-wide.

### **III. Service Summary and Outcomes**

*The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:*

1. *Describe the scope of work, tasks and responsibilities*

The Board, Staff, and Faculty of KDPA will be involved with this Grant Activity, as the Youth After School and Weekend Program is central to the organization's operations. In 2020 and



2021, the dance seasons were impacted by pandemic restrictions. In 2020, KDPA, like so many other organizations, was closed in March 2020. However, KDPA was the first arts organization to develop procedures and protocols and funding that enabled them to re-open in October 2020 with a reduced schedule of classes, which was continued in three sessions through May 2021. In October 2021 and a nine-week session of classes was offered, and following the holiday break, a winter-spring session to ran from February through April 2022. Programming continued through the summer of 2022 with a musical theater series for keiki. The 2022-23 season launched in August 2022 with a broad range of classes from ballet to tap to jazz and hip-hop.

The period to be covered by this grant will be 2023-24 season, with classes projected to run from August 2023 through May 2024, during which KDPA will anticipate serving over 200 students, with many youth taking multiple classes per week. Responsibility for planning and staffing the Youth Program rests with KDPA's Managing Director, who recruits faculty, develops the class schedules, and oversees outreach and marketing efforts to encourage expanded enrollments. Class schedules parallel the school calendar, but KDPA operates on a twelve-month schedule, maintaining the dance studios throughout the year, offering not only a season of dance instruction, but, whenever possible, summer camps and special workshops and series to provide the greatest variety of opportunity for students. Planning for the Youth Program is thus a year-round process.

2. *Provide a projected annual timeline for accomplishing the results or outcomes of the service*

June-July 2023: Planning underway for fall session classes; secure faculty commitments; design fall class schedule; advertise and market classes; open registration.

August 2023: Continue registration and recruitment, and hold faculty meetings to cover operational procedures that will ensure student safety and well-being and that they are placed in classes appropriate to their skill and interests.

August – December 2023: Fall-winter session classes continue. Managing Director begins planning for Winter-Spring schedule.

September 2023: Faculty lead for the Company Program invites intermediate and advanced students to join additional classes and rehearsal workshops as part of the Company Program.

September-November 2023: Recreational series classes offered. These beginner classes are designed to attract new students to dance and musical theater and to inspire returning students to try different styles of dance.

November 2023: Secure faculty commitments and develop class schedule for Winter-Spring session.

December 2023-January 2024: Advertise winter-spring session and open registration.

January -May 2024: Winter-Spring classes are held.

February-April 2024: Recreational series classes offered. Managing Director explores opportunities for summer camps and workshops.

January 2024: Choreography and rehearsals for spring concert begin. Pursue opportunities for community performances.

May 2024: Spring concert held at Kahilu Theatre, if possible, or pursue an alternative performance opportunity.

May 2024: Survey families for feedback. Meet with faculty to review year and plan for future programming.

June 2024: Prepare final reporting on dance season and begin developing plans for next season. Launch summer programs.

3. *Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results.*

Throughout each session, the Managing Director will work closely with each faculty member to monitor student progress, reaching out to families to report progress and helping students decide on which classes to pursue and at what level. The Managing Director will work closely with the Front Desk Administrator to assess and respond to studio and student needs throughout each session. The Board of Directors will meet monthly to oversee operations and planning. At the conclusion of the season, a survey will be sent to all families whose students participated in classes to invite feedback on the student experience and invite ideas and suggestions for future class offerings and improvements to the programming.

4. *List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the state to assess the program's achievement or*



*accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expanding agency.*

- Number of students registered for each session; number of students participating in series classes (beginning level classes offered each session in the recreational track); number of new students entering the program.
- Participation by families in special event weeks at the studio, including “Family Watch” weeks and “Spirit” week.
- Number of performance opportunities provided for students.
- Additional funding raised through foundation, corporate, and individual support.

**IV. Financial**

1. *See following attachments for*
  - a. Budget request by source of funds
  - b. Personnel salaries and wages
  - c. Equipment and motor vehicles (not applicable)
  - d. Capital project details (not applicable)
  - e. Government contracts, grants, and grants in aid
  
2. *Anticipated quarterly funding requests for the fiscal year 2023:*

Quarter 1	Quarter 1	Quarter 3	Quarter 4	Total Grant
\$8,475	\$8,475	\$8,475	\$8,475	\$33,900

3. *Other funding sources being sought for fiscal year 2024*

The KDPA fiscal year runs from January through December, so this Grant-in-Aid request will supply funding for the second half of KDPA’s 2023 fiscal year and first half of the 2024 fiscal year (essentially, for all of the 2023-24 season of classes and performances). KDPA is also applying to the Hawaii County Grant-in-Aid Program, plus to numerous foundations and corporations who have supported the organization in the past, including, but not limited to, Cooke Foundation, Atherton Family Foundation, Hawaii Community Foundation, and Walmart, as well as individual donors. Traditionally, performances have also provided sources of funding, with corporate sponsorship at community events and festivals and through ticket sales to concerts and other performances. As performance opportunities are expanded, income from these sources and corporate sponsorships will again provide a significant source of funds.

Kona Dance and Performing Arts, Inc.  
Application Narrative to State Grant-in-Aid  
Sections I-IV  
Submitted January 2023

4. *List of all state and federal tax credits –not applicable*
5. *List of federal, state, and county contracts/grants/GIA –attached*
6. *Balance of unrestricted current assets as of December 31, 2021: \$7,727*



# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: \_\_\_\_\_ Kona Dance and Performing Arts, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	33,900	0	15,000	13,900
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	<b>33,900</b>		<b>15,000</b>	<b>13,900</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				4,062
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				51,900
5. Staff Training				
6. Supplies				5,153
7. Telecommunication				
8. Utilities				5,021
9. Teaching Faculty				33,200
10. Business Management Expense				5,900
11				
12				
13				
14				
15				
16				
17				
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19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>				<b>105,236</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>33,900</b>		<b>15,000</b>	<b>119,136</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	33,900	Laurie Mattos, Director 808-938-2243		
(b) Total Federal Funds Requested	0	Name (Please type or print) <u>Dana Mattos</u> Phone _____		
(c) Total County Funds Requested	15,000	<u>DANA J. MATTOS</u> 01-18-2023		
(d) Total Private/Other Funds Requested	119,136	Signature of Authorized Official _____ Date		
<b>TOTAL BUDGET</b>	<b>168,036</b>	Dana Mattos, President Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Kona Dance and Performing Arts, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Managing Director	1	\$52,000.00	60.00%	\$ 31,200.00
Front Desk Administrator	0.5	\$10,800.00	25.00%	\$ 2,700.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>33,900.00</b>
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Kona Dance and Performing Arts, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**



## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Kona Dance and Performing Arts, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY: 2023-2024	FY: 2023-2024	FY: 2024-2025	FY: 2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>		<b>N/A</b>				
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

App: Kona Dance and Performing Arts, Inc.

Contracts Total: 15,000

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	SFCA-American Recover Plan Grant	10/01/2021- 11/30/2021	SFCA	State	15,000
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## **V. Experience and Capability**

### *1. Necessary Skills and Experience*

*The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.*

KDPA has been in operation since 2016 (receiving non-profit status in 2017) and is the only non-profit organization offering such a broad range of dance and musical theater instruction in West Hawaii. KDPA's seven member board of directors is chaired by local businessman Dana Mattos. The board is composed of local business people, professional dancers, and parents of dancers who oversee governance, human resources, strategic planning, finance, and fund development. The primary staff person is the Managing Director who oversees both business operations and programming, recruiting talented professional dancers to teach beginning through advanced classes in ballet, jazz, tap, contemporary, hip hop, breaking, and musical theater. Prior to the pandemic, KDPA had grown enrollment and class offerings by 10% to 20% each year. KDPA responded to the pandemic with creativity and determination, first offering a summer program over Zoom in the summer of 2020 during the state-wide shutdown of business. Following CDC guidelines and protocols, KDPA was the first arts organization in the area to re-open its doors in October 2020, with innovative programming and schedules that have provided students a creative outlet in a safe environment. Having survived through the most trying months of the pandemic, KDPA is now thriving. Dance family members stepped up to hold a whole series of fundraising activities throughout 2022. In addition, grants from the Cooke Foundation, Atherton Family Foundation, from several donor advised funds and corporate sponsors also show community confidence in KDPA to fulfill its mission of providing high-quality dance instruction and education to area youth and the West Hawaii community.

### *2. Facilities*

*The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request.*

KDPA operates out of a remarkable facility for dance and musical theater instruction. The facility boasts two dance studios, the larger of which has wood, sprung flooring and provides 1400 square feet of dance and rehearsal space. Its large "garage style" door on the west side (makai) of the building provides good cross ventilation and makes the large studio an ideal venue for in-studio performances as well as for larger classes. The smaller studio has Marley flooring and provides 400 square feet of space for smaller



dance classes and individualized instruction. Additional amenities within the facility include two restrooms, a changing area, a warm-up space, costume storage space, and a small office area for the staff. This amazing studio facility has also been shared with the community for a variety of events. Outside of the hours that the After School and Weekend Youth Program is in session, the space can be rented or donated for other purposes, including dance workshops, individual instruction, and musical theater rehearsals, and other community events.

## **VI. Personnel: Project Organization and Staffing**

### *1. Proposed Staffing, Staff Qualifications, Supervision and Training*

*The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.*

Our Youth After School and Weekend Program is overseen by the Managing Director. Ali Drummond joined Kona Dance and Performing Arts as Managing Director in October 2022. Heidi Noche, Kona Dance's founding Managing Director stepped down this past summer but continues to serve in a volunteer capacity on the Board of Directors. Ali Drummond is a dedicated director, dance instructor, choreographer, and educator. After attending Eastern Michigan University's Dance Program, where she participated in intensive training and performed at the American College Dance Association's Annual Festival, she moved on to work professionally as a Company Member for Fungirl Dance Company & School. Simultaneously, Ali served as both Instructor and Director for the Center for Dance & Movement at The Community House, a *nonprofit organization over 100 years old*. Works of Ali's choreography have been performed at Collective Sweat Detroit's annual Birthday Party the Ypsi Dance Swap, where she accepted a choreographers award. She was also previously the director of the Center for Dance and Movement at the Community House, another nonprofit organization.

Reporting to the Board of Directors, the Managing Director has responsibility for oversight of all business operations of Kona Dance. Regarding the Youth Afternoon and Weekend Program, the Managing Director is responsible for hiring and supervising faculty, developing class schedules, marketing the program to the community, and meeting with students and families to ensure children and youth enroll in classes appropriate to their age, abilities, and interests. The Managing Director also oversees the Company Program, which is an adjunct of the Youth Program, providing additional training and performance opportunities for intermediate and advanced students.

In past years, KDPA also employed a part-time (10-15 hours per week) Front Desk Administrator. This individual greets, monitors, and assists students and parents before, during, and after classes. As class offerings continue to expand, this position will again be filled.

Kona Dance teaching faculty for 2023 consists of the following core group of professional dancers:

Baili Cosdon (Hip Hop). She has 25 years of performing experience. She has been a part of the Nike Elite Fitness Team; a dancer, choreographer, and background singer for Christina Milian and Hilary Duff. She has also choreographed for the Disney Channel.

Alexis Gaines (Keiki Ballet/Tap/Jazz; Musical Theater). She danced with the Palm Springs Ballet Company and the Company Too Dancers.

Katy Lanuza, Instructor (Ballet, Contemporary, Hip Hop) and Company Program Lead. She danced with the Salzburg Ballet, was a soloist with the San Diego Ballet, and a principle with the Montana Ballet.

Debra McGee (Ballet, Jazz, Contemporary, Hip Hop). She has a BFA from Marymount Manhattan College and danced internationally with Garth Fagan Dance. She trained vocally at Eastman School of Music and has taught dance at the University of Minnesota and other schools.

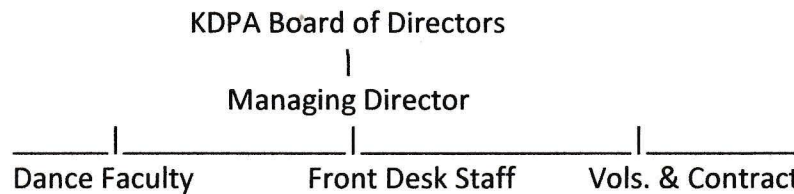
Laulea Noche (Ballet, Tap). She is classically trained and has over three years of experience teaching keiki students (ages 5-7) and pre-ballet (ages 3-5).

Aria Wiley (Ballet, Contemporary). Trained in ballet, jazz, contemporary, and theater, she played the lead female dancer (Velma) in Kahilu Theatre's production of West Side Story. She choreographed and performed in Kahilu's showcase production of All Together Now.

Personnel is rounded out by a dedicated stable of volunteers and independent contractors (parents and community members) who work in fund development, public relations, marketing, photography, and web site maintenance.

2. *Organization Chart*

*The applicant shall illustrate the position of each staff and line of responsibility/supervision.*



3. *Compensation*

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Managing Director:	\$50,000-\$56,000
Front Desk Admin:	\$ 8,000-\$11,000

**VII. Other**

1. *Litigation*—Not applicable
2. *Licensure or Accreditation*—Not applicable
3. *Private Educational Institutions*—Not applicable

4. *Future Sustainability Plan*

*The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:*

- a. *Received by the applicant for fiscal year 2023-24, but*
- b. *Not received by the applicant thereafter.*

Grant-in-Aid 2022 funding will be helping KDPA to expand programming in its 2022-23 season. Along with GIA 2022 funding, increasing enrollments and the dedicated fundraising efforts of the Kona Dance families have helped to put KDPA on a more solid financial footing and begin to recuperate from the financial losses brought on by the pandemic. The GIA 2023 grant will enable KDPA to retain its outstanding managing director and support the continued expansion of programming, while still keeping tuition rates as low as possible for community participants.

As class enrollments expand in 2023-24, KDPA's ability to raise funds through performance opportunities will also increase, and as KDPA's fund development matures with continued and expanding support from foundations and corporations, KDPA do not anticipate a further need for grant-in-aid support for our Youth Program in subsequent years.