



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KAUAI VETERANS COUNCIL

was incorporated under the laws of Hawaii on 07/07/1989 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 09, 2023

A handwritten signature in black ink, appearing to read "Nadine Pardo".

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kauai Veterans Council
(Typed Name of Individual or Organization)


(Signature)

18 January 2023
(Date)

Mary Kay Hertog, Commander Kauai Veterans Council
(Typed Name) (Title)



VETERANS HELPING VETERANS

3215 KAUA'I VETERANS MEMORIAL HWY., Līhu'e, HI 96766-1268
Telephone (808) 246-1135 ~kauaiveteranscouncil@gmail.com

Kauai Veterans Council
3215 Kauai Veterans Memorial Highway
Lihue, HI 96766

18 January 2023

The Thirtieth Legislature
Hawaii State Capitol
415 South Beretania Street
Honolulu, HI 96813

The Kauai Veterans Council is requesting a grant to make repairs to the Kauai Veterans Center, a facility that is open to the public for use. The grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.


Mary Kay Hertog
Commander, Kauai Veterans Council

THE THIRTIETH LEGISLATURE APPLICATION FOR GRANTS

I. CERTIFICATION

1. Certificate of Good standing--see attached
2. Declaration statement—see attached
3. Public Purpose—see attached

II. BACKGROUND AND SUMMARY

1. Description of Kauai Veterans Council (KVC) Background—the KVC is a 501(c)3 nonprofit organization that exists to support the 4500 veterans and their families that live and work on Kauai, and to educate the population of Kauai about veterans' contributions and needs. The Council has existed since 1989, and its purpose is to support the programs of all veterans' clubs and organizations and to act as an organization of charity, aid and comfort to veterans and their families. The KVC is composed of duly elected representatives of the following veterans' organizations: Disabled American Veterans Kauai Chapter 5; American Legion Post 54; Marine Corps League Detachment Kauai; Korean War Veterans Club; Kauai Veterans Club; Vietnam Veterans of America Chapter 1189; Veterans of Foreign Wars Post 3855; 100th Infantry Battalion and 442d Regimental Combat Team Clubs.
2. Goals and Objectives Related to Request—
 - a. Goal 1: Our Number 1 priority is to replace/repair all the access doors (7 pairs) in the Kauai Veteran Center. The doors are 30+ years old and have been repaired many times over the years. At this point, two of the doors are beyond repair (the large glass double doors at the front of the building) and are no longer being manufactured so parts are not available. One of the doors cannot be secured properly anymore. Three of the doors do not meet ADA compliance and we need to replace/repair them ASAP. We have found a local source that can do the entire project, parts and labor, and bring them back into compliance.
 - b. Goal 2: our Number 2 priority is to obtain operating and maintenance funds for the Center for FY24. The funds will pay for utilities, insurance, telecommunications, maintenance inside and outside the Center and supplies.
 - c. Goal 3: our Number 3 priority is to replace ceiling fans, ceiling lights and acoustical ceiling tiles in the main hall of the Veterans Center. The Center is not air conditioned and is cooled only by large jalousie windows located at the top of the building and by large ceiling fans that have been installed for decades. We have several fans and lights that no longer operate and we need commercial warehouse-size fans to cool the 6000 square foot building. The building capacity is 400 people seated at tables and 800 standing room only. Even prior to COVID19 we never allowed events that large because the temperature was uncomfortable for the occupants.

We need to replace the ceiling tiles in all the offices and the Main Hall of the Center. In 2018 we had a major roof repair completed because we had so many leaks in our roof. This roof repair cost us more than \$300,000 because the leaks were everywhere and extensive. As a result, many ceiling tiles were water damaged, especially in our meeting rooms, but the most we have been able to do is replace a few at a time. The ceiling tiles are also decades old, sagging in some places, and need to be replaced. The total cost of Goal 3 is very expensive because of the size of the Center. If that cannot be funded in its entirety, we can scope the project down to replacing the fans and lights in the main hall and the ceiling tiles in the smaller classrooms.

3. **Public Purpose and Need Served**—The Veterans Center is used by thousands of people every year, for meetings, social events, veterans’ activities, County events and meetings and much more. It serves the public as a backup Red Cross hurricane evacuation shelter and a Safe Haven in case the Judiciary has to evacuate in a hurry. Memorandums of Agreement have been signed between these organizations and the Kauai Veterans Council for that purpose. Churches use it to hold weekly services and other nonprofits and food banks have used it as a food distribution center, especially during the pandemic. It’s very large size and capacity to hold 800 people (standing room only) and 400 people seated at tables, provides the residents of Kauai a more affordable option than renting a hotel or resort ballroom. We have hosted memorial services, birthday and graduation parties, wedding receptions and many other kinds of events. It is available free of charge to the County for large scale employee meetings and to the Kauai Police Department who has used it (free of charge) for graduations and inspections. It fills a community need that no other facility can and will continue to do so for years to come if we can upgrade the existing doors, lights, fans and ceiling tiles. The safety and comfort of our patrons is of utmost importance to us.
4. **Target Population to Be Served**—all residents of Kauai, veterans and non-veterans, that need or want to rent/use the Kauai Veterans Center.
5. **Describe the Geographic Coverage**—the Kauai Veterans Center is located in Lihue, however, it is open to residents from the entire island.

III. SERVICE SUMMARY AND OUTCOMES

1. **Door project**—The scope of the work for the repair/replacement of doors includes ordering the two pairs of double glass entry doors, removing the old doors, and installing the new doors. It will also include replacing the fire rated exit/panic hardware on one pair of steel doors and replacing the fire rated ADA closers on the other four steel doors. Execution of funds for operating expenses—the Commander and Treasurer of the Kauai Veterans Center, as well as the accounting office for the Council, will ensure the funds are earmarked only for the operating expenses needed to maintain the Veterans Center. **Ceiling fans, lights, acoustical tiles project**—The scope of work includes ordering and furnishing all materials, demolishing the old ceiling grid which supports the fans, lights and tiles; building a new ceiling grid, performing the electrical work needed for the new fans and light fixtures (conduits and wires), installing the new

fans and lights as well as installing the 14,000 square feet of acoustical ceiling tiles throughout the Center. All work will be the responsibility of the contractor.

2. We plan to start the projects immediately upon receiving the funds. The timeline will depend on the availability of the materials and how long it will take to procure them. Per our contractor, it may take 4-6 months to get materials. However, once the materials are on site, we will work with the contractors to complete the projects quickly. Installation/repair/replacement of the doors can be done in 30-60 days (material dependent) and that will be our first priority to complete. Per the contractor replacing the ceiling fans, lights and ceiling tiles will take two-three months. Our plan is to have all projects completed by 1 April 2024, or sooner if possible. We will have to work around already scheduled events in the main hall since replacing the tiles, lights and fans will require bringing a lift into the building. If we are fortunate to receive operating expenses to assist in paying utilities, telecommunications, insurance etc., that will be ongoing each month until the end of the FY.
3. Every day a contractor is on site working we will have a person from the Kauai Veterans Council in the building with them. We will also have one or both of our contract employees in the Veterans Center monitoring the progress, answering questions and assisting in any way possible. One of our employees is our maintenance technician who is very familiar with the problems we have had with the doors and has repaired them many times himself. He is also been instrumental in keeping most of the fans operating and has changed out ceiling tiles when needed. He will be a source of knowledge and history if our contractors have questions. The Commander of the Kauai Veterans Council (me) will personally ensure the projects are completed within the scope of the contract and work with the contractors if there are any issues. I have done this on all of our recent renovations and will continue to do so on these projects.
4. **Door project**--the measures of effectiveness is about the safety of all of those who use the Veterans Center and the security of the building and all the assets we have in the Center and our Kauai Veterans Museum, which is co-located in the Center. We need to purchase and install two pairs of new double front entry glass doors with ADA closers with fire rated panic/exit devices. The five other entrances doors are made of steel and do not need to be replaced; they only need to have new hardware installed (fire rated door closers and panic/exit devices) to bring them back into ADA compliance. If we can fix our doors we will not have to spend as much on temporary repairs that do not last, and most importantly, would now be in full ADA compliance. This increases the safety of our patrons if they have to exit the building quickly, and increases the security of the building. **Ceiling tiles, lights and fans project**—the measure of effectiveness will be based on the increased comfort level of our patrons. We need very large commercial grade warehouse-size fans that can cool down the large numbers of people we host in the Veterans Center for major events. This will reduce the numbers of heat complaints received from our patrons. Our Center is used for County events and official meetings, as well as used and rented by schools, churches, and many other organizations. The comfort of our patrons is important in order to be able to continue to rent the Center and keep it open for our veterans and others to use. The measure of effectiveness for the ceiling tiles, fans and lights project is a professional, safe and secure facility we can

to offer to all those using the Center. Inoperative lights, water damaged and drooping ceiling tiles detract from that and can be a safety hazard if they fall down from ceiling.

IV. FINANCIAL

1. Budget—see attachments for a-e
2. Anticipated quarterly funding requests:

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$161,343	\$121,343	\$231,980	\$10,705	\$525,371

3. At this time, we have not applied for any other grants; however, if we don't receive a GIA we will apply for grants from private organizations. We will continue to rent the Veterans Center to individuals and organizations in order to raise the revenue to pay our operating expenses, maintain it and make repairs.
4. We have received no federal or state tax credits nor have we asked for any.
5. Federal/state and county contracts/grants in past three years—see attached
6. Unrestricted assets—see cover sheet

V. EXPERIENCE AND CAPABILITIES

1. Necessary Skills and Experience--The Commander of the Kauai Veterans Council is a retired military general officer who was responsible for the organizing, training and equipping of one of the largest career fields in the Air Force. Additionally, she was the wing commander of one of the largest bases in the Air Force, responsible for hundreds of millions of dollars in assets and infrastructure and the thousands of people that lived and worked on that installation. The Vice Commander is also retired military and has great hands-on experience as a combat engineer specializing in power production, battle damage repair and facilities construction. She is also the current leader of Team Rubicon on Kauai, responding to natural disasters to assist with clean-up and rebuilding. The Chair of the Management Committee is a military veteran, professional carpenter by profession, who owned his own business in the past. He has worked as a power plant operator and on-site project manager for contactors at a historic resort hotel in California. In the past three years these individuals have helped organize and overseen several renovations projects within the Veterans Center to include the complete renovations of the Purple Heart meeting room, the Silver/Bronze Star meeting rooms, the renovation of the Office of Veterans Affairs offices, painting of the interior of the Veterans Center and the ongoing renovation of the Kauai Veterans Museum.
2. Facilities—The Kauai Veterans Council owns the Kauai Veterans Center, a 6000 square foot building that was funded by a Grant-In-Aid request more than 30 years ago and built in 1992. The Center exists to promote and enhance the delivery of benefits to all

veterans and their families and is a standing monument that honors the service of our veterans and promotes their heritage. Our veterans and our many veterans' organizations meet there for fellowship and veterans' activities. The building also houses the Kauai Veterans Museum and the Office of Veterans Services. The building is also available for rent/use for all residents of Kauai. We are able to keep the Center open and operational by renting it out to the people of Kauai for large events since it provides an affordable alternative to renting a ballroom at a hotel or resort. The building serves the Kauai community in many ways. Because of its large size the Veterans Center is a Red Cross back up hurricane evacuation shelter and a Safe Haven location for our Judiciary if the courtrooms and offices have to be evacuated in a hurry. The Kauai Police Department uses the Center to conduct mass departmental inspections and briefings and the Department of Veterans Affairs uses it for Veterans Community Calls.

VI. PERSONNEL: PROJECT ORGANIZATION AND STAFFING

1. The Commander, Vice Commander, and Chair of the Management Committee will oversee the projects and interface with the contractors to ensure the work is done on time and to the specifications in the contract. The projects are straightforward—buy the materials needed and install the equipment. Installation will be worked around event occurring within the Veterans Center and a schedule will be developed based on that and equipment availability. The contractors hired are known businesses on Kauai and have provided services to the Kauai Veterans Center in the past. The Council members overseeing these projects are qualified as well. The Commander of the Kauai Veterans Council is a retired military general officer who was responsible for the organizing, training and equipping of one of the largest career fields in the Air Force. Additionally, she was the wing commander of one of the largest bases in the Air Force, responsible for hundreds of millions of dollars in assets and infrastructure and the thousands of people that lived and worked on that installation. The Vice Commander is also retired military and has great hands-on experience as a combat engineer specializing in power production, battle damage repair and facilities construction. She is also the current leader of Team Rubicon on Kauai, responding to natural disasters to assist with clean-up and rebuilding. The Chair of the Management Committee is a military veteran, professional carpenter by profession who owned his own business in the past. He has worked as a power plant operator and on-site project manager supervising contractors at a historic resort hotel in California.

2. Organization Chart of the Kauai Veterans Council:
 - a. Commander
 - b. Senior Vice Commander
 - c. Junior Vice Commander
 - d. Adjutant
 - e. Treasurer

- f. Chair, Management Committee
 - g. Post, Chapter commanders of the various veteran organizations
3. Compensation: No member of the Kauai Veterans Council receives compensation. We are all volunteers that believe in the Council motto of "Veterans Helping Veterans".

VI. OTHER

- 1. Litigation--There is no pending litigation against the Kauai Veterans Council.
- 2. Licensure or Accreditation—There are no special qualifications we need to possess relevant to this grant request.
- 3. Private Educational Institutions—the grant will be used to repair and replace aging equipment and infrastructure in the Kauai Veterans Center. The Center is open for any organization to rent/use, and in the past various educational institutions, both public and private, have used the Center when needing a very large facility.
- 4. Future Sustainability—assuming we receive this grant FY23-24, and nothing in subsequent years, our plan is to fence a certain percentage of our profits each month to go into a Building Maintenance line item in our operational budget. We had done this prior to the pandemic, but when we had to shut down the Center for almost two years, we had no revenue income and had accumulated less than \$12,000. These funds were used for emergency repairs only.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

App

Kauai Veterans Council

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	15,700			0
3. Lease/Rental of Equipment	0			0
4. Lease/Rental of Space	0			0
5. Staff Training	0			0
6. Supplies	6,345			0
7. Telecommunication	2,675			0
8. Utilities	1,730			0
Operating Maintenance for Center	16,370			0
10				
Equipment for operating expenses				
Repair/Replace 7 entry doors	40,000			
Replace ceiling tiles, fans, lights	442,551			
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	525,371			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	525,371			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	525,371	Jennifer Parr		8,082,456,639
(b) Total Federal Funds Requested	0	Name (Please type or print)		Phone
(c) Total County Funds Requested	0	<i>Jennifer K. Parr</i>		1/18/23
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official		Date
TOTAL BUDGET	525,371	<i>Mary Kay Hertog</i>		
		Name and Title (Please type or print) Mary Kay Hertog, Commander, Kauai Veterans Council		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Kauai Veterans Council

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A				\$ -
All members of the Kauai Veterans Council are unpaid volunteers				
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				\$ -
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Kauai Veterans Council

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
N/A We are requesting operating funds and expenses only						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Apr

Kauai Veterans Council

Contracts Total:


147,597

CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1 Dept of Veterans Services Office Lease	Annually	Dept of Veterans Affairs	U.S.	21,009
2 Lease land to build new Veterans Clinic	Annually	Dept of Veterans Affairs	U.S.	41,988
3 Nonprofit Recovery	2021	Kauai Office of Econom	Kauai County	10,000
4 CARES Act	2020	Congress	U.S.	62,600
5 Veterans Day Parade	2022	HTLA	Kauai County	12,000
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Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

 **COMMANDER, KAMA VETERANS COUNCIL**
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE
19 JAN 2023