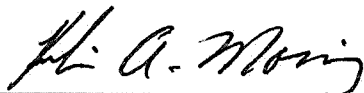


Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

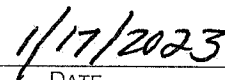
- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

KELVIN MONIZ | EXECUTIVE DIRECTOR

PRINT NAME AND TITLE



DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: THE KAUAI FOOD BANK, INC.

DBA/Trade Name: Kauai Independent Food Bank

Issue Date: 12/21/2022

Status: **Compliant**

Hawaii Tax#: 40456534-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX7431

UI#: XXXXXX0161

DCCA FILE#: 98016

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

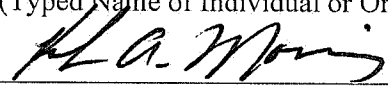
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kauai Food Bank Inc. DBA Kauai Independent Food Bank
(Typed Name of Individual or Organization)


(Signature)

1/17/2023
(Date)

Kelvin A. Moniz
(Typed Name)

Executive Director
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

See attachment

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#). Compliant

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#). N/A

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The mission of Kauai Independent Food Bank (KIFB) is to Educate, Provide Nutritious Food for the Hungry, and Respond to Emergencies; Kauai Independent Food Bank serves the 73,000 residents of Kauai and Niihau with a specific focus on keiki and kupuna, our island's most vulnerable demographics. As an independent food bank with a full-time staff of seven and dozens of volunteers, we set ourselves apart through our deep connections and vast partnerships in the community we serve.

Formed in 1992 as a grassroots response to Hurricane Iniki, KIFB has 30 years of experience getting food to those who need it most. We distribute over 220,000 pounds of food annually, feeding roughly 100,000 meals and snacks to those experiencing food insecurity per year.

Our staff has years of combined experience in nonprofit and food security in the community and includes:

- Executive Director- Kelvin Moniz has over 40 years of experience in responding to emergencies and assisting the community in times of need in both army and civilian capacities. Kelvin has been with KIFB for 23 years and oversees the operations of the entire organization.
 - Controller- Barbara Almeida ensures all income and expenditures relating to KIFB programs and operations are appropriately documented and charged to the correct funding source while monitoring operations for ways in which to save the organization money.
 - Warehouse Manager- Rizaldy Tolentino identifies, procures, and stores the foods required for all KIFB programs and oversees delivery to our program partners by the Driver/Warehouse Helper.
 - Development Coordinator- Jennifer Harper is responsible for grant preparation, submission and reporting, donor and donation management, campaign marketing, and social media.
 - Programs Coordinator- Kawai Gampon prepares annual Memorandum of Understanding (MOU) , Program Evaluations and tallies the monthly reports from each program partner. His responsibilities include coordination of the planning, implementation, and evaluation of all KIFB programs.
 - Warehouse/Admin: - Ammon Kakazu assists with the warehouse operations and inputs data for food donations and distributions.
 - Warehouse driver: Kaiwi Aki drives for Program deliveries and pick up of donated products. Assists Rizaldy in the warehouse.
 - Board of Directors responsibilities include conduct, manage and control the affairs and business of the corporation
 - We are supported by numerous volunteers to assist in the warehouse and to help with distributions in various.
2. The goals and objectives related to the request;
Replace septic system as per our agreement with the DLNR.
 3. The public purpose and need to be served; N/A
 4. Describe the target population to be served; N/A
 5. Describe the geographic coverage. N/A

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities; KIFB exists to provide food for the food insecure of Kauai Island and Niihau. Serving more than 220,000 pounds of food annually, our goal is to ensure that all of our people have the necessary food to survive and thrive.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service; See attachment
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; KIFB intends to assess current and projected facility needs to determine the best options to serve the projected needs.
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Determine Kauai facility needs and requirements based on projected food volume, disaster readiness, risk reduction, partner agency needs, equipment needs, and environmental factors.

Assess the current Kauai facility and perform gap analysis to compare existing facility with projected requirements.

Identify alternatives to meet facility requirements including evaluation of current site and preliminary financial feasibility.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)

e. Government contracts, grants, and grants in aid (Link)

See attachments

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for the fiscal year 2024.
- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.
- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022. See attachment

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Executive Director, Kelvin Moniz will be providing oversight for the Professional Contractors as needed for the requested grant.

The Controller will be handling the fiscal oversight for the Grant

2. Facilities

Our facility at 3285 Waapa Road, Lihue, HI includes a 10,000 plus sq foot warehouse that allows us to provide food to the 70,000 residents of Kauai and neighbor island,

Niihau. KIFB was fortunate to purchase this building in 2022 and seek to continue to expand our operations to meet the needs of our community.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.
See attachment

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name. See attachment

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. None

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for the fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

This grant represents a one-time expenditure for capital improvements. KIFB will continue to seek fundraising capacity in 2023, and beyond. KIFB has a staff focused on increasing major gifts, grants, and will continue to focus on expanding potential donors who make the island their second home as well as full-time residents. KIFB does anticipate future grant requests in order to maintain the quality of service we provide to our residents.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Kauai Independent Food Bank

N/A

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Kauai Independent Food Bank

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY: 2023-2024	FY: 2023-2024	FY: 2024-2025	FY: 2025-2026
				HCF Grants and Private Grants		
CONSTRUCTION OVERRUN COSTS			5000			
DESIGN: SEPTIC			4817			
CONSTRUCTION: SEPTIC			130000			
EQUIPMENT						
TOTAL:			139,817			
JUSTIFICATION/COMMENTS: Septic replacement and installation.						

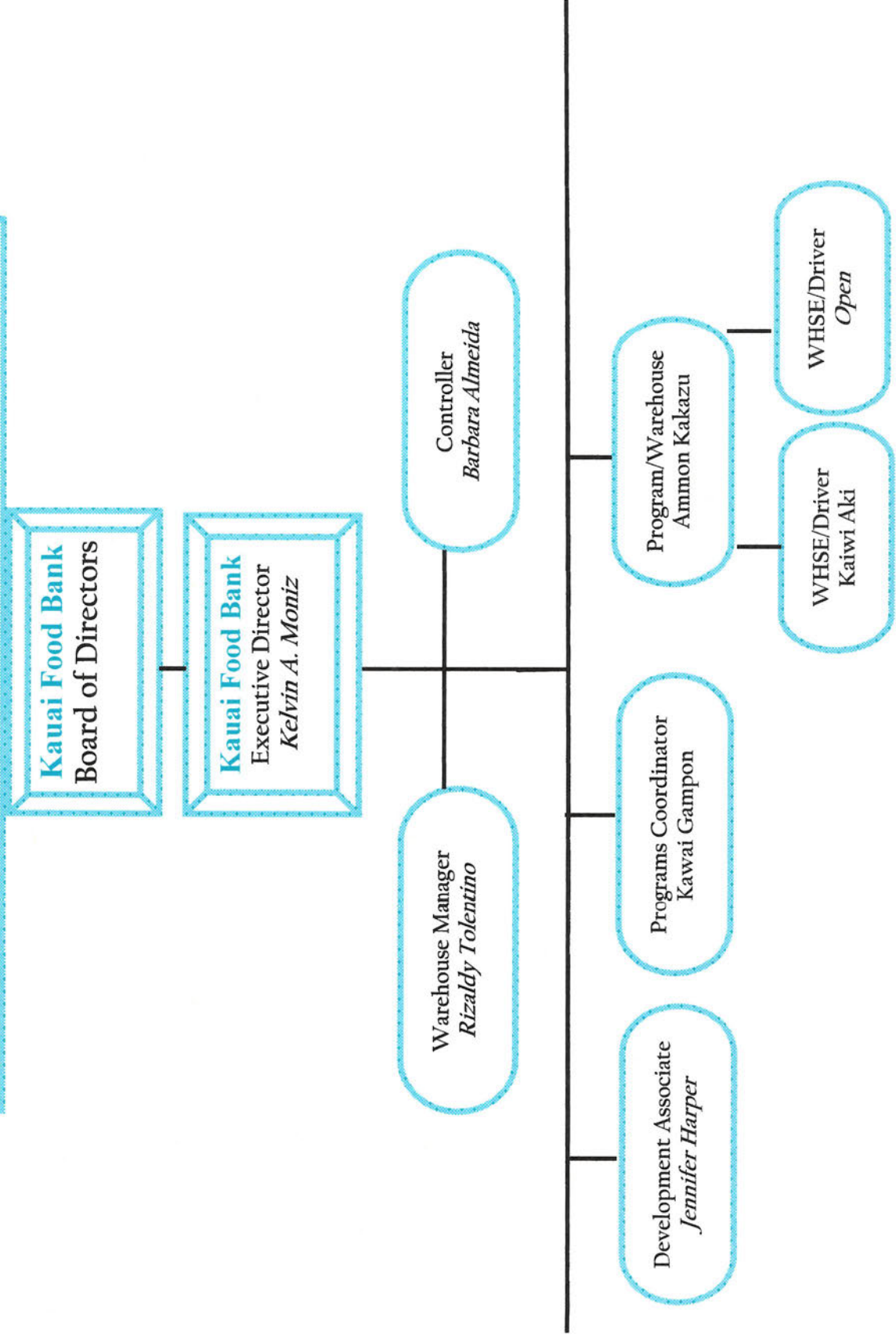
GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Kauai Independent Food Bank

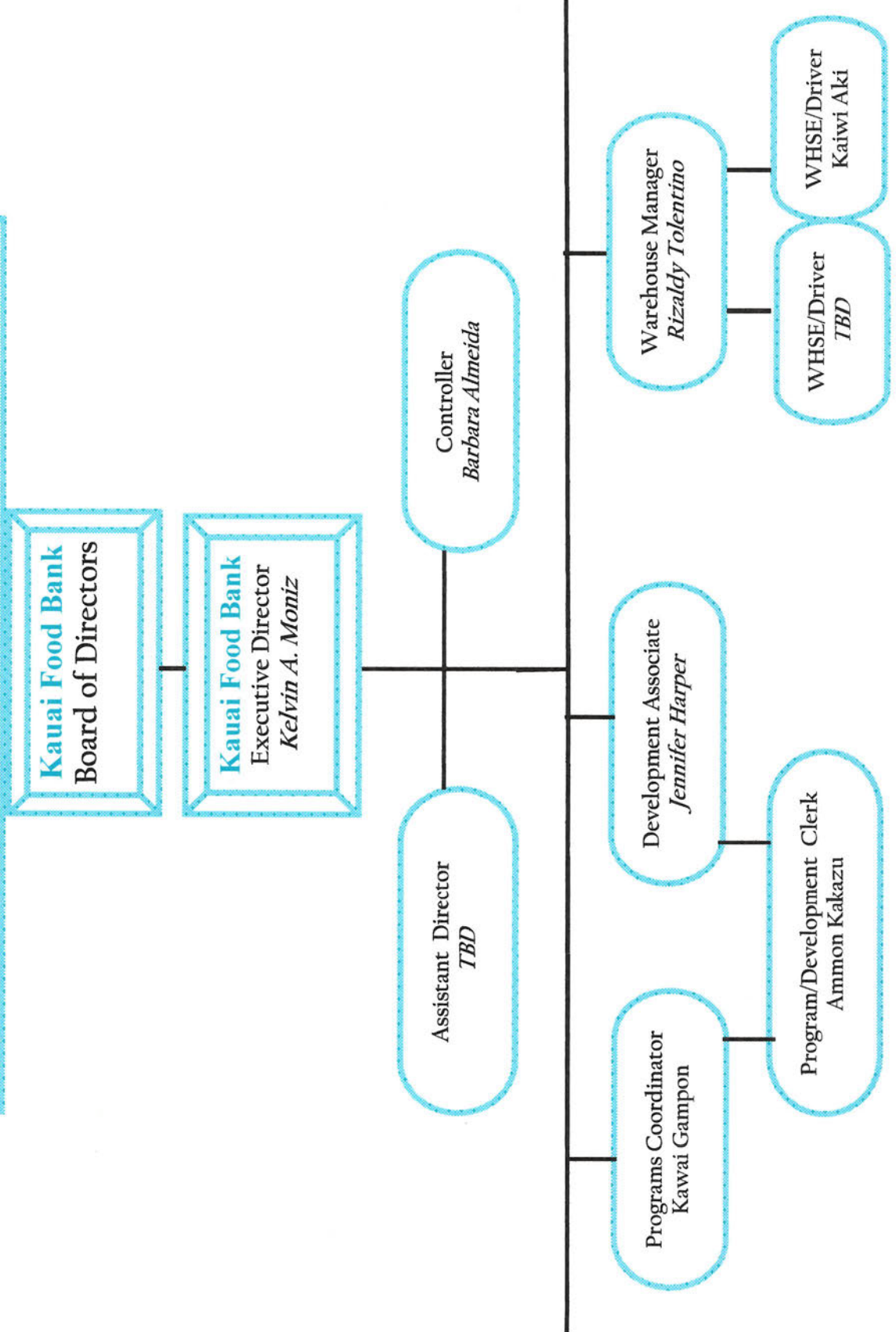
Contracts Total: 235,705

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1					
2	Install New Septic Tank System	2023/2024	Kauai Independent Food Bank	State of HI - Kauai	235,705
3					
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Kauai Independent Food Bank 2022—2023 Organizational Chart



Kauai Independent Food Bank 2024 Organizational Chart



VOLK LLC
PO BOX 978
Kapaa, HI 96746

Phone: 808 720 0905
e-mail: kauaiseptic@gmail.com
www.kauaisepticsystems.com

Kaua`i Independent Food Bank
3285 Wa`apa Road, Lihue, HI 96766
Cell: (808) 652-4737 | Phone: (808) 246-3809

Upgrade from Cesspool to an IWS (Individual Septic System).

The property is located close to the ocean in a low laying area where ground water level is at 3' below the grade. As the minimum 3' separation between effluent disposal to ground water level can not be met we unable to install a conventional IWS. The Department of Health has requested us to apply for a variance to current HAR and an installation of Advanced Treatment Unit ATU with nitrogen reduction and UV disinfection unit. The ATU will be installed in the back of the warehouse and treated wastewater will be disposed into an absorption area size 600sqft on the side of the property. In order to install the required components including electrical connection and pipes A large currently paved areas will need to be removed and repaved after the installation.

The upgrade to an ATU will significantly reduce environmental impact of current cesspool to the environment. The Nawiliwili stream and bay are one of the most polluted areas on the island with high harmful bacteria levels exceeding health standards more than 80% of the time.

Estimated cost of permitting engineering and installation of the system is \$130,000

Below are the listed steps we need to take with estimated durations.

Design and paperwork for variance - 2 weeks

Oahu DOH variance approval process - 5 months

Design and engineering for local Kauai DOH - 2 weeks

Kauai DOH design approval process - 2 weeks

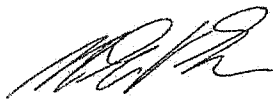
Installation process - 3 weeks

Filing inspection report and as-built plans. Obtaining approval to use certificate from Kauai DOH - 2 weeks

Total 31 Weeks

Signature
Matt Volk

Date: 01/17/2023



VOLK LLC
PO BOX 978
Kapaa, HI 96746

Phone: 808 720 0905
e-mail: kauaiseptic@gmail.com
www.kauaisepticsystems.com

INVOICE No: 164/2022

Date: 12/29/2022

Customer:
Kaua`i Independent Food Bank
3285 Wa`apa Road, Lihue, HI 96766

Nr	description	amount
1	Septic System Design	\$4,600.00
	GET 4.712%	\$ 216.75
	Total	\$4,816.75

Payment details:
Please make checks payable to VOLK LLC

KAUAI INDEPENDENT FOOD BANK
2023, 2024 & 2025 PROPOSED BUDGETS Final Approved

	PROPOSED 2023	PROPOSED 2024	PROPOSED 2025
4000 CONTRIBUTION REVENUE			
4005 Contributions - Individuals	300,000.00	350,000.00	400,000.00
4010 Contributions - Business	120,000.00	132,000.00	145,200.00
4015 Contributions - Foundations & Trusts	150,000.00	165,000.00	180,000.00
4025 Contributions - Direct Mail	60,000.00	75,000.00	90,000.00
4030 Contributions - Major Donors	30,000.00	40,000.00	50,000.00
4100 IN KIND DONATIONS			
4105 Donated Food	320,000.00	350,000.00	400,000.00
4110 Donated Non Food	5,000.00	5,000.00	5,000.00
4120 Donated Services			
4200 GRANTS - PRIVATE			
4205 Grant Revenue	350,000.00	400,000.00	450,000.00
4230 Foundation/Trust grants			
4300 PROGRAM REVENUE			
4305 SMC Fees	5,000.00	5,000.00	5,000.00
4310 Other Program Revenue	-	-	-
4315 Sale of Donated Assets	5,000.00	5,000.00	5,000.00
4400 INVESTMENT REVENUE			
4405 Interest Income	150.00	200.00	250.00
4410 Dividend Income	5,500.00	7,000.00	7,000.00
4415 Realized Gain/Loss on Investments	20,000.00	20,000.00	20,000.00
4420 Unrealized Gain/loss on Investments	2,500.00	2,500.00	2,500.00
4700 Other Revenue			
4710 Rental Income	57,907.56	57,907.56	57,907.56
TOTAL REVENUE	1,431,057.56	1,614,607.56	1,817,857.56
5000 COST OF GOODS			
5005 Purchased Food	350,000.00	350,000.00	350,000.00
5010 Donated Food	150,000.00	150,000.00	150,000.00
5011 Donated Non-Food	10,000.00	10,000.00	10,000.00
5016 Inventory Adjustment - Discarded Food	90,000.00	90,000.00	90,000.00
Gross Profit	831,057.56	1,014,607.56	1,217,857.56
EXPENDITURES			
5100 SALARIES & WAGES			
5105 Salaries - Full Time	271,638.81	285,220.75	299,481.79
5110 Wages - Full Time	82,160.00	87,360.00	92,560.00
5200 PAYROLL TAXES AND BENEFITS			
5205 Payroll Taxes	20,591.09	21,684.20	22,816.83
5210 Payroll Benefits	38,033.37	40,052.43	42,144.49
5215 Pension	21,227.93	22,354.85	23,522.51
5225 Workers Comp Insurance	14,576.51	15,350.33	16,152.12
TOTAL PERSONNEL EXPENSE	448,227.71	472,022.55	496,677.74

	PROPOSED 2023	PROPOSED 2024	PROPOSED 2025
5300 PROFESSIONAL FEES			
5305 Professional Fees - Accounting	-	-	-
5310 Audit & Tax Preparation	13,000.00	13,000.00	13,000.00
5320 Payroll Processing Fees	1,950.00	1,950.00	1,950.00
5325 Professional Fees - Investments	8,000.00	8,080.00	8,160.80
5326 Professional Fees - Prop. Mgmt Commisions	4,800.00	5,000.00	5,000.00
5330 Professional fees -Computer	4,000.00	4,200.00	4,400.00
5335 Professional Fees - Computer Backup	-	-	-
5336 Professional Fees - Website	500.00	500.00	500.00
5340 Professional Fees - Fund Raising	5,000.00	5,000.00	5,000.00
5345 Contract Expense	-	-	-
5350 Property Taxes	5,292.94	5,292.94	5,292.94
5400 OCCUPANCY			
5405 Rent - Building			
5406 Land Lease	53,600.00	53,600.00	53,600.00
5410 Electricity	25,038.00	26,790.66	28,666.01
5411 Water	600.00	700.00	800.00
5415 Other Utilities			
5420 Repairs & Maintenance - Building	3,210.00	3,434.70	3,675.13
5425 Pest Control	749.00	801.43	857.53
5430 Trash	6,420.00	6,869.40	7,350.26
5435 Maintenance Contracts - Equipment			
5440 Equipment Rent	504.00	550.00	600.00
5500 VEHICLES			
5510 Vehicle Gas & Oil	4,280.00	4,579.60	4,900.17
5515 Licenses & Fees	2,140.00	2,289.80	2,450.09
5520 Repairs and Maintenance - Vehicles	2,675.00	2,862.25	3,062.61
5525 Shipping	-	-	-
5600 INSURANCE			
5605 Vehicle Insurance	6,420.00	6,869.40	7,350.26
5610 General Liability Insurance	12,840.00	13,738.80	14,700.52
5815 Crime Insurance	-	-	-
5620 Directors & Officers Liability Insurance	1,872.50	2,003.58	2,143.83
5625 Volunteer Insurance	428.00	457.96	490.02
5635 TDI Insurance	1,284.00	1,373.88	1,470.05
5700 Office/Warehouse Expense			
5705 Office Supplies	3,210.00	3,434.70	3,675.13
5710 Warehouse Supplies	1,140.00	1,140.00	1,140.00
5715 Program Supplies	1,000.00	1,000.00	1,000.00
5720 Printing & Publications	4,950.00	5,445.00	5,989.50
5725 Special Events Supplies	3,000.00	3,000.00	3,000.00
5730 Postage	3,300.00	3,630.00	3,993.00
5735 Equipment Repair	1,000.00	1,200.00	1,400.00
5740 Small Equipment - <\$5,000	3,500.00	4,000.00	4,500.00
5745 Uniforms	1,000.00	1,000.00	1,000.00
5800 COMMUNICATIONS			
5805 Telephone	3,000.00	3,210.00	3,434.70
5810 Internet	642.00	686.94	735.03

	PROPOSED 2023	PROPOSED 2024	PROPOSED 2025
5900 Fund Raising Expense	-	-	-
5905 Food Drive Expense	3,000.00	3,000.00	3,000.00
5910 Direct Mail Expense	6,000.00	6,000.00	6,000.00
5915 Marketing & Advertising	10,000.00	10,000.00	10,000.00
6000 TRAVEL, TRAINING & MEETINGS	-	-	-
6005 Vehicle Rental	1,000.00	1,000.00	1,000.00
6010 Mileage	5,000.00	5,000.00	5,000.00
6015 Out of Town Travel	2,500.00	2,500.00	2,500.00
6020 Training	1,500.00	1,500.00	1,500.00
6025 Meetings	500.00	500.00	500.00
6030 Staff Events	500.00	500.00	500.00
6035 Meals & Hotel	535.00	572.45	612.52
6040 Board Meetings	267.50	286.23	306.26
6100 VOLUNTEER COSTS	-	-	-
6105 Volunteer Expense	535.00	572.45	612.52
6500 DEPRECIATION	-	-	-
6505 Depreciation Expense	35,102.39	37,559.56	40,188.72
6900 OTHER EXPENSE	-	-	-
6905 General Excise Tax	64.20	68.69	73.50
6906 GET Rental Tax	2,131.44	2,280.64	2,440.29
6910 Filing Fees	330.00	363.00	399.30
6915 Subscriptions	550.00	605.00	665.50
6920 Bank Fees	100.00	100.00	100.00
6925 Merchant Service Fees	2,750.00	3,025.00	3,327.50
6930 Licenses and Permits	1,100.00	1,210.00	1,211.00
6935 Membership Dues	1,100.00	1,200.00	1,300.00
6940 Software Users Fee	12,795.00	300.00	300.00
6990 Miscellaneous Expense	-	-	-
6995 Bad Debt Expense	-	-	-
TOTAL NON PERSONNEL EXPENSE	277,705.97	275,834.05	286,824.67
Total Expense	725,933.68	747,856.60	783,502.41
NET EXCESS/DEFICIT	105,123.88	266,750.96	434,355.15
Beginning Net Assets	1,152,696.49	1,257,820.37	1,524,571.32
ENDING NET ASSETS	1,257,820.37	1,524,571.32	1,958,926.47